

**TOWN OF WINCHENDON  
BOARD OF SELECTMEN MINUTES  
MONDAY, MARCH 12, 2018  
Town Hall, 2<sup>nd</sup> Floor Auditorium  
109 Front Street, Winchendon, Mass.**

**Present:**

Barbara Anderson, Chairwoman  
Audrey LaBrie, Vice Chairwoman  
Mike Barbaro  
Austin Cyganiewicz  
Charles Husselbee

Keith R. Hickey, Town Manager  
Linda Daigle, Executive Assistant  
Lindsay Kuchta, Recording Secretary

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**List of Documents Presented at Meeting:**

- Town of Winchendon Planning Board Notice of Public Hearing, Tuesday March 20, 2018 (filed)
- Partnership for Kids Lifetime Achievement Award Flier for American Legion Post 193 (filed)
- License/Permit application for Catlin Creamery, DBA Smith's Country Cheese Special One Day Liquor License, Live Entertainment, Road Race and Cheese Fest (filed)
- Email dated 2/2/18 from John Perry of Dynamic Energy Solutions requesting to be on agenda along with a Letter dated 2/7/18 to the Conservation Commission regarding a donation to the Winchendon Fire Dept. in Connection with a Solar Request (attached)
- Letter dated 3/6/18 from Al Gallant, DPW Director, for Consideration to Close the Transfer Station on Wednesdays (attached)
- Ingleside Utilization Committee Request for Converse Funds (filed)
- Clark Memorial YMCA Request for Converse Funds (filed)
- Town of Winchendon FY2019-FY2024 Capital Improvement Plan Summary of Capital Requests (attached)
- Town Manager's FY19 Draft Budget Presentation (filed)
- Town Manager's Report (attached)
- Executive Session Minutes, February 12, 2018 (Held/filed)

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Anderson called the Board of Selectmen meeting to order at 6:30 P.M. followed by the Pledge of Allegiance.

No one announced that they were recording tonight's meeting.

**1. SELECTMEN'S COMMENTS:**

**1.1 Planning Board Public Hearing Tuesday, March 20, 2018 -**

LaBrie announced that the Winchendon Planning Board will conduct a public hearing on the marijuana zoning bylaw for the Town of Winchendon on March 20<sup>th</sup> at 6:30 P.M. in the 2<sup>nd</sup> floor auditorium at Town Hall. LaBrie also encouraged everyone to drive safe tonight and tomorrow, and to thank the plow guys.

Anderson reiterated LaBrie's comment to drive safe with another foot of snow coming and requested that the public please be patient with the Department of Public Works as they are short staffed but doing the best they can. Anderson also announced that Town Hall will be closed on March 13<sup>th</sup>.

Hickey addressed complaints that have been coming in regarding the plowing of sidewalks. He noted that the dirt underneath the asphalt is saturated with water, and the plow cannot handle the condition the ground is in. He thanked everyone for their patience in the matter.

**2. PUBLIC COMMENTS AND ANNOUNCEMENTS:**

**2.1 Sons of American Legion Lifetime Achievement Award -**

Mark Casavant and Deidre Holt came forward and spoke on behalf of the Eugene M. Connor Post 193, which is to be honored on Saturday April 14<sup>th</sup> by the State, for their contribution to the Children's Welfare. It was noted that the award is not just for the Legion, but for the Town of Winchendon as well. When in need, the Town comes together. It was asked that the Selectmen and business owners attend to enjoy the honor. Casavant noted that the tickets are \$20 at the door.

Holt also announced that a Tom Petty cover band will be playing on April 7<sup>th</sup>; all proceeds will go to the Children's Hospital.

**3. PUBLIC HEARINGS:**

There were no public hearings at this meeting.

**4. APPOINTMENTS/RESIGNATIONS:**

There were no appointments or resignations at this meeting.

