

4/16/24
WINCHENDON TOWN CLERK
RCUD APR 17 2024 AM 8:44

Town of Winchendon
Winchendon Parks and Recreation Commission
April 2 , 2024 Minutes-6:30pm
4th Floor Conference Room, Town Hall

Committee Members Present: Tiffany Newton (Recreation Coordinator), Andrew Beauvais (Vice Chair), Debra Bradley (Chair), Dawn Higgins, Emily Bradley, Debra Kane, Dylan Romanowski

Absent Members: Melanie Franklin

Non- Members: Jess Ramstrom-Intern

Meeting called to order at 6:59 p.m.

Member Updates:

Rec Coordinator Updates

Intern Update

- Tiffany introduced Jessica Ramstrom who is the new Parks & Recreation intern.

Event Recap

- The event recap sheet was passed around
- In total for the last month or so, Parks and Recreation made a total of \$1,289.97
- The Egg Hunt went well with a few hundred in attendance
 - We spent approx. between \$800-\$1,000 on egg fillers
 - Melanie sent in some feedback from the event to help make it even better including needing a louder speaker, signage for the age groups, additional eggs in the 4-7 area, & additional monitors for each area.

Rec Bucks Program

- We have initiated our Rec Bucks program starting with the Renaissance Faire.
- The printable "coupons" have come in but aren't printed yet.

Holiday Decor

- DPW has said they will not be responsible for hanging the décor.
- A member had mentioned that we can make an event out of it and see about having the road shut down to get them all up.

Old Business

Reusable Cups

- Tiffany asked we skip this as she was unable to get the proper information to present

Member Initiatives

- Deb B
 - No new movement on her Letterboxing initiative
 - She wants to do a Winchendon Bucket List with 10 things to do while in Winchendon-Pin the post on Social
- Emily B-No Updates
- Dawn-Ren Faire
 - Props, rehearsals, & singing practices are going well
 - Tiffany will check in with W.L. French about the gates
 - Tiffany asked about the Knights insurance issue and asked about subbing in another knight group

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- Dawn was not amenable to this but it was made clear the Knights need insurance and a valid contract or they can't perform.
- Tiffany mentioned needing to work with Richard to finalize the schedule
 - Dawn noted the Old Celt will need to be added to the schedule, requesting 20 minutes
- Tiffany let the group know that Royalston Cultural Council will allow us to use the funds towards anything not just performers.
- Tiffany also mentioned a woman wanting to pay for some sort of trinket thing to give out at the Ren Faire so we need to come up with something.

New Business

Pens

- Pens were on our initial merch list and when it was discovered we needed pens in general Tiffany look into getting them made.
 - Cost is 200 for \$145.75 or 500 for \$212.50
- Andrew made a motion to approve purchasing 500 Parks and Recreation Pens. Dylan 2nd.

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y) Dylan (Y)

Melanie ()

Carnival

- Fanelli contacted us about doing a carnival in here. They were most interested in working with the Clark for Summer Solstice. We are waiting to hear back from them.

Teen Night

- We will be sponsoring Teen Night on April 16th from 6pm-9pm
 - We need volunteers and an activity
 - Suggestion of Trivia

Bingo/Trivia Cont

- These events are really still ramping up and many people have asked that we continue them after April which was our original end date
- The general consensus of the board was to continue Bingo and Trivia going forward
- Tiffany will check with any potential conflicts

Minutes

- Dawn made a motion to accept the minutes from March 7, 2024 as presented. Andrew 2nd.

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y) Dylan (A)

Melanie (Y)

Financials

Monthly Budget Update

- No questions or comments on the budget at this time.
- Tiffany announced the final budget was released and our requested budget was not funded. The Town manager is looking to rectify this as it was an oversight on his part. In the interim we need to be looking at things as if we do not have funding.

Other Business

Committee Comments/feedback

Dawn

- Asked about additional items to sell at our events to bring in more revenue
- Suggested promoting Ren Faire Weddings

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Deb B

- Asked about additional rentals.
 - How can we promote those.

Adjourned 8:09 p.m.

Andrew made a motion to adjourn and Dawn 2nd

Debra B (Y) Dawn (Y) Debra K (Y) Emily B (Y) Andrew (Y) Emily C (Y) Dylan ()
Melanie ()

Approved:

