

**TOWN OF WINCHENDON
BOARD OF SELECTMEN MEETING MINUTES
THURSDAY, APRIL 21, 2016
Town Hall, 2nd Floor Auditorium
109 Front Street, Winchendon, Mass.**

Present:

Mike Barbaro, Chairman
Barbara Anderson, Vice Chair
Audrey LaBrie
Amy Salter
Austin Cyganiewicz

Keith R. Hickey, Town Manager
Debra Dennis, Recording Secretary

Absent: Linda Daigle, Executive Assistant

List of Documents Presented at Meeting:

- Election Ballot for May 2, 2016 (filed)
- Letter from Finance Committee Chairman Tom Kane regarding requesting the Board authorize the organization of a Public Access Steering Committee (filed)
- Letters of Commendations: Winchendon Police Dept. / Winchendon Dispatchers (filed)
- Draft letter to Mass DOT Transportation Improvement Program for Rte. 140 Repair. (filed)
- Letter of interest of appointment - Karen Brooks-Fence Driver/Field Viewer (filed)
- Letter of interest of appointment -
- Permit Application- Winchendon Historical Society - Voluntary Boot Drives (filed)
- Junk Dealer Second Hand License Renewal Application-Ed's Scrap Metal (filed)
- Junk Dealer Second Hand License Renewal Application-Pattie's Jewelry Inc. (filed)
- Junk Dealer Second Hand License Renewal Daniel Brewer (filed)
- Junk Dealer Second Hand License Renewal 2nd Impressions (file)
- Draft Special and Annual Town Meeting Warrant for May 16, 2016 (filed)
- Draft Letter of Non-Opposition for Seven Point of Mass Inc. (filed)
- Email from Seven Point from Brad Zerman (filed)
- Report of the Town Manager (attached)
- Minutes Approved: (filed)
 - Monday, March 14, 2016 – Regular Meeting
 - Monday, March 21, 2016 - Regular Meeting

Chairman Barbaro called the meeting to order at 6:30 p.m. with the Pledge of Allegiance to the Flag of the United States of America. The meeting aired live on local cable access channel 8.

Announce audio/video recording disclosure - When asked by the Chairman if anyone would be audio or video recording the meeting this evening, there was no response.

SELECTMEN'S COMMENTS:

Selectwoman LaBrie said there is great news; Kinder Morgan has suspended work on the North East Energy Direct pipeline. They still have their application in front of FERQ for a 30" pipeline through this

area and didn't believe that has been rescinded yet. She thanked everyone who helped out to protect this area.

Chairman Barbaro said Earth Day is this Saturday from 8:00 a.m. to 1:00 p.m. He said there is a dumpster out front.

Chairman Barbaro read the Election Ballot notifying residents of voting at the Old Murdock Senior Center to take place on May 2nd from 8:00 a.m. to 8:00 p.m. The positions up for election are two members of the Board of Selectmen for three years, one member of the School Committee for three years, two members of the School Committee for one year, one member of the Board of Health for three years and one member of the Housing Authority for five years. **A motion to approve as read was made by Selectwoman LaBrie; Selectwoman Salter seconded.**

BARBARO (Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

Chairman Barbaro read a letter from Thomas Kane, Chairman of the Finance Committee requesting the Board of Selectmen to establish a Public Access Steering Committee. In the letter the Finance Committee said there was a potential for greater use of the public access television channel. The oversight of the town program is now in the Town Manager's office. Mr. Hickey said it's the Select board's decision; the contract has been approved. He said the contract brings in 1% of revenues but there is an opportunity to get 5% with the franchise agreement. He said he spoke to the Finance Chairman concerning the Public Access Steering Committee. Selectwoman LaBrie discussed the age of the equipment and said it would be helpful to look at funding to upgrade the recording equipment. Mr. Hickey said after the Town Meeting the Town Manager's office staff can look at the cost of upgrades. He said he will find out the cost and speak to the Finance Committee and find out what they are looking for. Selectwoman Anderson said she has heard several complaints as to the equipment.

PUBLIC COMMENTS AND ANNOUNCEMENTS:

Mr. Rick Lucier of 236 Maple Street came forward. He asked about having an up or down vote concerning the acquisition of the Ingleside property in connection with the elections and not at Town Meeting. Chairman Barbaro said there is not enough time to put one on the ballot. Mr. Hickey said he understands concerns raised and would like to have a conversation with the Town Clerk to discuss having a paper yes or no vote.

