



**TOWN OF WINCHENDON
SPECIAL TOWN MEETING WARRANT
ANNUAL TOWN MEETING WARRANT
MAY 16, 2022**

TOWN MEETING SUMMARY SHEET

ARTICLE	DESCRIPTION	COST	SOURCE
SPECIAL TOWN MEETING			
1	Committee Report	N/A	N/A
2	Payment of Prior Year Bills	\$8,412.93	Free Cash
3	Funding of Sewer Enterprise Account Deficit	\$35,000	ARPA
ANNUAL TOWN MEETING			
1	Committee Report	N/A	N/A
2	Establish/Discharge Committees	N/A	N/A
3	Authorize Revolving Funds	N/A	N/A
4	Senior Tax Work-Off Program	\$8,800	Raise and Appropriate
5	Community Action Committee Non-Profit Support	\$25,000	Raise and Appropriate
6	FY22 General Government Budget	\$16,001,424	Raise/Appropriate and/or Transfer
7	FY22 Water Dept. Enterprise Budget	\$1,111,532	User Fees/ARPA
8	FY22 Wastewater Enterprise Budget	\$1,555,315	User Fees/ Betterment Revenue
9	FY22 Transfer Station Enterprise Budget	\$204,753	User Fees
10	FY22 School Budget	\$15,604,992	Raise/Appropriate and/or Transfer
11	FY22 Monty Tech's Assessment	\$702,108	Raise and Appropriate
12	Capital Improvements – Free Cash	\$650,847	Free Cash
13	Capital Improvements - 5 Year Borrowing	\$969,220	Raise/Appropriate and/or Transfer and/or borrow (Term 5 Years, \$197,797/yr)
14	Capital Improvements – Transfer Station	\$54,697	Transfer Station Enterprise Fund
15	Capital Improvements – Grants/Other Sources	\$544,968	Grants/Other Sources
16	Ambulance Payment	\$60,405	Free Cash
17	Town Charter Amendment	N/A	N/A
18	General Bylaw Amendment	N/A	N/A
19	Zoning Bylaw Amendment	N/A	N/A
20	Authorization – Drinking Water and Sewer Asset Management Project	N/A	N/A
21	Transfer of Webster Street Parcel 5A3-0-185 to Winchendon Redevelopment Authority	N/A	N/A

FINANCE COMMITTEE PUBLIC HEARING
Tuesday, April 26, 2022 at 7:00 PM
Town Hall, 2nd Floor Auditorium, 109 Front Street

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
May 16, 2022**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 16, 2022
AT 7:00 P.M.**

then and there to act on the following articles:

REPORTS AND COMMITTEES

ARTICLE 1

To see if the Town will vote to hear and act on the reports of the Finance Committee, or act in relation thereto. (Usual and customary article) (*Majority vote required*)

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 2

To see if the Town will vote to transfer from Free Cash the sum of \$8,412.93 for the payment of bills of a prior fiscal year as follows:

Fiscal Year	Name	<u>Invoice Amount</u>
FY2020	Verizon	\$38.80
FY2020	Verizon	\$38.80
FY2021	GateHouse New England	\$105.87
FY2021	GateHouse New England	\$269.64
FY2021	GateHouse New England	\$163.62
FY2021	GateHouse New England	\$500.50
FY2021	GateHouse New England	\$182.87
FY2021	GateHouse New England	\$77.00
FY2021	GateHouse New England	\$240.63
FY2021	Walgreens	\$9.20
FY2021	Walgreens	\$32.94
FY2021	Walgreens	\$6,586.99
	GateHouse New England	90.00
	Interest charged	-----
Total		\$8,412.93

or act in relation thereto.

(Submitted by the Town Manager) (*Nine tenths vote required*)

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 3

To see if the town will appropriate from ARPA funds the sum of \$35,000 for use by the Board of Selectmen to offset the Sewer Enterprise Fund Budget due to increased chemical and energy costs, or to take any other action related thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the Town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a notice with information on how and where a copy of the warrant can be obtained and where it can be viewed (electronically and/or in person) to be mailed to each household owned or occupied by a registered voter of the Town. Immediately upon posting of the warrant, copies shall be provided to citizens on request and the warrant shall be posted on any Town electronic bulletin board and on the Town website as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 25th day of April 2022.

BOARD OF SELECTMEN:

Audrey LaBrie, Chairman

Rick Ward, Vice-Chairman

Barbara Anderson

Danielle LaPointe

Amy Salter

I have this day posted the within warrant as therein directed:

PRINT CONSTABLE NAME

SIGN CONSTABLE NAME

DATE:

**TOWN OF WINCHENDON
ANNUAL TOWN MEETING
MAY 16, 2022**

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To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 16, 2022
AT 7:00 P.M.**

then and there to act on the following articles:

REPORTS AND COMMITTEES

ARTICLE 1

To see if the Town will vote to hear and act on the report of the Finance Committee, the annual report of the Selectmen and of any other officers or committees required to report to the Town, or act in relation thereto.

