



## TOWN OF WINCHENDON

### BOARD OF HEALTH

Telephone (978) 297-3537

Facsimile (978) 297-1616

109 Front Street, Department 5  
Winchendon, Massachusetts 01475-1758

### MEETING MINUTES BOARD OF HEALTH January 4, 2016

**MEMBERS PRESENT:** Chairman Lionel Cloutier, Jason Moury and Jason Gauthier  
Edward Bond arrived at 7:03 p.m.

Health Agent James Abare was present.

**MATERIALS:** Meeting Agenda January 4, 2016  
Minutes December 21, 2015  
Permits  
Invoice

**CALL TO ORDER:** 7:03pm

### PLEDGE

**HEALTH AGENT:** Jason Moury asked for an update of anything going on and how things are going. James Abare said the office supply budget is tight; we only got \$150.00 originally. He said we recently had a sewer backup into a home. It has been taken care of and ServiceMaster will be cleaning it up. He said it was caught quickly. Jason Moury said we need to look at the permit process and make it a more simplistic form. He asked Mr. Abare if he needs more assistance in the office. Jim Abare said any assistance in the office would be great. He said if I am doing paperwork then I am not doing inspections or reviewing plans. Jason Gauthier said concerning the permit process we should adopt policy and procedures and also see if any towns have a check list. Jim Abare said he didn't know of any off the top of his head but will check. He commented that permit fees need updating. He said he isn't sure when the last update was done. Jason Gauthier said with fee structure we could use market adjustments. He asked Mr. Abare if there is a Title 5 inspection review fee. Mr. Abare said we don't but we can look into it.

Jason Moury commented that the Board would like to be involved in the budget process. He said we are your strongest advocates. Jim Abare said we are sent out the preliminary budgets in a month or two.

Jason Moury said he is working on getting the photographs uploaded to the appropriate folder so they can look at them at meetings. We need to look at the process to make sure everyone is being re-inspected. We want to improve the process to make sure the town is safe. Edward Bond asked if there is a violation and we hold the permit can the establishment still operate. Jim Abare said it's up to the board if it was a serious violation the agent can close them.

Edward Bond asked for an update of 41 Royalston Road North. Jim Abare said Conservation is working on it because they were in the wetlands. Jason Moury asked for an update of 41 Juniper Street. Jim Abare said it is in the hands of the lawyer. Jason Moury asked for an update of 75 Prospect Street. Chairman Cloutier said we got rid of the critters and now it's in the Treasurer's hands.

Chairman Cloutier commented that the members don't have to wait for a meeting to talk to the Health Agent. Jason Moury asked Mr. Abare if he can supply a written attachment for any permit questions. Jim Abare said he can write up a summary. Chairman Cloutier said if there was a problem and it was fixed then put it down on the paperwork. Jason Moury said he is hoping to improve communication so we don't have to hold permits.

Mr. Jim Abare was thanked for coming in.

**TOBACCO AGENT-JOANN HAMLETT:** Ms. Hamlett handed out an update to the tobacco regulations. She said you are pretty up to date but they want to raise the age to sell tobacco to 21 and have a flavor ban. She said flavor is very offensive. She said it is a vaping pen that you add liquid to. She said they are proposing updating the definition of nicotine delivery and tobacco products. She said there are no federal violations in Winchendon in over 20 months. Jason Moury asked if we decide as a board to vote for these after the public hearing the police can then enforce the under 21. Ms. Hamlett said she is recommending raising the tobacco fee to \$100 in Winchendon.

**A motion was made by Diane Cosentino to write a letter of intention to continue with the services of Board of Health Tobacco Alliance and give permission for the Chairman to sign. The motion was seconded by Jason Gauthier.**

**CLOUTIER(Y)      MOURY(Y)      BOND(Y)      COSENTINO(Y)      GAUTHIER(Y)**

Jason Gauthier asked if there are any issues with the three tobacco permits that are going to be voted on tonight. Mr. Hamlett said there are no violations or issues.

**MINUTES:** A motion was made by Jason Moury to approve the minutes of December 21, 2015. The motion was seconded by Edward Bond.

**CLOUTIER(Y) MOURY(Y) BOND(Y) COSENTINO(Y) GAUTHIER(Y)**

**FOOD PERMITS:** American Legion Post 193 #1601-\$100 Fee has been paid-A motion was made by Jason Moury to approve the food permit #1601 for American Legion Post 193. The motion was seconded by Dian Cosentino.

**CLOUTIER(Y) MOURY(Y) BOND(A) COSENTINO(Y) GAUTHIER(Y)**

CVS Pharmacy 8447 #1602- \$100 Fee has been paid and no problems noted-A motion was made by Jason Moury to approve the food permit #1602 for CVS Pharmacy 8441. The motion was seconded by Jason Gauthier.

