

TOWN OF WINCHENDON
BOARD OF SELECTMEN MEETING MINUTES
MONDAY, APRIL 24, 2017
Town Hall, 2nd Floor Auditorium
109 Front Street, Winchendon, Mass.

Present:

Barbara Anderson, Chairwoman
Audrey LaBrie, Vice-Chairwoman
Michael Barbaro
Austin Cyganiewicz

Keith R. Hickey, Town Manager
Linda Daigle, Executive Assistant
Debra Dennis, Recording Secretary

Remote Participation:

Amy Salter

List of Documents Presented at Meeting:

- Community Development Block Grant Economic Development Fund (FY16 EDF) Proposed Project 212 Central St. Details - Public Hearing Continuation (attached)
 - Public Hearing Notice FY16 Community Development Block Grant (CDBG) (attached)
 - Management Plan Modification and Loan to Value Policy
 - Pole Petition Public Hearing Notice -Front Street National Grid Petition to Install Underground Electric Conduits-Plan Number 22111655 (filed)
 - Board of Selectmen Appointment Renewal List for Review dated April 24, 2017 (filed)
 - Entertainment Permit Application for The Winchendon School for Spring into Action Community Festival May 13, 2017 (filed)
 - “NPDS Phase II Stormwater Program Automatically designated MS4 Areas for the Town of Winchendon” (attached)
 - Town Manager Memo dated 4/20/17 regarding FY18 Draft Warrant and Supporting Information (filed)
 - Revised Draft Special and Annual Town Meeting Warrant dated April 20, 2017 (filed)
 - Report the Town Manager (attached)
 - MINUTES:
 - Monday, April 10, 2017 - Regular Meeting
 - Tuesday, April 11, 2017 – Joint Meeting with School Committee and Finance Committee
-

The meeting was called to order by Chairwoman Anderson at 6:30 p.m. with the *Pledge of Allegiance to the Flag of the United States of America*.

Chairwoman Anderson announced Remote Participation by Selectwoman Amy Salter due to geographical reasons.

Announce audio/video recording disclosure – no one announced they would be audio recording the meeting this evening.

1. SELECTMEN’S COMMENTS:

Chairwoman Anderson announced the Town Elections will be held on Monday, May 1, 2017 at Murdock Senior Center from 8:00 am – 8:00 pm. She said there are five candidates up for election and there are updates on the Town Charter.

Chairwoman Anderson announced the Finance Committee’s Public Hearing on the Special & Annual Town Meeting Warrant will be tomorrow at 7:00 p.m. at Town Hall.

Chairwoman Anderson thanked the Winchendon Board of Health and the DPW for organizing Earth Day on Saturday and thanked all the people who picked up the town.

Chairwoman Anderson congratulated Parks and Recreation for their wonderful and successful Easter egg hunt.

Selectwoman LaBrie announced there are two ribbon cutting ceremonies coming up. They are at Deedee's Treasures at 59 Gardner Road on Sunday, April 30th and Smith's Country Cheese on May 7, 2017 at 11 am.

Selectwoman LaBrie said on a separate note, good weather is here, watch out for kids that might be biking, hiking or playing ball.

Selectman Cyganiewicz announced the Greater Gardner Chamber of Commerce and the Town of Winchendon are inviting all to a meet and greet with Senator Anne Gobi and Representative Jon Zlotnik. This event is hosted by The Winchendon School. It will be held on Tuesday, May 16, 2017 from 5:30 to 7:00 pm. Advanced registration is requested. For more information or to make a reservation, contact the Greater Gardner Chamber of Commerce at 978-632-1780.

PUBLIC COMMENTS AND ANNOUNCEMENTS: See below.

6:35 P.M.

