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WINCHENDON TOWN CLERK



Winchendon Parks and Recreation Commission
Minutes from meeting at 6:30 p.m. on Thursday, November 8, 2018
at the 2nd Trustees Conference Room
At Beals Memorial Library

Present: Laura Gaydos, Tina Santos, Linda Hofhaug
Absent: Becky Hildreth

Agenda

OLD BUSINESS:

1. Committee Resignation - Penny Maliska

NEW BUSINESS

1. Annual Tree Lighting Planning

ADJOURNMENT

Meeting called to order at 6:40 p.m.

OLD BUSINESS

1. Committee Resignation - Penny Maliska
 - a. Penny Maliska sent in her immediate resignation to Town Manager's office and was approved at the Board of Selectmen on Monday, November 5, 2018.

NEW BUSINESS

1. Annual Tree Lighting Planning
 - a. The date for the Annual Tree lighting was discussed. Dates discussed were Saturday, December 1st or Saturday, December 8th. Unanimously, it was decided to have the event on the Saturday, December 8th to allow more time for planning and coordination. Murdock Bleed Blue Tree will be at the Legion Park and the Town Tree will be lit at GAR park. At 3pm, all would gather at Legion Park (next to the Beals library. Santa will greet everyone and Murdock Cheerleaders will lead again this year in the Murdock Pride Song and some other school cheers. At approximately 3:15pm, the Murdock Bleed Blue tree will be lit and everyone will then load onto the Hayride (courtesy of Andy Brooks) which will leave Legion Park and will then arrive at G.A.R. Park. Around 3:45, our Girl scout troops have offered to help with handing out hot chocolate and also help with Santa photos and handing out goodie bags. Around 4pm, Carols will be sung and the Town Tree will be lit.
 - b. Chair Tina has asked Brian Dickens to email her the promotional flyer so she can update and share via school and online.
 - c. Laura will use the donations collected from the Fall Festival to purchase hot chocolate and (60) goodie bag items. Laura will also look for the leftover styrofoam cups from previous years. Linda has offered to prepare hot chocolate and goodie bags for the event. Tina will bring the microphone and table for the hot chocolate. Tina will coordinate with Andy Brooks on the hayride and Jenna Whitaker. Jenna Whitaker will coordinate with the Murdock Cheerleaders. Linda will set up the hot chocolate table at G.A.R. Park and then head up to the Murdock Bleed Blue tree.
 - d. We are in need for a Santa for the event. We have asked several people and waiting for confirmation.
 - e. The Town tree lights will need to be strung on the tree. On Sunday, November 18th at 2pm, we will meet at the tree to string the tree lights and lights and decorations at the Gazebo.

- f. Laura will create a Facebook invite and post flyer once it is updated. Tina will send flyer electronically to Jenna and our superintendent to share via their district email distribution list.

ADJOURNED at 7:30 p.m.

Next meeting: TBD.