



2018
TOWN REPORT
Town of Winchendon

The picture on the cover was taken at the south-east corner of the Winchendon Community Park looking east at a portion of Whitney Pond. The Winchendon Community Park was established for the residents of Winchendon, providing diverse opportunities to utilize the property's open space, parkland and facilities for recreation and community events. Ideas and participation of all the residents of Winchendon are highly encouraged for the events and volunteer workdays being scheduled.

The park is open to all, year round from dawn to dusk. Currently there are over a mile and a half of walking trails with multiple vistas, a picnic area with tables and an athletic field for pick up sports.

-David Romanowski
Chairman, Ingleside Utilization Committee

ANNUAL REPORTS
OFFICERS
of the
Town of Winchendon
Massachusetts
2018



UNITED STATES SENATORS

Senator Elizabeth Warren
317 Hart Senate
United States Senate
Washington, DC 20510
202-224-4543

2400 JFK Federal Building
15 Sudbury Street
Boston, MA 02203
617-565-31700

Senator Edward Markey
255 Dirksen Senate Office Building
Washington, DC 20510
202-224-2742

2nd MASSACHUSETTS CONGRESSIONAL DISTRICT Precinct 1

Congressman James McGovern
438 Cannon House Office Building
Washington, DC 20515
202-225-6101 FAX: 202-225-5759

24 Church Street
Leominster, MA 01453
978-466-3552
FAX: 978-466-3973

3rd MASSACHUSETTS CONGRESSIONAL DISTRICT Precinct 1A, 2 & 3

Congresswoman Niki Tsongas
1607 Longworth HOB
Washington DC 20515
(202) 225-3411 FAX 202-226-0771

Acton Office
492 Main Street
Acton, MA 01720
978-263-1951

GOVERNOR

Governor Charlie Baker
Executive Office
800-392-6090
Boston, MA 02133

State Citizens Governor's
Information State House
Room 360
In State: 888-870-7770

2nd WORCESTER DISTRICT

Senator Anne M. Gobi
Worcester, Hampden, Hampshire and Franklin District
Room 513, State House
Boston, MA 02133
617-722-1540 FAX: 617-722-1078

Representative Jon Zlotnik
State House, Room 26
Boston, MA 02133
617-722-2425

District Office
26 City Hall 212
95 Pleasant Street
Gardner, MA 01440
978-410-9559

WINCHENDON TOWN HALL DIRECTORY

109 Front Street
Winchendon, MA 01475
Hours: Monday 8:00 AM - 6:00 PM
Tuesday -Thursday 8:00AM - 5:00 PM
Fridays - CLOSED

EMERGENCY SERVICES: DIAL 911

Town Manager	978-297-0085	Collector/Treasurer.....	978-297-0152
Assessor.....	978-297-0155	Town Clerk.....	978-297-2766
Veterans Services.....	978-297-0500	Town Accountant.....	978-297-0171
Health Agent.....	978-297-4179	Planning/Development....	978-297-3537
Conservation Agent.....	978-297-5402	Information Technology..	978-297-5403
Beals Memorial Library.....	978-297-0300	Land Use.....	978-297-3537
Dept. of Public Works.....	978-297-0170	<i>(Building Commissioner, Wiring Inspector, Plumbing/Gas Inspector)</i>	
<i>(Highway, Water, Sewer, Landfill)</i>			

TRANSFER STATION HOURS

653 River Street - 978-297-0395

Open Wednesday through Saturday - 8:00 a.m. to 4:00 p.m.
Closed Sunday, Monday, Tuesday

Additional Hours Open June 1st through October 1st
8:00 a.m. to 7:00 p.m. Thursdays

Vehicle Sticker Required

BOARDS AND COMMITTEE MEETING SCHEDULES

Meeting times can be found on corresponding posted agendas

Board of Selectmen	2 nd & 4 th Mondays of the month
Planning Board	1 st & 3 rd Tuesdays of the month
Zoning Board of Appeals.....	1 st & 3 rd Wednesdays as posted
Board of Health	1st Monday and as posted
Conservation Commission	2 nd Thursday of the month or as posted
Finance Committee	2 nd Tuesday of the month
Library Trustees	4 th Tuesday of the month
Board of Assessors	8:00 a.m. Thursdays as scheduled
Housing Authority	2 nd Tuesday of the month, 1:30 p.m. 108 Ipswich Drive
School Committee	1 st and 3 rd Thursdays of the month

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In Memoriam

Please take a moment to remember those who have served our wonderful Town and are now passed on.



Raymond Harris

March 31, 1938- January 7, 2018

Mr. Harris Served our town for many years in several different facets; as a Firefighter, Foreman at the Landfill, Dog Officer, Field Driver and Fence Viewer.



Diane Charland

October 16, 1966- January 13, 2018

Ms. Charland worked in the Winchendon Public School system as a paraprofessional for several years.



Marsha Lemieux

June 20, 1949- March 26, 2018

Ms. Lemieux served our community as the Deputy Tax Collector.



Rita M. Shepard

January 23, 1915- April 29, 2018

Ms. Shepard served many years to the community as a part of the Historical Society and Garden Club.



Germaine Brooks
January 3, 1934- June 19, 2018

Ms. Brooks served as a Selectwoman to the Town of Winchendon for several years.



Damian Kuchta Jr.
July 23, 1987-July 19, 2018

Mr. Kuchta worked for three summers as part time help in the Parks and Cemetery department of the DPW.



Virginia Shumsky

August 3, 1949- September 18, 2018

Ms. Shumsky served her community as a substitute teacher for the Public School system.



Lorraine Lemire

November 17, 1927- October 6, 2018

Ms. Lemire worked for the Winchendon Police Department as a secretary for 33 years, was a member of the Historical Society, and Winchendon Golden Age Club.

COMMUNITY PROFILE

Town Incorporated	1764
Form of Government	Open Town Meeting
Annual Town Meeting (Bylaw Article)	No earlier than first Monday in May. No later than 2 nd Monday in June.
Annual Election (Bylaw Article)	First Monday in May each year.
Population (2016)	10,733
Number of Water Customers Rate: \$5.27 h.c.f.	2,175
Number of Sewer Customers Rate: \$8.03 h.c.f	1,385
Number of Households	
Single Family	2,833
Condos	62
2 Family Units	224
3 Family Units	33
4 to 8 Family Units	50
Number of Commercial Parcels	155
Mix-Use (resident/business combine)	60
Industrial Parcels	68
Tax Rate FY1	\$16.71 per \$1,000 valuation
Highest Elevation	Mt. Pleasant, 1,267 feet
Miles of Town Roads	135
Square Miles of Area	42

ELECTED OFFICIALS

MODERATOR

Richard L. Morin Sr. May 2019

SELECTMEN

Michael Barbaro May 2021
Barbara Anderson May 2021
Audrey LaBrie May 2019
Austin Cyganiewicz May 2019
Charles Husselbee (Resigned) May 2020

SCHOOL COMMITTEE

Roann H Demanche May 2021
Felicia Nurmsen May 2021
Dawn Fronte May 2019
Lawrence Murphy May 2020
Gregory Vine May 2020

BOARD OF HEALTH

Lionel C. Cloutier May 2021
Keith Kent May 2021
Edward Bond May 2019
Brian Croteau May 2020
Corey Wilson May 2020

HOUSING AUTHORITY

Burton E. Gould Jr. (state appointed) April 2020
Virginia C. Sibley May 2021
Jacquelyn Flynn May 2022
Leston J. Goodrich May 2023
David A. Johnson May 2019

APPOINTED OFFICERS

ACCOUNTANT

William Schlosstein (Resigned)
Joanne Goguen

AGRICULTURAL COMMISSION

Olivia Tarleton	June 2021
June Girouard, Alt.	June 2019
Audrey LaBrie	June 2019
Kenneth Girouard	June 2019
Paul K. Kachinsky	June 2019
Jordyn Lynds	June 2021

ANIMAL CONTROL

Monica Kleber	June 2019
Charlene Thomas	June 2019

ANIMAL INSPECTOR

Monica Kleber	June 2019
Charlene Thomas	June 2019

ASSESSORS

Harald Scheid
George Bourgault
Sherri DiPasquale

BUILDING COMMISSIONER

Geoffrey Newton

CAPITAL PLANNING COMMITTEE

Michael Barbaro	June 2019
Greg Vine	June 2019
Tom Kane	June 2019
Guy Corbosiero	June 2019
M.J. Galat	June 2019

BYLAW / CHARTER REVIEW COMMITTEE

Judy A. LaJoie	David Walsh
Allen J. Lafrennie III	Murielle "Lee" Jacoby
Robert O'Keefe	
Richard K. Ward	

TOWN CLERK

Judy A LaJoie	June 2019
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COLLECTOR/TREASURER

Donna L. Spellman	June 2019
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COMMUNITY & ECONOMIC DEVELOPMENT STEERING COMMITTEE

Lorraine Fortugno	June 2019
Jeff Sylvia	June 2021
Les Goodrich	June 2020
Arthur Amenta, Jr.	June 2020
Dennis Casavant	June 2020

CONSERVATION COMMISSION

David Koonce, Agent	Indefinite
Lionel Cloutier	June 2020
Garrett Davieu	June 2020
Tony George	June 2021
David Whitaker	June 2019
Kyle Bradley	June 2019

CONSTABLES

Frederick Cloutier	June 2020
Rick Marinelli	June 2021

COUNCIL ON AGING

Judith Mizhir, Co-Chair	Gail Casavant
Jacqueline Flynn, Co- Chair	Jean Joyal
Ottmar Rau	Anne Coderre
F. Richard Ladeau	John Webber
Gloria LaBrack	Diane Alexander
Cynthia Sylvester	Phil White
Rita Amenta	Sheila Bettro, Director

TOWN COUNSEL

KP Law

FENCE VIEWER/FIELD DRIVER

Guy Corbosiero	June 2019
Karen Brooks	June 2019

FINANCE COMMITTEE

Thomas J. Kane Jr.	June 2020
Christian Orobello	June 2021
Charles Corts	June 2021
Amy Salter	June 2021
Charles Husselbee	June 2019
Dr. Maureen Ward	June 2019
Robert A. Guenther	June 2019

GAR PARK

Disbanded August 2018

Francis M. Murphy	Rochelle LaFortune
Burton Gould, Jr.	Al Gallant
Janet Corbosiero	Rick Ward
Lorraine Fortugno	

HEALTH AGENT

James D. Abare, Inspector

**HISTORICAL COMMISSION/HISTORIC
DISTRICT COMMISSION**

Lois Abare	June 2020
David Plummer (Resigned)	June 2020
Peggy Corbosiero	June 2020
Yvonne G. Harrington	June 2021
James McCrohon	June 2021
Corey Bohan	June 2019
Mary Harrington	June 2021

LIBRARY TRUSTEES

Robert Courtemanche	June 2021
Suzanne Rader	June 2021
Jane LaPointe	June 2020
Richard Ward	June 2020
Cindy Darcy	June 2019
Ronald Muse	June 2019

INSURANCE ADVISORY COMMITTEE

Lois A. Abare	George LaBarge
Ray Anair	Jeff Marinelli
Bill Davis	Jim Murphy
Jamie Holden	Patty Jackson
Jenelle Sroczynski	Lisa Paulitzky
Christina Ricard	

TOWN MANAGER

Keith Hickey	Indefinite
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REP. MONTACHUSETT REG. PLANNING

Guy Corbosiero	June 2019
Austin Cyganiewicz (Alt.)	June 2019

**REP. MONTACHUSETT OPPORTUNITY
COUNCIL**

Vacant	Indefinite
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**REP. MONTACHUSETT REGIONAL
TRANSIT AUTHORITY**

Austin Cyganiewicz June 2019

**REP. TO MONTY TECH SCHOOL
COMMITTEE**

Austin Cyganiewicz June 2019

MEASURER OF LUMBER

Vacant

PARKS AND RECREATION

Laura Gaydos	June 2021
Brian Dickens (Resigned)	June 2019
Linda Hofaug	June 2020
Tina Santos	June 2020
Becky Hildreth	June 2019

PLANNING BOARD

Cailte Kelley (Resigned)	June 2020
Robert O'Keefe	June 2019
Guy Corbosiero	June 2021
Burton E. Gould, Jr.	June 2019
Arthur Amenta Jr.	June 2020
Scott Robillard	June 2020

PLANNING AND DEVELOPMENT

Tracy Murphy; *Director of Planning and Development*
Chantel Fleck; *Planning Agent*

PLUMBING & GAS INSPECTOR

Robert O'Brian	June 2019
Edward Tonet (Alt)	June 2019

REDEVELOPMENT AUTHORITY

David Connor	June 2020
Michael Barbaro	June 2019
Dennis Casavant	June 2019
Leston J. Goodrich	June 2020
Kenneth LaBrack	June 2019

REGISTRARS OF VOTERS

Vicki Connor	June 2020
Terry Lupien	June 2021
David Connor	June 2019
Judy LaJoie, Clerk	Indefinite

ELECTIONS

Priscilla Johnson, Warden	Indefinite
Susan Giardini, Deputy Clerk	Indefinite

SEALER, WEIGHTS & MEASURES

Stephen Slocum	June 2019
Stephen Hirons (Alt)	June 2019

TOY TOWN LOCAL PARTNERSHIP

Elaine Mroz	David Romanowski
George J. Ladeau	Ken LaBrack
Cynthia Boucher	Jane LaPointe

TREE WARDEN

Albert Gallant	Indefinite
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VETERANS SERVICE DIRECTOR

Scott Gauthier	Indefinite
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WINCHENDON CULTURAL COUNCIL

Andrew Arceci	June 2020
Coral M. Grout	June 2019
Linda Hofaug	June 2021
Miranda Jennings	June 2021
Tina Santos	June 2019
Jill Sackett	June 2021
James McCrohon	June 2021
Gregory Vine	June 2020

WINCHENDON EMERGENCY MANAGEMENT

James D. Abare, Director
Peter Laperriere, Communications
Planning Team:
 Keith Hickey – Town Manager
 Thomas J. Smith - Fire Department
 David Walsh - Police Department
 Al Gallant - DPW
 Sheila Bettro – COA
 Steve Haddad – School Superintendent (Retired)
 Joan Landers- School Superintendent
 James Murphy – School
 David Connor- Winchendon Housing Authority

WIRING INSPECTOR

Robert Marshall	June 2019
Evan Kaiser, Alternate	June 2019

ZONING BOARD OF APPEALS

Mary Chace	June 2020
Raymond Benoit	June 2021
Cynthia Carvill	June 2021
Matthew Gwinn	June 2019
David Grady (Alt)	June 2019

2018 Annual Report of the Board of Selectmen

On behalf of myself and my fellow board members, I am pleased to present to you the 2018 Annual Report of the Board of Selectmen.

I believe Fiscal Year 2018 will be most remembered as the year that Winchendon made the final payment to the State on the deficit borrowing legislation. Signed into law in January 2015, the State allowed us a ten year payback period. This would have had us making payments through 2025. Instead, due to the tremendous work by our town manager, town accountant, assistants, department heads, staff, and the citizenry of Winchendon, the loan was paid-in-full this year, six years early. This was a great example of what can be achieved through having a common purpose and firm commitment. With a communal sigh of relief, we celebrated with a ceremonial bond burning during the Winchendon Fall Festival in October. At the December 10, 2018 Quad Board meeting, town auditor Tony Roselli congratulated the Town and said that in the Book of Winchendon, this chapter in the town's history is closed.

A major issue the Board dealt with throughout the year was legalized marijuana. Under the guidance of Planning and Development Director Tracy Murphy and her office, and the Winchendon Board of Health, the Board addressed several aspects of the new industry, such as reviewing zoning requirements, approving the application process, looking at potential enforcement issues, and holding public hearings. Voters had the final say at the May 2018 Annual Town Meeting by approving the articles addressing these issues. Ultimately the Board approved three retail license applications and four cultivation license applications. The Board's approval, however, was just the first step for the applicants, who then submitted their proposals to the state's Cannabis Control Commission. If state approval is given, the applicants will return to the local level and begin the process of receiving the necessary local permits.

Solar energy was also at the forefront of Board business this year. Multiple requests for solar energy generation PILOT (Payment In Lieu Of Taxes) agreements were presented to and accepted by the Board. Once on-line, these projects will provide annual revenue to the Town over the course of their twenty year lifespan. The Town's solar array at the landfill on River Street finally came on line in October, putting closure on a project that was started over five years ago. The Town also switched to LED lighting in the Town's streetlights, and were able to turn back on streetlights that had been shut off in previous years due to financial constraints. Even with all streetlights back on, cost savings will be realized due to the newer technology.

Working to keep our town's policies and procedures up-to-date, fee schedules and policies were reviewed by different town departments, with department heads bringing before the Board for approval any recommended changes. The Board itself, after beginning the

process in 2015, completed a thorough overhaul of our own policies and procedures, updating and aligning several points. An upgrade of the broadcasting equipment at town hall now allows board meetings to be streamed live across the Internet. The live stream is accessible via a button on the town's website home page, www.townofwinchendon.com.

I would be remiss in my duties if, in the course of this report, I didn't thank all of the citizens, volunteers, individuals, groups, commissions, committees, and boards who have worked to make Winchendon the great town that it is today. I would also like to extend our thanks to State Representative Jon Zlotnik and Senator Anne Gobi for their continued hard work and support, both by their presence at local events and their work on our behalf at the Massachusetts State House.

As we move into our future, there is no doubt that difficulties will arise. Murphy's Law will certainly put in an appearance or two. There is also no doubt that the people who work for and live in Winchendon will deal with those challenges to the benefit of Winchendon.

Respectfully Submitted,
Audrey LaBrie, Chairman
Winchendon Board of Selectmen

TOWN MANAGER 2018 Annual Report

Lots of really positive things happened in Winchendon during 2018. The financial condition of the Town continued to improve, the reconstruction of Central Street has been added to the Commonwealth of Massachusetts's Ten Year Transportation Improvement Plan, and the Fall Festival brought thousands of people to downtown Winchendon to highlight what Winchendon businesses have to offer.

The results of Fiscal Year 2018 will allow Winchendon to finish paying off the deficit legislation six years earlier than planned. With the diligence of the public, Boards and Commissions and Town staff over the past four years, Winchendon was able to responsibly develop and manage a realistic, transparent budget that produced budget surpluses sufficient enough to repay the \$3.5 million earlier than anyone would have anticipated. I would like to thank the residents for trusting your elected and appointed officials to make the necessary changes to Town operations so the Town will not face a similar financial crisis in the future.

With the hard work of Director of Public Works Al Gallant and Planning Director Tracy Murphy, the reconstruction of Central Street has been added to the Commonwealth's Ten Year Transportation Improvement Plan. The reconstruction will include a new pedestrian and bicycle lane, ADA compliant sidewalks as well as changes with on street parking. The cost of the project to be borne by the State is nearly \$3 million.

The Library Accessibility Project was completed in early 2019. Anyone interested in visiting the Library is now able to do so. Please stop by when you have a moment to see the completed project and what the Library has to offer.

Winchendon received an additional \$250,000 grant for its Green Communities initiative. This year's grant funds were used primarily to upgrade building and outdoor lighting at all of the school buildings to LED, saving a significant amount of money on future electricity bills. Energy improvements were also made at the Library.

I would like to again thank the employees of Winchendon for their continued hard work and dedication and the Board of Selectmen for their trust and support. There are many challenges Winchendon will face in the upcoming year and I am confident that the team of elected and appointed officials will meet those challenges. If you have any questions, concerns or thoughts on how the Town can improve the services provided to the community, please feel free to stop by the Town Offices, call me at (978) 297-0085 or e-mail me at khickey@townofwinchendon.com.

Respectfully submitted,

Keith R Hickey
Town Manager

REPORT FOR THE TOWN OF WINCHENDON

ELECTION: May 7, 2018

We met at Murdock Senior Center at: 7:30 a.m.

Polls declared open at: 8:00 a.m. By: Acting Warden, Priscilla Johnson

Election officers were sworn and assigned to their respective stations.

Delivered by the police officer were 500 Official Ballots in each Precinct ballot container and voter lists.

The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes were checked and set at zero. The zero reports were displayed for the public to review in the hall.

The polls were declared closed at 8 p.m. and the unofficial results of the election were announced and posted in the hall.

Ballots cast and not cast and check lists were sealed in proper containers and delivered to the Town Clerk's Office.

Prec. 1 & 1A	82	Absentee ballots:	9
Prec. 2	44	Absentee ballots:	6
Prec. 3	97	Absentee ballots:	15

Total Voters: 223

The Official results of the Election as follows:

ALL PRECINCTS	P-1 & 1A	P-2	P-3	TOTAL
BOARD OF SELECTMEN (2)				
Barbara L. Anderson	62	38	81	181
Michael Barbaro	46	27	52	125
Blanks	46	20	53	119
Write Ins-D Romanowski		1	2	3
Write Ins-R Lucier	5	1	4	10
Various	5	1	2	8
				<hr/> 446
SCHOOL COMMITTEE (2)				
Felicia M. Nurmsen	55	32	79	166
Roann H. Demanche	46	36	52	134
Blanks	60	20	61	141
Write Ins-Various	3		2	5
				<hr/> 446
SCHOOL COMMITTEE (1)				
Gregory S. Vine	69	41	74	184
Blanks	13	3	23	39
				<hr/> 223
BOARD OF HEALTH (2)				
Lionel C. Cloutier	69	40	83	192
Blanks	89	46	102	237
Write Ins-Jason Gauthier		1	4	5
Write Ins-Keith Kent	3		4	7
Various	3	1	1	5
				<hr/> 446
WINCH. HOUSING AUTH. (1)				
Leston J. Goodrich Jr.	75	40	89	204
Blanks	7	4	7	18
Write Ins-Various			1	1
				<hr/> 1
TOTAL VOTERS 223				

ATTEST:

Judy A. LaJoie

Town Clerk

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
May 21, 2018**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

MONDAY, MAY 21, 2018

AT 7:00 P.M.

then and there to act on the following articles:

Met at Murdock Middle/High School at 7:00 p.m. Meeting was called to order by Moderator Richard Morin Sr. with a quorum present. Brian Riley was present representing Town Counsel Kopelman and Paige.

**REPORTS AND COMMITTEES
(majority vote required)**

ARTICLE 1

To see if the Town will vote to hear and act on the reports of the Finance Committee, or act in relation thereto.

(usual and customary article)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Passover

It was moved, seconded and unanimously voted to pass over this article.

ARTICLE 2

To see if the Town will vote to transfer from Free Cash the sum of \$80,000 to Water System Maintenance for cost related to the removal of the abandoned water tank on High Street, Tax Map 8A-0-10, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (unanimously) to transfer \$80,000 from free cash to Water System Maintenance to be used as printed in this article.

ARTICLE 3

To see if the Town will vote to transfer from Free Cash the sum of \$63,000 to the Winchendon School Department for cost related to the remediation of lead in the water lines of the Winchendon schools, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 5-0-1 Recommend

VOTE: Approved (unanimously) to transfer \$63,000 from free cash into the School Department Capital Account to be used as printed in this article.

ARTICLE 4

To see if the Town will vote to rescind the vote taken under Article 4 of the November 13, 2017 Town Meeting Warrant approving the use of available cash for the reconstruction of sidewalks on Central and Grove Streets in the amount of \$50,000.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

It was moved, seconded and unanimously voted to take Article 4 out of order after Article 2.

VOTED: Approved (majority) to rescind the vote on Article 4 of the November 13, 2017 Town meeting, that authorized a transfer from free cash into the School Department Capital Account.

It was moved, seconded and unanimously approved to close the Special Town Meeting at 7:18 p.m.

Attest:

Judy A. LaJoie
Winchendon Town Clerk

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 23rd day of April 2018.

BOARD OF SELECTMEN:

Barbara Anderson, Chair
Audrey LaBrie, Vice Chair
Michael Barbaro
Austin Cyganiewicz
Charles Husselbee

I have this day posted the within warrant as therein directed:

Frederick Cloutier
PRINT CONSTABLE NAME

Frederick Cloutier
SIGN CONSTABLE NAME

April 30, 2018
DATE:

**TOWN OF WINCHENDON
ANNUAL TOWN MEETING
MAY 21, 2018**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 21, 2018
AT 7:00 P.M.**

then and there to act on the following articles:

At 7:20 p.m. meeting was called to order by Moderator Richard Morin Sr. with a quorum present. Brian Riley was present representing Town Counsel Kopelman and Paige

REPORTS AND COMMITTEES
(majority vote required)

ARTICLE 1

To see if the Town will vote to hear and act on the report of the Finance Committee, the annual report of the Selectmen and of any other officers or committees required to report to the Town, or act in relation thereto.
(usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend**

VOTE: Approved (Unanimously) to hear the report of the Finance Committee

ARTICLE 2

To see if the Town will vote to choose all other Town officers or committees that may be required or deemed necessary to the Town for the ensuing year and give any instructions to same, or to any other town officer or officers, and to discharge any committees which have completed their duties, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend**

It was moved, seconded and unanimously approved to pass over this article.

USUAL AND CUSTOMARY FINANCIAL ARTICLES
(majority vote required)

SENIOR TAX WORK-OFF ARTICLE

ARTICLE 3

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of seven thousand five hundred dollars (\$7,500) for the Senior Tax Work-off Program, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: Approved (Majority) to raise and appropriate \$7,500 for the Senior Tax Work-Off Program.

NON-PROFIT ASSISTANCE ARTICLES

ARTICLE 4

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of \$18,000 as a grant to the non-profit, Community Action Committee, Inc., 273 Central Street, Winchendon, in consideration of the numerous services provided to the Town, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: Approved (Majority) to raise and appropriate \$18,000 as a grant to the Community Action Committee.

USE OF STABILIZATION FUND
(two-thirds vote required)

ARTICLE 5

To see if the Town will vote to transfer and appropriate from the Stabilization Fund the sum of \$94,060.09 for the purpose of funding the supplemental reserve that is mandated by the deficit legislation, or act in relation thereto.

(Submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 5-1 Recommend

VOTED: Approved (2/3rds) to transfer and appropriate from the Stabilization Fund the sum of \$94,060.09 to be used as written in the article.