(Usual and customary article) (*Majority vote required*)

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 2

To see if the Town will vote to choose all other Town officers or committees that may be required or deemed necessary to the Town for the ensuing year and give any instructions to same, or to any other town officer or officers, and to discharge any committees which have completed their duties, or act in relation thereto.

(Usual and customary article) (*Majority vote required*)

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

REVOLVING FUNDS AUTHORIZATION ARTICLE

ARTICLE 3

To see if the town will vote to fix the maximum amount to be spent during fiscal year 2023 beginning on July 1, 2022 for the revolving funds established in town by-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53 E1/2, or take any other action relative thereto.

<u>Revolving Fund</u>	Department, Board, Committee <u>Agency or Officer</u>	FY 2023 <u>Spending Limit</u>
Agriculture	Agriculture Commission	\$ 1,000
Large Copy Fees	Planning & Development	\$ 1,000
Restitution Fees	Land Use	\$ 1,000
Extended Day	School	\$10,000
Damaged books	School	\$ 5,000
Summer School	School	\$ 1,000
Recycling	Board of Health	\$ 1,000
Composting	Board of Health	\$ 1,000
Arts Lottery	Arts Lottery Commission	\$ 7,500
Wetland Fees	Conservation	\$20,000
Library copy Fees	Librarian/Library Trustees	\$ 8,000
Library Material	Librarian/Library Trustees	\$ 8,000
Student parking	School	\$ 5,000
Community Development	Town Manager	\$25,000
Block Program Income		

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

USUAL AND CUSTOMARY FINANCIAL ARTICLES

ARTICLE 4 Senior Tax Work-Off

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of eight thousand eight hundred dollars (\$8,800) for the Senior Tax Work-off Program, or act in relation thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 5 Non Profit Assistance

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of \$25,000 as a grant to the non-profit, Community Action Committee, Inc., 273 Central Street, Winchendon, in consideration of the numerous services provided to the Town, or act in relation thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

USUAL AND CUSTOMARY GENERAL GOVERNMENT BUDGET ARTICLE

ARTICLE 6 General Government

To see if the Town will vote to raise and appropriate and transfer from other available funds the sum of \$16,001,424 for the operating budget of the Town for the fiscal year beginning July 1, 2022, or act in relation thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

**Town of Winchendon
Summary of Other Available Funds**

Cemetery Trust	\$3,444
Title V Liens Redemption	\$16,747
Infrastructure Investment Fund	\$20,000
Use of Free Cash	\$60,405
CvRF for SPED Transportation	\$165,000
Water Indirect Costs	\$145,328
Wastewater Indirect Costs	\$135,363
Transfer Station Indirect Costs	\$9,456
Homeless Transportation	\$20,000
TOTAL OTHER AVAILABLE FUNDS	\$ 575,743

GENERAL FUND APPROPRIATION SUMMARY

	2022 APPROVED <u>BUDGET</u>	2022 EXPENDED <u>BUDGET - DEC</u>	2023 PROPOSED <u>BUDGET</u>	INCREASE <u>(DECREASE)</u>	% <u>CHANGE</u>
SCHOOL					
TRANSPORTATION	\$ 1,847,050	\$ 453,897	\$ 1,505,619	\$ (341,431)	-18.49%
TOTAL SCHOOL					
TRANSPORTATION	\$ 1,847,050	\$ 453,897	\$ 1,505,619	\$ (341,431)	-18.49%
YMCA	\$ 10,000		\$ 10,000	\$ -	0.00%
TOTAL YMCA	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
SELECTMEN					
EXPENSES	\$ 15,240	\$ 1,629	\$ 15,240	\$ -	0.00%
TOTAL SELECTMEN	\$ 15,240	\$ 1,629	\$ 15,240	\$ -	0.00%
TOWN MANAGER					
PERSONNEL	\$ 244,629	\$ 114,312	\$ 252,288	\$ 7,659	3.13%
EXPENSES	\$ 17,564	\$ 6,639	\$ 20,640	\$ 3,076	17.51%
TOTAL TOWN MANAGER	\$ 262,193	\$ 120,951	\$ 272,928	\$ 10,735	4.09%
FINANCE COMMITTEE					
PERSONNEL	\$ 1,500	\$ 175	\$ 1,500	\$ -	0.00%
EXPENSES	\$ 174,860	\$ 268	\$ 174,860	\$ -	0.00%
TOTAL FINANCE					
COMMITTEE	\$ 176,360	\$ 443	\$ 176,360	\$ -	0.00%
OPEB STUDY	\$ 8,000	\$ 7,950	\$ 7,950	\$ (50)	-0.63%
TOTAL OPEB STUDY	\$ 8,000	\$ 7,950	\$ 7,950	\$ (50)	-0.63%
ACCOUNTING					
PERSONNEL	\$ 131,583	\$ 62,593	\$ 133,082	\$ 1,499	1.14%
EXPENSES	\$ 500	\$ 125	\$ 500	\$ -	0.00%
TOTAL ACCOUNTING	\$ 132,083	\$ 62,718	\$ 133,582	\$ 1,499	1.13%
ASSESSOR					
EXPENSES	\$ 100,900	\$ 48,051	\$ 103,050	\$ 2,150	2.13%
TOTAL ASSESSOR	\$ 100,900	\$ 48,051	\$ 103,050	\$ 2,150	2.13%
COLLECTOR /					
TREASURER					
PERSONNEL	\$ 147,209	\$ 70,376	\$ 150,687	\$ 3,478	2.36%
EXPENSES	\$ 70,580	\$ 24,533	\$ 70,310	\$ (270)	-0.38%
TOTAL					
COLLECTOR/TREASURER	\$ 217,789	\$ 94,909	\$ 220,997	\$ 3,208	1.47%
LEGAL EXPENSE					

