

**TOWN OF WINCHENDON  
BOARD OF SELECTMEN MINUTES  
INCLUDES JOINT MEETINGS WITH THE SCHOOL COMMITTEE  
AND THE INGLESIDE UTILIZATION COMMITTEE  
MONDAY, JULY 17, 2017  
Town Hall, 2<sup>nd</sup> Floor Auditorium  
109 Front Street, Winchendon, Mass.**

Present:

Barbara Anderson, Chairwoman  
Audrey LaBrie, Vice-Chairwoman  
Michael Barbaro  
Austin Cyganiewicz  
Charles Husselbee

Keith R. Hickey, Town Manager  
Linda Daigle, Executive Assistant  
Lindsay Kuchta, Recording Secretary

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List of Documents Presented at Meeting:

- Proclamation for Burton Gould (attached)
- FY2016 CDBG Public Hearing Notice; Memo from Dir. of Development Tracy Murphy regarding the Target Area Modification and Map (filed)
- Greg Vine Letter of Interest to Serve on School Committee (filed)
- Dawn Bilodeau Letter of Interest to Serve on the Ingleside Utilization Committee (filed)
- Matthew Gwinn's Letter of Resignation from the ZBA (filed)
- Frist Street Property Owners Request to Grade Private Road (filed)
  - Resident Petition
  - Letter from Residents Joseph and Anita Carbone
  - Letter from Resident Karen Drudi
- Janet Corbosiero's letter requesting the agenda item Shared Town Manager Opportunity
- Bernie Lynch, Community Paradigm Presentation: (filed)
  - Town Personnel Rules and Regulations
  - Salary Survey
  - Position Classification System Manuel
  - Classification Plan and FY17 and FY18 Wage Chart
- Toll Booth/Voluntary Boot Drive Policy Amendment – 2<sup>nd</sup> Reading (filed)
- Report of the Town Manager (attached)
- Minutes Approved:
  - Monday, April 24, 2017 Regular Meeting, Page 6 correction (filed)
  - Monday, April 24, 2017 Executive Session
  - Monday, May 4, 2017 Executive Session
  - Monday, June 12, 2017 Regular Meeting

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The meeting was called to order by Chairwoman Anderson at 6:30 p.m. with the Pledge of Allegiance to the Flag of the United States of America.

Announce audio/video recording disclosure – There was no one who announced they would be audio or video recording the meeting this evening.

**1. REORGANIZATION OF THE BOARD OF SELECTMEN:**

**Ms. LaBrie nominated Ms. Anderson for Chairwoman; the motion was seconded by Mr. Cyganiewicz. Mr. Husselbee nominated Mr. Barbaro as Chairman; motion was seconded by Mr. Cyganiewicz. Nominations were closed, and by roll call vote of Mr. Husselbee, Mr. Barbaro, Mr. Cyganiewicz, Ms. LaBrie, and Ms. Anderson all aye, the nomination was approved.**

**Ms. Anderson nominated Ms. LaBrie as Vice Chairwoman; the motion was seconded by Mr. Barbaro. By roll call vote of Mr. Husselbee, Mr. Barbaro, Mr. Cyganiewicz and Ms. Anderson all aye and Ms. LaBrie abstaining, the nomination was approved.**

**2. SELECTMEN'S COMMENTS:**

Welcome New Selectman Charles Husselbee - The Board welcomed their new Selectmen Charles Husselbee.

Proclamation – Mr. Burton Gould, Jr. - Mr. Burton Gould Jr. was recognized for fifty-five years of various services to the Town of Winchendon. He was presented with a Proclamation from the Board of Selectmen.

**3. PUBLIC COMMENTS AND ANNOUNCEMENTS:**

Brian Dickens, the Chair for the Parks and Recreation Committee, wanted to say thank you to all of those who came out to support the concerts at G.A.R. Park; the last concert will be next Friday. He also notified the public that there are two adult vacancies and one student vacancy on the committee. Ms. Anderson thanked Brian for all of his hard work.

Representative John Zlotnik came in front of the Board to discuss the ways of changing jurisdiction of Rout 140. The Department of Public Works in Gardner approached him to ask how to go about doing so, and it was noted that Winchendon also has a part of route 140 that could be changed over to the State. Representative Zlotnik is looking into the process. The Board of Selectmen would be responsible for taking a vote on the case. The State can be asked to further examine the situation.