USUAL AND CUSTOMARY GENERAL GOVERNMENT BUDGET ARTICLE
(majority vote required)

ARTICLE 6

To see if the Town will vote to raise and appropriate and transfer from other available funds the sum of \$14,624,653 for the operating budget of the Town for the fiscal year beginning July 1, 2018, or act in relation thereto. (usual and customary article)
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 5-1 Recommend

Town of Winchendon	
Summary of Other Available Funds	
FY19	
Cemetery Trust	\$ 3,152
Title V Liens Redemption	\$ 16,254
Infrastructure Investment Fund	\$ 69,645
TOTAL OTHER AVAILABLE FUNDS	\$ 89,051

ARTICLE 6					
DETAIL OF APPROPRIATIONS					
	2018	2018	2019		
	APPROVED	EXPENDED	PROPOSED	INCREASE	PERCENTAGE
	BUDGET	BUDGET - DEC	BUDGET	(DECREASE)	CHANGE
SCHOOL TRANSPORTATION	\$ 1,529,193	\$ 612,219	\$ 1,451,197	\$ (77,996)	-5.10%
TOTAL SCHOOL TRANSPORTATION	\$ 1,529,193	\$ 612,219	\$ 1,451,197	\$ (77,996)	-5.10%
YMCA	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
TOTAL TOWN ARTICLES	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
SELECTMEN					
EXPENSES	\$ 14,740	\$ 3,639	\$ 14,740	\$ -	0.00%
TOTAL EXPENSES	\$ 14,740	\$ 3,639	\$ 14,740	\$ -	0.00%
TOWN MANAGER					
PERSONNEL	\$ 254,448	\$ 101,833	234,737	\$ (19,711)	-7.75%
EXPENSES	\$ 32,400	\$ 11,576	32,600	\$ 200	0.62%
TOTAL PERSONNEL & EXPENSES	\$ 286,848	\$ 113,409	\$ 267,337	\$ (19,511)	-6.80%
FINANCE COMMITTEE					
PERSONNEL	\$ 1,000	\$ 325	\$ 1,000	\$ -	0.00%
EXPENSES	\$ 253,852	\$ 274	\$ 179,860	\$ (73,992)	-29.15%
TOTAL PERSONNEL & EXPENSES	\$ 254,852	\$ 599	\$ 180,860	\$ (73,992)	-29.03%
ACCOUNTING					
PERSONNEL	\$ 138,188	\$ 63,185	\$ 148,404	\$ 10,216	7.39%
EXPENSES	\$ 8,000	\$ 7,500	\$ 500	\$ (7,500)	-93.75%
TOTAL PERSONNEL & EXPENSES	\$ 146,188	\$ 70,685	\$ 148,904	\$ 2,716	1.86%
ASSESSOR					
EXPENSES	\$ 91,122	\$ 50,939	\$ 93,647	\$ 2,525	2.77%
TOTAL EXPENSES	\$ 91,122	\$ 50,939	\$ 93,647	\$ 2,525	2.77%
COLLECTOR / TREASURER					
PERSONNEL	\$ 146,839	\$ 68,116	\$ 154,753	\$ 7,914	5.39%
EXPENSES	\$ 67,110	\$ 25,127	\$ 67,110	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 213,949	\$ 93,243	\$ 221,863	\$ 7,914	3.70%
LEGAL EXPENSE					
EXPENSES	\$ 45,000	\$ 13,917	\$ 45,000	\$ -	0.00%
TOTAL EXPENSE	\$ 45,000	\$ 13,917	\$ 45,000	\$ -	0.00%

ARTICLE 6					
DETAIL OF APPROPRIATIONS					
DATA PROCESSING					
EXPENSES	\$ 74,674	\$ 43,217	\$ 65,100	\$ (9,574)	-12.82%
TOTAL EXPENSES	\$ 74,674	\$ 43,217	\$ 65,100	\$ (9,574)	-12.82%
TECHNOLOGY					
PERSONNEL	\$ 68,000	\$ 31,412	\$ 69,421	\$ 1,421	2.09%
EXPENSES	\$ 37,126	\$ 30,223	\$ 20,500	\$ (16,626)	-44.78%
TOTAL PERSONNEL & EXPENSES	\$ 105,126	\$ 61,635	\$ 89,921	\$ (15,205)	-14.46%
COMMUNICATIONS COM					
EXPENSES	\$ 46,287	\$ 10,532	\$ 47,500	\$ 1,213	2.62%
TOTAL EXPENSES	\$ 46,287	\$ 10,532	\$ 47,500	\$ 1,213	2.62%
TOWN CLERK					
PERSONNEL	\$ 106,527	\$ 49,108	\$ 109,934	\$ 3,407	3.20%
EXPENSES	\$ 4,890	\$ 2,699	\$ 5,615	\$ 725	14.83%
TOTAL PERSONNEL & EXPENSES	\$ 111,417	\$ 51,807	\$ 115,549	\$ 4,132	3.71%
REGISTRAR OF VOTERS					
PERSONNEL	\$ 1,690	\$ 1,080	\$ 1,690	\$ -	0.00%
EXPENSES	\$ 16,155	\$ 1,861	\$ 32,655	\$ 16,500	102.14%
TOTAL PERSONNEL & EXPENSES	\$ 17,845	\$ 2,941	\$ 34,345	\$ 16,500	92.46%
CONSERVATION					
PERSONNEL	\$ 15,706	\$ 7,540	\$ 16,038	\$ 332	2.11%
EXPENSES	\$ 475	\$ 275	\$ 481	\$ 6	1.26%
TOTAL PERSONNEL & EXPENSES	\$ 16,181	\$ 7,815	\$ 16,519	\$ 338	2.09%
PLANNING BOARD					
PERSONNEL	\$ 2,750	\$ 450	\$ 2,750	\$ -	0.00%
EXPENSES	\$ 5,000	\$ 1,182	\$ 5,000	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 7,750	\$ 1,632	\$ 7,750	\$ -	0.00%
ZONING BOARD					
PERSONNEL	\$ 1,400	\$ -	\$ 1,400	\$ -	0.00%
EXPENSES	\$ 550	\$ 63	\$ 550	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 1,950	\$ 63	\$ 1,950	\$ -	0.00%
COMMUNITY DEVELOPMNT					
PERSONNEL	\$ 110,100	\$ 41,055	\$ 115,858	\$ 5,758	5.23%
EXPENSES	\$ 6,950	\$ 1,231	\$ 6,450	\$ (500)	-7.19%
TOTAL PERSONNEL & EXPENSES	\$ 117,050	\$ 42,286	\$ 122,308	\$ 5,258	4.49%
TOWN HALL					
PERSONNEL	\$ 31,226	\$ 13,903	\$ 32,285	\$ 1,059	3.39%
EXPENSES	\$ 85,492	\$ 23,922	\$ 82,056	\$ (3,436)	-4.02%
TOTAL PERSONNEL & EXPENSES	\$ 116,718	\$ 37,825	\$ 114,341	\$ (2,377)	-2.04%

ARTICLE 6					
DETAIL OF APPROPRIATIONS					
POLICE					
PERSONNEL	\$ 1,167,000	\$ 597,258	\$ 1,229,152	\$ 62,152	5.33%
EXPENSES	\$ 163,380	\$ 81,174	\$ 158,766	\$ (4,614)	-2.82%
TOTAL PERSONNEL & EXPENSES	\$ 1,330,380	\$ 678,432	\$ 1,387,918	\$ 57,538	4.32%
DISPATCH					
PERSONNEL	\$ 228,654	\$ 109,204	\$ 239,746	\$ 11,092	4.85%
EXPENSES	\$ 2,200	\$ 574	\$ 2,200	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 230,854	\$ 109,778	\$ 241,946	\$ 11,092	4.80%
FIRE					
PERSONNEL	\$ 768,711	\$ 375,218	\$ 870,520	\$ 101,809	13.24%
EXPENSES	\$ 119,681	\$ 38,043	\$ 133,746	\$ 14,065	11.75%
TOTAL PERSONNEL & EXPENSES	\$ 888,392	\$ 413,261	\$ 1,004,266	\$ 115,874	13.04%
AMBULANCE					
PERSONNEL	\$ 17,000	\$ 9,662	\$ 17,500	\$ 500	2.94%
EXPENSES	\$ 92,662	\$ 42,407	\$ 107,750	\$ 15,088	16.28%
TOTAL PERSONNEL & EXPENSES	\$ 109,662	\$ 52,069	\$ 125,250	\$ 15,588	14.21%
LAND USE					
PERSONNEL	\$ 100,960	\$ 44,441	\$ 105,981	\$ 5,021	4.97%
EXPENSES	\$ 4,650	\$ 1,196	\$ 6,115	\$ 1,465	31.51%
TOTAL PERSONNEL & EXPENSES	\$ 105,610	\$ 45,637	\$ 112,096	\$ 6,486	6.14%
EMERG MGMT					
PERSONNEL	\$ 2,548	\$ 91	\$ 2,548	\$ -	0.00%
EXPENSES	\$ 1,750	\$ 1,000	\$ 1,750	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 4,298	\$ 1,091	\$ 4,298	\$ -	0.00%
ANIMAL CONTROL					
PERSONNEL	\$ 800		\$ 2,400	\$ 1,600	200.00%
EXPENSES	\$ 50,158	\$ 22,508	\$ 50,653	\$ 495	0.99%
TOTAL PERSONNEL & EXPENSES	\$ 50,958	\$ 22,508	\$ 53,053	\$ 2,095	4.11%
DPW ADMIN					
PERSONNEL	\$ 145,753	\$ 70,435	\$ 148,532	\$ 2,779	1.91%
EXPENSES	\$ 11,000	\$ 200	\$ 21,100	\$ 10,100	91.82%
TOTAL PERSONNEL & EXPENSES	\$ 156,753	\$ 70,635	\$ 169,632	\$ 12,879	8.22%
DPW HIGHWAY					
PERSONNEL	\$ 213,734	\$ 81,734	\$ 250,605	\$ 36,871	17.25%
EXPENSES	\$ 176,489	\$ 78,719	\$ 148,800	\$ (27,689)	-15.69%
TOTAL PERSONNEL & EXPENSES	\$ 390,223	\$ 160,453	\$ 399,405	\$ 9,182	2.35%
DPW FLEET MAINT					
PERSONNEL	\$ 97,494	\$ 46,553	\$ 98,497	\$ 1,003	1.03%
EXPENSES	\$ 117,900	\$ 40,365	\$ 109,257	\$ (8,643)	-7.33%
TOTAL PERSONNEL & EXPENSES	\$ 215,394	\$ 86,918	\$ 207,754	\$ (7,640)	-3.55%
DPW SNOW & ICE					
PERSONNEL	\$ 60,000	\$ 11,915	\$ 60,000	\$ -	0.00%
EXPENSES	\$ 150,000	\$ 71,541	\$ 150,000	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 210,000	\$ 83,456	\$ 210,000	\$ -	0.00%

ARTICLE 6					
DETAIL OF APPROPRIATIONS					
DPW STREET LIGHTING					
EXPENSES	\$ 65,000	\$ 23,575	\$ 20,000	\$ (45,000)	-69.23%
TOTAL EXPENSES	\$ 65,000	\$ 23,575	\$ 20,000	\$ (45,000)	-69.23%
LANDFILL					
EXPENSES	\$ 16,500	\$ 1,320	\$ 22,000	\$ 5,500	33.33%
TOTAL EXPENSES	\$ 16,500	\$ 1,320	\$ 22,000	\$ 5,500	33.33%
DPW CEMETERY					
PERSONNEL	\$ 95,620	\$ 45,283	\$ 98,157	\$ 2,537	2.65%
EXPENSES	\$ 10,000	\$ 3,218	\$ 10,000	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 105,620	\$ 48,501	\$ 108,157	\$ 2,537	2.40%
DPW TREE TRIMMING					
EXPENSES	\$ 6,000	\$ 5,165	\$ 2,000	\$ (4,000)	-66.67%
TOTAL EXPENSES	\$ 6,000	\$ 5,165	\$ 2,000	\$ (4,000)	-66.67%
HEALTH DEPARTMENT					
PERSONNEL	\$ 45,664	\$ 21,605	\$ 47,028	\$ 1,364	2.99%
EXPENSES	\$ 7,555	\$ 1,759	\$ 4,805	\$ (2,750)	-36.40%
TOTAL PERSONNEL & EXPENSES	\$ 53,219	\$ 23,364	\$ 51,833	\$ (1,386)	-2.60%
BOARD OF HEALTH OUTSIDE SERVICE					
EXPENSES	\$ 1,450	\$ 60	\$ 2,150	\$ 700	48.28%
TOTAL EXPENSES	\$ 1,450	\$ 60	\$ 2,150	\$ 700	48.28%
BOARD OF HEALTH VISITING NURSE					
EXPENSES	\$ 8,500	\$ 2,125	\$ 8,500	\$ -	0.00%
TOTAL EXPENSES	\$ 8,500	\$ 2,125	\$ 8,500	\$ -	0.00%
COUNCIL ON AGING					
PERSONNEL	\$ 149,080	\$ 62,884	\$ 164,787	\$ 15,707	10.54%
EXPENSES	\$ 48,137	\$ 8,507	\$ 32,730	\$ (15,407)	-32.01%
TOTAL PERSONNEL & EXPENSES	\$ 197,217	\$ 71,391	\$ 197,517	\$ 300	0.15%
VETERANS SERVICES					
PERSONNEL	\$ 15,573	\$ 7,150	\$ 15,760	\$ 187	1.20%
EXPENSES	\$ 437,590	\$ 194,284	\$ 390,128	\$ (47,462)	-10.85%
TOTAL PERSONNEL & EXPENSES	\$ 453,163	\$ 201,434	\$ 405,888	\$ (47,275)	-10.43%
BEALS LIBRARY					
PERSONNEL	\$ 149,680	\$ 64,573	\$ 157,124	\$ 7,444	4.97%
EXPENSES	\$ 47,658	\$ 28,595	\$ 47,340	\$ (318)	-0.67%
TOTAL PERSONNEL & EXPENSES	\$ 197,338	\$ 93,168	\$ 204,464	\$ 7,126	3.61%
RECREATION COMMITTEE					
EXPENSES	\$ 2,900	\$ 1,500	\$ 2,900	\$ -	0.00%
TOTAL EXPENSES	\$ 2,900	\$ 1,500	\$ 2,900	\$ -	0.00%
HISTORIC COMMISSION					
EXPENSES	\$ 1,150	\$ 300	\$ 1,150	\$ -	0.00%
TOTAL EXPENSES	\$ 1,150	\$ 300	\$ 1,150	\$ -	0.00%
DEBT SERVICE PRINCIPAL					
EXPENSES	\$ 1,258,654	\$ 952,391	\$ 1,043,415	\$ (215,239)	-17.10%
TOTAL EXPENSES	\$ 1,258,654	\$ 952,391	\$ 1,043,415	\$ (215,239)	-17.10%
DEBT SERVICE INTEREST					
EXPENSES	\$ 182,803	\$ 59,391	\$ 167,834	\$ (14,969)	-8.19%
TOTAL EXPENSES	\$ 182,803	\$ 59,391	\$ 167,834	\$ (14,969)	-8.19%

ARTICLE 6					
DETAIL OF APPROPRIATIONS					
STATE ASSESSMENT EXPENSE					
EXPENSES	\$ 1,459,858	\$ 680,737	\$ 1,296,271	\$ (163,587)	-11.21%
TOTAL EXPENSES	\$ 1,459,858	\$ 680,737	\$ 1,296,271	\$ (163,587)	-11.21%
OTHER STATE ASSESSMENT EXPENSES					
EXPENSES	\$ 21,123	\$ 10,560	\$ 21,179	\$ 56	0.27%
TOTAL EXPENSES	\$ 21,123	\$ 10,560	\$ 21,179	\$ 56	0.27%
OTHER REGIONAL ASSESSMENT					
EXPENSES	\$ 28,195	\$ 15,773	\$ 20,691	\$ (7,504)	-26.61%
TOTAL EXPENSES	\$ 28,195	\$ 15,773	\$ 20,691	\$ (7,504)	-26.61%
PENSION					
EXPENSES	\$ 1,274,147	\$ 1,274,147	\$ 1,407,627	\$ 133,480	10.48%
TOTAL EXPENSES	\$ 1,274,147	\$ 1,274,147	\$ 1,407,627	\$ 133,480	10.48%
WORKERS COMPENSATION					
EXPENSES	\$ 157,746	\$ 144,892	\$ 148,702	\$ (9,044)	-5.73%
TOTAL EXPENSES	\$ 157,746	\$ 144,892	\$ 148,702	\$ (9,044)	-5.73%
UNEMPLOYMENT INSURANCE					
EXPENSES	\$ 95,000	\$ 18,308	\$ 80,000	\$ (15,000)	-15.79%
TOTAL EXPENSES	\$ 95,000	\$ 18,308	\$ 80,000	\$ (15,000)	-15.79%
HEALTH INSURANCE - EMPLOYER					
EXPENSES	\$ 1,936,993	\$ 883,034	\$ 1,847,237	\$ (89,756)	-4.63%
TOTAL EXPENSES	\$ 1,936,993	\$ 883,034	\$ 1,847,237	\$ (89,756)	-4.63%
LIFE INSURANCE - EMPLOYER					
EXPENSES	\$ 25,806	\$ 5,947	\$ 14,640	\$ (11,166)	-43.27%
TOTAL EXPENSES	\$ 25,806	\$ 5,947	\$ 14,640	\$ (11,166)	-43.27%
MEDICARE TAX					
EXPENSES	\$ 236,608	\$ 87,373	\$ 252,102	\$ 15,494	6.55%
TOTAL EXPENSES	\$ 236,608	\$ 87,373	\$ 252,102	\$ 15,494	6.55%
PROPERTY / LIABILITY INSURANCE					
EXPENSES	\$ 261,258	\$ 243,613	\$ 253,947	\$ (7,311)	-2.80%
TOTAL EXPENSES	\$ 261,258	\$ 243,613	\$ 253,947	\$ (7,311)	-2.80%
CAPITAL IMPROVEMENTS					
EXPENSES	\$ 577,287	\$ 507,287	\$ 80,000	\$ (497,287)	-86.14%
TOTAL CAPITAL IMPROVEMENTS	\$ 577,287	\$ 507,287	\$ 80,000	\$ (497,287)	-86.14%
GRAND TOTAL	\$ 15,522,949	\$ 8,297,997	\$ 14,624,653	\$ (898,296)	-5.79%

VOTE: Approved (Majority) to raise and appropriate and transfer from available funds the sum of \$14,624,652.91 for the operating budget of the Town as written in this article.

USUAL AND CUSTOMARY WATER ENTERPRISE
ARTICLE
(majority vote required)

ARTICLE 7

To see if the Town will vote to appropriate the sum of \$926,720 (Water Receipts of \$904,720 and Retained Earnings of \$22,000) for direct costs of the Water Department Enterprise Fund for the fiscal year beginning July 1, 2018, and that indirect costs of \$142,943 appropriated in the general government budget be funded by Water Receipts, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (Majority) as written in the article.

USUAL AND CUSTOMARY WASTEWATER
ENTERPRISE ARTICLE
(majority vote required)

ARTICLE 8

To see if the Town will vote to appropriate the sum of \$1,230,800 (Wastewater Receipts of \$858,600, Retained Earnings of \$100,000, and Betterment Revenues of \$272,200) for the direct costs of the Wastewater Treatment Department Enterprise Fund for the fiscal year beginning July 1, 2018, and that indirect costs of \$167,948 appropriated in the general government budget be funded by Wastewater Receipts, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (Majority) as written in the article.

USUAL AND CUSTOMARY TRANSFER STATION
ENTERPRISE ARTICLES
(majority vote required)

ARTICLE 9

To see if the Town will vote to appropriate the sum of \$155,208.76 from Transfer Station Receipts for direct costs of the Transfer Station Enterprise Fund for the fiscal year beginning July 1, 2018; and that indirect costs of \$21,994.69 appropriated in the general government budget be funded by Transfer Station Receipts, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (Majority) as written in the article.

USUAL AND CUSTOMARY EDUCATION BUDGET
ARTICLE
(majority vote required)

ARTICLE 10

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$13,379,062.10 (Required Net School Spending of \$16,281,308 plus \$331,144.39 prior year override that includes a 2.5% escalator in increased funding less \$3,233,390.29 for net school spending and eligible indirect costs budgeted in the general government budget for School Expenses) for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2018, act in relation thereto.
(Submitted by the School Department)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 4-2 Recommend

VOTE: Approved (majority) to raise and appropriate as written in the article for the operating budget of the Winchendon Public Schools.

ANNUAL VOCATIONAL TECHNICAL SCHOOL
ASSESSMENT ARTICLE

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of \$929,176 to fund the Town's assessment for its share of the Montachusett Regional Vocational Technical School budget for the fiscal year beginning July 1, 2018, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (majority) to raise and appropriate the sum of \$929,176 to fund the Town's assessment for Montachusett Regional Vocational Technical School.

**AUTHORIZATION TO ENTER INTO PILOT AGREEMENT
FOR SOLAR ARRAY**

ARTICLE 12

To see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Agreement for payments-in-lieu-of-taxes ("PILOT") pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, with an annual payment amount of \$11,000 per megawatt and an annual payment escalator of 2 ½ percent, and upon terms and conditions as the Board shall deem in the best interest of the Town, for personal property associated with a solar photovoltaic facility having a proposed nameplate capacity of approximately 3.15 megawatts on a parcel of privately-owned land (Map 2, Lot 65) located off of Lincoln Avenue Extension upon which such facility is to be located, and to take all actions necessary to implement such agreement; or act in relation thereto.

(Submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (majority) as written in the article.

ARTICLE 13

To see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Agreement for payments-in-lieu-of-taxes ("PILOT") pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, with an annual payment amount of \$11,000 per megawatt and an annual payment escalator of 2 ½ percent, and upon terms and conditions as the Board shall deem in the best interest of the Town, for personal property associated with a solar photovoltaic facility having a proposed nameplate capacity of approximately 4.89 megawatts on a parcel of privately-owned land (Map 2, Lot 15) located off of Lincoln Avenue Extension upon which such facility is to be located, and to take all actions necessary to implement such agreement; or act in relation thereto.

(Submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (majority) as written in the article.

ARTICLE 14

To see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Agreement for payments-in-lieu-of-taxes ("PILOT") pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, in the amount of \$11,000 per megawatt, and upon terms and conditions as the Board shall deem in the best interest of the Town, for personal property associated with a solar photovoltaic facility having a proposed nameplate capacity of approximately 4.97 megawatts on a parcel of privately-owned land (Map 5C4, Lot 29) located off of Ash and Spring Streets (Winchendon School) upon which such facility is to be located, and to take all actions necessary to implement such agreement; or act in relation thereto.

(Submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (majority) as written in the article.

ARTICLE 15

To see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Agreement for payments-in-lieu-of-taxes ("PILOT") pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, with an annual payment amount of \$12,000 per megawatt and an annual payment escalator of 2 ½ percent, and upon terms and conditions as the Board shall deem in the best interest of the Town, for personal property associated with a solar photovoltaic facility having a proposed nameplate capacity of approximately 4.95 megawatts on a parcel of privately-owned land (Map 13, Lot 61) located at 38 Happy Hollow Road upon which such facility is to be located, and to take all actions necessary to implement such agreement; or act in relation thereto.

(Submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (majority) as written in the article.

ARTICLE 16

To see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Agreement for payments-in-lieu-of-taxes ("PILOT") pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, with an annual payment amount of \$12,000 per megawatt and an annual payment escalator of 2 ½ percent, and upon terms and conditions as the Board shall deem in the best interest of the Town, for personal property associated with a solar photovoltaic facility having a proposed nameplate capacity of approximately 5 megawatts on a parcel of privately-owned land (Map 12, Lot 49) located at 135 Gardner Road upon which such facility is to be located, and to take all actions necessary to implement such agreement; or act in relation thereto.

(Submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 4-0-1 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (majority) as written in the article.

**REQUEST TO SELL/TRADE TOWN PROPERTY
(majority vote required)**

ARTICLE 17

To see if the Town will vote to authorize the Board of Selectmen to convey the Town-owned property located on High Street, and shown as Assessors Map 8A3 Parcel 10, for such consideration, including acquisition of other land in addition to or in lieu of a cash payment, and upon such other terms and conditions as the Board deems appropriate, and to authorize the Board to acquire any such land by purchase, gift, or eminent domain or in exchange for the Town-owned property, and for such purposes as the Board deems in the best interest of the Town and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments and documents to convey and/or accept real property; and further, to raise and appropriate, transfer or borrow a sum of money for such purposes; or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (2/3rds) as written in the article.

BOARD AND COMMISSION PETITIONS
(majority vote required)

ARTICLE 18

To see if the Town will vote to approve changes to Article 24 of the Town Bylaws titled Recreation Commission, or act in relation thereto.

ARTICLE 24

RECREATION COMMISSION (June 12, 2000)

1. (A) There shall be a Recreation Commission [the Commission] consisting of seven (7) members appointed by the Board of Selectmen. One (1) member shall be a student in good standing from the Murdock Middle School, and one (1) member shall be a student in good standing from the Murdock High School.

(B) The terms shall be for three years and so arranged that the term of as nearly an equal number as is possible shall expire each year.

(C) Upon the completion of these original terms, each member shall serve for three years.

(D) Student members shall be appointed annually.

2. The Commission acts in an advisory capacity in matters pertaining to public recreation, makes annual budget recommendations, and assists in planning a recreation program to stimulate public interest. ~~shall be responsible for the formulation of Town Recreation Policy which, at a minimum, shall address the following issues:~~

~~a. Facilities and Maintenance~~

~~b. Recreation Programs~~

~~c. Long Range Planning~~

3. The stated primary function of the Commission is to expand and enhance the recreation opportunities for the residents of Winchendon. ~~(A) The Commission shall have charge of all playgrounds, parks, and other recreation facilities owned by the Town of Winchendon, which are not under the control of the School Department.~~

~~(B) The Commission and the School Department shall cooperate so that the optimum use may be made of all of the Town's recreation facilities.~~

~~4. The Commission shall establish such reasonable fees for use of any recreation facilities and programs as~~

~~it deems to be consistent with established Recreation Policy.~~

~~The Commission shall submit to the Town Manager its recommendations for an annual budget.~~

(submitted by the Recreation Committee)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: Approved (unanimously) to amend the Recreation Bylaw as written in the article.

CITIZEN PETITIONS
(majority vote required)

ARTICLE 19

To see if the Town of Winchendon will fund an Earth Day Initiative: To set aside \$2,500 into a revolving account to fund Earth Day cleanup. To review every five (5) years and to transfer any unused funds to the Parks and Recreation Committee to be used for any upgrades to Parks or as maintenance of the Town bike paths or any other recreational needs. To begin with the Fiscal 2019 budget. To be implemented annually by the Board of Health.
(submitted by Citizen Petition)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 5-1 Recommend

VOTE: Approved (majority) to appropriate \$2,500 to establish an Earth Day Initiative Fund.

**LOCAL OPTION RECREATIONAL MARIJUANA
EXCISE TAX**
(majority vote required)

ARTICLE 20

To see if the Town will vote to accept M.G.L. c. 64N Section 3 and impose a local sales tax upon the sale or transfer of marijuana or marijuana products by a marijuana retailer operating within the Town at a rate of 3% of the total sales price received by the marijuana retailer as consideration for the sale of marijuana or marijuana products, said excise to take effect on the first day of the calendar quarter commencing at least thirty days after such vote of Town Meeting.
(submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 4-2 Recommend

VOTE: Approved (majority) as written in the article.

**ADOPT ADDITION TO TOWN BYLAWS
LIMITATION OF NUMBER OF RECREATIONAL
MARIJUANA RETAIL ESTABLISHMENTS**

ARTICLE 21

To see if the Town will amend the General Bylaws to limit the number of recreational marijuana retail establishments located within the Town by adding the following Bylaw:

**ARTICLE 40 - Limitation on Number of Recreational Marijuana
Retail Establishments**

Preamble

M.G.L. c.94G does not require a vote of the voters to approve any limitation on the number of recreational marijuana establishments that is at or above the number of medical marijuana treatment centers registered to operate in the municipality or equal to or greater than 20% of the licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises. Currently, there are seven (7) licenses issued for the retail sale of alcoholic beverages not to be drunk on the premises in Winchendon.

Limitation

No more than three (3) recreational marijuana retail establishments shall be permitted to be located in the Town of Winchendon. Licensing Authority shall be the Board of Selectmen.
(submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 4-0-1 Recommend
FINANCE COMMITTEE: 4-2 Recommend

VOTE: Approved (majority) to limit the number of recreational marijuana retail establishments to three (3) located within the Town as detailed in the warrant.

ZONING BYLAW ARTICLES
(two-thirds vote required)

ARTICLE 22

Delete section 6.12, TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS, and replace with a new section 6.12 entitled MEDICAL/ ADULT USE MARIJUANA FACILITIES AND THE MEDICAL/ADULT USE MARIJUANA RETAIL OVERLAY DISTRICT and further to amend the Table of Contents to rename Section 6.12, “Medical/Adult Use Marijuana Facilities and the Medical/Adult Use Marijuana Retail Overlay District.”

Article 6.12 Medical/Adult Use Marijuana Facilities and the Medical/Adult Use Marijuana Retail Overlay District

1. *Purpose.*

To provide for the limited establishment of Medical/Adult Use Marijuana Facilities (collectively, known hereafter as Marijuana Facilities) in appropriate places for such use and under conditions in accordance with Chapter 334 of the Acts of 2016, entitled, “Regulation and Taxation of Marijuana Act”, as amended by Chapter 55 of the Acts of 2017, “An Act to Ensure Safe Access to Marijuana”, and all regulations which have or may be issued by the Department of Public Health (“DPH”) and the Cannabis Control Commission (“CCC”), including, but not limited to 105 CMR 725.00, et seq. and 935 CMR 500.00, et seq.

To minimize the adverse impacts of Marijuana Facilities on adjacent properties, residential neighborhoods, schools and other places where children congregate, and other land uses potentially incompatible with Marijuana Facilities.

To regulate the siting, design, placement, safety, monitoring, modification, and removal of Marijuana Facilities.

To limit the overall number Marijuana Facilities in the Town of Winchendon to what is essential to serve the public convenience and necessity.

2. *Applicability.*

2.1 The commercial cultivation, production, processing, assembly, packaging, retail or wholesale sale, trade, distribution or dispensing of Marijuana for Medical Use or Adult Use is prohibited unless licensed by all applicable Massachusetts licensing authorities and permitted as a Marijuana Facility under this Bylaw.

2.2. No Marijuana Facility shall be established except in compliance with the provisions set forth herein.

2.3 If any provision of this Section or the application thereof to any person, establishment, or circumstance shall be held invalid, such invalidity shall not affect the other provisions or application of this Section and to this end the provisions of this Section are severable.

3. *Administration*

3.1 The Planning Board shall be the Special Permit Granting Authority (SPGA) and shall also conduct Site Plan Review for an applicant for a Marijuana Facility.

3.2 A special permit is required for all Marijuana Facilities.

4. *Definitions.*

Any term not specifically defined herein shall have the meaning as defined in 105 CMR 725.00 and 935 CMR 500.00 as such regulations may from time to time be amended.

Designated contact persons – Any and all persons whose names appear on the Special Permit and Formal Site Plan Approval Applications as the applicant’s designee.

Independent Testing Laboratory - An entity licensed to test marijuana and marijuana products.

Locked Area –An area equipped with locks or other security devices, which is accessible only to consumers 21 years of age or older, employees or owners of a Marijuana Facility or agents thereof, registered qualifying patients that are 18 years or older, or care givers.

Marijuana – The same substance defined as “marihuana” or “marijuana” under Chapter 94C and 94G of the Massachusetts General Laws.

Marijuana cultivator - An entity licensed to cultivate, process and package marijuana, and to transfer marijuana to other Marijuana Facilities, but not to consumers.

