

**TOWN OF WINCHENDON
BOARD OF SELECTMEN MEETING MINUTES
MONDAY, JULY 30, 2018
Town Hall, 2nd Floor Auditorium
109 Front Street, Winchendon, Mass.**

Present:

Audrey LaBrie, Chairwoman
Austin Cyganiewicz, Vice Chair
Barbara Anderson
Charles Husselbee

Keith R. Hickey, Town Manager
Linda Daigle, Executive Assistant
Lindsay Kuchta, Recording Secretary

Absent:

Michael Barbaro

List of Documents Presented at Meeting:

- Letter Dated 7/8/2018 Re: Grout Family Trust Proposed Park Improvements at the Glenallen St. Bike Path Property (filed)
- Board of Selectmen Notice of Vacancies dated 7/30/18 (filed)
- Becky Hildreth's Letter of Interest Dated 7/11/18 to Join the Winchendon Recreation Commission (filed)
- Marcia McDonald's Letter of Interest Dated 7/21/18 to Join the Ingleside Utilization Committee (filed)
- Winchendon History and Cultural Center C/O Barbara Lafrennie Permit Application dated 7/19/18 for .5 km race (filed)
- SKA Enterprises, Inc. d/b/a C&S Pizza License Application dated 6/21/18 for Transfer of Beer and Wine Pouring License (filed)
- Town Manager Memo Dated 7/26/18 Re: Available Options to Address Increased Recycling Costs at the Transfer Station (attached)
- Agreement for PILOT Dated 7/30/18 between Winchendon Ash Street Solar 1 LLC and The Town of Winchendon (filed)
 - Map of Ash Street Lot For proposed Solar Arrays Dated 7/9/18 (filed)
- Agreement for PILOT Dated 7/30/18 between Winchendon Lincoln Ave Solar 1 LLC and The Town of Winchendon (filed)
- Agreement for PILOT Dated 7/30/18 between Winchendon Lincoln Ave Solar 2 LLC and The Town of Winchendon (filed)
- Agreement for PILOT Dated 7/30/18 between Winchendon Ash Street Solar 1 LLC and The Town of Winchendon (filed)
 - Map of Lincoln Avenue Extension Lots For proposed Solar Arrays Dated 7/9/18 (filed)
- Monitoring Response to Report from DHCD dated 7/30/18 Re: FY16 CDBG Grant (attached)
- Town Manager Memo Dated 7/26/18 Re: Continued Discussion on the MYLEC TIF Agreement (filed)
 - Property Tax Impact of MYLEC TIF Agreement (filed)
 - Mylec, Inc. Proposed Jobs and Creation Data (filed)
 - Job Creation Status Report (filed)
 - R&T Hockey, LLC FY18 Real Estate Tax Bill (filed)
 - Patriot Properties Inc. Assessment of 37 Commercial Drive (filed)
 - TIF Agreement by and Between the Town of Winchendon and Mylec, Inc. Dated 8/30/2010 (filed)
 - Press Release Dated 6/1/2018 Re: Mylec Announcement New Administrative Services in Canada (filed)
 - Greg Vine Letter of Support for Mylec Dated 7/30/18 (filed)
- Town of Winchendon Board of Selectmen Draft Amended Policies and Procedures (passed over to next meeting)
- Town Manager's Report (attached)
- Minutes Approved:
 - Monday, July 16, 2018 Regular Meeting

LaBrie called the meeting to order at 6:35 P.M. followed by the Pledge of Allegiance to the Flag of the United States of America.

Doneen Durling announced that she was audio recording the meeting tonight.

1. SELECTMEN'S COMMENTS AND ANNOUNCEMENTS:

Anderson reminded everybody that the chili cook-off is Saturday August 4th at 11:00 A.M. LaBrie added that the event will be held at Old Murdock's Bentley Field.

LaBrie thanked Anderson for her work as chair of the Board for the last two years. She also noted that when it was first written, chairman did not refer to a feminine or masculine, rather it referred to man or humankind. The gender of the chair was decided as madam or Mr. Chairman.