**5. PERMIT/LICENSE APPLICATIONS:**

5.1 Leah Catlin, Smith's Country Cheese – Cheese Fest, Sunday, May 20, 2018 - Entertainment Permit / Road Race Permit/Special One Day Liquor License –

Leah and Mike Catlin came forward to discuss the Cheese Fest, Family Fun Day and 5k run that will be taking place on May 20<sup>th</sup>. All proceeds from the 5K run will be donated to the Winchendon Police and Fire Departments. Husselbee asked where parking would be for the event, to which Leah replied on the Mizhir family's property, located next to the business. The Snow Bound Club has also offered parking if Smith's Country Cheese has a shuttle service to and from the parking area.

*Barbaro moved for the applicant, seconded by Husselbee with a vote of all ayes.*

**6. BOARDS/COMMISSIONS/COMMITTEES/DEPARTMENTS:**

There were no Board, Commission, Committee or department matters at this meeting.

**7. NEW BUSINESS:**

7.1 Accept Gift to Fire Department from Dynamic Energy Solutions, LLC –

John Perry of Dynamic Solutions came forward to formally propose a gift of \$7,500 to the Winchendon Fire Department as part of an agreement conducted with the Conservation Agreement to make up for some of the shading on the property that was cut into to allow the project to work properly. Anderson clarified with Perry that all of the details have been worked out with the Conservation Commission, and also that only \$2,000 of the \$7,500 would be accepted at this meeting.

*Cyganiewicz made a motion to accept the donation of \$2,000 for the Dynamic Energy Solutions, LLC's project. Motion seconded by Barbaro with a vote of all ayes.*

7.2 Request to Amend the Transfer Station Hours –

Hickey noted that since the hours had been extended at the Transfer Station in Town, there hasn't been enough business to justify the need to open an additional day. Beginning April 4<sup>th</sup>, it has been proposed that the Wednesday hours be eliminated. Husselbee asked if the Foreman's hours will be effected by this change, to which Gallant replied no.

*Barbaro moved that the Transfer Station close on Wednesdays, beginning April 4<sup>th</sup>. Motion seconded by Husselbee with a vote of all ayes.*

7.3 Converse 100 Year Fund Grant Requests from the Following Groups:

7.3.1 Ingleside Utilization Committee –

Greg Vine and Jane LaPointe of the Ingleside Utilization Committee came forward to request \$50,000 for the Ingleside property. Funds will help with keeping the trails clean and safe, and help to bring the building up to ADA (American's with Disabilities Act) requirements. Funds were also requested to establish a Congress Account Fund to go after grants and to receive assistance in gaining funds. Vine

noted that the Committee wants to maintain the momentum that the previous committee put together in obtaining the property.

Anderson stated that Converse funds are intended for the use of parks, and asked if Ingleside is an official park. Hickey suggested to the Board, that it can be considered a park but is not sure, candidly, of what the process is to officially make Ingleside a Town Park.

Vine noted when people think of a park, they think of recreation. The purpose of Ingleside is to offer recreational opportunities for the community, and he believes that Ingleside is a Town park. LaBrie asked what Burton Gould's, who has been an advisor of the Converse Trust, opinion on this is. Hickey replied, Mr. Gould has met with the Committee to get a better understanding of the request, but ultimately, this decision is up to the Board of Selectmen. The heirs support the request with one exception; the \$15,000 for the future grant applications that heirs do not support. Congress funds are still available, and the Committee should come to the Board of Selectmen to request what they need.

LaBrie asked if there were already accounts established under Ingleside, and where the money would go. Hickey replied funds would come from the Converse Fund and be put into a fund made for the Ingleside property. The accountant will decide where it goes. Barbaro clarified that it will be put into a revolving account.

Anderson noted that it will be researched if Ingleside is considered a park, and if so, change the name to better signify that it is a park. Barbaro stated that he would like to vote on giving Ingleside the money or not tonight, and discuss the park matter later.

LaBrie clarified that she is more interested in if the heirs of the Converse Fund feel comfortable with what might be done with the money.