2. PUBLIC HEARINGS:

- a. Community Development Block Grant Hearing Continuation – **Selectman Barbaro moved to continue; Selectwoman LaBrie seconded. Roll Call Vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWICZ (Y) SALTER (Y)

Ms. Tracy Murphy, Director of Development and MRPC Executive Director, Glenn Eaton came forward. Ms. Murphy said the pre-application for the redevelopment of 212 Central Street, formally known as the RHI building was sent in on April 7th. We have made it through this step before. She did want to go over one issue; the total contribution of the owner is \$477,000. The owner will have to get funding through a borrowing source and wants the town to subordinate the mortgage. Mr. Eaton said typically a municipality is asked to take a second on this type of mortgage. Selectman Barbaro asked when the project will get the green light. Ms. Murphy said they have to get through the preliminary stage and then they will have hard deadlines. She said she will get back to the Board with more firm dates. Selectman Cyganiewicz said at the last meeting the Building Manager of the project said this project depends on getting the grant. He said it is good to see the owner is putting some funding in also. Selectwoman LaBrie asked if special wording for a motion has to be used. Ms. Murphy said when the time comes, if some language is required she can come back to the Board. She passed out a draft of the support letter. Ms. Murphy said the Board could close the public hearing tonight if they feel comfortable; if not, it can be continued. Mr. Hickey said it makes some sense in the motion to include the fact the Board supports the subordinating of the mortgage. Ms. Murphy explained the grant set up is similar to housing rehab. If you subordinate, the town wouldn't be getting anything anyway. These programs are not set up for the town to make money; it is for the town to help.

Selectwoman LaBrie moved to close the public hearing; Selectman Barbaro seconded. Roll call vote:
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Selectwoman LaBrie moved the Board authorize the Chair to sign the letter of support for this project and that the town agrees to subordinate the mortgage; Selectman Barbaro seconded. Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

- b. FY16 CDBG Management Plan Modification and Loan to Value Policy

Selectman Barbaro moved to open the hearing; Selectwoman LaBrie seconded. Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Selectwoman LaBrie read the Public Hearing notice into the record. Mr. Hickey said the first thing to discuss is when the town budget was presented to the Board there was an elimination of the Financial Manager in the Community and Development department. That position was approved by DHCD to oversee any grants in the organization the town was successful in receiving. By eliminating the position, they have worked with MRPC and reassigned those duties to Ms. Murphy. DHCD has been given an outline of the changes that occurred and how the CDBG will be managed in the future. One thing required is to hold a Public Hearing. This should have been done prior to the position elimination. He apologized. He said he has worked with them and assured them they have the capabilities in Ms. Murphy to handle the grant and would have the Public Hearing this evening. He said they will review the information provided from this evening. Chairwoman Anderson asked if there were any public comments, there were none.

Ms. Murphy speaking about the Loan to Value Policy said they had to turn down some applicants because their homes are upside down. She said she couldn't find a policy to adhere to turn down these applicants. DHCD suggested that we revamp the housing policy which will take some time. In the meantime, she has several approved housing rehabilitation projects that if the LTV criteria were removed out of the equation she could help those people through grant money. Mr. Hickey added that most communities do not have the loan to value criteria. It makes sense to allow residents who have needs to help them. The public was asked for any comments. There were none.

Selectwoman LaBrie moved to close the public hearing; Selectman Barbaro seconded. Roll call vote:
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Selectman Barbaro moved to do away with LTV policy if there ever was one; Selectman Cyganiewicz seconded for discussion. Selectman Cyganiewicz asked if we don't know if there is a policy, are we essentially creating a policy. He would like to see something that we are voting on, a draft policy. Ms. Murphy said she spoke with Mr. Eaton about it and feels it's a residual of the eighties. Mr. Eaton said so many communities in the Commonwealth were making loans, massive shift to deferred payment loan. It's definitely a holdover from the past. If Ms. Murphy photocopies the housing rehab packet those are your policies, the program design. To enhance going forward it would be to memorialize your vote for your housing rehab program. He hasn't seen anything written here in the past. He said they have been using this as practice in their office. Mr. Hickey said he understands what Selectman Cyganiewicz is saying and offered additional language for the motion.