2. PUBLIC COMMENTS AND ANNOUNCEMENTS:

Dave Romanowski came forward to thank all who came and helped with the trail work last Saturday at Ingleside, noting that Anderson was there with her daughter. Mr. Romanowski added that on September 8th, there will be a welcome to the Park opening event with food and entertainment.

Anderson noted that we are not getting the word out enough, and recommended it be better publicized if another community day is going to be had at the Park.

Mr. Romanowski replied he is looking into a mailing list and how to better get the word out. Many people don't understand what is going on at Ingleside.

LaBrie added that advertisements can be put on the local access channel and on Facebook. Hickey said anything that the Committee would like to be published can be sent to the Town Manager's office.

2.1 Presentation of Proposed Park Improvements at the Glenallen St. Bike Path Property – Burt Gould, Dr. Coral Grout, and Mrs. Rachel Grout came forward on behalf of the Grout Family Trust. Mr. Gould stated that over the last few years there have been a number of meetings between the Family Trust and Town officials. He wanted to tip his hat to Tracy Murphy, Director of Planning and Development, who took the time to draw up sketches of the proposed park, and Al Gallant, DPW Director. The piece of land that the proposed park will be at is in the corner of Spring Street and Glenallen Street. With electricity being at the location he proposes the work being done over a period of a year. After they discovered that the project would incur the cost of about \$200,000 to \$250,000 if put out to bid, they have come up with a plan and a reasonable price that the taxpayer is not going to have to fund. After some thought was put into it, it was decided that the lot would not be fenced in, but make it possible that no cars can drive on there like they do now. The area is going to be green grass, bringing in loam and plant a row of white maple trees. It will include a memorial stone that has come from Winchendon with a two by three foot memorial plaque. The lot will also have a live Christmas tree with the hopes of finding one that can be transplanted as well as a lit flagpole.

Dr. Grout and Mrs. Grout came forward to thank those who were involved including Mr. Gould, who did a lot of the legwork, Mrs. Murphy who designed it, Al Gallant who helped with the cost and staffing figures to allow it to be cost effective and Town Manager Hickey for listening and supporting the project. Dr. Grout continued stating that her Mother's side of the family resided in Town for 120 years. She was taught to save her money and to make the world a better place. She hopes to accomplish just that with the donation she is presenting this evening to help visitors see a lovely park as they are entering Town, and secondly to entice others to work towards beautifying the town. She asked that the Board accept her check in the amount of \$100,000 to provide for a park on the corner of Spring Street and Glenallen Street for walkers, bikers, visitors, and the Farmer's Market. If the Board accepts the donation, she asked all those who helped to step forward and join her and her mother for a photo opportunity.

Anderson noted that it was a very generous gift, and a fabulous donation.

Anderson moved to accept the generous gift from the Grout family, seconded by Husselbee. With a vote of all ayes the motion carried.

3. PUBLIC HEARINGS: There were none this evening.

4. APPOINTMENTS/RESIGNATIONS:

4.1 Recreation Commission Appointment – Becky Hildreth:

Cyganiewicz moved to appoint Becky Hildreth to the Recreation Commission, seconded by Husselbee. With a vote of all ayes the motion carried.

4.2 Ingleside Utilization Committee Appointment – Marcia McDonald- Dave Romanowski came forward and stated he has not met Ms. McDonald yet, but has read about her and spoken with Jane LaPointe about her. They would fully love to have her on the Committee.

Cyganiewicz moved to appoint Marcia McDonald to the Ingleside Utilization Committee, seconded by Husselbee. With a vote of all ayes, the motion carried.

Anderson asked that Tina Santos of the Recreation Committee come forward, and thanked her for all of her hard work as well as the rest of the Recreation Committee. The concert series at GAR Park was fabulous as always and she wanted to acknowledge that.

Ms. Santos replied that they had a great group of bands this year and thanked Anderson.

4.3 List of Board and Committee Vacancies- Husselbee read of the list of Board and Committee Vacancies and noted there is a form on the Town's website for any who are interested in getting involved.