Cyganiewicz stated that after the presentation of the Converse awards, the comment was made that the Town was released from the official document. If we are released from the strict language of the document, does the wording need to be taken in to consideration such as park, school, etc.?

Husselbee asked if the Town would be in compliance with the agreement if the money was voted to be gifted to Ingleside; to which Hickey replied, yes, it would be considered for park related purposes. Husselbee noted he is comfortable voting tonight and changing the name after that.

***Barbaro made a motion to give Ingleside \$35,000 from the Converse Fund; seconded by LaBrie with a vote of all ayes.***

#### 7.3.2 Clark Memorial/YMCA -

David Connor, Trustee of the Clark Memorial YMCA, and Mike Quinn, Executive Director of Clark YMCA, came forward to request \$20,000 to be a portion of the funds that would pay for a tractor to maintain the fields during the summer and winter. They have also requested funds elsewhere. The tractor cost a total of \$47,000. Mr. Quinn stated he believes the Clark is a Town park, and in the spirit of the donors of that time, Mr. Clark, Beals, Murdock and Converse, he believes that the Clark fits the spirit of what the funds were established for. Mr. Quinn also stated that the Clark has been the center of the community for over sixty years, and has provided services to anyone whether they are members or not.

Hickey stated he is not looking to diminish what the Clark does for the community, but candidly, the heirs are concerned about funding an organization that is not owned by the Town. He urged caution to the Board; the Clark is part of the community, but not a Town organization. If the Board does approve the request, more non-profit organizations will want to have their needs entertained by the Town for field and park related purposes. The Town already pays \$10,000 annually to the Clark for maintenance of the landing area for med-flights.

Anderson commented that she agrees with Hickey, but not completely. Even though the park doesn't belong to the Town, her kids were always there as she raised them. It was utilized as a public park. There are a lot of residents that utilize it every day, and that makes it public.

Mr. Connor reiterated that if the Clark existed when the Converse Fund was created, it would have been included in the agreement just as the churches were. The Clark is the Town's downtown park. The language in the will of the trust states that it should benefit public institutions, and the Clark does fall under that. LaBrie noted that the trust states general public park.

Husselbee asked where the \$10,000 goes annually, and if that money could be put towards a mower. Mr. Quinn responded that the funds are not limited to the landing zone; it also goes towards maintenance of all areas that are made available to the public. He stated that he understands how important the Clark YMCA is to Winchendon, but with the comments made by Hickey and the concerns of the heirs he is unsure of how he feels about it.

***Husselbee recommend we do not approve the request, Barbaro seconded for discussion.***

Anderson noted that other non-profit organizations don't have the land like the Clark does, and several generations have utilized the Clark, and call it "the park". Husselbee replied that he understands it is "the park", but it is privately owned land. There are other forms of funding they can request, and he believes the Converse Fund is not the correct source for them.

Quinn stated that he does not foresee an abundance of non-profit organizations looking for donations from the Converse Fund, as they don't meet the requirements of a park stated in the Converse agreement. He respectfully suggested that the spirit of the fund is met by the Clark YMCA, and if it had been established sooner, it would have been part of the donations made. He appreciates the Board's consideration.

***By a vote of Barbaro no, Cyganiewicz no, LaBrie no, Anderson no, and Husselbee aye, Husselbee's motion to deny the Clark YMCA was not approved.***

LaBrie commented that perhaps a middle ground could be found.

***LaBrie moved that the Board approve \$10,000 to the Clark as acknowledgment of the park area they provide for the Town; Barbaro seconded for discussion.***

Mr. Connor noted that the amount the Clark is requesting is only a percentage of the value of the tractor they are looking to purchase. LaBrie stated that she sees both sides, but the token of the spirit of the purpose the Clark serves to the community is why she moved for the \$10,000.

Al Gallant, Department of Public Works Director, came forward and stated he does not want to discount what the Clark does, but wanted to bring to light that only \$10,000 a year is given for parks and cemeteries per year for about 100 acres of land.