Marijuana for Adult Use – Marijuana that is regulated by 925 CMR 500.00 and cultivated, processed, manufactured, transported or sold for recreational purposes for individuals 21 years of age or older.

Marijuana Facility – A commercial marijuana cultivator, independent testing laboratory, product manufacturer, research facility, transporter, retailer, or any other type of licensed marijuana-related business, including a Marijuana Treatment Center.

Marijuana for Medical Use – Marijuana that is regulated by 105 CMR 725.00 and designated and restricted for use by, and for the benefit of, Qualifying Patients in the treatment of Debilitating Medical Conditions.

Marijuana product manufacturer - An entity licensed to obtain, manufacture, process and package marijuana and marijuana products and to transfer these products to other Marijuana Facilities, but not to consumers.

Marijuana products - Products that have been manufactured and contain marijuana or an extract from marijuana, including, but not limited to concentrated forms of marijuana and products composed of marijuana and other ingredients that are intended for use or consumption, including edible products, beverages, topical products, ointments, oils and tinctures.

Marijuana retailer - An entity licensed to purchase and transport marijuana and marijuana products from Marijuana Facilities and to, sell or otherwise transfer marijuana and marijuana products to Marijuana Facilities and to consumers.

Medical Marijuana Treatment Center – An entity register under 105 CMR 725.100 that acquires, cultivates, possesses, processes, transfers, transports, sells distributes, dispenses, or administers marijuana, products containing marijuana for medical use, related supplies, or educational materials to registered qualifying patients or their personal caregivers.

Non-Medical Marijuana- Any marijuana that is NOT regulated by 105 CMR 725.00 and designated and restricted for use by, and for the benefit of, Qualifying Patients in the treatment of Debilitating Medical Conditions.

5. Eligible Locations for Marijuana Facilities.

Non-Retail Marijuana Facilities which shall include marijuana cultivator, product manufacturer, independent testing laboratory, research facility, transporter of marijuana and Medical Marijuana Treatment Centers engaged in any of the above-listed non-retail uses may be permitted in certain zoning districts pursuant to a Special Permit and Site Plan Approval as set forth in the Zoning Bylaw Article 5.2.8, Use Regulations.

Adult Use/Medical Marijuana Facilities Retail Overlay District

5.2.1 Establishment

The Medical/Adult Use Marijuana Facilities Retail Overlay District (the “MFROD”) is hereby established and is identified on the Town of Winchendon Zoning Map. The boundaries of the MFROD are shown on the Zoning Map on file with the Town Clerk.

Within the MFROD, all requirements of the underlying zoning district remain in effect, except where these regulations provide an alternative to such requirements. Land within the MFROD may be used for adult use marijuana retailers and Medical Marijuana Treatment Centers engaged only in the dispensing of medical use-marijuana for retail sale, in which case the requirements set forth in this section shall apply; or a use allowed in the underlying district, in which case the requirements of the underlying district shall apply. If the provisions of the MFROD are silent on a zoning regulation, the requirements of the underlying district shall apply. If the provisions of the MFROD conflict with the requirements of the underlying district, the requirements of the MFROD shall control. A Medical Marijuana Treatment Center that is proposing to operate all of the uses permitted under its license in a single location will be permitted only on sites located within the MFROD.

6. Application Requirements for all Marijuana Facilities.

6.1 All Marijuana Facilities shall be subject to the application requirements set forth in Rules and Regulations for the Review and Approval of Site Plans and Site Development in Winchendon, Ma. for Formal Site Plan Review.

6.1.2 In addition to the application requirements set forth in in the Regulations for Site Plan Review, a special permit/site plan application for a Marijuana Facility shall also include the following:

(a) a statement from the Applicant, setting forth the following information:

(i) the name and address of each owner of the Facility.

(ii) the source of all marijuana that will be sold or distributed at the Marijuana Facility, if applicable;

(iii) the source of all marijuana that will be cultivated, processed, and/or packaged at the Marijuana Facility, if applicable;

(iv) the quantity of marijuana that will be cultivated, processed, packaged, sold and/or distributed at the Marijuana Facility; and

Plans must show all proposed security measures for the Marijuana Facility, including lighting and alarms, to ensure the safety of persons and to protect the premises from theft.

(b) If the Applicant is a non-profit organization, a copy of its Articles of Organization, a current Certificate of Legal Existence from the Secretary of the Commonwealth, and the most recent annual report; if the Applicant is a for-profit corporate entity, a copy of its Articles of Incorporation or equivalent documents, a current Certificate of Legal Existence from the Secretary of the Commonwealth, and the most recent annual report; if the Applicant is a public agency-

(c) Copies of all licenses issued by the CCC or DPH, and any materials submitted to these entities by the Applicant for purposes of seeking licensing.

(d) A detailed floor plan of the premises of the proposed Marijuana Facility that identifies the square footage available and describes the functional areas of the facility, along with a deed, lease, purchase and sale agreement or other legally-binding document for the site of the proposes Marijuana Facility;

(e) The resume(s) of the Applicant, including company history, references, and relevant experience, where applicable;

6.2 *Additional Requirements*

6.2.1 Use Requirements

No marijuana shall be smoked, eaten, or otherwise consumed or ingested on the premises of any Marijuana Facility absent a positive vote by ballot question presented to the voters of the city or town at a biennial state election pursuant to G.L. c.94G, §3(b). The prohibition on on-site consumption shall also include private social clubs or any other establishment which allows for social consumption of marijuana or marijuana products on the premises, regardless of whether the product is sold to consumers on site.

Marijuana Facilities shall provide the Special Permit Granting Authority and all abutters located within 500 feet of the Marijuana Facility with the name, phone number and email address of an on-site community relations staff person to whom one can provide notice if there are operating problems associated with the establishment.

The hour of operation of Retail Marijuana Facilities shall be set by the Special Permit Granting Authority.

Limitation on number of Retail Marijuana Facilities – No more than three (3) Adult Use Marijuana Retailers and no more than one (1) Medical Marijuana Treatment Center retail dispensary shall be permitted to be located in the Town of Winchendon.

Locational and Physical Requirements

All aspects of a Marijuana Facility relative to the acquisition, cultivation, possession, processing, sales, distribution, dispensing, or administration of marijuana, products containing marijuana, related supplies, or educational materials must take place at a fixed location within a fully enclosed building and shall not be visible from the exterior of the business.

No outside storage of marijuana, related supplies, or educational materials is permitted.

No Retail Marijuana Facility shall have a gross floor area accessible to patients or customers which is in excess of 2,500 square feet. Space which is dedicated to administration or operations and is accessible only to employees of the Retail Marijuana Facility shall not be included in this limitation.

In the R80 District all Marijuana Facilities shall be subject to siting on a parcel no less than 5 acres. In addition, all Marijuana Facilities in the R80 district shall be subject to double the setback distance requirements to those outlined in Article 7.2 of the Winchendon Zoning Bylaws.

6.2.4 All Marijuana Facilities shall provide adequate ventilation such that the application of pesticides shall be performed in compliance with M.G.L. c. 132B and the regulations promulgated at 333 CMR 2.00 through 333 CMR 14.00.

No use shall be allowed at a Marijuana Facility which creates a nuisance to abutters or to the surrounding area, or which creates any hazard, including but not limited to, fire, explosion, fumes, gas, smoke, odors, obnoxious dust, vapors, offensive sound or vibration, flashes, glare,

objectionable effluent or electrical interference, which may impair the normal use and peaceful enjoyment of any property, structure or dwelling in the area.

Buffer. No Marijuana Facility shall be located within 500 feet of any of the following pre-existing uses:

(a) any public or private school providing education in kindergarten or grades 1 through 12;

any drug or alcohol rehabilitation facility;

any correctional facility, half-way house, or similar facility; or

any playground or athletic fields, recreational facilities, youth centers such as a YMCA, and parking areas for the bike path, or similar facility in which children commonly congregate.

6.2.6. The distance specified above shall be measured by a straight line from the point of the front door for which the proposed Marijuana facility is to be located to the property line of the facility in question.

6.2.7. No Marijuana Facility shall be located inside a building containing residential units, including transient housing such as motels and dormitories, or inside a movable or mobile structure such as a van or truck.

6.2.8 Signage for Marijuana Facilities will be subject to the Town of Winchendon Zoning Bylaw Article 9 and the provisions for marketing set forth in 935 CMR 500.105 (4).

7. Reporting Requirements

7.1 All Special Permit holders for uses under this section shall provide the Police Department, Fire Department, Building Commissioner, Board of Health, and Special Permit Granting Authority with the names, phone numbers, mailing and email addresses of all management staff and key-holders, including a minimum of two (2) operators or managers of the facilities identified as designated contact persons to whom notice should be made if there are operating problems associated with any use under this section. All such contact information shall be updated as needed to keep it current and accurate.

7.2 The designated contact persons shall notify the Police Department, Fire Department, Building Commissioner, Board of Health and Special Permit Granting Authority in writing a minimum of thirty (30) days prior to any change in ownership or management of a facility regulated under this section.

7.3 All Marijuana Facilities shall file an annual report with the Special Permit Granting Authority and owner or operations manager for the Marijuana Facility shall appear before said Authority to present the report no later than January 31st of each year, providing a copy of all current applicable state licenses to demonstrate continued compliance with the conditions of the Special Permit.

7.4 Within twenty-four hours of contact by a municipal official concerning the operation of a Marijuana Facility, the designated contact persons shall be required to respond by phone or email to any such inquiry.

8. Transfer/Discontinuance of Use

A Special Permit granted under this Section is non-transferable and shall have a term limited to the duration of the applicant's ownership or leasing of the premises as a Marijuana Facility.

Any Marijuana Facility permitted under this section shall be required to remove all material, plants, equipment and other paraphernalia upon registration or licensure revocation, expiration, termination, relocation to a new site or any other cessation of operation as regulated by the CCC or DHP in compliance with applicable state regulations.

9. *Outside Consultants and Review Fees.*

9.1 An outside consultant review escrow deposit shall accompany the Application for special permit. The escrow for review fees is intended to cover the Planning Board's potential cost of hiring consultants to review the Applicant's compliance with the special permit requirements under this Bylaw to include provisions set forth in Section 6.2.2 of the Winchendon Planning Board Site Plan Rules and Regulations and may include legal counsel. The initial escrow deposit amount shall be set by the Special Permit Granting Authority on a case-by-case basis, when such consultants or counsel are deemed necessary. Any unexpended monies in the escrow account will be returned to the applicant only after all obligations are satisfied. Failure to fulfill escrow requirements may render an Application incomplete and be considered sufficient grounds for its denial.

9.2 The Applicant may appeal the selection of a consultant(s) whose fees are to be paid from the escrow deposit to the Board of Selectmen. The grounds for such an appeal shall be limited to claims that the consultant selected has a conflict of interest or does not possess the minimum required qualifications. The minimum qualifications shall consist of either an educational degree in or related to the field at issue or three or more years of practice in the field at issue or a related field. Pursuant to M.G.L. c. 44, § 53G, the required time limits for action upon the Application by the Special Permit Granting Authority shall be extended by the duration of the appeal. If no decision is made by the Board of Selectmen within one month following the filing of the appeal, the Special Permit Granting Authority's selection shall stand.

9.3 The escrow deposit shall be deposited in a special account established by the Town Treasurer pursuant to M.G.L. c. 44, § 53G. Funds from the special account shall be administered in accordance with M.G.L. c. 44, § 53G, and may be expended only for the purposes described above.

10. *Findings.*

The Special Permit Authority shall not issue a special permit for a Marijuana Facility unless it finds that:

the Facility is designed to minimize any adverse visual impacts on abutters and other parties in interest, as defined in G.L. c. 40A, §11;

(b) the Facility has received a provisional certificate of registration or provisional license from the appropriate licensing authority and is in compliance with all applicable state laws and regulations;

the applicant has provided a copy of a signed Host Agreement with the Town of Winchendon, in accordance with M.G.L. Chapter 94G;

the applicant has provided adequate security measures to protect the health and safety of the public, and that the storage and/or location of cultivation of marijuana is adequately secured in an enclosed, locked area;

(e) the applicant has adequately addressed issues of vehicular and pedestrian traffic, circulation, parking and queuing, especially during peak periods at the facility.

11. *Waiver.*

The Planning Board may, in its discretion, may waive or modify any of the requirements set forth in this section, if the Board determines that such a waiver does not derogate from the purpose of this bylaw, and is in the public interest.

12. *Violations.*

Any violation of this Section shall be grounds for revocation of a special permit issued under this Section.

Or act in relation thereto:

(submitted by the Planning Board)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-1 Recommend

PLANNING BOARD: 3-0-1 Recommend

VOTE: Approved (2/3rds) to replace Section 6.12 of the zoning bylaws and replace it with a new Section 6.12 as printed in this warrant.

ARTICLE 23

To amend the TOWN OF WINCHENDON ZONING MAP to include a new overlay titled: Medical/Adult Use Marijuana Facilities Retail Overlay District (the “MFROD”).

See Attached Zoning Map

Or act in relation thereto:

(submitted by the Planning Board)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 4-2 Recommend

PLANNING BOARD: 4-0 Recommend

VOTE: Approved (2/3rds) to update the zoning map to include the new Medical/Adult Use Marijuana Facilities Retail Overlay District as printed in this warrant.

ARTICLE 24

To amend ARITCLE 5 USE TABLE to add a new Section entitled 5.2.8 *Principal Use Category – Special Uses*, providing new line item A with the following description: *A. Non-retail Marijuana Facilities. Non-retail Marijuana Facilities are subject to the provisions set forth in Art. 6.12.* The uses addressed above will be allowed by Special Permit in the following Zoning Districts: Residential -80 (R80 with restrictions as defined in note 14), Commercial-1 (C1), Commercial-2 (C2),

Industrial (I), and Planned Development (PD); and further prohibited in the following Zoning Districts: Residential -40 (R40), and Residential-10 (R10).

Article 5 USE TABLE

Article 5.2.8

Special Uses	R80	R40	R10	C1 Hwy Comm.	C2 Nbhd Bus.	I	PD
Non-retail Marijuana Facilities. Non-retail Marijuana Facilities are subject to the provisions set forth in Art. 6.12.	SP*	N	N	SP	SP	SP	SP

** see note 14*

(submitted by the Planning Board)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 4-2 Recommend

PLANNING BOARD: 4-0 Recommend

VOTE: Approved (2/3rds) to amend Article 5 – Use Table as outlined in the warrant, and further to add the following as Note 14 in Section 5.2.8 “R80 zone requires a minimum five (5) acre lot with double the setback distance as outlined in Art. 7.2.”.

It was moved, seconded and unanimously approved to close the Annual Town Meeting at 9:10 p.m.

Attest:

Judy A. LaJoie

Town Clerk

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon seven days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 23rd day of April 2018.

BOARD OF SELECTMEN:

Barbara Anderson, Chair
Audrey LaBrie, Vice Chair
Michael Barbaro
Austin Cyganiewicz
Charles Husselbee

I have this day posted the within warrant as therein directed:

Frederick A. Cloutier
PRINT CONSTABLE NAME

Frederick A. Cloutier
SIGN CONSTABLE NAME

April 30, 2018
DATE:

<p style="text-align: center;">FINANCE COMMITTEE PUBLIC HEARING Tuesday, April 24, 2018 at 7:00 PM Town Hall, 109 Front Street</p>

TOWN OF WINCHENDON ELECTION: September 4, 2018

We met at Murdock Senior Center at: 6:30 a.m.

Polls declared open at: 7:00 a.m. By: Acting Warden, Priscilla Johnson

Election officers were sworn and assigned to their respective stations.

Delivered by the police officer were the official Ballots in each Precinct ballot container and voter lists.

The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes were checked and set at zero. The zero reports were displayed for the public to review in the hall.

The polls were declared closed at 8 p.m. and the unofficial results of the election were announced and posted in the hall.

Ballots cast and not cast and check lists were sealed in proper containers and delivered to the Town Clerk's Office.

Prec. 1	122	Absentee ballots:	12
Prec. 1A	38	Absentee ballots:	6
Prec. 2	138	Absentee ballots:	12
Prec. 3	164	Absentee ballots:	27

Total Voters: 462

The Official results of the Election as follows:

NAME-DEMOCRATIC	PCT 1	PCT 1A	PCT 2	PCT 3	TOTAL
SENATOR IN CONGRESS					
ELIZABETH WARREN	82	41	147	154	424
BLANKS	13	4	27	26	70
<i>Various</i>	5	0	3	6	14
	100	45	177	186	508
GOVERNOR					
JAY M. GONZALEZ	43	25	79	89	236
BOB MASSIE	36	10	53	56	155
BLANKS	19	10	44	35	108
<i>Various</i>	2	0	1	6	9
	100	45	177	186	508
LT. GOVERNOR					
QUENTIN PALFREY	47	25	78	109	259
JIMMY TINGLE	29	9	47	39	124
BLANKS	23	11	52	35	121
<i>Various</i>	1	0	0	3	4
	100	45	177	186	508
ATTORNEY GENERAL					
MAURA HEALY	83	40	158	163	444
BLANKS	14	5	19	21	59
<i>Various</i>	3	0	0	2	5
	100	45	177	186	508
SECRETARY OF STATE					
WILLIAM FRANCIS GALVIN	69	35	120	145	369
JOSH ZAKIM	25	8	43	31	107
BLANKS	6	2	13	8	29
<i>Various</i>	0	0	1	2	3
	100	45	177	186	508

TREASURER					
DEBORAH B. GOLDBERG	74	38	144	155	411
BLANKS	24	7	32	29	92
	2	0	1	2	5
	100	45	177	186	508
AUDITOR					
SUZANNE M. BUMP	75	35	140	148	398
BLANKS	24	10	37	36	107
<i>Various</i>	1	0	0	2	3
	100	45	177	186	508
REP. IN CONGRESS	1st Cong.	3rd Cong.	3rd Cong.	3rd Cong.	
JEFFERY D. BALLINGER		3	3	5	11
ALEXANDRA E CHANDLER		0	6	6	12
BEEJ DAS		0	1	0	1
RUFUS GIFFORD		18	37	58	113
LEONARD H. GOLDER		3	2	2	7
DANIEL A. KOH		5	42	35	82
BARBARA A. L'ITALIEN		9	42	42	93
BOPHA MALONE		0	2	0	2
JUNA B. MATIAS		4	7	4	15
LORI L. TRAHAN		3	22	25	50
REP IN CONGRESS-Cont.					
BLANKS		0	13	8	21
<i>Various</i>		0	0	1	1
		45	177	186	408
REP IN CONGRESS	1st Cong.				
JAMES P. MCGOVERN	75				75
BLANKS	23				23
<i>Various</i>	2				2
	100				100

COUNCILLOR					
PAUL M. DEPALO	71	34	135	148	388
BLANKS	28	11	41	37	117
<i>Various</i>	1	0	1	1	3
SENATOR IN GENERAL COURT	100	45	177	186	508
ANNE M. GOBI	80	38	153	161	432
BLANKS	19	7	24	24	74
<i>Various</i>	1	0	0	1	2
REP. IN GENERAL COURT	100	45	177	186	508
JONATHAN D. ZLOTNIK	81	39	151	160	431
BLANKS	18	6	24	23	71
<i>Various</i>	1	0	2	3	6
DISTRICT ATTORNEY	100	45	177	186	508
JOSEPH D. EARLY JR.	77	38	150	158	423
BLANKS	22	7	27	27	83
<i>Various</i>	1	0	0	1	2
CLERK OF COURTS	100	45	177	186	508
DENNIS MCMANUS	74	37	144	158	413
BLANKS	25	8	33	27	93
<i>Various</i>	1	0	0	1	2
REGISTER OF DEEDS	100	45	177	186	508
KATHRYN A. TOOMEY	73	39	144	156	412
BLANKS	26	6	33	28	93
<i>Various</i>	1	0	0	2	3

NAME-REPUBLICAN	PCT 1	PCT 1A	PCT 2	PCT 3	TOTAL
SENATOR IN CONGRESS					
GEOFF DIEHL	51	11	50	65	177
JOHN KINGSTON	51	14	57	68	190
BETH JOYCE LINDSTROM	18	10	26	25	79
BLANKS	2	3	5	6	16
	122	38	138	164	462
GOVERNOR					
CHARLES D. BAKER	68	22	66	101	257
SCOTT D. LIVELY	53	15	71	63	202
BLANKS	1	1	1	0	3
	122	38	138	164	462
LT. GOVERNOR					
KARYN E. POLITO	100	33	113	131	377
BLANKS	20	5	23	32	80
<i>Various</i>	2	0	2	1	5
	122	38	138	164	462
ATTORNEY GENERAL					
JAMES R. MCMAHON, III	72	17	84	96	269
DANIEL L. SHORES	33	16	39	47	135
BLANKS	17	5	15	20	57
<i>Various</i>				1	1
	122	38	138	164	462
SECRETARY OF STATE					
ANTHONY M. AMORE	98	32	113	124	367
BLANKS	23	6	25	39	93
<i>Various</i>	1	0	0	1	2
	122	38	138	164	462
TREASURER					
KEIKO M. ORRALL	94	32	114	118	358
BLANKS	27	6	24	46	103

<i>Various</i>	1	0	0	0	1
	122	38	138	164	462
AUDITOR					
HELEN BRADY	91	32	115	124	362
BLANKS	29	6	23	40	98
<i>Various</i>	2	0	0	0	2
	122	38	138	164	462
NAME	PCT 1	PCT 1A	PCT 2	PCT 3	TOTAL
REP IN CONGRESS	1st Cong.	3rd Cong.	3rd Cong.	3rd Cong.	
TRACY LYN LOVVORN	52				52
KEVIN WILLIAM POWERS	50				50
BLANKS	18				18
<i>Various</i>	2				2
	122				122
RICK GREEN		33	116	126	275
BLANKS		5	21	38	64
<i>Various</i>		0	1	0	1
		38	138	164	462
COUNCILLOR					
JENNIE L. CAISSIE	94	32	115	119	360
BLANKS	26	6	22	45	99
<i>Various</i>	2	0	1	0	3
	122	38	138	164	462
SENATOR IN GEN. COURT					
STEVEN R. HALL	103	35	116	133	387
BLANKS	19	3	22	31	75
	122	38	138	164	462
REP. IN GEN. COURT					
EDWARD A. GRAVEL	102	34	117	133	386
BLANKS	19	4	21	31	75

<i>Various</i>	1	0	0	0	1
	122	38	138	164	462
DISTRICT ATTORNEY					
BLANKS	120	38	135	162	455
<i>Various</i>	2	0	3	2	7
	122	38	138	164	462
CLERK OF COURTS					
JOANNE E. POWELL	94	32	114	120	360
BLANKS	26	6	24	44	100
<i>Various</i>	2	0	0	0	2
	122	38	138	164	462
REGISTER OF DEEDS	1st Cong.	3rd Cong.	3rd Cong.	3rd Cong.	
KATE D. CAMPANALE	58	21	83	73	235
KEVIN J. KUROS	49	12	42	71	174
BLANK	15	5	13	20	53
	122	38	138	164	462

NAME-LIBERTARIAN	PCT 1	PCT - 1A	PCT - 2	PCT -3	TOTAL
SENATOR IN CONGRESS					
GOVERNOR					0
BLANKS					0
LIEUTENANT GOVERNOR					
BLANKS					0
VARIOUS			1		1
ATTORNEY GENERAL					0
BLANKS					0
SECRETARY OF STATE					
BLANKS					0

TREASURER		
BLANKS		0
AUDITOR		
	1	1
DANIEL FISHMAN		0
BLANKS		
REP IN CONGRESS		
BLANKS		0
COUNCILLOR		
BLANKS		0
SENATOR IN GEN COURT		
BLANKS		0
REP IN GEN COURT		
BLANKS		0
DISTRICT ATTORNEY		
BLANKS		0
CLERK OF COURTS		
BLANKS		0
REGISTER OF DEEDS		
BLANKS		0

ATTEST:

Judy A. LaJoie

Town Clerk

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING WARRANT
OCTOBER 29, 2018**

Special Town Meeting Warrant – October 29, 2018

SPECIAL TOWN MEETING SUMMARY SHEET

ARTICLE	DESCRIPTION	COST	SOURCE
SPECIAL TOWN MEETING			
1	Committee Report	N/A	N/A
2	Police Sally Port	\$147,000	Raise and Appropriate or Transfer From Available Funds
3	Transfer to Stabilization	\$100,000	Raise and Appropriate or Transfer From Available Funds
4	FY19 Budget - DPW Vehicle Maintenance	\$14,000	Raise and Appropriate or Transfer From Available Funds
5	FY19 Budget - Dam Inspections	\$4,000	Raise and Appropriate or Transfer From Available Funds
6	FY19 Budget - DPW Highway Personnel	\$11,756	Raise and Appropriate or Transfer From Available Funds
7	FY19 Budget – Fire Personnel – Houseman	\$22,255	Raise and Appropriate or Transfer From Available Funds
8	FY19 Budget – Facility Needs Study	\$75,000	Raise and Appropriate or Transfer From Available Funds
9	FY19 School Budget – Curriculum Director	\$45,000	Raise and Appropriate or Transfer From Available Funds
10	FY18 School Budget – Prior Year Bills	\$3,264	Raise and Appropriate or Transfer From Available Funds
11	Authorize the Use of Free Cash	\$422,275	Free Cash
12	Amend Debt Service Interest Expense and Unemployment Insurance	\$0	Budget Adjustment
13	Water Dept. Enterprise Budget	\$40,000	Retained Earnings
14	Water Dept. Enterprise Budget	\$54,913	Retained Earnings
15	Wastewater Dept. Enterprise Budget	\$4,734	Retained Earnings
16	Wastewater Dept. Enterprise Budget	\$72,467	Retained Earnings

FINANCE COMMITTEE PUBLIC HEARING
Wednesday, October 10, 2018 at 7:00 PM
Town Hall, 2nd Floor Auditorium, 109 Front Street

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
October 29, 2018**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, OCTOBER 29, 2018
AT 7:00 P.M.**

Met at Murdock Middle/High School. Meeting was called to order by Moderator Richard Morin Sr. at 7:02 p.m. with a quorum present.

then and there to act on the following articles:

**REPORTS AND COMMITTEES
(majority vote required)**

ARTICLE 1

To see if the Town will vote to hear and act on the reports of the Finance Committee, and any other Board or Committee, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) to hear and act on the report of the Finance Committee

**FINANCIAL ARTICLES
(simple majority required)**

ARTICLE 2

To see if the Town will vote to transfer from available funds the sum of \$147,000 for the construction of a Sally Port at the Police Station, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) to appropriate \$147,000 from Free Cash to the Police Sally Port capital project fund, as authorized by vote on Article 15 of the May 15, 2017 Annual Town Meeting

ARTICLE 3

To see if the Town will vote to transfer from available funds the sum of \$100,000 into the Stabilization Account, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) to transfer from available funds the sum of \$100,000 into the Stabilization Account.

ARTICLE 4

To see if the Town will vote to raise and appropriate or transfer from available funds the additional sum of \$14,000 to be added to the Department of Public Works Vehicle Maintenance Account voted under Article 6 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$123,257, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) that the Town appropriate from Free Cash the sum of \$14,000 to the Department of Public Works Vehicle Maintenance Account.

ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from available funds the additional sum of \$4,000 to be added to the Department of Public Works Administrative Expense Account voted under Article 6 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$25,100, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) to appropriate from Free Cash the sum of \$4,000 to the Department of Public Works Administrative Expense Account.

ARTICLE 6

To see if the Town will vote to raise and appropriate or transfer from available funds the additional sum of \$11,756 to be added to the Department of Public Works Foreman Personnel Account voted under Article 6 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$262,361, or act in relation thereto.
(Submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) to move from Free Cash the sum of \$11,756 to the Department of Public Works Foreman Personnel Account.

ARTICLE 7

To see if the Town will vote to raise and appropriate or transfer from available funds the additional sum of \$22,255 to be added to the Fire Department Houseman Personnel Expense Account voted under Article 6 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$892,775, or act in relation thereto.
(Submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (unanimous) to move from Free Cash the sum of \$22,255 to the Fire Department Houseman Personnel Expense account.

ARTICLE 8

To see if the Town will vote to raise and appropriate or transfer from available funds the sum or \$75,000 for the purpose of contracting with a firm to prepare a Central Fire Station Facility Needs Study for future station expansion plans, or act in relation thereto.
(Submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) the transfer of funds from Free Cash in the sum of \$75,000 to fund a needs study and report on recommendations for expanding the Central St. Fire Station.

ARTICLE 9

To see if the Town will vote to raise and appropriate or transfer from available funds the additional sum of \$45,000 to be added to the School Budget voted under Article 10 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$13,424,062.10, or act in relation thereto.
(Submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) the transfer of funds from Free Cash in the sum of \$45,000 for the amendments to the School operating budget of the Town for the fiscal year beginning July 1, 2018.