Selectman Barbaro amended his motion that effective as of April 25, 2017, the Town would no longer use the LTV policy as criteria for housing rehab; Selectman Cyganiewicz seconded the amendment. Roll call vote:
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Selectman Barbaro moved the amendment to the management plan going forward management of CDBG grant to use MRPC as the monetary budget manager; Selectwoman LaBrie seconded. Roll call vote:
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

PUBLIC COMMENT:

Mr. Mike Holmes came forward. He wanted to discuss 285 Lincoln Ave. Extension in Winchendon. He said he has a problem with the Police Department. He said there has been a lot of vandalism at the property and has supplied the Police Department with pictures of the individuals doing the vandalism. He said the Chief and the Lieutenant said they weren't going to do anything. The Police Department isn't doing their job. Mr. Hickey said he will speak to the Police Chief and get more information concerning this and they can put this on the next agenda. He said he will make sure Mr. Holmes is aware of what has been said. He offered to meet with Mr. Holmes tomorrow. If Mr. Holmes isn't satisfied with his response, we can put this on the next Board's agenda so he can meet with the Board to discuss. The Police Chief could also be in attendance. Mr. Hickey said he is happy to resolve this with Mr. Holmes

and the Police Chief. Chairwoman Anderson told Mr. Holmes that she appreciated him bringing this to their attention. Mr. Holmes said we will start that way but he may have to go to the courts.

c. POLE PETITION PUBLIC HEARING - Selectwoman LaBrie read the pole petition into the record at 7:08 p.m. **Selectman Barbaro moved to open the public hearing; Selectwoman LaBrie seconded.**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Front Street National Grid Petition to Install Underground Electric Conduits – Plan Number 22111655 - Mr. Richard Nalewski came forward representing National Grid engineering department. He said he is here to ask permission to lay underground conduits in front of this building to the corner of the Cumberland Farms property. This would be used for service for the new Cumberland Farms facility. This will just eliminate wires that feed the Cumberland Farms presently. There were no abutters that came forward to comment or ask questions. **Selectman Barbaro moved to close the hearing; Selectwoman LaBrie seconded. Roll call vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Selectwoman LaBrie moved the Board approve the pole petition as presented this evening; Selectman Barbaro seconded. Roll call vote:
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

4. **APPOINTMENTS/RESIGNATIONS:**

FY18 Board of Selectmen Appointment List of Renewals- Selectwoman LaBrie asked to clarify the purpose of the list. Ms. Daigle explained she would send out notice to the Chairs of the Boards first for their recommendations and then send a letter to the candidates for their interest in being reappointed to the position. Selectwoman LaBrie noted the board members on the list that are up for renewal.

5. **PERMIT/LICENSE APPLICATIONS:**

Entertainment Permit – Winchendon Community Festival May 13, 2017 – The Winchendon School – Ms. Miranda Jennings came forward. She said she works at The Winchendon School teaching Spanish. She does work with the town and schools, small projects with town partners. Last year we had a lunch to say thank you. This year they wanted to have an event on a Saturday morning with activities for kids that the students at the school are putting together, a community flea market to raise money for the CAC, raise additional funds, have a bouncy house. This is the first time doing this. Mr. Hickey said there is typically a fifty dollar fee, he asked the Board to waive the fee for a community event since it's free to get in. Chairwoman Anderson said she participated on Earth Day when the town had a cleanup and was nice to see two buses from The Winchendon School come down with students. They were friendly and helpful. They have also been cleaning up the bike trail. The town owes them a huge thank you. We appreciate it. **Selectman Barbaro moved to waive the fee and approve the application. Selectwoman LaBrie seconded. Roll call vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

The Building Inspector will be by to check the bouncy house.

