



Report of the Town Manager

July 29, 2019

1. Financial Updates-

- a. Winchendon will be reimbursed from FEMA later this fiscal year in the amount of \$32,744 for costs incurred associated with a March 2019 winter storm.

2. Personnel Updates-

- a. Interviews for the Assistant Town Accountant position will be held on July 31st.

3. Project Updates-

- a. The Water Department has repaired 29 of the 36 out of service hydrants. The remainder will be repaired by the end of fall.
- b. KP Law is creating a report of current litigation and a brief description of what it is and the status. That report will be completed next week. Once I receive the report I will forward it to the Board.

4. Miscellaneous Updates –

- a. The Town received notification from Comcast that they would like to commence discussions on negotiating a successor agreement in the near future. In the past a committee was formed to negotiate with Comcast. The Board needs to decide whether to form a committee or allow the Town Manager to negotiate the contract. The normal process includes:
 1. The Town will conduct an ascertainment proceeding allowing residents the opportunity to identify future cable related needs and review Comcast's performance under the current agreement.
 2. Once Comcast presents a draft cable agreement the public is afforded "adequate notice and opportunity to comment on the renewal proposal and choose to renew the agreement or issue a preliminary denial, which triggers a further formal process."The current franchise agreement expires July 15, 2022.
- b. The Animal Control Officers have been completing farm inspections on nearly a weekly basis. The last four inspections were on June 25th, July 11th, 15th and 20th. As of July 20th there are 14 animals left at the farm.