

TOWN OF WINCHENDON

OFFICE OF THE TOWN MANAGER

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TO: Board of Selectmen
FROM: Justin Sultzbach, Town Manager
DATE: February 14th, 2022
RE: FY23 Capital Improvement Plan

Board Members,

The Capital Improvement Plan for FY23 has been finalized. Please see a copy of this plan, as well as the Five Year Capital Plan, attached for your review. The plan was recently reviewed by the Finance Committee on February 8th with no objections.

The FY23 CIP includes 16 projects, totaling in \$1,526,356. This includes five separate funding sources. 1) \$720,847 in Free Cash. This will leave our Free Cash balance \$50,000 higher than last year, including the cost of the three new Financial Policies implemented at your recent meeting. 2) \$205,844 in 5 year borrowing, roughly \$100k less annually than seen in recent years, 3) \$490,050 in ARPA funds. These purchases will provide equipment that will extend the life of our Water/Sewer operations, will provide relief to the borrowing capacity for the Water/Sewer Enterprise funds that would otherwise be passed on to rate payers, and will leave a balance of ~\$1,200,000 in ARPA funds. 4) \$54,918 from the 911 Grant for the purchase of a Police Cruiser, and 5) \$54,697 from the Transfer Station Enterprise fund for a truck. Additional funding for these projects also comes from the Robinson Broadhurst Foundation, as well as an additional \$40,000 in vehicle trade-in value. Also, a thank you to our staff who sought out and received over \$220,000 in supplemental grant funds.

The full report is attached. Respectfully submitted,

Justin Sultzbach
Town Manager



**Town of Winchendon
FY23 Capital Improvement Plan**

FY 23 CIP	Dept	Description	Total Item Cost	Proposed 2023	Recommended 2023	Funding Source	Other Funding Source
x	BOS/TM	Blair Sq Phase 3 Pre-Design	\$130,000	\$130,000	\$0	----->	Moved to 2024, seeking grant funds
1	BOS/TM	TH Repairs Cupola	\$39,000	\$39,000	\$35,000	Free Cash	Reduced by 4k
2	DPW	DPW Roofs	\$300,000	\$300,000	\$63,000	5 yr	
3	DPW	Front End Loader	\$190,395	\$190,395	\$146,000	ARPA	\$44,395 Grant
4	DPW	Wheeled Excavator	\$225,000	\$225,216	\$205,216	ARPA	20k Trade in
x	DPW	Salt Shed	\$292,000	\$292,000	\$0	----->	Moved to 2024, seeking lower project cost
5	DPW	Trailed Vactor	\$98,834	\$98,834	\$98,834	ARPA	
6	DPW	Transfer Station Vehicle	\$54,697	\$54,697	\$54,697	TS Enterprise	
7	DPW	Excavator & Trailer	\$170,492	\$170,492	\$32,025	5 yr	18k Trade in
8	DPW	Road Paving (Suplimental)	\$162,655	\$162,655	\$129,823	Free Cash	
x	Fire	SCBA Replacement Phase 1-6	\$266,082	\$26,000	\$0	5 yr	Postponed to FY24, still 2 useful years left in equipment
9	Fire	Pumper Replacement	\$703,616	\$527,712	\$110,819	5 yr	\$175,904 (State Grant)
10	Library	Purchase of 70 Pleasant St	\$184,500	\$184,500	\$114,500	Free Cash	\$70,000 remainder from Beals Restoration Phase 1 applied
11	Library	Phase 2 Additional	\$200,000	\$0	\$200,000	Free Cash	
12	Police	Radio Project Match	\$504,831	\$154,649	\$154,649	Free Cash	\$230,000 (RBF Grant), \$120,182 Funded DPW, Fire, Police Annual Operating Budget
13	Police	Livescan Fingerprint Scanner	\$16,875	\$16,875	\$16,875	Free Cash	
14	Police	Police Cruiser Replacement	\$54,918	\$54,918	\$54,918	911 Grant	
15	Planning	Project Design Grant Funding	\$40,000	\$50,000	\$40,000	ARPA	
16	Schools	Toy Town ADA Lift	\$70,000	\$70,000	\$70,000	Free Cash	
		FY 23 Total		\$2,747,943	\$1,526,356		

