

2017 TOWN REPORT



Town of
Winchendon

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On the cover you see a picture of the 2017 Fall Festival from the point of view of one of the Winchendon Fire Department Towers. Planning Department staff, along with numerous other organizations, Town staff and townspeople alike aided in the organization of Fall Festival 2017. The event was held on Central Street. Over 100 vendors participated and the event was attended by an estimated 7,000 people. The goal for the event moving forward is to include more local businesses and individual organizations. Fall Festival 2018 is already a highly anticipated event!

-Tracy Murphy
Director Planning and Development

ANNUAL REPORTS
OFFICERS
of the
Town of Winchendon
Massachusetts
2017



UNITED STATES SENATORS

Senator Elizabeth Warren
317 Hart Senate
United States Senate
Washington, DC 20510
202-224-4543

2400 JFK Federal Building
15 Sudbury Street
Boston, MA 02203
617-565-31700

Senator Edward Markey
255 Dirksen Senate Office Building
Washington, DC 20510
202-224-2742

2nd MASSACHUSETTS CONGRESSIONAL DISTRICT Precinct 1

Congressman James McGovern
438 Cannon House Office Building
Washington, DC 20515
202-225-6101 FAX: 202-225-5759

24 Church Street
Leominster, MA 01453
978-466-3552
FAX: 978-466-3973

3rd MASSACHUSETTS CONGRESSIONAL DISTRICT Precinct 1A, 2 & 3

Congresswoman Niki Tsongas
1607 Longworth HOB
Washington DC 20515
(202) 225-3411 FAX 202-226-0771

Acton Office
492 Main Street
Acton, MA 01720
978-263-1951

GOVERNOR

Governor Charlie Baker
Executive Office
800-392-6090
Boston, MA 02133

State Citizens Governor's
Information State House
Room 360
In State: 888-870-7770

2nd WORCESTER DISTRICT

Senator Anne M. Gobi
Worcester, Hampden, Hampshire and Franklin District
Room 513, State House
Boston, MA 02133
617-722-1540 FAX: 617-722-1078

Representative Jon Zlotnik
State House, Room 26
Boston, MA 02133
617-722-2425

District Office
26 City Hall 212
95 Pleasant Street
Gardner, MA 01440
978-410-9559

WINCHENDON TOWN HALL DIRECTORY

109 Front Street
Winchendon, MA 01475
Hours: Monday 8:00 AM - 6:00 PM
Tuesday -Thursday 8:00AM - 5:00 PM
Fridays - CLOSED

EMERGENCY SERVICES: DIAL 911

Town Manager	978-297-0085	Collector/Treasurer.....	978-297-0152
Assessor.....	978-297-0155	Town Clerk.....	978-297-2766
Veterans Services.....	978-297-0500	Town Accountant.....	978-297-0171
Health Agent.....	978-297-4179	Planning/Development....	978-297-3537
Conservation Agent.....	978-297-5402	Information Technology..	978-297-5403
Beals Memorial Library.....	978-297-0300	Land Use.....	978-297-3537
Dept. of Public Works.....	978-297-0170	<i>(Building Commissioner, Wiring Inspector, Plumbing/Gas Inspector)</i>	
<i>(Highway, Water, Sewer, Landfill)</i>			

TRANSFER STATION HOURS

653 River Street - 978-297-0395

Open Wednesday through Saturday - 8:00 a.m. to 4:00 p.m.
Closed Sunday, Monday, Tuesday

Additional Hours Open June 1st through October 1st
8:00 a.m. to 7:00 p.m. Thursdays

Vehicle Sticker Required

BOARDS AND COMMITTEE MEETING SCHEDULES

Meeting times can be found on corresponding posted agendas

Board of Selectmen	2 nd & 4 th Mondays of the month
Planning Board	1 st & 3 rd Tuesdays of the month
Zoning Board of Appeals.....	1 st & 3 rd Wednesdays as posted
Board of Health	1st Monday and as posted
Conservation Commission	4 th Thursday of the month or as posted
Finance Committee	2 nd Tuesday of the month
Library Trustees	4 th Tuesday of the month
Board of Assessors	10:30 a.m. Thursdays as scheduled
Housing Authority	2 nd Tuesday of the month, 108 Ipswich Drive
School Committee	2 nd and 4 th Thursdays of the month

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In Memoriam

Please take a moment to remember those who have served our wonderful Town and are now passed on.



Clifford Beauvais

Born 6/19/1926

Died 2/28/2017

Mr. Beauvais served as the Murdock Alumni President in 1952, as well as the Chairman for the Winchendon School Committee.



Cynthia C. Stevenson

Born 3/28/1964

Died 11/18/17

Ms. Stevenson taught at Winchendon Public Schools.



Charles Howe

Born 11/27/1928

Died 11/14/2017

*Mr. Howe served the Town
of Winchendon as a teacher
at Winchendon Public
Schools.*



Alison L. Symonowicz

Born 12/15/1982

Died 11/2/2017

*Ms. Symonowicz volunteered
her free time to the Town of
Winchendon and worked at
the Winchendon Council on
Aging.*



Ronald Gaspard

Born 10/20/1931

Died 8/12/2017

*Mr. Gaspard served as the
Treasurer for the Friends
of Beals Memorial Library
as well as the Conservation
Commission.*

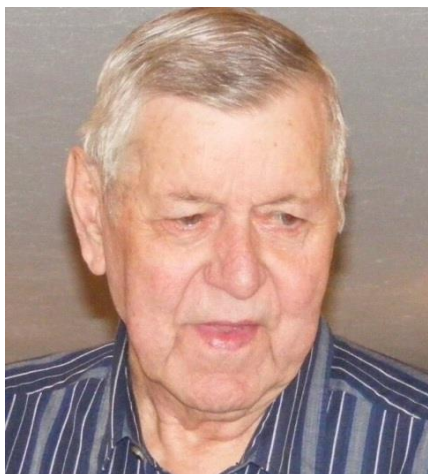


Barbara Hagemeyer

Born 12/13/1927

Died 2/1/2017

*Ms. Hagemeyer served our
Town through teaching at
Winchendon Public Schools
from 1970-1992.*



Richard E. Monette

Born 5/10/1932

Died 6/19/2017

*Mr. Monette worked for
Winchendon Public
Schools for many years
as Head of
Maintenance until his
retirement.*



Mary C L'etoile

Born 7/25/1929

Died 3/16/2017

*Ms. L'etoile served her
community as a teacher
in the Winchendon
Public School System.*



Mary Ellsworth

Born 2/23/1963

Died 2/22/2017

*Ms. Ellsworth worked for
over 20 years in the
Winchendon Public
School system as a
Guidance Secretary.*

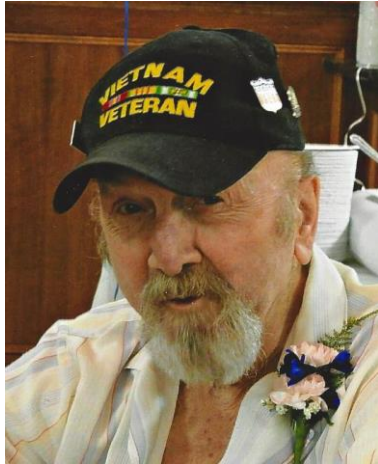


Charles C. Joslin

Born 10/04/1925

Died 4/29/2017

*Mr. Joslin served the
Town of Winchendon as
a member of the
Conservation
Commission as well as
the former Street Tree
Committee.*



Dave Higgins

Born 5/18/1943

Died 4/20/2017

*Mr. Higgins worked for
Winchendon Public Schools
for 33 years as a custodian.*



Kathleen M. "Kaye" Hunt

Born 10/28/1940

Died 12/29/2017

*Ms. Hunt worked in the
Winchendon Public School
system for many years as a
cafeteria worker.*

COMMUNITY PROFILE

Town Incorporated	1764
Form of Government	Open Town Meeting
Annual Town Meeting (Bylaw Article)	No earlier than first Monday in May. No later than 2 nd Monday in June.
Annual Election (Bylaw Article)	First Monday in May each year.
Population (2016)	10,733
Number of Water Customers Rate: \$5.27 h.c.f.	2,173
Number of Sewer Customers Rate: \$8.03 h.c.f	1,367
Number of Households	
Single Family	2,835
Condos	62
2 Family Units	224
3 Family Units	34
4 to 8 Family Units	50
Number of Commercial Parcels	154
Mix-Use (resident/business combine)	20
Industrial Parcels	69
Tax Rate FY15	\$17.35 per \$1,000 valuation
Highest Elevation	Mt. Pleasant, 1,267 feet
Miles of Town Roads	135
Square Miles of Area	42

ELECTED OFFICIALS

MODERATOR

Richard L. Morin Sr.	May 2019
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SELECTMEN

Michael Barbaro	May 2018
Barbara Anderson	May 2018
Audrey LaBrie	May 2019
Austin Cyganiewicz	May 2019
Charles Husselbee	May 2020

SCHOOL COMMITTEE

Danielle Hart	May 2018
Felicia Nurmsen	May 2017
Dawn Fronte	May 2019
Lawrence Murphy	May 2017
Janet Corbosiero	May 2017

BOARD OF HEALTH

Lionel C. Cloutier	May 2018
Jason Gauthier	May 2018
Edward Bond	May 2019
Brian Croteau	May 2020
Jason Moury	May 2017

HOUSING AUTHORITY

Burton E. Gould Jr. (state appointed)	April 2020
Virginia C. Sibley	May 2021
Jacquelyn Flynn	May 2017
Leston J. Goodrich	May 2018
David A. Johnson	May 2019

APPOINTED OFFICERS

ACCOUNTANT

William Schlosstein

AGRICULTURAL COMMISSION

Olivia Tarleton	June 2018
June Girouard, Alt.	June 2018
Audrey LaBrie	June 2019
Kenneth Girouard	June 2019
Paul K. Kachinsky	June 2019
Jordyn Lynds	June 2018

ANIMAL CONTROL

Monica Kleber	June 2018
Charlene Thomas	June 2018

ANIMAL INSPECTOR

Monica Kleber	June 2018
Charlene Thomas	June 2018

ASSESSORS

Harald Scheid
George Bourgault
Sherri DiPasquale

BUILDING COMMISSIONER

Geoffrey Newton

CAPITAL PLANNING COMMITTEE

Michael Barbaro	June 2018
Greg Vine	June 2018
Tom Kane	June 2018
Guy Corbosiero	June 2018
M.J. Galat	June 2018

BYLAW / CHARTER REVIEW COMMITTEE

Judy A. LaJoie
Allen J. Lafrennie III
Robert O’Keefe
Richard K. Ward

Robert L. O’Keefe
David Walsh
Murielle “Lee” Jacoby

TOWN CLERK

Judy A LaJoie

June 2018

COLLECTOR/TREASURER

Donna L. Spellman

June 2018

COMMUNITY & ECONOMIC DEVELOPMENT STEERING COMMITTEE

Lorraine Fortugno
Michelle Peterson
Les Goodrich
Arthur Amenta, Jr.
Dennis Casavant
Les Goodrich

June 2019
June 2018
June 2020
June 2020
June 2020
June 2020

CONSERVATION COMMISSION

David Koonce, Agent
Lionel Cloutier
Garrett Davieu
Tony George
David Whitaker
Kyle Bradley

Indefinite
June 2020
June 2020
June 2018
June 2019
June 2019

CONSTABLES

Frederick Cloutier
Michael Young
Rick Marinelli

June 2020
June 2018
June 2018

COUNCIL ON AGING

Judith Mizhir, Co-Chair	Gail Casavant
Jacqueline Flynn, Co- Chair	Jean Joyal
Ottmar Rau	Anne Coderre
F. Richard Ladeau	John Webber
Gloria LaBrack	Diane Alexander
Cynthia Sylvester	Phil White
Rita Amenta	Sheila Bettro, Director

