

# TOWN OF WINCHENDON



## Finance Committee

Telephone (978)-297-5419

### Finance Committee Meeting/Public Hearing

January 8<sup>th</sup>, 2019

Memorial Elementary School

&

Town Hall 2<sup>nd</sup> Floor Auditorium

- Present:** Chairman Thomas J. Kane Jr., Vice Chair Christian Orobello, Dr. Maureen Ward, Charles C. Corts, Douglas Delay, Charles (CJ) Husselbee, Amy Salter  
Brianna Roberts, Recording Secretary
- Guests:** Michelle Atter- Principal & Ann Smith- Grade 2 teacher
- Materials:** Agenda, January 8<sup>th</sup>, 2019  
Year To Date Reports

### 5:00 PM- Memorial Elementary School

The board members met with the Principal of Memorial Elementary School, Michelle Atter and 2<sup>nd</sup> grade teacher Ann Smith, to take a tour of the school. They discussed the need for more staff, including teachers and special education paraprofessionals. There has been an increase in students with special needs – both emotional and behavioral, creating a need for specialized programs and staffing. The goal of the school is to decrease class size and create more individualized programs to meet the needs of the students.

The fire department has cited the school for failing to have interior doors closed for fire safety. As a number of children have been lost or hurt trying to open the heavy doors, they are kept opened during the day. An upgrade was discussed to install automatic locking technology in the event of an emergency. The school staff invented manual locking devices in the event of an intruder, but this puts the employee who is locking the device in place at risk during an emergency situation.

### Recess 6:05PM - 6:27PM

**Mr. Orobello arrived at 6:00PM and Mr. Husselbee arrived at 6:20PM.**

**Call to Order: 6:27PM-** Mr. Kane called the meeting to order. All stood for the Pledge of Allegiance to the Flag of the United States of America.

**Announcements:** None

## **Approval of Minutes: 11/13/18 & 12/10/18**

Mr. Husselbee motioned to approve the minutes from the meeting of 11/13/18 and Dr. Ward seconded the motion. Mr. Delay & Ms. Salter abstained.

**Orobello (Y) Ward (Y) Corts (Y) Husselbee (Y) Kane (Y) 5-0-2 Abstention**

Mr. Delay motioned to approve the minutes from the meeting of 12/18/18 and Mr. Orobello seconded the motion. Dr. Ward abstained.

**Orobello (Y) Corts (Y) Delay (Y) Husselbee (Y) Salter (Y) Kane (Y) 6-0-1 Abstention**

Dr. Ward motioned to approve the minutes from the 12/18/18 joint-board meeting and Mr. Husselbee seconded the motion.

**Orobello (Y) Ward (Y) Corts (Y) Delay (Y) Husselbee (Y) Salter (Y) Kane (Y) 7-0**

**Year to Date Reports:** Mr. Kane met with Ms. Goguen to discuss the YTD reports; he had a question regarding the special article for MUNIS and why the \$22,675 is listed as an encumbrance when it is the balance. Ms. Goguen replied that is the way MUNIS records it because it is an allocation from 3-4 years ago.

There was discussion regarding the fire department personnel and fire houseman safety grant. Nothing is stated identifying what is being budgeted but there is \$71,600 allocated from the budget. Ms. Goguen looked into it and it was just an accounting error. This expense will be reclassified to the Fire Safety Grant.

Under the revenue report there is in lieu of taxes, it is budgeted to expect \$52,000 in revenue with no revenue recognized at this point in time. It is expected to produce mostly from the solar fields.

The treasurers miscellaneous revenue has \$162,000 budgeted and only 10% collected.

Building department permits are above budget due to the influx of permits for solar farms.

**Budget Development Calendar:** Mr. Kane spoke with Mr. Hickey last week regarding postponing the public hearing on April 23<sup>rd</sup> to April 30<sup>th</sup>.

Joint meeting with the Board of Selectmen will take place on March 11<sup>th</sup> at 6:30PM for the draft budget presentation.

Joint meeting with the Board of Selectmen will take place on March 25 at 6:30PM for the final budget presentation.

Joint meeting with the Board of Selectmen will take place on April 8 at 6:30PM for the draft warrant presentation.

Finance Committee Public Hearing on the Final Warrant will take place on April 30 at 7:00 PM.

**Member Comments: None**

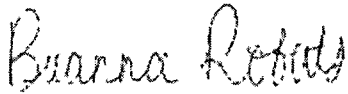
**Public Comments: None**

Dr. Ward motioned to adjourn and Mr. Husselbee seconded the motion. The board unanimously voted aye to adjourn the meeting.

**Orobello (Y) Ward (Y) Corts (Y) Delay (Y) Husselbee (Y) Salter (Y) Kane (Y) 7-0**

**The meeting adjourned at 7:10PM**

Respectfully submitted:

A handwritten signature in cursive script that reads "Brianna Roberts".

Brianna Roberts, Finance Committee Recording Secretary