



Report of the Town Manager

February 10, 2020

1. Financial Updates-

- a. FY21 Departmental budgets are due to me by February 14th.
- b. I received the rate increases for health and property/liability insurance for FY21. Health will increase 3.7% and property/liability 4.0%.

2. Personnel Updates-

- a. Taylor Tower has been hired to fill the open Administrative Assistant position in the Town Manager's office. Taylor is a Winchendon resident and will begin work on February 24th.

3. Project Updates-

- a. Responses to the sale of the Poland and Streeter Schools are due back on Monday, February 10th. I will update the Board on the responses at your meeting later that evening.

4. Miscellaneous Updates –

- a. The contract for tipping and hauling fees at the Transfer Station expired January 31st. Public Works received initial per ton prices from the current hauler that were significantly higher than what is being paid now. Public Works is doing its due diligence now to determine what other communities are paying and plans to have a conversation with the current hauler to see if they would be amenable to reducing their proposed increases. Based on the research and response from the current carrier, the Town will advertise an RFP for tipping and hauling at the Transfer Station.
- b. Due to the delay in placing the tax titled property on Summer Street up for bid to allow an environmental assessment to be completed through a grant, I am requesting the Selectmen consider sponsoring a warrant article authorizing the Board of Selectmen to sell the property. By doing so stipulations can be placed in the bid document to give preference on the redevelopment of the property.