Cyganiewicz asked if the Board votes to give the Clark \$10,000, will the funds still go towards the tractor, to which Mr. Quinn replied yes; the \$10,000 would go a long way, and there are other funding sources they can utilize. None have been found yet, but they are hopeful if the Board grants them the money, that others will be willing to contribute.

Barbaro asked why the tractor wasn't accounted for in their current multi-million dollar project, to which Mr. Quinn replied the project they are currently in the middle of began in 2012, and the tractor wasn't a need at that time.

Cyganiewicz asked if the Clark is hoping that the purchase of the tractor will be fully funded by grants, to which Mr. Quinn replied yes; they do not have a capital improvement plan, most of their

projects are done through grants and private donations. This is a capital purpose, with a twenty-five plus year life expectancy.

***By a vote of LaBrie aye, Husselbee no, Cyganiewicz aye, Barbaro no, and Anderson yes, the motion to give the Clark YMCA \$10,000 out of the Converse fund passed.***

Mr. Quinn stated he appreciates the time and consideration.

Hickey asked if the Clark is unable to secure the additional money, would the Clark return the funds to the Town, to which Mr. Quinn replied yes.

***Barbaro made a motion for a five minute recess, seconded by LaBrie with a vote of all ayes. Board went into recess at 7:55 P.M.***

***Meeting returned into session at 8:00 P.M.***

***Labrie move that 7.5 Town Manager's FY19 Draft Budget Presentation be taken out of order seconded by Barbaro, Cyganiewicz abstained, all others aye.***

**7.5 Town Manager's FY19 Draft Budget Presentation -**

Hickey presented a power point of the FY19 Draft Budget. He noted that he would like to utilize free cash to pay off the remainder of the Town's deficit. He also noted that about a year ago, arrangements were spoken of to obtain an antenna from Comcast with a utility generator at no cost to Comcast or the Town. Heywood Hospital would be willing to trade property where the current water tank on High Street is located, as the tank at that location is a liability. Hickey stated that he doesn't understand why the tank hasn't been removed, and believes it should be. Additionally, the lead located in the solder of the copper pipes in the schools also needs to be addressed; currently there are several bubblers that are covered and not being used. It is unacceptable, and the capital needs for the school need to be prioritized. Parents will not want to invest in a school when they walk through at that sight. Anderson verified with Hickey that the \$70,000 to remove the lead is not added into the net school spending as it would put them over and above.

Hickey noted that State revenue has gone up with a significant spike in 2016. Transfers from other funds in both education and public safety are needed as well. The increase in the public safety is primarily for staffing. The SAFER grant is for the three new firefighters; the Town is responsible for 25% of wages per firefighter. He proposed to add a police officer for the police department to help with public safety. The ratio in Town for police officer to resident is the second lowest in the area, and the police department is having difficulty responding to calls without a delay in response, primarily during the evening hours. There is also a need for three additional cruisers. It is important to continue to fund, earmarking a portion of those state grant monies for police specific needs. The FY19 requests for Robinson-Broadhurst are focused on helping the Town in their ability to pay back the deficit. Kudos also to Chief Smith of the Fire Department as his vehicle failed inspection, and with his new vehicle is downsizing to an Explorer rather than an Expedition.

The budget for the Transfer Station has decreased, as it no longer funds its own health insurance, and there has been an increase in demolition and bag sales. This budget does not reflect the closing of the Transfer Station for FY19.

Barbaro noted that it had previously been voted on to increase water and sewer rates annually. Al Gallant, DPW Director, noted that the increase was at .5%. Hickey also noted that an agreement of a past Board does not bind with the current board.

Hickey stated that there are fewer students attending Monty Tech in FY19 than FY18. Hickey also thanked the department heads for sitting patiently and for all of their help and support. They care a lot

about the community and are trying to do what is best for the community. Hickey also thanked Lindsay and Linda for their help, and the Board of Selectmen for their guidance and support.

