

Date Approved/Released: 2/14/17

Date Approved/Hold: _____

School Committee Chair: D. LaPointe

SCHOOL COMMITTEE MEETING
THURSDAY FEBRUARY 2, 2017
TOWN HALL AUDITORIUM

1. Call to order: 6:01 PM.

Present: Danielle LaPointe, Janet Corbosiero (called in remotely at 6:02), Dawn Fronte, Larry Murphy, Felicia Nurmsen, Steve Haddad, Superintendent, Richard Ikonen, Business Manager

2. Pledge of Allegiance

3. Citizen Questions and/or Comments:

- 4. Announcements and Correspondence:** Committee members and residents are invited to volunteer to be a guest reader in celebration of Dr. Seuss' Birthday on March 2nd at Memorial School. Contact the front office at Memorial to register by February 10th. The Murdock Middle School awards are this Friday at 1:00 PM. Committee members are invited.

5. Student Representative: None

6. Student Recognition: None

Blue Devil Cool Award:

Tracy Deline -Barrows, a para-professional in the Alternative Lifelong Learning Program at Memorial School, was commended for her positive energy and teamwork. She is professional and supports her students in the best way possible. Her diverse skill set is an ultimate asset to the WINCHENDON PUBLIC SCHOOLS, as is her school spirit. L. Murphy noted she was a student of his a number of years ago, and knows she will help take our kids to new heights.

L. Murphy moved to move the reports under New Business 9.b and 9.c up before 7. the Superintendent/Business Office Report. Second by D. Fronte. J. Corbosiero-Aye; L. Murphy-Aye; D. Fronte-Aye; F. Nurmsen-Aye; D. LaPointe-Aye. Approved 5-0-0.

- c. SBIRT (Screening, Brief Intervention and Referral to Treatment Program)**
Mona MacLure, Winchendon Public Schools' Nurse Leader, presented the voluntary screening that will take place at Murdock this Month. The 9th grade will be screened this year, adding the 8th grade next and lower grades if necessary. This is a state mandated program related to the use of alcohol, marijuana and other substances. She reviewed the administration who will conduct the screenings and the guidelines of the program. She stressed that students can opt out themselves or by notification from a parent/guardian. Intervention will ensue if deemed necessary. After discussion, it was decided to mail the explanation letter to the home. M. MacLure will send a report of the findings to the state, which will use the data to set up proactive programs.

Discussion included the grades to include in the screening. A link to the screening tool website will be included. Discussion included the benefits of the screening and planned programs

- b. **NEASC Accreditation Power Point:** J. Romano reviewed the steps completed and planned in readiness for the 2018 NEASC Accreditation process. He explained the components, noting the process ensures that schools are meeting the educational needs of all students, that tax dollars being spent well and allows colleges to know students are offered a broad curriculum. The budget of \$20,000 for the process can be divided over the next 2 school years; he reviewed the timeline for each step. The final report has to be approved by the entire faculty prior to being submitted. He stressed the process helps the district move forward to improve student achievement. The district will get a report back in approximately 2 months, with accommodations and recommendations. J. Romano and L. Murphy reviewed the accreditation ratings. L. Murphy stated he is very impressed with J. Romano's plan and that he should be commended.

7. Superintendent Report:

S. Haddad reported the strategic plan has been distributed to all faculty, noting he wants to share information between the schools. Faculty and students are encouraged to wear Patriots gear for Super Bowl Sunday. J. Romano noted the Boys Basketball team is 1 victory away from making the playoffs; they play Narragansett tomorrow. There is a dance after the game. He reviewed Winter Spirit Week next week; it culminates with a pep rally on Friday, February 10th at 1:30 PM. The Track team has broken many Murdock records; he will report on them. The Coaches for Cancer game is tomorrow; D. Fronte reviewed the schedule of the 4 basketball games against Narragansett that day. Progress reports are sent home on February 17th. S. Haddad reported that the Winchendon School loaned Stephanie Rondeau 2 school vans for the MASC Student Council trip to Cape Cod in March. A Family Skate is tentatively scheduled at the Ritchie Arena at The Winchendon School on February 18th from 2:00-5:00 PM to celebrate the district.

