

# Town of Winchendon Notice of Meeting

Pursuant to the provisions of Chapter 30A, Section 20 of the General Laws, as amended, notice is hereby given that a meeting of the following board, commission, or committee will be held on the date and time specified below. Said meeting will be open to the public and the press.

Board/Committee: **Communications Committee**  
Date: **Wednesday, April 14, 2021**  
Time: **5:00 PM**  
Location: **Town Hall, 109 Front St., 2<sup>nd</sup> Floor Auditorium**

## Agenda

5:00PM Call to Order

- Members Comments
- Public comments
- Minutes 9/25/2019 and 2/24/2021
- Update of Zoom/Streaming Capabilities
- Ability to have in person and zoom meetings simultaneously
- Communication with media outlets
- Comcast Contract Renewal Negotiations
- Timeline/Benchmarks
- Must Have/Needs
- Wish list for anticipated town communication
- Site Visits in the age of Covid
- Set Next Meeting Date and Agenda
- Adjournment

**Notice: The above topics do not prohibit additional last minute unforeseen matters.**

*The meeting room is handicapped accessible. With advance notice the Board of Selectmen can arrange for reasonable accommodations for persons with other disabilities. To request assistance, contact the Town Manager's Office at 978-297-0085.*