EXPENSES	\$	45,000	\$	12,223	\$	45,000	\$	-	0.00%
TOTAL LEGAL	\$	45,000	\$	12,223	\$	45,000	\$	-	0.00%
DATA PROCESSING									
EXPENSES	\$	52,900	\$	40,743	\$	56,900	\$	4,000	7.56%
TOTAL DATA PROCESSING	\$	52,900	\$	40,743	\$	56,900	\$	4,000	7.56%
TECHNOLOGY									
PERSONNEL	\$	77,555	\$	37,384	\$	79,380	\$	1,825	2.35%
EXPENSES	\$	31,000	\$	15,511	\$	31,000	\$	-	0.00%
TOTAL TECHNOLOGY	\$	108,555	\$	52,895	\$	110,380	\$	1,825	1.68%
COMMUNICATIONS COM									
PERSONNEL	\$	15,000	\$	4,350	\$	23,172			
EXPENSES	\$	27,000	\$	6,098	\$	27,000	\$	-	0.00%
TOTAL COMMUNICAITONS	\$	42,000	\$	10,448	\$	50,172	\$	-	0.00%
TOWN CLERK									
PERSONNEL	\$	108,784	\$	52,655	\$	111,037	\$	2,253	2.07%
EXPENSES	\$	5,905	\$	3,716	\$	6,975	\$	1,070	18.12%
TOTAL TOWN CLERK	\$	114,689	\$	56,371	\$	118,012	\$	3,323	2.90%
REGISTRAR OF VOTERS									
PERSONNEL	\$	1,690	\$	720	\$	1,690	\$	-	0.00%
EXPENSES	\$	26,200	\$	870	\$	64,573	\$	38,373	146.46%
TOTAL REGISTRAR OF VOTERS	\$	27,890	\$	1,590	\$	66,263	\$	38,373	137.59%
CONSERVATION									
PERSONNEL	\$	1,200	\$	75	\$	24,550	\$	23,350	1945.83%
EXPENSES	\$	550	\$	-	\$	250	\$	(300)	-54.55%
TOTAL CONSERVATION	\$	1,750	\$	75	\$	24,800	\$	23,050	1317.14%
PLANNING BOARD									
PERSONNEL	\$	2,250	\$	175	\$	2,250	\$	-	0.00%
EXPENSES	\$	50,640	\$	10,415	\$	4,600	\$	(46,040)	-90.92%
TOTAL PLANNING BOARD	\$	52,890	\$	10,590	\$	6,850	\$	(46,040)	-87.05%
ZONING BOARD									
PERSONNEL	\$	1,400	\$	75	\$	1,200	\$	(200)	-14.29%
EXPENSES	\$	750			\$	300	\$	(450)	-60.00%
TOTAL ZONING BOARD	\$	2,150	\$	75	\$	1,500	\$	(650)	-30.23%
COMMUNITY DEVELOPMNT									