Anderson asked Hickey if the Town already has a four wheeler, to which he replied no. There are two old four wheelers that haven't been used in years and are no longer being utilized. The ATV that will be purchased has a bed to slide a gurney into and is specialized for public safety.

Barbaro noted that this is the first time that the Town is actually adding to their budget in a long time. Not only are we finally paying off a debt six years early, which is unheard of, but we are able to increase the capital and staffing. Barbaro gave kudos to the department heads for making it work and finding grants to get the Town where it needs to be. We are on the upswing, thanks to everyone who works for the community.

Hickey noted that due to time challenges last year, the Veteran benefits only reflect three quarters of the year rather than four. The \$260,000 is estimated more than what was listed on the Cherry Sheet from the Governor. The Commonwealth is being stricter with who is eligible for aid. Hickey also noted that Scott Gauthier, Veteran's Agent for the Town of Winchendon, is being conservative, and would rather the funding remain as is than have to find excess money in the future. Gauthier thinks his department will be over budgeted, and the funds will be turned into free cash in FY19.

Anderson asked if the streetlights would be acquired, to which Hickey replied he has not heard from National Grid. He does expect the lights to be on in the near future, but getting an answer has been challenging at best. The cost in the long term debt line is about \$70,000 in principal interest, and it will be paid off in at least three years. National Grid has committed to finishing the work to their lines on the solar array and at the landfill for May of 2018. Savings of electrical costs are reflected in the budget. Hickey also stated that he believes more revenues will be seen with solar arrays. Two are being put in at Lincoln Avenue, a potential array on Ash Street, and one on West Street.

***LaBrie moved to take the Town Manager's report out of order, seconded by Husselbee with a vote of all ayes.***

**9. TOWN MANAGER'S REPORT:**

Hickey noted that the Ingleside project couldn't be started, as the property was leased. The tenant thought it was a wonderful idea to extend the lease for two months, with the support of the Ingleside Committee.

Tomorrow, March 13<sup>th</sup>, Town Hall will be closed due to a winter storm. Hickey also wanted to note that, for the staffing the DPW has, they do a wonderful job. It takes the DPW four hours to make a round of plows. They are doing their best, so it asked that the Town please be patient with them. Additionally, the sidewalks in Town are in such poor shape, and with the sub base of the sidewalks being too soft, the plow gets stuck and does more damage than good. There are a few small sections of sidewalk in Town that cannot be plowed due to this issue. If there are any issues that need to be taken care of, Hickey asked that people please call Town Hall and the issue will be addressed if possible.

Moe Ward, Chair of the Audit Committee, also wanted Hickey to announce that the Quad Board meeting has been postponed from March 13<sup>th</sup> to Monday, March 19<sup>th</sup>. The Quad Board meeting is at 6:00PM, and the Finance Committee meeting will begin around 7:30PM.

**1. Financial Updates-**

- a. The Capital Planning Committee has reviewed and approved the FY19 Capital Improvement Plan. The approved plan will be presented to the Board at your March 12<sup>th</sup> meeting.

**2. Personnel Updates-**

- a. Winchendon Fire Department had two firefighter/EMT's graduate from the Call/Volunteer program at the Massachusetts Fire Academy. FF/EMT Edward "Ted"

Coulter and FF/EMT Betty-Jane Nicholson have been training since early November and both graduated in late February with their FF I/II certificates.

**3. Project Updates-**

- a. National Grid has not updated me as to when the streetlight retrofitting project can resume. I have sent a letter to National Grid requesting an anticipated date.
- b. Al Gallant and I met with representatives from the Town of Ashburnham, USDA and Tighe and Bond to discuss the water main replacement project. The USDA has indicated it is unlikely that Winchendon can receive grant funds for the project because the 2010 census indicated that there are over 10,000 residents in Winchendon. USDA will work with both communities to explore other grant options. The earliest this project would be brought forward at a Town Meeting would be November 2018.