5. PERMIT/LICENSE APPLICATIONS:

5.1 Road Race Permit for Oct. 6, 2018 – Winchendon History and Cultural Center- Barbara Lafrennie came forward to represent the event. She stated it is a tongue and cheek road race for "underachievers" measuring out to be half of a kilometer which just so happens to be the length of the perimeter of GAR park where the race will be held, pending permission from the Board. The race will be held the morning of the Fall Festival, and the Police Chief has already been reached out to regarding a police detail. Prizes will be given away and anyone who enters the race will be entered into a drawing. Costumes are accepted, and a donut stop will be placed halfway around the park. They talked about having a golf cart and driving those around who can't walk.

Husselbee moved for the applicant, seconded by Anderson with a vote of all ayes.

Husselbee asked where people can sign up to which Ms. Lafrennie replied on the Winchendon History and Cultural Center's Facebook or website.

5.2 Transfer of Beer and Wine Pouring License – SKA Enterprises, d/b/a C&S Pizza, 188 Central St.- Kamal Ghattas came forward to represent the application. The Common Victualler license has already been transferred to him and everything is going good. They have made good additions to the menu.

Husselbee moved to approve the license transfer from C&S Pizza to SKA Enterprises, d/b/a C&S Pizza beer and wine pouring license, seconded by Anderson. With a vote of all ayes the motion carried.

6. BOARDS/COMMISSIONS/COMMITTEES/DEPARTMENTS: There were none this evening.

7. NEW BUSINESS:

7.1 Discussion of Transfer Station Costs/Fees- Al Gallant, the Director of Public Works, came forward to answer any questions regarding the topic. Hickey started off by stating the Town was recently notified by their disposal company that due to increases in the market of disposing recyclables, the cost of disposal will be increased for the Town. The change will be effective July 1st, increasing from \$30 per ton to \$100 per ton. Hickey and Mr. Gallant considered two options to address the anticipated additional costs; discontinue single stream recycling and revert to the former way the Town has recycled, or increasing the permit fee an additional \$20 annually retroactively for FY19. The fee increase would cover the increased cost for recycling. The recommended option would be to increase the annual fee for a dump sticker. With the single stream recycling in effect at the Transfer Station in town, the DPW doesn't need to have additional staff at the Transfer Station. The trouble with retro charging \$20 to each person with a dump sticker is going back and notifying all who have already purchased a sticker. A second decal would be given to those who have already paid the extra \$20. Hickey is looking to see if

the Board chooses to go in that direction; in all likelihood there will need to be a special warrant article in the Special Fall Town Meeting.

After the Board discussed the matter further, Ms. Santos of Mill Street came forward. She stated that hours were cut at the Transfer Station due to a tight budget; her husband goes to the Transfer Station weekly and is amazed at how low the costs are for the disposal of larger items, especially in comparison to surrounding towns. She suggested the increase of fees for disposal of large items to help alleviate the money coming out of tax payers' pockets and helps to reduce the cut back on hours. Anderson replied that her biggest concern with an increase in those sorts of fees would be an increase in trash found on the roadside.

Hickey agreed there is a risk of that, but the Board also has the option of using the General Fund to subsidize the Transfer Station. Those funds do come out of the taxpayers' money. There are 900 homes in Winchendon that use the Transfer Station; everyone would be subsidizing the Transfer Station Policy decision. It needs to be self-sufficient if one of the revenue sources comes from the General Fund.

Anderson stated she believes the decision should be made at Town meeting and not by the Board, to which Hickey replied the trouble with waiting until Special Town Meeting in the fall is it brings us halfway through the fiscal year. He recommended modifying the FY19 budget to reflect the cost.

Husselbee moved that those who haven't purchased a Transfer Station decal will be charged \$70.00 effective immediately, and those who have already purchased a decal will have until September 8th to pay the additional \$20.00. Motion was seconded by Cyganiewicz for discussion.

Hickey noted that just as Anderson had stated previously, Saturday mornings are busy and would be difficult to have the attendant tracking decals and disposing of them properly. It would make sense to charge \$50 until September 8th. After that, people will have to have paid \$70.

Husselbee amended his motion to state; ***everyone as of September 8th must pay a total of \$70.00 for a Transfer Station sticker, regardless whether it was purchased or not.***

The motion was dropped.

All previous motions were rescinded.

