

# TOWN OF WINCHENDON



## Finance Committee

Telephone (978)-297-5419

### Joint Meeting: Finance Committee & School Committee

Finance Committee Minutes

March 26th, 2020

Remotely Recorded via Zoom

#### Finance Committee Members

**Present:** Chairman Thomas J. Kane Jr., Vice-Chair Maureen Ward, David Alexander, Charles C. Corts

**Absent:** Douglas Delay, Keith Kent, Phillip Levine

#### School Committee Members

**Present:** Chairman Greg Vine, Vice-Chair Larry Murphy, Roann Demanche

**Absent:** Felicia Nurmsen, Pam Smith

**Guests:** Joan Landers, Superintendent,  
Ann Mahan, Business Manager

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#### List of Documents Presented at Meeting:

- Winchendon Public School 2021 Budget

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**6:30PM:** Chairman Thomas Kane called the Finance Committee meeting to order, followed by the Pledge of Allegiance.

Mr. Kane invited Superintendent Landers and Business Manager Ann Mahan to start their presentation on the 2021 public school budget.

#### Winchendon Public Schools Selected Student Populations (2019-20)

Category	% of District	% of State
First Language not English	2.3	23
English Language Learner	0.9	10.8
Students with Disabilities	21.8	18.4
High Needs	54.1	48.7
Economically Disadvantaged	43.8	32.8

### Placement of Students With Disabilities (2017-18)

Students Aged 6-21 with IEP's	Enrollment FY 17/18	District Rate FY 17/18	State Rate FY 17/18	State Target FY 17/18
Enrolled Students with IEP's	232/245	-	-	NA
Full Inclusion inside the general education classroom (80% or more of the day)	137/137	59.1/63.4	63.3/64.3	61.0/61.5
Partial Inclusion inside the general education classroom (40%-79% of the day)	56/42	24.1/19.4	15.7/15.2	NA
Substantially Separate (inside the general education classroom less than 40% of the day)	20/20	8.6/9.3	13.9/13.5	14.4/14.4
Separate Schools, Residential Facilities, or Homebound/Hospital placements (does not include parentally-placed private school students with disabilities)	19/17	8.2/7.9	7.0/6.9	5.5/5.4

### Non-Staff Costs

Item	Cost	Comment
MHS-Science Lab Supplies	\$10,000	Funded by Murdock Trust
MHS-SAT/PSAT testing fees for 68/63 students	\$4,471	Funded by Murdock Trust
MHS-NE Basecamp-QI payment	\$4,500	Funded by Murdock Trust
MHS-VHS (50 course seats, incl. 10 A.P. seats)	\$8,250	Included in tech. budget- MHS
MHS Dual Enrollment-increase of xx courses	\$36,600	Funded by Murdock Trust
MHS-After School Academy & Transportation	\$15,792	Funded by Murdock Trust
Memorial-Fundations/Steps to Literacy & Rigby	\$30,441	Funded by R/B Trust
TTE-Supplies	\$24,742	Funded by R/B Trust
After School Program	\$11,500	Funded by R/B Trust

Cost Savings Measures	Savings
4 Teacher retirements replace with M5 salary @ \$59.6K; 4th retiree not being replaced (Memorial- 2nd grade)	\$58.9K
Electricity- districtwide savings due to solar array implemented in 2019	\$63.3K

Dr. Ward asked given the downturn in the economy, is there a guarantee that Murdock Trust will still fund at these levels? Ms. Mahan replied they received a memo that Murdock Trust would fund \$175,000, however there is some uncertainty with the Robinson-Broadhurst Fund due to it being linked to the stock market. Ms. Landers commented that the account is based on a 3 year average percentage, so it is likely there may be a decrease in funds due to the declining stock market, but not as drastic as they initially thought.

### Cost Reductions

District Positions/other expenses:	\$
Misc. other expenses from General Fund	(\$46.5)
MMHS: Foreign Language Teacher- 1.0 FTE	(\$75.0K)
Guidance Counselor- 1.0 FTE	(\$57.7K)
High School Secretary- 1.0 FTE	(\$50.8K)
Math Teacher- 1.0 FTE	(\$63.4K)
MMS: Grade 7/8 Teachers- 2.0 FTE	(\$126.9K)
TTE: Grade 3 Teacher- 1.0 FTE	(\$63.4K)
MEM: Grade 2 Teacher- 1.0 FTE	(\$90.5K)
Paraprofessional- 2.0 FTE- grant funded	(\$37.5K)
DW: Behavioral/Mental Health Counselor- 1.0 FTE Grant Funded	(\$75.0K)
<b>Total Reductions in staff: 11.0 FTE</b>	<b>(\$627.8K)</b>

## FY 2021-2025 Town Capital Improvement Plan Budget

Description	Total Funding Request	2021	Capital Appropriation	Not Funded
Cruiser Replacement	\$85,000	\$85,000	\$85,000	\$0
DPW Septic	\$30,000	\$30,000	\$30,000	\$0
Hot Box	\$33,432	\$33,432	\$33,432	\$0
Replace Murdock Boilers	\$300,000	\$150,000	\$0	\$300,000
Replace Security Cameras District Wide	\$30,000	\$30,000	\$30,000	\$0
Install Toy Town Handicap Accessibility Lift	\$100,000	\$100,000	\$0	\$100,000
Replace Security System at Murdock Middle/High School	\$32,000	\$32,000	\$0	\$32,000
Repair/Replace Memorial/MMH/MHS Retaining Wall	\$75,000	\$75,000	\$0	\$75,000
Replace Toy Town Domestic Hot Water Heater	\$25,000	\$25,000	\$0	\$25,000
Replace MHS Hot Water Heater	\$25,000	\$25,000	\$25,000	\$0
Toy Town Generator	\$100,000	\$100,000	\$0	\$100,000
Replace Toy Town & Memorial Dishwasher	\$72,000	\$36,000 (TTE)	\$36,000	\$36,000 (Mem)
Repave School Parking Lots	\$250,000	\$50,000	\$0	\$250,000
<b>Totals</b>	<b>\$1,159,032</b>	<b>\$773,032</b>	<b>\$241,032</b>	<b>\$918,000</b>