ARTICLE 10

To see if the Town will vote to transfer from Free Cash the sum of \$3,264 for the payment of bills of a prior fiscal year for the Winchendon Public Schools, as follows:

<u>Name</u>	<u>Fiscal Year</u>	<u>Invoice Amount</u>
Joseph E. Brogna	2018	\$1,200
Joseph E. Brogna	2018	\$300
Waste Management	2018	\$1,764
		<u>\$3,264</u>

or act in relation thereto. (Nine tenths vote required)
 (Submitted by the Superintendent of Schools)

BOARD OF SELECTMEN: 3-0 Recommend
 FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (9/10 vote) the transfer of funds from Free Cash in the sum of \$3,264 for the payment of bills for the previous fiscal year for the Winchendon Public Schools.

ARTICLE 11

To see if the Town will vote to transfer from Free Cash the sum of \$422,275 to offset the FY19 tax rate; or take any act in relation thereto.
 (Submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
 FINANCE COMMITTEE: 6-0 Passover

VOTED: APPROVED (majority) to PASS OVER this article.

ARTICLE 12

To see if the Town will vote to amend the FY19 Operating Budget as voted under Article 6 of the May 21, 2018 Annual Town Meeting by making the following changes:

Decrease Unemployment Insurance	\$14,626
Increase Debt Service Interest Expense-Short Term Interest	\$14,626

or act in relation thereto.
 (Submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
 FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) to amend the FY19 Operating Budget as voted under Article 6 of the May 21, 2018 Annual Town Meeting, as written in the Article.

**USUAL AND CUSTOMARY WATER AND
WASTEWATER
ENTERPRISE ARTICLE**
(majority vote required)

ARTICLE 13

To see if the Town will vote to transfer from Water Retained Earnings the additional sum of \$40,000 to be added to the Water Enterprise Fund Water System Maintenance Expense Account voted under Article 7 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$966,720, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) to transfer \$40,000 to the Water Enterprise Fund System Maintenance Expense Account.

ARTICLE 14

To see if the Town will vote to transfer from Water Retained Earnings the sum of \$54,913 to offset water rates voted under Article 7 of the May 21, 2018 Annual Town Meeting, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) to transfer Water Retained Earnings in the sum of \$54,913 to offset water rates of the Town for the fiscal year beginning July 1, 2018.

ARTICLE 15

To see if the Town will vote to transfer from Wastewater Retained Earnings the additional sum of \$4,734 to be added to the Wastewater Enterprise Fund Chief Operator Personnel Account voted under Article 8 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$1,235,534, or act in relation thereto.
(Submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) the transfer of \$4,734 from the Wastewater retained Earnings to the Wastewater Enterprise Fund Chief Operator Personnel Account.

ARTICLE 16

To see if the Town will vote to transfer from Wastewater Retained Earnings the sum of \$72,467 to offset wastewater rates voted under Article 8 of the May 21, 2018 Annual Town Meeting, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTED: APPROVED (majority) to transfer from Wastewater Retained Earnings the sum of \$72,467 to offset Wastewater rates of the Town for the fiscal year beginning July 1, 2018.

It was moved, seconded and approved to close the meeting at 7:30 p.m.

ATTEST:

***Judy A. LaJoie
Town Clerk***

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the Town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 27th day of September 2018.

BOARD OF SELECTMEN:

Audrey LaBrie, Chair
Austin Cyganiewicz, Vice Chair
Michael Barbaro
Barbara Anderson

I have this day posted the within warrant as therein directed:

Richard S. Marinelli
PRINT CONSTABLE NAME

Richard S. Marinelli

October 23, 2019

<p>FINANCE COMMITTEE PUBLIC HEARING Wednesday, October 10, 2018 at 7:00 PM Town Hall, 2ND Floor Auditorium, 109 Front Street</p>
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**THE TOWN OF WINCHENDON
 NOVEMBER, 6TH, 2018 STATE ELECTION
 EARLY VOTING REPORT:
 Oct.22nd – November 1st, 2018**

Early voting hours were held:
 Monday, October 22nd - 8 am – 6 p.m.
 Tues., October 23rd – Thur., October 25th - 8 a.m. – 5 p.m.
 Monday, October 29th - 8 a.m. – 6 p.m.
 Tues., October 30th – Thurs., Nov. 1st - 8 a.m. –5 p.m.

The following is the count for early voters:

<u>DATE</u>	<u>P1</u>	<u>P1A</u>	<u>P2</u>	<u>P3</u>	<u>TOTAL</u>
10/22	8	5	20	30	63
10/23	11	3	17	23	54
10/24	23	3	23	13	62
10/25	14	8	24	16	62
10/29	36	6	43	32	117
10/30	21	7	41	38	107
10/31	24	9	40	24	97
11/1	19	7	49	35	110
	156	48	257	211	672

Early voter ballots cast were sealed in proper containers and stored in the vault.

ATTEST:

Judy A. LaJoie
 Winchendon Town Clerk

**TOWN OF WINCHENDON
ELECTION: November 6, 2018**

Met at Murdock Senior Center at: 6:30 a.m.

Polls declared open at: 7:00 a.m. By: Warden Priscilla Johnson

All Election officers were sworn and assigned to their respective stations.

The specimen ballots and cards of instruction were displayed in the hall and at the entrance.

The Police Officer delivered the official ballots with each bag containing the following count:

Precinct 1A:	1200
Precinct 1:	1200
Precinct 2:	1200
Precinct 3:	1200

Also included were the Early Voting Ballots, Absentee Ballots and Voter Lists for each Precinct.

Ballot machines checked and set at zero.

Polls were declared closed at 8 p.m. At the close of polls, the registers on the ballot boxes read:

Prec. 1	849	Absentee ballots: 19
Prec. 1A	272	Absentee ballots: 11
Prec. 2	1241	Absentee ballots: 26
Prec. 3	1218	Absentee ballots: 66

Total Unofficial voters: 3580

Ballots cast and check lists were sealed in the proper containers and delivered to the Town Clerk's Office by the Police Officer.

After tapes were run, the unofficial results were posted at 8:15 p.m.

After researching Provisional Ballots, the official voter count for the election was **3583**.

The official results of the election:

ALL PRECINCTS					
CANDIDATES	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
SENATOR IN CONGRESS					
ELIZABETH A WARREN	344	127	527	507	1505
GEOFF DIEHL	449	127	633	643	1852
SHIVA AYYADURAI	45	12	58	49	164
WRITE INS-					
VARIOUS				1	1
BLANKS	12	6	23	20	61
TOTALS	850	272	1241	1220	3583
GOV. & LT. GOVERNOR	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
BAKER & POLITO	664	206	940	971	2781
GONZALEZ & PALFREY	166	60	255	217	698
WRITE-INS					
VARIOUS	3	1	5	6	15
BLANKS	17	5	41	26	89
TOTAL	850	272	1241	1220	3583
ATTY GENERAL	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
MAURA HEALEY	410	151	635	622	1818
JAMES R. MCMAHON, III	428	112	577	573	1690
WRITE INS-					
VARIOUS					
BLANKS	12	9	29	25	75
TOTAL	850	272	1241	1220	3583
secretary of state					
WILLIAM FRANCIS GALVIN	429	158	684	656	1927
ANTHONY M. AMORE	375	98	481	491	1445
JUAN G. SANCHEZ, JR.	27	7	40	36	110
WRITE INS-					
VARIOUS					
BLANKS	19	9	36	37	101
TOTAL	850	272	1241	1220	3583

TREASURER	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
DEBORAH B. GOLDBERG	428	146	621	619	1814
KEIKO M. ORRALL	376	106	539	509	1530
JAMIE M. GUERIN	24	8	39	43	114
WRITE INS-					
VARIOUS					
BLANKS	22	12	42	49	125
TOTAL	850	272	1241	1220	3583
AUDITOR					
SUZANNE M. BUMP	402	130	549	509	1590
HELEN BRADY	423	110	572	564	1669
DANIEL FISHMAN		13	48	51	112
EDWARD J. STAMAS		6	25	38	69
WRITE INS-					
VARIOUS					
BLANKS	25	13	47	58	143
TOTAL	850	272	1241	1220	3583
REP IN CONGRESS-2ND DISTRICT	PCT-1	PCT - 1A	PCT- 2	PCT- 3	TOTAL
JAMES P. MCGOVERN	402				402
TRACY LYN LOVVORN	423				423
WRITE-INS-					
VARIOUS					
BLANKS	25				25
TOTAL	850				850
REP IN CONGRESS-3RD DISTRICT	PCT-1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
RICK GREEN		122	597	573	1292
LORI LOUREIRO TRAHAN		132	563	545	1240
MICHAEL P. MULLEN		11	51	66	128
WRITE INS-					
VARIOUS				1	1
BLANKS		7	30	35	72
TOTAL		272	1241	1220	2733
COUNCILLOR	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL

JENNIE L. CASSIE	479	137	664	689	1969
PAUL M. DEPALO	335	120	528	470	1453
WRITE INS-					
VARIOUS			1		1
BLANKS	36	15	48	61	160
TOTAL	850	272	1241	1220	3583
SENATOR IN GENERAL COURT	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
ANNE M. GOBI	422	144	633	616	1815
STEVEN R. HALL	403	114	569	561	1647
WRITE-INS-					
VARIOUS					
BLANKS	25	14	39	43	121
TOTAL	850	272	1241	1220	3583
REP. IN GENERAL COURT	PCT - 1	PCT - 1A	PCT- 2	PCT- 3	TOTAL
JONATHAN D. ZLOTNIK	379	138	586	556	1659
EDWARD A. GRAVEL	416	117	576	590	1699
YASMINE KHDEER	30	10	46	45	131
WRITE INS-					
VARIOUS					
BLANKS	25	7	33	29	94
TOTAL	850	272	1241	1220	3583
DISTRICT ATTORNEY	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
JOSEPH D. EARLY, JR	470	161	714	689	2034
BLAKE J. RUBIN	320	93	442	460	1315
WRITE INS-					
VARIOUS			2	2	4
BLANKS	60	18	83	69	230
TOTAL	850	272	1241	1220	3583
CLERK OF COURTS	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
DENNIS P. MCMANUS	399	144	616	593	1752
JOANNE E. POWELL	412	116	569	567	1664
WRITE INS-					
VARIOUS			1		1

BLANKS	39	12	55	60	166
TOTAL	850	272	1241	1220	3583
REGISTER OF DEEDS					
KATE D. CAMPANALE	445	127	634	646	1852
KATHRYN A. TOOMEY	362	133	540	509	1544
WRITE INS-					
VARIOUS				2	2
BLANKS	43	12	67	63	185
TOTAL	850	272	1241	1220	3583
QUESTION 1-PATIENTS LIMIT	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
YES	196	67	802	258	1323
NO	628	196	381	936	2141
BLANKS	26	9	58	26	119
TOTAL	850	272	1241	1220	3583
QUESTION 2-CITIZEN COMM.	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
YES	508	168	802	751	2229
NO	295	89	381	416	1181
BLANKS	47	15	58	53	173
TOTAL	850	272	1241	1220	3583
QUESTION 3-GENDER IDENTITY	PCT - 1	PCT - 1A	PCT - 2	PCT- 3	TOTAL
YES	400	140	624	604	1768
NO	415	122	575	585	1697
BLANKS	35	10	42	31	118
	850	272	1241	1220	3583

ATTEST:

Judy A. LaJoie

Judy A. LaJoie
Winchendon Town Clerk

REPORT OF THE TOWN ACCOUNTANT				
In accordance with Chapter 41, Section 61 of the M.G.L., the following report reflects the change in Town debts, the receipts and expenditures of the General Fund, and a statement of financial position for all funds for the period ended June 30, 2018				
Respectfully submitted,				
Joanne L. Goguen				
Town Accountant				
	<u>Account #</u>	<u>Principal</u>	<u>Interest</u>	<u>Account #</u>
GENERAL FUND:				
Title V	017102-591000	7,809	-	017512-591500
Landfill CWS98-130	017102-591000	50,580	819	017512-591500
MWPAT Sewer 03-04	017102-591000	149,202	14,840	017512-591500
MWPAT Allonge 03-04a	017102-591000	50,099	-	017512-591500
USDA Water Route 140 (1/2)	017102-591000	6,262	12,313	017512-591500
Police Dept - Station Building	017102-591000	150,000	74,812	017512-591500
Fire Dept - Ladder Truck	017102-591000	65,000	22,019	017512-591500
State Deficit Legislation Bonds	017102-591000	<u>1,602,258</u>	<u>26,239</u>	017512-592500
		2,081,210	151,042	
WATER FUND:				
Ash-Winchendon 3M DW99-20	604503-591000	122,487	2,831	604503-591500
Allonge \$233,098. DW99-20A	604503-591000	14,798	-	604503-591500
USDA Water System IMPR A11	604503-591000	26,101	28,283	604503-591500
USDA Water Route 140 (1/2)	604503-591000	<u>6,262</u>	<u>12,313</u>	604503-591500
		169,648	43,427	
SEWER FUND:				
MWPAT Sewer 02-05	654403-591000	157,446	16,252	654403-591500
MWPAT Sewer 01-22	654403-591000	198,066	20,368	654403-591500
USDA Pump Station Sewer 92-01	654403-591000	<u>6,180</u>	<u>5,933</u>	654403-591500
		<u>361,692</u>	<u>42,553</u>	
Debt Payments - Town (Above)		2,612,550	237,022	
L/T Debt Payments - State Subsidy		247,956	-	
S/T Debt Issued - Street Light LED Conv		<u>(230,823)</u>	-	
<u>Net Decrease in Debt</u>		<u>2,629,683</u>		
SUMMARY OF INDEBTEDNESS				
	Beg Balance			Ending Balance
	7/1/2017	Increases	Decreases	6/30/2018
Short Term Debt	2,850,248	230,823	1,602,258	1,478,813
Long Term Debt	<u>11,036,395</u>	<u>-</u>	<u>1,258,248</u>	<u>9,778,147</u>
	<u>\$ 13,886,643</u>	230,823	2,860,506	<u>\$ 11,256,960</u>

Appropriations & Actual Expenditures			
	Final	Actual	
General Government	Budget	Expenditures	Variance
Selectmen	24,740	22,099	2,641
Town Manager	283,903	248,669	35,234
Finance Committee	120,752	1,662	119,090
General Government Special Articles	25,500	24,760	740
Accountant	146,188	142,802	3,386
Assessors	91,122	90,608	514
Treasurer	215,984	206,891	9,093
Audit	38,500	38,500	-
Legal	45,000	45,000	-
Data Processing	134,674	63,714	70,960
Technology	105,185	103,011	2,174
Communications Committee	46,287	28,459	17,828
Town Clerk	111,417	109,591	1,826
Registrar of Voters	17,845	13,269	4,576
Conservation Commission	16,231	16,133	98
Planning Board	7,750	3,566	4,184
Zoning Board of Appeals	1,950	513	1,437
Community Development	117,050	113,653	3,397
Town Hall	119,418	114,971	4,447
Property and Liability Insurance	258,558	249,326	9,232
	1,928,054	1,637,197	290,857
Public Safety			
Police Department	1,324,377	1,297,571	26,806
Dispatch	238,854	235,598	3,256
Fire Department	890,466	885,221	5,245
Ambulance	107,500	97,958	9,542
Land Use	105,610	100,731	4,879
Emergency Management	4,298	3,439	859
Animal Control	51,821	51,821	-
	2,722,926	2,672,339	50,587

Education	Final Budget	Actual Expenditures	Variance
School Budget	13,119,678	13,069,420	50,258
Bus Transportation & Crossing Guards	1,473,865	1,466,838	7,027
School Special Article - Prior Year Bills	55,328	49,764	5,564
Montachusett Regional District Assessment	943,460	940,962	2,498
	15,592,331	15,526,984	65,347
Public Works			
DPW	156,753	148,701	8,052
Highway Department	353,170	350,837	2,333
Fleet	211,948	202,126	9,822
Snow & Ice Removal	382,449	382,448	1
Street Lighting	65,000	58,805	6,195
Landfill	16,500	16,482	18
Cemetery	116,120	114,680	1,440
Tree Trimming	6,000	6,000	-
	1,307,940	1,280,079	27,861
Health and Human Services			
Health Department	53,218	49,754	3,464
Board of Health	1,450	180	1,270
Visiting Nurse	8,500	8,500	-
Council on Aging	192,400	182,309	10,091
Veterans Service	453,163	415,808	37,355
	708,731	656,551	52,180
Culture and Recreation			
Public Library	197,338	187,703	9,635
Recreation	2,900	2,769	131
Historical Commission	1,150	1,150	-
	201,388	191,622	9,766
Debt Service			
Debt Service Principal	2,081,212	2,081,211	1
Debt Service Interest	182,803	179,704	3,099
	2,264,015	2,260,915	3,100
State Assessments			
State and County Assessments	\$ 1,509,176	1,263,535	245,641
	\$ 1,509,176	\$ 1,263,535	\$ 245,641
Pension and Fringe Benefits			
Retirement	1,274,147	1,274,147	-
Workers' Compensation	157,746	144,892	12,854
Unemployment	45,551	28,011	17,540
Health Insurance	1,936,993	1,751,941	185,052
Life Insurance	25,806	12,671	13,135
Medicare	236,608	218,857	17,751
	3,676,851	3,430,519	246,332
Other Uses			
Prior Year Deficits	-	14,168	(14,168)
Transfers Out - Spec Rev Funds	20,000	20,000	-
Transfers Out - Capital Project Funds	650,287	650,287	-
	670,287	684,455	(14,168)
Grand Total Uses			
	\$ 30,581,699	\$ 29,604,196	\$ 977,503
Net Addition to Fund Balance			\$ (879,917)
General Fund Equity - July 1, 2017			2,417,758
General Fund Equity - June 30, 2018			\$ 1,537,841

TOWN OF WINCHENDON									
BALANCESHEET									
FOR THE YEAR ENDED JUNE 30, 2018									
	General Fund	Special Revenue Funds	Capital Fund	Water Enterprise	Sewer Enterprise	Transfer Station Enterprise	Trust & Agency Fund	Long Term Debt Account Group	Total (memorandum)
Cash	1,506,893	1,777,193	563,238	302,472	1,303,426	5,312	3,061,275		8,519,809
Real Estate Tax Receivables	424,873								424,873
Personal Property Tax Receivable	1,126								1,126
Provision for Abateements/Exemptions	(54,433)								(54,433)
Tax Title Receivables	1,622,775								1,622,775
Due from Commonwealth	35,661								35,661
Motor Vehicle Excise Receivables	290,087								290,087
Ambulance Receivable	509,727								509,727
Tax Foreclosures	192,727								192,727
Water User Charges				60,268					60,268
Water Liens				3,985					3,985
Water Liens in Tax Title				43,727					43,727
Clean Water Assessment				119					119
Sewer User Charges					74,065				74,065
Sewer Liens					8,369				8,369
Sewer Liens in Tax Title					46,407				46,407
Betterments added to Tax					17,360				17,360
Title V Liens		13,486							13,486
Unapportioned Betterments not due					2,364,750				2,364,750
Betterments In Tax Title					48,026				48,026
Sewer Betterment Deferral					30,757				30,757
Amount to be Provided for LT Debt								10,390,137	10,390,137
Total Assets	4,529,436	1,790,679	563,238	410,571	3,893,160	5,312	3,061,275	10,390,137	24,643,808

TOWN OF WINCHENDON										
BALANCE SHEET										
FOR THE YEAR ENDED JUNE 30, 2018										
	General Fund	Special Revenue Funds	Capital Fund	Water Enterprise	Sewer Enterprise	Transfer Station Enterprise	Trust & Agency Fund	Long Term Debt Account Group	Total	
Bond Anticipation Notes			866,823					611,990	1,478,813	(memorandum)
Due to Others-Agency	4,713						305,387		310,100	
Deferred Revenue-Real and Personal Prop.	371,566								371,566	
Def. Rev. Tax Liens	1,622,775								1,622,775	
Def. Rev. Tax Foreclosure	192,727								192,727	
Def. Rev. Motor Vehicle	290,087								290,087	
Def. Rev. Ambulance	509,727								509,727	
Deferred Revenue		13,486							13,486	
Def. Rev. Water Rate Charge				60,268					60,268	
Def. Rev. Water Liens				47,712					47,712	
Def. Rev. Water Assessment				119					119	
Def. Rev. Sewer Rate Charge					74,065				74,065	
Def. Rev. Sewer Liens					8,369				8,369	
Def. Rev. Unapportioned Betterment					2,364,750				2,364,750	
Def. Rev. Apportioned Assessments Added					17,360				17,360	
Def. Rev. Liens/Betterments in Tax Title					94,433				94,433	
Def. Rev. Betterment Deferral					30,757				30,757	
Long Term Debt Payables								9,778,147	9,778,147	
Total Liabilities	2,991,595	13,486	866,823	108,099	2,589,734	-	305,387	10,390,137	17,265,261	

TOWN OF WINCHENDON										
BALANCE SHEET										
FOR THE YEAR ENDED JUNE 30, 2018										
F/B Reserved for Encumbrances	106,801		71,819	5,000	-					183,620
F/B Reserved For Expenditures	-		22,000	100,000						122,000
F/B Reserved - Debt Excl Reserve	68,063									68,063
F/B Reserved for Appropriation Deficits	-									-
F/B Reserved - Deficit Suppl Reserve	229,716									229,716
F/B Reserved for Betterments				524,241						524,241
F/B Special Revenue Funds		1,777,193								1,777,193
F/B Capital Projects			(303,585)							(303,585)
F/B Trust Funds					2,755,888					2,755,888
F/B Undesignated/Snow & Ice Deficit	-									-
Retained Earnings			208,653	674,185	5,312					888,150
F/B Undesignated Fund Balance	1,133,261									1,133,261
Total Fund Balances	1,537,841	1,777,193	302,472	1,303,426	5,312	2,755,888	-	7,378,547		
Total Liabilities and Fund Balances	4,529,436	1,790,679	410,571	3,893,160	5,312	3,061,275	10,390,137	24,643,808		

Winchendon Agricultural Commission 2018 Annual Report

The Winchendon Agricultural Commission is charged with promoting agricultural-based economic opportunities in town; acting as mediators, advocates, educators and/or negotiators on farming issues; working for the preservation of prime agricultural lands and pursuing all initiatives appropriate to creating a sustainable agricultural community. The positions are appointed by the Town Manager. The Commission consists of seven members and up to five alternates. Open positions exist, and we welcome new members.

The Commission is organized as follows: Audrey LaBrie, Chair, Paul Kachinsky, Vice Chair, Ken Girouard, Olivia Tarleton, Sherri Haley and Jordyn Lynds. Alternate member is June Girouard.

The Commission's focus was the Toy Town Outdoor Market. The Market was held late-May through early October, rain or shine, Thursdays from 4 – 7 P.M. and Saturdays from 10 – 1. In an attempt to increase customer flow, the decision was made to set up in the vacant lot at the corner of Spring Street and Glen Allen Street. After two months, however, business was very low and the market moved back to the front lawn of the U.U. Church on Central Street. Multiple times during the season the market complemented events held by the church on the lawn. Seven vendor applications were received and accepted, with an average of 3 vendors selling each week. Products and services offered included produce, plants, crafts, baked goods and animal products. Some vendors accepted WIC and Senior Citizen coupons.

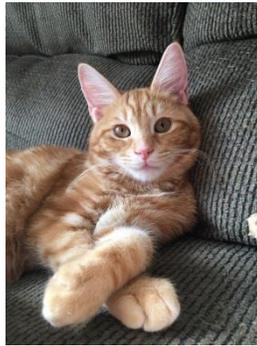
The Commission is looking forward to a great year. The commission meets as needed at the Winchendon Town Hall. We hope you will stop by the Toy Town Outdoor Market and support our local farmers and craftspeople.

Respectfully submitted,

Audrey LaBrie, Chair
Paul Kachinsky, Vice Chair
Ken Girouard, Member
Olivia Tarleton, Member
Sherri Haley, Member
June Girouard, Alternate

Animal Control

Annual Report 2018



Personnel

Monica Kleber	Animal Control Officer
Charlene Berthiaume	Assistant Animal Control Officer
Mike Chalifoux	Per Diem Animal Control Officer

Animal Control reports the following for 2018

Total licenses issued:	1,705
Total amount received for dog licenses:	\$19,230
Total amount received for fines issued:	\$4,619
Total number of animal related calls:	551

Many thanks for the continued donations of blankets, food, and toys. Your contribution has made a difference in the lives of the animals we care for on a daily basis. We are always accepting donations, which can be dropped off at the Police Department at any time.

Zoning Board of Appeals

The Zoning Board of Appeals is a 5-member quasi-judicial board that is responsible for reviewing and approving applications for relief by special permit and by variance from the requirements of the Town of Winchendon Zoning Bylaws, in accordance with the “Massachusetts Zoning Act” - [Massachusetts General Laws, Chapter 40A](#). The board members sit for each hearing and a super majority vote is required for an appeal to be granted. The current membership is as follows:

Regular Members

Cynthia Carvill, Chair

Mary Chace, Vice Chair

Raymond Benoit, Clerk

Richard Stancombe, Member

Robert Bushay, Member

Alternate Member

David Grady, Alternate

During calendar year 2018 the Zoning Board of Appeals (ZBA) met as needed to consider variances and special permits in Winchendon, and to review the new Marijuana Bylaws. This year the Board met in January, May, September and October for hearings. There were no meetings in February, March, April, July, August, November nor December.

	<u>Applied</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>	<u>Extended</u>
Variances	3	3	0	0	0

Many positive things continue to happen in the Town of Winchendon that demonstrate that our town will continue to grow. There have been many efforts to update, streamline and consolidate the building and use policy procedure and bylaws which has slowed down the need for appeals with our Board. Despite the small number of hearings, there will continue to be unique circumstances where property owners need relief from current zoning bylaws. From time to time there are pre-existing non-conforming uses which require hearings (grandfathered uses) and they require a hearings to expand the nonconformity. The Board encourages your attendance at our meetings, held the 1st and 3rd Wednesday of each month (only when hearings are scheduled) in the Town Hall Auditorium. Please see the posting board in Town Hall, the posting book at the police station dispatch office or the Town’s website for the agenda of the upcoming meeting. We also encourage and invite interested citizens to volunteer for membership on the Board. We can guarantee you interesting meetings and a vital stake in the critical role the Board plays in shaping Winchendon’s future.

Respectfully submitted by the 2018 Board

BOARD OF ASSESSORS 2018 Annual Town Report

To the Town Manager and Board of Selectmen

The Board of Assessors submit the following report for the twelve month period beginning July 1, 2017 and ending June 30, 2018.

Motor Vehicle Excise Taxes	
Committed	\$ 1,267,695.09
Real Estate Taxes	
Committed	11,445,962.81
Personal Property Taxes	
Committed	298,810.02
Title 5 Sewer Liens	
Committed	4,473.52
Sewer Betterments	
Committed	239,180.18
Water Liens Added to	
Taxes	8,402.74
Sewer Liens Added to	
Taxes	16,071.81
I & E Penalties	<u>00.00</u>
Total Committed for	
Collection	\$ 13,280,596.17

Real Estate Exemptions Granted:	
Clause 17D Statutory	\$ 1,575.00
Clause 22 Veterans	47,885.88
Clause 37 Blind Persons	1,750.00
Clause 41C Elderly	<u>22,000.00</u>
Total Exemptions Granted	\$ 73,210.88
Real Estate Abatements	
Granted	12,523.24
Personal Property Abatements	
Granted	1,270.73
Motor Vehicle Abatements	
Granted	<u>28,654.39</u>
Total Exemptions and Abatements Granted	\$ 115,659.24

Respectfully submitted,

Harald Scheid
George Bourgault
Board of Assessors

BOARD OF HEALTH
Annual Report
January 1, 2018 through December 31, 2018

PURPOSE

The Board of Health, according to various statutes in the Massachusetts General Laws, is responsible, among other things, for inspections and enforcing the State Sanitary Codes for restaurants, retail food establishments, and minimum housing standards that include the proper storage of solid waste. The Board is also responsible for enforcing State Sanitary Codes that cover recreational camps, ice rinks, and public swimming pools. The Board is also responsible for enforcement of the State Environmental codes regarding the disposal of solid waste and proper subsurface sewage disposal under Title 5.

PERSONNEL

The Town of Winchendon Board of Health is a five-member elected Board who works along with a Health Agent, James Abare, R.S. Members of the Board are elected at the annual Town election in May. Current membership with the year their term expires is:

Edward Bond	(2019)
Brian Croteau	(2020)
Corey Wilson	(2020)
Lionel Cloutier	(2021)
Keith Kent	(2021)

PUBLIC HEALTH

The Town of Winchendon through The Board of Health is part of the Board of Health Tobacco Control Alliance with emphasis on the health dangers of tobacco use and preventing youths from purchasing tobacco and related products.

The Board also continues its contractual relationship with the Gardner Visiting Nurses Association to provide Public Health nursing services. It is through this contract that monthly blood pressure clinics are held at Senior Center and annual flu shots are provided. The Public Health Nurse holds monthly office hours at the Ipswich Drive Community Building on the second Tuesday of each month from 12:30PM – 1:30PM. The nurse also does follow up of reportable communicable diseases, working with the Massachusetts Department of Public Health.