Husselbee moved that as of September 8th any resident that uses the Transfer Station. With no second the motion died.

LaBrie moved that as of September 8, 2018 any resident wishing to recycle at the Transfer Station must have a separate recycling sticker for \$20.00. Motion seconded by Husselbee. With a vote of Anderson, LaBrie, and Husselbee aye and Cyganiewicz no, the motion carried by majority.

7.2 Approval of Three PILOT Agreements:

Hickey introduced Harald Scheid, the Town's Assessor, who was present to address the three PILOT agreements. Mr. Scheid came forward and noted each of the agreements that were authorized to be signed at the Annual Town Meeting were initiated by Dynamic Energy and are at an annual payment of \$11,000 per megawatt. Payments will increase annually by 2.5% over a course of twenty-five years.

7.2.1 Winchendon Ash Street Solar 1 LLC; Location Ash St., Map 5D4, Parcel 9- Hickey stated that the first payment would be in the amount of \$54,670, and at the end of twenty years, the final annual payment will be made in the amount of \$87,398.

Cyganiewicz asked if it was around any homes to which Mr. Scheid said no. Cyganiewicz then asked if the project would affect abutting properties to which Mr. Scheid replied Winchendon is primarily residential, but there are no immediate residential abutters. Cyganiewicz then asked if the land would be qualified as

commercial to which Mr. Scheid replied, according to the Department of Revenue and Land Classification, it would be considered Industrial Class.

Anderson moved to approve the PILOT Agreement for Winchendon Ash Street Solar 1 LLC located at Ash St. Map 5D4, Parcel 9. Motion was seconded by Husselbee with a vote of all ayes.

7.2.2 Winchendon Lincoln Avenue Solar 1, LLC; Location Lincoln Ave.- Hickey noted the first payment for this project will be made in the amount of \$34,650. At the end of the twenty year period the final annual payment will be made in the amount of \$55,393.

Anderson moved to approve the PILOT agreement for Winchendon Lincoln Avenue Solar 1, LLC located at Lincoln Avenue. Motion seconded by Husselbee. With a vote of all ayes the motion carried.

7.2.3 Winchendon Lincoln Avenue Solar 2, LLC; Location Lincoln Ave. Extension Map 2, Parcel 15- Hickey noted that the first annual payment for the project will come in at \$53,790, and the final payment after twenty years will come in the amount of \$85,991.

Anderson moved to approve the PILOT agreement between the Town of Winchendon and Winchendon Lincoln Avenue Solar 2, LLC; located at Lincoln Ave. Extension Map 2, Parcel 15. Motion seconded by Husselbee. With a vote of all ayes the motion carried.

7.3 Monitoring Response to Report from the Department of Housing and Community Development (DHCD) regarding the FY16 CDBG Grant - Hickey stated that the Board has a draft letter to respond to the findings of the recently completed FY16 identified shortcomings in record keeping. If the Board recalls, the Town worked with MRPC, Montachusett Regional Planning Commission, to do all of the administration work for grants with no real oversight by the Town, as they had all of the requested certifications. The Department of Housing and Community Development (DHCD) received a Grant application completed by MRPC, and unfortunately during review found errors and omissions in the grant application. With the assistance of Tracy Murphy, Hickey had a conversation with DHCD and shared their displeasure with MRPC and, ultimately per their contract, terminated their contract with the Town of Winchendon. Ms. Murphy and Hickey met with the DHCD who recommended another firm. The Town is now contracted with Breezeway Farm Consulting. Hickey noted that Ms. Murphy would support the comment that Breezeway Farm Consulting has been in her office for about a month now looking at files and populating for FY16, and believe their letter of findings to the DHCD is satisfactory. He stated he is looking for the Board's approval of the letter and the authorization of the Chair to sign on behalf of the Board of Selectmen.

LaBrie asked if the Town is under any monetary fees or penalties due to the discrepancies to which Ms. Murphy replied no.

Cyganiewicz asked if there are any other Community Development Block Grants (CDBG) being handled by MRPC at this time to which Murphy replied no; she put out for quotes from three different grant companies and only heard from Breezeway. Cyganiewicz then asked if this was an issue found outside of Winchendon as well to which Ms. Murphy replied she cannot answer specifically to that, they have managed other towns in the past, but it was a long time ago.

