

**TOWN OF WINCHENDON
FINANCE COMMITTEE MINUTES**

Tuesday, July 10, 2018
Town Hall, 2nd Floor Conference Room
109 Front St., Winchendon, MA 01475

Present:

Thomas Kane, Chair
Christian Orobello, Vice Chair
Maureen Ward, Member
Charles Corts, Member
Doug Delay, Member

William Schlostein, Business Administrator - GUEST

Call to Order:

Chair Kane called the meeting to order at 6:30 PM and led those present in the Pledge of Allegiance.

Approval of Minutes:

C. Orobello made a motion to approve the minutes of May 21, 2018. Seconded by D. Delay

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

D. Delay made a motion to approve the minutes of May 8, 2018. Seconded by C. Orobello

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Mr. Kane notified us that the minutes of June 12th are not done – problems with the computer. If they are not completed shortly then when the new secretary is hired, these minutes will be added to his/her duties.

Budget Transfer Requests:

Town Manager: C. Orobello made a motion to transfer \$59.94 from Town Manager Negotiations to Network Admin Personnel. Seconded by C. Corts.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Health Dept: C. Orobello made a motion to transfer \$1,081.57 from Health Dept. Professional Services to Health Dept. Certification & Training. Seconded by D. Delay.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Fire Department: C. Orobello made a motion to transfer \$3,805.37 from FD Fuel Oil to FD Overtime. Seconded by C. Corts

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Fire Department: C. Orobello made a motion to transfer \$5,470.52 from FD electricity to FD overtime. Seconded by C. Corts

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Fire Department: C. Orobello made a motion to transfer \$2,074.39 from FD Ambulance Oxygen to FD overtime. Seconded by C. Corts.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Fire Department: C. Orobello made a motion to transfer \$7,925.00 from FD equipment to FD Housemen payroll. Seconded by D. Delay.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Police: C. Orobello made a motion to transfer \$62.63 from Police Lock Up Expense to Animal Control Contract Services. Seconded by C. Corts.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

DPW: C. Orobello made a motion to transfer \$3,432.78 from Transfer Station Indirect Costs to Shortfall in Tipping Budget. Seconded by C. Corts.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Land Use: C. Orobello made a motion to transfer \$781.00 from Land Use Vacation Coverage to Plumbing & Gas Inspector Mileage. Seconded by D. Delay.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Tabled From Last Meeting:

DPW: C. Orobello made a motion to transfer \$4000 from Sewer Contingency to Sewer Overtime. Seconded by C. Corts.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Year to Date Reports:

The committee was pleased with the year end reports from the town. There are still some concerns with the delays in school reports but it is encouraging that the position of Assistant to Business Administrator has been posted. Discussion occurred on deficits, grants, up to date spreadsheets on grants, data posted and how to better portray actual financial obligations to the correct accounts. Some discussion occurred on the copier account and the overage. Mr. Kane expressed concern over the electricity account.

Member Comments:

Mr. Kane did mention that the Capital Planning Committee needs a representative from us.

C. Orobello made a motion to appoint T. Kane as the FINCOM representative to the Planning Committee. Seconded by M. Ward.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

M. Ward thanked Mr. James Robichaud for his time on the board.

M. Ward made a motion to appoint Mr. Tom Kane as the chair. Seconded by D. Delay.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

T. Kane made a motion to appoint C. Orobello as the Vice Chair. Seconded by C. Cortis.

KANE: Y OROBELLO: Abstain WARD: Y DELAY: Y CORTS: Y

There is a Tri-Board meeting August 23, 2018. Unless there is a need, we will not have an August meeting. If we do have folks interested in the two openings on the FinCom we could meet prior to the Tri-Board Meeting to officially welcome them. Mr. Orobello let the citizens know to write to Mr. Morin, Moderator detailing their interest.

Public Input:

Adjourn:

C. Orobello made a motion to adjourn at 7.18 pm. Seconded by C. Cortis.

KANE: Y OROBELLO: Y WARD: Y DELAY: Y CORTS: Y

Respectfully Submitted by
Maureen Ward, Member