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5/8/18



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MAY 31 2018

WINCHENDON TOWN CLERK

Winchendon Parks and Recreation Commission
Minutes from meeting at 6:30 p.m. on Wednesday, April 25, 2018
at the 4th Floor Robinson-Broadhurst Conference Room
at Winchendon Town Hall

Present: Laura Gaydos, Brian Dickens, Tina Santos, Michaela Benedict

Absent: None

Agenda

OLD BUSINESS:

1. Spring/Summer event planning
 - a. Easter Egg Hunt
 - b. Summer Concert Series
2. Committee description change

NEW BUSINESS

ADJOURNMENT

Meeting called to order at 6:35 p.m.

OLD BUSINESS

1. Spring / Summer Event Planning
 - a. Easter Egg Hunt: The committee received a lot of critique and compliments after our Easter Egg Hunt on Saturday, April 1, 2018. Common complaints included that there was an excessive wait between the beginning of the event and the actual hunt. The weather was also cold and uncooperative, which made the event start early, which spawned more complaints that committee agrees are valid.

Committee Chair Brian Dickens said the competitive, race-like style of the hunt is not enjoyed by many. Tina Santos recommended that the committee buy more eggs next year. Michaela Benedict says that the current age sectioning of the event is good, but could be complicated if groups of siblings are separated. Tina recommended an online form to be filled out by the public and followers of the Parks & Rec Facebook.

- i. Bill reimbursements for Easter Egg Hunt: Committee member Laura Gaydos made approximately \$200.00 worth of purchases for Easter treats to be given to the guests of the Easter Egg Hunt. The committee will reimburse her in full with our FY2018 budget at our next meeting. Brian noted that personal spending should be avoided in the future, and the committee agreed that advanced purchasing can resolve this in the future.
- b. Summer Concerts Series. The total cost of the 2018 Concert Series is \$2,700.00. (\$1,300.00 for June dates, \$1,600.00 for the second) The committee unanimously voted for the following performances to take place and for them to be paid the following compensations. Chair Brian Dickens will send invoices to all performers and seek W9 forms from them so they can be paid.

1. June 15:	The Obsession Band	\$300.00
2. June 22:	Throwback	\$500.00
3. June 29:	The Ashboys	\$300.00
4. July 6:	The Terryriffs	\$400.00
5. July 13:	Midnight Sharp	\$400.00
6. July 20:	Franklin County Sweethearts	\$500.00
7. July 27:	Keith McLinden Project	\$300.00

2. Committee Description Change

- a. Committee member Tina Santos attended the 4/24/18 meeting of the Finance committee, which reviewed the upcoming Town Meeting Warrant Articles. Article 18 will seek the Town's vote on changing the committee description of the Parks & Recreation Committee. Tina told the Finance Committee that our current description, written in the year 2000, is not representative of what our committee does in 2018. It states that we manage parks, assign fees and maintain equipment, when our committee does not do any of this.
- b. However, Article 19 bears a citizens petition asking for a \$2,500.00 "Earth Day" fund which will have its remainder given to the Parks & Recreation Committee under its current wording. Town Manager assistant Linda Daigle said that it will be motioned at the May 21, 2018 Town Meeting that unused funds of the Earth Day citizen petition would go to free cash at the end of the fiscal year instead.

NEW BUSINESS

1. Members search

- a. Student representative Michaela Benedict has spoken to National Honors Society members at Murdock High School, and feels that some of them may be interested in joining as Parks & Recreation representatives when Michaela herself leaves this summer. Michaela also added that an announcement can be submitted with the High School administrative office, which will be circulated to students.**
- b. Chair Brian can make promotional flyers to be shared online. An announcement can also be made at the upcoming concert series. Tina and Laura said that a notice at the transfer station bulletin board would be good too. Tina said that the local PTO should be notified as well. Lastly, Tina recommended that our agenda be posted online so people can know what we are up to.**

ADJOURNED at 8:24 p.m.

Next meeting: Tuesday, May 8, 2018 at Town Hall.