The Health Department Staff witness soil testing for septic systems and reviews and approves septic system plans, inspects the installation of septic tanks, pump chambers, pumps, distribution boxes and leaching areas.

The Health Department Staff also conduct restaurant and retail food store inspections as well as housing inspections on a regular basis in addition to investigating trash and nuisance complaints. Educational material is available to the public in the Board of Health office on a wide range of issues including quitting tobacco use, diet and nutrition, reducing heart disease and stroke, and strategies for lowering risk of contracting various diseases.

Annual Report
 The following is a report of the activities of the
 Board of Health for the calendar year 2018

PURPOSE OF PERMIT

	Count#
Subsurface Sewage Disposal Inspections	67
Soil Testing for repairs	23
Soil Testing for new lots	4
Reviewed and approved Septic System plans	34
Restaurant Inspections	90
Housing Inspections	24
Trash complaints	17
Public Swimming Pool Inspections	2
Recreational Camp for Children Inspections	7
<i>total</i>	<i>268</i>
Total Departmental Payments to Treasurer	\$27,682.00

TO THE BOARD OF SELECTMEN AND TO THE CITIZENS OF THE TOWN OF WINCHENDON I HEREBY SUBMIT MY ANNUAL REPORT									
	BALANCE AS OF JULY 1, 2017	COMMITMENTS	ABT/EXEM	REFUNDS	TAX TITLE & ADJ.	COLLECTIONS	BALANCE AS OF JUNE 30, 2018		
REAL ESTATE	\$ 483,488.34	\$ 11,445,962.81	\$ (89,731.56)	\$ 13,437.21	\$ (173,788.14)	\$ (11,254,495.21)	\$ 424,873.45		
SEWER BETTERMENTS	\$ 2,690,333.23				\$ (8,814.90)	\$ (299,408.60)	\$ 2,382,109.73		
WATER LIENS	\$ 20,797.48	\$ 8,402.74			\$ (5,525.49)	\$ (19,689.60)	\$ 3,985.13		
SEWER LIENS	\$ 25,500.30	\$ 16,071.81			\$ (5,094.96)	\$ (28,108.24)	\$ 8,368.91		
PERSONAL PROPERTY	\$ 3,748.10	\$ 298,810.02	\$ (4,196.64)	\$ 1,097.46		\$ (298,333.30)	\$ 1,125.64		
M.V. EXCISE	\$ 282,820.65	\$ 1,265,551.34	\$ (48,427.99)	\$ 26,257.24		\$ (1,236,113.93)	\$ 290,087.31		
TITLE V		\$ 4,473.52				\$ (4,473.52)	\$ -		
TOTALS	\$ 3,506,688.10	\$ 13,039,272.24	\$ (142,356.19)	\$ 40,791.91	\$ (193,223.49)	\$ (13,140,622.40)	\$ 3,110,550.17		
RESPECTFULLY SUBMITTED,									
DONNA SPELLMAN									
COLLECTOR/TREASURER									

Winchendon Community Action Committee Inc. Annual Report 2018 Submitted by Jennifer Sibley

Our year in review, we have had so many wonderful changes here at the WCAC. Some new programs added are Job Skills Training, Gardening Classes, Cooking Classes, Interview Attire Closet, Market Basket Trips, Price Chopper Trips, and we've also stayed steady with existing programs available. WIC comes twice per month, Tender Hearts weekly offers parenting classes and individual counseling, Association of Independent Psychology is here 1-2 times per week, and medical transportation is also available. Within the center our food pantry, clothing rooms, personal care items, household goods, and cleaning products continue to be a pertinent need within the community.



The year began with the WCAC serving approximately 190 individuals and 100 households to soaring numbers by December of 370 individuals and 150 households. We are pleased to be able to assist all our less fortunate here in the community with food, clothes, referrals, transportation, and advocacy. Education for these individuals is their key to success whether it be in budgeting, utilizing all government resources, cooking on a budget, cooking healthy on a budget, etc. The WCAC works very hard every day to fulfill all these needs for our Winchendon residents.



So many events have occurred throughout the year here at the center, June we held a Summer Kick Off/Open House. Many were in attendance of which we had free t-shirts, face painting, tour a fire truck and police car, make your own sundaes, and summer camp applications. In May we held an event for children to come pick a gift for mom from our gift table and as well in June for Dads. August brought us into school session beginning very soon and we were able to offer a week of school supplies and school clothing with our available donations. September we held our first annual Purge Day, all clothing from the previous seasons was for the taking, which allowed us to get fall/winter attire organized and

on the floor. October the WCAC participated in the annual fall festival and we offered fall children's games, a kid friendly raffle, candy, and prizes for the games. Our comedy show was also in October at the American Legion and although it wasn't as successful as we hoped everyone in attendance enjoyed themselves. December we were able to bring back our Children's Christmas Party and the kids enjoyed pizza, dessert, drinks, Eddie Raymond, Santa Claus, and a gift to unwrap. A client raffle was held throughout December as well of 2 beautiful bracelets kindly donated by Patties Jewelry and our winners were Chris Martin and Alice Stinson.

As the end of the year approached things began to get very busy but, myself and the amazing volunteers we now have, handled everything with lots of smiles and joy. Toys, holiday food, coats, mittens, and hats began to pour in the doors. The gratitude we have for so many local business, residents, police, fire, and foundations within the community is extraordinary. With all the participation holiday food baskets were offered for Thanksgiving and Christmas not one or the other as in previous years, Christmas also was offered turkey, ham, or lasagna dinner. Total Thanksgiving baskets distributed 168 and Christmas basket totaled 169 all complete with all the fixings and dessert. Sign-ups for gifts went well into the month and we were able to fulfill all the needs plus some. The Christmas party we had 102 gifts wrapped and ready to go



and of that number only 10 children were not in attendance. Moms and Dads picked up gifts the week before Christmas and chose 4 toys per child which we kept displayed in the conference room areas. Upon completion of the sign-up list we had a toy tour where clients could come for any more last minutes due to the immense abundance of gifts left over. A great addition to our gifts was the raise in the age limit which went from 12 to 17 (or still in school) this was quite a great surprise for many families.

In closing 2018 was a great year and as the Interim Executive Director it was a learning curve for me of which I grasped with great pride. I look forward to continue to serve and be a vital support for so many in the Town of Winchendon throughout 2019.

Respectfully Submitted,

Jennifer Sibley
Director

CONSERVATION COMMISSION
2018 ANNUAL REPORT
JANUARY 1, 2018 TO DECEMBER 31, 2018

The Winchendon Conservation Commission is a five-member appointed volunteer board responsible for the local administration and enforcement of the Massachusetts Wetland Protection Act (Massachusetts General Laws, Chapter 131, Section 40) and the Town of Winchendon Wetlands Protection Bylaw. Generally, the Commission's regulatory authority is triggered when alterations or construction are proposed in a wetland or floodplain, within 100 feet of a wetland, or within 200 feet of a river, stream or brook that flows year round. Under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw, the Commission is required to issue decisions that provide for the following eight interests:

- Protection of public and private water supply.
- Protection of groundwater supply.
- Flood control.
- Prevention of storm damage.
- Prevention of pollution.
- Protection of land containing shellfish.
- Protection of fisheries.
- Protection of wildlife habitat.

The Town of Winchendon Wetlands Protection Bylaw, approved by voters at the 2007 Annual Town Meeting, includes some stronger provisions over and above those found in the Massachusetts Wetlands Protection Act, primarily in the form of greater no-build and no-disturb setback distances from wetland resource areas. Regulation under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw entails reviewing plans, wetland and floodplain maps, and research prior to issuing Determinations of Applicability or Orders of Conditions that adequately protect the environment and the public interest. The Massachusetts Department of Environmental Protection (DEP) provides policy guidance, administrative oversight, and training and technical assistance. DEP also issues final rulings on appeals of Conservation Commission decisions. The Commission would like to stress that cooperation, communication, and proper filing procedure are key to the successful review and evaluation of proposed activities under the Commission's jurisdiction; most construction activities can usually be modified slightly and/or conditioned to protect the above eight wetland interests.

The Winchendon Conservation Commission currently consists of five very environmentally concerned citizens led by Chairman Garrett Davieau, with the professional assistance of Conservation Agent David Koonce and Recording Secretary Patty Driscoll. Each member of the Commission is also a member of the Massachusetts Association of Conservation Commissions, (MACC) and attends the MACC annual meeting held in Worcester. MACC's annual meeting provides for many varied training sessions pertaining to the Massachusetts Wetlands Protection Act and related environmental issues.

2018 was another busy year for wetland filings, with the Commission holding a total of thirteen (13) meetings. Several site visits were conducted incident to the meetings. Applicants submitting Notices of Intent were issued Orders of Conditions, while Requests for Determination of Applicability were generally approved if submitted plans conformed to the requirements of the Town of Winchendon Wetlands Protection Bylaw and indicated the proper mitigation to adequately protect the wetlands during construction. The Commission issued eight (8) Orders of Conditions for projects including, but by no means limited to, construction of new single family homes and driveways, septic system repairs/upgrades, and commercial solar arrays. Twenty-seven (27) Determinations of Applicability were also issued, as were several Certificates of Compliance and Extensions to Orders of Conditions.

The public is welcome to attend the Conservation Commission's regularly scheduled meetings, which are normally held at 109 Front Street on the second Thursday of every month at 7:00 pm. The Commission encourages any member of the public who is concerned with protecting the Town's precious wetlands and floodplains, and who would like to learn more about serving on the Conservation Commission, to contact the Town Manager's Office, any member(s) of the Commission, and/or the Conservation Agent. The Agent can be reached at 978-297-5402, email dkoonce@townofwinchendon.com, and is available at the Town Hall on Wednesday and Thursday mornings 9:00 am – 12:00 noon, except for 3:00 pm – 6:00 pm on days when the Commission meets. Any questions that you might have regarding any proposed or observed activities possibly impacting wetlands or floodplains should be brought to the attention of the Commission and/or the Agent. Additional information on the Conservation Commission and its statutory responsibilities can also be found on the Commission's page on the Town website:

<http://www.townofwinchendon.com/conservation-commission>

Respectfully Submitted,

Garrett Davieau, Chairman
Kyle Bradley, Vice Chairman
Lionel Cloutier, Member
Tony George, Member
David Whitaker, Member
David Koonce, Conservation Agent
Patty Driscoll, Recording Secretary

Winchendon Council on Aging Annual Town Report

The Winchendon Council on Aging is located at 52 Murdock Avenue, near the downtown business district. We are funded by the Town of Winchendon, MART and a formula grant. I wish to thank our staff, Sharon Perkins, Van Driver; David Tavares, Meals on Wheels Driver; Kevin Reidy, Van Driver; Art Amenta, General Support; Kevin Cormier, General Support; Cindy Knight, Dispatch/Driver; Viki Blakley, Kitchen; Jen Niejadlik, Food Pantry & Clothes Closet. These are dedicated people who provide excellent customer service and support for the elders of Winchendon. I am proud of all they do to serve the elders of Winchendon while operating within an extremely limited budget. All employees are CPR, first aid and ServSafe trained. The mission of the Winchendon Council on Aging is to enrich the lives of the community senior population while providing educational programs, recreational activities, referral and social services assistance and to advocate for our seniors while educating the community of the needs of its elderly.

The Council on Aging provides activities that promote good health and independence and support efforts to provide adequate housing and living conditions. We provide education and information on matters that affect seniors through individual support and group sessions.

We have created an environment that provides love and support, a place of caring and acceptance with activities that promote independence. We continue to provide resources, support groups and information on housing, referrals, meal programs, food pantry, clothes closet, outreach, exercise, health and wellness programs and recreational activities. These services may include referrals to Montachusett Home Care, Elder Affairs, and Montachusett Opportunity Council, emergency assistance with homelessness, medical transportation, food pantry, counseling, advocacy and education programs.

Our Meals on Wheels program provided **12,251** meals to home bound elders; our congregate location served **14,621** meals for a total of **26,872** meals served or delivered. For transportation, our Council on Aging vans provided rides for **3,072** passengers, driving **32,154** miles. Without our staff and our group of dedicated volunteers we could not have offered the activities that we do at the Senior Center. We are grateful for all the help we have had this year. We especially want to thank the Robinson Broadhurst Foundation for their generosity in providing funding for the Winchendon Senior Center.

The Friends of Old Murdock Senior Center continue to offer fundraisers with the proceeds going towards the meals on wheels van, donations to the food pantry, floor mats, and once a year, a free lunch for the elders. Please consider joining this fun and active group.

The Center provides the following services :

Daily Meals (Congregate)	Insurance Counseling (including Mass Health and Medicare)
Transportation- Medical, Social, Recreational	Fuel Assistance Services (applications)
Caregiver Support Resource information	Applications for Fuel Assistance and SNAP (Food Stamps)
Housing Assistance	Tax Preparation
Nursing home information with placements; Adult day care placements; counseling and direction	Computer tutoring Caregiver's Support Group Classes – computer, yoga, chair exercise, crafts

The COA was very active and busy with special trips and programs such as:

Caregivers; Dealing with Alzheimer's Medication Management; AARP Safe Driver; Weight Loss Program; Volunteer Appreciation Luncheon; Veteran's Support Group; Eat Right for a Healthy Heart Lecture; Food Drive	Painting classes, line dancing, yoga, quilting, BINGO, cards, pool, shuffleboard games, Valentine's and Halloween celebrations; Peanut Auction; Cake/Pie Auctions; Quilting; Three Christmas Programs; Wii bowling;
Identify Theft Prevention, Senior Wellness Day; Computer Classes; Beach Party; Mardi Gras Celebration	Birthday and holiday celebrations, daily coffee hour; Knitting/Crocheting Group; Victorian Tea
Medicare Part D, SHINE, Flu Clinic, Fuel Assistance and Food Stamps; Blood Pressure Clinics; Eye & Lasik Center (vision exams); Miracle Ear (hearing aid exams); Fallon representative; Senior Whole Health Table Time; Pizza Party; Monthly Cookie Booths	Thanksgiving and Christmas dinners GVNA Programs; Indoor Yard Sale; It's Real Cool Swing! (musical presentation); International Veteran's Chorus

We especially want to thank our faithful volunteers who work in the kitchen daily, help keep our building spotless or work at the many functions we host.

We are proud to continue to serve the Senior Citizens of Winchendon.

Respectfully submitted
Sheila Bettro,
Director, Winchendon Council on Aging

THE WINCHENDON FINANCE COMMITTEE ANNUAL REPORT FOR FY2018

The Winchendon Finance Committee is pleased to present our annual report for the 2018 fiscal year. The Finance Committee began the year with a full committee including Thomas Kane, Chairman, Christian Orobello, Vice Chairman, James Robichaud, Dr. Maureen Ward, Charles Corts, Tonya Dokulil and Douglas Delay. In January, Tonya Dokulil resigned from the Finance Committee after serving for two years. Over the course of the year, the Finance Committee met twenty-one times in regular or joint meetings and public hearings.

During the year, the Finance Committee initiated several visits to various Town departments to meet with department heads in order to learn more about the operation of each department. The visits were structured to provide the Committee with information about department goals, staffing, immediate and long-term needs, challenges to their work and capital needs. Each of the visits were held in conjunction with a regularly scheduled Finance Committee meeting with the posted visits beginning at 5:30 p.m. and the regular portion of our meetings held at the Town Hall immediately following the visit. In October, the Committee met with Police Chief David Walsh at the Police station. Chief Walsh shared statistical data relevant to the range of police activities, led us on a tour of the new police station and spoke of the need to complete the “sally port” at the police station. In November, The Committee met at the Town DPW barn with Department Head Al Gallant. Mr. Gallant spoke about the challenges of maintaining the 134 miles of primary roads in the town. He identified the need for additional staffing, upgrades to the building and newer equipment as immediate needs for the DPW. The Committee met with Fire Chief Tom Smith at the Fire Station in December. Chief Smith provided the committee with information about the range of services that the Fire Department provides including firefighting, paramedic and EMT services and assistance at accident sites. Chief Smith highlighted the need for upgrading the fire station to accommodate the equipment and also to provide facilities for female fire fighters. Finally, in February, the Committee visited the Beals Library where Librarian Manuel King provided an overview of the construction going on to bring the facility into ADA compliance. Mr. King pointed out that the library had maintained all of its services during the construction. He also spoke of the need for further renovations to the basement level facilities, including the children’s room.

In FY 18, the Town continued to pay down the deficit debt at an accelerated rate. In October 2017, the Department of Revenue certified \$1,372,558 in Free Cash for the Town at the end of FY17. At the Fall Town Meeting held in November 2017, the Finance Committee provided voters with an overview that illustrated where the Free Cash came from, unspent appropriations, revenue surpluses and released funds. The Town voted to use

\$822,558 to pay down the debt principal, nearly \$400,000 in warrant articles and maintain \$150,000 in Free Cash. At the end of the fiscal year, the remaining balance of the \$3.6 million borrowed to cover the deficit was \$611,990.

In March, The Finance Committee joined the Board of Selectmen, School Committee and Audit Committee to hear the report of the audit conducted by Roselli, Clark and Associates. In his report, Mr. Roselli praised the Town for balancing the budget and producing a surplus which allows it to pay of the deficit debt at an accelerated pace. He organized his management letter with a review of the Town finance department, school department, police department and fire department. The auditor noted several processes that need to be addressed including grant reconciliation, timely financial reporting and inaccurate end of year reporting in the school department; procedures for writing off accounts receivable for ambulance services that are more than 180 days old in the fire department; and reconciling the police department accounts with Munis and funding the police detail account so it is never over spent in the police department.

The Finance Committee held several meetings to review the proposed FY19 town budget. On March 19,2018, the Committee met joint to hear Town Manager Keith Hickey's presentation of his proposed FY18 Budget. Mr. Hickey reviewed the details of the proposed \$29,398,569 budget. The Finance Committee met on March 29, 2018 to hear a presentation of the proposed FY18 School Department Budget of \$13,379,062 by Business Manager Richard Ikonen. On April 5, 2018, the Committee met with Superintendent Dr. Sheila Harrity and Business Manager Tammy Crockett to review the proposed Monty Tech Vocational School budget. Ms. Crockett reviewed how the town's assessment of \$929,176 is calculated. The Finance Committee held a public hearing on April 24, 2018 to review the warrant for the May 2018 Annual Town Meeting. The Finance Committee voted to recommend each of the 24 articles on the warrant. At the Town Meeting held on May 21, 2018 the Finance Committee presented a report on the Town's financial reserves. The report identified the Stabilization Fund balance of \$1,099,235 and the Supplemental Reserve balance of \$229,716, required by the DOR until the deficit debt is repaid, for a total of \$1,329,051. The report explained the ramifications of a yes vote and of a no vote on Article 5, which sought to transfer Stabilizations funds to fund the Supplemental Fund as required by the deficit legislation.

At the February joint meeting of the Finance Committee, Board of Selectmen and School Committee, the Finance Committee proposed that the three committees authorize a committee to consider the development of a shared revenue policy, which was one of the recommendations by the Department of Revenue for the Town. An ad hoc committee comprising of representatives from each Board, the Town Manager and Superintendent of School was organized and met several times during the spring. The Revenue Sharing Committee reviewed budget data from the previous five years to identify budget trends including the overall budget, revenues and, specifically, spending on education. At the end of the fiscal year, this committee had not generated any specific proposals.

At its May 8, 2018 meeting, the Finance Committee approved several budget transfer requests made by Town Manager Hickey. The requests were typical end of the year transfers from accounts with surpluses to accounts where unexpected expenses occurred. The committee also met on July 10, 2018 to act on final budget transfer requests from the Town Manager to close out the FY 18 budget. There were no requests for Finance Committee Reserve funds this year.

At year's end, James Robichaud announced that he would not be seeking another term on the Finance Committee. Mr. Robichaud had served on the Finance Committee beginning in 2015. Mr. Kane thanked Mr. Robichaud for his service and noted that the Committee would miss his thorough research and input in many financial related issues.

Respectfully Submitted: Thomas Kane, Chairman; Christian Orobello, Vice Chairman; Maureen Ward; James Robichaud; Douglas Delay and Charles Corts.

ANNUAL TOWN REPORT - CULTURAL COUNCIL

RECENT MEETING: The Winchendon Cultural Council had a productive meeting November 3, 2018 at the Beals Memorial Library. The attendees included: Tina Santos, Jill Sackett, Linda Hofhaug, James McCrohon, Greg Vine, Miranda Jennings (secretary), and Andrew Arceci (chairman). David LaDeau (former chairman) and Coral Grout (treasurer) were not present. Winchendon was allocated \$6,500 for FY2019. The council voted to allocate \$125.00 for administrative costs, and \$6375.00 to the FY2019 grant applications. The council is pleased to help fund several educational programs, concerts, and other cultural events that enrich the community! Starting with FY2020, the council will only accept online applications to streamline that process.

CURRENT COUNCIL:

<u>Name</u>	<u>Title</u>	<u>City</u>	<u>State</u>	<u>Start Date</u>	<u>End Date</u>
Arceci, Andrew	Co-Chair	Acton	MA	2/6/2018	2/6/2021
Grout, Coral	Treasurer	Winchendon	MA	6/30/2016	6/30/2019
Hofhaug, Linda	Member	Winchendon	MA	9/1/2018	9/1/2021
Jennings, Miranda	Secretary	Winchendon	MA	7/1/2018	6/30/2021
Sackett, Jill Nicholson	Member	Winchendon	MA	10/29/2018	6/30/2021
Santos, Tina	Member	Winchendon	MA	10/04/2016	6/30/2019

We believe Greg Vine and Jim McCrohon should be listed, but have not received confirmation from Mr. McCrohon.

<u>Name</u>	<u>Title</u>	<u>City</u>	<u>State</u>	<u>Start Date</u>	<u>End Date</u>
Vine, Greg	Member	Winchendon	MA	8/01/2018	8/01/2021
McCrohon, Jim	Member	Winchendon	MA		

The council will need to secure a new treasurer before June 2019. To ensure a smooth transition, we would like the new treasurer to work closely with Ms. Grout before June. This will be part of the agenda when we reconvene in February/March 2019.

Thank you,

Andrew Arceci, Chairman
Coral Grout, Treasurer
Miranda Jennings, Secretary

Winchendon Fire Department Town Report 2018

I am pleased to submit the following Annual Report
Chief Thomas J. Smith



Mission Statement

“The Winchendon Fire Department shall endeavor to protect life and property through emergency response and non-emergency assistance. We will strive to promote public safety through inspection, enforcement, and education”.

Department Statistics:

From Jan.1, 2018 - December 31, 2018, the Department responded to 2044 requests for services as shown below. Even though each year consistently stretches our resources, the Fire Department proudly and professionally continues to protect the citizens of Winchendon.

SITUATION TYPE	QTY
Structure Fires	2
Vehicle Fires	9
Cooking Fires / Burnt Food	10
Brush Fires	3
Furnace Delayed Ignitions	5
Miscellaneous Fires	30
Overpressure / Overheating	1
Ambulance / Rescue	1460
Carbon Monoxide Calls	11
Gasoline or Oil Leak	5
Miscellaneous Hazards	27
Service Calls	203
Good Intent Calls	87
Mutual Aid Responses Fire	15
False Alarm / Alarm Malfunction	170
Severe Weather Emergency	3
Ordinance Violations	3

Fire Losses

Fire property loss for 2018 was approximately **\$562,100.00**. This does not include any dollar value on personnel or homeowner pain and suffering. The amount in no way shows the many lives that were affected by emergency calls throughout our community.

Personnel:

Over the past year the Winchendon Fire Department has proudly served your community to the best of its ability. Over forty men and women make up the fire department and have provided the Town of Winchendon with emergency services whenever requested to the best of their ability. As members of the fire department, these dedicated individuals have spent numerous hours training on both fire and medical topics. Members of the department have shown the commitment needed to provide the citizens of Winchendon with the protection they deserve. Also deserving recognition are the friends and relatives of these members who have had to make their own sacrifices by having their loved ones away for hours at a time helping others without knowing if they would safely return. Without this understanding, our firefighters and Emergency Medical Technicians would not be able to demonstrate the commitment necessary to be a member of the Winchendon Fire Department. Every year more and more responsibility is asked of these men and women through trainings and emergency responses. Fortunate for Winchendon, every year members step up to the plate so that residents can experience a feeling of safety in their community.

Fire Chief Thomas J. Smith has now been on board for over six years steering the department in the best direction possible to protect the citizens of Winchendon. Over this past year there have been many new procedures implemented in the department to better our ability to serve the citizens. Many of these ideas have come from within the command staff of the department. The ability to tap into the vast expertise brought forth by Deputy Chief Ricci Ruschioni is something that officially ended in early July 2018. After thirty-nine (39) years of service to the Town of Winchendon, Deputy Chief Ruschioni decided to retire from our department. His expertise is something that will be irreplaceable for Chief Smith and other members. Fortunately Deputy Ruschioni hasn't gone far and has made himself available as a resource to everyone on the department. Two other retirements that have created a void is that of Lt. Robert Soucy and Lt. Frederick Peters. Lt. Soucy had been a member of the Winchendon Fire department for 23 years. His desire to help the community and the department in any way possible will be missed. The award winning chili made by Lt. Soucy has left the department scrambling for a new chili cook-off chef. It will be interesting to see who will step up into this role. Lt. Peters was a full-time member of the fire department for 12 years. Prior to this he had spent many years as a firefighter/paramedic in Florida. Lt. Peter's knowledge of the town's fire alarm system and his ability to solve odd problems around the station in his "McGyver" fashion will surely be missed. Captain William Brown and Captain Bryan Vaine have been called upon to help Chief Smith even more than ever now with both of them rising up to the challenge.

Fortunately our four lieutenants have gained another year of knowledge and will surely be called upon more and more as their experience levels increase. Lt. Richard Sevigny, Lt. Brian Croteau, Lt. William Davis and Lt. Andrew Harding round out an officer core that ultimately will not only help protect the community but also keep the remaining firefighters safe, allowing them to return to their families even under the most strenuous of situations.

These four individuals are anxious to continue to lead the next generation of Winchendon Firefighters safely into the future.

Throughout the past year the fire department has seen many dedicated individuals assist the community that they love and care so deeply and passionately for. The following lists the rank and individual name so they can be properly recognized for their many sacrifices. Retiring members are also listed so they can be properly recognized. Some members may have only been on the department for brief periods during the year but you can be assured that in one way or another they helped mold the Winchendon Fire Department into the highly respected department we are today.

Fire Chief – Thomas Smith
Deputy Chief – Ricci Ruschioni (retired)
Captains – William Brown, Bryan Vaine
Lieutenants - Frederick Peters (retired), Robert Soucy (retired), Richard Sevigny, Brian Croteau, William Davis, Andrew Harding.
Firefighters &
EMTs - Janie Anderson, Joseph Arsenault, Troy Ashmore, James Bevilacqua, Matthew Bosworth, Daniel Brown, Heather Butler, Lance Budka (retired), Bennett Chadbourne, Tamie Charbonneau, Matthew Connor, Patrick Connor, Edward Coulter, Austin Cyganiewicz, Joshua Emerson, Tracy Ferrazza, Mark Fleming, Christopher Hackett, Everard Hayes, Rebecca Hicks, Patrick Higgins, Clayton Landry, Emily Latour, Corey Leary, Ray Lemek, Betty-Jane Nicholson, James Nicholson, Tyler Pelkey, Nathan Schulz, Justin Scott, Martin Scott, Justin Sevigny, Noah Shields, Melissa Vaine, Mark Vitale, Dan Voutila, Garrett Wante
Admin Assistant – Sheila Beane

Service Delivery:

The Winchendon Fire Department is a full-service department delivering emergency medical, fire suppression, hazardous materials, technical rescue, fire investigation, public safety education, fire prevention and specialized community services. The department encourages any feedback from the citizens as to how well we are delivering these services, as well as any suggestions for improvement. It is especially encouraging how well the fire department comes together under any circumstance to ensure the safety of Winchendon residents and guests.

Permits:

185	Brush Burning
11	Blasting / Tanks
23	Fire Safety Inspections
1	Fire Suppression Systems
2	Fireworks
13	Liquor License
80	L.P. Gas
52	Oil burner
174	Smoke Detector
18	Vacant Building Inspections
	Total 479
	Total Permit Revenue Collected: \$ 16,800

Continued use of our electronic inspection system (Station Smarts) has allowed more accurate and consistent inspection processes which is welcomed by members and customers alike. In an attempt to even further expand on the department's capabilities to respond to emergencies our department has started using an apparatus checking system. This PS Trax system assists members in checking the equipment on the apparatus as well as the functionality of the apparatus itself.

Grants Received:

The Winchendon Fire Department has recognized the difficult financial times that have recently faced the community. It is because of this that we have worked harder than ever in an effort to secure various grant funding. We are proud to have been successful in the following grants during 2018.

SAFER Grant – (\$423,980 over three years). This grant was awarded to our department to increase our emergency staffing. Starting in February of 2018 our department was able to hire three new firefighter/paramedics to enhance our already talented staff. These new members brought a perfect combination of veteran experience and youthful exuberance to the department. Over the past few years the department has attempted to figure out a way to infuse necessary staffing into the fire department. This grant seems to have paved the way for the department into the future. We were fortunate to be one of only approximately three hundred departments in the country to receive this staffing grant.

