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**Beals Memorial Library
Board of Trustees
Winchendon, MA
Toy Town Tree Festival Subcommittee**

Pursuant to the provisions of Chapter 30A, Section 20 of the General Laws, as amended, notice is hereby given that a meeting has been scheduled.

**Meeting Agenda – Thursday, September 23rd, 2021
Auditorium, 2nd Floor, Library
6:00-7:00 p.m.**

Call to Order

Adoption/Amendment of Agenda

Business

1. Determine Theme for 2021 Event
2. Review/Edit Guidelines for Event
3. Advertising
 - a. Beals Birthday Party
 - b. Fall Festival
 - c. Facebook
 - d. Word of Mouth
4. Determine Raffle Prize

Adjournment

The Library is accessible. If you should need further accommodations to attend the Toy Town Tree Festival Subcommittee meeting, kindly contact Manuel King at least 72 hours in advance so we may make alternative arrangements. Mr. King can be reached at (978) 297-0300.