6. **NEW BUSINESS:**

Mass. Dept. of Environmental Protection MS4 Permitting Presentation – Mr. Hickey noted he has a MS4 permitting budget expense to fund the new MS4 requirements and introduced Mr. Frederick Civian from the Dept. of Environmental Protection (DEP) who was here to speak and present a Power Point presentation about the changes. MS4 stands for Municipal Separate Storm Sewer System. It is a permit the town needs to have. Storm water systems have no treatments at all, it's sent directly to towns systems. There are legal requirements and environmental reasons. He spoke about the stormwater pollutants. The permit pertains to just the urbanized area. There are deadlines coming up, effective July 1, 2017. The application for coverage (NOI) is due September 29, 2017. The stormwater management plan is due June 30, 2018.

There are six minimum control measures and water quality based requirements. Specific actions need to happen if impairments. The current permit is dated in 2003. The level of specificity in this permit is much greater. Public education is key. Of the six minimum control measures, most expensive is illicit discharge detection and elimination.

MS4 is not just DPW anymore, but also Planning Board, ZBA and Conservation Commission. He said there is a cost estimator that is very good on the EPA site.

He said there are seven stormwater coalitions, banding together to work on elements to comply. There is information to meet requirements on the website. He urges us to consider forming a coalition.

MS4 website is [www.3.epa.gov/region1/npdes/stormwater/Ms\\$.Ma.html](http://www.3.epa.gov/region1/npdes/stormwater/Ms$.Ma.html).

Selectwoman LaBrie asked if there is cost savings to the town if they joined a coalition. Mr. Civian said the towns have hired a firm to handle GPS information for the towns. The units cost over \$20,000. This helps with other mapping needs of the town. There is no formal application fee. It's the work that will be costly.

Selectman Cyganiewicz said this is important and thanked him for attending this evening. He asked in regards to the requirements of EPA, if Mr. Civian saw any changes to the program that the Town needed to come in compliance with. Mr. Civian said there have been appeals on this. The court cases have been consolidated. Most of the energy with the appeals have to do with water quality. He hasn't heard if there has been any action from the EPA to affect this permit. Mr. Cyganiewicz hopes to get together with the Planning commission and get together as a region or coalition. Mr. Murphy came forward and noted that the Town has been proactive with this. The Winchendon School, through Miranda Jennings service learning program, has a class that will be starting up to map outflows and she will bring a map that we can focus on those areas.

Mr. Civian passed out the "NPDS Phase II Stormwater Program Automatically designated MS4 Areas for the Town of Winchendon". This is reviewed every ten years. Mr. Civian was thanked for his presentation.

Finalize Special and Annual Town Meeting Warrant - Mr. Hickey passed out an updated draft warrant. He said there are a couple of changes, small changes in leases based on bond opinion and the School Committee voted last week to reduce one of their overrides down to \$417,000. The new number is reflected in the warrant. In the operating budget article we added the use of free cash of \$407,404 to pay off one of the smaller deficit legislation bonds. He said he is showing it to provide a better trail for DOR and the auditor. Selectman Cyganiewicz asked about modified building fees and if they are reflected in the revenues. Mr. Hickey said no, they are not. The \$56,000 the Board approved last week to provide additional funding to the school is included in the warrant article for the school.

The Town Manager reviewed each article.

Special Town Meeting – The only article is to fund the snow and ice deficit looking to authorize this.

Annual Town Meeting:

Article 1: Committee reports to the Town Meeting - There has been some talk of having the Boston Post Cane awarded to the eldest resident in Town.

Article 2: This is to give instructions to town officers or committees if deemed necessary and to discharge any committees which have completed their duties.

Article 3: This is to pay prior year bills in the amount of \$55,328 for the School Department. They are proposing to use free cash.

Article 4: This is the Revolving Funds Article which looks different with the Modernization Act. This allows the town to spend funding for specific reasons in the warrant.

Article 5: This is to authorize \$7,500 to be used for the senior work off program. Chairwoman Anderson said we have not spent all of the money for FY17. Mr. Hickey said we try to find work in what they are interested in

doing that they are capable of doing. He said he would love to have people come down. He said this does include volunteers at the school.

Article 6: This is to authorize \$18,000 to be given to the Community Action Committee which is the same as FY17.