TOWN COUNSEL

KP Law

FENCE VIEWER/FIELD DRIVER

Guy Corbosiero	June 2018
Karen Brooks	June 2018

FINANCE COMMITTEE

Thomas J. Kane Jr.	June 2017
Christian Orobello	June 2018
Charles Corts	June 2018
James F. Robichaud	June 2018
Tonya Dokulil	June 2019
Maureen Ward	June 2019
Robert A. Guenther	June 2019

GAR PARK

Francis M. Murphy	Rochelle LaFortune
Burton Gould, Jr.	Al Gallant
Janet Corbosiero	Rick Ward
Lorraine Fortugno	

HEALTH AGENT

James D. Abare, Inspector

HISTORICAL COMMISSION/HISTORIC DISTRICT COMMISSION

Lois Abare	June 2020
David Plummer	June 2020
Peggy Corbosiero	June 2020
Yvonne G. Harrington	June 2018
James McCrohon	June 2018
Corey Bohan	June 2018
Mary Harrington	June 2018

LIBRARY TRUSTEES

Robert Courtemanche	June 2018
Suzanne Rader	June 2018
Jane LaPointe	June 2017
Richard Ward	June 2017
Cindy Darcy	June 2019
Ronald Muse	June 2019

INSURANCE ADVISORY COMMITTEE

Lois A. Abare	George LaBarge
Ray Anair	Jeff Marinelli
Bill Davis	Jim Murphy
Jamie Holden	Patty Jackson
Jenelle Sroczyński	Lisa Paulitzky
Christina Ricard	

TOWN MANAGER

Keith Hickey	Indefinite
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REP. MONTACHUSETT REG. PLANNING

Guy Corbosiero	June 2018
Austin Cyganiewicz (Alt.)	June 2018

REP. MONTACHUSETT OPPORTUNITY COUNCIL

David Connor	Indefinite
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REP. MONTACHUSETT REGIONAL TRANSIT AUTHORITY

Austin Cyganiewicz

June 2017

REP. TO MONTY TECH SCHOOL COMMITTEE

Burton E. Gould, Jr.

June 2017

MEASURER OF LUMBER

Vacant

PARKS AND RECREATION

Laura Gaydos

June 2018

Brian Dickens

June 2019

Tina Santos

June 2020

Jay Pereira (Student Rep)

June 2017

Michaela Benedict (Student Rep)

June 2018

PLANNING BOARD

James McCrohan (Alt)

June 2018

Cailte Kelley

June 2020

Robert O'Keefe

June 2018

Guy Corbosiero

June 2018

Burton E. Gould, Jr.

June 2019

Arthur Amenta Jr.

June 2020

Vacant

PLANNING AND DEVELOPMENT

Tracy Murphy; *Director of Planning and Development*

Chantel Fleck; *Planning Agent*

PLUMBING & GAS INSPECTOR

Robert O'Brian

June 2018

Rick Geyster Jr. (Alt)

June 2018

REDEVELOPMENT AUTHORITY

David Connor	June 2018
Michael Barbaro	June 2019
Dennis Casavant	June 2019
Leston J. Goodrich	June 2018
Kenneth LaBrack	June 2019

REGISTRARS OF VOTERS

Vicki Connor	June 2020
Terry Lupien	June 2018
David Connor	June 2019
Judy LaJoie, Clerk	Indefinite

ELECTIONS

John Morris, Warden	Indefinite
Priscilla Johnson, Deputy Clerk	Indefinite

SEALER, WEIGHTS & MEASURES

Stephen Slocum	June 2017
Stephen Hirons (Alt)	June 2017

TOY TOWN LOCAL PARTNERSHIP

Elaine Mroz	David Romanowski
George J. Ladeau	Ken LaBrack
Cynthia Boucher	Jane LaPointe

TREE WARDEN

Albert Gallant	Indefinite
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VETERANS SERVICE DIRECTOR

Scott Gauthier	Indefinite
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WINCHENDON CULTURAL COUNCIL

Andrew Arceci	June 2017
James McCrohon	June 2018
David LaDeau	June 2018
Coral M. Grout	June 2019
Marilyn Abare	June 2018
Miranda Jennings	June 2018
Tina Santos	June 2019

WINCHENDON EMERGENCY MANAGEMENT

James D. Abare, Director
Peter Laperriere, Communications
Planning Team:

Keith Hickey – Town Manager
Thomas J. Smith - Fire Department Representative
David Walsh - Police Department Representative
Al Gallant - DPW Representative
Sheila Bettro – COA Representative
Steve Haddad – School Superintendent
James Murphy – School Representative

WIRING INSPECTOR

Robert Marshall	June 2017
Evan Kaiser, Alternate	June 2017

ZONING BOARD OF APPEALS

Mary Chace	June 2020
Raymond Benoit	June 2018
Cynthia Carvill	June 2018
Matthew Gwinn	June 2017
Doneen Durling (Alt)	June 2017
David Grady (Alt)	June 2018
Mark Landanno (Alt)	June 2017

Annual Report of the Board of Selectmen

Dear Residents of Winchendon:

As Chairman of the Board of Selectmen, it is my honor and privilege to share the 2017 Annual Report for the Town of Winchendon. This year has proven to be a very successful and exciting time for the Town of Winchendon. We welcomed our newest elected member, Charles “CJ” Husselbee to the Board, as we said our tearful goodbyes to outgoing Selectman Amy Salter. It is with great pride that Selectman Austin Cyganiewicz was nominated to represent the Town of Winchendon on the Monty Tech School Committee. In 2017, the Board said a tearful goodbye to Margaret Giacobone as she left to be closer to her family. We also welcomed Lindsay Kuchta to the office as she quickly stepped in, under the tutelage of Linda Daigle, so that we could continue our business without missing a beat. The Board of Selectmen has had to deal with a number of difficult decisions as we try to guide our Town to fiscal solvency and a transparent and proactive government. We could not have reached our current level of success without the dedication, commitment and help of our Town Manager, Keith Hickey, department heads, volunteer committees and residents. Everyone who chose to step up and fill a vacancy, voice a concern, and/or volunteer their time has contributed to the success of the town. The Board of Selectmen wishes to extend our heartfelt thank you and make sure that we convey our appreciation for all of your work. We would also like to thank State Representative Jonathan Zlotnik and Senator Anne Gobi, as they continue to work tirelessly to support our town locally as well as at the State House.

Our Town Manager, Keith Hickey, has continued his dedication and commitment to guide the town out of its fiscal struggles and steer us toward a more responsible and sustainable financial position. Together, with the help of our Town Accountant, Bill Schlosstein and Town Treasurer, Donna Spellman, we have managed to pay more of the special debt legislation note, and we anticipate having the entire note paid in full by the end of calendar 2018. The Department of Revenue, Division of Local Services attended a meeting so they could commend the team in person. Mr. Hickey, with the help of his department heads, were instrumental in bringing new grants before the Board of Selectmen, including a Green Community Grant that would encourage the town to reduce its carbon footprint. This grant enabled Mr. Hickey to finally upgrade the furnace system and lights at Town Hall, and more importantly, we expect to turn the streetlights in town back on to make us a safer and more family friendly community. It is with enormous pride that I was again able to accompany Mr. Hickey and Tracy Murphy to the State House in Boston as Winchendon was awarded another CDBG grant.

Economic development continues to be a main focus for the Town of Winchendon. Tracy Murphy, Director of Planning and Development, and the Community Economic and Steering Committee included the Board of Selectmen, along with Senator Anne Gobi, and Representative Jonathan Zlotnik at the ribbon cutting ceremony opening of several new business in town. We were pleased to witness the opening of Morin Real Estate, now under the ownership of Darlene Rossi, Seppi's Ice Cream, located in the newly acquired building by the Historical Society, Barbers Beyond, located on upper Central Street and MORE Strength and Fitness, located on Spring Street. We wish them all good luck and prosperity in Winchendon. Tracy Murphy, our Community Director of Development, led the Community and Economic Development Committee and moved the Fall Festival to Central Street. This endeavor was greeted with great enthusiasm as hordes of shoppers and merchants lined the streets. The group also spearheaded the 2nd Annual and incredibly successful "Shop Local Saturday," bringing throngs of shoppers to our town businesses. We were pleased to be invited to the groundbreaking at the Clark Memorial YMCA and witness as they continue to grow and serve the community. Mr. King and the Beal's Memorial Library Trustees also included us as they broke ground for their new addition.

It was with enormous satisfaction that we were able to see our town showcased on the Fox 25 Zip Trip special. The show focused on area gems and businesses that we have always been proud of. The Board of Selectmen were also proud to present Ms. Evelyn Spaulding with the Boston Post Cane award for being the oldest living resident of Winchendon. The Board was honored to be able to work with Mr. Burton Gould and present our local cemeteries, churches and schools with the benefits of the Converse Grant. Mr. Gould meticulously worked with the Converse heirs and the Board to ensure that the Converse Grant would be used for the purposes it was originally intended for. We would also like to thank the Winchendon Courier for its attention to detail and for collaborating with the town so that Clyde the Rocking Horse would receive a new facelift and for helping to restore the clock tower at Old Murdock.

Finally, the Board of Selectmen would like to thank the numerous committees for their hours of tireless work to improve the Town of Winchendon. The Kiwanis provided Winchendon with another Chili Cook-off and Family Fun Day as well as providing refreshments for the Summer Solstice. The Winchendon Winds enchanted us with their musical concerts. The Parks and Recreation Committee entertained us every Friday evening with music. The American Legion Post #193 and its Auxiliary produced our Memorial Day and Veterans Day ceremonies as well as our new yearly tradition of fireworks and a bonfire. The Historical Society simply outdid itself this year by opening Seppi's, a new ice cream parlor, and coordinating neighbors for a splendid Holiday Tour of Homes, an opportunity to tour the historic treasures in town. They also provided everyone with multiple avenues for enjoyment all year long. Every one of our town committees is to be commended for their work.

The Board of Selectmen would also like to recognize the residents of Winchendon. We depend on your support and encouragement. Whether you volunteer on a committee, participate in Town Meetings, communicate through email or telephone calls, or simply involve yourself in one our many activities, we appreciate you. We acknowledge that this town could not possibly have turned itself around in such a short period of time without your help and input. It is the residents of this town that make us special and unique, and with your help, we will continue.

Respectfully,
Barbara Anderson
Chairman of the Board of Selectmen

Board of Selectmen and Company Accepting Green Communities Grant in the Amount of
\$176,245.00



In the front row Mike Barbaro, Kelly Brown, Barbara Anderson, Representative John Zlotnik, Senator Anne Gobi; second row Austin Cyganiewicz, Amy Salter, and Audrey LaBrie.

TOWN MANAGER 2017 Annual Report

Winchendon had a very busy and productive year in a number of areas. New businesses have moved into town, the Police Department moved into their new location, a significant Community Development Block Grant was awarded, the bid to complete the Library Accessibility Project was chosen, and Fox 25 featured Winchendon during their Zip Trip broadcast. The Town also finished the June 30, 2016 fiscal year in a strong position.

Winchendon was again successful in being awarded a Community Development Block Grant for fuel assistance and housing rehabilitation along the reconstruction of Chestnut Street in the amount of \$557,000. This work will begin in the spring/summer of 2018.

Winchendon was informed that the reconstruction of Central Street has been included in the Commonwealth's 10 Year Transportation Improvement Plan, meaning the only cost to the Town is engineering. The Central Street project will include reconstructing the roadway and sidewalks from Maple Street to Blair Square and bike lanes will be added to the road to improve safety for bike riders. The Board of Selectmen will be discussing design options with project engineers during 2018. If you are interested in participating in these discussions, please check the Board's upcoming meeting agendas. Construction is anticipated to begin in 2019 at a cost of \$3.8 million.

Winchendon was accepted into the Commonwealth's Green Community Program. This program provides grant funds for energy efficiency. During 2017 lighting in the Town Offices and Fire Department were upgraded to LED and the furnaces at the Town Offices were replaced. In 2018, lighting will be upgraded at the Library and energy improvements will be made at the High School.