PERSONNEL	\$	154,886	\$	66,394	\$	130,437	\$	(24,449)	-15.79%
EXPENSES	\$	39,218	\$	27,696	\$	8,050	\$	(31,168)	-79.47%
TOTAL COMMUNITY DEVELOPMENT	\$	194,104	\$	94,090	\$	138,487	\$	(55,617)	-28.65%
TOWN HALL									
PERSONNEL	\$	35,107	\$	17,686	\$	35,905	\$	798	2.27%
EXPENSES	\$	96,625	\$	47,751	\$	93,300	\$	(3,325)	-3.44%
TOTAL TOWN HALL	\$	131,732	\$	65,437	\$	129,205	\$	(2,527)	-1.92%
POLICE									
PERSONNEL	\$	1,397,202	\$	733,755	\$	1,432,866	\$	35,664	2.55%
EXPENSES	\$	172,952	\$	80,912	\$	153,870	\$	(19,082)	-11.03%
TOTAL POLICE	\$	1,570,154	\$	814,667	\$	1,586,736	\$	16,582	1.06%
DISPATCH									
PERSONNEL	\$	282,049	\$	136,856	\$	302,545	\$	20,496	7.27%
EXPENSES	\$	2,200	\$	604	\$	2,100	\$	(100)	-4.55%
TOTAL DISPATCH	\$	284,249	\$	137,460	\$	304,645	\$	20,396	7.18%
FIRE									
PERSONNEL	\$	1,204,788	\$	607,094	\$	1,232,651	\$	27,863	2.31%
EXPENSES	\$	154,877	\$	43,720	\$	98,096	\$	(56,781)	-36.66%
TOTAL FIRE	\$	1,359,665	\$	650,814	\$	1,330,747	\$	(28,918)	-2.13%
AMBULANCE									
PERSONNEL	\$	15,000	\$	3,965	\$	15,000	\$	-	0.00%
EXPENSES	\$	138,201	\$	48,440	\$	132,800	\$	(5,401)	-3.91%
TOTAL AMBULANCE	\$	153,201	\$	52,405	\$	147,800	\$	(5,401)	-3.53%
LAND USE									
PERSONNEL	\$	113,015	\$	53,073	\$	114,912	\$	1,897	1.68%
EXPENSES	\$	9,252	\$	2,241	\$	6,800	\$	(2,452)	-26.50%
TOTAL LAND USE	\$	122,267	\$	55,314	\$	121,712	\$	(555)	-0.45%
EMERGENCY MANAGEMENT									
PERSONNEL	\$	2,548			\$	2,548	\$	-	0.00%
EXPENSES	\$	1,400	\$	1,000	\$	1,450	\$	50	3.57%
TOTAL EMERGENCY MANAGEMENT	\$	3,948	\$	1,000	\$	3,998	\$	50	1.27%
ANIMAL CONTROL									
PERSONNEL	\$	3,200	\$	-	\$	3,600	\$	400	12.50%
EXPENSES	\$	53,140	\$	24,119	\$	54,028	\$	888	1.67%
TOTAL ANIMAL CONTROL	\$	56,340	\$	24,119	\$	57,628	\$	1,288	2.29%

DPW ADMIN									
PERSONNEL	\$	156,984	\$	80,408	\$	163,415	\$	6,431	4.10%
EXPENSES	\$	15,600	\$	2,738	\$	15,700	\$	100	0.64%
TOTAL DPW ADMIN	\$	172,584	\$	83,146	\$	179,115	\$	6,531	3.78%
DPW HIGHWAY									
PERSONNEL	\$	349,560	\$	163,957	\$	357,624	\$	8,064	2.31%
EXPENSES	\$	228,436	\$	91,887	\$	168,300	\$	(60,136)	-26.33%
TOTAL DPW HIGHWAY	\$	577,996	\$	255,844	\$	525,924	\$	(52,072)	-9.01%
DPW FLEET MAINT									
PERSONNEL	\$	110,477	\$	49,669	\$	111,981	\$	1,504	1.36%
EXPENSES	\$	121,804	\$	58,539	\$	150,500	\$	28,696	23.56%
TOTAL DPW FLEET MAINT.	\$	232,281	\$	108,208	\$	262,481	\$	30,200	13.00%
DPW SNOW & ICE									
PERSONNEL	\$	60,000	\$	16,360	\$	60,000	\$	-	0.00%
EXPENSES	\$	150,000	\$	42,537	\$	150,000	\$	-	0.00%
TOTAL DPW SNOW AND ICE	\$	210,000	\$	58,897	\$	210,000	\$	-	0.00%
DPW STREET LIGHTING									
EXPENSES	\$	38,523	\$	20,304	\$	38,500	\$	(23)	-0.06%
TOTAL DPW STREET LIGHTING	\$	38,523	\$	20,304	\$	38,500	\$	(23)	-0.06%
LANDFILL									
EXPENSES	\$	22,500	\$	9,150	\$	23,000	\$	500	2.22%
TOTAL LANDFILL	\$	22,500	\$	9,150	\$	23,000	\$	500	2.22%
DPW CEMETERY									
PERSONNEL	\$	106,616	\$	54,217	\$	122,723	\$	16,107	15.11%
EXPENSES	\$	10,000	\$	5,027	\$	10,000	\$	-	0.00%
TOTAL CEMETERY	\$	116,616	\$	59,244	\$	132,723	\$	16,107	13.81%
DPW TREE TRIMMING									
EXPENSES	\$	7,500	\$	6,031	\$	7,500	\$	-	
TOTAL TREE TRIMMING	\$	7,500	\$	6,031	\$	7,500	\$	-	
HEALTH DEPARTMENT									
PERSONNEL	\$	52,217	\$	24,427	\$	53,770	\$	1,553	2.97%
EXPENSES	\$	7,305	\$	1,420	\$	8,005	\$	700	9.58%
TOTAL HEALTH DEPARTMENT	\$	59,522	\$	25,847	\$	61,775	\$	2,253	3.79%