Mr. Greg Vine came forward. He said because you brought up the correspondence from the Finance Committee concerning the Steering Committee he had brought up a question at the Finance Committee meeting and questioned what happens to the money we get from Comcast. He said in past years, it hasn't been spent during the fiscal year. He commented the money has been spent to cover shortcomings from other accounts. The thought was to see how money could be spent to expand the public access channel. In Athol, they have a board or committee that looks at how the money could be spent which could be to expand more services.

Mr. Bob Zbikowski came forward. He said he heard 1% concerning the Comcast contract and wanted to know what amount of money that came to. Mr. Hickey said between \$30,000 and \$35,000.

BOARDS/COMMITTEES/DEPARTMENT HEADS:

Winchendon Police Chief Dave Walsh-Chief Walsh came forward. Chief Walsh said it is a privilege and pleasure to recognize the officers and dispatchers for their actions on a recent call. He gave a detailed record of what happened. One call was a male with a shotgun and the other was a multiple disturbance calls of shotgun blast which the person had a large knife. Chief Walsh gave written commendations to

the following Lt. Kevin Wolski, Officer Tracy Flagg, Officer Derek Blair, Officer Alan Ross, Sgt. Daniel Wolski, Officer Brennan Jacoby, Dispatcher Jaime Holden and Dispatcher Rebecca Wood. Chairman Barbaro said it is rare when no officers or people get hurt. He commented they did an outstanding job. The employees received a standing ovation.

DPW Director Al Gallant- Request to Mass. DOT Transportation Improvement Program for Rte. 140 Resurfacing- Mr. Hickey said we have a draft letter that we are asking for the board to consider allowing the Chairman to sign on behalf of Winchendon. Mr. Gallant was able to identify money from the State Transportation program that hasn't been allocated yet. This would be sent to Mass DOT TIP for repairs to Rte. 140. Selectwoman LaBrie asked what section of Rte 140. Mr. Al Gallant came forward. He said it would be from the Route 12 lights to Teal Road which would cost about \$950,000. **A motion was made by Selectwoman LaBrie to support Mr. Gallant in sending the letter regarding the resurfacing of Rte 140; Selectwoman Salter seconded.**

BARBARO (Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

APPOINTMENTS/RESIGNATIONS:

Fence Driver/Field Viewer Appointment- Karen Brooks- Ms. Karen Brooks came forward on her interest to serve in the position. **A motion was made by Selectwoman LaBrie to appoint Karen Brooks as the Fence Driver/Field Viewer; Selectwoman Salter seconded.**

BARBARO (Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

Mr. Hickey said the Community & Economic Development Steering Committee appointments are done by the Town Manager so there is no action the board has to take this evening.

Chief Procurement Officer Notice of Appointment-Town Manager- Mr. Hickey said the Office of the Inspector General is updating its Chief Procurement Officer Delegation files and is requesting a Notice of Appointment of the Town's Chief Procurement Officer be filed with them. He is requesting the Select board appoint someone. Selectwoman LaBrie asked about the seminar in June. Mr. Hickey said he can't wait. **A motion was made by Selectman Cyganiewicz to appoint the position of Chief Procurement Officer to the Town Manager; Selectwoman LaBrie seconded.**

BARBARO (Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

PERMIT/LICENSE APPLICATIONS:

Voluntary Boot Drives-Winchendon Historical Society -Mr. Don O'Neil came forward. He said all proceeds from the first boot drive go to the Murdock Scholarship Fund. The proceeds from the second boot drive will go towards the new property they just acquired which will be the new toy museum. The boot drives will be May 14, 2016 and August 13, 2016. **A motion to move for the applicant was made by Selectwoman LaBrie; Selectwoman Salter seconded.**

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

Junk Dealers-Second Hand Articles License Renewals:

Pattie's Jewelry Inc, 15 Central Street-**A motion to move for the applicant was made by Selectwoman LaBrie; Selectwoman Salter seconded.**

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

Ed's Scrap Metal-64 Main Street-A motion to move for the applicant was made by Selectwoman LaBrie; Selectwoman Salter seconded.

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

Daniel Brewer, 900 Lincoln Avenue-A motion to move for the applicant was made by Selectwoman LaBrie; Selectwoman Salter seconded.

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

2nd Impressions 2 Juniper Street-A motion to move for the applicant was made by Selectwoman LaBrie; Selectwoman Salter seconded.