Financially, FY17 ended in a very positive position. Free Cash was calculated at \$1,372,558 million. After retaining \$550,000, the remaining \$822,558 will be used to pay down the deficit borrowing leaving a balance owed of just over \$600,000, which I anticipate to be paid off in FY19 by making the \$300,000 annual payment and the balance being paid using Free Cash. If the bond is paid off in FY19, the Town will have paid the deficit legislation off in four years, less than half of the ten years the Town was given.

The Library Accessibility Project began and will be completed in February 2018. This improvement will allow access to anyone interested in using the library. The Library Trustees are also seeking a Robinson-Broadhurst grant to complete the Children's Room in the basement of the building in 2018. With the hard work of the Library Trustees and Library staff, the library has begun to see more patrons using the library.

With several projects underway, big financial changes, and the legalization of recreational marijuana, 2018 is going to be another busy year. Please stay informed as the process of developing new zoning for the sales of marijuana in town prior to voting on the proposal at Town Meeting.

I would like to thank the employees of Winchendon for their continued hard work and dedication and the Board of Selectmen for their trust and support. There are many challenges Winchendon will face in the upcoming year and I am confident that the team of elected and appointed officials will do everything in our power to successfully meet those challenges. If you have any questions, concerns or thoughts on how the Town can improve the services provided to the community, please feel free to stop by the Town Offices, call me at (978) 297-0085 or e-mail me at khickey@townofwinchendon.com.

Respectfully submitted,
Keith R. Hickey
Town Manager

REPORT FOR THE TOWN OF WINCHENDON

ELECTION: May 1, 2017

We met at Murdock Senior Center at: 7:30 a.m.

Polls declared open at: 8:00 a.m. By: Acting Warden, Priscilla Johnson

Election officers were sworn and assigned to their respective stations.

Delivered by the police officer were 500 Official Ballots in each Precinct ballot container and voter lists.

The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes were checked and set at zero. The zero reports were displayed for the public to review in the hall.

The polls were declared closed at 8 p.m. and the unofficial results of the election were announced and posted in the hall.

Ballots cast and not cast and check lists were sealed in proper containers and delivered to the Town Clerk's Office.

Prec. 1 & 1A	133	Absentee ballots :	9
Prec. 2	63	Absentee ballots:	6
Prec. 3	129	Absentee ballots:	15

Total Voters: **325**

The Official results of the Election as follows:

	P 1 & 1A	P-2	P-3	TOTAL
BOARD OF SELECTMEN				
AMY Y SALTER	59	22	71	152
CHARLES R. HUSSELBEE	71	39	54	164
BLANK	3	2	3	8
OTHERS			1	1
	133	63	129	325
VOTE FOR 2				
SCHOOL COMMITTEE				
JANET R. CORBOSIERO	87	45	78	210
LAWRENCE A. MURPHY	90	41	95	226
BLANK	88	40	84	212
OTHERS	1		1	2
	266	126	258	650
SCHOOL COMMITTEE				
FELICIA M. NURMSEN	100	44	93	237
BLANK	32	19	32	83
OTHERS	1		4	5
	133	63	129	325
VOTE FOR 2				
BOARD OF HEALTH				
COREY D. WILSON	114	53	110	277
BLANK	149	69	142	360
OTHERS	3	1		4
BRIAN CROTEAU		3	3	6
DEAN COSENTINO			3	3
	266	126	258	650
WINCHENDON HOUSING				
JACQUELYN I FLYNN	112	49	107	268
BLANK	21	13	20	54
OTHERS		1	2	3
	133	63	129	325
QUESTION ONE-CHARTER				
YES	83	38	79	200
NO	37	18	35	90
BLANKS	13	7	15	35
	133	63	129	325

ATTEST:
Judy A, LaJoie-Town Clerk

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
May 15, 2017**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 15, 2017
AT 7:00 P.M.**

then and there to act on the following articles:

Met at Murdock Middle/High School. The Special and Annual meeting was called to order at 7:00 p.m. by Moderator Richard L. Morin Sr. with a quorum present. Attorney Brian Riley was present representing Town Counsel Kopelman & Paige.

REPORTS AND COMMITTEES

(majority vote required)

ARTICLE 1

To see if the Town will vote to hear and act on the reports of the Finance Committee, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: Passover

VOTE: APPROVED (unanimously) to Pass over the article.

ARTICLE 2

To see if the Town will vote to transfer from Free Cash the sum of \$100,000 to offset the Snow and Ice deficit in the Department of Public Works Snow and Ice budget, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: APROVED (Majority) to transfer \$100,000 from Free Cash into the Snow and Ice Account.

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 24th day of April 2017.

BOARD OF SELECTMEN

Barbara Anderson, Chair
Audrey LaBrie, Vice Chair
Amy Salter
Michael Barbaro
Austin Cyganiewicz

I have this day posted the within warrant as therein directed:
Frederick A. Cloutier, Constable
April 27, 2017

**TOWN OF WINCHENDON
ANNUAL TOWN MEETING
MAY 15, 2017**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 15, 2017
AT 7:00 P.M.**

then and there to act on the following articles:

REPORTS AND COMMITTEES
(majority vote required)

ARTICLE 1

To see if the Town will vote to hear and act on the report of the Finance Committee, the annual report of the Selectmen and of any other officers or committees required to report to the Town, or act in relation thereto. (usual and customary article)

Board of Selectmen- Boston Post Cane Recipient Recognition

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: Passover

VOTED: APPROVED (majority) to accept the Finance Committee Report.

ARTICLE 2

To see if the Town will vote to choose all other Town officers or committees that may be required or deemed necessary to the Town for the ensuing year and give any instructions to same, or to any other town officer or officers, and to discharge any committees which have completed their duties, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (unanimously) to pass over the article.

FINANCIAL ARTICLE
(4/5th vote required)

ARTICLE 3

To see if the Town will vote to transfer from Free Cash the sum of \$55,328.76 for the payment of bills of a prior fiscal year for the Winchendon Public Schools, as follows:

<u>Name</u>	<u>Year</u>	<u>Invoice Amt</u>
Devereux	2013	150.00
Pearson	2014	4,814.32
National Grid	2010	11,146.40
National Grid	2009	15,592.39
National Grid	2008	3,274.08
National Grid		33.32
MIAA	2014	40.00
MIAA	2014	20.00
MIAA	2014	190.00
Mass Agression Reduction Ctr	2010	300.00
Mass Agression Reduction Ctr	2010	450.00
Education, Inc.	2015	133.00
Central Mass Special Ed Collab	2014	14,702.69
Advanced Electrical	2014	382.56
Follett	2014	3,000.00
Mid-Wach Secondary School	2015	1,100.00
Total Prior Year Bills		<u><u>55,328.76</u></u>

or act in relation thereto. (Submitted by the Superintendent of Schools)

(Four fifth vote required)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (4/5th) to transfer from Free Cash the sum of \$55,328.76 for payment of bills of prior fiscal year for the Winchendon Public School as printed in the article.

REVOLVING FUNDS AUTHORIZATION ARTICLE

(majority vote required)

ARTICLE 4

To see if the Town will vote pursuant to the provisions of G.L. c.44, §53E½, as most recently amended, to: (1) establish the following revolving funds for Fiscal Year 2018, and further, to establish fiscal year spending limits as set forth below; and (2) amend the General By-laws by inserting a new by-law establishing various revolving funds, specifying the departmental receipts to be credited to each fund, the departmental purposes or programs for which each fund may be expended, and the entity authorized to expend each fund, such bylaw to provide as follows:

Article 39 Revolving Funds.

- A. There are hereby established in the Town of Winchendon pursuant to the provisions of G.L. c.44, §53E½, the following Revolving Funds, from which the specified department head, board, committee, or officer may incur liabilities against and spend monies from without appropriation in accordance with the limitations set forth in this by-law.
- B. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
- C. No liability shall be incurred in excess of the available balance of the fund.
- D. The total amount spent during a fiscal year shall not exceed the amount authorized by Annual Town Meeting or any increase therein as may later be authorized by the Board of Selectmen and Finance Committee in accordance with G.L. c.44, §53E½.
- E. Interest earned on monies credited to a revolving fund established by this by-law shall be credited to the General Fund.
- F. Authorized Revolving Funds

	REVOLVING FUND	AUTHORITY TO SPEND FUND	REVENUE SOURCES	USE OF FUNDS
1	Agricultural Commission Fees	Agricultural Commission	Agricultural programming fees	Costs in connection with its official responsibilities under local by-laws, including but not limited to part-time staff support, postage, posting and publishing, and consultants
2	Planning and Development Plotter Fees	Planning Director	Fees for large-format copier and plotter	Any lawful purpose related to large- format copier and plotter
	Library Copy Fees	Beal's Memorial Library Director or Library Trustees	Fees for use of Library copiers, printers and fax machines	Maintenance and supply costs for copiers, printers and fax machines
4.	Library Materials	Beal's Memorial Library Director or Library Trustees	Fees for overdue, lost and/or damaged Library materials	Repair or replacement of Library materials

G. Procedures and Reports. Except as provided in General Laws Chapter 44, §53E½ and this by-law, all applicable state and local laws and regulations that govern the receipt, custody, expenditure and payment of town funds shall apply to the use of revolving funds established and authorized by this by-law.

And, further, to establish the following fiscal year spending limit for such funds:

1. Agricultural Commission Fees - \$20,000
2. Planning and Development Plotter Fees - \$20,000
3. Library Copy Fees - \$8,000
4. Library Materials - \$8,000

Or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (majority) to establish or reestablish the Town's Revolving Accounts and to adopt a General Bylaw regarding revolving accounts as required by amendments to the G.L. Chapter 44, § 53E½.

USUAL AND CUSTOMARY FINANCIAL ARTICLES

(majority vote required)

SENIOR TAX WORK-OFF ARTICLE

ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of seven thousand five hundred dollars (\$7,500) for the Senior Tax Work-off Program, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (majority) to raise and appropriate \$7,500 for the Senior Work Off Program.

NON-PROFIT ASSISTANCE ARTICLES

ARTICLE 6

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of \$18,000.00 as a grant to the non-profit, Community Action Committee, Inc., 273 Central Street, Winchendon, in consideration of the numerous services provided to the Town, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (majority) to raise and appropriate the sum of \$18,000 as a grant to the Community Action Committee in consideration of the numerous services provided to the Town, and in connection therewith authorize the Board of Selectmen and Town Manager to enter into a grant agreement with the Committee setting forth the terms and conditions thereof.

CAPITAL ARTICLES

(2/3 vote required)

ARTICLE 7

To see if the Town will vote to raise and appropriate, transfer or borrow the sum of \$ 691,000, more or less, to construct a Sally Port at the Winchendon Police Department and to pay all incidental costs related thereto; and to accept a 3 year grant commitment of \$ 500,000 from the Robinson Broadhurst Foundation to offset said cost, or take any action relative thereto.

Anticipated funding sources:

Robinson Broadhurst Grant	\$500,000
State 911 Support and Incentive Grant	\$ 69,000
Taxation	\$122,000

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: Recommend 4-2

VOTE: APPROVED (2/3rds) to appropriate the sum of \$691,000 for construction of a sally port, contingent upon the awarding of a three year Robinson Broadhurst Foundation grant totaling \$500,000, including all related and incidental costs; and as funding therefor, to authorize the Treasurer with the approval of the Board of Selectmen to borrow said funds pursuant to the provision of G.L. Chapter 44, § 7 or 8 or any other enabling authority, and issue bonds and notes therefor.

