



Report of the Town Manager

September 10, 2018

1. Financial Updates-

- a. The FY18 financial audit field work will begin on Monday, September 17th.

2. Personnel Updates-

- a. Timothy Prue has been hired as DPW Foreman.
- b. Wendy Stevens was hired as the Assistant Town Accountant. Wendy was the DPW Executive Assistant. An advertisement will be placed next week to fill the DPW position.

3. Project Updates-

- a. Road paving has begun. All of Summer Street, Cedar Street from Woodlawn to Highland and West Street from School Street to Royalston Road intersection, have been paved. Portions of Vine (Maple to Cedar), Robbins Road from School Street to the NH State Line and all of Forestall Road will be paved this summer/fall.

4. Miscellaneous Updates –

- a. The tenants at the Ingleside property have left the property.
- b. The new fire engine was delivered September 10th and should be in service by the end of September.
- c. All of the costs associated with the heating oil spill at the DPW garage will be covered by the Town's property/liability insurance. The environmental cleanup company will be on site for the next couple of weeks doing the necessary cleanup. There will be monitoring wells installed behind the DPW building that the Town will need to have tested for an undetermined amount of time.
- d. Brandywine held a public meeting on Thursday, September 6th "for the Stakeholders of Winchendon in reference to White's Mill Dam and Pond." Town staff did not attend the meeting.
- e. I was informed that Brandywine has some type of offer for their property that they plan to accept. I will let the Board know if I find out anything more.