



Report of the Town Manager

December 17, 2018

1. Financial Updates-

- a. There are no financial updates this week.

2. Personnel Updates-

- a. Maurice “Red” Leblanc is retiring from the Public Works Department on December 21st.
- b. Part time Planner Chantel Fleck has resigned effective December 20th.
- c. Water Operator Chad Kelley has resigned effective December 26th.

3. Project Updates-

- a. The Town’s street light project consultant has completed their report on the estimated project savings now that the LED lighting has been installed. They expect the Town to save \$66,153 annually in electricity savings. There are approximately one dozen street lights remaining to be upgraded. That work will be completed by the Templeton Light and Water Company by the end of January.
- b. The Town will not be submitting a CDBG application this year. Staff was seeking to reconstruct Maynard Street along with replacing the existing water and sewer lines. Community Development staff attempted to obtain income verification from the residents of Maynard Street numerous times beginning in August. Surveys were mailed twice and staff went out in person several times in attempts to obtain all the information necessary. Ultimately not enough of the residents of Maynard Street completed the survey to be eligible to apply for the grant.
- c. A grant has been filed with MassDevelopment in the amount of \$200,000 for site remediation at 275 and 283 Lincoln Ave. Extension.
- d. The Fire Station Renovation Study Request of Qualifications will be advertised during the week of December 17th with a due date of January 31st. I would like to have a small committee established that would include a Selectman and Finance Committee member.

4. Miscellaneous Updates –

- a. The Wastewater Department received a \$9,650 grant from MIIA for the purchase of a surge and lightning protection device at the plant to eliminate the risk of damage from future lightning strikes and power surges. Wastewater equipment has been damaged in the past from lightning strikes.