BOARD OF HEALTH OUTSIDE SERVICE								
EXPENSES	\$	2,436	\$	501	\$	2,150	\$	(286) -11.74%
TOTAL HEALTH OUTSIDE SERVICE	\$	2,436	\$	501	\$	2,150	\$	(286) -11.74%
EXPENSES	\$	8,500	\$	-	\$	5,000	\$	(3,500) -41.18%
TOTAL HEALTH VISITING NURSE	\$	8,500	\$	-	\$	5,000	\$	(3,500) -41.18%
COUNCIL ON AGING								
PERSONNEL	\$	182,407	\$	85,843	\$	188,836	\$	6,429 3.52%
EXPENSES	\$	37,783	\$	9,063	\$	32,600	\$	(5,183) -13.72%
TOTAL COUNCIL ON AGING	\$	220,190	\$	94,906	\$	221,436	\$	1,246 0.57%
VETERANS SERVICES								
PERSONNEL	\$	19,233	\$	9,958	\$	19,300	\$	67 0.35%
EXPENSES	\$	379,319	\$	102,709	\$	312,680	\$	(66,639) -17.57%
TOTAL VETERANS SERVICES	\$	398,552	\$	112,667	\$	331,980	\$	(66,572) -16.70%
BEALS LIBRARY								
PERSONNEL	\$	180,377	\$	89,006	\$	184,196	\$	3,819 2.12%
EXPENSES	\$	53,999	\$	32,791	\$	55,800	\$	1,801 3.34%
TOTAL BEALS LIBRARY	\$	234,376	\$	121,797	\$	239,996	\$	5,620 2.40%
RECREATION COMMITTEE								
EXPENSES	\$	4,036	\$	3,003	\$	4,050	\$	14 0.35%
TOTAL RECREATION COMMITTEE	\$	4,036	\$	3,003	\$	4,050	\$	14 0.35%
HISTORIC COMMISSION								
EXPENSES	\$	1,000	\$	225	\$	1,000	\$	- 0.00%
TOTAL HISTORIC COMMISSION	\$	1,000	\$	225	\$	1,000	\$	- 0.00%
DEBT SERVICE PRINCIPAL								
EXPENSES	\$	703,772	\$	509,339	\$	692,371	\$	(11,401) -1.62%
TOTAL DEBT SERVICE PRINCIPAL	\$	703,772	\$	509,339	\$	692,371	\$	(11,401) -1.62%
DEBT SERVICE INTEREST								
EXPENSES	\$	111,697	\$	41,048	\$	112,193	\$	496 0.44%
TOTAL DEBT SERVICE INTEREST	\$	111,697	\$	41,048	\$	112,193	\$	496 0.44%

STATE ASSESSMENT EXPENSES	\$	1,225,225	\$	570,273	\$	1,095,030	\$	(130,195)	-10.63%
TOTAL STATE ASSESSMENT	\$	1,225,225	\$	570,273	\$	1,095,030	\$	(130,195)	-10.63%
EXPENSES TOTAL OTHER STATE ASSESSMENTS	\$	20,317	\$	10,972	\$	22,267	\$	1,950	9.60%
EXPENSES TOTAL OTHER STATE ASSESSMENTS	\$	20,317	\$	10,972	\$	22,267	\$	1,950	9.60%
OTHER REGIONAL ASSESSMENT EXPENSES	\$	40,700	\$	19,193	\$	32,733	\$	(7,967)	-19.57%
TOTAL REGIONAL ASSESSMENT	\$	40,700	\$	19,193	\$	32,733	\$	(7,967)	-19.57%
PENSION EXPENSES	\$	1,933,573	\$	1,865,573	\$	2,052,984	\$	119,411	6.18%
TOTAL PENSION	\$	1,933,573	\$	1,865,573	\$	2,052,984	\$	119,411	6.18%
WORKERS COMPENSATION EXPENSES	\$	158,000	\$	157,853	\$	163,100	\$	5,100	3.23%
TOTAL WORKERS COMPENSATION	\$	158,000	\$	157,853	\$	163,100	\$	5,100	3.23%
UNEMPLOYMENT INSURANCE EXPENSES	\$	45,000	\$	11,730	\$	50,000	\$	5,000	11.11%
TOTAL UNEMPLOYMENT INSURANCE	\$	45,000	\$	11,730	\$	50,000	\$	5,000	11.11%
EXPENSES TOTAL HEALTH INSURANCE-EMPLOYER	\$	1,962,000	\$	667,803	\$	2,211,855	\$	249,855	12.73%
EXPENSES TOTAL HEALTH INSURANCE-EMPLOYER	\$	1,962,000	\$	667,803	\$	2,211,855	\$	249,855	12.73%
LIFE INSURANCE - EMPLOYER EXPENSES	\$	13,000	\$	6,479	\$	13,000	\$	-	0.00%
TOTAL LIFE INSURANCE EMPLOYER	\$	13,000	\$	6,479	\$	13,000	\$	-	0.00%
MEDICARE TAX EXPENSES	\$	234,000	\$	110,300	\$	244,700	\$	10,700	4.57%
TOTAL MEDICARE TAX	\$	234,000	\$	110,300	\$	244,700	\$	10,700	4.57%
PROPERTY / LIABILITY INSURANCE EXPENSES	\$	288,500	\$	284,280	\$	318,000	\$	29,500	10.23%