Stephanie Fluet came in front of the board concerned that breakfast will be in the classrooms at Memorial Elementary School, as her son has a food allergy and needs to be kept safe. Mr. Murphy recommended that Stephanie set up a meeting with the Principal, Mrs. Atters, and the nurse. If they fail to have the answers needed, Stephanie can speak with the Superintendent.

**4. PUBLIC HEARINGS:**

FY 2016 Community Development Block Grant

The Public Hearing notice was read into the record by Ms. LaBrie at 6:50pm.

**A motion was made by Mr. Barbaro to open the hearing; the motion was seconded by Ms. LaBrie. With a vote of all ayes, the hearing was opened at 6:50pm.**

Tracy Murphy and Les Goodrich addressed the board, and asked that the target area for the DHCD Grant for Housing & Community Development be moved. Mr. Goodrich noted that there have been several people who came forward to ask for money to renovate their homes, but are outside of the target area, therefore the funding isn't available for them.

Mr. Cyganiewicz asked if the monies can be used for opportunities other than housing redevelopment. In response, Ms. Murphy noted that the funds are typically used for downtown revitalization initiatives.

**A motion was made by Ms. LaBrie to close the hearing; the motion was seconded by Mr. Barbaro. With a vote of all ayes, the motion carried unanimously.**

**A motion was made by Mr. Barbaro to move the target area to the proposed area presented by Ms. Murphy and Mr. Goodrich. The motion was seconded by Ms. LaBrie. With a vote of all ayes, the motion carried unanimously.**

Ms. Murphy announced that there is still fuel assistance available for those who qualify.

**5. APPOINTMENTS/RESIGNATIONS:**

**JOINT MEETING WITH SCHOOL COMMITTEE:**

Members of the School Committee present this evening were: Larry Murphy, Janet Corbosiero, Dawn Fronte, and Danielle Lapointe. Chairman Murphy called the School Committee meeting to order.

School Committee Appointment

As of tomorrow, Ms. Corbosiero is resigning from the School Committee. Mr. Greg Vine came forward and expressed his interest in returning to the Committee after taking a break due to being too busy with work. He is an employee of the Winchendon Courier, which is not considered a conflict of interest. Mr. Vine is looking forward to the opportunity.

Ms. Corbosiero asked Mr. Vine if he will be able to do what he needs to for the committee, such as sign warrants and attend meetings and events. Mr. Vine noted that he is in Town often and will be available as he is needed.

Danielle LaPointe mentioned that perception is not jumping at any opportunity but if there is an opportunity to serve the community it's not just on a whim. Mr. Vine was always encouraged to serve in noble service. Every volunteer is doing their noble service without recompense. His parents would've been proud.

Ms. Anderson wanted to thank Ms. Corbosiero for her service, and thanked Mr. Vine for always stepping up to the plate when many others don't.

**A motion was made by Mr. Barbaro to accept Mr. Vine as the new School Committee member. The motion was seconded by Ms. LaPointe. With a vote of all ayes, the motion carried unanimously.**

Mr. Murphy graciously thanked Ms. Corbosiero for her work, and reminisced on her balloon giving tradition; in turn, giving her a smiley face balloon.

Ms. Corbosiero thanked Mr. Haddad for all of the work he has done and is happy to know he will continue with his good work.

**A motion to adjourn was made by Ms. Corbosiero, and seconded by Ms. LaPointe. With a vote of all ayes, the motion carried unanimously and the School Committee adjourned at 7:07pm.**

**A motion was made to take a recess by Mr. Barbaro, and seconded by Mr. Cyganiewicz. With a vote of all ayes the meeting went into recess at 7:07pm.**

*Meeting was called back to order at 7:12pm.*

Ingleside Utilization Committee Appointment – Dawn Bilodeau - Ms. Bilodeau came forward and said she has been in town for twelve years, and after coaching, and taking care of her husband, she is finally able to get involved in the Town again. Ms. Bilodeau is a full time employee at Tyco in Westminster. Mr. Cyganiewicz asked Ms. Bilodeau if she is aware of Ingleside's initiative. In response, she stated that she is interested in learning about the committee.

**A motion to accept Ms. Bilodeau as a new member to the Ingleside Utilization Committee was made by Mr. Barbaro, and seconded by Ms. LaBrie. With a vote of all ayes, the motion carried unanimously.**

Zoning Board of Appeals - Matthew Gwinn, Resignation - The Board thanked Mr. Gwinn for his time with the ZBA.