SAFE Grant – (\$3,708). This grant comes from the Executive of Public Safety Department of Fire Services. The main focus of the grant is to provide fire prevention education to children of the community in an effort to reduce child fire risks and injuries. This money is used for fire prevention materials given out to the children at the elementary schools and at various community fairs.

SENIOR SAFE Grant – (\$2,415). This grant comes from the Executive of Public Safety Department of Fire Services. This grant is focused on the senior members of the community. This grant allows our department to get information out to the elders of our community in the areas of cooking safety and home hazard reduction. We have given out cooking safety kits along with pamphlets on reducing hazards. File of Life packets have also been distributed to those in need to help give a consistent place for their medical information both at home and in their wallets or purses.

Home Fire Sprinkler Grant – (\$1,000). This grant comes from the national nonprofit Home Fire Sprinkler Coalition. Winchendon Fire was selected to conduct live fire side by side sprinkler demonstrations to show the value and effectiveness of residential sprinklers. This demonstration was done at the Winchendon Business Street Fair.

Emergency Medical / Rescue Services:

In calendar year 2018, the Winchendon Fire Department responded to one thousand four hundred and sixty (1460) requests for some type of medical assistance or rescue. Outside of these medical/rescue calls, there were many times that our ambulance personnel assisted at fire related incidents as well. Transports resulting from these ambulance requests brought in \$563,050.56 in ambulance receipts to the town coffers

Throughout the year our emergency medical technicians have provided medical coverage at many events throughout the community. Captain Brown continues to take the lead in coordinating EMS coverage for our department at events such as school sporting events and area hockey games. Without such dedication that is needed for this coverage it is definite that the children of the community would suffer greatly. Captain Bryan Vaine, EMT Melissa Vaine, FF/Medic Mark Vitale, FF/Medic Garrett Wante and FF James Bevilacqua continue to provide community CPR classes throughout the year. Our fire department will be looking to expand these programs in the upcoming year to add more classes in the high school setting.

Ambulance Apparatus:

Description	Year	Funding Source	Condition	Replacement Year
Ambulance 2	2012	Robinson-Broadhurst/ Town	Poor/Fair	2020
Ambulance 1	2016	Robinson-Broadhurst	Excellent	2024

Fire Apparatus:

The following chart illustrates the state of the department's fire apparatus. A column has been included on funding sources so that you may understand how lucky we have been to benefit from the Robinson Broadhurst Foundation. The Fire Department is also extremely fortunate to have such support from the community. The town has stepped up and recognized the need to replace a majority of the large apparatus over the past four years. This cost to taxation has been sizeable but citizens have shown their desire to ensure their safety through proper vehicle replacement.

Apparatus	Year	Funding/Donation Source	Condition	Replacement Year
Engine 1	2018 KME	Taxation	Excellent	2038
Engine 2	2002 Ford E-1	R/B *	Fair	2020
Engine 3	1996 E-1	R/B *	Fair	2019
Tower 1	2014 KME	Taxation	Excellent	2039
Forestry 1	2014 F350	Taxation	Excellent	2024
Forestry 2	1969 Mack1500 gal	DEM **	Poor	2010
Car 1	2018	R/B *	Excellent	2028
Car 2	2008	Refurbed Housing	Poor/Fair	2021

* R/B = Robinson Broadhurst Foundation Grant

** DEM = Department of Environmental Management Surplus Equipment Program

Building Needs:

The building was erected in 1978 and has served the town proudly for the past forty years. Currently the fire department has finally outgrown the fire station. The necessary apparatus has not only become larger but also the need for additional equipment has caused us to leave equipment outside many times throughout the year. In the winter months our only tanker must come out of service due to the freezing temperatures outside where the truck is stored. The station living quarters are currently inadequate also, with all the bunk beds in one large room. The need for a training area is exceptional along with additional safety items throughout the station. The firefighters are working hard to make this building last as long as possible during these tough financial times without jeopardizing the public safety of the community or the safety of your firefighters however the need for a fire station addition or replacement has arrived. This was recognized by the community at the Fall Town Meeting where they voted \$75,000 to conduct a feasibility study on the building needs of the fire department. This study is in its early stages, determining if an addition to the current station or a completely new building will be most economic and practical for the Town.

Community Assistance Programs:

Throughout the past year the Winchendon Fire Department has made it a goal of ours to expand on the community programs offered through the department. Community CPR programs have been conducted for many organizations in town. File of Life packets have been distributed throughout the community to not only senior members but also those

younger citizens who may have more frequent medical needs than most. There have been additional forms put in place for members of the community to fill out if there are individuals with some type of disability in their home who would require additional assistance from the fire department during an emergency. Continued community notifications through the town's CodeRed system has allowed the fire department to work closely with many departments to provide the best public safety possible for Winchendon citizens.

Contact Information:

The Fire Station is located at 405 Central Street Winchendon, MA 01475

Phone: 978-297-2324 (non-emergency)

911 – **EMERGENCY CALLS**

Email: wfd@townofwinchendon.com

Closing Statement:

The Winchendon Fire Department would like to take this opportunity to thank the citizens for their continued support of the fire department and its members. Our firefighters and medical personnel strive to provide you all with the best service possible in extremely stressful situations. As a department, we look forward to continuing our good working relationship with not only the other town departments but also each and every citizen in need of our services. We are committed to making Winchendon the best possible community it can be.



The Winchendon Housing Authority hereby presents its Annual Report for our fiscal year ending September 30, 2018.

The Winchendon Housing Authority was formed in 1962 thru M.G.L. 121B and is a quasi-governmental agency. Funding for our programs comes directly from the Commonwealth of Massachusetts Department of Housing and Community Development and the U.S. Department of Housing and Urban Development. We have over 56 Year of Service to the

Town of Winchendon. The Board of Commissioners and Staff are looking to continue this service for many years to come.

At the annual meeting of the Board of Commissioners that was held in May 2018 the election of officers was held and as follows:

<u>Slate of Officers</u>	<u>Name of Officer</u>	<u>Term of Office</u>
Chairperson	Burton E. Gould	April, 2020
Vice-Chairperson	Jacquelyn Flynn	May, 2022
Treasurer	Virginia C. Sibley	May, 2021
Asst-Treasurer	David A. Johnson	May, 2019
Secretary	Leston J. Goodrich	May, 2023
Secretary ex-Officio	David P. Connor	Contractual

The Board of Commissioners meet at the Ipswich Drive Community Building on the **2nd** Tuesday of each Month at **1:30pm** and the Annual Election of Officers is held in May of each year. Public posting of each meeting and its location is at the Town Hall and Ipswich Drive office for anyone wanting to attend our public Board meetings.

The Executive Director is the Chief Executive Officer of the Authority and is responsible for the daily operation and serves as the Contracting and Purchasing Officer.

The Winchendon Housing Authority's office is located at **108 Ipswich Drive** in Winchendon and is open to the public between the hours of **8 AM** and **4 PM** Monday through Friday unless otherwise posted. The staff at the housing authority at the end of fiscal year 2018 is as follows,

WHA Staff:

Ms. Michelle Sweeney Housing Administrator	Mr. Rocky Flint Hyde Park Maintenance Mechanic/HQS Inspector
Ms. Cyndee LaFreniere Financial/ Procurement Coordinator	Mr. Donald Graham Pearl Drive Maintenance Mechanic
Ms. Linda Tenney (Retired Aug 2018) Tenant Coordinator	Mr. Michael Field Ipswich/ 14-16 Ready Drive Maintenance Mechanic
Ms. Linda Bond Groundskeeper/ Maintenance Mechanic	Mr. Marc LeBlanc Scattered Sites / 1-12 Ready Drive Maintenance Mech / Oil Burner Tech
Mr. James Bevilacqua Maintenance Mechanic/Carpenter	Ms. Amanda Phillips Tenant Coordinator

Housing Mission Statement:

To provide Decent, Safe and Sanitary housing that is in good repair within Winchendon and surrounding communities. To assist with the rents of eligible families, elderly and handicapped people living in private rental housing.

Federal Housing:

There is a total of 131 units of public housing breaking down as follows, 80 units of conventional 1-bedroom Elderly housing at Ipswich Drive, 34 units of conventional 1-2-3 - 4-bedroom Family housing at Pearl Drive, 17 units of conventional scattered site 1,2,3,4-bedroom Elderly and Family housing throughout the community. The Housing Authority has a waiting list for all applicants that meet the income requirements for Federal Housing. The Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development as a **HIGH PERFORMER** for our administration and oversight of this program as well.

We also have 35 Section 8 Housing Choice Vouchers program that is used to help extremely low and very low-income people keep or find apartments within the private housing market. This type of assistance is becoming more popular for people that want to keep living in a neighborhood environment and help landlords get the fair market rents (FMR) for that area the apartment is located. In April of 2018 the WHA received a funding award from HUD for 6 VASH (Veterans Affairs Supportive Housing) vouchers that the WHA has partnered with MVOC (Montachusett Veterans Outreach Center) in Gardner to use the vouchers in our service area. These vouchers will help some local veterans that are receiving services from MVOC rental assistance while rebuilding their lives. In this program the WHA has been designated as a **HIGH PERFORMER** for our administration and oversight of this program as well.

There is a waiting list for all of our federal housing units. Please if you are interested in applying for housing you should apply early.

Federal Modernization:

We have 2 active programs of federal modernization:

Capital Fund FY 2017:

We were awarded \$157,706 in September 2017. These funds will be used to complete the following work items.

Ipswich Drive
Roofing Upgrade

Scattered Sites
Siding upgrade at our Oak
Street Garage

Pearl Drive
Bond Payment 504 Upgrade
Architectural Roofing Upgrade

Capital Fund FY 2018:

We were awarded \$244,564 in June 2018. These funds will be used to complete the following work items.

Ipswich Drive
Roofing Upgrade
Bond Payment 504 Upgrade

Scattered Sites
Site Paving Work

Pearl Drive
Bond Payment 504 Upgrade
Architectural Work Roofing Upgrade

Over the past 18 years the Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development a **HIGH PERFORMER** in both the Public Housing and Section 8 Program. This is a great time for the WHA and with the highest designation from HUD allows us to operate our programs with greater flexibility.

State Housing:

There is a total of 119 units of State public housing breaking down as follows, 77 units of conventional 1-bedroom Elderly/ Handicap housing at Hyde Park Drive. 10 units of Congregate 1-bedroom Elderly/ Handicap housing at Ready Drive, there is 12 units of conventional 2 - 3-bedroom Family housing at Ready Drive. 12 units of conventional scattered site Family housing units within Winchendon and 8 units of Physical and Mentally Handicapped housing of which the Winchendon Housing Authority has contracted the department of Mental Health to manage these units for us. Again, we have a waiting list for these units and people need to fill out an application.

The 10 congregate housing units are full at this time. The WHA staff has worked very hard to fill these units and we have finally achieved it. If you meet the eligibility requirements set by the selection committee the Housing Authority will be able to house, you immediately. Anyone interested in a tour of the congregate units please call the office at 978-297-2280.

We also have 12 Mass Rental Voucher Program (MRVP) vouchers that are used to assist people in the private sector housing market find and keep their apartments. All vouchers are tenant based and are used within the Winchendon area. These stay with each tenant until they request removal, or the voucher subsidy ends.

State Modernization:

The WHA received notification in February 2016 from the Department of Housing and Community Development (DHCD) funds in the amount of **\$113,000** for work to be performed at Hyde Park Drive and our other State Scattered sites here in Winchendon over fiscal years 2017, 2018 and 2019. For the past 18 years the WHA has received over 3 million dollars in state modernization funding for Hyde Park Drive and our other State housing sites here in Winchendon. This is a great achievement from the combined efforts by the Local Board of Commissioners, our State Representative and State Senator working together for the benefit of our residents at state housing programs.

Anyone interested in applying for Housing and that meet the eligibility requirements for any of our units please feel free to come see us at 108 Ipswich Drive or call us at (978) 297-2280 or via email at dconnor@winha.org we will be happy to answer any of your questions or help assist you in any of your housing needs. You can also visit our website at www.winha.org to find out more about our programs and services that we offer to our community and residents.

I would like to thank the people of Winchendon for supporting and allowing the Winchendon Housing Authority the opportunity to supply decent, safe and sanitary housing that is in good repair located in Winchendon and the surrounding communities.

Respectfully Submitted:

David P. Connor

David P. Connor

Executive Director/ Secretary Ex-Officio

Ingleside Utilization Committee – Winchendon Community Park

The Ingleside Utilization Committee (IUC) was formed by the Board of Selectmen after the acquisition of the Ingleside Property in November 2016. Ingleside is a 43-acre property off Maple Street with three buildings (a large home, two story barn and multi-car garage) and with frontage on Whitney Pond. In 2018 the property was renamed Winchendon Community Park.

Mission - IUC

The mission of the Ingleside Utilization Committee is to enhance the quality of life in our community by providing leadership, guidance, and inclusive community involvement for the development and utilization of the Ingleside Property in ways that will make Winchendon a better place for all who reside, visit and do business here.

Mission – Winchendon Community Park

An inclusive, intergenerational public place, with diverse appeal, where people can play and learn together to expand their interests, confidence, skills, sense of wellbeing and belonging and to have fun.

The Park provides activities and opportunities that are either new for our community or that complement what already exists through a partnership with organizations and individuals to create a calendar/menu of opportunities. The Park enlivens our community connections and our downtown.

2018 Initiatives

- 1) Secured funding from Robinson-Broadhurst Foundation and from the Converse 100 Year Fund to initiate critical first-phase work to reopen park trails and introduce community members to their new park.
- 2) Worked with the North Quabbin Trail Association and community volunteers and stewards to identify, open and maintain a network of trails in the park, including challenge mobility trails, and to initiate a multi-year removal of invasive glossy buckthorn
- 3) Worked with the Winchendon Department of Public Works and community volunteers and stewards to layout and prepare for a new exit road.
- 4) Worked with students from FSU to create GIS maps so that the WCP trails are included in the latest update of the Montachusett Region Trail Maps.
- 5) Initiated work with the Winchendon Conservation Commission and Conservation Agent to plan the development of trails and vistas in or near wetland areas.
- 6) Created a WCP brochure, newsletter and website to improve awareness, access and participation in the development and activities of the park.
- 7) Participated in the Summer Solstice, Fall Festival and held a Community Awareness and an Opening Day at the park to make more people aware of the park as a resource for the community and to begin to assemble a database of volunteers.

Priorities for 2019

As funding, volunteers and in-kind donations are available and organized, the following projects have been identified:

- 1) Continue to develop, maintain and improve trails for walking, snowshoeing, cross-country skiing, wildlife/nature viewing and exercising. Add benches, signage and maps to make the park more accessible, inviting, educational and fun. Secure Conservation Commission permits and waivers as needed. Establish a network of volunteer stewards and friends.
- 2) Acquire the equipment needed to maintain park trails and property. Secure storage space in the barn for park equipment.
- 3) Establish permanent picnic areas that are accessible and ADA compliant
- 4) Complete the planned vehicle exit road with safe sight lines with the help of the Winchendon DPW
- 5) Continue to clear brush, tree limbs and invasive species to provide access to more of the property and to set up opportunities for expanded use.
- 6) Establish a schedule of park-sponsored community events and activities and the policies that will allow the park to be used for events and activities by other community member organizations
- 7) Establish strong communication links with community members in Town and in the region via an active website and newsletter and IUC communications subcommittee. This will include outreach to enlist community volunteers in the work to be done, to request in-kind donations and to keep people in the Town and region aware of plans and progress so they will make use of our Winchendon Community Park



Members

David Romanowski (Co-Chair), Jane LaPointe (Co-Chair), Marcia MacDonald (Secretary), Miranda Jennings (Treasurer), Dawn Bilodeau, Keith Bussier, Guy Corbosiero, Kenneth LaBrack, Tiffany Parkhurst, Dylan Romanowski

To stay current on the Ingleside Utilization Committee, visit the townofwinchendon.com website and find the Ingleside Utilization Committee under Boards & Committees.

To stay current on the Winchendon Community Park, visit our new website www.winchendonpark.org or visit our Facebook page, Winchendon Community Park.

If you have specific questions, ideas or are interested in volunteer opportunities, email the Committee at info@winchendoncommunitypark.org or visit our IUC page on the town website and click the link “contact us”.

Building Department Report

July 1, 2017 to June 30, 2018

To the inhabitants of the Town of Winchendon

Greetings:

This report reflects a full year of activities for me as your Building Commissioner. It has been a full and productive year for accomplishing 95% of all the multi-family dwellings as well as maintaining the annual inspections and the regular inspection that is associated with the new construction that exist on a daily basis. I've responded to many complaints of indifferences between neighbors, most have been resolved with no further issues. Zoning issues are always a comprehensive topic that will take up a lot of time. Most cases end up before the Zoning Board of Appeals.

The following represents the permits that have been issued for this time period.

Type of Permit	# of Permits	Fees	Estimated Construction Costs
Building Permits	149	\$ 23,408.00	\$ 3,866,057.00
Deck	17	\$ 1,350.00	\$ 126,925.00
Demolition	2	\$ 100.00	\$ -
Electrical Permits	202	\$ 75,350.00	\$ 3,148,003.00
Garage Addition	8	\$ 3,330.00	\$ 387,450.00
Gas Permits	69	\$ 3,700.00	\$ -
New Single Family	21	\$ 22,880.00	\$ 2,495,478.00
Plumbing Permits	75	\$ 10,140.00	\$ -
Pool	8	\$ 590.00	\$ 54,767.00
Pellet Stove	4	\$ 200.00	\$ 6,200.00
Residential Additions	11	\$ 3,750.00	\$ 662,550.00
Roof	64	\$ 5,920.00	\$ 610,802.00
Shed	3	\$ 270.00	\$ 21,300.00
Sign	6	\$ 555.00	\$ 11,620.00
Sheet Metal	3	\$ 150.00	\$ -
Solar Panels	31	\$ 2,346.00	\$ 6,534,763.00
Woodstove	25	\$ 1,150.00	\$ 2,700.00
Totals	698	\$ 176,303.00	\$ 17,928,615.00

As always the required annual inspections of the public and private venues were completed within timely fashion, with the breakdown as follows:

- 26 Multi-Family inspections and other related enforcement issues.
- 38 Annual Inspections, ABCC Required, Public Assembly, Churches, Funeral home, Clark Memorial (YMCA) Schools, The Winchendon School.
- 7 Training sessions.
- 761 other required inspections related to the residential repairs and complete construction projects.
-

I have greeted countless number of individuals requesting assistance with their building projects as well as zoning issues.

I have used my own vehicle to make these required inspections, due to the availability of the town vehicle. I have logged 3,304 miles on the odometer.

Respectfully submitted
Geoffrey L. Newton
Building Commissioner

Beals Memorial Library Winchendon, Massachusetts

The Beals Memorial Library continues to serve the Town as a resource for the informational, cultural, educational and recreational needs of its residents through its collection of books, DVDs, audio books, e-resources, streaming video, databases, magazines and newspapers, as well as through its programs, events and activities. Our membership in the C/W MARS resource sharing network and the Massachusetts Library System allows our patrons access to materials from hundreds of other libraries throughout the state and around the country.

Our crowning achievement for 2018 occurred on October 20 when we celebrated the long-awaited completion of our project to make the Library accessible to all the citizens of Winchendon. The renovation, which included a new entrance walkway, lobby, elevator, bathrooms and stairwell, opened the door for more diverse, inclusive programs and services that benefit the entire community.

Also in October, long-time Library Technician, Linda Bredberg, retired after 29 years of service to the Library and the Town. She will be sorely missed. In November, the Library Trustees hired Winchendon native Kayla Charlonne to replace her.

Highlights for 2018:

January of 2018 kicked off with an Indoor Yard Sale that raised over \$1,500 toward the \$10,000 needed to restore our beautiful 104 year-old circulation desk. In February the Library hosted a talk on the history of baseball in Boston, and a presentation by psychic Lucky Belcamino. The Springfield Museum brought Star Lab, a portable planetarium that offered families a highly realistic view of the night sky. In April, Animal Adventures returned to wow the kids with their exotic animals, and children from Memorial School and Toy Town toured the library and received a free book to take home.

June saw a program on container gardening for kids, and the Stupendous Mr. Magic Head kicked off the Summer Reading Club. In July we held workshops in Jewelry Making, Rocket Building and Science. We also hosted a very successful Daddy-Daughter Dance. The month ended with an engaging performance by Toe Jam Puppet Band. In August we hosted a talk on the Stone Walls of New England, and screened a well-attended outdoor movie on the Library lawn.

September brought the Winchendon School to the Library for weekly Theater/Improve Workshops for kids, and we hosted an Open Mic Night for Teens. October saw a performance by Exploded View Poetry & Art Ensemble, and a Kid's Halloween Party. In November we hosted an Escape Room, a genealogy workshop, a talk on the book, "The Handmaid's Tale", a presentation on the on Wildlife of the Quabbin, and an exhibition of Millers River paintings by Tom Kellner. The month also marked the awarding of the first Beals Prize for Poetry, won by Susan Middleton. In December Santa's wife dropped by for Story Time with Mrs. Claus, and we teamed up with the Millers River Watershed Council for an exhibit of the winning photos from their annual photography contest.

On-going Library programs included Toddler Time, All Ages Story Time & Craft, Adult Crafts, Crafts for Home Schoolers, Lego Club, Adult Book Discussion Group, monthly

movies for adults, teens and kids, and Doc & Talk, our monthly documentary film and discussion series. Thanks also to the Friends of the Library and the Winchendon Cultural Council for supporting these programs.

Circulation for 2018 totaled 30,118 items. The library circulated 13,561 books, 14,330 DVDs and 1,492 audio books. Beals patrons received 5,896 items through interlibrary loan and other libraries were loaned 5,492 items from our collection. In 2018 the library had 4,160 registered patrons and held 22,319 items in its physical collection. Also in 2018, the Library re-qualified for a total of \$17,513.49 in State Aid for Public Libraries from the Massachusetts Board of Library Commissioners.

All library programs, services and activities are free to the public. To find out about any of them, go to our website at www.bealslibrary.org or “like” and “follow” us on Facebook.

The Library continued to provide computers and internet access, as well as Wi Fi to patrons with laptops or other devices. One-on-one computer instruction was also offered on an appointment basis. Fax service, printing and document scanning were also available. These fee-based services helped to defray the cost of maintaining the equipment.

Free museum passes or coupons for discounts on museum admission offered to patrons in 2018 included the New England Aquarium, Boston Museum of Fine Arts, Worcester Ecotarium, and the Eric Carle Museum of Picture Book Art. The Library also provided a MassParks Pass and a Trustees Go Pass. These passes were supported by the Winchendon Cultural Council and the Friends of the Library. The library also has a high-powered, professional telescope available for any library card holder to borrow.

The Friends of the Beals Memorial Library continued to offer the on-going Book Sale in the basement of the building. With the proceeds, they cheerfully supported all the programs that the library provided for the residents of Winchendon. Call or drop by the library to find out how you can become a member of this fun and active group of library lovers as they plan future library events and programs.

We would like to thank our faithful volunteers, Esther Grimes, Suzanne Rader and Meghan Thayer, who helped make the Library run a little smoother.

We also wish to thank our Library Director, Manuel King and his staff, Melissa Thayer, Patti Stanko, Alexis Chanthachack and Kayla Charlonne as well as our custodian, Keith Bussiere. These are the dedicated people who provide the excellent customer service you’ve come to expect as patrons of the Beals Memorial Library. We are proud of all they do to serve the people of Winchendon within an extremely limited budget.

Respectfully submitted,

The Board of Library Trustees

Ron Muse, Chair (2019)
Cindy Darcy, Vice Chair (2019)
Suzanne Rader, Clerk (2021)
Jane LaPointe (2020)
Richard Ward (2020)
Robert Courtemanche (2021)

Montachusett Regional Vocational Technical Institute 2018 Annual Report

Schools across North Central Massachusetts are filled with eager students, talented educators and supportive administrators, all working together toward common goals: student achievement and academic excellence. While students and teachers at Monty Tech work together toward these goals daily, they also strive to achieve vocational-technical proficiency, assuring our graduates have a choice when they graduate: to pursue college or a career or both. As college costs continue to rise, and the need for qualified tradespeople is expanding across our region, having this choice is becoming increasingly important. Preparing our students to make this choice is a privilege, and so we remain committed to providing the best possible educational programs for our students.

Monty Tech academic programs are effectively serving students at all levels, as indicated on the most recent MCAS scores: 95% of students earned Advanced or Proficient scores in ELA, 85% earned Advanced or Proficient scores in mathematics, and 82% earned Advanced or Proficient scores in Biology. Student performance on this exam met or exceeded state-determined targets in every subgroup. Teachers continue to refine curriculum, incorporate new instructional strategies, and challenge every student to reach new levels, and we couldn't be prouder of the results.

School leaders also closely monitor each of the school's 21 vocational programs, to ensure they align with current industry standards, and that they continue to prepare students for entry-level careers in their chosen field. Whether it means purchasing new equipment, incorporating new certifications or credentials into the curriculum, or seeking new educational partners, vocational instructors and school leaders work collaboratively to ensure vocational programs at Monty Tech are among the most comprehensive, current, and innovative programs across the Commonwealth.

The 2017-2018 school year was marked by countless reasons to celebrate our students and staff, who consistently demonstrate vocational excellence and innovation.

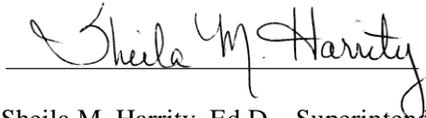
Students and instructors in our Carpentry, Electrical, Plumbing, Masonry, HVAC and Property Maintenance, and Cabinetmaking trades completed a two-year long project – a 7,500 sq. ft. building, now home to the school's newest vocational program, Veterinary Science. This project was funded entirely by private sector donations, gifts, local, state and federal grants, and in-kind support in the form of donated materials and labor, and deep discounts on building materials and supplies. School officials raised an unprecedented \$2.6M to support the establishment of the Monty Tech Veterinary Science program - a tremendous accomplishment that reflects the support our community continues to provide our students, faculty and staff.

The Monty Tech Veterinary Clinic is not the only new and exciting opportunity available to our students. The school was recently awarded a \$500,000 Skills Capital Grant, to improve the Engineering Technology, Electrical, and CAD/Drafting & Design programs. This generous grant has allowed instructors to create two innovative learning spaces, intended to replicate working and learning environments maintained by industry leaders in

advanced manufacturing and automation. Using this new equipment, students will prepare to become manufacturing technicians, robotics technicians, automation technicians, mold makers, and CNC machinists at local corporations, filling the existing skills gap across these industries.

While students and instructors across the school continue to demonstrate creativity, innovation, and leadership, school leaders continue to keep an eye on emerging trends in vocational education. As we prepare these talented students to make important life choices, we are reminded that in the end, the choice is theirs to make: college or career or both. It is our job to support their aspirations and to educate and train them to achieve at the highest possible level. On behalf of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible, I am delighted to present the District's 2017-2018 annual report to you, providing a snapshot of the wonderful experiences happening on a day-to-day basis here at MontyTech.

Respectfully submitted,



Sheila M. Harrity, Ed.D., Superintendent-Director

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Our District

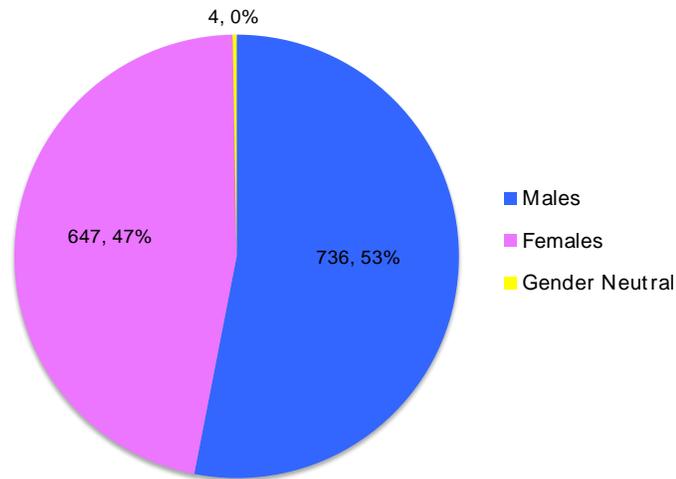
Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Lunenburg
Ashby	Petersham
Athol	Phillipston
Barre	Princeton
Fitchburg	Royalston
Gardner	Sterling
Harvard	Templeton
Holden	Westminster
Hubbardston	Winchendon

Leadership

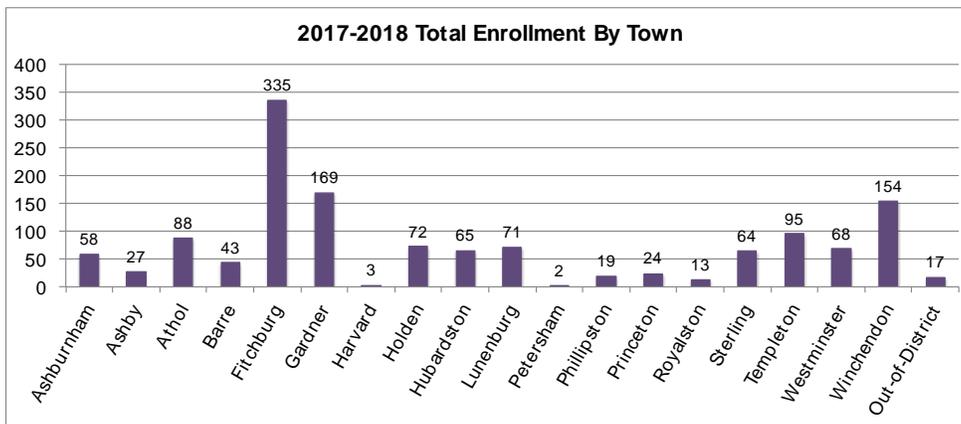
The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has transformed the school into one of the most sought- after high schools in North Central Massachusetts.

