

TOWN OF WINCHENDON

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Finance Committee

Telephone (978)-297-5419

Regular Meeting/Public Hearing

Finance Committee Minutes

February 9, 2021

Held Remotely via Zoom

Present: Chairman Thomas J. Kane Jr., Maureen Ward, Keith Kent, Chuck Corts, Douglas Delay, Philip Levine, David Alexander

Absent: None

List of Documents Presented at Meeting:

- Minutes of the January 12, 2021 Meeting
- YTD Reports
- Proposed FY'22 Budget Schedule

6:30PM: Chairman Thomas Kane called the Finance Committee meeting to order followed by the Pledge of Allegiance.

Minutes: January 12, 2021 - Dr. Ward motioned to approve, seconded by Mr. Corts. The board voted aye. **Ward (Y) Levine (Y) Kent (Y) Corts (Y) Delay (Y) Alexander (Y) Kane (Y) 7-0 Approved**

YTD Reports: Mr. Kane noted that on page 7, under the School, the \$10,000 transfer from the Business Manager position to the Athletic Director position; while the money has been moved from the original account, it does not show where it went. Mr. Kane will follow up on that, he thinks maybe a separate line item was created.

In regard to the payment of sick and vacation time to the recently retired Treasurer, Dr. Ward said she thought that a fund was set up to accommodate unexpected funds when staff retires or leaves and are paid their sick and vacation time. She would like to see such a fund be set up to prevent the Town from having to scramble to find that money on short notice. It was discussed that the committee will investigate establishing an account to fund said unexpected departures in an effort to avoid getting caught with a large expense and the inability to fund it.

FY'22 Budget Review Meeting Dates: Mr. Kane said he has discussed some changes to the preliminary budget with Mr. Delaney, the Interim Town Manager. He also spoke with Joan Landers, School Superintendent, about meeting with the School Committee to review the budget on Thursday, March 25th. They will discuss Monty Tech budget on Thursday, March 11th or 18th. The Public Hearing for the budget is scheduled for Tuesday, April 27th. The warrant closes on Tuesday, April 6th at 10:00 a.m. The draft warrant will then be presented to the Board of Selectmen on April 12th.

Member Comments: Mr. Kane noted that the Board of Selectmen are orchestrating a Town Manager Screening Committee. They will narrow down a pool of candidates presented to them by Community Paradigm Associates, the company that is spearheading the search. The Board of Selectmen are asking to have a Finance Committee representative on this committee.

Dr. Ward moved to designate Tom Kane as the Finance Committee Representative to serve on the Town Manager Screening Committee, seconded by Mr. Alexander.

Ward (Y) Levine (Y) Kent (Y) Corts (Y) Delay (Y) Alexander (Y) Kane (A) 6-1 Approved

Mr. Kent expressed concern that his application to serve on the Town Manager Screening Committee may not be considered because he is a member of the Finance Committee.

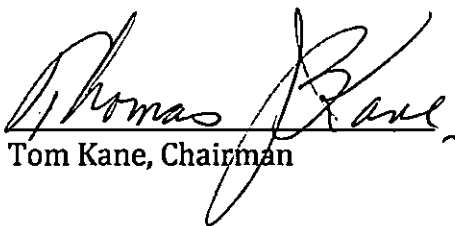
Dr. Ward noted that many folks who may express interest in serving on the Town Manager Search Committee are likely already involved in Town and could serve on other committees. She hopes this will not preclude them from being considered. She suggested to Mr. Kent that he email the Board of Selectmen and cc the Town Manager to ask for their opinion on that matter.

Public Input: None was heard.

Dr. Ward motioned to adjourn, seconded by Mr. Corts. With a unanimous vote of all aye, the meeting adjourned at 7:11 p.m.

Respectfully submitted:

Taylor Tower, Finance Committee Recording Secretary



Tom Kane, Chairman