

# **FISCAL YEAR 2023 BUDGET PRESENTATION**



**TO THE BOARD OF SELECTMEN  
AND FINANCE COMMITTEE**

Respectfully Submitted by:  
Justin B. Sultzbach  
Town Manager

# Town Manager's Recommended Budget

## The Budget Book Includes

- Town Manager's Transmittal Letter
- General, Water, Waste Water, and Transfer Station Budgets
- Estimated Revenues for State Aid, Local Receipts, and Other Available Funds
- A breakdown of Indirect Cost Calculations for School, Water, Sewer, and Transfer Station
- Town Manager's PowerPoint Budget Presentation

# Budget Priorities

- ❑ Present a balanced budget that meets the needs of the community while setting the Town up for future success.
- ❑ Provide the resources necessary to adequately fund critical services.
- ❑ Accurately and equitably calculate indirect costs for the Enterprise Funds and School Department.
- ❑ Provide the public a transparent and digestible view of all information used in the development of the budget.

# Future Budget Goals

- Adhere to financial policies approved by the Board of Selectmen and Finance Committee
- Proactively identify and prepare for future community needs
- Build stabilization funds to insulate the Town from financial liability and future unforeseen expenses
- Build on and maintain a Capital Improvement Plan that paints an accurate picture of existing capital assets and future needs
- Explore opportunities to share resources with Winchendon Public Schools and regionalized efforts with surrounding communities

# Budget Process

## *Guide to the FY23 Budget*



# Anticipated Warrant Articles

## TOWN OF WINCHENDON ANNUAL/SPECIAL TOWN MEETING - MAY 16th, 2022

ARTICLE	DESCRIPTION	COST		SOURCE
<b>SPECIAL TOWN MEETING</b>				
1	Committee Report	N/A	N/A	
2	Payment of Prior Year Bills	TBD	Free Cash	
<b>ANNUAL TOWN MEETING</b>				
1	Committee Report	N/A	N/A	
2	Establish/Discharge Committees	N/A	N/A	
3	Authorize Revolving Funds	N/A	N/A	
4	Senior Tax Work-Off Program	\$8,800	Raise and Appropriate	
5	Community Action Committee Non-Profit Support	\$25,000	Raise and Appropriate	
6	FY23 General Government Budget	\$16,001,424	Raise/ Appropriate and/or Transfer	
7	FY23 Water Department Enterprise Budget	\$1,191,400	User Fees/Retained Earnings	
8	FY23 Wastewater Department Enterprise Budget	\$1,390,760	User Fees/Retained Earnings/Betterment Revenue	
9	FY23 Transfer Station Enterprise Budget	\$204,741	User Fees	
10	FY23 School Budget	\$15,604,992	Raise/ Appropriate and/or Transfer	
11	FY23 Monty Tech Assessment	\$702,108	Raise and Appropriate	
12	FY23 Capital Improvement Plan	\$720,847	Free Cash	
13	FY23 Capital Improvement Plan	\$205,844	5 Year Borrowing	
14	FY23 Capital Improvement Plan	\$54,697	Transfer Station Enterprise Fund	
15	FY23 Capital Improvement Plan	\$544,968	Grants/Other Sources	
16	Town Charter Amendment	N/A	N/A	
17	General Bylaw Amendment	N/A	N/A	
18	Zoning Bylaw Amendment	N/A	N/A	
19	Authorize Drinking Water and Sewer Asset Management Project	N/A	N/A	
20	Transfer of Webster St Parcel 5A3-0-185 to Winchendon Redevelopment Authority	N/A	N/A	

# Annual Town Meeting Articles

Article 1 - Hear and act on the report of the Finance Committee

Article 2 - Appoint or Discharge Committees

Article 3 - Authorize Annual Spending Limits - Revolving Funds

Article 4 - Raise and Appropriate \$8,800 for the Senior Work-off Program

Article 5 - Raise and Appropriate \$25,000 for the Community Action Committee.