Sheila M. Harrity, Superintendent-Director
Tom Browne, Principal
Dayana Carlson, Assistant Principal
Tammy Crockett, Business Manager
Pamela Pothier, Director of Technology
Christina Favreau, Director of Academic Programs
Jim Hachey, Director of Vocational Programs
Michael Gormley, Director of Facilities
Katy Whitaker, Development Coordinator
Victoria Zarozinski, Director of Student Support Services



Enrollment

On June 1, 2017, student enrollment at Monty Tech included 1,387 students in grades nine through twelve, representing each of the district's eighteen sending communities. Each class of students is comprised of a relatively equal balance of male vs. female students, and each student attending Monty Tech has elected to do so, prepared to explore an interest in one of the school's twenty-one rigorous vocational-technical programs. While the school currently offers only five programs non-traditional for male students, and twelve programs non-traditional for female students, we are proud to have a student population that is well-balanced by gender and a variety of academic interests and achievements.



Throughout 2017-2018, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2017, approximately 700 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty vocational- technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members to further explore the facilities and speak with staff members.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2017-2018 school year, serving approximately 600 area students.

Class of 2018 Awards

Members of the Class of 2018 were awarded approximately \$97,000 in scholarships. The Monty Tech Foundation generously provided \$37,250 in scholarships to graduating seniors, ranging in amounts of \$100 to \$2,600. The Foundation also awarded \$3,240 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 57% of the graduating class of 2018 reported plans to enroll at a 4-year college/university upon graduation. By earning college credits while still in high school, these students will save both time and money as they pursue advanced educational programs.

Financial Report

A great deal of effort was put forth by the School Committee, administration, and staff to develop a cost-effective budget for the fiscal year 2017-2018. The final fiscal year 2017-2018 Educational Plan totaled \$26,895,680, which represents a 2.0% increase over the 2016-2017 Educational Plan. The District's FY17 budget exceeds the minimum spending required by Massachusetts General Law Chapter 70 by only \$41,379 or .2%.

The District was audited in November 2018 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA, and received a very good report.

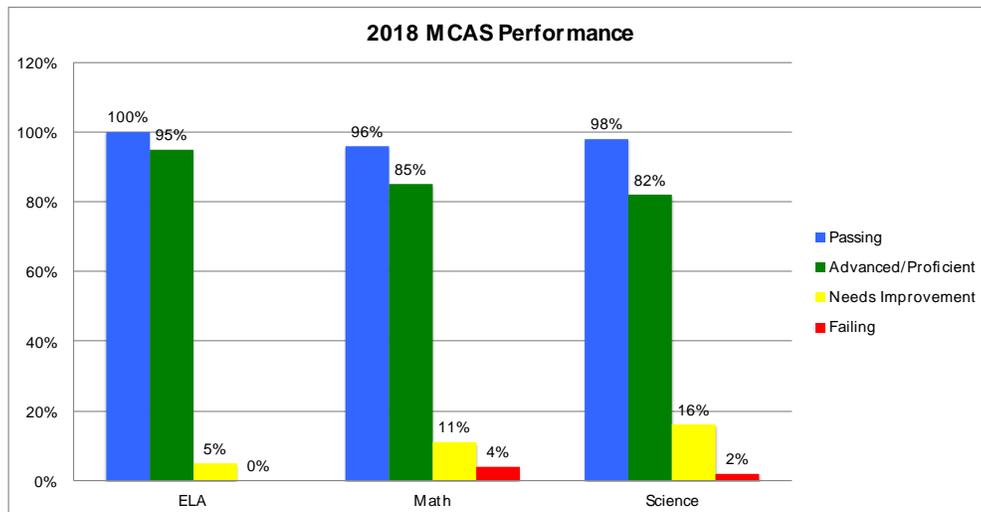
Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds help provide many educational and social services to the student population. For fiscal year 2018, state and federal grant sources provided the school with \$991,611. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Marine Corp Junior Reserve Officer Training. The District also received more than \$508,000 in competitive grants, including a Skills Capital Grant for \$495,000 to purchase equipment for the Electrical, Engineering and CAD/Drafting and Design programs, and a grant from the Community Foundation of North Central Massachusetts in the amount of \$13,919 to expand the school's continuing education program to include an Oil Burner Technician training program. Using these allocation and competitive funds, the school was able to purchase a variety of instructional technology, equipment, and supplies to enhance the learning experience across both academic and vocational programs.

Academic Achievement

In 2017-2018, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics and Biology. For Spring 2018, Monty Tech's passing rate on the English Language Arts was 100%, Mathematics 96%, Biology 98%.

Monty Tech is committed to providing students with rigorous STEM learning opportunities, and so in recent years, the curriculum has been expanded to include Advanced Placement Programs (two ELA courses, two mathematics courses, two science courses, and one computer science course) and teachers have participated in meaningful, high-quality professional development which will enable us to roll-out two Project Lead the Way biomedical courses in the 2018-2019 school year.



The school is in its 6th year of administering Advanced Placement exams, and students enrolled in AP courses continue to improve their performance. In 2017-2018, Monty Tech had forty-six students achieve qualifying scores, earning advanced standing and/or college credit. More than half of the students who tested in the following subjects received qualifying scores: AP Computer Science Principles (66%), AP Chemistry (53%), and AP BC Calculus (100%). In addition, the AP Chemistry program experienced the most growth in terms of qualifying score as their passing rate increased by 44.7% from 2017 to 2018.

Respectfully Submitted By:

Sheila M. Harrity, Ed.D., Superintendent-Director
December 21, 2018

Winchendon Recreation Commission 2018 Annual Report

During the year of 2018, the Winchendon Recreation Commission, formerly known as Winchendon Park and Recreation Committee, continued traditional events of years past. The first half of the year started out with the committee only consisting of three members and one student representative. Although we lost one adult member and our student representative in July, we had three new adult members join the Commission. Our Commission name and bylaw description was changed to better reflect what our Commission duties are to the Town. They were voted on and approved at the Annual Town Meeting on May 21, 2018.

On March 31st, the Spring Egg Hunt was our first event of the year. The event was relocated to G.A.R Park. Peter Cottontail greeted the children at the steps of old Murdock Senior Center for photos prior to the hunt. He then led the children across the street to find over 1000 candy filled eggs. The eggs are purchased through Sunny Bunny Easter Eggs which is a program that employs adults with disabilities.

The Summer Concert Series was held rain or shine in the gazebo at G.A.R. Park or inside at the Town Hall auditorium. These concerts are free to the community and were held every Friday evening beginning June 15th to July 27th. The seven concerts feature several local bands ranging in genres. The artists included were The Obsession Band, Throwback to the 60s, The Ashboys, The Terryfics, Midnight Sharp, Franklin County Sweethearts and Keith Linden Project. The Winchendon Recreation Commission would like to express our gratitude to all the bands that provided us with a musical walk down memory lane.



Shortly after our concert series ended, we began planning for our pumpkin painting booth at the annual Fall Festival held downtown on Central Street. The hay bales for seating at the table were graciously donated to us by Andy Brooks, which the children were able to sit on while painting their pumpkins at the table. The 150 pumpkins were purchased through Smith's Country Cheese. Any unclaimed pumpkins at the end of the event were placed on display at the front steps of the Winchendon Town Hall.

The last event of the year was our annual Tree Lighting, on December 8th. In partnership with the Winchendon Public Schools, we were able to provide two separate tree lightings: a Murdock school pride tree at Legion Park and the town tree at G.A.R. Park. We are grateful for the generosity of Brooks Automotive and Murdock Farms, who operated a hayride which brought children and families to our town tree in G.A.R. Park. There, hot chocolate was served, the girl scouts helped with pictures with Santa and handing out goodie bags. Carols were sung by the Murdock Cheerleaders that led up to the lighting of our tree.



The Winchendon Recreation Commission would like to thank the Town of Winchendon as well as all of those who came and supported our events. We look forward to providing these fun events in the upcoming year. The Winchendon Recreation Commission is still in of one adult member and two student members (one middle school and one high school). If you're interested, please send your letter of interest to the Town Hall, c/o Board of Selectmen at 109 Front Street, Winchendon, MA 01475.

Department of Planning and Development 2018 Report

The Department of Planning and Development serves as the Town's planning, community and economic development and Community Development Block Grant (CDBG) management office. The Department provides staff support to the Community and Economic Development Steering Committee now known as the Toy Town Community Partnership, Zoning Board of Appeals, Planning Board, Winchendon Redevelopment Authority, and the Master Plan Committee. Annual reports of the Zoning Board of Appeals, Planning Board, and Redevelopment Authority appear separately.

Staffing: Ms. Nicole Roberts serves as a fulltime Planning/Land Use Clerk. In this position, Ms. Roberts unifies development procedures by serving both the Planning and Land Use departments. Ms. Chantell Fleck served in the position of Planning Agent at 19 hours per week working directly with the Chair of the Planning Board. Ms. Fleck left the employment of the town at the end of 2018 leaving the position vacant. The Planning and Development Department remains staffed with one full time, Director of Planning and Development and two part time staff employees.

The Department of Planning and Development oversees the preparation and administration of the Community Development Block Grants (CDBG) with staff from Breezeway Farm Consulting, Inc., facilitates the preparation and update of various municipal planning documents, coordinates project design review, and administers various Municipal development activities. The Department serves as the applicant's first point of contact for development activities. In addition, the Department works closely with regional planning commissions (RPC) as well as with local Commerce related agencies in all areas of Community and Economic Development.

Community & Economic Development:

CDBG: On July 1, 2018 Breezeway Farm Consulting, Inc. assumed all CDBG grant administration duties and successfully oversaw the reconstruction of Chestnut St. and proceeded with the remaining housing rehabilitation projects for both the FY16 & FY17 CDBG grants.

MDI: Wayfinding and Branding – The town was the recipient of a Massachusetts Downtown Initiative (MDI) grant through the Department of Housing and Community Development. The grant funds the effort to devise a wayfinding and signage plan for the town. Members comprised of townspeople from various groups and organizations along with town staff worked with Mark Favermann of Favermann Designs, Boston MA on creating updated signage and a plan for where directional and identifying signs will be located. Work will continue on this project through the spring of 2019.



GREEN COMMUNITIES: In July of 2018 the Town was awarded a \$250,000.00 grant from the Green Communities Competitive Grant program. As a result of the award the energy efficient projects to be completed include; Murdock School, LED lighting on the exterior, weatherization, and BAS expansion project. Memorial & Toy Town Elementary, interior lighting and at the Beal's Memorial Library,

weatherization. These projects will realize an approximate .04% reduction in the town's annual energy use resulting in approximately \$52,000 projected energy cost savings.

MASS DOT: The Department continues to work in conjunction with the Department of Public Works towards the reconstruction of Central Street. As a result the project remains on the Massachusetts Transportation Improvement Program, TIP. The project cost has risen and once scheduled for 2020 has now been moved into the 2021 construction season.

FALLFEST: Town Staff, along with numerous other volunteers and members of the Winchendon Business Group, organized Fallfest 2018. The event was held on Central Street. Over 200 vendors participated and the event was attended by thousands of people. The goal for the event moving forward is to include more Winchendon businesses and organizations and consider expanding the event to later in the day. Fallfest 2019 is already a highly anticipated event!



Photo: D. Durling

SMALL BUSINESS SATURDAY: In November the Planning and Development office sponsored a Small Business Saturday “Think Big – Shop Small” Business Map. The map showed businesses around town participating in the national Small Business Saturday movement and was made available at participating businesses, on the town web site and social media. The intent is to expand on this effort in the coming years.

Additional Efforts:

Long Range Planning: The Department of Planning and Development continues to strive to make the process for development in town more efficient, revitalize the downtown area and improve the quality of life for all of the town's citizens. The Department continues its effort to update the Master Plan and appreciates the patience of the community in the length it has taken to complete this most important task.

Looking Ahead: The Department of Planning and Development remains committed to playing an important role in the vitality of Winchendon. Our success is only possible with the support of Town Manager, Keith Hickey, The Board of Selectmen, other town departments, and the numerous townspeople who remain engaged in the process. We offer our sincerest thanks and appreciation and look forward to working with you in 2019.

“Planning is bringing the future into the present so that you can do something about it now.”
Alan Lakein

Respectfully,
Tracy Murphy, Director of Planning and Development

Report of the Planning Board for 2018

2018 was a quiet year for the Planning Board as far as new subdivisions were concerned but we were kept very busy in the first quarter with crafting the Retail Marijuana Bylaws for Winchendon and all year long with solar projects, six solar farms were approved this year and that trend should continue well into 2019.

MEMBERSHIP: The year started with Guy C. Corbosiero as Chairman, Cailte Kelley as Vice-Chair and members James McCrohon, Robert O'Keefe, Arthur Amenta and Burton E. Gould Jr. With some shuffling and resignations the Board ended the year comprising of Guy Corbosiero, Burton E Gould Jr. Art Armenta, new addition Scott Robillard and Robert O'Keefe as Alternate, short one regular member.

The Board was well served in 2018 by Planning Agent Chantell Fleck and Director of Development/Planning, Tracy Murphy who wore all sorts of hats during the year including recording secretary when necessary. Mrs Fleck left the Planning Department at the end of 2018 to devote more time to family matters.

MEETINGS: The Board's regular schedule had them meeting twice a month, in 2018 they held eighteen (18) meetings during the year, six (6) meetings were omitted for lack of business or because of holidays. Most meetings were carried on cable TV, we appreciate this exposure as we want and the citizens of Winchendon need to know what we are doing as their representatives. This is especially true since we have frequently have no live audiences. Citizen participation is essential in making our Board, and all board's actions a mirror of the wants and needs of the community.

APPOINTMENTS: Guy Corbosiero continued on the Montachusett Regional Planning Commission and the Winchendon's Capital Planning Committee, Ms. Murphy was appointed as the Planning Board representative to the Montachusett Joint Transportation Committee.

TRAINING: Most of the board and staff members attended the spring training conference in Worcester which was conducted by the Citizen Planner Training Collaborative. The Board always urges members to take advantage of the various training opportunities available and all have at various times. The Board continued their membership in the American Planning Association so they could take advantage of the numerous training and educational benefits offered.

APPROVAL NOT REQUIRED PLANS: ANR plans are a process unique to the Massachusetts Subdivision Control Law. This year four (4) ANR plans were submitted and endorsed, same number of plans as endorsed last year.

SUBDIVISIONS: No new subdivision plans were submitted again this year. We saw some building activity in the existing subdivision Millers Run, while two others still have not

moved past the approval stage. There are also some older subdivisions, some going back a decade or more, that are incomplete.

ADULT USE OF MARIJUANA: The approval of Recreational marijuana by the voters of the commonwealth and also passing in the Town of Winchendon by just over 60% created new challenges to the Board. The Planning Board is charged with the coming up of the local regulations for determine time place and manner for the siting of retail and growing locations with input from the citizens of Winchendon. To that end the Planning Board held two public forums, conducted a survey of the citizens and held a Public Hearing on the proposed changes to the Zoning Bylaws adding Zoning Article 6.12 “Medical/Adult Use Marijuana Facilities and the Medical/Adult Use Marijuana Retail Overlay District” and related changes to the bylaws. The proposed Articles (22, 23, & 24) passed Town Meeting as presented.

LOOKING AHEAD: The Board tries to see the long range view when taking on a project. We feel the need to plan well into the future, not just short term, it is our wish to leave Winchendon a better place at the end of the day. Our purview is not limited to just land use and zoning issues, though those occupy the largest portion of our time.

In 2014, work began to update the Winchendon Master Plan. This work continued throughout 2018 with the Master Plan Committee and the Planner working with the Montachusett Regional Planning Commission to compile information. Much of this work is funded through the Local District Technical Assistance (DLTA) grant program. Work has been completed for all the chapters and now the job of coordinating the information and presenting it to the Planning Board and Town Meeting will be the final steps to make the plan reality.

The board is very appreciative of the support and assistance of Ms. Tracy Murphy, Director of Development; Chantell Fleck, Planning Director; Brianna Roberts Recording Secretary; Nicole Roberts Planning/: David Partridge, P.E. and Jean E. Cristy, P.E. from Tighe and Bond, engineering consultant for the Board; the Conservation Commission and the other town boards and officials that have assisted in the work of this Board.

Respectfully submitted,

Guy C. Corbosiero, Chairman

**THE WINCHENDON POLICE DEPARTMENT AND
REGIONAL COMMUNICATIONS CENTER
ANNUAL REPORT**

I, hereby, submit the Annual Report of the Winchendon Police Department for the year ending December 31, 2018:

David Walsh, Chief
Lt. Kevin Wolski
Sgt. Raymond Anair
Sgt. Gerald Gagne
Sgt. Daniel Wolski
Det. Alan Ross
SRO. Tracy Flagg

Executive Assistant

Marla Driscoll

Dispatchers

Robert Coulombe, Admin Dispatcher
Jaime Holden
Rebecca Wood
Jennifer Caisse
Richard Ward
Anna Tarantino

Ptl. Derek Blair
Ptl. Richard Oinonen
Ptl. James Wironen K-9 Handler
Ptl. Brennan Jacoby
Ptl. Caleb Similia
Ptl. Joseph Champney III
Ptl. James Maynard

Reserve Officers

Ptl. Paul Betourney
Ptl. Thomas Perry Jr.

Per Diem Dispatchers

Marla Driscoll
Alec Bissonette
Melissa Vaine
Maureen Ward
Taryn Swan
Brandon Lucier
Monica Kleber

WINCHENDON DETAILED CRIME REPORT 2018

Rape/Sexual Assault	26
Aggravated Assault	29
Simple Assault	125
Intimidation	46
Kidnapping/Abduction	1
Arson	1
Burglary/Breaking and Entering	20
Shoplifting	5
Larceny from Building	41
Larceny from Motor Vehicle	6
All Other Larceny	67
Motor Vehicle Theft	18
Counterfeiting/Forgery	6
False Pretenses/Swindle	18
Fraud Credit Card/Automatic Teller	1
Impersonation	11
Stolen Property Offenses	1
Destruction/Damage/Vandalism	90
Drug/Narcotics Violations	21
Pornography/Obscene Material	7
Assisting/Promoting Prostitution	1
Weapon Law Violations	10
Bad Check	4
Disorderly Conduct	11
Drunkenness	25
Driving Under the Influence	19
Family Non Violent Offenses	1
Liquor Law Violations	8
Trespass of Real Property	17
All Other Offenses (Except Traffic)	297

ACCIDENTS FOR YEAR 2018

Fatal Injury	4
Non-fatal injury-Incapacitating	3
Non-fatal injury-non-incapacitating	33
Non-fatal injury-possible	23
No Injury	435
Total Accidents Reports Processed	276

VEHICLE CITATIONS ISSUED FOR YEAR 2018

Civil Charges	221
Criminal Complaints	145
Arrests (Traffic)	63
Warnings	242
Fine Total	\$ 22,290.00

PARKING CITATIONS ISSUED FOR YEAR 2018

Violation Issued	123
Fine Total	\$2,310.00

GRANTS FOR THE YEAR 2018

FY19E911 Support/Incentive Grant	\$135,000.00
FY19E911 Training Grant	25,000.00
Robinson –Broadhurst Guardian 300 Livescan Fingerprint	9,583.10
Robinson –Broadhurst FY17Grant Sally Port Building Project	167,000.00

FUNDS COLLECTED FOR YEAR 2018

License to Carry/FID Fee Town Share	\$ 6,500.00
Special Agency Administrative Fees	4,406.58

EMERGENCY DISPATCH CENTER

Answered Calls for Service	15,589
Total E9-1-1 Calls Answered	1,560

The Winchendon Police Department consists of fourteen full time officers and five reserve, or part time officers. The Police Department is responsible for public safety within the 42 square miles and 135 road miles that comprise the Town of Winchendon. The Winchendon Communication Center, located within the Winchendon Police Department, consists of four full time dispatchers, two permanent part time dispatchers and seven per diem dispatchers. The Winchendon Communication Center is responsible for dispatching Police, Fire and EMS for both the Town of Winchendon and the Town of Royalston.

September of 2018 marked the two year anniversary of the relocation of the Winchendon Police Department to our new home at 80 Central St. within the recently renovated former Winchendon District Court. We continue to provide both residents and business representatives with tours of the renovated historical building. The reviews and comments continue to be positive as are those of the officers, dispatchers and civilian employees who now enjoy a well-equipped, clean, spacious work environment.

We are now anticipating the beginning of phase two of our building project which will be the construction of a sally port (garage) to provide a more secure area for staff to handle and transport prisoners. This area will also provide for additional storage for road supplies, bulk evidence, Animal Control and building maintenance equipment. The project was approved at the Fall Town Meeting. Weather permitting construction will begin in late winter or early spring of 2019. The project is expected to be completed within six months. We are extremely grateful for the generous support received for this project from the Robinson Broadhurst Foundation. The completion of phase two will complete the project and provide for the Police and Emergency Dispatch needs of the Town of Winchendon for the foreseeable future; and will provide the department's officers and dispatchers with the updated facilities necessary to provide the level of police services the Town of Winchendon deserves. This past year the Police Department has addressed some of our staffing issues. Officer James Maynard graduated from the Reading Police Academy in the fall of 2018 and is presently assigned to an evening and overnight shift, he has filled an open full time vacancy. Additionally, a second officer is scheduled to attend the Reading Academy in March of 2019. This new hire is the first increase to the patrol force in more than ten years. Although this position will have a positive effect on the department we continue to struggle with the demands of our call volume. We are often faced with the inability to provide timely responses to service calls due to the sheer volume of calls. We have also hired an additional part time dispatcher. It is our hope that with these new positions along with the hiring of additional reserve officers and per diem dispatchers that we will be able to improve our response times and provide a better service.

K-9 "Clyde" and his handler Officer James Wironen continue to be a very popular and successful team on the evening shift. In addition to their regular patrol responsibilities Clyde and Officer Wironen have done numerous demonstrations highlighting Clyde's skills in evidence recovery and suspect apprehension.

In 2018 K9 Clyde and Officer Wironen were deployed forty two (42) times on various missions including search and rescue of missing/endangered persons, suspect apprehension, handler protection and narcotic searches resulting in the seizure of crack cocaine and heroin; evidence recovery missions included the locating of a firearm and another involving the locating of several knives, both of these incidents resulted in arrests. Additional highlights from this past year include: the successful track of an individual wanted for numerous warrants who had fled from officers into a wooded area and then into a large warehouse. After announcements that K9 Clyde would be deployed and without response from the suspect, K9 Clyde was deployed and quickly located the suspect. The suspect immediately surrendered and was taken into custody while K9 Clyde provided

cover for the arresting officers. K9 Clyde continues to be utilized frequently by the North Worcester County Drug Task Force for narcotic investigations including those involving motor vehicle stops and search warrants.



K9 Clyde continues to train regularly with the Massachusetts State Police K9 Unit and successfully passed his annual certification for narcotics and patrol duties. Clyde also trains regularly with the Northeast Houndsmen which this year included a four day training and tracking seminar that focused on tracking and trailing through real-life scenarios in multiple

environments. Additional training this year included a three day training with former Navy Seal Joshua Morton of K9 Tactical of Iowa. The focus of this training was high risk searches and tracking violent fugitives.

Funding for the K9 Clyde program through the Stanton Foundation First Dog Program is now exhausted. All expenses related to Clyde his training and required equipment is now completely funded through donations raised throughout the year, including a yearly mailer and K9 Clyde t-shirts sales. Both of these fundraisers were very well received.

The Police Department continues to evolve and respond to ever changing community concerns through various initiatives and programs. This past year the Police Department continued to provide education and outreach for the community's elderly population, offering training and education programs on fraud and safety. The response to the RAD (rape aggression defense) program for women was very positive. We held two multi week training courses that were well attended. Additional courses are planned for the summer and fall of 2019. We will continue to address the ongoing opioid abuse epidemic through support of programs related to education, prevention and rehabilitation. The continued goal of the department is to promote a positive relationship with the community through community engagement; this would include establishing a collective vision for the betterment of the community through collaboration efforts and positive change.

Respectfully submitted, David P. Walsh, Chief of Police

ANNUAL REPORT 2018
PUBLIC WORKS DIRECTOR
ALBERT C. GALLANT
EXECUTIVE ASSISTANT
Wendy Stevens Former, Current Carlene Breen
Shelley Berry Clerk

HIGHWAY DEPARTMENT
Working Foreman Paul Hachey and Tim Prue, former Randy Paul
Highway Department Operators
Maurice LeBlanc, Philip Tousignant,

The Town's Highway Department maintains more than 130 miles of primary and secondary roadways. The majority of these roadways are paved while there are several miles of dirt/unpaved roadways. The equipment utilized for maintaining these roads is comprised of 11 pieces: Two front-end loaders, 1 backhoe, four truck/sander combinations, 2 one-ton dump trucks, 1 one ton pickup truck and 1 grader. During snow storms we also may use two pieces of Water dept., one piece of Waste Water and one piece Transfer Station equipment, if needed.

The Highway Department has two working foreman and three truck/equipment operators for plowing and sanding. In addition, the Cemetery Department foreman and operator, the Transfer Station foreman and operator, Fleet Maintenance personnel (Chief Mechanic and Assistant Mechanic), Water system operators, and Wastewater treatment plant operators supplement plowing, sanding, and snow removal operations as needed.

During the course of the year, the Highway Department grades all public gravel roads several times, painted all crosswalks, repaired and installed new regulatory and street signs throughout town, swept streets and sidewalks, patched potholes, cleaned 900 catch basins and drop inlets, cut and chipped brush from town roads, removed numerous large dead or dying hazardous trees, and repaired or replaced culverts and storm drains throughout town. In addition, DPW personnel plowed and sanded all town-owned roadways and removed snow from the downtown area as necessary. We also plow and sand the bike path. A total of approximately 1301 tons of salt and 4092 tons of sand were utilized to treat roadways during the 18 winter season. Overall, the winter season was characterized by average snow fall with numerous storm events that resulted in frequent icing conditions on roadways that required treatment. There was not any significant or widespread tree and/or property damage with any of the winter storms as has occurred in the past year. This year we acquired a bucket truck so we can cut are trees, also hired a certified arborist to work out of it. Along with that we also have a certified tree warden.

There were 6 major roadway projects completed in 2018 they were 3 completely rebuild and 3 were overlays they were Summer Street. Thanks to a grant from Robinson Broadhurst Foundation, West, Vine, Cedar, Foristall, and Robbins Rd. (The Town of Winchendon typically receives approximately \$450,000 in Chapter 90 funding) prior to the roads being overlaid, the water gates and sewer manholes were rebuilt. In addition, trees and brush were trimmed back and larger hazardous trees were also removed. Also the state paved a section of Rt. 202 and a section of Rt. 12. They also replaced a bridge over the Tarbell Brook on Royalston Road North. The total of investment on the State's part in 2018 is about 4.5 million. Thank you.

The work that has been completed from summer through the fall of 2018 included cutting back trees and brush alongside the roadway, and removal of excess soils at the road edge. We also had crack sealing done in town for the roads that are on the edge of saving. This should give these roads two or three extra years.

The Winchendon DPW continued with its program of repairing/rebuilding catch basins and culverts in areas that have been chronically plagued with drainage issues. A number of catch basins or drop inlet structures were reconstructed and should provide many years of service while minimizing the maintenance issues that have been associated with them in the past.

In FY2018 the DPW continued the town-wide hazardous tree removal program which efforts were made to identify and remove trees along town roadways or on Town-owned land that posed a hazard to the public because they were dead, decaying, cracked/damaged, etc. Many of the trees were removed by DPW personnel with assistance by a private tree company only when absolutely necessary. In addition, small trees/brush was cut back on several roads in town to improve safety and visibility and reduce the possibility of roadways being blocked by branches/leaning trees during snow or ice storms.

The DPW had guard rails installed on High Street near the dam on the south side of that lake. We were also involved in the complete rebuilding of Chestnut St. through the CDBG .The grant paid for new water sewer and drainage line along with new sidewalks and pavement.