**A motion was made by Mr. Barbaro to accept the resignation of Mr. Gwinn from the Zoning Board of Appeals; the motion was seconded by Ms. LaBrie. With a vote of all ayes, the motion carried unanimously.**

#### **7. BOARDS/COMMISSIONS/COMMITTEES/DEPARTMENTS:**

Ingleside Utilization Committee – Review Draft Plans and Recommendations for Ingleside – Dave Romanowski and Jane Lapointe came forward representing the Committee and presented a six to twelve month short term plan as they are not sure if the Board approves of what they are doing. In the plan, there are four short term projects, a picnic area, trails, access to Whitney Pond and work on the entrance. They are trying to avoid spending money they don't have and are looking forward to the Converse funds that will be available and they wanted to make it known they would like to apply for some of those funds. They presented the Board with their recommendations. Ms. Anderson stated she is impressed with the plans that are in place. Mr. Romanowski noted that the labor is and will be done by volunteers. Surveys were filled out at the Fall Festivals at Ingleside and at the Summer Solstice to recruit volunteers. Once the short list is done, organizations will be reached out to.

Mr. Cyganiewicz asked if the Fire Department had been talked to about the proposed fire pits in the plan. The Committee noted that they are looking to start with just picnic tables, but are waiting to follow through until they get approval for their proposed plans.

Mr. Husselbee asked how the committee could be contacted. Ms. Anderson noted that something can be posted onto the webpage. Mr. Husselbee then asked if only people with experience are wanted as volunteers. The committee responded that all volunteers are welcomed. It will be a great opportunity for people to work together and to utilize their different skills and to learn from each other.

Ms. Anderson noted that Ingleside would be the perfect location for a yearly picnic for first responders. The committee noted that some of the trails and other recreational areas will hopefully be ready in one to two years.

**Mr. Barbaro made a motion to approve the plan for Ingleside subject to funding and department passage. The motion was seconded by Ms. LaBrie. With a vote of all ayes, the motion carried unanimously.**

#### **8. NEW BUSINESS:**

First Street Property Owners Request to Grade Private Road - Ms. Karen Drudi and Mr. Daren Bessette came forward. Ms. Drudi noted that she and Mr. Bessette each live at the end of First Street. They have always had their road graded as long as they have lived there and had to find out for themselves that the road will no longer be graded.

Points of residents arguments were:

- Residents were not notified and don't understand why it has just now become an issue
- We are all tax paying residents
- Residents do not benefit from tax paying benefits such as Town water, sewer, streetlights or hydrants
- Lake houses have higher tax value, therefore higher taxes are paid on properties than equivalent homes elsewhere
- If the Town doesn't maintain the road, it decreases the value of the homes on that road
- Some mortgages will not lend to homes with unmaintained roads
- How will emergency vehicles access the homes with the road in terrible condition after not being graded?
- The corner of First Street is an access point for Fire Trucks to get water
- There is nothing that indicates it is a private road

Is the town willing to put in writing, that they feel comfortable with the capability of emergency vehicles accessing the homes in a timely manner if the road is not graded?

Mr. Hickey's responses were:

- There are 24 private roads in town
- The public road has been constructed to Town standards and 1<sup>st</sup> Street is not a public way; it has not been voted at Town Meeting.
- A public way is accepted by voters of the Town
- It was decided about six months ago by the Board that it was no longer the Town's duty to maintain the private ways
- If the Town is required to maintain private roads it adds additional time and cost to the budget for the Department of Public Works
- Property values are based on market value according to the assessor's office
- The property value is not significantly valued by the roadway; whether it is paved or not.
- The Board of Selectmen needs to look at the issue very broadly if they decide to grade First Street they will have to grade all of the private roads
- Emergency vehicles are able to respond with up to 6-8" potholes
- Private roadways should be maintained by people who live on the road
- Depending on the road, the amount of time is different spent on materials and maintenance
- Consider the fact that there is more than just First Street, if your roadway was approved, more people would be looking for the same for their private way.

Ms. Barbaro, after asking Mr. Bessette to settle down, noted that the issue is being addressed now, but there is a process. The overall cost to maintain public roadways is \$1,800,000.00, and the Board of Selectmen only has \$500,000.00 for roadwork.

Mr. Barbaro recommended that the residents of First Street contact the DPW Director to find out what efforts can be made to bring the road up to grade, and the petition can be signed from there.