ARTICLE 8

To see if the Town will vote to authorize the Town Manager in accordance with the provisions of G.L. c.44, §21C to enter into a lease purchase agreement for a term of three years for the acquisition and equipping of a Ten Wheel Dump Truck, Plow and Sander Body for use by the Department of Public Works, or act in relation thereto. (Estimated cost to be \$230,000 with a first year lease amount of \$82,417 included in the Article 11.)
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: Recommend 4-2

VOTE: APPROVED (2/3rds) to authorize the Town Manager in accordance with the provisions of G.L. c.44 §21C to enter into a lease purchase agreement for a term of three years for the acquisition and equipping of a Ten Wheel Dump Truck, Plow and Sander Body for use by the Department of Public Works.

ARTICLE 9

To see if the Town will vote to authorize the Town Manager in accordance with the provisions of G.L. c. 44, §21C to enter into a lease purchase agreement for a term of five years for the acquisition and equipping of a Pumper Tanker Truck for use by the Fire Department, or act in relation thereto. (Estimated cost to be \$435,000 with a first year lease amount of \$97,875 included in the Article 11.)
(Submitted by the Town Manager)

BOARD OF SELECTMEN: 4-1 Recommend

FINANCE COMMITTEE: Recommend 5-1

VOTE: APPROVED (2/3rds) to authorize the Town Manager in accordance with the provisions of G.L. c.44 §21C to enter into a lease purchase agreement for a term of five years for the acquisition and equipping of a Pumper Tanker Truck for use by the Fire Department.

ARTICLE 10

To see if the Town will vote to raise and appropriate, transfer from available funds and/or borrow the sum of \$230,823 for the acquisition of street light assets and conversion of the existing street light fixtures to Light Emitting Diode (LED fixtures), and to authorize the Board of Selectmen to take any action necessary or appropriate to implement the so-called Street Light Conversion Project, including negotiating and entering into a contract for such purposes, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (2/3rds) to borrow the sum of \$230,823 for the acquisition of street light assets and conversion of the existing street light fixtures to LED fixtures and to

authorize the Board of Selectmen to take any action necessary or appropriate to implement the so-called Street Light Conversion Project, including negotiating and entering into a contract for such purposes; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$230,823 pursuant to MGL 44 §7 or any other enabling authority.

USUAL AND CUSTOMARY GENERAL GOVERNMENT
BUDGET ARTICLE
(majority vote required)

ARTICLE 11

To see if the Town will vote to raise and appropriate and transfer from other available funds the sum of \$15,013,630.95 for the operating budget of the Town for the fiscal year beginning July 1, 2017, or act in relation thereto. (usual and customary article)
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: Recommend 5-1

VOTE: APPROVED (2/3rds) to raise and appropriate and transfer from other available funds the total sum of \$15,013,631 for the operating budget of the Town for the Fiscal year beginning

July 1st, 2017, all as set forth in the warrant under Article 11, with each line item in the budget as appearing in the warrant to be approved as a separate appropriation.

Town of Winchendon	
Summary of Other Available Funds	
FY18	
Cemetery Trust	\$ 3,060
Title V Liens Redemption	\$ 7,967
Infrastructure Investment Fund	\$ 71,399
Use of Free Cash (Debt Reduction)	\$ 479,700
TOTAL OTHER AVAILABLE FUNDS	\$ 562,126

ARTICLE 11 DETAIL OF APPROPRIATIONS

	2017	2017	2018		
	ORIGINAL	EXPENDED	APPROVED	INCREASE	PERCENT
	APPROP.	BUDGET DEC	BUDGET	(DECREASE)	-AGE
					CHANGE
SCHOOL					
TRANSPORTATION	\$1,432,306	\$ 1,431,929	\$ 1,469,665	\$ 37,359	2.61%
TOTAL SCHOOL					
TRANSPORTATION	\$1,432,306	\$ 1,431,929	\$ 1,469,665	\$ 37,359	2.61%
YMCA	\$ 10,000		\$ 10,000	\$ -	0.00%
TOTAL TOWN ARTICLES	\$ 10,000	\$ -	\$ 10,000	\$ -	0.00%
SELECTMEN					
EXPENSES	\$ 14,654	\$ 2,722	\$ 14,740	\$ 86	0.59%
TOTAL EXPENSES	\$ 14,654	\$ 2,722	\$ 14,740	\$ 86	0.59%
TOWN MANAGER					
PERSONNEL	\$ 220,525	\$ 100,413	\$ 254,448	\$ 33,923	15.38%
EXPENSES	\$ 6,240	\$ 10,533	\$ 32,400	\$ 16,160	99.51%
TOTAL PERSONNEL & EXPENSES	\$ 236,765	\$ 110,946	\$ 286,848	\$ 50,083	21.15%
FINANCE COMMITTEE					
PERSONNEL	\$ 700	\$ 525	\$ 1,000	\$ 300	42.86%
EXPENSES	\$ 168,785	\$ 75,788	\$ 225,852	\$ 57,067	33.81%
TOTAL PERSONNEL & EXPENSES	\$ 169,485	\$ 76,313	\$ 226,852	\$ 57,367	33.85%
ACCOUNTING					
PERSONNEL	\$ 143,998	\$ 60,907	\$ 138,188	\$ (5,810)	-4.03%
EXPENSES	\$ 300	\$ -	\$ 8,000	\$ 7,700	2566.67%
TOTAL PERSONNEL & EXPENSES	\$ 144,298	\$ 60,907	\$ 146,188	\$ 1,890	1.31%
ASSESSOR					
EXPENSES	\$ 87,398	\$ 48,335	\$ 91,122	\$ 3,724	4.26%
TOTAL EXPENSES	\$ 87,398	\$ 48,335	\$ 91,122	\$ 3,724	4.26%
COLLECTOR / TREASURER					
PERSONNEL	\$ 141,864	\$ 66,038	\$ 146,839	\$ 4,975	3.51%
EXPENSES	\$ 72,235	\$ 31,012	\$ 67,110	\$ (5,125)	-7.09%
TOTAL PERSONNEL & EXPENSES	\$ 214,099	\$ 97,050	\$ 213,949	\$ (150)	-0.07%
LEGAL EXPENSE					
EXPENSES	\$ 40,000	\$ 26,382	\$ 45,000	\$ 5,000	12.50%
TOTAL EXPENSE	\$ 40,000	\$ 26,382	\$ 45,000	\$ 5,000	12.50%
DATA PROCESSING					
EXPENSES	\$ 65,100	\$ 54,318	\$ 65,100	\$ -	0.00%
TOTAL EXPENSES	\$ 65,100	\$ 54,318	\$ 65,100	\$ -	0.00%
TECHNOLOGY					
PERSONNEL	\$ 47,460	\$ 24,211	\$ 68,000	\$ 20,540	43.28%
EXPENSES	\$ 15,015	\$ 7,554	\$ 15,390	\$ 375	2.50%
TOTAL PERSONNEL & EXPENSES	\$ 62,475	\$ 31,765	\$ 83,390	\$ 20,915	33.48%
COMMUNICATIONS COM					
EXPENSES	\$ 46,287	\$ 25,636	\$ 46,287	\$ -	0.00%
TOTAL EXPENSES	\$ 46,287	\$ 25,636	\$ 46,287	\$ -	0.00%
TOWN CLERK					
PERSONNEL	\$ 88,355	\$ 40,694	\$ 106,527	\$ 18,172	20.57%
EXPENSES	\$ 5,795	\$ 1,956	\$ 4,890	\$ (905)	-15.62%

TOTAL PERSONNEL & EXPENSES	\$ 94,150	\$ 42,650	\$ 111,417	\$ 17,267	18.34%
REGISTRAR OF VOTERS					
PERSONNEL	\$ 1,690	\$ 360	\$ 1,690	\$ -	0.00%
EXPENSES	\$ 32,173	\$ 18,019	\$ 16,155	\$ (16,018)	-49.79%
TOTAL PERSONNEL & EXPENSES	\$ 33,863	\$ 18,379	\$ 17,845	\$ (16,018)	-47.30%
CONSERVATION					
PERSONNEL	\$ 14,787	\$ 6,841	\$ 15,706	\$ 919	6.21%
EXPENSES	\$ 470	\$ 270	\$ 475	\$ 5	1.06%
TOTAL PERSONNEL & EXPENSES	\$ 15,257	\$ 7,111	\$ 16,181	\$ 924	6.06%
PLANNING BOARD					
PERSONNEL	\$ 1,630	\$ 525	\$ 2,750	\$ 1,120	68.71%
EXPENSES	\$ 3,100	\$ 1,159	\$ 5,000	\$ 1,900	61.29%
TOTAL PERSONNEL & EXPENSES	\$ 4,730	\$ 1,684	\$ 7,750	\$ 3,020	63.85%
ZONING BOARD					
PERSONNEL	\$ 1,400	\$ 90	\$ 1,400	\$ -	0.00%
EXPENSES	\$ 518	\$ -	\$ 550	\$ 32	6.18%
TOTAL PERSONNEL & EXPENSES	\$ 1,918	\$ 90	\$ 1,950	\$ 32	1.67%
COMMUNITY DEVELOPMENT					
PERSONNEL	\$ 132,012	\$ 54,807	\$ 110,100	\$ (21,912)	-16.60%
EXPENSES	\$ 2,373	\$ 2,189	\$ 6,950	\$ 4,577	192.88%
TOTAL PERSONNEL & EXPENSES	\$ 134,385	\$ 56,996	\$ 117,050	\$ (17,335)	-12.90%
TOWN HALL					
PERSONNEL	\$ 29,223	\$ 14,428	\$ 31,226	\$ 2,003	6.85%
EXPENSES	\$ 88,391	\$ 26,706	\$ 79,704	\$ (8,687)	-9.83%
TOTAL PERSONNEL & EXPENSES	\$ 117,614	\$ 41,134	\$ 110,930	\$ (6,684)	-5.68%
POLICE					
PERSONNEL	\$1,111,380	\$ 541,487	\$ 1,167,000	\$ 55,620	5.00%
EXPENSES	\$ 166,788	\$ 92,462	\$ 150,934	\$ (15,854)	-9.51%
TOTAL PERSONNEL & EXPENSES	\$1,278,168	\$ 633,949	\$ 1,317,934	\$ 39,766	3.11%
DISPATCH					
PERSONNEL	\$ 227,423	\$ 100,719	\$ 228,654	\$ 1,231	0.54%
EXPENSES	\$ 2,200	\$ 1,133	\$ 2,200	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 229,623	\$ 101,852	\$ 230,854	\$ 1,231	0.54%
FIRE					
PERSONNEL	\$ 723,655	\$ 327,660	\$ 768,710	\$ 45,055	6.23%
EXPENSES	\$ 93,456	\$ 31,098	\$ 118,192	\$ 24,736	26.47%
TOTAL PERSONNEL & EXPENSES	\$ 817,111	\$ 358,758	\$ 886,902	\$ 69,791	8.54%
AMBULANCE					
PERSONNEL	\$ 16,000	\$ 5,273	\$ 17,000	\$ 1,000	6.25%
EXPENSES	\$ 85,360	\$ 46,249	\$ 92,360	\$ 7,000	8.20%
TOTAL PERSONNEL & EXPENSES	\$ 101,360	\$ 51,522	\$ 109,360	\$ 8,000	7.89%
LAND USE					
PERSONNEL	\$ 94,161	\$ 45,117	\$ 100,960	\$ 6,799	7.22%
EXPENSES	\$ 4,039	\$ 812	\$ 4,650	\$ 611	15.13%
TOTAL PERSONNEL & EXPENSES	\$ 98,200	\$ 45,929	\$ 105,610	\$ 7,410	7.55%
EMERGENCY MANAGEMENT					
PERSONNEL	\$ 2,452	\$ -	\$ 2,548	\$ 96	3.92%

