



Daniel C. Wolski  
Chief of Police

*Winchendon Police Department*  
80 Central Street  
Winchendon, MA 01475



Department: 978-297-1212  
Fax: 978-297-4945

## **Report of a Missing Sign, Defect in way, Other Hazard**

Party reporting hazard: \_\_\_\_\_

Address of Reporting Party: \_\_\_\_\_

Telephone number of Reporting Party: \_\_\_\_\_

How Discovered/Reported:

\_\_\_\_\_ Personal Observation    \_\_\_\_\_ Written Report    \_\_\_\_\_ Telephone Report

Date and Time of Discovery: \_\_\_\_\_

Location: \_\_\_\_\_

Description of Problem: \_\_\_\_\_

Recommended Action: \_\_\_\_\_

Department of Public Works Notified Date/Time: \_\_\_\_\_

How Notified: \_\_\_\_\_ Telephone    \_\_\_\_\_ Email    \_\_\_\_\_ In Person

Party Notified: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_