

**TOWN OF WINCHENDON
FINANCE COMMITTEE MEETING MINUTES
TUESDAY, JANUARY 10, 2017 6:30 P.M.
Town Hall, 2ND Floor Conference Room
109 Front Street, Winchendon, Mass.**

Present:

Thomas Kane, Chairman
Cyndi LeRoy, Member
Christian Orobello, Member
Dr. Maureen Ward, Member
James Robichaud, Member
Tonya Dokulil, Member

Debra Dennis, Recording Secretary

Absent: Robert Guenther

List of Documents Presented at Meeting:

- December 10, 2016 Meeting Minutes
 - Year To Date Reports
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The meeting was called to order by Chairman Kane at 6:32 p.m. with the *Pledge of Allegiance to the Flag of the United States of America*.

Minutes- A motion was made by Dr. Maureen Ward to approve the minutes of December 13, 2016; Christian Orobello seconded.

KANE(Y) LEROY(Y) OROBELLO(Y) WARD(Y) ROBICHAUD(Y) DOKULIL(Y)

Year to Date Reports-Chairman Kane said you should have the expenditures for the town and the school. He commented about the Finance Committee Secretary line item and how \$300.00 was supposed to have been taken from the miscellaneous line to the Secretary line. The \$300.00 was taken from the miscellaneous line item but was not added to the Secretary line item.

He said he had a conversation a few months back with the School Business Manager and was told there is grant money behind some of the negative line items. They are still working on the single audit and they will revisit the process of allocating the grant money.

Christian Orobello commented about the 2844.4% overage on Veteran Services. Chairman Kane said he will ask about that but assumes it's a misstatement of the line item.

Dr. Maureen Ward said she spoke to Mr. Roselli from the audit firm and he said the single audit for the school should be done by February 6th with a preliminary report by February 17th. She said she messaged Mr. Hickey concerning a tri-board meeting on February 28th.

Chairman Kane said the Town Manager requested to have a joint meeting on January 23rd. The purpose is to give an update where the town is and get a midyear fiscal update. He said if there are any questions they want to ask they should get them to him and he will give them to the Town Manager.

James Robichaud said it would be nice to see revenues and expenses on a regular basis. Christian Orobello said we only receive half of the picture we need to see the income coming in. We can then look at patterns and ask the questions. Chairman Kane said he will ask for the revenues also. Dr. Maureen Ward said we should ask for them every month for a year. Chairman Kane said he will also ask for updates on the Enterprise funds, particularly the revenues.

Chairman Kane informed the committee that the town auctioned off some surplus vehicles and received \$25,000.

Upcoming Meetings-Chairman Kane said on February 13th the Town Manager is presenting the Capital Improvement Plan. The committee decided to meet with them on the 13th and not meet on the 14th for the regular meeting.

The Finance Committee tentatively will be meeting on March 20th jointly with the Board of Selectmen. Chairman Kane said the Town Meeting is on May 15th and he is looking to hold the Public Hearing tentatively on April 15th.

The Finance Committee discussed having department heads come in with the Town Manager when presenting their budgets. Dr. Maureen Ward said it's important to know the whole picture. Chairman Kane said you can then understand the challenges and how to cope with them. It will help you understand priorities. Dr. Maureen Ward said it helps bridge the turmoil that we have been feeling.

Member Comments-Chairman Kane asked if anyone is attending the MMA meeting. Dr. Maureen Ward and Tonya Dokulil said they couldn't attend. Chairman Kane said he would be attending.

Public Comments-None

Adjournment-A motion was made by Dr. Maureen Ward to adjourn the meeting; James Robichaud seconded.

KANE(Y) LEROY(Y) OROBELLO(Y) WARD(Y) ROBICHAUD(Y) DOKULIL(Y)

The meeting was adjourned at 7:11p.m.

Respectfully Submitted;

Debra A. Dennis
Recording Secretary

Minutes Approved February 13, 2017