Article 6 - FY23 Town Operating Budget of \$16,001,424

# Article 6

## Annual General Fund Budget Summary

**TOWN OF WINCHENDON  
SUMMARY OF PROPOSED FY23 BUDGET  
TOWN MANAGER PROPOSED BUDGET**

**Budget Reconciliation**

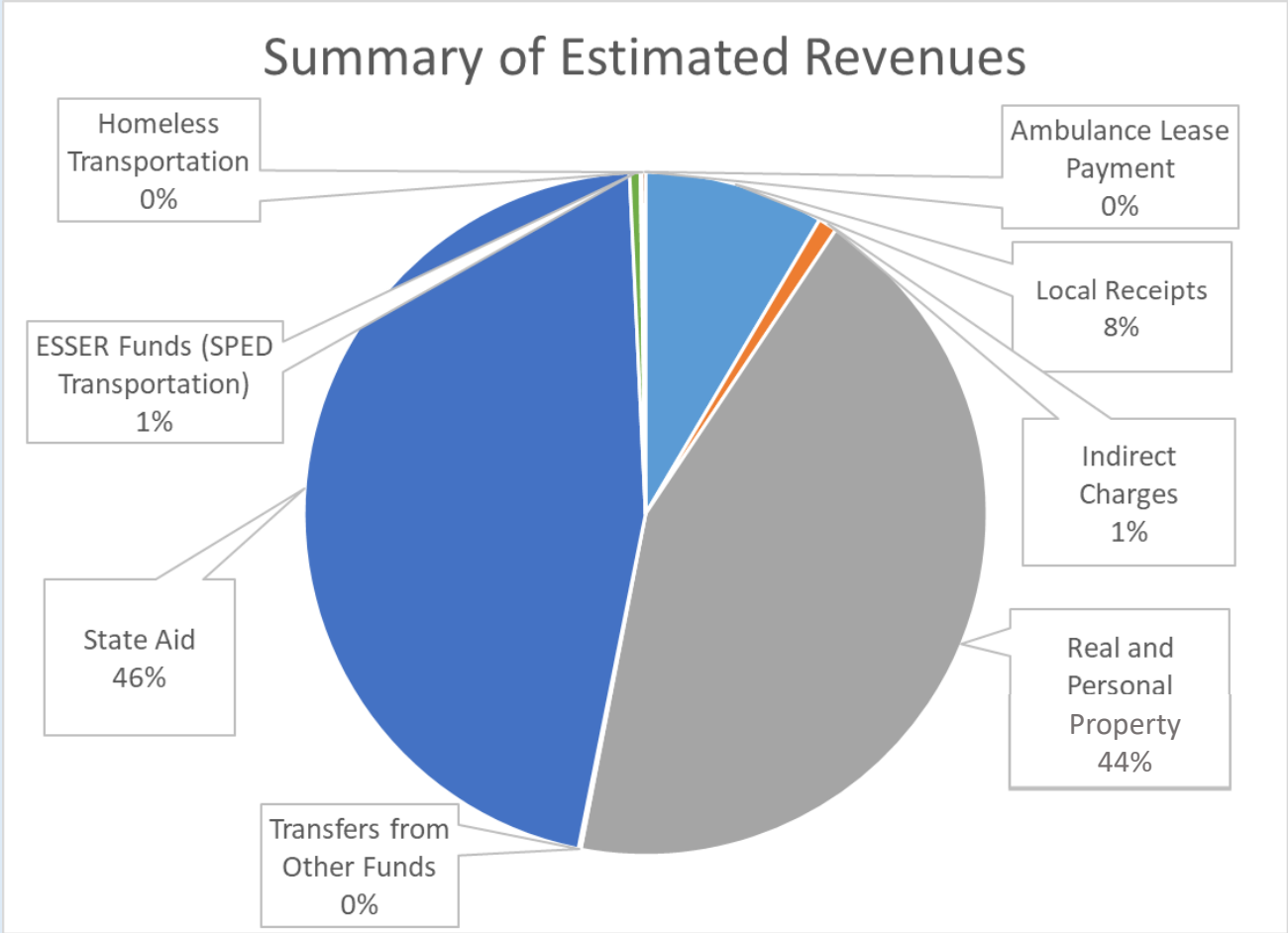
Real and Personal Property Taxes	\$	14,279,515
Less: Property Tax Levy Surplus		
State Aid	\$	15,077,235
Local Receipts	\$	2,781,989
Indirect Charges	\$	290,147
Transfers From Other Funds	\$	40,191
COVID Funds (SPED Transportation Increase)	\$	165,000
Homeless transport	\$	20,000
Free Cash- (ambulance lease payment)	\$	60,405
<b>Total Budget Sources</b>	<b>\$</b>	<b>32,714,482</b>
Total Town Appropriation	\$	17,109,490
Total School Appropriation	\$	15,604,992
<b>Total Appropriations</b>	<b>\$</b>	<b>32,714,482</b>



# Comparison of Annual Revenues FY20-FY23

Description	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023
	Budget	Actual	Budget	Actual	Budget	Budget
Real and Personal Property	\$ 12,571,866.00	\$ 12,640,009.00	\$ 13,170,013.00	\$ 12,942,802.00	\$ 13,606,495.00	\$ 14,279,515.00
Allowance for Abatements and Exemptions	\$ (75,000.00)					
Intergovernmental	\$ 14,015,605.00	\$ 13,936,517.00	\$ 13,747,737.00	\$ 13,716,561.00	\$ 13,857,320.00	\$ 15,077,235.00
Motor Vehicle Excise	\$ 1,210,000.00	\$ 1,166,434.00	\$ 1,227,133.00	\$ 1,323,307.00	\$ 1,239,404.00	\$ 1,251,798.00
Licenses and Permits	\$ 250,480.00	\$ 187,497.00	\$ 173,328.00	\$ 252,374.00	\$ 182,132.00	\$ 183,952.00
Departmental and other	\$ 927,971.00	\$ 1,719,198.00	\$ 1,020,728.00	\$ 1,092,594.00	\$ 1,044,555.00	\$ 1,129,113.00
Penalties and interest on taxes	\$ 265,630.00	\$ 169,652.00	\$ 160,000.00	\$ 198,082.00	\$ 161,600.00	\$ 163,216.00
Fines and Forfeits	\$ 22,725.00	\$ 6,030.00	\$ 22,950.00	\$ 20,146.00	\$ 23,178.00	\$ 23,411.00
Investment income	\$ 20,200.00	\$ 91,936.00	\$ 80,000.00	\$ 41,807.00	\$ 50,000.00	\$ 50,500.00
Appropriated from free cash	\$ 960,455.00					\$ 60,405.00
COVID Funds- SPED Transport increase						\$ 165,000.00
Operating Transfer ( Rob. Broadhurst- Sallyport)	\$ 166,666.00					
Operating Transfer( Cemetery Trust)	\$ 3,246.00	\$ 3,246.00	\$ 3,344.00	\$ 3,344.00	\$ 3,444.00	\$ 3,444.00
Operating Transfer ( Title V Liens)	\$ 16,417.00	\$ 16,417.00	\$ 16,581.00	\$ 16,581.00	\$ 16,747.00	\$ 16,747.00
Operating Transfer ( Infrastructure)	\$ 68,888.00	\$ 68,888.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00	\$ 20,000.00
Operating Transfer (Receipts Reserved)				\$ 14,000.00		
Operating Transfer (Capital Projects)		\$ 5,882.00		\$ 682.00		
Operating Transfer Indirect Costs -Water	\$ 130,895.00	\$ 130,895.00	\$ 153,023.00	\$ 153,023.00	\$ 146,063.00	\$ 145,328.00
Operating Transfer Indirect Costs - Sewer	\$ 133,516.00	\$ 133,516.00	\$ 138,824.00	\$ 138,824.00	\$ 138,739.00	\$ 135,363.00
Operating Transfer Indirect Costs -Transfer Station	\$ 17,787.00	\$ 17,787.00	\$ 21,569.00	\$ 21,569.00	\$ 22,797.00	\$ 9,457.00
	\$ 30,707,347.00	\$ 30,293,904.00	\$ 29,955,230.00	\$ 29,955,696.00	\$ 30,512,474.00	\$ 32,714,484.00