LaBrie asked what else we have partnered with MRPC to which Ms. Murphy replied the DLTA Grant. There is a lot outside of grant management that we can offer each other. They are a regional planning agency we will maintain the relationship with them.

Cyganiewicz then asked if there is any response from MRPC on the findings to which Hickey replied nothing has been submitted in writing, but we have met with MRPC's Executive Director Glen Eaton, at least once or twice to discuss the initial findings that came forward from the funding agency. He understood the frustration and apologized for the staff's lack of record keeping, but at this point, nothing more has been offered to the Town. Cyganiewicz then noted he hopes this does not impact the Town's relationship with MRPC. Ms. Murphy stated

that the Town has tried to give MRPC a chance to correct some things, but staff changes caused more issues so Hickey and I had to do what was best for the Town. Hickey said we will have a relationship that will benefit both parties, but does not see MRPC managing a CDBG for us for a long time because they have proven they were not capable of doing that. If our not receiving our FY18 CDBG had anything to do with them, we will not use them ever again. Cyganiewicz added that MRPC has a lot of resources and hopes they understand that we need to protect ourselves. Hickey replied that having a relationship with MRPC in other areas is necessary. Some voluntary work they provide will be helpful; we just can't risk a grant award because of past experience.

Cyganiewicz moved to give the Board of Selectmen Chair authorization to sign this letter on behalf of the Board, seconded by Anderson with a vote of all ayes.

8. OLD BUSINESS:

8.1 Continued Discussion with Mylec regarding TIF Requirements- Hickey stated that this agenda item is regarding a follow up discussion to the initial discussion had on June 14th. Additional information was requested by the Board that is required by the TIF Mylec is under. Hickey added he has been in contact with Mr. Laperriere to try and provide the information required by the TIF agreement. Prior to June 14th, Mr. Laperriere had a talk with Hickey regarding the lack of job creation that had occurred because of a change in the retail climate and the economy. It was discussed that there was a lack of follow through with job creation as was promised in the agreement he signed, as well as exceeded costs from investments in the building. Mr. Laperriere also provided Hickey with an email last week containing information on new clients that will assumedly boost the sales of Mylec. Additionally, Greg Vine has provided a letter of support to continue the TIF agreement with Mylec.

Mr. Rick Laperriere told the Board that things have been getting better; activity level has increased, which brings extra business to the Town and the businesses within. He and his staff are working as hard as possible to turn things around; it has been a tough few years.

Rick Lucier of Maple Street came forward. He stated this issue has been before the Board for some time. It was brought forward by Mike Young when Bernie Lynch was the acting Town Manager in the fall of 2016, and has gone nowhere since. The document signed by Mr. Laperriere does not state he should "try" rather "if fail to meet these job creations it should be rescinded." Mr. Lucier then asked how long we will beat the dead horse. This Town has gone without so this business can benefit. The Board has to make a decision or Mr. Lucier stated he will find alternative ways to get it done. Additionally, Mr. Laperriere has been unsupportive of businesses coming into the park where his business is located. This is nothing against Mr. Laperriere; it has to do with revenues lost and the lack of jobs.

Hickey stated the Board has agreed to allow Mr. Laperriere to continue to operate with the expectations that he is doing the best he can to meet job creation that is identified in the TIF agreement. The Board has made a decision; you don't have to like it. If you would like to call the Attorney General, go ahead and do so. They will do what they think is right. Hickey stated he has had conversations with Mr. Laperriere regarding a potential growing facility in the business park; yes he is concerned as many parents and children are at his business, but he is open to having conversations with the proposed business owners. Lastly, the concern, if in fact they do take away or vote to start the process to take away the TIF is up to them, and only them. According to Mr. Laperriere this could impact the business by creating job loss due to the impact of an increase of taxes. It is challenging, no one is satisfied that the terms of the TIF have not been met. Job creation should not be a requirement in a TIF; there are too many external factors that could impact the owner's ability to reach the goals outlined within. In the future, Hickey suggests that job creation not be written into a TIF; it is not a reasonable measuring stick. The average impact of having a TIF in place is about \$35,000 a year, and while it is a significant amount of money, it is not going to make or break the ability to offer a level of services needed to provide to the community.