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

OLD BUSINESS:

Continued Discussion with Seven Point Regarding the Siting of a Registered Medical Marijuana Dispensary and/or Cultivation Facility-The representatives from Seven Point came forward. Mr. Hickey said the board has questions that they have raised. The questions are what size will the building be and they also don't want to bring attention to the building. Atty. Valerio Romano, representing Seven Point, said regulations require signage that has only the corporate name and logo. He said there will be no marijuana pictures. Mr. Hickey spoke about communications he has had with Brad Zerman, Seven Points CEO regarding some financial off set that this company will have on the community. Mr. Zerman is hesitant to commit to something now not knowing what type of operation he will be having there and wanted to know what has been done in other communities with agreements like this. Mr. Zerman does want to provide security and surveillance cameras for the Police Dept. Chairman Barbaro said he liked hearing about some form of property tax will be given and the garage. Mr. Hickey said they are asking the board to sign a non-opposition or support letter. Selectwoman LaBrie said her hesitation is the location. She said that section of route 12 is the main entry into the town. She said she recognizes what they want to do but the benefit is to a small amount of people. She said a shopping mall would be better. She stated she would though put forth a letter of support.

Selectman Cyganiewicz asked if it is going to be a dispensary or cultivation. Mr. Romano said they are still trying to decide. He said moving forward we would have to look at the costs. He said the dispensary was the main reason but if the board would provide a letter it would allow us to look at both options. Selectman Cyganiewicz commented he read they met with Gardner and wanted to know if they were still interested. Atty. Romano said a letter of support is required for the application process, to be successful you have to cast a wide net.

Selectwoman Anderson asked if the Police Chief had any issues. Chief Walsh came forward and said he met with their security personnel and they discussed hours of operation and the location. He said he reserves opinion until they decide if it's going to be a dispensary or a cultivating facility. Mr. Guy Corbosiero the Chairman of the Planning Board came forward. He said he met with Mr. Hickey and said the concerns addressed are part of the review process. He said some towns have done special permits. **Selectwoman LaBrie moved that the board authorize the Chairman of the Board of Selectmen send a letter of support to the Department of Public Health. The motion was seconded by Selectwoman Salter.**

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

NEW BUSINESS:

Special and Annual Town Meeting Warrant-May 16, 2016-Vote Final Warrant-Mr. Hickey said there was a reduction in the costs of the Transfer Station. He said he reduced the appropriation of Health Insurance by \$130,000. The town had open enrollment for the Health Insurance and we had 24 employees leave the town's health insurance plan. We still have an increase in the water and sewer rates. The savings from a bond payment will pay to replace equipment at the plant. He said bag costs at the transfer station are going to remain the same but the tipping fees are increased by \$10.00 a ton. The goal is to increase the number of users at the transfer station by expanding the hours of operation this summer. He said it would be open one night a week. He said the warrant has been approved by legal counsel. Chairman Barbaro said we have to finalize this tonight because the Finance Committee hasn't met. **A motion was made by Selectwoman LaBrie to accept the warrant as presented; Selectwoman Salter seconded.**

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

Mr. Hickey said there is a special article for transportation if not needed we will pass over it
The Board of Selectmen took the following votes :

Special Town Meeting Warrant:

A motion was made by Selectwoman LaBrie to approve article #1; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

A motion was made by Selectwoman LaBrie to approve article #2; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

A motion was made by Selectwoman LaBrie to approve article #3; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

Annual Town Meeting Warrant :

A motion was made by Selectwoman LaBrie to approve article #1; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

A motion was made by Selectwoman LaBrie to approve article #2; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

A motion was made by Selectwoman LaBrie to approve article #3; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

A motion was made by Selectwoman LaBrie to approve article #4; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

A motion was made by Selectwoman LaBrie to approve article #5; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

A motion was made by Selectwoman LaBrie to approve article #6; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

**A motion was made by Selectwoman LaBrie to approve #7; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)**

**A motion was made by Selectwoman LaBrie to approve article #8; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)**

**A motion was made by Selectwoman LaBrie to approve article #9; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)**

**A motion was made by Selectwoman LaBrie to approve article #10; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)**

**A motion was made by Selectwoman LaBrie to approve article #11; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)**

**A motion was made by Selectman Cyganiewicz to approve article #12; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)**

**A motion was made by Selectwoman LaBrie to approve article #13; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)**

**A motion was made by Selectwoman LaBrie to approve article #14; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)**

**Nonbinding Referendum - A motion was made by Selectwoman LaBrie to approve the nonbinding referendum; Selectwoman Salter seconded.
BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)**

Selectman Cyganiewicz said he thinks it's appropriate to have this go before the Town Meeting and the election.