# Annual Summary of FY23 General Fund Sources



# Annual Real and Personal Property Taxes

## Levy Component

## Amount

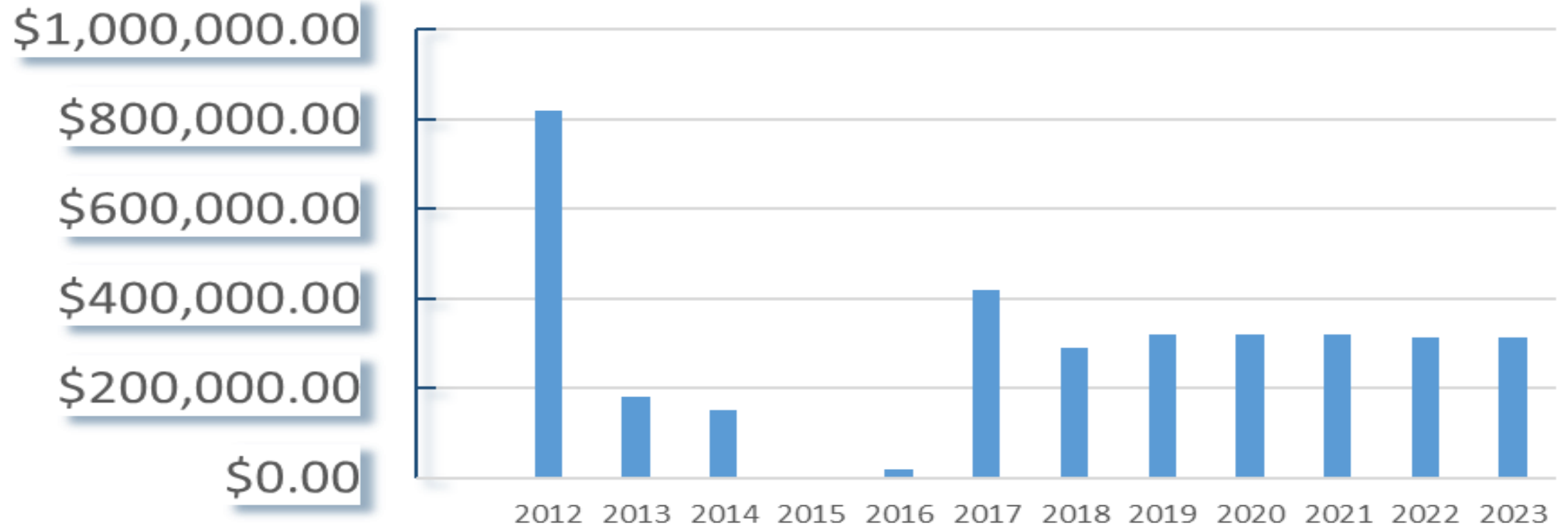
Levy Limit 2023	\$13,466,411
Proposition 2 ½ % increase	\$336,660
New Growth Estimate	\$85,000
Solar PILOT Revenues	\$79,283
Debt Exclusions	\$312,160
<hr/> Maximum Allowable Levy 2023	<hr/> <b>\$14,279,515</b>

# Debt Exclusion

- ❑ One of Management's important goals is the adequate stewardship of municipal infrastructure
- ❑ It is challenging for the Town to carry out a sufficient capital improvement plan without assistance from the taxpayer outside the boundaries of Proposition 2<sup>1/2</sup>.
- ❑ This is accomplished through debt and capital exclusions, which when approved by the voters allows the Town to assess taxes above the 2<sup>1/2</sup> limits set by law.
- ❑ Debt exclusion amounts for FY23 equals \$312,160. This is reflective of appropriations approved at prior Town Meetings for the Fire Ladder Truck and Sally Port Addition.