**4. Miscellaneous Updates –**

- a. Tracy Murphy has completed and submitted Winchendon's FY19 Green Community Application for consideration. Please remember this year's grant request is now in competition with submissions from other communities. Below is the list of projects that have been applied for.

Site	Project Type	Project cost	Incentive	Town or School Funding	Grant funds request	Cost savings	Payback Years	MMBTU Saved
Murdock School	Lighting	\$20,547.00	\$2,025.00	\$0.00	\$18,522.00	\$6,770.00	2.9	122.7
Murdock School	Weatherization	\$41,404.00	\$0.00	\$0.00	\$41,404.00	\$6,297.00	6.6	271
Murdock School	BAS expansion	\$99,657.00	\$19,200.00	\$0.00	\$80,457.00	\$23,175.00	4.3	756
Memorial School	Lighting	\$99,958.00	\$14,897.00	\$0.00	\$85,061.00	\$11,023.00	7.7	176.5
Toy Town	Lighting	\$26,296.00	\$4,875.00	\$0.00	\$21,421.00	\$4,639.00	4.6	80.6
Library	Weatherization	\$9709.18	\$0.00	\$6574.18	\$3,408.00	\$290.00	8.7	19
		\$297,571.18	\$40,997.00	\$6574.18	\$250,000.00	\$52,422.00	5.3	1425.8

- b. The Planning Board will be holding a public hearing on amendments to the Zoning Bylaw on Tuesday, March 20<sup>th</sup> to discuss their recommended changes related to medical and adult use of marijuana. I sent the document that will be used by the Planning Board to the Selectmen last week.

Hickey stated he would like the Board to consider writing a letter regarding the potential retail sales location for recreational marijuana located on Central Street. Currently, the Planning Board allows for sales on Central Street, and both he and the Police Chief do not support the location. Hickey would like for the Board to vote to have a letter drafted to be submitted to the Planning Board for their next public hearing.

Anderson asked for Police Chief Walsh to come forward. She said the current Bylaw is stating it cannot be had within five hundred feet of a school, park, or a place where children congregate. Hickey noted that the radius can be no more than five hundred feet, but can also be reduced.

Anderson noted that with the Clark YMCA being in the middle of Central Street, the dispensary could be placed in the IGA parking lot, or even towards Rite Aid. Murphy noted that the radius from the Clark would be the equivalent of one and a half football fields.

Cyganiewicz asked if there was a retail dispensary outside of the buffer, and a drug rehabilitation facility opens up, does the dispensary have to move. Murphy replied no, as the dispensary was pre-existing.

Anderson inquired about the dance centers on either end of Central Street. Murphy noted that the Town has a right to state in the Bylaws if the dance center is considered a school or not. Anderson then inquired whether there should be a dispensary located near the Police Station or not, to which Walsh replied he agrees that a marijuana dispensary will bring in neighboring businesses, but not in the favor of Central Street. It will be similar to a liquor store.

Cyganiewicz asked if smoke shops could become retail dispensaries, to which Murphy replied she believes that the smoke shops were set up with anticipation that the bylaws would change to allow them to do so. For them to set up as a smoke shop they would need a tobacco license from the Health Department first.

Cyganiewicz noted that the Town has to be friendly to future businesses, and Central Street is all the Town has. Reasons could be found to not have the dispensary anywhere. LaBrie stated as she is looking at it, we can make changes down the road. After a few years, it can be figured out that certain locations wouldn't be so bad, and it can be readdressed.

Hickey commented if, for example, it was allowed on Central Street after July 1<sup>st</sup> of this year, and a business in the community felt like it didn't make sense anymore, the business is grandfathered in and nothing can be done. It is better to be stricter at first, and feel out the outcome.

Barbaro stated that he is not in favor of a business on Central Street as the Town needs a supermarket and jobs downtown.