TRANSFER STATION

Foreman Mark Breau

This year the Transfer Station has been using Single Stream Recycling. The Transfer Station staff has worked very hard in the past year to improve the single stream program. All in all, it was a successful beginning to a new project. The BOS also voted to allow the residents of Templeton to come in to our transfer station .With this we hope to make more income to pay the rising cost of operating a transfer station .The new Forman there has been a great asset to the town .His fresh attitude is a plus .The only hiccup this year was China putting a stop to taking recyclables, driving up the cost from \$35.00 a ton to \$100 a ton.

WATER DEPARTMENT
Chief Operator Mark Frye
Senior Operator Matt Bardsley current, former Brian Croteau
Laborer Chad Kelly

The Water Department maintains Winchendon's 61 miles of water mains, water service connections, 336 fire hydrants, two water storage tanks, and 3 water booster/pump stations. Most water meters are now read utilizing a laptop computer. Personnel drive throughout the area of the town served by the public water supply system and as they are doing this, the laptop computer connects to the radio transmitter on each meter and downloads the readings. Collection of water meter readings now only takes a fraction of the time. Only approximately 50 meters are read manually. Upon collecting all the readings, the recorded data (water meter readings/usage) is downloaded from the laptop computer to the Town's municipal accounting/billing software program. It is then analyzed and reviewed before being used to generate the bills for Winchendon's water/sewer customers. In 2018 we had 2088 water and 1327 sewer customers. Also DOR mandated that we bill quarterly, effective August 2016.

Water Department and Public Works Department personnel responded to a total of 6 water main breaks over the course of 2018. Water main breaks are primarily the result of aging water mains that Winchendon and most other cities/towns are facing across the country. DPW employees assisted on each water main break to facilitate the repair and return water service as quickly as possible. Upon the repair of each break, impacted water mains were thoroughly flushed and returned to service. Roadways damaged and/or excavated during the repair of each water main break were patched and restored to the fullest extent possible by DPW employees. Water main breaks occurred at the following locations in 2018:

30 Brown St. 6" main 1/19/18
Brown St. and Hyde 6 "main 4/3/18
Hall St. 6"main 10/28/18
64 main St. 6" line
River St. 8" main 11/1/18
Lake Rd. Ashburnham 6"main 11/25/18

Water Department personnel also responded to a number of water service line and fire sprinkler system leaks/breaks (serving individual buildings/houses) over the course of 18 in these situations; water was shut off at the street so that the respective property owner could have repairs completed by us or a contractor or plumber, depending upon the location of the leak was Here are the leaks:

Broadview Broken Sprinkler line 1/6/18
50 Franklin St. Hydrant hit by car 1/13/18
Vet center 2"service line 1/14/150 Murdock Ave 1"service line 1/14/18
Pearl St.3/4 "service line 2/13/18
11 Gardner Rd. 4/23/18

278 West St ¾ “service line 5/5/18
Chestnut St.1” service line 7/6/18
Calvary Cemetery 3/4/ service line 9/5/18
9-11 Branch St. Service line 10/18/18
Summer St./@ The Clark 1” line 11/23/18
13 Jackson Ave 1” service line 11/28/18

2018 we continued the flushing of all fire hydrants. At this point we have replaced or repaired all but 9 out of 36 found to be broken .This should be finished by spring of 2019. Markers were installed on fire hydrants to facilitate locating them during the winter months in the event of a fire, for removing snow around them, and for avoiding them during snow plowing operations. We are also replacing water meters as they fail in 2018.

All cross connection control and backflow prevention devices in town were inspected and tested in accordance with Massachusetts Department of Environmental Protection Cross Connection Control regulations. Owners of failed devices were required to make repairs and return the equipment to operable service in a timely manner to ensure that the Town’s water system was properly protected from contamination by back-siphonage.

Water Treatment Facilities

AWJWT

The Ashburnham/Winchendon Joint Water Treatment Plant on Lake Road in Ashburnham treats water from Upper Naukeag Lake for distribution to the Towns of Winchendon and Ashburnham. Veolia Water North America of Houston, TX is contracted by Winchendon/Ashburnham to operate, maintain, and repair the water treatment plant and is required to do so in accordance with the Federal Safe Drinking Water Act and Massachusetts Drinking Water Regulations. The costs of operating and maintaining the treatment plant are divided between Winchendon and Ashburnham based on the quantity of water delivered to each town. During 2018 a total of 229,560,094 (million gallons) of water was treated and pumped to Winchendon, for an average of 628,931,764 gallons per day. The Town’s current registered withdrawal permit for Upper Naukeag Lake is 0.67 MGD (670,000 gallons per day).

Water Quality Testing

The Water Department collects 9 drinking water samples each month at predetermined locations throughout the distribution system for microbiological testing. These samples are analyzed by a state-certified laboratory and the results reported to the Massachusetts Department of Environmental Protection (MA DEP). The Town also samples the drinking water for asbestos, disinfection-byproducts (DBPs), volatile organic compounds (VOC’s), inorganic compounds (IOC’s), nitrates, nitrites, radionuclides, and synthetic organic compounds (SOC’s). The sampling schedule and locations are approved by MA DEP.

Lead and Copper

Winchendon's testing requirements for lead and copper have been reduced by MA DEP from 20 samples once a year to 20 samples every (3) three years due to the fact that samples were below the 90th percentile for several consecutive monitoring periods. In accordance with the sampling plan approved by MA DEP, sampling/testing for lead and copper were collected/analyzed in 2016. The report found us to be in compliance on both lead and copper. The drinking water is tested for lead and copper in order to evaluate the effectiveness of the corrosion control program employed at the Ashburnham/Winchendon Joint Water Authority Treatment Plant. The next lead and copper testing will be done in September of 2019.

Water Quality Testing Results and Violations

The results for all sampling completed met MA Drinking Water Regulations throughout 2018 (no violations occurred). Analytical results are posted at the Town Hall, 109 Front Street, Winchendon, MA 01475 and copies are also available from the DPW office at Town Hall.

SEWER/WATER DEPARTMENT

As noted in the Water Department section of this report, in 2013 the Town of Winchendon transitioned back to a Water/Sewer Department staffed by town employees after several years of having a private contractor operate and maintain the town's water distribution and wastewater collection systems. The town's sewer collection system consists of all sewer interceptors and collection mains, manholes, and two lift/pump stations. The two sewer lift/pump stations, located on Spring Street and Spring Place, are inspected on a daily basis, including weekends and holidays. Water Department personnel are also responsible for clearing the occasional blockages that occur in sewer collection mains, typically utilizing a high-pressure water jet flushing machine. As preventative maintenance, sewer manholes and collection mains are also inspected, utilizing remote video equipment when necessary, and maintenance completed as needed, including cleaning of partially-blocked sewer lines before back-ups occur. More comprehensive rehabilitation work is completed on sewer collection mains and manholes when problems arise or are identified during preventative maintenance inspections.

10 backups of sewer mains occurred in 2018 which was down from 16 the previous year

Brown St. /frozen line 1/2/18

22 west /frozen line 1/11/18

Plugged drain spruce 2/5/18

West St. 2/12/18

Woodlawn 4/4/18

Woodlawn 4/5/18

66-72 Elmwood 4/11/18

Western 4/24/18

Spruce St. 4/25/18

Summer St. 8/24/18

All sewer backups were cleared by water Department personnel by jetting/flushing/rodding the blockages. Typically, these blockages are the result of grease buildup in the sewer collection system. Those backups that resulted in a release of sewage to the environment are documented in detailed reports submitted to the Massachusetts Department of Environmental Protection and United States Environmental Protection Agency.

Sump Pumps and other Illegal Discharges

Over the course of 2018 it has been observed that flows to the wastewater treatment plant have increased this year significantly. The fact that water usage in town, as indicated by flows from the water treatment plant in Ashburnham, have generally been in a downward trend over the last year. In past years, Sewer/Water Department personnel have made efforts to identify sump pumps in homes/businesses that were illegally connected to the sanitary sewer system. Owners were required to disconnect these sump pumps and find an alternate means of disposing of the discharge from the sump pumps. Discharges from sump pumps to the sewer system are not permitted as they generate additional flows that must be treated at the wastewater treatment plant. These additional flows impact the operation of the plant and increasing electrical, chemical, and sludge disposal costs, resulting in higher sewer rates for all users. This year we were mandated by DEP to have flow test done in the sewer system. The test indicated that there are 4 sections in town with very high flow during rain events. This year we have to hire a company to do smoke and camera test to find where all this water is coming from. To date we had to spend \$80,000.00, and in 2019 we will have to spend at least that much more.

CEMETERY & PARKS DEPARTMENT

Cemetery Foreman George LaBarge Equipment Operator Mike Breau

The Cemetery and Parks Department includes a Working Foreman and one Equipment Operator. These personnel are responsible for maintaining the bike path, Riverside, Old Centre, and New Boston Cemeteries, along with Legion Park, VFW Park, GAR Park, Old Centre Common, and Norcross Square. In addition, lawn areas at Old Murdock and Poland/Streeter School buildings are also mowed and trimmed regularly. In total, there are approximately 100 acres of cemeteries and parks that are maintained by the two employees of the Cemetery and Parks Department. During the summer months, when the budget allows, two temporary employees are hired to assist the Cemetery/Parks Department during the peak grass growing season.

Depending upon the season of the year, employees mowed, trimmed and maintained all grounds, picked up trash and litter, installed monument foundations and Veterans' markers, planted flowers, trimmed hedges and trees, removed fallen leaves and wood debris, dug, back-filled and restored burial plots, filled in sunken grave sites, and reseeded fall/winter burials along with damaged lawn

areas. Workers also continue to improve and expand the new section of Riverside Cemetery, which is located behind the Glen Café on Glenn Allen Street.

During 2018 repairing, up-righting, and straightening headstones in town-owned cemeteries was continued. A heavy-duty tripod lift courtesy of grant money obtained from the Robinson-Broadhurst Foundation by the Winchendon Historical Commission facilitated this work in areas not accessible by machinery. This tripod is a very useful piece of equipment for this type of work and will certainly be useful in the cemeteries for headstone rehabilitation in the coming years. Without it, this program could not have been initiated. Also in 2018, the Robinson- Broadhurst Foundation donated \$3,850.00 to improve the roads with granite pole and chains so we may properly close the cemetery during the off-season.

WASTEWATER TREATMENT PLANT
Chief Operator Richard Pezzolesi
Senior Operator Ryan Scoville
Equipment Operator Dave Letendre

The Town of Winchendon's Wastewater Treatment Plant (WWTP), located on River Street, and is operated by Town of Winchendon employees. The staff consists of one Chief Operator and one Senior Operator and one Equipment Operator.

An upgrade of the WWTP was completed in 2005, increasing the design flow rate from 0.5 million gallons per day (MGD) to 1.1 MGD. The upgraded plant, together with the replacement of the main sewer interceptor line from Lake Street to the WWTP on River Street, allowed the Town to gain the additional capacity necessary to allow new sewer connections for both business and residential customers and also improve the quality of the effluent discharged to Millers River for a number of years prior to the upgrade to the WWTP/sewer interceptor.

The WWTP processes the Town's raw sewage and treats it to standards required by the Town's NPDES (National Pollutant Discharge Elimination System) permit issued by the U.S. Environmental Protection Agency and Massachusetts Department of Environmental Protection we are now in the process of reviewing a new permit. In 2018, we hit a new high of 257.1 million gal which is a direct result of all the rain infiltration. The daily average is 704,383. A total of 189.39 million gallons of wastewater (an average of 531.990 gallons per day) of sewage was treated in 2017 (for comparison, 205.4 million gallons was treated in 2014 and 151.53 million gallons in 2013).

The sewage and wastes treated by the WWTP include both inorganic and organic solids. Inorganic solids do not break down or decompose in the system and are retained in the settled sludge or discharged in plant effluent. Inorganic solids retained in the system are collected in the various treatment units (primary and secondary clarifiers and aeration basins), then removed (pumped to a tanker

truck) for offsite disposal. The organic wastes break down and decompose and settle in the primary and secondary clarifiers. The aeration basins provide an environment for the breakdown of organic solids by bacteria. The decomposed organic solids contained in the aeration basin effluent (mixed liquor) are removed as settled sludge in the secondary clarifiers and disposed of off-site along with the inorganic solids. However, a portion of the settled solids is returned to the aeration basin for maintaining the bacteria population.

In addition to the physical unit operations, two chemicals are utilized in the treatment process. Poly-aluminum chloride (PAC) is used to enhance the separation of liquid and solid phases in the secondary clarifiers and sodium hydroxide is utilized for pH and alkalinity adjustment. Finally, secondary settling basin effluent is disinfected through the use of ultraviolet light prior to its discharge to the Millers River. Also, the town has allowed us to acquire a new sewer jet .The one we had was 12 years old and on its last leg, thank you.

FLEET MAINTENANCE
Chief Mechanic Patrick McCarthy
Mechanic Dave Courtenay

The DPW's Fleet Maintenance Department consists of a Chief Mechanic and an Assistant Mechanic. The Fleet Maintenance Department services and repairs all town-owned light/heavy motor equipment and vehicles, including those operated by: Public Works, Police, Fire/Ambulance, and Council on Aging, School Department, Town Hall, and Civil Defense. Detailed service records are maintained by the Chief Mechanic for all equipment and vehicles. The Fleet Maintenance Department has a fully equipped repair area at the town's public works garage on Glenallen Street. The Fleet Maintenance Department is also responsible for maintaining the town garage, which houses all DPW equipment, and generators at water pump and sewer lift stations.

Respectfully submitted,

Albert C. Gallant
Public Works Director
Town of Winchendon

Town of Winchendon			
Transfer Station Yearly Report			
From January 1st to December 31st 2018			
Material	Tons	Disposal Point	Disposal Method
Municipal Solid Waste	287.92	Monadnock Disposal, Jaffrey, NH	50% Landfill 50% Incinerated
Bulk & Construction Demo	277.26	Monadnock Disposal, Jaffrey, NH	80% Landfill 20% Incinerated
All Glass	53.12	Keene MRF DPW, Keene, NH	Crushed & Recycled
Aluminum Cans		Scrap-It, Marlborough, NH	Recycled Into New Cans
Tin Cans (bi-metallic)		Scrap-It, Marlborough, NH	Recycled Into New Cans
Single Stream Recycling	260.16	Monadnock Disposal to Auburn MRF	Sorted & Recycled
Light Steel & Iron	32.22	Scrap-It, Marlborough, NH	Recycled Steel
Non Ferrous Metals		Scrap-It, Marlborough, NH	Sorted and Recycled
Textiles (Used Clothes)	6.77	Planet-Aid, Holliston, MA	Sorted, Cleaned and Redistributed
Waste Oil	3.8	Say brooke Env. & Cyn Env, Stoughton, MA	Fuel Blending for Indust. Furnaces
CRT's Televisions, Monitors	12.64	Raw Material Rec Co, Gardner, MA	Disassembled and Recycled
Appliances w/ Freon	11.473	Raw Material Rec Co, Gardner, MA	Freon Recovered, Metal Recycled
Tires	7.17	Bob's Tire, Mattapoisett, MA	Shreaded and Recycled
Liquid Propane Tanks	.70	Mighty Flame, Rindge, NH	Tested, Recertified and Reused
Florescent Bulbs/Ballasts	0	Say brooke Env, Stoughton, MA	Mercury Recovered and Recycled
Lead Acid & Rechargeable Batteries	0	Say brooke Env., Stoughton, MA & Scrap-It, Marlborough, NH	Acid Recovered and Lead Recycled
Brush/Leaves		Composted On Site	Town Projects
Hazardous Liquids	1.6025	Say brooke Env., Stoughton, MA	Fuel Blending

Town of Winchendon		
Transfer Station Yearly Report		
From January 1st to December 31st 2018		
Total Recycled	385.86 Tons	Glass, Electronics, Metals, Textiles, Tires, Brush, Single Stream, etc.
MSW Disposed	287.92 Tons	Regular Household Trash
Total Processed Less C&D	673.78	Total Processed = Total Accepted 951.04 Tons less C&D 277.26 Tons = <u>673.78 Tons</u>
Transfer Station Recycling Rate		Total Recycled <u>385.86 Tons</u> / Total Processed 673.78 Tons = <u>58 % Recycling Rate</u>
		at the Transfer Station
C&D	277.26 Tons	
Recycled	385.86 Tons	
MSW	287.92 Tons	
Total Accepted 2018	951.04	Waste Oil <u>950</u> gallons (3.8 tons) Not Used For Recycling Rate
Days Open to Public 2018	154 Days	Submitted by Albert C. Gallant, DPW Director
Average Waste Per Day	3.67 Tons	Mark Breau, Transfer Station Foreman
Average Recycling Per Day	2.51 Tons	Report prepared by Carlene Breen, Executive Assistant

WINCHENDON PUBLIC SCHOOLS REPORT

Superintendent of Schools Office

175 Grove Street
Telephone: (978) 297-0031

Memorial School

32 Elmwood Road
Telephone: (978) 297-1305

Toy Town Elementary School

175 Grove Street
Telephone: (978) 297-2005

Murdock Middle School

Murdock High School

Murdock Academy for Success

3 Memorial Drive
Telephone: (978) 297-1256

WINCHENDON SCHOOL COMMITTEE

Greg Vine, Chair	Term Expires 2020
Dawn Fronte, Vice Chair	Term Expires 2019
Roann Demanche	Term Expires 2021
Felicia Nurmsen	Term Expires 2020
Lawrence Murphy	Term Expires 2020

DISTRICT ADMINISTRATION

Joan Landers	Superintendent of Schools
Richard Ikonen	Business Manager
Suzanne Michel	Director of Pupil Services
James Murphy	Director of Facilities
Bill Clinton	Director of Technology
Kris Provost	Director of Murdock Academy
Jenna Whitaker	Athletic Director
Thaddeus King	Murdock High School Principal
Megan Weeks	Murdock High School Assistant Principal
Jessica Vezina	Murdock Middle School Principal
Mary Alice Aker	Toy Town Elementary Principal
Michelle Atter	Memorial Elementary Principal

STUDENT ENROLLMENT INFORMATION

Breakdown of Pupil Enrollment (As of October 1, 2018)

Pre-Kindergarten	78
Kindergarten	102
Grades 1 – 2	201
Grades 3 – 5	263
Grades 6 – 8	282
Grades 9 - 12	339

Total Enrollment: 1265

**Resident students: Home Instruction 38

SCHOOL BUDGET 2018 – 2019

School Committee	\$39,250
Districtwide/Central Office	\$1,374,867
Special Education Department	\$1,709,961
Murdock High School	\$3,440,394
Murdock Middle School	\$1,886,214
Toy Town Elementary	\$2,350,257
Memorial School	\$3,012,456
<u>Food Services</u>	<u>\$614,660</u>

Total School Dept. Operating Budget: ***\$14,428,059***

Town Assessment Indirect Cost: ***\$3,233,390***

From Winchendon Public Schools

The staff and administration at Memorial Elementary School have focused on creating a safe and respectful learning environment for all students. They continue to incorporate various programs and initiatives to help support our students. These programs and activities are in place to enrich their lives and provided them with positive memories as they continue in their education.

A successful RTI (Responsive to Intervention) model continues to be implemented at Memorial Elementary School. The interventionists meet with teachers and administration to discuss data and students in need of small group instruction.

Positive Behavior Interventions and Supports (PBIS) has played a significant role in the social and emotional growth of the Memorial students. The school has fully implemented a TIER 1 system of behavior management within the school for all students as they enter

year 3 of PBIS. The TIER 1 team and the TIER 2 PBIS behavior team meet monthly before the start of school to review data and/or behavior concerns.

A second grade mentor program has been implemented where grade 2 students have earned the privilege of working with kindergarten and Pre K students during the school day. These students provide positive interactions and “special attention” to struggling Pre K and Kindergarten students. This initiative is now giving some of our second grade students a leadership role and a sense of responsibility as a mentor to a younger child.

The Toy Town Principal and Memorial Principal continue working very closely together to connect the two elementary schools for consistency and collaboration. The two principals are hoping to create a better line of communication among the staff and add consistency in ELA, Math and Science. During last year, Memorial and Toy Town Elementary are working on updating the School Improvement Plan (this is an elementary school improvement plan for both Memorial and TTE). The two schools are also working collaboratively on increasing the lines of communications around gaps in the current ELA and Math programs.

Over the past three years the Memorial Principal and the After School Program Coordinator have worked together to oversee the organization, hiring, and running of an after-school program for students at Memorial Elementary School. Over the last two years, they have run the program two days a week from 3:15-5:15 pm. Students attend a scheduled program taught by a certified teacher and then have a snack/homework/recess period.

Toy Town Elementary School is a beautiful student-oriented school community. They host many family events. The most significant event every year is the Welcome Back BBQ. They also host Toy Town Comes Alive, Mental Health Awareness Night, Family Fun Math Night, Spelling Bee, Read Across America, Author Night, etc. The school collaborates with the Senior Center through the Halloween Parade, classroom read-alouds, and the Bridges program. The students grow vegetables in the Teaching Garden for Kids program. The food produced in the garden is used in the school lunch program. The school participates in The United Way Youth Venture Program, which teaches students how to create a business plan and implement their endeavor. Toy Town also has a school store as an incentive for students to follow school-wide behavioral expectations. The students can earn Star cards for positive behavior to shop at the school store every week.

The staff at Toy Town Elementary loves to challenge students academically. Students participate in a school-wide multiplication challenge. They often have reading challenges in which students earn a school-wide event. Students participate in extra-curricular activities, including band, chorus, and various art challenges. They believe in educating the whole child, striving to support students and families in any way possible. It is working as a team that enables a child to learn best.

In the winter of 2016, Murdock Middle School was selected to participate in the Level 3 Turnaround Process developed by the Massachusetts Department of Elementary and Secondary Education. The process is designed to provide Level 3 schools with constructive information and feedback that will contribute to the school's efforts to engage in rapid improvement. During this process, the American Institute for Research conducted classroom observations, principal interview, and staff survey in April 2017. Using data received from this process, the School Improvement Team created a one-year Turnaround Plan that focused on the implementation of Personalized Learning.

During the 2017-2018 school year, grades 7 and 8 implemented a personalized learning model utilizing the Summit Learning program in all classes. The school also implemented an assessment system using Measures of Academic Progress to help track students' strengths, areas of need, and growth.

Murdock Middle School has created additional opportunities to increase students' interest and skills in STEM (Science, Technology, Engineering, and Math). During the school year, every student had the opportunity to participate in a STEM special in addition to computer and technology. Students in grade 6 learn the basics of coding. In 7th grade, students learn about web design and in 8th grade robotics. In 2017, Lieutenant Governor Karyn Polito visited MMS to witness the progress we have made in our technology classes.

Respectfully Submitted,

Superintendent's Office

Office of the Town Clerk

Town Clerk – Judy A. LaJoie
Assistant Town Clerk – Deb Skinner

- Oversees all aspects of elections, voter registration, absentee balloting, early voting, certifies nomination papers and initiative petitions. The office maintains the voter list, street, school, and jury listings
- Records all vital records and marriage licenses; and sends information to the state. The Clerk assists with genealogical research
- The office is responsible for recording & certifying all official actions of the Town; town meeting, elections, Planning & Zoning Board decisions; submitting bylaws and zoning amendments to the Attorney General for approval.
- The Clerk administers the oath of office to all elected and appointed board and committee members and provides them with the Open Meeting and Conflict of Interest laws.
- Further responsibilities include: posting meetings of all government bodies, the keeper of official minutes, dog licenses, business certificates and burial permits, and other licenses.
- The Town Clerk also responds to inquiries from the general public and provides knowledge and assistance to all.

2018 Annual Report – Toy Town Partnership

The Toy Town Partnership continued to meet in support of projects to improve and protect the quality of life and economic vitality in Winchendon.

Flag Poles

Winchendon is a designated Purple Heart Community and home to a Veteran's Cemetery. Partnership member Ken LaBrack continued to lead the work to purchase, install and maintain United States flags mounted on utility poles along major roadways in Winchendon. Many other individuals and organizations have donated money as well as labor to create an attractive display that honors our veterans and highlights the Town's support for them. The American Legion plays a large role in this effort. Each year some flags are damaged and need to be replaced. In the future flags will be removed prior to Veterans' Day due to excess damage from seasonal change.

North Central Pathway

Though the construction of the North Central Pathway has been complete for approximately 2 years and the trail is used extensively, there were a couple of additional projects completed in 2018. The largest project was the paving of the parking lot on Route 140 at the intersection of Old Gardner Rd. This parking lot was originally gravel, but thanks to left over construction money, the paving was completed. This paving significantly improves the look and function of that parking lot.

In the fall, the Grout family made a very generous donation to the town for a memorial park for their family. This park will be located on the bike trail parking lot site at Glenallen St. Construction is to start in the spring of 2019, with a lighted American flag and memorial. The parking lot of the trail will be expanded with a second mirror-image lot on the opposite side of the existing lot. This will allow for additional visitors to the Grout Memorial as well as accommodate the many users of the trail.

Members of the NCP committee urethaned some of the benches and fencing around the parking lot on the southern end of the bike trail near Whitney Pond. That section of trail was also trimmed and trees but back to facilitate bike riders on the trail. Additional work needs to be completed on all sections of the trail and we continue to hope that a "Friends of the Bike Trail" group can be started to take on these types of projects.

Future Changes

In late 2018 the Partnership embarked on an effort to combine forces with the Community and Economic Development Steering Committee. In early 2019 the new combined committee became the Toy Town Community Partnership. The Partnership is proud to have completed 25 years of community support for Winchendon.

Members Cynthia Boucher, Ken LaBrack, Joe Ladeau, Jane LaPointe, Elaine Mroz and Dave Romanowski.

2018 ANNUAL TOWN REPORT DEPARTMENT OF VETERANS' SERVICES

“A true leader has confidence to stand alone, the courage to make tough decisions, and the compassion to listen to the needs of others. He does not set out to be a leader, but becomes one by the equality of his actions and the integrity of his intent”. Douglas MacArthur

I really admire this quote from General MacArthur that beautifully depicts our women and men that have put on the uniform and served their country. While in service, all who have served are trained to become leaders in their own right. They respected our country, our flag, our way of living, and truly are the “real” heroes as American’s. After military service, my office is here to support these brave men and women. Upon return, some may need support with changing careers and help with getting into college and utilizing the new GI Bill. For some, their leadership skills are transferred into the civilian world with each veteran making their own personal mark on the world. For some, the ravages of war has taken its toll; thus, needing assistance through the Veteran’s Administration for a service connected disability or help through the Department of Veteran’s Services. Service is not only for those who just got out of the service. My office supports all previous war veterans, their families, and their spouses, with help again through either the Veteran’s Administration or the Department of Veteran’s Services. It is an honor and privilege to serve this community, “the town of Winchendon!”

This past December, I was filing some paperwork away and looked at all the names of people that I have had the privilege with working with over the past 14 years. After going through each drawer, it was hard to believe that over 50 veterans or their spouses have been called home to the good Lord! Each case was an individual story. Each case was so grateful for the help they received. Memory lane definitely brought some sadness as I approached the holiday season. Even with being overwhelmed with sorrow, I was thankful to be there during their time of need. God bless our veterans!

Scott J. Gauthier
Director/Agent

Winchendon Redevelopment Authority Annual Report 2018

The Winchendon Redevelopment Authority (WRA) was established in 2004 with a five-member board, four appointed by the Town Manager and one appointed by the State. Meetings are currently held monthly on the second Monday at 5:00 p.m. in the Town Hall fourth floor conference room with an open invitation for all of Winchendon's residents.

The board has all five positions seated and is comprised of: Chairman, and State Appointee, David Connor, Vice Chair, Leston Goodrich, Clerk, Kenneth LaBrack, Dennis Casavant and Michael Barbaro. As in past years, they have become progressively more active in community and economic development. The Authority continues their work focusing on bringing new business to Town with an emphasis being on jobs creation and increasing tax revenues.

The Authority currently holds \$690,400.00 in total assets. These assets are all in the form of property to be developed either residentially, commercially, industrially or recreationally. While this might sound like a lot, the value is determined by the assessment and not what they might sell for. Some of the properties cannot be developed due to their status such as the old landfill. However, the Authority is actively working with a local relator to market those parcels that are viable.

In addition, the Authority actively seeks out potential new commercial/industrial clients, communicating with them, attempting to sell the Town of Winchendon as their new home. In the Spring of 2018, the Authority signed an Intent to lease agreement for a medical marijuana cultivation facility at Hillview Business Park. As a result of a generous donation to the town of Winchendon by Rachael A. and Dr. Coral May Grout, the Authority is developing a park on the property at the corner of Glenallen and Spring St at the North Central Pathway parking area. The park will proudly serve as a Welcome to Winchendon gateway. In addition, the Authority sponsored the advertisement of the Fall Festival in the 2018 Johnny Appleseed Brochure reaching in excess of 35,000 people.

The Authority remains solidly committed to the Town of Winchendon and the successful development and redevelopment of its commercial, industrial, residential and recreational uses. They are constantly evaluating new ideas and putting plans together to boost Winchendon's community development.