

**Ingleside Utilization Committee  
Meeting at Ingleside Property  
October 23, 2017**

Present: Fran Murphy, Dawn Bilodeau, Guy Corbosiero, Jane LaPointe, Greg Vine, Dave Romanowski, Ken LaBrack

Meeting was called to order at 5:33 p.m.

**Old Business**

**Member Recruitment**

Lucky got a new job, has been busy, and expressed an interest in resigning. The committee expressed an interest in keeping her on as an alternate. Still considering Renee for the social media piece. We need to review the mission statement, our goals and begin actively recruiting members to help achieve those goals.

**Awareness**

The next few months will begin the planning phases. We should attend the BOS meetings to get peoples input and increase awareness and interest. We need to get the IUC up on the town website (Ken LaBrack) and create a Facebook public page (Guy Corbosiero). Motion was made and passed unanimously to post Ken's work on the town website.

**Review of the Walk on the Property**

- Comment on making the entrance a one way with the exit across from Woodlawn due to a better viewpoint with oncoming traffic.
- Naming trails and highlighting things to look for in the area
- Create a looped trail which should not consist of too much work
- Publicize the ideas of making the trails to the town. (Acton has a lot of conservation land, something to learn from other places, rules and regulations on conservation land, land stewardship, invite people from some of these place to attend our meetings).
- Follow up with Winchendon School and get Elliot Harvey's direction. Dave will approach him and invite him to a meeting.

**Communication**

Someone needs to contact the committee to let one know what the other is doing. We need open lines of communication between BOS, town departments, Town Manager and BOS. Things that involve the development of the property should come through the committee. The committee needs to know what is expected of us, and where our authority lies. Fran will talk to Barbara about what our purpose should be

More input is needed on what we want for a dog park

More information is need for the R&B proposals for grants. How much property will be involved, how many benches, how many picnic tables, how many walking trails and trail markers, etc. Time is running out to write the proposals.

Meeting adjourned at 7:03 PM

Minutes Approved November 13, 2017