Article 7: This is to fund the sally port at the Police Station for a total of \$690,000. Mr. Hickey said he reviewed the funding sources. This is a three year project and a significant amount funded through grants. This article needs a 2/3 vote to be approved at town meeting.

Article 8: This article is to lease a DPW truck/sander for a three year period for a total of \$230,000.

Article 9: This is to lease a fire pumper tanker truck. The Fire Chief reviewed and had a third party inspect the vehicle to give an evaluation whether to take out of service or refresh. Refurbishing the truck would cost between \$125,000 to \$150,000. This would be for the vehicle to last five or ten more years. Mr. Hickey said they felt the money would not be well spent and is proposing a five year lease period for a total of \$435,000.

Article 10: This is for the acquisition and operation of street lights. Mr. Hickey said we can acquire the lights at no cost from National Grid. The cost to converting to LED fixtures would cost \$230,823. The debt would be for four to five years. Mr. Hickey said they would take the savings by using LED and apply elsewhere in the budget. He clarified this is to illuminate all the lights in town. It would be a discussion in the future with the Board which lights to turn on. Chairwoman Anderson asked does this amount account for putting in fancier lighting on Central Street. Mr. Hickey said that would have to go out to bid for fixtures.

Article 11: This is the general government budget; the proposed cost is \$15,013,630.95. Mr. Hickey said he had a conversation with the Historic Commission. The Chairman and they are seeking an additional \$400 in their budget. Mr. Hickey said he thinks he can find it in the Health Insurance line. If the Board chooses to move forward, the change can be made in the detailed budget in the warrant. Mr. Hickey said they are requesting it because they don't have enough money to fund their Recording Secretary and pay for their dues. He said if adjustment is made, he will inform the Finance Committee.

Article 12: This is the Water Enterprise Budget in the amount of \$1,117,755. Mr. Hickey said there is a rate increase of 4.71% 4.17%. Chairwoman Anderson said originally we were quoted a twelve percent increase. Mr. Hickey said the major change in dropping the rate is because the dead end line cleaning was originally \$90,000 and has been dropped to \$25,000. Selectman Barbaro asked how many lines will that do. Mr. Hickey said this will do one line.

Article 13: This is for the wastewater enterprise budget in the amount of \$1,427,519. There are no increases needed to operate the wastewater department.

Article 14: This is for the Transfer Station Enterprise budget in the amount of \$192,607. There are no increases in fees for the Transfer Station.

Article 15: This is the operating budget of the Winchendon Public Schools for FY18 in the amount of \$13,045,109.92.

Article 16: This is a property 2 ½ override for school department in the amount of \$417,675.

Article 17: This is a property 2 ½ override for the school department in the amount of \$240,646.

Article 18: This is the FY18 assessment for Monty Tech in the amount of \$943,460.

Article 19: The article is for a PILOT agreement for a solar array on West St.

Article 20: This article is to amend a portion of article 5 of the Zoning bylaws. Selectwoman LaBrie said article 20 is opening up professional development areas. She questioned what parts of the town fall under that. Ms. Tracy Murphy Director of Development and Guy Corbosiero Planning Board Chairman came forward. Ms. Murphy said they are trying to make it easier to review and approve those businesses that don't need to go before the Planning Board. Mr. Corbosiero said PD zone is basically the downtown area.

Article 21: This article is to amend article 12 of the zoning bylaws.

The last article is a non-binding referendum.

