

**TOWN OF WINCHENDON  
FINANCE COMMITTEE MEETING MINUTES  
TUESDAY, DECEMBER 13, 2016 6:30 P.M.  
Town Hall, 4TH Floor Conference Room  
109 Front Street, Winchendon, Mass.**

Present:

Thomas Kane, Chairman  
Dr. Maureen Ward, Member  
James Robichaud, Member  
Tonya Dokulil, Member

Debra Dennis, Recording Secretary

Absent:

Cyndi Leroy  
Robert Guenther  
Christian Orobello

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List of Documents Presented at Meeting:

- November 9, 2016 Meeting Minutes
  - November 14, 2016 Meeting Minutes
  - Year To Date Reports
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The meeting was called to order by Chairman Kane at 6:32 p.m. with the *Pledge of Allegiance to the Flag of the United States of America*.

**Minutes-** A motion was made by Dr. Maureen Ward to approve the minutes of November 9, 2016; James Robichaud seconded.

KANE(Y)                      WARD(Y)                      ROBICHAUD(Y)                      DOKULIL(Y)

A motion was made by Dr. Maureen Ward to approve the minutes of November 14, 2016; Tonya Dokulil seconded.

KANE(Y)                      WARD(Y)                      ROBICHAUD(Y)                      DOKULIL(Y)

**Year to Date Reports-**Chairman Kane said everyone should have the receivables and expenditures for the town and the school district. You should also have the year to date revenue report and the year to date enterprise expenditures. He said he would try to get the Enterprise revenues also. He said he talked to the School Business Manager Rick Ikonen about grants and how on the year to date reports certain line items appear to be overspent. He said Rick Ikonen said it is a work in process, he's gradually making changes. He is working on getting the accounts set up for the grants and other revenue sources and then reassigned to the grants.

Chairman Kane said Rick Ikonen spoke to him about the way the Finance Committee would like the school budget format for next year. He asked the members if they have any preferences to let him know.

Chairman Kane spoke about if you look at the Special Ed out of district tuitions it looks like a large deficit number but then you add the grant money in there is money left over. He said if you look at the totals on the bottom it doesn't look like the changes voted at town meeting have been put in under the transfer and adjustment column. He said the next time the members get the year to date reports he thinks it should be reflected.

Chairman Kane explained that at the end of the year there is money that is encumbered that gets rolled over into the report which is used for last year's invoices only. This is the same on the town and school reports.

**Mass Municipal Annual Association Meeting**-Chairman Kane said the MMA Annual meeting is on January 20<sup>th</sup> and 21<sup>st</sup>. The meeting will be held in Boston at the Heinz Convention Center. Registration fee for members is \$170.00. There is some money in the budget for this which would be divided equally. Chairman Kane said he would be going, Dr. Maureen Ward said she would probably go, James Robichaud said he wouldn't be going and Tonya Dokulil wasn't sure. Chairman Kane said the workshops can be very useful and there are a lot of vendors.

**Member Comments**-None

**Public Comments**-None

**Adjournment**-A motion was made by Dr. Maureen Ward to adjourn the meeting; James Robichaud seconded.

KANE(Y)

WARD(Y)

ROBICHAUD(Y)

DOKULIL(Y)

**The meeting was adjourned at 7:03p.m.**

Respectfully Submitted;

Debra A. Dennis  
Recording Secretary

Minutes Approved January 10,2017