**CLOUTIER(Y) MOURY(Y) BOND(Y) COSENTINO(Y) GAUTHIER(Y)**

**TOBACCO PERMITS:** Shiva Convenience dba Gateway permit #T15-07-\$75.00 fee has been paid. There are names of employees who sell but there are no ages listed. A motion to approve tobacco permit #T15-07 for Shiva Convenience dba Gateway with clarification of the ages of all employees selling tobacco products was made by Jason Moury and second by Edward Bond.

**CLOUTIER(Y) MOURY(Y) BOND(Y) COSENTINO(Y) GAUTHIER(Y)**

Family Dollar Store #2225 permit #T15-08-The fee of \$75.00 has been paid. A motion to approve the tobacco permit #T15-08 for Family Dollar Store #2225 was made by Diane Cosentino. The motion was seconded by Edward Bond.

**CLOUTIER(Y) MOURY(Y) BOND(Y) COSENTINO(Y) GAUTHIER(Y)**

Cumberland Farm #6672 permit #T15-09-The fee of \$75.00 has been paid. A motion was made by Jason Moury to approve tobacco permit #T15-09 for Cumberland Farm #6672. The motion was seconded by Diane Cosentino.

**CLOUTIER(Y) MOURY(Y) BOND(Y) COSENTINO(Y) GAUTHIER(Y)**

Global Montello Group Corp dba Mr. Mike's permit #T16-10-The \$75.00 fee has been paid. A motion was made by Jason Gauthier to approve tobacco permit #T16-10 for Global Montello Group Corp dba Mr. Mike's. The motion was seconded by Diane Cosentino.

**CLOUTIER(Y) MOURY(Y) BOND(Y) COSENTINO(Y) GAUTHIER(Y)**

---

**INVOICES:** A motion was made by Jason Moury to approve to pay the Board of Health Recording Secretary \$75.00. The motion was seconded by Jason Gauthier.

**CLOUTIER(Y)      MOURY(Y) BOND(Y)      COSENTINO(Y)      GAUTHIER(Y)**

**OLD BUSINESS:** Jason Moury said he would like to speak with the Town Manager and discuss an official contract with GVNA.

**NEW BUSINESS:** Chairman Cloutier said we have a request for a Title 5 variance. He said it is 53 feet. The Board decided to leave it up to the Health Agent to grant the variance or not. Chairman Cloutier handed out information concerning fees charged by various towns. Jason Moury about commercial hauler permits. He said we should have it by and if we don't have them we will have to tell them they can't haul in this town. It was decided by the board to have a comparison spreadsheet done of the towns fees and find out the process to update our fee schedule. Chairman Cloutier said he would ask the Building Dept Clerk to help.

**MEMBERS COMMENTS:** Chairman Cloutier asked the board if they wanted to reorganize. Jason Moury said if anyone doesn't want to do their roles we can spread the work out around. Chairman Cloutier said there was a Homeless meeting in November that he attended and they informed us that they are shutting down twelve shelters. He said they said they are trying to get people into apartments. He said we were invited to attend another one and will give them the date when he receives it.

Diane Cosentino said she attended a substance abuse meeting. She said some other attendees were representatives from the Fire and Police Department. There were also two representatives from the District Attorney's Office. They said they are working on education and narcotics training. They are also working on school programs and youth prevention programs. She said it is important that everyone attending agreed that treatment is important. Diane Cosentino said at the next meeting we will discuss options for our community. Jason Moury said he recommends if they need assistance we support them. He also discussed an interim worker to work on the educational program.

Chairman Cloutier said at the next meeting on February 1st we will have an update from the Tobacco Agent.

**CALL TO ADJOURN:**

**A motion was made by Jason Moury to adjourn the meeting. The motion was seconded by Jason Gauthier.**

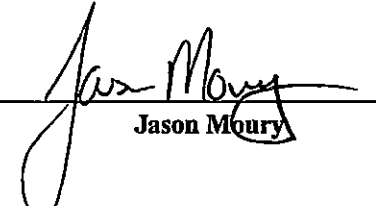
**CLOUTIER(Y)      MOURY(Y) BOND(Y)      COSENTINO(Y)      GAUTHIER(Y)**

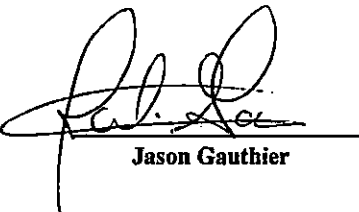
The meeting was adjourned at 8:46 p.m.

  
Debra Dennis Board of Health Secretary

Minutes Approved February 1, 2016

  
Chairman Lionel Cloutier

  
Jason Moury

  
Jason Gauthier

\_\_\_\_\_  
Edward Bond

  
Diane Cosentino