

To Winchendon Board of Selectmen
From: Winchendon Community Park Committee
Date: July 6 2020

At its May 18, 2020 meeting, the Winchendon Community Park Committee voted to recommend to the Board of Selectmen that the committee be reorganized into two separate committees, each focused on a specific aspect of the Park: 1) a committee focused on development and maintenance of the Park property and 2) a committee focused on Park usage.

With this reorganization, the committees and their members can focus on activities that are more aligned with members' interests, skills and reasons for joining the committee; meeting time can be used more effectively; and a quorum of members can be more reliably assembled.

A description of each committee is recommended below.

Winchendon Community Park Infrastructure Committee

Membership: 5-7 Members that include a Chairperson and Secretary/Treasurer who can act as Chairperson if needed. Members from the current WCPC who have expressed an interest in continuing on this committee include: Ken LaBrack, Jane LaPointe, Dave Romanowski, Dylan Romanowski

Reports to: Town Manager

Purpose: Maintain and enhance, with partners, the grounds of the park, including the trails and athletic fields. Maintain, where possible, the current and future structures located within the park.

Partnerships: In order to accomplish the responsibilities and work needed to fulfill the purpose of the committee, the committee will need to partner with various town departments including, but not exclusive to the Police and Public Works departments and Conservation Commission, as well as volunteers and various contractors. The committee will reach out to these entities for their respective expertise and skills as required.

Winchendon Community Park Community Programming Committee

Make up: 5 members that include a Chairperson and Secretary/Treasurer who can act as Chairperson if needed. Members of the WCPC who have expressed interest in continuing on this committee include: Dawn Bilodeau, Miranda Jennings, Marcia MacDonald, Tiffany Parkhurst (who has offered to serve as acting chair)

Reports to: Town Manager

Purpose: Actively encourage the use of the park. This includes:

- Building awareness of the park
- Organizing programs, events, activities at the park
- Engaging volunteers and partnering with local organizations in this work
- Coordinating with the Town Manager on policies and approvals regarding the usage of Town property
- Identifying and securing financial and other support

Partnerships:

- Depending on committee priorities, the committee may choose to partner with various town committees and organizations to fulfill its purpose. This may include the Recreation Committee, Cultural Council, public and private schools, Beals Memorial Library, Clark Memorial YMCA, etc.