



## **Report of the Town Manager**

### **October 15, 2018**

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#### **1. Financial Updates-**

- a. There are no financial updates this week.

#### **2. Personnel Updates-**

- a. Wastewater Plant Operator Dave Letendre retirement date effective November 1, 2018. He will be replaced by Todd Parsons start date on October 29, 2018.
- b. Carlene Breen was hired to fill the Public Works Executive Secretary position. Carlene begins on Monday, October 29<sup>th</sup>.

#### **3. Project Updates-**

- a. The solar array at 580 River Street has been energized. The Town will begin receiving PILOT payments during the second half of Fiscal 2019. Their first year payment is \$12,000 and increases 2.5% annually for twenty years.

#### **4. Miscellaneous Updates –**

- a. There was a question raised by the Board at the September 24<sup>th</sup> meeting regarding the use of credit cards. Credit cards are accepted when paying on the Town website for a personal property, real estate, and water/sewer or excise tax. Fees are included with the website transaction. Using a credit card for payment at the Town Offices is not allowed due to the fees charged by credit card companies.
- b. The Public Employee Committee met to review a proposal received from MIIA to provide employee and retiree health insurance. The rates offered by MIIA were consistent with the anticipated rates from the GIC. Some additional research is going to be completed over the next 30 days but I expect the Town to remain with the GIC for the next two years.
- c. Building Commissioner Geoff Newton is working with legal counsel to craft and deliver a dangerous building determination letter to the owner and property manager. Once served later this week the owner of the property will then have until noon the day after service to commence demolition. If the owner fails to commence demolition, the Town has the right to perform the demolition and lien the property for its costs. Legal counsel recommends the Town obtain an emergency court order before commencing demolition.