



Report of the Town Manager

August 15th, 2022

1. Financial Updates-

- a. Year-end reporting is nearing completion, with a few minor transfers to go before the Finance Committee.

2. Personnel Updates-

- a. Zoe DuPonte, our Assistant Town Treasurer/Collector, has been promoted to Acting Town Treasurer/Collector. She has started work on her Treasurer/Collector Certification, and will be learning under direction of retired Treasurer/Collector Donna Spellman.
- b. We are happy to have Tiffany Newton on board as our part-time Recreation Coordinator. She has extensive knowledge of the town, the Recreation Commission, and came recommended by the Winchendon Community Park Committee.

3. Project Updates-

- a. I joined the Conservation Commission last Thursday evening to discuss the Bullspit project at 4 Summer Drive. I am pleased to report that the Conservation Commission gave the project the green light to move forward.
- b. The locks have been changed at the 4C's Garage on Beech St. Power will be cut this week, and I am working with DPW Director Croteau to establish a timeline for demolition. It is still our goal to get the structure down prior to winter.

4. Miscellaneous Updates-

- a. Comcast negotiations are nearing completion, with a final draft to go before the Communications Committee this week. Once reviewed, it will go before the Board of Selectmen for final approval.
- b. The Capital Planning Committee will be meeting on Wednesday, August 17th at 5pm to review the progress of recent capital projects.