The residents asked if the private way can still be plowed and sanded, and also that it be graded at least once a year? Mr. Hickey responded in letting them know they need to find a contractor to grade the road and figure out the cost. It is a private way and that's how it has to be handled.

Ms. LaBrie noted that the notification of no more grading of the roads could have been better, but it is what it is, and the Board will take a hard look at the roads and how much the cost would be to grade twice a year; perhaps there is a way it can be done by the Town or partially subsidized by the owners.

Ms. Anderson noted that a number of houses at the lake were intended as camps and have become all season homes.

Request by Janet Corbosiero to Discuss Shared Town Manager Opportunity –

Ms. Corbosiero believes there should be a broader group of people making the decision to share the Town Manager with Templeton. Kevin Miller noted that Mr. Hickey is a highly competent manager, when he has the time to address issues. The Winchendon job has been a full time administered job, and the Town has grown as well as the budget. Mr. Miller also stated that neither Lee nor Lennox have had a full time manager with a total population of under eleven thousand. There are more issues within Templeton and still Winchendon in comparison to Lee and Lennox. They had to hire an additional assistant. The new service may cost us less, but at what service? What happens when there is conflict between the Towns, where does Keith's loyalty lie?

Ms. LaBrie and Mr. Barbaro responded that there is a six month contingency; we can pull out if it doesn't work. This is not a violation of the Charter. The Board of Selectmen have the right to accept the contract. We are only losing Mr. Hickey for one day a week.

Dave Romanowski addressed the board, and thanked Mr. Hickey for all of the work he has done. He continued on to say that he believes agreements can be entered without the need to share a Town Manager. Another concern for Mr. Romanowski would be if facts could be double checked with a possible second legal counsel.

Ms. LaPointe wanted to know how the Board will be prepared to evaluate whether it is working or not? What is the sound basis on this? There should be clear standards on money to be saved. Ms. LaBrie noted these things have been discussed; the subcommittee is meeting to hash out the details, and will be presented at both full Boards. Cameron Fortes noted at a previous meeting that he is not in a rush to push this forward; Ms. LaBrie is not ready to go before the Board until she knows that she has done the best she can.

Ms. LaPointe noted that it is very important for the specifics to be hashed out thoroughly before an agreement is approved. Mr. Barbaro said there would be quarterly meetings to evaluate to see whether it's worth continuing or not. Once the document is finished, it will spell out more of the details for the public.

Dave Romanowski asked why this (the Intermunicipal Agreement) is being done, and what the advantage was for Winchendon. Mr. Hickey replied that there is a savings in cost, as the state has offered to pay all of the costs for the transition, should a grant be given. With Mr. Hickey's reduced salary, there will be more money for roads, schools, and regionalization. Mr. Romanowski then asked if the state is paying for the transition long term. Mr. Hickey replied that it is a one-time thing; we accommodate the State and they accommodate us.

Mr. Bernie Lynch noted that regionalization is liked, but it never gains enough traction due to the resistance it receives. The State is pushing this because municipal jobs are hard to hire, especially Town Managers. As a shared manager, you get more opportunity to share staff and equipment, and recognize economic development, what would drive economic development in both Winchendon and Templeton. What happens there has an effect on Winchendon as well; Mr. Hickey could address those issues

Mr. Bob Guenther noted that step into regionalization is a big step, and he's not sure that the town is ready for that step.

Ms. Corbosiero wanted to know how adding people saves the Town more money? She stated that she is unsure if she wants someone who will be working sixty to eighty hours a week, one week after the other. She is in fear that someone will scoop up Mr. Hickey for more money, and wonders then what will the Town do if another Manager isn't found who is willing to put in the time and energy that Mr. Hickey does.

Ms. Santos questioned why Templeton asked Winchendon opposed to other Towns. Mr. Barbaro replied that Mr. Hickey's strong leadership is key, and he is capable of working through issues for each Town's best interest. There also has been no talk of hiring additional employees. Ms. Santos also wanted to know if the Intermunicipal Agreement would be temporary or set in stone? It was noted that there is an opt out option. Ms. Santos praised Mr. Hickey for how wonderful he is, and does not want to compromise the greatness of the Town Manager. Change is good, but not everyone is welcome to it.