# Historic Debt Exclusion

## Historic Excluded Debt Ammount

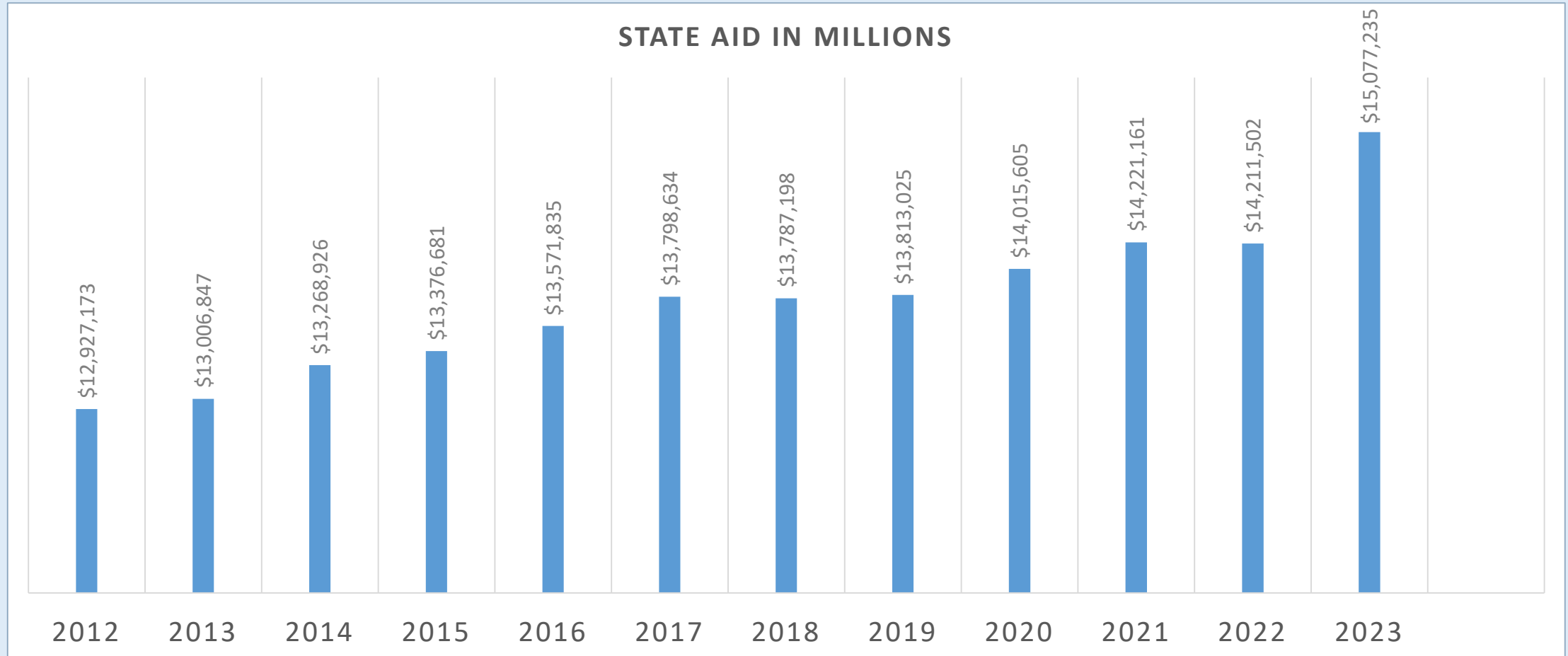


# Estimated State Aid

## State Aid - The Governor's Budget

- The Governor has included State Revenues of \$15,077,235 for FY23.
- This budget needs to be approved by both the House and Senate Ways and Means Committee.
- Modifications to Winchendon's budget will be proposed if changes are made to the proposed Governor's budget. Future changes are not expected to have a significant impact on the budget.

# Historic State Aid



# Detail of State Aid

Distribution Type	2022	2023	% Change
Chapter 70	11,529,590	12,492,076	0.08
Charter School Reimbursements	69,426	46,335	-0.33
Unrestricted Local Aid	1,849,001	1,898,924	0.03
Veteran's Benefits	265,031	190,066	-0.28
Other	144,272	157,676	0.09
<b>Total</b>	<b>13,857,320</b>	<b>14,785,077</b>	<b>0.07</b>
Cherry Sheet Offsets	354,182	292,158	-0.18
Total State Aid	14,211,502	15,077,235	0.06
State and County Assessment	1,276,532	1,146,430	-0.10

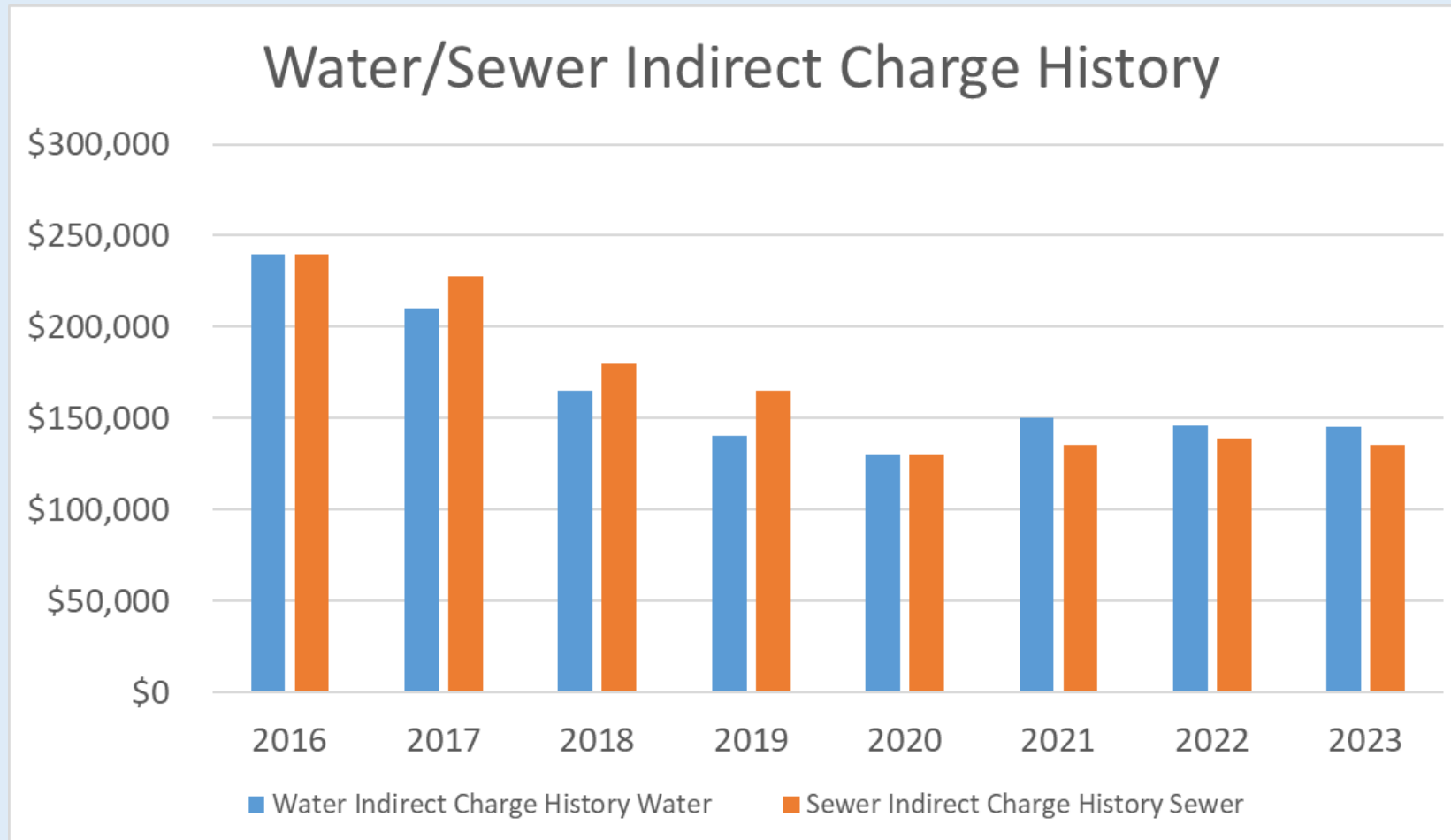


# Indirect Charges

- ❑ These are charges incurred by the General Fund on behalf of the Water, Sewer, and Transfer Station Enterprise Funds.
- ❑ They are allocated back to these Enterprise Funds based on a reasonable and methodical allocation process.
- ❑ This is primarily in the form of staff support provided by our Accounting, Treasurer/Collector, and Data Processing teams

