

Ingleside Utilization Committee February 25, 2019 Minutes

Present: Dave Romanowski Keith Bussier, Miranda Jennings, Ken LaBrack, Jane LaPointe, Dylan Romanowski,

Absent:, Dawn Bilodeau, Guy Corbosiero, Marcia MacDonald, Tiffany Parkhurst

Public: Rick Lucier, Jim Messier

Meeting called to order at 5:45 p.m.

Administrative

Approve minutes: January 25, 2019

Business

1. Actions for 2019

Updates on Initiatives; next steps; March meeting expectations.

Additional details, when needed, follow each chart.

Administration & Advocacy

Action	Updates	Next Steps/March Updates
Con Com	<u>Reviewed</u> meeting notes from 1/30 w/D Koonce re ConCom RDA filings <u>Reviewed</u> results of WCP walk w/Bob Hatch re water options solutions	<u>Dave</u> - contact John Walker re proposing a scope of services to complete the ConCom filings on behalf of the IUC. Will ask John to attend March 25 meeting. <u>Keith</u> - meet, when practical, with John Walker and Bob Hatch to discuss water option solutions, etc. <u>Jane</u> – Provide copies of wetland map from D Koonce
Policies	<u>Working</u> w/Town Manager's office to identify & update policies and regulations re WCP Key topics include: insurance, over-night use, house access, fires/cooking, trash,	<u>Ken</u> - research examples from parks in the area. Share w/Tiffany & Jane what he finds <u>Tiffany & Jane</u> – draft a set of policies, guidelines, agreements and a form for park users to sign that the committee can respond to. Contact Jim Messier for ideas and questions. Focus on actual & anticipated requests for park use (Scouts - August, TWS - May, etc).

	safety, supervision, food	<u>Keith</u> – has offered to help w/policies
Regional Network/ Collaboration		<u>Jane</u> - contact NQTA & postpone 3/11 walk Clarify IUC interest in regional initiatives w/local benefits
Admin		<u>Jane</u> – draft R-Bannual report; due in April <u>Jane</u> – provide IUC w/breakout of R-B grant budget IUC – need way to track volunteer hours and in-kind donations

Events

Action	Updates	Next Steps/March Updates
Spring Opening Event	Discussion moved to 3/25	<u>IUC</u> - Discuss at 3/25 meeting: date, what we want this to be, etc.
Summer festival, picnic, events & activities	Dave – interested in putting on a local music event	
Fund raising event (music)		
Winter events/activities:	<u>February</u> full moon walk was very successful.	Need to schedule more walks; keep people coming
Other community/non IUC	<u>Approved</u> request for Girl Scout Easter egg hunt April 14	<u>Cub Scout</u> request for camping in August. <u>Jane</u> - Invite Kayla Maine to March meeting. <u>Jane</u> – notify Tiffany of approval and porta potty vs house access, confirm just for girl scouts, request info re what area(s) of park will be used <u>Miranda</u> – check with Tina on dates, place for Parks & Rec egg hunt <u>Miranda</u> – TWS co-lab stay in WCP in May

Community Programming

Action	Updates	Next Steps/March Updates
Pizza oven,	IUC wants to hear	<u>TWS</u> students will present ideas/plans 3/25

community built	more; need to wait until questions re location usage, safety, etc. are understood and addressed	
Community Gardens	TWS will be evaluating potential garden spots on 3/6/19 at noon	<u>Miranda</u> – update on Growing Places, TWS tour of garden sites re WCP. Note, Girl Scouts are also interested. IUC identified area between garage and barn

Infrastructure

Action	Updates	Next Steps/March Updates
Picnic Tables		
Benches		
Deck, accessible		
Garage repair for use		
Parking		
Fitness Trail (R-B)		
Porta-Potty		<u>Dave</u> – arrange for rental of ADA/accessibile porta-potty to be onsite for April 1

Trail Stewards

Action	Updates	Next Steps/March Updates
Trail Maintenance; Updates	<u>Keith</u> presented map with proposed new connection of Meadows & Elm St. IUC identified TWS trail between soccer field and barn as a priority	<u>TWS</u> – meet w/Keith & Rick re work on trail between soccer field and barn <u>TWS</u> - update IUC on plans for trail between soccer field & barn <u>Keith</u> – review proposed new connection w/ John Walker
Buckthorn Removal	<u>Keith</u> wants to set up early Spring community workdays	
Exit Road	<u>Ken</u> & David Koonce will reassess in June. Include Al Gallant.	

Bike Path connector to WCP		
----------------------------	--	--

Communication/Outreach/Marketing

Action	Updates	Next Steps/March Updates
Maps, signs	Discussed need for temporary sign at entrance	<u>Dave</u> /Miranda - Temporary entrance sign
Website	<u>Miranda</u> has made changes suggested by IUC members	
Newsletter	No update	None identified; Tiffany wasn't in town for meeting
FaceBook	No Update	None identified; Tiffany wasn't in town for meeting

Adjourned:

Next Meeting: March 25, 5:30 p.m.

Priorities for March meeting

- Policies: in response to and anticipation of requests for Park usage
 - Cub Scouts: Kayla Maine
 - TWS Col-Lab: Miranda Jennings
- ConCom: what's the process/respons
 - John Walker: scope of services
 - Water solutions updates
- Community Programing & Events:
 - Spring event
 - TWS: Pizza oven
- Other ?

Approved: March 25, 2019