Mr. Hickey thanked everyone for the compliments, and noted that this has been going on for a few months; it is about opportunity to a different approach at providing service that each community needs. Unfortunately there are fewer town managers who are willing to spend evenings with boards and committees. There are more hoops to jump through in the job. Finding the person that can do the job well is challenging. Winchendon may be facing the same challenge years from now because there isn't someone out there who is willing to commit to the job in place. One of the things he pledged to the board is making sure the community momentum isn't impacted and made a commitment to both communities if moved forward, he asked to not take his word but let his actions prove that this can occur without the impact of operations and successes Winchendon has been fortunate in having. He believes that he has only been a small part of Winchendon's success. Everyone has had an equal role in the improvement of the community. They are all dedicated to the benefit of the town.

As far as part time with the Town of Winchendon, Mr. Hickey noted that he will not be part time. He will be out of the office eight and a half hours more than currently. There will be an impact on residents who walk in the door and want to talk to him even though he will just be in Templeton. It will simply be an adjustment. Mr. Hickey believes that having the opportunity to move into a controversial direction is the right way to go. He feels that he fits with this community, and he thoroughly enjoys his time here. He is only as good as his next decision. There will always be someone giving negative feedback. If he thought it wasn't what was best for the community, he wouldn't have done it. Mr. Hickey clarified that he is not gunning for a higher paying job as it was said, bigger isn't always better. He loves what he does for the Town of Winchendon.

This change is something to be considered for Winchendon to be relevant in the future. It isn't short term savings. It's hardly a saving of salary but rather for the advantage of the long term. There is a risk here, but the Board of Selectmen and the Intermunicipal Subcommittee are working on minimizing the risk. Templeton is challenged to find someone who can lead their community effectively. The candidates that came forward did not prove capable or worthy for Templeton. Mr. Hickey believes the job can be done for both places, with people seeing him fail, Mr. Hickey gains more drive. There are a handful of people whose opinions he cares about. His job is not being done if people aren't upset.

Ms. Santos noted that the wounds are still fresh from the previous Town Manager.

Mr. Hickey hopes for a potential success story for Winchendon, and he hopes to retire in Winchendon. Success is key for Mr. Hickey, or he is not honorable.

Mr. Barbaro noted that this is Keith's livelihood and integrity that he is putting at stake, but is confident he is able to do the job well. Ms. LaBrie noted that Mr. Hickey is still part of Winchendon. If this doesn't work out, the discussion will be made at the time if we bring him back or not.

**A motion was made by Mr. Barbaro for a five minute recess, and seconded by Mr. Cyganiewicz. With a vote of all ayes, the motion carried unanimously and the Board recessed at 9:01pm.**

The meeting reconvened at 9:06pm.

Presentation of Town Personnel Rules and Regulations, Salary Survey, Position Classification System Manual, Classification Plan and FY17 and 18 Wage Chart by Community Paradigm Associates

Mr. Hickey introduced Mr. Bernie Lynch who was here to present the personnel policy and salary survey provided by a grant through the Community Compact program. He reviewed the documents and the Power Point presentation with the Board. He said the Town was long overdue for a modern formal personnel system. He said the Board of Selectmen need to adopt the rules and regulations so the Town Manager could implement.

The presentation will be posted on the website once adopted. Mr. Hickey said this will be back on the agenda for August 7<sup>th</sup> giving the Board time to review before they vote on it.

Ms. Labrie stated that she knows the union and Mr. Hickey are working together to standardize the benefits to make them as similar or close to the same for union and non-union members.

Mr. Lynch was thanked for the fantastic job he has done and providing a very comprehensive plan.

**9. OLD BUSINESS:**

Toll Booth/Voluntary Boot Drive Policy Amendment – 2<sup>nd</sup> Reading

**A motion was made by Mr. Cyganiewicz to move the Toll Booth/Voluntary Boot Drive Policy Amendment to the next meeting; the motion was seconded by Mr. Barbaro. By a vote of all aye, except one abstention from Ms. LaBrie, the motion carried.**

**10. TOWN MANAGER'S REPORT:** Below is the written Town Manager's report in full with additional comments made this evening.

**1. Financial Updates-**

- a. All of the year end transfers have been reviewed and approved by the Finance Committee and Board of Selectmen. The Town Accountant is working on closing the FY17 year and preparing for the annual audit.

**2. Personnel Updates-**

- a. Fire Captain Marty Brooks retired in July 7<sup>th</sup> after working for the Winchendon Fire Department for over 30 years, the past five and one half holding the rank of Captain.
- b. Nicole Roberts was hired to fill the open Community Development/Land Use Clerk position. She starts July 24<sup>th</sup>.

