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# Town of Winchendon

## Notice of Meeting

Pursuant to the provisions of Chapter 30A, Section 20 of the General Laws, as amended, notice is hereby given that a meeting of the following board, commission, or committee will be held on the date and time specified below. Said meeting will be open to the public and the press.

### Board/Committee: Communications Committee

Date: Wednesday, January 5, 2022 Time 4:00 PM  
Location: 2<sup>nd</sup> Floor Auditorium  
Winchendon Town Hall, 109 Front Street, Winchendon, MA 01475

#### Agenda

4:00PM Call to Order

- Members Comments
- Public comments
- New Member Introduction
- Update on Zoom/Streaming capabilities
- Comcast Preliminary Agreement
- Update of New Equipment for Broadcast/Playback/Bulletin Board/Live Streaming
- Create Inventory of equipment and capabilities
- Updates on improvements
- Wish list/Must Haves
- Comcast Contract Renewal Negotiations/Preliminary Contract
- Meeting minutes of June 9, 2021 & Sept. 8
- Set Next Meeting Date and Agenda
- Adjournment

*The meeting room is handicapped accessible. With advanced notice the Communications Committee can arrange reasonable accommodation for persons with other disabilities. To request assistance, contact the Town Clerk at 978-297-2766.*

**Notice: The above topics do not prohibit additional last minute unforeseen matters.**