TOTAL PROPERTY/LIABILITY INSURNACE	\$	288,500	\$	284,280	\$	318,000	\$	29,500	10.23%
CAPITAL IMPROVEMENTS	\$	901,319	\$	901,319	\$	-	\$	(901,319)	-100.00%
TOTAL CAPITAL IMPROVEMENTS	\$	901,319	\$	901,319	\$	-	\$	(901,319)	-100.00%
TRANSFERS									
TRANSFER OUT	\$	465,695	\$	465,695	\$	-	\$	(465,695)	
TOTAL TRANSFERS					\$	-	\$	(465,695)	
GRAND TOTAL	\$	17,502,509	\$	9,452,491	\$	16,001,424	\$	(1,509,207)	-8.62%

USUAL AND CUSTOMARY WATER ENTERPRISE ARTICLE

ARTICLE 7 Water Enterprise

To see if the Town will vote to appropriate the sum of \$1,111,532 (Water Receipts of \$997,942 and ARPA Funds of \$113,590) for direct costs of the Water Department Enterprise Fund for the fiscal year beginning July 1, 2022, and that indirect costs of \$145,328 appropriated in the general government budget be funded by Water Receipts, or act in relation thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

USUAL AND CUSTOMARY WASTEWATER ENTERPRISE ARTICLE

ARTICLE 8 Wastewater Enterprise

To see if the Town will vote to appropriate the sum of \$1,555,315 (Wastewater Receipts of \$1,070,018 and Betterment Revenues of \$485,297) for the direct costs of the Wastewater Treatment Department Enterprise Fund for the fiscal year beginning July 1, 2022, and that indirect costs of \$135,363 appropriated in the general government budget be funded by Wastewater Receipts, or act in relation thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

USUAL AND CUSTOMARY TRANSFER STATION ENTERPRISE ARTICLES

ARTICLE 9 Transfer Station Enterprise

To see if the Town will vote to appropriate the sum of \$195,297 from Transfer Station Receipts for direct costs of the Transfer Station Enterprise Fund for the fiscal year beginning July 1, 2022; and that indirect costs of \$9,456 appropriated in the general government budget be funded by Transfer Station Receipts, or act in relation thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

USUAL AND CUSTOMARY EDUCATION BUDGET ARTICLE

ARTICLE 10 School Department Budget

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$15,604,992.02 (Required Net School Spending of \$18,305,278 plus \$365,521 prior year override that includes a 2.5% escalator in increased funding less \$3,065,806.98 for net school spending and eligible indirect costs budgeted in the general government budget for School Expenses) for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2022, or act in relation thereto.

(Submitted by the School Department) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ANNUAL VOCATIONAL TECHNICAL SCHOOL ASSESSMENT ARTICLE

ARTICLE 11 Montachusett Regional Vocational Technical School

To see if the Town will vote to raise and appropriate the sum of \$702,108 to fund the Town's assessment for its share of the Montachusett Regional Vocational Technical School budget for the fiscal year beginning July 1, 2022, or act in relation thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

CAPITAL ARTICLES

ARTICLE 12 Appropriation - Capital Improvements for Fiscal Year 2023 – Free Cash

To see if the Town will vote to transfer from Free Cash the sum of \$650,847 and that the Town be authorized to accept any available grant funds, for the purposes of funding the following capital requests, or take any other action relative thereto.

Department	Description	Amount
Town Manager	Town Hall Cupola Repairs	\$35,000
DPW	Road Paving (Supplemental)	\$129,823
Library	Phase 2 Repairs Additional	\$314,500
Police	Radio Project Match	\$154,649
Police	Livescan Fingerprint Scanner	\$16,875

(Submitted by the Capital Planning Committee) (*Majority vote required*)

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 13 Appropriation – Capital Improvements for Fiscal Year 2023 – Five Year Borrowing

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow the sum of \$969,220 for the purposes of funding the following capital requests, or take any other action relative thereto.

Department	Description	Total Amount	Annual Payment
DPW	DPW Roofs	\$315,000	\$63,000
DPW	Excavator and Trailer	\$160,125	\$32,025
Fire Department	Pumper Truck Replacement	\$494,095	\$102,772

(Submitted by the Capital Planning Committee) (*Two-Thirds vote required*)

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 14 Appropriation – Capital Improvements for Fiscal Year 2023

Transfer Station Enterprise Fund

To see if the Town will vote to raise and appropriate, transfer from available funds, and/or borrow the sum of \$54,697 for the purposes of funding the following capital requests, or take any other action relative thereto.

