

Selectmen's meeting

Collector/Treasurer's Annual report

May 11, 2020

The collector/treasurer's office employs 3 people, including myself. We are currently working with just 2 of us and we are advertising for a new assistant treasurer/collector.

We mail, collect and process all payments of motor vehicle excise, real estate taxes, personal property taxes, as well as collect and post payments for water/sewer bills. We receive payments in person at our window, we also have a drop box at the top of the front stairs which has been utilized quite a bit recently and also people can make their payments online.

This year we have mailed 4,671 real estate and personal property tax bills twice a year, and 11,569 motor vehicle excise bills.

The total commitment of real estate and personal property billed for Fiscal year 2020 was \$12,708,797.01. We have collected as of April 30th \$10,105,069.82.

With the extension of the due date for fourth quarter taxes to June 1st, we will be collecting most of the fourth quarter by the end of May. The larger tax services will be sending their payments by the end of May. The outstanding balance is \$2,603,727.19.

We have also collected prior year taxes of \$272,517.42 in real estate taxes, and \$34,152.81 in personal property taxes.

An auction was held in October on 4 properties, and all 4 properties sold with a profit to the town of \$108,133.06. Our goal is to have an auction yearly on foreclosed properties.

I have petitioned the Dept of revenue to foreclose through land of low value on 10 properties. I am awaiting their decision. The land of low value assessment for 2019 is \$22,458.

We have payment plans with eleven property owners on their outstanding taxes.

We also manage the town's funds and reconcile all bank accounts monthly. All departments turnover all monies collected to our office and we deposit these funds into the town's bank accounts. The receivables are then posted to the appropriate department's accounts and along with cash, is reconciled with the accountant on a monthly basis.

We also handle human resource for the town and manage benefits for all town and school employees as well as all retiree health and dental benefits. Open enrollment for our health and dental insurance is currently going on and will end on Thursday, May 28th. All enrollment form changes will need to be turned in at that time for an effective date of July 1st.