EXPENSES	\$ 2,500	\$ 1,000	\$ 1,750	\$ (750)	-30.00%
TOTAL PERSONNEL & EXPENSES	\$ 4,952	\$ 1,000	\$ 4,298	\$ (654)	-13.21%
ANIMAL CONTROL					
PERSONNEL	\$ 800	\$ -	\$ 800	\$ -	0.00%
EXPENSES	\$ 49,033	\$ 21,606	\$ 50,158	\$ 1,125	2.29%
TOTAL PERSONNEL & EXPENSES	\$ 49,833	\$ 21,606	\$ 50,958	\$ 1,125	2.26%
DPW ADMINISTRATION					
PERSONNEL	\$ 131,713	\$ 64,779	\$ 145,753	\$ 14,040	10.66%
EXPENSES	\$ 12,093	\$ 4,870	\$ 11,000	\$ (1,093)	-9.04%
TOTAL PERSONNEL & EXPENSES	\$ 143,806	\$ 69,649	\$ 156,753	\$ 12,947	9.00%
DPW HIGHWAY					
PERSONNEL	\$ 198,502	\$ 90,860	\$ 213,734	\$ 15,232	7.67%
EXPENSES	\$ 111,400	\$ 102,645	\$ 176,489	\$ 65,089	58.43%
TOTAL PERSONNEL & EXPENSES	\$ 309,902	\$ 193,505	\$ 390,223	\$ 80,321	25.92%
DPW FLEET					
MAINTENANCE					
PERSONNEL	\$ 94,050	\$ 42,187	\$ 97,494	\$ 3,444	3.66%
EXPENSES	\$ 117,450	\$ 55,476	\$ 117,858	\$ 408	0.35%
TOTAL PERSONNEL & EXPENSES	\$ 211,500	\$ 97,663	\$ 215,352	\$ 3,852	1.82%
DPW SNOW & ICE					
PERSONNEL	\$ 50,000	\$ 13,126	\$ 60,000	\$ 10,000	20.00%
EXPENSES	\$ 134,000	\$ 130,575	\$ 150,000	\$ 16,000	11.94%
TOTAL PERSONNEL & EXPENSES	\$ 184,000	\$ 143,701	\$ 210,000	\$ 26,000	14.13%
DPW STREET LIGHTING					
EXPENSES	\$ 67,059	\$ 31,065	\$ 59,942	\$ (7,117)	-10.61%
TOTAL EXPENSES	\$ 67,059	\$ 31,065	\$ 59,942	\$ (7,117)	-10.61%
LANDFILL					
EXPENSES	\$ 22,000	\$ 5,127	\$ 16,500	\$ (5,500)	-25.00%
TOTAL EXPENSES	\$ 22,000	\$ 5,127	\$ 16,500	\$ (5,500)	-25.00%
DPW CEMETERY					
PERSONNEL	\$ 90,491	\$ 44,730	\$ 95,620	\$ 5,129	5.67%
EXPENSES	\$ 10,000	\$ 7,637	\$ 10,000	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 100,491	\$ 52,367	\$ 105,620	\$ 5,129	5.10%
DPW TREE TRIMMING					
EXPENSES	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0.00%
TOTAL EXPENSES	\$ 6,000	\$ 6,000	\$ 6,000	\$ -	0.00%
HEALTH DEPARTMENT					
PERSONNEL	\$ 42,185	\$ 20,163	\$ 45,664	\$ 3,479	8.25%
EXPENSES	\$ 7,555	\$ 1,658	\$ 7,555	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 49,740	\$ 21,821	\$ 53,219	\$ 3,479	6.99%
BOARD OF HEALTH OUTSIDE SERVICE					
EXPENSES	\$ 1,250	\$ 420	\$ 1,450	\$ 200	16.00%
TOTAL EXPENSES	\$ 1,250	\$ 420	\$ 1,450	\$ 200	16.00%
BOARD OF HEALTH VISITING NURSE					
EXPENSES	\$ 10,625	\$ 4,250	\$ 8,500	\$ (2,125)	-20.00%
TOTAL EXPENSES	\$ 10,625	\$ 4,250	\$ 8,500	\$ (2,125)	-20.00%
COUNCIL ON AGING					
PERSONNEL	\$ 129,511	\$ 55,496	\$ 149,080	\$ 19,569	15.11%
EXPENSES	\$ 55,235	\$ 20,927	\$ 34,446	\$ (20,789)	-37.64%
TOTAL PERSONNEL & EXPENSES	\$ 184,746	\$ 76,423	\$ 183,526	\$ (1,220)	-0.66%

VETERANS SERVICES

PERSONNEL	\$ 14,198	\$ 6,674	\$ 15,573	\$ 1,375	9.68%
EXPENSES	\$ 477,570	\$ 197,856	\$ 437,590	\$ (39,980)	-8.37%

TOTAL PERSONNEL & EXPENSES

	\$ 491,768	\$ 204,530	\$ 453,163	\$ (38,605)	-7.85%
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BEALS LIBRARY

PERSONNEL	\$ 135,425	\$ 52,511	\$ 149,680	\$ 14,255	10.53%
EXPENSES	\$ 40,575	\$ 15,102	\$ 42,990	\$ 2,415	5.95%

TOTAL PERSONNEL & EXPENSES

	\$ 176,000	\$ 67,613	\$ 192,670	\$ 16,670	9.47%
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RECREATION**COMMITTEE**

EXPENSES	\$ 2,400	\$ 1,233	\$ 2,900	\$ 500	20.83%
TOTAL EXPENSES	\$ 2,400	\$ 1,233	\$ 2,900	\$ 500	20.83%

HISTORIC COMMISSION

EXPENSES	\$ 500	\$ -	\$ 1,150	\$ 650	130.00%
TOTAL EXPENSES	\$ 500	\$ -	\$ 1,150	\$ 650	130.00%

DEBT SERVICE**PRINCIPAL**

EXPENSES	\$ 829,199	\$ 522,934	\$ 1,258,654	\$ 429,455	51.79%
TOTAL EXPENSES	\$ 829,199	\$ 522,934	\$ 1,258,654	\$ 429,455	51.79%

DEBT SERVICE**INTEREST**

EXPENSES	\$ 243,330	\$ 119,068	\$ 182,803	\$ (60,527)	-24.87%
TOTAL EXPENSES	\$ 243,330	\$ 119,068	\$ 182,803	\$ (60,527)	-24.87%

**STATE ASSESSMENT
EXPENSE**

EXPENSES	\$1,420,390	\$ 497,655	\$ 1,459,858	\$ 39,468	2.78%
TOTAL EXPENSES	\$1,420,390	\$ 497,655	\$ 1,459,858	\$ 39,468	2.78%

**OTHER STATE ASSESSMENT
EXPENSES**

EXPENSES	\$20,704	\$ 10,501	\$ 21,123	\$ 419	2.02%
TOTAL EXPENSES	\$20,704	\$ 10,501	\$ 21,123	\$ 419	2.02%

**OTHER REGIONAL
ASSESSMENT**

EXPENSES	\$31,920	\$ 17,594	\$ 28,195	\$ (3,725)	-11.67%
TOTAL EXPENSES	\$31,920	\$ 17,594	\$ 28,195	\$ (3,725)	-11.67%

PENSION

EXPENSES	\$ 1,328,215	\$ 1,321,787	\$ 1,274,147	\$ (54,068)	-4.07%
TOTAL EXPENSES	\$ 1,328,215	\$ 1,321,787	\$ 1,274,147	\$ (54,068)	-4.07%

WORKERS COMPENSATION

EXPENSES	\$177,000	\$ 143,405	\$ 157,746	\$ (19,254)	-10.88%
TOTAL EXPENSES	\$177,000	\$ 143,405	\$ 157,746	\$ (19,254)	-10.88%

UNEMPLOYMENT INSURANCE

EXPENSES	\$126,928	\$ 16,565	\$ 95,000	\$ (31,928)	-25.15%
TOTAL EXPENSES	\$126,928	\$ 16,565	\$ 95,000	\$ (31,928)	-25.15%

HEALTH INSURANCE - EMPLOYER

EXPENSES	\$2,139,100	\$ 1,051,177	\$ 1,946,993	\$ (192,107)	-8.98%
TOTAL EXPENSES	\$ 2,139,100	\$ 1,051,177	\$ 1,946,993	\$ (192,107)	-8.98%

**LIFE INSURANCE -
EMPLOYER**

EXPENSES	\$ 25,806	\$ 7,760	\$ 25,806	\$ -	0.00%
TOTAL EXPENSES	\$ 25,806	\$ 7,760	\$ 25,806	\$ -	0.00%

MEDICARE TAX					
EXPENSES	\$230,837	\$ 90,528	\$ 236,608	\$ 5,771	2.50%
TOTAL EXPENSES	\$230,837	\$ 90,528	\$ 236,608	\$ 5,771	2.50%
PROPERTY / LIABILITY INSURANCE					
EXPENSES	\$268,660	\$ 237,507	\$ 261,258	\$ (7,402)	-2.76%
TOTAL EXPENSES	\$268,660	\$ 237,507	\$ 261,258	\$ (7,402)	-2.76%
CAPITAL IMPROVEMENTS					
TOTAL CAPITAL IMPROVEMENTS	\$ 145,500		\$ 220,292	\$ 74,792	51.40%
GRAND TOTAL	\$ 145,500	\$ -	\$ 220,292	\$ 74,792	51.40%
	\$14,453,407	\$ 8,360,811	\$15,013,631	\$ 560,224	3.88%

VOTE: APPROVED (2/3rds) to raise and appropriate and transfer from other available funds the total sum of \$15,013,631 for the operating budget of the Town for the Fiscal year beginning

July 1st, 2017, all as set forth in the warrant under Article 11, with each line item in the budget as appearing in the warrant to be approved as a separate appropriation

USUAL AND CUSTOMARY WATER ENTERPRISE

ARTICLE

(majority vote required)

ARTICLE 12

To see if the Town will vote to appropriate the sum of \$947,617 from Water Receipts for direct costs of the Water Department Enterprise Fund for the fiscal year beginning July 1, 2017, and that indirect costs of \$170,138 appropriated in the general government budget be funded by Water Receipts, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: Recommend 5-1

VOTE: APPROVED (majority) to appropriate the sum of \$947,617 from water receipts for the direct costs of the Water Department Enterprise Fund for the Fiscal year beginning July 1, 2017 and that indirect costs of \$170,138 appropriated on the general government budget be funded by water receipts.

USUAL AND CUSTOMARY WASTEWATER **ENTERPRISE ARTICLE**

(majority vote required)

ARTICLE 13

To see if the Town will vote to appropriate the sum of \$1,241,951 (Wastewater Receipts of \$838,701, Retained Earnings of \$100,000, and Betterment Revenues of \$303,250) for the direct costs of the Wastewater Treatment Department Enterprise Fund for the fiscal year beginning July 1, 2017, and that indirect costs of \$185,568 appropriated in the general government budget be funded by Wastewater Receipts, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: Recommend 5-1

VOTE: APPROVED (majority) to appropriate the sum of \$1,241,951 (Wastewater Receipts of \$838,701, Retained Earnings of \$100,000 and Betterment Revenues of \$303,250) for the direct costs of the Wastewater Treatment Department Enterprise Fund for the fiscal year beginning July 1, 2017 and that indirect costs of \$185,568 appropriated on the general government budget be funded by Wastewater receipts.

USUAL AND CUSTOMARY TRANSFER STATION ENTERPRISE ARTICLES

(majority vote required)

ARTICLE 14

To see if the Town will vote to appropriate the sum of \$157,559 from Transfer Station Receipts for direct costs of the Transfer Station Enterprise Fund for the fiscal year beginning July 1, 2017; and that indirect costs of \$35,048 appropriated in the general government budget be funded by Transfer Station Receipts, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: Recommend 5-1

VOTE: APPROVED (majority) to appropriate the sum of \$157,559 from Transfer Station Receipts for the direct costs of the Transfer Station Enterprise Fund for the fiscal year beginning July 1, 2017 and that indirect costs of \$35,048 appropriated on the general government budget be funded by Transfer Station receipts.