Department	Description	Amount
DPW	Transfer Station Vehicle	\$54,697

(Submitted by the Capital Planning Committee) (*Two-Thirds vote required*)

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 15 Appropriation - Capital Improvements for Fiscal Year 2023 – Grants/Other Sources

To see if the Town will vote to appropriate the sum of \$544,968 and that the Town be authorized to accept any available grant funds, for the purposes of funding the following capital requests, or take any other action relative thereto.

Department	Description	Total Amount	Grant Source
DPW	Front End Loader	\$146,000	ARPA
DPW	Wheeled Excavator	\$205,216	ARPA
DPW	Trailed Vactor	\$98,834	ARPA
Police	Cruiser Replacement	\$54,918	911 Grant
Planning	Project Design Funding	\$40,000	ARPA

(Submitted by the Capital Planning Committee) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 16 Appropriation – Ambulance Payment – Free Cash

To see if the Town will vote to transfer from Free Cash the sum of \$60,405 for the purposes of paying the last year of debt service for the 2016 Ambulance; or act in relation thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 17 Town Charter Amendment

To see if the Town will vote pursuant to G.L. c.43B, §10(a) to amend the Town Charter as recommended by the Charter Bylaw Review Committee as shown below with text to be inserted underlined and text to be deleted crossed out;

Charter: Pg.6 & 7

(a) Appointment Powers – The Board of Selectmen shall appoint those offices and multiple member bodies listed below, and such additional multiple-member bodies as may be established by Bylaw, or State Statute, in accordance with any requirements relative thereto that may be set forth by the Town Bylaws:

- Town Manager
- Town Accountant
- Board of Registrars of Voters and other election officers but not including the Town Clerk
- Zoning Board of Appeals
- Conservation Commission
- Planning Board
- Constables
- Board of Library Trustees
- Council on Aging
- Development and Industrial Commission

- Town Forest Committee
- Historic District Commission
- ~~Capital Planning Committee~~
- Industrial Development Financing Authority, as provided in chapter 40D of the General Laws
- Communications Committee
- Cultural Council
- Environmental Certifying Officer
- Fence Viewer / Field Driver
- Recreation Commission

A person shall not serve concurrently as a member of more than 1 of the following multiple-member bodies: Planning Board, Zoning Board of Appeals, or the Conservation Commission.

or act in relation thereto.

(Submitted by Charter Bylaw Review Committee) (*Two-Thirds vote required*)

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 18 General Bylaws Amendment

To see if the Town will vote to amend the General Bylaws of the Town of Winchendon as recommended by the Charter Bylaw Review Committee as shown below with text to be inserted underlined and text to be deleted crossed out:

Bylaws: Page 6

SECTION 2.9: CAPITAL PLANNING COMMITTEE
(May 20, 2013)

A. Appointments. ~~Consistent with the Winchendon Home Rule Charter, Section 2.3(d), the Committee shall be composed of five registered voters of the Town — one to be appointed by the moderator and one to be appointed by each of the following: Board of Selectmen, School Committee, Finance Committee and Planning Board. There shall be a five (5) member Capital Planning Committee comprised of one (1) member of the Board of Selectmen (appointed by the Board of Selectmen), one (1) member of the School Committee (Appointed by the School Committee), one (1) member of the Finance Committee (appointed by the Finance Committee), one (1) member of the Planning Board (appointed by the Planning Board), and one (1) member who is a registered voter of the Town but not on any of the above Committees or Boards, to be appointed by the Town Moderator.~~ The Committee shall choose a chairman. Appointments shall be made following the Annual Town Meeting, for the period beginning July 1 through June 30 of each year. Vacancies shall be filled in the manner of the original appointment for the remainder of the unexpired term; provided, however that if 30 days pass after notice of the vacancy has been provided to the respective appointing authority, the committee may fill the position under Section 7-8 of the Town Charter. Each appointing authority shall consider the qualifications of applicants for appointment, and who will best be able to represent both Town employees and taxpayers. If possible, appointees shall include registered voters who are familiar with and experienced with financial principles.

