## Town of Winchendon

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WINCHENDON TOWN CLERK



# Notice of Meeting

Pursuant to the provisions of Chapter 30A, Section 20 of the General Laws, as amended, notice is hereby given that a meeting has been scheduled as follows:

Board/Committee:

**Ingleside Utilization Committee** 

Date:

Monday, January 28, 2019

Time:

5:30 p.m.

Location:

4th Floor Robinson-Broadhurst Conference Room

## Agenda

5:30 PM Call Meeting to Order

### **MINUTES:**

1. Approve minutes from December 17, 2018

### **BUSINESS:**

- 1. Actions for 2019
  - a. Update & confirm actions & leaders
  - b. Identify next/first steps for each
  - c. Expected updates for February 25th meeting
- 2. February family/community event
  - a. Confirm details, logistics, promo, etc.
  - b. Who will do what
- 3. Updates
  - a. Communications: website, newsletter
  - b. Other: house; R-B; Annual Report (due 2/11); NQTA; NCLT; other