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## TOWN OF WINCHENDON



### Finance Committee

Telephone (978)-297-5419

#### Regular Meeting/Public Hearing

Finance Committee Minutes

June 8, 2021

Meeting conducted via ZOOM

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**Present:** Chairman Thomas J. Kane Jr., Vice Chair Maureen Ward, David Alexander, Charles C. Corts, Douglas Delay, Keith Kent, Phillip Levine (Abs).

**Guests:** Town Manger Justin Sulzbach, Fire Chief Tom Smith, DPW Director Brian Croteau, Selectman Rick Ward.

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**List of Documents Presented at Meeting:**

- YTD Reports

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**6:30PM:** Chairman Thomas Kane called the Finance Committee meeting to order followed by the Pledge of Allegiance.

Mr. Kane explained that this would be our last ZOOM Meeting as Gov. Baker lifted his March 2020 order and all meetings going forward will be conducted in person.

Mr. Sulzbach introduced himself, gave a little of his background and stated that he looked forward to working with all Town Boards and Committees.

We chose to take the Year End Transfers out of order.

- a) \$2,200 from Ambulance EMT to Fire Overtime Acct.  
Motion to approve by Dr. Ward. Seconded by Mr. Corts. 5 - 0
- b) \$3,000 from Ambulance Computer Acct to Fire Overtime Acct.  
Motion to approve by Dr. Ward. Seconded by Mr. Corts. 5 - 0
- c) \$400 from Ambulance Office Supplies to Fire Overtime Acct.  
Motion by Mr. Kent. Seconded by Mr. Corts. 5 - 0

- d) \$1,000 From Ambulance Oxygen Acct. to Fire Overtime Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 5 – 0

TOTAL transferred to Fire Overtime Acct. \$6,600.

- e) \$4,000 from Ambulance Small Equipment Acct. to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 5 – 0

- f) \$20,000 from Fire Department Equipment Acct. to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 5 – 0

Mr. Dave Alexander entered the meeting at 6:44 PM.

- g) \$7,000 from Ambulance EMT to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0

- h) \$4,000 from Fire Heating Fuel to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0

- i) \$6,000 from Fire Building Repair to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts 6 – 0

- j) \$2,500 from Radio Repair to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts 6 – 0

- k) \$1,000 from Alarm Maintenance Acct. to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0

- l) \$2,000 from Diesel Fuel Acct. to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0

- m) \$3,500 from New Recruits Acct. to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0

- n) \$2,000 from Dive Team Acct. to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Alexander. 6 – 0

- o) \$2,300 from Subscription Acct. to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0

- p) \$3,000 from Fire Instate Travel to Fire Housemen Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0

TOTAL OF \$57,800 to the Fire Housemen Acct.

- q) \$16,500 from Unemployment Acct. to Town Manager Salary Acct.

- Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0
- r) \$3,100 from Unemployment Acct. to Collective/Treasurer Assistant Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0
- s) \$56,680.87 from Unemployment Acct. to Snow & Ice Materials Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0
- t) \$989.80 from Unemployment Acct. to Snow & Ice Overtime Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6- 0
- u) \$1,133 from Unemployment Acct. to Workman's Comp. Acct.  
Motion by Dr. Ward. Seconded by Mr. Corts. 6 – 0

TOTAL FROM THE UNEMPLOYMENT ACCOUNT \$78,403.67

Mr. Kane spoke about the Fire Department shortfall. He presented a detailed report which outlines three reasons for the shortage:

1. Reduction to original budget
2. How scheduling of open shifts were handled
3. Administration of Safer Grant created problems

Discussion occurred on changes needed going forward.

Year To Dates:

Mr. Sulzbach went over:

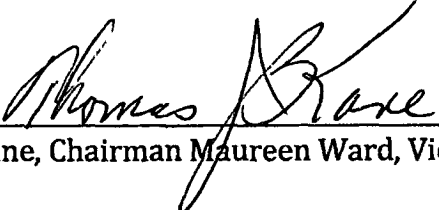
- Expectations for maintenance of existing capital items.
- The town hall building has both long and short term needs – bricks falling off of the exterior, ivy growing into the building, etc
- Design work needs to be done to fully assess costs and needs
- Robinson and Broadhurst Grants
- Paving projects
- Commercial growth on Front Street
- Work needed to be done in conjunction with the Redevelopment of Central St.
- Approx. \$350,000 currently in Reserve Fund
- Cannabis should be coming on line shortly which will give a boost to revenues
- COVID funding needs to be spent by Dec – approx. \$275,000 left from first round
- Applied form Round Two of American Recovery Act (\$3,259,579)

Member Comments:

Mr. Kane thanked Mr. Kent for his participation as a member of Fin Com. With other duties and obligations this was Mr. Kent's last meeting.

7:49 PM Motion to adjourn by Dr. Ward. Seconded by Mr. Corts. 6 – 0.

Respectfully Submitted  
M. Ward, Vice Chair

 6/28/21  
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Tom Kane, Chairman Maureen Ward, Vice-Chair

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David Alexander, Charles C. Corts

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Douglas Delay, Keith Kent

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Philip Levine