

Approved: 8/7/17

**TOWN OF WINCHENDON
BOARD OF SELECTMEN
SPECIAL MEETING MINUTES
THURSDAY, JULY 13, 2017
Town Hall, 2nd Floor Auditorium
109 Front Street, Winchendon, Mass.**

Present:

Barbara Anderson, Chairwoman
Audrey LaBrie, Vice-Chairwoman
Michael Barbaro
Austin Cyganiewicz

Keith R. Hickey, Town Manager
Linda Daigle, Executive Assistant

Absent:

Charles Husselbee

List of Documents Presented at Meeting:

- FY17 Year End Budget Transfers (filed)
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The Selectmen's meeting was called to order by Chairwoman Anderson at 5:45 p.m. with the Pledge of Allegiance to the Flag of the United States of America.

Announce audio/video recording disclosure – There was no one who announced they would be audio or video recording the meeting this evening.

1. NEW BUSINESS:

FY17 Year End Budget Transfers – The Town Manager informed the Board this is the last four Year End Budget Transfers for FY17 to go before the Board this evening. He said they have been discussed and approved by the Finance Committee Tuesday night. He reviewed each transfer with the Board.

Request to transfer the amount of \$852.31 from Principle Planner to Software costs for Adobe marketing software: **Barbaro moved to approve as presented; Cyganiewicz seconded. By a vote of all aye, the motion carried unanimously.**

Request to transfer the amount of \$544.16 from Veteran's Services to Veteran's Services Director to cover shortage in salary: **LaBrie moved to approve as presented; Barbaro seconded. By a vote of all aye, the motion carried unanimously.**

Request to transfer the amount of \$539.80 from Health Services to Health Agent to cover payroll shortage: **Barbaro moved to approve as presented; LaBrie seconded. By a vote of all aye, the motion carried unanimously.**

Lastly, a request to transfer \$250.00 from the Finance Committee's subscription account to cover the Finance Committee's Secretary's salary expenses: **Barbaro moved to approve as presented; LaBrie seconded. By a vote of all aye, the motion carried unanimously.**

LaBrie asked the Town Manager if the salary items that have had shortfalls if they were being taken care of in the upcoming year. Hickey believed that everything set for FY18 had been squared away.

Anderson announced the summer concert series had started up on Fridays at GAR Park at 6:30 p.m. and if it rains that night, the concert would be moved into Town Hall. She added the bands are wonderful, the concerts are free to the public and encouraged all to come and see them.

2. ADJOURNMENT:

Barbaro moved to adjourn; LaBrie seconded. By a vote of all aye, the meeting adjourned at 5:50 p.m.

Respectfully submitted:



Linda Daigle
Executive Assistant