USUAL AND CUSTOMARY EDUCATION BUDGET ARTICLE

(majority vote required)

ARTICLE 15

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$13,045,109.92 (Required Net School Spending of \$16,145,727 plus \$323,067.70 prior year override that includes a 2.5% escalator and \$56,431 in increased funding less \$3,480,115.78 for net school spending and eligible indirect costs budgeted in the general government budget for School Expenses) for the operating budget of the

Winchendon Public Schools for the fiscal year beginning July 1, 2017, or take any action thereon.

(Submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 4-0-1

FINANCE COMMITTEE: 5-1 Recommend

VOTE: APPROVED (majority) to raise and appropriate the sum of \$13,045,109.92 (Required Net School Spending of \$16,145,727 plus \$323,067.70 prior year override including a 2.5% escalator and \$56,431 in increased funding less \$3,480,115.78 for net school spending eligible indirect costs budgeted in the general government budget for school expenses) for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2017.

EDUCATION OVERRIDE ARTICLES

(majority vote required)

ARTICLE 16

To see if the Town will vote to raise and appropriate the sum of \$417,675, in addition to the amount appropriated under Article 15 for Fiscal Year 2018 required net school spending, to supplement the operating budget for the School Department for the fiscal year beginning July 1, 2017; provided however, that this supplemental appropriation shall be expressly contingent upon passage of a Proposition 2½ override ballot question, permitting the Town to raise this additional amount outside of the limits imposed by said proposition 2½, all in accordance with Massachusetts General Laws Chapter 59, Section 21C(g), or act in relation thereto.

(Submitted by the School Committee)

BOARD OF SELECTMEN: 3-1-1 Not Recommend

FINANCE COMMITTEE: 5-1 Not Recommend

VOTE: APPROVED (majority) to raise and appropriate the sum of \$417,675, in addition to the amount appropriated under Article 15 of this warrant for FY18 Net School Spending, to supplement the operating budget for the School Department for the fiscal year beginning July 1, 2017, provided that this supplemental appropriation shall be contingent on the passage of a proposition 2 ½ override vote.

ARTICLE 17

To see if the Town will vote to raise and appropriate the sum of \$240,646, in addition to the amount appropriated under Article 15 for Fiscal Year 2018 required net school spending, to supplement the operating budget for the School Department for the fiscal year beginning July 1, 2017; provided, however, that this supplemental appropriation shall be expressly contingent upon passage of a Proposition 2½ override ballot question permitting the Town to raise this additional amount outside the limits imposed by Proposition 2½, all in accordance with Massachusetts General Laws Chapter 59, Section 21C(g), or act in relation thereto.

(Submitted by the School Committee)

BOARD OF SELECTMEN: 3-1-1 Not Recommend

FINANCE COMMITTEE: 6-0 Not Recommend

Vote: APPROVED (majority) to pass over the article.

ANNUAL VOCATIONAL TECHNICAL SCHOOL ASSESSMENT ARTICLE

ARTICLE 18

To see if the Town will vote to raise and appropriate the sum of \$943,460 to fund the Town's assessment for its share of the Montachusett Regional Vocational Technical School budget for the fiscal year beginning July 1, 2017, or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (majority) to raise and appropriate the sum of \$943,460 to fund the Town's assessment of the Montachusett Regional Vocational Technical School for the fiscal year beginning July 1, 2017.

AUTHORIZATION TO ENTER INTO PILOT AGREEMENT FOR SOLAR ARRAY

ARTICLE 19

To see if the Town will vote to authorize the Board of Selectmen to negotiate and enter into Tax Agreements for payments-in-lieu-of-taxes ("PILOT") pursuant to M.G.L. Chapter 59, Section 38H(b) and any other enabling authority, with the owner(s) of two solar renewable energy facilities to be installed on privately owned land in Winchendon , for a term of up to 20 years and upon such other terms and conditions as the Board shall deem in the best interest of the Town, for both real property and personal property taxes associated with such facilities, on approximately 120 acre and 145 acre parcels respectively of privately-owned land upon which such facilities are proposed to be located, or upon another parcel of land upon which such facilities may be constructed or operated; and, further, to authorize the Board of Selectmen to take all actions necessary to implement such agreement; or act in relation thereto.

(Submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (majority) to authorize the Board of Selectmen to negotiate and enter into Tax Agreements for payments-in-lieu-of-taxes (PILOT) pursuant to MGL Chapter 59, Section 38H(b) and any other enabling authority with the owners of two solar renewable energy facilities to be installed on private property.

ZONING BYLAW ARTICLES (two-thirds vote required)

ARTICLE 20

To see if the Town will vote to amend Article 5, Schedule of Uses, of the Winchendon Zoning By-law to make the following changes, with new text indicated by italics and deletions indicated by strikethrough:

Item 1. Amend Article 5.1, Basic Requirements, by adding the following Section 5.1.2:

5.1.2 ADDITIONAL REQUIREMENTS

Proposed uses may be subject to the Site Plan Review provision of this By-law.

Item 2. Amend Schedule 5.2.1, Residential Uses, as follows:

Residential Uses	R80	R40	R10	C1	C2 Hwy Comm	I Nbhd Bus.	PD
A. Single family detached dwelling	Y	Y	Y	N	Y	N	SP Y
B. Two-family detached dwelling	SP	SP	Y	N	Y	N	SP Y
H. Accessory dwelling unit			SP N	SP SP Y	SP	N	SP

(Note 11)

(SEE 6.3 ACCESSORY USES)

Item 3. Amend Schedule 5.2.2, Commercial Uses, as follows:

Commercial Uses	R80	R40	R10	C1	C2	I	PD
A. Retail store or larger scale retail services <i>larger than 15,001 sq. ft., including</i> sales room or market for sale of merchandise to the public	N	N	N	Y	Y	SP SP	Y

Item 4. Amend Schedule 5.2.2, Commercial Uses, as follows:

Commercial Uses	R80	R40	R10	C1	C2	I	PD
A. Small scale retail store services <i>that do not exceed 15,000 sq. ft.,</i> such as barbershop, dry cleaning, tailoring, show repair, caterer, print shop, photography, crafts	SP	SP	SP	Y	Y	SP	SP

Item 5. Amend Schedule 5.2.2, Commercial Uses, as follows:

Commercial Uses	R80	R40	R10	C1	C2	I	PD
C. Convenience store <i>without gas station</i>	SP	SP	SP	Y	Y	N	SP Y

Item 6. Amend Schedule 5.2.2, Commercial Uses, as follows:

Commercial Uses	R80	R40	R10	C1	C2	I	PD
P. Self-service storage facility	N	N	N	SP	N SP	SP	N

Or act in relation thereto.

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (2/3rds) to amend Article 5, Schedule of Uses, of the Town's Zoning Bylaws as detailed in the warrant with one modification as voted on by the Planning Board at their Public Hearing on April 18th. 2017.

In item 4. Amended Schedules 5.2.2, Commercial Uses. Striking out the listed uses "such as barbershop, dry cleaning, tailoring, show repair, caterer, print shop, photography, crafts" that come after the words "15,000 sq. ft."

ARTICLE 21

To see if the Town will vote to amend Article 12, Site Plan Review, of the Winchendon Zoning By-law to make the following changes to Section 12.2.1(E), with new text indicated by italics:

E. Any use requiring a special permit in accordance with section 5.2, Schedule of Use Regulations if required by the Board of Appeals *and which does not qualify for an exemption under Article 12.3 of this Zoning By-law;*
 Or act in relation thereto.

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0 Recommend

VOTE: APPROVED (2/3rds) to amend Article 12, Site Plan Review, of the Town's Zoning Bylaw as detailed in the warrant.

It was moved, seconded and approved to close the Town Meeting at 9:02 p.m.

ATTEST:

Judy A. LaJoie

***Judy A. LaJoie
Town Clerk***

NONBINDING REFERENDUM

Resolution in Support of Congressional Investigation regarding
Impeachment of President Donald J. Trump

WHEREAS, the Foreign Emoluments Clause of the United States Constitution provides that “no Person holding any Office of Profit or Trust under [the United States], shall, without the Consent of the Congress, accept of any present, Emolument, Office, or Title, of any kind whatever, from any King, Prince, or foreign State,” thereby prohibiting conflicts of interest that could influence the conduct of the foreign affairs of the United States,

WHEREAS, the Domestic Emoluments Clause of the United States Constitution provides that, besides the fixed salary for his four-year term, the President “shall not receive within that Period any other Emolument from the United States, or any of them,” thereby prohibiting conflicts of interest that could influence the conduct of the domestic affairs of the United States,

WHEREAS, the term “emoluments” includes a broad range of financial benefits, including but not limited to monetary payments, purchase of goods and services even for fair market value, subsidies, tax breaks, extensions of credit, and favorable regulatory treatment,

WHEREAS, Donald J. Trump, the President of the United States, owns various business interests and receives various streams of income from all over the world,

WHEREAS, many of these businesses receive, and streams of income include, emoluments from foreign governments, states of the United States, or the United States itself,

WHEREAS, leading constitutional scholars and government ethics experts warned Donald J. Trump shortly after the November 2016 election that, unless he fully divested his businesses and invested the money in conflict-free assets or a blind trust, he would violate the Constitution from the moment he took office,

WHEREAS, on January 11, 2017, nine days before his inauguration, Donald J. Trump announced a plan that would, if carried out, remove him from day-to-day operations of his businesses, but not eliminate any of the ongoing flow of emoluments from foreign governments, state governments, or the United States government,

WHEREAS, on January 20, 2017, Donald J. Trump took the oath of office and became President of the United States,

WHEREAS, from the moment he took office, President Trump was in violation of the Foreign Emoluments Clause and the Domestic Emoluments Clause of the United States Constitution,

WHEREAS, these violations undermine the integrity of the Presidency, corruptly advance the personal wealth of the President, and violate the public trust,

WHEREAS, our democracy is premised on the bedrock principle that no one is above the law, not even the President of the United States,

NOW, THEREFORE, THE TOWN OF WINCHENDON RESOLVES to call upon the United States House of Representatives to support a resolution authorizing and directing the House Committee on the Judiciary to investigate whether sufficient grounds exist for the impeachment of Donald J. Trump, President of the United States, including but not limited to the violations listed herein; and,

BE IT FURTHER RESOLVED that copies of this resolution be transmitted officially to the Members of the United States House of Representatives that represent the town, namely, the Honorable Niki S. Tsongas, and the Honorable Jim McGovern.

Approved and enacted this day:
(submitted by Citizen Petition)

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon seven days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 24th day of April 2017.

BOARD OF SELECTMEN:

Barbara Anderson, Chair
Audrey LaBrie, Vice Chair
Amy Salter
Michael Barbaro
Austin Cyganiewicz

I have this day posted the within warrant as therein directed:
Frederick A. Cloutier, Constable
April 27, 2017

<p>FINANCE COMMITTEE PUBLIC HEARING Tuesday, April 25, 2017 at 7:00 PM Town Hall, 109 Front Street</p>

TOWN OF WINCHENDON

SPECIAL TOWN ELECTION: JUNE 20, 2017

Met at the Senior Center at 11:30 a.m.

Polls declared open at 8:00 a.m. by Priscilla Johnson, Warden.

Election Officers sworn and assigned to their respective stations.

Official ballots	Prec. 1A	750
	Prec. 1	750
	Prec. 2	750
	Prec. 3	750

Cards of instruction and voting lists delivered to the presiding officer. Specimen ballots and cards of instruction posted in the hall and at the entrance.

Ballot boxes checked at registers set at zero. Keys to same turned over to the officer in charge.

Polls were declared closed at 7:00 p.m. At the close of polls the registers on the ballot boxes read:

P1 & 1A	353	
P2	259	
P-3	<u>344</u>	
	956	TOTAL

QUESTION:

Shall the Town of Winchendon be allowed to assess an additional \$417,675 in real estate and Personal property taxes for the purposes of funding the operating budget for the School Department for Fiscal Year beginning July 1, 2017?