	<b>FY22</b>	<b>FY23</b>	<b>Change</b>
<b>Water</b>	\$146,063	\$145,328	-0.5%
<b>Wastewater</b>	\$138,739	\$135,363	-2.4%
<b>Transfer Station</b>	\$22,797	\$9,457	-58.5%
<b>Total</b>	\$307,599	\$290,148	-5.7%

# History of Indirect Charges



# Transfers from Other Funds

- ❑ On an annual basis funds are transferred from various available sources to supplement the operating budgets. FY23 amounts are as follows:
  - \$20,000- Stabilization Infrastructure Transfer – Used to offset debt service associated with the landfill cover and other landfill associated costs incurred by the general fund.
  - \$3,344 – Cemetery Trust Transfer – Used to subsidize a portion of the costs incurred by cemetery operations.
  - \$16,581 – Title V Lien Redemption Transfer – Used to subsidize a portion of the debt service associated with this activity.

# Comparison of General Fund Budget Uses FY20-FY23

	<b>FY 20 Budget</b>	<b>FY 20 Actual</b>	<b>FY 21 Budget</b>	<b>FY21 Actual</b>	<b>FY 22 Budget</b>	<b>2023 Proposed Budget</b>
<b>General Government</b>	\$ 2,130,153.00	\$ 1,481,404.00	\$ 2,034,584.00	\$ 1,501,149.00	\$ 2,020,145.73	\$ 2,136,193.00
<b>Public Safety</b>	\$ 2,972,080.00	\$ 3,145,283.00	\$ 3,140,698.00	\$ 3,385,760.00	\$ 3,549,826.48	\$ 3,500,477.00
<b>Education</b>	\$ 15,986,867.00	\$ 15,628,873.00	\$ 15,982,064.00	\$ 15,058,959.00	\$ 16,873,692.00	\$ 17,812,719.00
<b>Public Works</b>	\$ 1,157,163.00	\$ 1,292,458.00	\$ 1,264,646.00	\$ 1,357,956.00	\$ 1,378,001.53	\$ 1,379,241.00
<b>Health and Human Services</b>	\$ 716,912.00	\$ 628,929.00	\$ 718,696.00	\$ 664,743.00	\$ 689,198.76	\$ 578,416.00
<b>Culture and Recreation</b>	\$ 216,075.00	\$ 208,865.00	\$ 227,918.00	\$ 215,026.00	\$ 239,412.04	\$ 245,046.00
<b>Debt Service</b>	\$ 1,138,949.00	\$ 934,938.00	\$ 943,783.00	\$ 720,354.00	\$ 815,469.00	\$ 804,563.00
<b>State Assessments</b>	\$ 1,420,656.00	\$ 1,277,470.00	\$ 1,374,931.00	\$ 1,256,010.00	\$ 1,286,242.00	\$ 1,150,030.00
<b>Pension and Fringe Benefits</b>	\$ 3,823,036.00	\$ 4,132,334.00	\$ 4,225,710.00	\$ 4,147,230.00	\$ 4,345,573.00	\$ 4,735,639.00
<b>Other</b>	\$ 185,000.00	\$ 1,272,198.00	\$ 446,195.00	\$ 461,203.00	\$ 1,367,013.90	\$ -
<b>Amount to be Raised</b>	<u>\$ 29,746,891.00</u>	<u>\$ 30,002,752.00</u>	<u>\$ 30,359,225.00</u>	<u>\$ 28,768,390.00</u>	<u>\$ 32,564,574.44</u>	<u>\$ 32,342,324.00</u>
<b>Cherry Sheet Offsets</b>	\$ 301,743.00	\$ 301,743.00	\$ 410,570.00	\$ 410,570.00	\$ 354,182.00	\$ 292,158.00
<b>Overlay</b>	\$ 75,000.00	\$ 75,000.00	\$ 85,000.00	\$ 85,000.00	\$ 80,000.00	\$ 80,000.00
<b>Total Appropriation</b>	<u>\$ 30,123,634.00</u>	<u>\$ 30,379,495.00</u>	<u>\$ 30,854,795.00</u>	<u>\$ 29,263,960.00</u>	<u>\$ 32,998,756.44</u>	<u>\$ 32,714,482.00</u>

# Explanation of Significant Changes in Funding Requests

## **Public Works**

-A decrease of \$33,000 in the Highway Materials and Supply line is reflective of bringing Cracksealing services in house.

-An apparent \$28,000 increase in Fleet Maintenance is a result of removing those lines from Police, Fire, and the Council on Aging. In actuality this cost is not increasing.

## **Police**

-A \$26,000 increase in Dispatch Salaries is due to the proposed addition of a part-time Dispatcher. A net \$8,000 decrease across the Per Diem, Overlap, and Overtime lines helps absorb some of this increase.

## **Pension and Fringe Benefits**

-This line saw an adjusted 6.5% increase for active and retired healthcare costs.

## **General Trends**

-Heating fuel for our buildings incorporates a ~15% increase across the board to brace for projected increases in fuel costs due to global unrest. Vehicle fuel also saw an increase.

## **Town Hall**

-An \$8,500 increase in Town Hall Building Maintenance should be noted and is in response to the conditions assessment provided last summer. These funds will help slow but not stop further damage while the community continues to discuss our growing list of capital needs on a broader scale.