Business Office Report:

R. Ikonen provided the financial report in the packet. He will provide the year to date report matched with the reclassifications at the next meeting; this should resolve three of the five negative balances. The SPED Tuition and Collaborative line items lag behind due to the reimbursement schedule. R. Ikonen met with the Town Manager, Town Accountant, Mark Abrams and a MUNIS representative via phone regarding the MUNIS upgrade. The system will go into test mode in the next few weeks to identify problem areas; the chart of accounts will be taken more slowly than originally planned, over the next year. A meeting next Thursday will investigate data integrity. The End-of-Year report was submitted last December; Tony Roselli is coming in next week to begin the audit and Paul Gargano will go over Sped and Title 1 grants, the End-of-Year report and Food Services. S. Haddad and R. Ikonen meet with Jason from Chartwells tomorrow; the Food Services contract renewal needs to be discussed.

8. Old Business:

- a. **School Committee Goals:** The committee met on January 28th and finished drafting its goals for 2017; they appreciated the clear and clean format. L. Murphy stated “the public should know how serious we are about making progress with our students...; the school committee has a vision and goals we will work towards”, noting they are complimentary to the Superintendents’ and the goals of the administrative team. The goals will be put on the district website; each goal goes with a standard D. LaPointe read each goal. J. Corbosiero moved to accept the goals as read. Second by F. Nurmsen. J. Corbosiero-Aye; L. Murphy-Aye; D. Fronte-Aye; F. Nurmsen-Aye; D. LaPointe-Aye. Approved 5-0-0.
- b. **Next Joint Board Meeting February 27, 2017 at 6:30 PM:** J. Corbosiero asked for the issue of returning to and maintaining the joint board meeting schedule be an agenda item. She noted the meeting has been changed several times.

9. New Business:

- a. **MSBA Statement of Interest:** The funds would help the district undertake some major repairs. S. Haddad read the Statement of Interest.

Winchendon Public Schools School Committee Form of Vote

Resolved: Having convened in an open meeting on February 2, 2017, the Winchendon School Committee, in accordance with its charter, by-laws and ordinances, has voted to authorize the Superintendent, Steven E. Haddad to submit to the Massachusetts School Building Authority the Statement of Interest Form dated February 3, 2017 for the Murdock Middle High School, located at 3 Memorial Drive, Winchendon, MA 01475, which describes and explains the following deficiencies and the priority category (s) for which an application may be submitted to the Massachusetts School Building Authority in the future for the replacement of two boilers and the roof at Murdock Middle/High School.

The two boilers are leaking from several sections. Numerous sections have been replaced. It would be necessary to determine the source of the leaks in each of the boilers, which would require them to be disassembled at a high cost. Since the boilers are over 22 years old, there is a risk that the repairs would be temporary and that the new seals would not align properly when reassembled. Also, we have had to replace the cone three times and had to replace the burner and the flue.

We also need to replace the roof at Murdock Middle/High School. Every year we are patching different sections that leak into our building.

We hereby further acknowledge that by approving and submitting this Statement of Interest Form, to the Massachusetts School Building Authority, the Winchendon Public School District formally intends to file an application for the funding with the Massachusetts School Building Authority for the outlined projects.