Mr. Lucier stated that as far as the marijuana facility issue goes, we went through all of the planning stages; Hillside Business Park is part of the designated overlay. Mr. Lucier then began talking about the cost of water and electrical to which Hickey noted that it has nothing to do with Mr. Laperriere. Mr. Lucier continued, stating

people voted yes on the TIF thinking they may benefit from it and have expended a lot of money without receiving anything.

Mr. Laperriere stated he (Mr. Lucier) could refer back to Gerry White, the former Director of Planning and Development, the Town ran the water line and power was brought to create a business park, not for his own use. There were five or six other businesses that had signed up. The State accepted those jobs. At one point we were up ten jobs. Once 2014 and 2015 hit, retail started to tank. Big businesses such as Sports Authority, Total Hockey, City Sports, and Toys R Us have all suffered the repercussions of a tanked retail market. We have made improvements to the property to make sure it looks nice and people who work there are local and support local banks with their accounts.

Husselbee noted that minimum wage is slated to increase to \$15 which could prove to be problematic to Mr. Laperriere as far as job creation goes. It cannot be held against Mr. Laperriere and Mylec. As a Board, we have gone and made agreements past this, and we have all recognized that staffing was brought up earlier and is a not a good indicator if a company is successful in the Town of Winchendon. If a decent amount of jobs can be provided for the local economy, it helps get people to see what our town is about.

Mr. Laperriere stated that there are menus for several restaurants in Winchendon displayed in the Pro Shop. Additionally, those who attend events at Mylec are buying gas and coffee and making other stops in Town while they are visiting.

Anderson stated she is proud that Mylec has been in Town for a long time. She knows that Mr. Laperriere is always present. With that said she hates TIF Agreements and does not think they are a good idea. They create resentment from residents with a "why are they paying less when we are paying more" kind of mentality. When Mr. Laperriere was present at the last meeting, she noted she expected a more involved explanation to substantiate the continuance of the TIF.

Mr. Laperriere responded that being a privately owned company, it is not recommended to put sales numbers out as competitors take advantage.

LaBrie said she understands as it is a privately owned company, but as it is an agreement with Town, more information is necessary, and can be presented in Executive Session. Mylec owes the Town this information. You are asking for a tax break for an additional eleven years, the Town needs to see something.

Husselbee stated what Mr. Laperriere is required to provide the Town is just the headcount, not sales figures. As a private company those would be impediments for competition. Unfortunately, it is unfair to ask for sales figures. He has provided some semblance to show how he is trying to get more. That is fair when it comes down to trying to get more headcount.

Anderson said if he cannot come to terms with the agreement, then there should be an explanation as to why he can't meet the requirements. Perhaps a periodic update to keep the Town informed. When a resident comes forward and says why is this happening and we say we don't know, it looks bad.

Mr. Laperriere stated that there is no one working harder than he is, and as much as he likes everyone he wishes they were meeting under other circumstances. He is a tax payer in town and understands the points brought up, but at the same time, he does not know that other companies have invested \$4.5 million in town. The only way to do that and stay in Town is with a break somewhere. The TIF wasn't the best written deal in the world. It was a first for many, but Mylec is doing as much as possible and has made strides.

After further discussion the Board deemed it appropriate to have Mr. Laperriere meet with Mr. Hickey and to discuss the TIF and potential renegotiation.

Husselbee moved that the Board authorize the Town Manager to have discussion with Mr. Laperriere on reopening the TIF to renegotiate and report back to the Board no later than September 24, 2018. Motion

seconded by Cyganiewicz and with a vote of Anderson no, LaBrie aye, Cyganiewicz aye, and Husselbee aye, the motion carried by majority.

LaBrie noted that within the next week, anyone who has specific things they would like to have addressed should write to Hickey no later than Friday, August 3rd.