# FY 23 Capital Improvement Plan

		Town of Winchendon						
		FY23 Capital Improvement Plan	Total	Proposed	Recommended	Funding	Other Funding	
FY 23 CIP	Dept	Description	Item Cost	2023	2023	Source	Source	
1	BOS/TM	TH Repairs Cupola	\$39,000	\$39,000	\$35,000	Free Cash	Reduced by 4k	
2	DPW	DPW Roofs	\$300,000	\$300,000	\$63,000	5 yr		
3	DPW	Front End Loader	\$190,395	\$190,395	\$146,000	ARPA	\$44,395 Grant	
4	DPW	Wheeled Excavator	\$225,000	\$225,216	\$205,216	ARPA	20k Trade in	
5	DPW	Trailed Vactor	\$98,834	\$98,834	\$98,834	ARPA		
6	DPW	Transfer Station Vehicle	\$54,697	\$54,697	\$54,697	TS Enterprise		
7	DPW	Excavator & Trailer	\$170,492	\$170,492	\$32,025	5 yr	18k Trade in	
8	DPW	Road Paving (Suplimental)	\$162,655	\$162,655	\$129,823	Free Cash		
9	Fire	Pumper Replacement	\$703,616	\$527,712	\$110,819	5 yr	\$175,904 (State Grant)	
10	Library	Purchase of 70 Pleasant St	\$184,500	\$184,500	\$114,500	Free Cash	\$70,000 remainder from Beals Restoration Phase 1 applied	
11	Library	Phase 2 Additional	\$200,000	\$0	\$200,000	Free Cash		
12	Police	Radio Project Match	\$504,831	\$154,649	\$154,649	Free Cash	\$230,000 (RBF Grant), \$120,182 Funded DPW, Fire, Police Annual Operating Budget	
13	Police	Livescan Fingerprint Scanner	\$16,875	\$16,875	\$16,875	Free Cash		
14	Police	Police Cruiser Replacement	\$54,918	\$54,918	\$54,918	911 Grant		
15	Planning	Project Design Grant Funding	\$40,000	\$50,000	\$40,000	ARPA		
16	Schools	Toy Town ADA Lift	\$70,000	\$70,000	\$70,000	Free Cash		
		<b>FY 23 Total</b>		\$2,617,943	\$1,526,356			

\*\*Plan reviewed, compile, and approved by the Capital Planning Committee\*\*

# Proposed School Budget

Expenditures	FY 2020	FY 2020	FY 2021	FY 2021	FY 2022	FY 2023
Description	Budget	Actual	Budget	Actual	Budget	Budget
<b>School budget</b>	\$ 13,781,096.00	\$ 13,740,698.00	\$ 13,787,063.00	\$ 13,089,691.00	\$ 14,242,642.00	\$ 15,604,992.00
<b>School Articles</b>	\$ 1,348,777.00	\$ 1,053,083.00	\$ 1,357,100.00	\$ 1,132,613.00	\$ 1,847,050.00	\$ 1,505,619.00
<b>Regional Assessment</b>	\$ 856,996.00	\$ 835,092.00	\$ 842,239.00	\$ 836,655.00	\$ 784,000.00	\$ 702,108.00
<b>Other Regional assessments</b>	\$ 3,431.00	-	\$ -	-	-	-
	-	-	-	-	-	-
	<u>\$ 15,990,300.00</u>	<u>\$ 15,628,873.00</u>	<u>\$ 15,986,402.00</u>	<u>\$ 15,058,959.00</u>	<u>\$ 16,873,692.00</u>	<u>\$ 17,812,719.00</u>

# Net School Spending Calculation

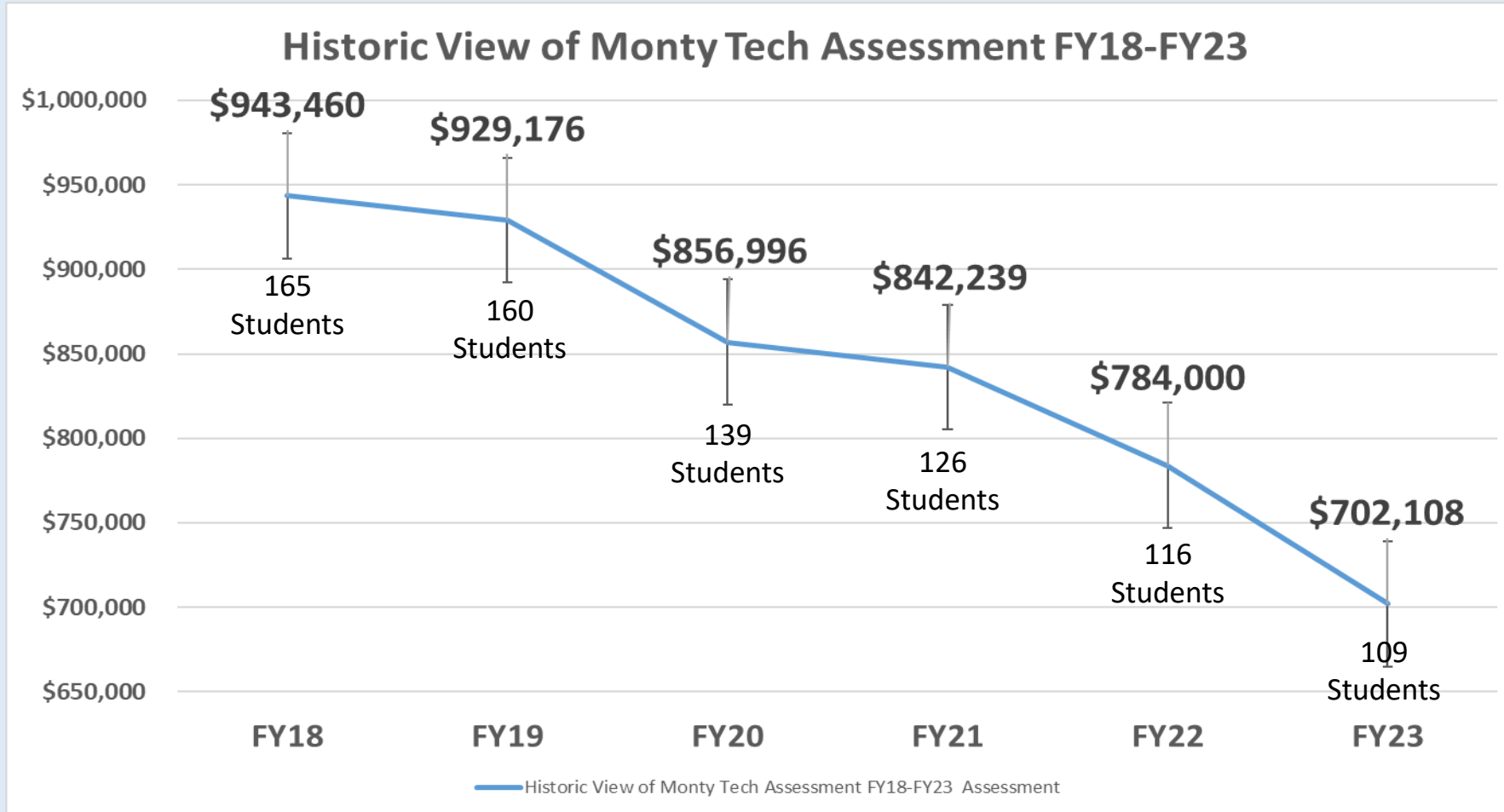
Town of Winchendon			
Calculation of Net Local and State School Spending			
For Fiscal Year 2023			
	FY 23	FY 22	
	Manager	Manager	
Chapter 70 Funding	\$ 12,492,076.00	\$ 11,529,590.00	
Local Contribution	\$ 5,813,202.00	\$ 5,507,065.00	
Solar PILOT Revenue		\$ 63,000.00	
Prior Override w/ Inflation Adjustment	\$ 365,521.00	\$ 356,606.29	
2.50%	\$ 18,670,799.00	\$ 17,456,261.29	
Less: Indirect Costs	\$ (3,065,806.98)	\$ (3,213,619.65)	
Net Local and State School Spending	\$ 15,604,992.02	\$ 14,242,641.64	



