



Town of Winchendon  
**PROJECT FINAL INSPECTION AND BOND**  
**RELEASE REQUEST**

I/WE HEREBY REQUEST THE FINAL INSPECTION OF THIS WORK AND THE SUBSEQUENT RELEASE OF THE PROJECT BOND POSTED RETURNED TO THE REMITTER

**(PRINT CLEARLY AND PROVIDE ALL INFORMATION REQUESTED. FAILURE TO PROVIDE ALL INFORMATION REQUESTED SHALL DELAY THE FINAL INSPECTION OF THE PROJECT AND RELEASE OF THE BOND POSTED.)**

**'PERMIT' Information:**

Permit #: \_\_\_\_\_ Street/Project name: \_\_\_\_\_

**'PERMITTEE' Information (as shown on Bond):**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

**'BOND' Information:**

Bond #: \_\_\_\_\_ Location: \_\_\_\_\_ Bond Amount: \$ \_\_\_\_\_

**RELEASE REQUESTOR: (Contractor, bonding company, insurance agency or owner)**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Contact: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**E-MAIL THIS REQUEST TO:**

Town of Winchendon Public Works Department at:  
[bcroteau@winchendon-ma.gov](mailto:bcroteau@winchendon-ma.gov)

**FOR Town of Winchendon USE ONLY):**

**Planning Board Final sign off**  
date/signature: \_\_\_\_\_

Date/Time Inspected: \_\_\_\_\_ Rejected?  Accepted?  By: \_\_\_\_\_

NOTES: \_\_\_\_\_

Date/Time Notified: \_\_\_\_\_ Who Notified? \_\_\_\_\_

Date/Time Re-inspected: \_\_\_\_\_ Rejected?  Accepted?  By: \_\_\_\_\_

NOTES: \_\_\_\_\_

Date/Time Notified: \_\_\_\_\_ Who Notified? \_\_\_\_\_