8.2 Board of Selectmen's Policies and Procedures Final Review and Amendment

Anderson moved to postpone the Board of Selectmen's Policies and Procedures Final Review and Amendment to the next meeting, seconded by Cyganiewicz. With a vote of all ayes, the motion carried.

9. TOWN MANAGER'S REPORT:

1. Financial Updates-

- a. The Town Accountant has begun the end of year reconciliation process in preparation of closing FY18. Nearly complete year end results will be presented at the Tri-Board meeting on August 23rd.

Hickey added that the Tri-Board meeting will be hosted by the School Department, and Mr. Schlosstein will have some solid numbers on where we stand by that date. Staff and I are still confident, at this point, that the remaining \$311,000 in principal on the deficit legislation will pay the loan amount due.

2. Personnel Updates-

- a. There are no personnel updates this week.

3. Project Updates-

- a. The street light vendor resumed work on July 12th. The conversion is nearly one third complete and we hope to be done in the near future.
- b. Winchendon was awarded a Green Community Grant for FY19 in the maximum grant amount of \$250,000 for the following projects:

\$18,522, Murdock School—LED lighting, exterior
\$41,404, Murdock School —Weatherization
\$80,457, Murdock School —BAS expansion
\$85,061, Memorial School—Lighting
\$21,421, Toy Town School— Lighting
\$3,135, Beal's Memorial Library— Weatherization

Hickey added that it is a competitive grant and he is pleased to get it. All but \$3,000 will be used by the School Department as they are in need of furnace improvements and are moving to LED lighting.

These projects are anticipated to be completed during FY19 and are anticipated to save the Town over \$52,000 annually in utility costs. Eighty communities received grant awards that ranged from \$8,000 to \$250,000. Thank you to Tracy Murphy and Nicole Roberts for their efforts in preparing and submitting this grant application.

4. Miscellaneous Updates –

- a. The Towns of Winchendon and Templeton recently completed a vehicle swap. Winchendon received a 2001 international 7600 bucket truck with 57,106 miles and Templeton received a 1997 Mack 10 wheel dump truck with 100,000 miles. Both vehicles are similarly valued. The bucket truck will enhance DPW's ability to respond for calls for service such as tree pruning, streetlight maintenance and repairs to flags. The vehicle traded to Templeton was scheduled to be traded in.

Hickey added that it would not be used in the fleet anymore, but a bucket truck will help with the streetlight issues and installation of flags. It will help the Town to save money as well.

Anderson said she saw the electric truck on Tannery Hill, but asked when the lights would be turned on. Hickey replied the lights that were activated are on. A final date has not been received yet, but he suspects it should be by the end of August. He will be happy to have the project behind us and to start enjoying the savings that come along with the LED lighting.

10. **MINUTES:**

10.1 July 16, 2018 - Regular Meeting

Cyganiewicz moved to approve the minutes from the regular meeting held on July 16, 2018, seconded by LaBrie with one correction to be made in the Town Manager's report on page 12. With a vote of all ayes, the motion carried.

11. **COMMUNICATIONS:** There were none this evening.

12. **AGENDA ITEMS:** The next Board meeting will be held in three weeks on Monday, August 20th and on Thursday August 23rd, the Tri-Board meeting will be hosted by the School Committee. A time has not been confirmed yet.

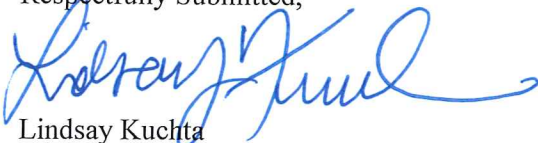
13. **EXECUTIVE SESSION:**

Cyganiewicz moved to enter into Executive Session under Exemption # 2 to conduct strategy session in preparation for negotiations with non-union employees and also under Exemption # 6 to consider the purchase, exchange, lease or value of real property if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body and to reconvene into public session for the sole purpose of adjournment, LaBrie so declared. Motion seconded by Husselbee. By roll call vote Husselbee aye, Anderson aye, Cyganiewicz aye, and LaBrie aye the Board entered Executive Session.

14. **ADJOURNMENT:**

The Board adjourned Public Session at 9:25 p.m.

Respectfully Submitted,



Lindsay Kuchta
Recording Secretary