# Comparison of Indirect Costs Assigned to the School Department FY22 v FY23

	<u>FY 22</u>	<u>School</u>	<u>FY 23</u>	<u>School</u>
	<u>Budgeted</u>	<u>Share</u>	<u>Budgeted</u>	<u>Share</u>
<b>Administrative</b>				
DOE Per Pupil Administrative				
Treasurer Collector	\$ 156,309.00	\$ 64,183.90	\$ 150,687.00	\$ 59,553.53
Town Accountant	\$ 134,133.00	\$ 55,077.95	\$ 133,082.00	\$ 52,595.80
Data Processing	\$ 43,300.00	\$ 17,779.93	\$ 52,000.00	\$ 20,551.10
Technology			\$ -	\$ -
Audit-Town Wide	\$ 40,000.00	\$ 19,424.88	\$ 40,000.00	\$ 18,808.54
Audit report-School only		\$ -		
	<u>\$ 373,742.00</u>	<u>\$ 156,466.66</u>	<u>\$ 375,769.00</u>	<u>\$ 151,508.97</u>
<b>Worcester County Retirement</b>		<u>\$ 694,824.00</u>		<u>\$ 362,973.00</u>
<b>Health Insurance</b>		\$ 880,465.00		\$ 1,082,383.00
<b>Life Insurance</b>		\$ 6,723.00		\$ 6,237.00
<b>Liability Insurance</b>		\$ 104,755.00		\$ 124,117.00
<b>Workers Comp</b>		\$ 81,415.00		\$ 78,813.00
<b>*Medicare Tax</b>		\$ 166,557.00		\$ 169,735.00
		<u>\$ 1,239,915.00</u>		<u>\$1,461,285.00</u>
School Choice Assessment		\$ 889,165.00		\$ 844,599.00
Charter School Assessment		\$ 320,675.00		\$ 311,520.00
Charter Tuition Receipts		\$ (69,426.00)		\$ (47,899.00)
Medicaid Reimbursement		\$ (18,000.00)		\$ (18,180.00)
		<u>\$ 1,122,414.00</u>		<u>\$ 1,090,040.00</u>
<b>TOTAL</b>		<u>\$ 3,213,619.66</u>		<u>\$ 3,065,806.97</u>

# Monty Tech Assessment



# Proposed Water Fund Budget

- ❑ Using data from the most recent Water/Sewer Rate Study provided by Raftelis, it has been determined that a rate adjustment is required to support the Water Fund Budget. The recommended increase is 18% in FY23, with a 3% increase recommended annually thereafter. While that is the recommendation, the water rate will ultimately be determined by the Board of Selectmen.
- ❑ This recommended water budget incorporates \$250,000 in annual debt service to resolve unaddressed upcoming capital needs throughout the water system.

# Water Fund Budget Comparison FY21-FY23

	FY 2021 Budget	FY 2021 Actual	FY 2022 Budget	FY 2022 Actual thru 31-Dec	FY 2023 Budget
<b>Personnel</b>	\$ 199,056.00	\$ 191,330.00	\$ 219,569.00	\$ 107,544.00	\$ 241,085.00
<b>Expenses</b>	\$ 598,271.00	\$ 553,928.00	\$ 604,234.00	\$ 294,621.00	\$ 559,600.00
<b>Debt Service</b>	\$ 118,492.00	\$ 116,996.00	\$ 102,446.00	\$ 54,384.00	\$ 165,519.00
<b>Indirect Costs</b>	<u>\$ 153,023.00</u>	<u>\$ 153,023.00</u>	<u>\$ 146,063.00</u>	<u>\$ 146,063.00</u>	<u>\$ 143,420.00</u>
	-	-	-	-	-
	<u>\$ 1,068,842.00</u>	<u>\$ 1,015,277.00</u>	<u>\$ 1,072,312.00</u>	<u>\$ 602,612.00</u>	<u>\$ 1,109,624.00</u>

# Estimated Water Revenues/Rate for FY23

Water Budget - Contingent Upon Raftelis Proposal		
	FY 22	FY 23
	\$	
Funding Request	1,043,978.00	\$ 1,109,624.56
Connection Fees	\$ 10,000.00	\$ 10,000.00
Clean Water Assessment		\$ 1,500.00
Lien Revenue	\$ 57,000.00	\$ 30,000.00
Interest & Penalties	\$ 6,900.00	\$ 5,500.00
Miscellaneous Revenue	\$ 1,500.00	\$ 10,000.00
Subsidy	\$ 51,664.00	
	\$	
Amount to Be Raised by Water Rate	916,914.00	\$ 1,134,400.00
	\$	
Total Revenue	1,043,978.00	\$ 1,191,400.00
Surplus(Deficit)	\$ -	\$ 81,775.44
Annual Water Usage to Calculate Water bill	15,500,000.00	16,000,000.00
Proposed Water Rate to Fund FY 23 Budget		\$ 7.09
Existing Water Rate	\$ 6.01	
Proposed Increase		\$ 1.08
Percentage Increase		18.00%

# Proposed Wastewater Fund Budget

- ❑ The Raftelis Water/Sewer Rate Study also determined that a rate adjustment is required to support the Wastewater Fund Budget. The recommended increase is 10% in FY23, with a 3% increase recommended annually thereafter. This would also be contingent upon paying off, or extending the borrowing of \$400,000 in existing debt from plant upgrades. While that is the recommendation, the wastewater rate will ultimately be determined by the Board of Selectmen.
- ❑ This recommended wastewater budget incorporates \$250,000 in annual debt service to resolve unaddressed upcoming capital needs throughout the wastewater system.