The results of the election are as follows:

	P-1	P-2	P-3	TOTAL
YES	175	143	136	454
NO	178	115	208	501
BLANK			1	1
				<hr/> 956

ATTEST:

Judy A. LaJoie
Town Clerk

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
November 13, 2017**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

MONDAY, NOVEMBER 13, 2017

AT 7:00 P.M.

Met at Murdock Middle High School. Meeting called to order at 7:00 p.m. by Moderator Richard L. Morin Sr. with a quorum present. Attorney Brian Riley was present representing Town Counsel Kopelman and Paige.

then and there to act on the following articles:

REPORTS AND COMMITTEES

(majority vote required)

ARTICLE 1

To see if the Town will vote to hear and act on the reports of the Finance Committee, and any other Board or Committee, or act in relation thereto. (usual and customary article)

**BOARD OF SELECTMEN: 5-0 Recommend FINANCE COMMITTEE: 7-0
Recommend**

***VOTE:** Approved (unanimously) to hear the Finance Committee Report.*

FINANCIAL ARTICLES

(simple majority required)

ARTICLE 2

To see if the Town will vote to transfer from Free Cash the sum of \$301,995 for the following capital items: (Submitted by the Town Manager)

<u>Project</u>	<u>Department</u>	<u>Amount</u>
Repave Fire Station	Fire	25,000
Replace Dump Truck and Sander	School	63,000
Replace Venrac Tractor	School	60,100
Upgrade MHS/MMS Phones	School	52,900
Security Cameras	School	30,000
Cruiser Replacement	Police	38,995
Replace/Acquire Patrol Rifles	Police	7,00
Replace Duty Weapons	Police	25,000
		\$ 301,995

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-1 Recommend

VOTE: APPROVED (Majority) to transfer \$286,995 from free cash in the operating budget to increase the FY2017-18 Capital Improvement appropriation.

ARTICLE 3

To see if the Town will vote to transfer from available funds the sum of \$28,000 into the Finance Committee Snow and Ice Reserve Account.

(Submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-1 Recommend

VOTED: APPROVED (Majority) to transfer \$28,000 from free cash into the FY2017-18 Finance Committee's Snow and Ice Reserve Account.

ARTICLE 4

To see if the Town will vote to transfer from available funds the sum of \$50,000 for the reconstruction of sidewalks on Central and Grove Streets.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: APPROVED (Majority) to transfer \$50,000 from free cash into the FY17-2018 Capital Improvement Account for the Town's portion of sidewalk construction on Central and Grove Streets.

ARTICLE 5

To see if the Town will vote to transfer from available funds the sum of \$20,000 to establish an advance for the Special Duty Police Detail Agency Fund.(Submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-2 Recommend

VOTED: APPROVED (majority) to transfer from free cash the sum of \$20,000 to establish an advance for the Special Duty Police Detail Agency Fund.

ARTICLE 6

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$17,742 for amendments to the operating budget of the Town for the fiscal year beginning July 1, 2017 as follows, or act in relation thereto.

(submitted by the Town Manager)

<u>Department</u>	<u>Purpose</u>	<u>Amount</u>
Town Garage-Electricity	Increase by	42
Town Hall-Electricity	Increase by	5,788
Fire-Electricity	Increase by	1,489
Senior Center-Electricity	Increase by	874
Senior Center-Gasoline	Increase by	7,000
Senior Center-Vehicle Repair	Increase by	1,000
Library-Electricity	Increase by	585
Street Lights-Electricity	Increase by	5,058
Police-Electricity	Increase by	5,906
Health Insurance-Employer	Decrease by	(10,000)
Total		\$ 17,742

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: APPROVED (majority) to appropriate from free cash the sum of \$17,742 for amendments to the Town operating FY2017-18 budget as outlined in this article.

ARTICLE 7

To see if the Town will vote to raise and appropriate or transfer from available funds the sum of \$52,535 for the operating budget of the School for the fiscal year beginning July 1, 2017, or act in relation thereto. (usual and customary article)

(submitted by the Town Manager)

<u>Department</u>	<u>Purpose</u>	<u>Amount</u>
Murdock Middle/High School-Electricity	Increase by	27,095
Memorial School-Electricity	Increase by	17,294
Toy Town Elementary-Electricity	Increase by	8,146
		\$ 52,535

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: APPROVED (majority) to appropriate from free cash the sum of \$52,535 for amendments to the School operating FY2017-18 budget as outlined in this article.

USUAL AND CUSTOMARY WATER ENTERPRISE

ARTICLE

(majority vote required)

ARTICLE 8

To see if the Town will vote to appropriate the sum of \$26,501 from Water Retained Earnings for direct costs of the Water Department Enterprise Fund for the fiscal year beginning July 1, 2017, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: APPROVED (majority) to appropriate from Water Retained Earnings the sum of \$26,501 for amendments to the Water budget for FY2017-18 budget as outlined in this article.

USUAL AND CUSTOMARY WASTEWATER
ENTERPRISE ARTICLE
(majority vote required)

ARTICLE 9

To see if the Town will vote to appropriate the sum of \$29,099 from Wastewater Retained Earnings for the direct costs of the Wastewater Treatment Department Enterprise Fund for the fiscal year beginning July 1, 2017, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: APPROVED (majority) to appropriate from Wastewater Retained Earnings the sum of \$29,099 for amendments to the Wastewater budge for FY2017-18 budget as outlined in this article.

REQUEST TO SELL/TRADE TOWN PROPERTY
(majority vote required)

ARTICLE 10

To see if the Town will vote to authorize the Board of Selectmen to convey the Town-owned property located on High Street, and shown as Assessors Map 8A3 Parcel 105, for such consideration, including acquisition of other land in addition to or in lieu of a cash payment, and upon such other terms and conditions as it deems appropriate, and to authorize said Board to acquire any such land by purchase, gift, or eminent domain for general municipal purposes and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments; and further, to raise and appropriate, transfer or borrow a sum of money for such purposes; or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTE: APPROVED (majority) to pass over this article.

REQUEST TO RESCIND PRIOR YEAR LONG TERM DEBT AUTHORIZATION

(majority vote required)

ARTICLE 11

To see if the Town will vote to rescind the following bond authorizations approved by previous Town Meetings as follows, or act in relation thereto.

<u>Purpose</u>	<u>Date of Vote</u>	<u>Article Number</u>	<u>Amount Authorized</u>	<u>Amount to Be Recinded</u>
Diesel Tractor w/ Mowing Deck	5/20/13	16	\$9,500	\$9,500
Town Hall Boiler Replacement (submitted by the Town Manager)	5/12/14	29	\$91,245	\$91,245

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTE: APPROVED (majority) to rescind the bond authorizations approved by previous Town Meetings as outlined in this article.

ZONING BYLAW ARTICLES

(two-thirds vote required)

ARTICLE 12

To see if the Town will vote to amend the Town's Zoning Bylaw by adding a new Section 6.12, TEMPORARY MORATORIUM ON RECREATIONAL MARIJUANA ESTABLISHMENTS, that would provide as follows, and further to amend the Table of Contents to add Section 6.12, "Temporary Moratorium on Recreational Marijuana Establishments:"

Section 6.12.1

Purpose

On November 8, 2016, the voters of the Commonwealth approved a law regulating the cultivation, processing, distribution, possession and use of marijuana for recreational

purposes (new G.L. c. 94G, Regulation of the Use and Distribution of Marijuana Not Medically Prescribed). The law, which allows certain personal use and possession of marijuana, took effect on December 15, 2016 and (as amended on December 30, 2016 by Chapter 351 of the Acts of 2016 and thereafter, on July 28, 2017 by Chapter 55 of the Acts of 2017) requires a Cannabis Control Commission to issue regulations regarding the licensing of commercial activities by March 15, 2018 and to begin accepting applications for licenses no later than April 1, 2018. Currently under the Zoning Bylaw, a non-medical Marijuana Establishment (hereinafter, a “Recreational Marijuana Establishment”), as defined in G.L. c. 94G, §1, is not specifically addressed in the Zoning Bylaw. Regulations to be promulgated by the Cannabis Control Commission may provide guidance on certain aspects of local regulation of Recreational Marijuana Establishments. The regulation of recreational marijuana raises novel legal, planning, and public safety issues, and the Town needs time to study and consider the regulation of Recreational Marijuana Establishments and address such issues, as well as to address the potential impact of the State regulations on local zoning and to undertake a planning process to consider amending the Zoning Bylaw regarding regulation of Recreational Marijuana Establishments. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Recreational Marijuana Establishments so as to allow sufficient time to address the effects of such structures and uses in the Town and to enact bylaws in a consistent manner.

Section 6.12.2

Definition

“Recreational Marijuana Establishment” shall mean a “marijuana cultivator, independent testing laboratory, marijuana product manufacturer, marijuana retailer or any other type of licensed marijuana- related business.”

Section 6.12.3 Temporary Moratorium

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Recreational Marijuana Establishment and other uses related to recreational marijuana. The moratorium shall be in effect through June 30, 2018. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of recreational marijuana in the Town, and to consider the Cannabis Control Commission regulations regarding Recreational Marijuana Establishments, and shall consider adopting new Zoning Bylaws in response to these new issues. Or take any action relative thereto.

(submitted by the Planning Board)

BOARD OF SELECTMEN: 4-1 Recommend

FINANCE COMMITTEE: 7-0 Recommend

PLANNING BOARD: 5-0

VOTE: APPROVED (two-thirds) to amend the Town Zoning Bylaw by adding a new Section 6.12 as printed in this article.

It was moved, seconded and unanimously APPROVED to close the meeting at 7:54 p.m.

ATTEST:

Judy A. LaJoie

Town Clerk

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the Town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 16th day of October 2017.

BOARD OF SELECTMEN:

Barbara Anderson, Chair
Audrey LaBrie, Vice Chair
Michael Barbaro
Austin Cyganiewicz
Charles Husselbee

I have this day posted the within warrant as therein directed:

Frederick A. Cloutier
PRINT CONSTABLE NAME

Frederick A. Cloutier
SIGN CONSTABLE NAME

October 23, 2017
DATE:

<p>FINANCE COMMITTEE PUBLIC HEARING Tuesday, October 17, 2017 at 7:00 PM Town Hall, 2ND Floor Auditorium, 109 Front Street</p>

REPORT OF THE TOWN ACCOUNTANT				
In accordance with Chapter 41, Section 61 of the M.G.L., the following report				
reflects the change in Town debts, the receipts and expenditures of the General Fund,				
and a statement of financial position for all funds for the period ended June 30, 2017				
Respectfully submitted,				
William F. Schlosstein, CPA				
Town Accountant				
	<u>Account #</u>	<u>Principal</u>	<u>Interest</u>	<u>Account #</u>
GENERAL FUND:				
Title V	017102-591000	7,809	-	017512-591500
Landfill CWS98-130	017102-591000	46,204	2,268	017512-591500
MWPAT Sewer 03-04	017102-591000	145,521	17,913	017512-591500
MWPAT Allonge 03-04a	017102-591000	50,099	-	017512-591500
USDA Water Route 140 (1/2)	017102-591000	6,065	12,510	017512-591500
Police Dept - Station Building	017102-591000	150,000	120,773	017512-591500
Fire Dept - Ladder Truck	017102-591000	70,000	36,406	017512-591500
State Deficit Legislation Bonds	017102-591000	1,018,752	23,567	017512-592500
		1,494,450	213,437	
WATER FUND:				
Ash-Winchendon 3M DW99-20	604503-591000	119,918	6,476	604503-591500
Allonge \$233,098. DW99-20A	604503-591000	14,919	627	604503-591500
USDA Water System IMP A11	604503-591000	25,527	28,857	604503-591500
USDA Water Route 140 (1/2)	604503-591000	6,065	12,510	604503-591500
		166,429	48,470	
SEWER FUND:				
MWPAT Sewer 02-05	654403-591000	153,600	19,249	654403-591500
MWPAT Sewer 01-22	654403-591000	189,567	24,132	654403-591500
USDA Pump Station Sewer 92-01	654403-591000	5,900	5,933	654403-591500
		349,067	49,314	
Debt Payments - Town (Above)		2,009,946	311,221	
L/T Debt Payments - State Subsidy		238,656	-	
S/T Debt Issued - Library & Water Tank		(636,000)	-	
Net Decrease in Debt		1,612,602		
SUMMARY OF INDEBTEDNESS				
	Beg Balance			Ending Balance
	7/1/2016	Increases	Decreases	6/30/2017
ShortTerm Debt	3,233,000	2,850,248	3,233,000	2,850,248
Long Term Debt	12,266,245	-	1,229,850	11,036,395
	\$ 15,499,245	2,850,248	4,462,850	\$ 13,886,643