TOWN MANAGER'S REPORT:

Below is the Town Manager's Report this evening:

1. Financial Updates-

- a.I have emailed the Board that I believe all of the final budget adjustments have been made. The Finance Committee is holding their public hearing on the FY17 budget on Wednesday evening, April 20th.

2. Personnel Updates-

- a.I met with Eric Kinshurf on Wednesday who is only able to provide 10 hours per month at the end of the year due to other commitments. I was hoping he would be available for a greater amount of time during the Town Accountant transition. The Town Accountant search committee is having their first meeting on Wednesday, April 20th.

3. Project Updates-

- a. The Library project continues to move forward. Project manager Ted Fiffy has met with and continues to be in contact with the Trustees.
- b. The police station project is also going well. Chief Walsh has county prisoners painting portions of the inside of the building in the coming weeks.

4. Miscellaneous Updates

- a. I was asked at the April 4th Board meeting about dilapidated buildings on Lincoln Avenue Extension. I spoke to the Building Official who indicated that the Town took for property that once housed Alaskan Freezer to court over the condition of the property and the judge ruled that the Town can remove the building and lien the property owner. The Town did not pursue the relief awarded from that ruling. There is another dilapidated building on the same street and the owner and Building Official have had conversation about securing the property. The Building Official will continue to press the issue but believes that if the Town takes the property owner to court the decision will be similar to the one issue on the Alaskan Freezer case.
- b. I met with the owners of the Brandywine property along with Tracy Murphy and Dave Connors. We discussed the types of rental units that are needed in Winchendon so the Brandywine project could include the needed units in their proposal. They are still waiting for an engineer to recommend a permanent fix to the roof. They will be removing all loose debris shortly.
- c. The Town was notified that it will be receiving a refund check in the amount of \$21,137 from the Town's Workers' Comp carrier for FY15. The Town's Workers' Comp amount is estimated based on past performance and payroll history. Based on the actual audited payrolls and claim history for FY15, a refund was due back to the Town. Chairman Barbaro said with the money from Workmen's Comp we could look at having Al Gallant switching the street light to LED lighting. He said we could start the process. Mr. Hickey said Mr. Gallant spoke with the company and is waiting for the electric company to determine value of access then he would give a presentation as to how to finance them over five years.
- d. I met with the Lions Club on April 13th and discussed the FY17 budget and some of the ongoing projects in town.
- e. I am meeting with Lad McKenzie on April 19th to discuss and rank the FY17 Robinson Broadhurst funding applicants. He said they were pleased to see budget funding for salaries.

He said Al Gallant took fifteen pieces of equipment and put them out in front of the DPW building and advertised them. He said they accepted bids and they were sold for just over \$8,500. He thanked Al Gallant for taking the initiative.

Chairman Barbaro asked if they could get out of the solar farm contract. Mr. Hickey said he emailed the attorney for the Solar Farm and hasn't gotten a response yet. He said we could go back out to bid or use the runner up. He said if we need to go out to bid the cap would be gone. He said he would have more information at Monday night's meeting.

Selectwoman Salter asked how the search for a new Town Accountant is going. Mr. Hickey said the Search Committee met Wednesday and discussed how to move forward. He said the interviews are set up for next week.

MINUTES:

March 14, 2016 - Regular Meeting - These minutes were tabled until the next meeting.

March 21, 2016 - Regular Meeting-**A motion to approve was made by Selectwoman LaBrie; Selectman Cyganiewicz seconded.**

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

COMMUNICATIONS: None

AGENDA ITEMS: Meeting Schedule;

Monday, April 25, 201-Regular Meeting

Monday, May 9, 2016-Regular Meeting

Monday, May 16, 2016-Meeting at MMHS prior to Annual Town Meeting

Monday, May 16, 2016-Annual Town Meeting 7:00 p.m. MMHS

Monday, May 23, 2016-Regular Meeting

Selectwoman LaBrie said she would like two issues placed on the agenda. They are inspections not being done and would like information about business properties and marketing. Chairman Barbaro said there is 65 acres that is land locked.

ADJOURNMENT:

A motion was made by Selectwoman Anderson to adjourn. The motion was seconded by Selectwoman Salter.

BARBARO(Y) ANDERSON(Y) LABRIE(Y) SALTER(Y) CYGANIEWICZ(Y)

The meeting was adjourned at 8:31p.m.

Respectfully submitted,

Debra Dennis
Recording Secretary