J. Corbosiero moved to submit the Statement of Interest to the Massachusetts School Building Authority (MSBA). Second by L. Murphy. J. Corbosiero-Aye; L. Murphy-Aye; D. Fronte-Aye; F. Nurmsen-Aye; D. LaPointe-Aye. Approved 5-0-0.

d. Sub-Committees List Update: *There is a Capital Planning Committee on February 9th.*

- Policy - Danielle LaPointe & Dawn Fronte
- IPOD - Danielle LaPointe & Larry Murphy
- Negotiations Custodians- Janet Corbosiero & Dawn Fronte
- 21st CCLC After School Program - Dawn Fronte
- Negotiations Secretaries - Danielle LaPointe & Felicia Nurmsen
- Wellness - Dawn Fronte
- Negotiations Para-educators - Janet Corbosiero & Larry Murphy
- Calendar - Larry Murphy
- Capital Planning Committee - Danielle LaPointe
- Sick Bank - Janet Corbosiero
- Finance - Danielle LaPointe & Janet Corbosiero
- Townwide Audit Committee - Dawn Fronte
- CAPS Representative- Larry Murphy
- Negotiations Teachers (WTA) - Larry Murphy & Janet Corbosiero
- FLLAC Representative - Steve Haddad - Superintendent
- Monty Tech Representative - Felicia Nurmsen & Larry Murphy

e. FLLAC Quarterly Report: S. Haddad reported the board met last Thursday; he sent the committee the Annual Report and Financial Statements. The School Committee Chairperson Danielle LaPointe acknowledged that she has received the FLLAC minutes. He read a statement that explains the purpose and history of the collaborative. L. Murphy moved to accept the minutes of the FLAAC report. Second by J. Corbosiero. J. Corbosiero-Aye; L. Murphy-Aye; D. Fronte-Aye; F. Nurmsen-Aye; D. LaPointe-Aye. Approved 5-0-0.

f. Secretaries Contract Ratification: D. LaPointe--A tentative meeting is scheduled for Monday, February 6th.

g. Old Minutes Not Signed: D. LaPointe signed previously approved executive session minutes. L. Murphy asked that the minutes be submitted in a more timely fashion. B. Martins asked if this was a discussion that should be done in a public meeting. J. Corbosiero suggested, the minutes be submitted by Monday of the week of the meeting. F. Nurmsen suggested committee members send their concerns to the chairperson and have her set the appropriate expectations rather than this forum; it would be more appropriate for all of us. S. Haddad noted he needed a record of the February 2, 2017 minutes to present at the next BOS meeting as part of the MSBA application process.

10. Citizens Questions and Comments: None

11. Consideration of Minutes of Previous Meetings Not Yet Approved or Released:

a. Thursday, January 19, 2017-Regular Meeting - J. Corbosiero moved to accept with the corrections that she emailed everybody. Second by L. Murphy. J. Corbosiero-Aye; L. Murphy-Aye; D. Fronte-Aye; F. Nurmsen-Aye; D. LaPointe-Aye. Approved 5-0-0.

12. Questions and Comments by Members:

- D. LaPointe asked members who have not returned their superintendent evaluations to do so; she is still trying to shoot for Tuesday.
- L. Murphy noted he found the Education Forum where Commissioner Chester spoke interesting, citing several items. S. Haddad commented on the importance of partnering with other districts for specialized education/training. S. Haddad reported that when the commissioner discussed how the state education system is successful and working to maintain that, he mentioned the Winchendon Public Schools, highlighting the state grant that allowed the district to upgrade the computer labs and robotics program.
- The committee may ask the Student Council to have a student representative alternate.

13. Future Agenda Items:

- a. District Accountability Report
- b. Superintendent Evaluation
- c. Chartwells Update/Contract Renewal (March)
- d. Kristine Mecelicaite-Director of Pupil Services - Student Retention
- e. Cindy Landanno, CAPS – ‘Definition of Success’
- f. Secretaries Contract Ratification (2/16/17)
- g. Basketball-Varsity Team
- h. Teaching Learning Highlight

15. Executive Session: None

- 16. Adjournment:** 7:52 P.M. F. Nurmsen moved to adjourn. Second by J. Corbosiero. J. Corbosiero-Aye; L. Murphy-Aye; D. Fronte-Aye; F. Nurmsen-Aye; D. LaPointe-Aye. Approved 5-0-0.

Respectfully submitted: _____
Barrie E. Martins, School Committee Recording Secretary