# Wastewater Fund Budget Comparison FY21-FY23

	FY 2021 Budget	FY 2021 Actual	FY 2022 Budget	FY 2022 Actual thru 31-Dec	FY 2023 Budget
<b>Personnel</b>	\$ 11,000.00	\$ 9,632.00	\$ 13,344.00	\$ 2,568.00	\$ 13,518.00
<b>Expenses</b>	\$ 861,786.00	\$ 828,950.00	\$ 857,023.00	\$ 311,660.00	\$ 948,852.00
<b>Debt Service</b>	\$ 410,227.00	\$ 410,227.00	\$ 416,238.00	\$ 396,737.00	\$ 457,582.00
<b>Indirect Costs</b>	<u>\$ 138,825.00</u>	<u>\$ 138,824.00</u>	<u>\$ 138,739.00</u>	<u>\$ 138,739.00</u>	<u>\$ 131,929.00</u>
	-	-	-	-	-
	<u>\$ 1,421,838.00</u>	<u>\$ 1,387,633.00</u>	<u>\$ 1,425,344.00</u>	<u>\$ 849,704.00</u>	<u>\$ 1,551,881.00</u>

# Estimated Wastewater Revenues/Rate for FY23

## Wastewater Budget - Contingent Upon Raftelis Proposal

	FY 22	FY 23
Funding Request	\$ 1,412,166.00	\$ 1,247,680.00
Connection Fees	\$ 20,000.00	\$ 20,000.00
Lien Revenue	\$ 82,000.00	\$ 30,000.00
Interest & Penalties	\$ 6,500.00	\$ 5,000.00
Betterments	\$ 310,000.00	\$ 249,000.00
Betterment Interest and Penalties	\$ 2,200.00	\$ 2,000.00
Subsidy	\$ 26,127.00	
Amount to Be Raised by Wastewater Rate	\$ 965,339.00	\$ 1,084,760.00
Total Revenue	\$ 1,412,166.00	\$ 1,390,760.00
Surplus(Deficit)	\$ -	\$ 143,080.00
Annual Water Usage to Calculate Sewer bill	10,086,290.00	9,400,000.00
Proposed Sewer Rate to Fund FY 23 Budget		\$ 11.54
Existing Sewer Rate	\$ 10.49	
Proposed Increase		\$ 1.05
Percentage Increase		10.01%



# Proposed Transfer Station Budget

- ❑ The Transfer Station Fund was established as a self supporting fund, similar to the Water and Sewer Funds. This operation is on target to produce a small profit for FY22, and is projected to do the same in FY23. It is recommended to build up retained earnings equaling 5-10% of the operating budget for capital needs or unforeseen expenses.
- ❑ The proposed Transfer Station Budget is based on single stream recycling in an effort to reduce costs and improve recycling rates.

# Transfer Station Budget Comparison FY20-FY23

- ❑ The Transfer Station Fund was established as a self supporting fund, similar to the Water and Sewer Funds. This operation is on target to produce a small profit for FY22, and is projected to do the same in FY23. It is recommended to build up retained earnings equaling 5-10% of the operating budget for capital needs or unforeseen expenses.
- ❑ The proposed Transfer Station Budget is based on single stream recycling in an effort to reduce costs and improve recycling rates.

	FY 2021 Budget	FY 2021 Actual	FY 2022 Budget	FY 2022 Actual thru 31-Dec	FY 2023 Budget
Personnel	\$ 40,482.00	\$ 39,989.00	\$ 44,528.00	\$ 25,987.00	\$ 53,246.40
Expenses	\$ 155,159.00	\$ 135,119.00	\$ 154,566.00	\$ 61,635.00	\$ 142,050.00
Indirect Costs	<u>\$ 21,569.00</u>	<u>\$ 21,569.00</u>	<u>\$ 22,797.00</u>	<u>\$ 22,797.00</u>	<u>\$ 9,444.00</u>
	<u>\$ 217,210.00</u>	<u>\$ 196,677.00</u>	<u>\$ 221,891.00</u>	<u>\$ 110,419.00</u>	<u>\$ 204,740.40</u>

# Estimated Transfer Station Revenues

		<b>2022</b>		<b>2023</b>
		<b>Budget</b>		<b>Budget</b>
Trash Bag sales-Large	\$	66,000.00		\$ 64,000.00
Trash Bag Sales-Small	\$	14,000.00		\$ 14,000.00
Landfill Decals	\$	66,500.00		\$ 66,500.00
Demolition Materials	\$	56,425.00		\$ 56,425.00
Recycling	\$	8,000.00		\$ 6,000.00
Miscellaneous	\$	3,900.00		\$ -
<b>Total Revenue Budget</b>	\$	<b>214,825.00</b>		<b>\$ 206,925.00</b>
<b>Total Expense Budget</b>	\$	<b>214,825.00</b>		<b>\$ 204,740.00</b>

## Fee Schedule

		<b>2022</b>		<b>2023</b>
Trash Bags- Large	\$	4.00		\$ 4.00
Trash Bags- Small	\$	2.00		\$ 2.00
Landfill Decals	\$	70.00		\$ 70.00
Demolition Materials	\$	185.00		\$ 185.00

## Assumptions used in Revenue Estimates

		<b>2022</b>		<b>2023</b>
Number of Bags Sold- Large		16,500		16,000
Number of Bags Sold - Small		7,000		7,000
Landfill Decals		950		950
Demolition Material (per ton)		305		305

# FISCAL YEAR 2023 BUDGET PRESENTATION



# Questions?