Chief Walsh recommended that the Board proceed very cautiously with this matter. It is better to start strict and loosen up after.

Husselbee noted that shops will be making as much profit or more in other locations. Anderson added that parking is hard to come by downtown, and adding a dispensary would add to the fight. There is also a lot of traffic of minors on Central Street. Hickey then noted that the Town is trying to encourage more foot traffic downtown, and having a recreational marijuana retail shop on the main street is not what the community should be projected as.

***Husselbee made a motion to write a letter recommending that Central Street be eliminated for consideration of retail. Motion seconded by Barbaro; Cyganiewicz no, all others aye.***

Murphy noted that the number one location for a dispensary was on Route 12 on the New Hampshire border, followed by Hillview Business Park, Waterville Plaza, and ending on Central Street with the fewest votes.

Cyganiewicz inquired on the sentiment of the Central Street location with the understanding that it wouldn't be near a school or otherwise. Murphy replied that everyone was in agreement with the zoning; the vote was a 50/50 cut, as there is no proof of the benefits or lack thereof. Cyganiewicz then asked if a dispensary opens up in Waterville next to a restaurant, will it be easy to correlate; customers have to go home to smoke, so how can it be correlated with an increase in business. Barbaro replied that the increase in food taxes would be the proof.



Walsh noted that Colorado allows onsite consumption, to which Anderson added consumption is legal but not allowed in public in Winchendon. Murphy then noted that after consulting with legal counsel, the Planning Board wants to close the loophole stating that consumption will only be allowed in residential areas. Cyganiewicz noted regarding the vote on the letter, wanted to clarify that he wanted to vote yes, but also doesn't want to limit potential economic opportunities, and a happy medium could be had somewhere.

**7.4 Presentation of FY19 Capital Improvement Plan -**

Hickey stated that the Capital Improvement Plan, CIP, outlines \$16,000,000 in the next six years, out of \$7,400,000 in requests. He noted that the Capital Planning Committee, CPC, understood and agreed with the recommendations that he made.

Anderson asked if the monies budgeted for the school will be added to the school's budget, to which Hickey replied yes. Anderson then asked at what given point is it figured out what is totaled afterwards to see what is being spent. Hickey stated he is not aware to the best of his knowledge. Anderson noted that usually the spending is capped, but the Town is spending more. Hickey noted that it has not been calculated, and the purchases made for the school are not capped for net school spending. If what the spending needs to be is calculated, it cannot be capped. Anderson noted that people sometimes forget that we do the best we can with what we have, including for the school.

Barbaro stated that the members of the CPC are a great working group. There are a lot of things in the work, and the Committee will be meeting in August to get the ball rolling and try to take the burden off of the tax payers. Every grant that can be acquired is being taken advantage of, and the Town is trying to land State funds, but first need some engineering work done.

**8. OLD BUSINESS:**

There was no old business at this meeting.

**10. MINUTES:**

10.2 Monday, February 26, 2018 - EXECUTIVE SESSION

*Barbaro moved to approve and hold Executive Session minutes from February 26, 2018; seconded by Cyganiewicz. By roll call vote, Cyganiewicz aye, Husselbee aye, LaBrie aye, Barbaro aye, and Anderson aye, the motion was approved.*

**11. COMMUNICATIONS:**

**12. AGENDA ITEMS:**

**13. EXECUTIVE SESSION:**

*LaBrie moved that the Board enter Executive Session under Exemption No. 3 to discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the Chair so declares - Subject: American Federation of State, County and Municipal Employees AFSCME, Council 93, Local 1887 and to reconvene into Public Session for the sole purpose of adjournment, Anderson so declared. Motion seconded by Barbaro. By roll call vote, Husselbee aye, Barbaro aye, Cyganiewicz aye, LaBrie aye and Anderson aye. The Board moved into Executive Session at 9:49PM.*

**14. ADJOURNMENT:**

Respectfully Submitted,

  
Lindsay Kuchta  
Administrative Assistant