

Approved: 4/1/19

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WINCHENDON TOWN CLERK

TOWN OF WINCHENDON
BOARD OF HEALTH
Meeting Minutes
February 4, 2019

Present: Edward Bond, Acting Chairman, Lionel Cloutier, Keith Kent and Corey Wilson

Absent: Brian Croteau

List of Documents:

- Agenda for February 4, 2019
- Permits to Operate a Food Establishment
- Tobacco and Nicotine Delivery Products Permits
- Invoices, Staples and Gatehouse New England

There being a quorum present, the meeting was called to order at 7:00PM.

Pledge

Permits to Operate a Food Establishment

A motion was made by Edward Bond to approve food permit #1911 for Murdock Middle High School and waive the fee. Keith Kent seconded the motion. VOTE: 4-0-0

A motion was made by Edward Bond to approve a food permit for Memorial School and waive the fee. Keith Kent seconded the motion. VOTE: 4-0-0.

A motion was made by Edward Bond to approve food permit #1909 for Toy Town Elementary and waive the fee. Corey Wilson seconded the motion. VOTE: 4-0-0.

A motion was made by Lionel Cloutier to approve food permit #1907 for Rite Aid. Edward Bond seconded the motion. VOTE: 4-0-0.

A motion was made by Edward Bond to approve food permit #1874 for You Inc. Cottage Hill Academy. Lionel Cloutier seconded the motion. VOTE: 4-0-0.

A motion was made by Lionel Cloutier to approve food permit #1906 for Subway. Edward Bond seconded the motion. VOTE: 4-0-0. A few ceiling tiles needed replacement.

A motion was made by Lionel Cloutier to approve food permit #1875 for The Winchendon School. Edward Bond seconded the motion. VOTE: 4-0-0.

Tobacco and Nicotine Delivery Products Permits

A motion was made by Edward Bond to approve permit #T19 for Winchendon Wine & Spirit. Lionel Cloutier seconded the motion. VOTE: 4-0-0.

A motion was made by Lionel Cloutier to allow Health Agent James Abare to sign the Wendell P. Clark Memorial swimming pool permit. Edward Bond seconded the motion. VOTE: 4-0-0.

Invoices

A motion was made by Edward Bond to pay \$26.99 to Staples for Office Supplies. Lionel Cloutier seconded the motion. VOTE: 4-0-0.

A motion was made by Edward Bond to pay \$58.63 to Gatehouse New England for Tobacco Regulations advertisement. Keith Kent seconded the motion. VOTE: 4-0-0

Keith Kent read the GVNA report for November and December 2018. He said there were fourteen cases.

Minutes

A motion was made by Edward Bond to approve the minutes of November 5, 2018. Lionel Cloutier seconded the motion. VOTE: 4-0-0.

Keith Kent said he has signed a declare form at the Town Clerk's office because he is working with the Tobacco Agent Joan Hamlett part time.

Adjourn

Corey Wilson made a motion to adjourn; Keith Kent seconded. VOTE: 4-0-0.

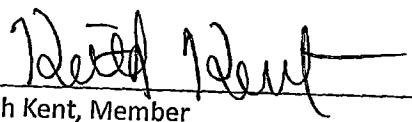
The meeting was adjourned at 7:18PM.

Respectfully submitted,
Debra Dennis, Recording Secretary

BOARD OF HEATHLH MEMBERS


Lionel Cloutier, Board of Health Chairman


Edward Bond, Vice Chairman


Keith Kent, Member

Corey Wilson, Member

Brian Croteau, Member