Selectman Barbaro moved to approve and finalize the Special Town Meeting warrant and the Annual Town Meeting Warrant as presented this evening; Selectwoman LaBrie seconded. By Roll call vote:
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Board of Selectmen Voted Recommendations on Warrant Articles

SPECIAL TOWN MEETING WARRANT:

Article 1 – **Selectwoman LaBrie moved to recommend; Selectman Barbaro seconded. By Roll call vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 2 – **Selectwoman LaBrie moved the Board recommend; Selectman Barbaro seconded. By Roll call vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

ANNUAL TOWN MEETING WARRANT:

Article 1 - **Selectwoman LaBrie moved to recommend; Selectman Barbaro seconded. By Roll call vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 2 – **Selectman Barbaro moved to endorse Article 2; Selectwoman LaBrie seconded. By Roll call vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 3: **Selectman Barbaro moved to endorse Article 3 as presented; Selectwoman LaBrie seconded. By roll call vote**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 4: **Selectman Barbaro moved to recommend Article 4 as presented; Selectman Cyganiewicz seconded. By Roll call vote:**
ANDERSON (Y) LABRIE (A) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 5: **Selectman Barbaro moved to endorse Article 5 as presented; Selectwoman LaBrie seconded. By Roll call vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 6: **Selectman Barbaro moved to present Article 6 as presented; Selectwoman LaBrie seconded. By Roll call vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 7: **Selectman Barbaro moved to present Article 7 as presented; Selectwoman LaBrie seconded for discussion.** Selectwoman LaBrie said this is contingent on receiving the rehab grant. Mr. Hickey said yes. **By Roll call vote:**
ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 8: Selectman Barbaro moved to recommend Article 8 as presented; Selectwoman LaBrie seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 9: Selectman Barbaro moved the Board endorse Article 9 as presented; Selectwoman LaBrie seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (N)

Article 10: Selectwoman LaBrie moved to recommend; Selectman Barbaro seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 11: Selectman Barbaro moved to recommend Article 11 as presented; Selectwoman LaBrie seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 12: Selectwoman LaBrie moved to recommend Article 12; Selectman Barbaro seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 13: Selectwoman LaBrie moved the Board recommend Article 13; Selectman Barbaro seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 14: Selectman Barbaro moved to recommend Article 14; Selectwoman LaBrie seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 15: Selectman Barbaro moved to recommend Article 15 as presented; Selectman Cyganiewicz seconded. By Roll call vote:

ANDERSON (Y) LABRIE (A) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 16: Selectman Barbaro moved to recommend; Selectman Barbaro said it is a total number he is voting on but noted Selectwoman LaBrie is an employee of the School Department there was no second. The motion died.

Selectwoman Salter moved to not recommend Article 16; Selectman Cyganiewicz seconded. By Roll call vote:

ANDERSON (Y) LABRIE (A) BARBARO (N) CYGANIEWIC (Y) SALTER (Y)

Article 17: Selectman Barbaro moved to endorse Article 17 and wished the Board to do so. With hearing no second, the motion died.

Selectwoman Salter moved to not support Article 17; Selectman Cyganiewicz seconded. By Roll call vote:

ANDERSON (Y) LABRIE (A) BARBARO (N) CYGANIEWIC (Y) SALTER (Y)

Article 18: Selectman Barbaro moved to support; Selectwoman LaBrie seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 19: Selectwoman LaBrie moved to recommend; Selectman Barbaro second. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 20: Selectman Barbaro moved to recommend endorses as presented; Selectwoman LaBrie seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Article 21: Selectwoman LaBrie moved the Board recommend Article 21; Selectman Barbaro seconded.

By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

7. **OLD BUSINESS:** None at this time.

8. **TOWN MANAGER'S REPORT:**

The Town Manager noted starting May 1st the odd/even water use starts and the full ban has been lifted. Chairwoman Anderson was concerned about a potential drought. Mr. Hickey explained it's the Board's decision. At this point, this part of Mass still has less water than it normally has but there are no concerns as we sit here today. There has been a lot of rain, our water sources will be able to provide for uses we have. This is really a policy decision of the Board. Mr. Hickey suggested to allow outside watering on an odd/even basis and to monitor it. Selectwoman LaBrie said she feels comfortable not implementing any ban and to perhaps revisit in July. Mr. Hickey added historically in the past few years, we have had less water usage. People are sensitive for water conservation purposes or savings.