ARTICLE 38

TOWN OF WINCHENDON GROUP INSURANCE AND BENEFIT COMMITTEE
(ATM May 18, 2015)

1. ~~There shall be a Group Insurance and Benefit Committee in the Town of Winchendon comprised of one (1) member of the Board of Selectmen (appointed by the Board of Selectmen), one (1) member of the Finance Committee (appointed by the Finance Committee), one (1) member of the School Committee (appointed by the School Committee) and two (2) registered voters in the town who have group insurance and benefit experience, preferably municipal (appointed by a majority vote of the three Board and Committee member appointees).~~
2. ~~Administrative support staff to the Group Insurance and Benefit Committee shall be provided by the Town Manager, the Town Accountant, the Town Treasurer Collector, the Superintendent of Schools and the School Business Manager.~~
3. ~~The Group Insurance and Benefit Committee shall annually, on or before December 31st, review the Town's group insurance and benefit plan offerings and shall make written recommendations to the Town Manager relative to the following:~~
 - ~~○ Group Health Insurance Programs~~
 - ~~○ Group Dental Insurance Programs~~
 - ~~○ Group Life Insurance Programs~~
 - ~~○ Optional Life Insurance Programs~~
 - ~~○ Optional Disability Insurance Programs~~
 - ~~○ Deferred Compensation Programs; and~~
 - ~~○ OBRA Defined Contribution Plan for part-time, temporary and seasonal employees who are not eligible to join the retirement plans~~
4. ~~One member of the Group Insurance and Benefit Committee, selected by the Committee, shall serve as a non-voting member on and liaison to the Town's Insurance Advisory Committee (IAC).~~

ARTICLE 24

RECREATION COMMISSION (5.21.18)

1. (A) There shall be a Recreation Commission [the Commission] consisting of ~~seven (7)~~ nine (9) members appointed by the Board of Selectmen as follows:
 - Seven (7) adult members who reside in Winchendon
 - Two (2) full time middle or high school students who are in good standing and who reside in Winchendon. A student may not hold an adult seat.
 - ~~One (1) member shall be a Winchendon middle school student in good standing, and one (1) member shall be a Winchendon high school student in good~~

~~standing.~~

- (B) ~~The terms shall be~~ Each adult member shall serve for three years and so arranged that the term of as nearly an equal number as is possible shall expire each year.
- (C) ~~Upon the completion of these original terms,~~ Each member shall serve for three years.
- (D) Student members shall be appointed annually.
- (E) No more than two members of the same household shall hold concurrent seats.

- 2. The Commission acts in an advisory capacity in matters pertaining to public recreation, makes annual budget recommendations and assists in planning a recreation program to stimulate public interest.
- 3. The stated primary function of the Commission is to expand and enhance the recreation opportunities for the residents of Winchendon.

or act in relation thereto.

(Submitted by the Charter Bylaw Review Committee) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 19 Zoning Bylaws Amendment

To see if the Town will vote to amend Chapter 9 of the Zoning Bylaws of the Town of Winchendon, entitled “Signs,” by deleting the current Chapter 9 and inserting in its place a new chapter regulating the use of signs in Winchendon, as recommended by the Planning Board in a document entitled “2022 Proposed Zoning Bylaw Revisions” on file in the office of the Town Clerk and available on the Town’s website at <http://www.townofwinchendon.com>.

(Submitted by the Planning Board) *(2/3 vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 20 Authorization – Drinking Water and Sewer Asset Management Project

To see if the Town will vote to appropriate the sum of \$125,000 for the Winchendon Drinking Water and Sewer Asset Management Project which is on the Massachusetts 2022 Clean Water State Revolving Fund Asset Management Planning Project List. The total project cost of \$125,000 is comprised of a \$75,000 grant (60% of the total project cost) which the Town will be reimbursed for in two payments of approximately \$37,500 each at 50% and 100% project completion by MassDEP and the Massachusetts Clean Water Trust. The balance of the project will be comprised of in-kind services provided by the Town valued at \$25,000 and a cash contribution from Water and Sewer Enterprise Funds valued at \$25,000; and to take any other action relative thereto.

(Submitted by the Town Manager) *(Majority vote required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

ARTICLE 21 Transfer of Webster Street Parcel

To see if the Town will vote to authorize the Board of Selectmen to convey the Town-owned property on Webster Street as shown on Assessors Map 5A3 Parcel 0-185 to the Winchendon Redevelopment Authority, for such consideration, and upon such other terms and conditions as the Board deems appropriate, and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments and documents to convey said property, or act in relation thereto.

(Submitted by the Town Manager) *(Two-Thirds Vote Required)*

BOARD OF SELECTMEN:

FINANCE COMMITTEE:

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the Town of Winchendon seven days at least before the time of holding such meeting and by mailing a notice with information on how and where a copy of the warrant can be obtained and where it can be viewed (electronically and/or in person) to be mailed to each household owned or occupied by a registered voter of the Town. Immediately upon posting of the warrant, copies shall be provided to citizens on request and the warrant shall be posted on any Town electronic bulletin board and on the Town website as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 25th day of April 2022.

BOARD OF SELECTMEN:

Audrey LaBrie, Chairman

Rick Ward, Vice-Chairman

Barbara Anderson

Danielle LaPointe

Amy Salter

I have this day posted the within warrant as therein directed:

PRINT CONSTABLE NAME

SIGN CONSTABLE NAME

DATE:

FINANCE COMMITTEE PUBLIC HEARING
Tuesday, April 26, 2022 at 7:00 PM
Town Hall 2nd Floor Auditorium, 109 Front Street

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