Unrestricted local aid and Chapter 70 are based on current information from the state. Federal and state grant offsets are assumed to be funded at approximately the same levels as FY20. Special Education tuitions increased by: \$297K (\$1,655,695-FY21) (\$1,358,656-FY20 budget). The Circuit Breaker program is assumed to be funded with a 75% reimbursement rate. Potential for CB transportation reimbursement. Funding @ 25%-not included. Heating costs increased by .5% gallon for fuel oil; electricity costs have been budgeted at the same funding level for the past four years. 3% contract increase per negotiated CBA's for; educators, para-educators, custodians, secretaries, and non-represented personnel. Estimated Funding from Trusts: Murdock- \$175k; Robinson Broadhurst-\$180K.

### Revolving Funds

#### **Circuit Breaker**

FY 2020 Carry Forward	\$0
Projected Revenue	\$285,456
Contracted Services	\$285,456
Projected Balance	\$0

#### **School Choice**

FY 2020 Est Carry Over	\$200,000
Projected Revenue	\$300,000
Projected Total	\$500,000
Expenses: Support Staff (FTE 5.5)	\$255,000
Contract Services	\$75,000
FY21 Projected Ending Balance	\$170,000

### FY21 Grant Estimates

#### **FC#140-Title HA Grant**

Projected Revenue	\$56,517
Stipends	\$56,517

#### **FC#309-Title IV Grant**

Projected Revenue	\$25,966
Contracted Services	\$5,000
Stipends	\$20,000
Supplies/Materials	\$966

#### **FC#305-Tital 1 Grant**

Projected Revenue	\$380,089
Staff	\$267,058
Contracted Services	\$26,116
Stipends	\$10,466
Supplies/Materials	\$68,512
Other Costs	\$7,937

#### **FC#240- SPED IDEA Grant**

Projected Revenue	\$493,756
Professional Staff	\$26,951
Support Staff	\$12,000
Contracted Services	\$425,557
Stipends	\$27,793
Other Costs	\$1,455

**FC#237- CFCE Grant**

Projected Revenue	\$45,700
Adminstrator	\$35,700
Contracted Services	\$7,680
Supplies/Materials	\$2,320

**FC#262- Early Childhood SPED Grant**

Projected Revenue	\$27,853
Professional Staff	\$14,500
Stipends	\$9,000
Contracted Services	\$2,022
Travel	\$1,026
MTRS	\$1,305

**FC#298- Early Childhood Targeted Grant**

Projected Revenue	\$10,000
Stipends	\$1,500
Contract. Services	\$5,500
Supplies/Materials	\$2,350
Travel	\$650

**FC#325- Turnaround Assistance Grant**

Projected Revenue	\$60,000
Stipends	\$28,530
Contracted Services	\$30,460
Supplies/Materials	\$1,010

**ESTIMATED TOTAL GRANT AMOUNT: \$1,099,881**

The Foundation budget, based on the Governor's Proposed House 2 Budget (1/22/20) reflects passage of the Student Opportunity Act (Nov. 2019). State increased funding rated in benefits and fixed charges, guidance, and psychological services, special education out of district intuition, English learners, and low income students-phased in over 7 years. Foundation enrollment declined for FY21 by 47 students (1369 to 1322). Local contribution increased by \$211,504 to \$5,297,277 and Chapter 70 aid increased by \$39,660. Required Net School Spending increased by the sum of local contribution and Chapter 70 aid, or \$251,164. Our Chapter 70 funding is approximately 72.3% of the foundation budget or \$11,530,760. This, along with the require local contribution, comprises the Net School Spending required for the education of our students: \$16,828,037.

**FY21 Proposed Budget - Surplus/Deficit**

	FY17	FY18	FY19	FY20	FY21
Total Funding Sources (A)	\$15,061,602	\$15,107,769	\$15,346,999	\$15,450,276	\$15,857,400
Total Projected Expenses (B)	\$15,061,602	\$15,107,769	\$15,346,999	\$15,450,276	\$15,857,400
Projected Surplus/ (Deficit) (A-B)	\$0	\$0	\$0	\$0	\$0

**Member Comments:** Dr. Ward thanked Ms. Mahan and Ms. Landers for a very well put together and clear presentation.

**Public Comments:** None.

Dr. Ward motioned to adjourn, seconded by Mr. Cortis. The board unanimously voted aye.

**Corts (Y) Ward (Y) Kane (Y) 3-0**

**The meeting adjourned at 7:36PM.**

Respectfully submitted:



Brianna Roberts, Finance Committee Recording Secretary

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Tom Kane, Chairman

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Maureen Ward, Vice-Chair

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David Alexander

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Charles C. Corts

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Douglas Delay

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Keith Kent

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Phillip Levine