**3. Project Updates-**

- a. The Harris Road Bridge project has been paved. The temporary walking bridge has been torn down. The contractor is in the process of installing granite curbing and guardrails. The project is slightly ahead of schedule.
- b. The bid opening for Royalston Road North Bridge project is scheduled for September 23<sup>rd</sup>.



- c. High Street Bridge project is on schedule. The contractor found a small amount of damage beyond the estimate; an additional \$11,151.25 will be needed to complete the repair. Chapter 90 funds will pay this increase. Project should be completed by Labor Day.
- d. The installation of the National Grid and Verizon wires in front of the town hall in the sidewalk is scheduled to commence Monday. Cumberland Farms indicated they got a verbal approval to install a conduit line for Verizon, so that the project will not be held up. DPW Director Al Gallant, Verizon and National Grid are working on a solution with the sidewalks.
- e. Water Tank on Elmwood Road is almost completely full. The pump used to fill it broke down. DPW is waiting for a replacement part to complete the job.
- f. The Water Department has dealt with water breaks in the following locations: one on Pond Street, two on Hale Street and one on Brown Street. Depending on condition of break the pipe could be replaced or just repaired.
- g. The water Department replaced two sections of 6" main and a new fire hydrant on Court Street and two water tie-ins for homes.
- h. The water meters have been read for the last quarter and the new rate of \$5.27 has been incorporated in Munis and updated on the website.
- i. Water shut offs were minimal this quarter.
- j. Walnut Street is almost complete. The contractor will need to complete punch list items, install signs, and stripe to road.
- k. On Mill Glen Road, 200 feet of guard rail was installed to cross over the culver near Mill Glen Pond.
- l. Since July 1<sup>st</sup>, DPW have hot topped patches on Maple Street and Otter River Road. Mellen Road will be paved next week.
- m. The road paving bid was opened on Wednesday. Apparent low bidder is Mass. Broken Stone, the same company that was awarded the previous three year paving bid. The bid is for a variety of road work but the majority of the bid is for paving. Their bid included a per ton paving price of \$60.89, less than their bid awarded three years ago with a paving price of \$67.07. This lower price will save the Town approximately \$42,000 on paving costs allowing DPW to repave a greater number of roads in FY18.
- n. The bid for crack sealing will be advertised in the next two weeks.

#### 4. Miscellaneous Updates –

- a. Three new trees were planted in front of the Town Offices. He thanked Kevin Cormier, the Building Superintendent, for all of the work he's done to the building.
- b. I would like to thank the Massachusetts Environmental Trust for providing grant fund in the past that assisted Winchendon with water testing and dam inspection costs. The Trust is funded by the sale of specialty license plates.
- c. The new Town Office and Library phone systems will be installed on Monday.
- d. The Cumberland Farms project is three weeks behind schedule.

#### 11. MINUTES:

**A motion was made by Ms. LaBrie to accept the minutes from Monday, April 24, 2017, Regular Meeting Correction; the motion was seconded by Mr. Barbaro. With a vote of all aye except Mr. Husselbee who abstained, the motion carried.**

A motion was made by Ms. LaBrie to approve the release of minutes from Monday, April 24, 2017, EXECUTIVE SESSION. The motion was seconded by Mr. Cyganiewicz. With a vote of all aye except Mr. Husselbee who abstained, the motion carried.

A motion was made by Ms. LaBrie to release minutes from Thursday, May 4, 2017, EXECUTIVE SESSION; the motion was seconded by Mr. Barbaro. With a vote of all aye, except Mr. Husselbee who abstained, the motion carried.

A motion was made by Mr. Barbaro to accept minutes from Monday, June 12, 2017 Regular Meeting, and seconded by Ms. LaBrie. With a vote of all aye, except Mr. Husselbee who abstained, the motion carried.

A motion was made by Mr. Barbaro to approve minutes from Monday, June 12, 2017, EXECUTIVE SESSION, and seconded by Ms. LaBrie. With a vote of all aye, except Mr. Husselbee who abstained, the motion carried.

14. **ADJOURNMENT:** Mr. Barbaro moved to adjourn; Mr. Cyganiewicz seconded. By a vote of all ayes, the meeting adjourned at 9:56pm.

15. **EXECUTIVE SESSION:** No Executive Session was held this evening.

Respectfully submitted,



Lindsay Kuchta  
Administrative Assistant