FUNDING TABLE

Free Cash	\$720,847
5 yr	\$205,844
ARPA	\$490,050
911 Grant	\$54,918
TS Enterprise	\$54,697
Total	\$1,526,356

**Town of Winchendon
FY23-FY27 Capital Plan**

FY23 CIP	Department	Project Description	2023	2024	2025	2026	2027
1-----	BOS/TM	Blair Sq Phase 3 Pre-Design		\$130,000			
	BOS/TM	TH Repairs Cupola	\$35,000				
	BOS/TM	TH Repairs Phase 1 (East)		\$250,000			
	BOS/TM	TH Repairs Phase 2 (South, West)			\$550,000		
	BOS/TM	TH Repairs Phase 3 (North, Roof)				\$1,085,000	
	BOS/TM	TH Old Fire/Police					\$2,350,000
Total BOS/TM			\$35,000	\$250,000	\$550,000	\$1,085,000	\$2,350,000
2-----	DPW	DPW Roofs	\$63,000	\$63,000	\$63,000	\$63,000	\$63,000
3-----	DPW	Front End Loader	\$146,000				
4-----	DPW	Wheeled Excavator	\$205,216				
	DPW	Salt Shed		\$292,000			
5-----	DPW	Trailer Vactor	\$98,834				
6-----	DPW	Transfer Station Vehicle	\$54,697				
7-----	DPW	Excavator & Trailer	\$32,025	\$32,025	\$32,025	\$32,025	\$32,025
8-----	DPW	Road Paving (Suplimental)	\$129,823				
	DPW	Water Service Truck		\$75,000			
	DPW	6 Wheel Dump (Mack)		\$210,000			
	DPW	6 Wheel Dump (International)			\$210,000		
	DPW	6 Wheel Dump (Mack)			\$210,000	\$210,000	
	DPW	Road Grader				\$350,000	\$175,000
	DPW	Cemetary Mower					\$15,000
	DPW	Highway Dept Service Truck					\$60,000
	DPW	Water Dept Service Truck					\$60,000
Total DPW			\$729,595	\$285,000	\$420,000	\$560,000	\$310,000
9-----	Fire	SCBA Replacement Phase 1-6		\$26,000	\$52,265	\$52,265	\$52,265
10-----	Fire	Pumper Replacement	\$110,819	\$110,819	\$110,819	\$110,819	\$110,819
	Fire	Fire Station Design		\$825,000			
	Fire	Fire Station Construction			\$8,500,000		
	Fire	Brush Truck			\$159,726		
Total Fire			\$110,819	\$961,819	\$8,822,810	\$163,084	\$52,265
11-----	Library	Purchase of 70 Pleasant St	\$114,500				
12-----	Library	Library Phase 2 Additional	\$200,000				
	Library	70 Pleasant St Children's Library				\$1,000,000	
	Library	BML Basement Children's Library				\$1,775,000	
Total Library			\$314,500	\$0	\$0	\$2,775,000	\$0
13-----	Police	Radio Project Match	\$154,649				
14-----	Police	Livescan Fingerprint Scanner	\$16,875				
15-----	Police	Police Cruiser Replacement	\$54,918				
	Police	Police Cruiser Replacement		\$105,000			
	Police	Police Cruiser Replacement			\$61,000		
	Police	Police Cruiser Replacement				\$130,000	
	Police	Police Cruiser Replacement					\$69,000
Total Police			\$226,442	\$105,000	\$61,000	\$130,000	\$69,000
16-----	Planning	Project Design Grant Funding	\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
Total Planning			\$40,000	\$40,000	\$40,000	\$40,000	\$40,000
	Rec.	WCP Barn Exterior		\$140,000			
Total Recreation			\$0	\$140,000	\$0	\$0	\$0
17-----	Schools	Toy Town ADA Lift	\$70,000				
Total Schools			\$70,000	\$0	\$0	\$0	\$0
	Sr Center	Restoration Phase 2		\$2,285,000			
	Sr Center	Restoration Phase 3				\$2,175,000	
Total Senior Center			\$0	\$2,285,000	\$0	\$2,175,000	\$0
Fiscal Year Totals			\$1,526,356	\$4,066,819	\$9,893,810	\$6,928,084	\$2,821,265
Five Year Total							\$25,236,334