Al Gallant was asked for his recommendation. He advised to stick with the current odd/even days bylaw which is triggered seasonally. The reservoir is full and flowing over the dam. He said by May 1st they have to do at least one trigger level. The Board can change the bylaw in the future if they want to a river level trigger. Selectman Barbaro asked as summer progresses, we can come back and address in the future. Mr. Gallant said yes you can always make it more stringent. Selectwoman LaBrie said if it's a bylaw, she retracts what she said earlier. The Bylaw Review Committee can address next time.

The Town Manager's Report is below in its entirety.

1. **Financial Updates-**

- a. The Town Manager reported that Donna Spellman, Bill Schlosstein and he participated in a conference call with the bond rating company Standard and Poor's on Thursday. They had asked to speak with us. We discussed the current financial condition of Winchendon in hopes Standard and Poor's will improve the Town's bond rating. They received our FY16 audit and thought it was positive and had waited for an updated. He believes sometime in May our bond rating will be increased.

2. **Personnel Updates-**

- a. There are no personnel updates this week.

3. **Project Updates-**

- a. The Cumberland Farms project has started. They removed the barn and one home and a storage tank for gas and diesel so far. They are working with staff and the Police Department. Demolition will take only a few days. He has offered to allow the contractor to park their site trailer behind the Town Offices during construction. That trailer will be delivered shortly after the demolition has been completed.
- b. The final phase of the boiler replacement project will be done in the next couple weeks. The new furnace is running and will be removing the asbestos sometime in the next couple weeks before the access to the back of Town Hall is impacted by the Cumberland Farms project. The heating has worked well so far.
- c. Public Works has begun flushing hydrants today. They are starting at the plant in Ashburnham and working towards Town. There may be some temporary water discoloring due to the flushing. Residents are urged to run their water inside the house for a few minutes to clear up the discoloring. He apologized for any inconvenience.

4. **Miscellaneous Updates -**

- a. Al Gallant and he attended an MRPC Transportation Planning Committee meeting on Wednesday to discuss the Commonwealth's 10 Year Road Plan. Tentatively Winchendon

is programmed to have Route 202 resurfaced from the Templeton line to Main Street and Central Street reconstructed in 2020. The estimated costs are \$1,807,245 and \$3,844,800 respectively. Over the next couple of years the Town will need to fund engineering work on the design of Central Street. He doesn't know what those costs will be at this time. Attending the meetings have made a difference.

- b. Board members may have notice the increased presence of police officers monitoring traffic around Blair Square. There have been some complaints about speed in the area so the Police Chief has instructed officers to run radar in the area. Motorists are primarily receiving warnings unless they have been stopped multiple times.

9. **MINUTES:**

Monday, April 10, 2017 - Regular Meeting – **Selectman Barbaro moved to approve as presented; Selectman Cyganiewicz seconded.**

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

Tuesday, April 11, 2017 - Joint Meeting with School Committee / Finance Committee – **Selectman Barbaro moved to approve; Selectman Cyganiewicz seconded.**

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

10. **COMMUNICATIONS:** N/A

11. **AGENDA ITEMS:** Selectman Barbaro said he would like to ask the owner of IGA to attend a meeting so the Board can find out what the owner's long term plans are. Mr. Hickey said we can certainly invite him or he said he could get an update.

The question came up if the bylaws are approved when someone takes office.

12. **ADJOURNMENT:**

13. **EXECUTIVE SESSION:** Selectwoman LaBrie moved to enter into Executive Session under Exemption No. 2 to conduct strategy sessions in preparation for negotiations with non-union personnel or to conduct collective bargaining sessions or contract negotiations with non-union personnel, regarding the Town Manager. The Board will reconvene into open session for the purpose of adjournment; Selectman Barbaro seconded. By Roll call vote:

ANDERSON (Y) LABRIE (Y) BARBARO (Y) CYGANIEWIC (Y) SALTER (Y)

The Board of Selectmen entered into Executive Session at 8:41 p.m.

Respectfully submitted;



Debra Dennis
Recording Secretary