TOWN OF WINCHENDON, MA			
FY 17 STATEMENT OF RECEIPTS & EXPENDITURES			
GENERAL FUND			
Budgeted Sources & Actual Receipts			
	Final Budget	Actual Receipts	Variance
Real and Personal Property Taxes	11,406,746	11,541,315	134,569
Intergovernmental Revenues - State Aid	13,677,803	13,726,716	48,913
Motor Vehicle excise Taxes	1,099,000	1,161,102	62,102
Licenses and Permits	198,000	259,569	61,569
Ambulance & Other Dept. Revenues	941,151	656,301	(284,850)
Penalties and interest on taxes	218,000	284,210	66,210
Fines and forfeits	29,600	19,589	(10,011)
Investment income	5,200	6,784	1,584
Appropriated from free cash	1,105,452	-	(1,105,452)
Operating Transfers (Cemetery Trust)	3,060	3,060	-
Operating Transfers (Title V Liens)	7,967	7,967	-
Operating Transfers (Stab. - Infrastr.)	71,399	71,399	-
Operating Transfers (Other Funds)	80,802	112,300	31,498
Operating Transfers - indirect costs water	212,854	212,854	-
Operating Transfers - indirect costs sewer	230,435	230,435	-
Operating Transfers - indirect costs transfer station	26,740	26,740	-
Grand Total Sources	\$ 29,314,209	\$ 28,320,341	\$ (993,868)
Appropriations & Actual Expenditures			
	Final Budget	Actual Expenditures	Variance
General Government			
Selectmen	23,593	23,484	109
Town Manager	249,644	246,652	2,992
Finance Committee	125,985	2,449	123,536
General Government Special Articles	23,100	23,100	-
Accountant	144,298	135,435	8,863
Assessors	87,398	87,024	374
Treasurer	219,099	213,404	5,695
Audit	43,500	43,500	-
Legal	64,000	60,376	3,624
Data Processing	55,526	53,644	1,882
Technology	90,593	66,464	24,129
Communications Committee	44,744	43,215	1,529
Town Clerk	94,150	92,399	1,751
Registrar of Voters	33,862	32,272	1,590
Conservation Commission	15,392	15,269	123
Planning Board	4,730	4,439	291
Zoning Board of Appeals	1,918	537	1,381
Community Development	134,384	124,330	10,054
Town Hall	122,024	106,234	15,790
Property and Liability Insurance	261,794	247,118	14,676
	1,839,734	1,621,345	218,389

Public Safety			
Police Department	1,288,169	1,257,502	30,667
Dispatch	229,623	222,034	7,589
Fire Department	817,111	802,638	14,473
Ambulance	101,360	96,953	4,407
Land Use	101,623	98,576	3,047
Emergency Management	4,952	3,265	1,687
Animal Control	49,833	48,196	1,637
	2,592,671	2,529,164	63,507
	Final	Actual	
Education	Budget	Expenditures	Variance
School Budget	12,846,644	12,780,274	66,370
Bus Transportation & Crossing Guards	1,432,306	1,341,909	90,397
Montachusett Regional District Assessment	877,890	870,874	7,016
	15,156,840	14,993,057	163,783
Public Works			
DPW	143,806	143,324	482
Highway Department	310,402	307,206	3,196
Fleet	211,000	192,134	18,866
Snow & Ice Removal	294,000	286,090	7,910
Street Lighting	67,059	66,265	794
Landfill	17,500	14,274	3,226
Cemetery	100,491	100,306	185
Tree Trimming	6,000	5,813	187
	1,150,258	1,115,412	34,846
Health and Human Sevicees			
Health Department	49,740	46,715	3,025
Board of Health	1,250	420	830
Visiting Nurse	10,625	10,625	-
Council on Aging	184,746	166,509	18,237
Veterans Service	479,486	391,741	87,745
	725,847	616,010	109,837
Culture and Recreation			
Public Library	176,000	153,844	22,156
Recreation	2,400	2,283	117
Historical Commission	500	500	-
	178,900	156,627	22,273

Debt Service			
Debt Service Principal	1,494,651	1,494,451	200
Debt Service Interest	243,330	234,305	9,025
	1,737,981	1,728,756	9,225
State Assessments			
State and County Assessments	\$ 1,473,014	1,414,984	58,030
	\$ 1,473,014	\$ 1,414,984	\$ 58,030
Pension and Fringe Benefits			
Retirement	1,328,215	1,321,787	6,428
Workers' Compensation	177,000	143,405	33,595
Unemployment	85,359	22,999	62,360
Health Insurance	2,097,738	1,873,334	224,404
Life Insurance	25,806	14,763	11,043
Medicare	230,837	221,129	9,708
	3,944,955	3,597,417	347,538
Other Uses			
Prior Year Deficits	27,586	-	27,586
Transfers Out - Spec Rev Funds	200,923	5,864	195,059
Transfers Out - Capital Project Funds	285,500	285,500	-
	514,009	291,364	222,645
Grand Total Uses	\$ 29,314,209	\$ 28,064,136	\$ 1,250,073
Net Addition to Fund Balance			\$ 256,205
General Fund Equity - July 1, 2016			2,161,553
General Fund Equity - June 30, 2017			\$ 2,417,758

TOWN OF WINCHENDON										
BALANCE SHEET										
FOR THE YEAR ENDED JUNE 30, 2017										
	General Fund	Special Revenue Funds	Capital Fund	Water Enterprise	Sewer Enterprise	Transfer Station Enterprise	Trust & Agency Fund	Long Term Debt Account Group	Total	
									(memorandum)	
Cash	2,452,790	1,112,327	1,594,242	281,520	1,416,311	(14,168)	3,448,281		10,291,303	
Real Estate Tax Receivables	483,488								483,488	
Personal Property Tax Receivable	3,748								3,748	
Provision for Abatements/Exemptions	(86,511)								(86,511)	
Tax Title Receivables	1,724,151								1,724,151	
Motor Vehicle Excise Receivables	282,821								282,821	
Ambulance Receivable	607,079								607,079	
Tax Foreclosures	50,694								50,694	
Water User Charges				44,605					44,605	
Water Liens				20,797					20,797	
Water Liens in Tax Title				60,914					60,914	
Clean Water Assessment				151					151	
Sewer User Charges					68,721				68,721	
Sewer Liens					25,500				25,500	
Sewer Liens in Tax Title					84,685				84,685	
Betterments added to Tax					21,518				21,518	
Title V Liens		17,165							17,165	
Unapportioned Betterments not due					2,668,815				2,668,815	
Betterments In Tax Title					58,079				58,079	
Sewer Betterment Deferral					38,928				38,928	
Amount to be Provided for LT Debt								13,250,644	13,250,644	
Total Assets	5,518,260	1,129,492	1,594,242	407,987	4,382,557	(14,168)	3,448,281	13,250,644	29,717,295	

	General Fund	Special Revenue Funds	Capital Fund	Water Enterprise	Sewer Enterprise	Transfer Station Enterprise	Trust & Agency Fund	Long Term Debt Account Group	Total (memorandum)
Bond Anticipation Notes			636,000					2,214,248	2,850,248
Due to Others-Agency	2,237						339,850		342,087
Tailings	32,794								32,794
Deferred Revenue-Real and Personal Prop.	400,725								400,725
Def. Rev. Tax Liens	1,724,151								1,724,151
Def. Rev. Tax Foreclosure	50,694								50,694
Def. Rev. Motor Vehicle	282,821								282,821
Def. Rev. Ambulance	607,080								607,080
Deferred Revenue		17,165							17,165
Def. Rev. Water Rate Charge				44,605					44,605
Def. Rev. Water Liens				81,711					81,711
Def. Rev. Water Assessment				151					151
Def. Rev. Sewer Rate Charge					68,720				68,720
Def. Rev. Sewer Liens					25,500				25,500
Def. Rev. Unapportioned Betterment					2,668,815				2,668,815
Def. Rev. Apportioned Assessments Added					21,518				21,518
Def. Rev. Liens/Betterments in Tax Title					142,765				142,765
Def. Rev. Betterment Deferral					38,928				38,928
Long Term Debt Payables								11,036,396	11,036,396
Total Liabilities	3,100,502	17,165	636,000	126,467	2,966,246	-	339,850	13,250,644	20,436,874

	General Fund	Special	Capital Fund	Water	Sewer	Transfer Station	Trust &	Long Term Debt	Total
	Revenue Funds	Enterprise	Enterprise	Enterprise	Enterprise	Enterprise	Agency Fund	Account Group	(memorandum)
F/B Reserved for Encumbrances	141,903	-	-	-	-	-	-	-	141,903
F/B Reserved For Expenditures	535,029	-	-	-	100,000	-	-	-	635,029
F/B Reserved - Debt Excl Reserve	77,629	-	-	-	-	-	-	-	77,629
F/B Reserved for Appropriation Deficits	-	-	-	-	-	-	-	-	-
F/B Reserved - Deficit Suppl Reserve	154,224	-	-	-	-	-	-	-	154,224
F/B Reserved for Betterments	-	-	-	-	502,138	-	-	-	502,138
F/B Special Revenue Funds	1,112,327	-	-	-	-	-	-	-	1,112,327
F/B Capital Projects	-	958,242	-	-	-	-	-	-	958,242
F/B Trust Funds	-	-	-	-	-	-	3,108,431	-	3,108,431
F/B Undesignated/Snow & Ice Deficit	-	-	-	-	-	-	-	-	-
Retained Earnings	-	-	-	281,520	814,173	(14,168)	-	-	1,081,525
F/B Undesignated Fund Balance	1,508,973	-	-	-	-	-	-	-	1,508,973
Total Fund Balances	2,417,758	1,112,327	958,242	281,520	1,416,311	(14,168)	3,108,431	-	9,280,421
Total Liabilities and									
Fund Balances	5,518,260	1,129,492	1,594,242	407,987	4,382,557	(14,168)	3,448,281	13,250,644	29,717,295

Winchendon Agricultural Commission 2017 Annual Report

The Winchendon Agricultural Commission is charged with promoting agricultural-based economic opportunities in town; acting as mediators, advocates, educators and/or negotiators on farming issues; working for the preservation of prime agricultural lands and pursuing all initiatives appropriate to creating a sustainable agricultural community. The positions are appointed by the Town Manager. The Commission consists of seven members and up to five alternates. Open positions exist, and we welcome new members.

The Commission is organized as follows: Audrey LaBrie, Chair, Paul Kachinsky, Vice Chair, Ken Girouard, Olivia Tarleton and Sherri Haley. Alternate member is June Girouard.

The Commission's focus was the Toy Town Outdoor Market. The Market was held late-May through early October, rain or shine, Thursdays from 4 – 7 P.M. and Saturdays from 10 – 1. Setting up in the same location on Central Street, the market got off to a great start at the very visible location on Central Street. Multiple times during the season the market complemented events held by the church on the lawn. Eleven vendor applications were received and accepted, with an average of 4 vendors selling each week. Products and services offered included produce, plants, crafts, baked goods and animal products. Some vendors accepted WIC and Senior Citizen coupons. The response from the town was tremendous, with many customers coming back each week.

The Commission is looking forward to a great year. The commission meets as needed at the Winchendon Town Hall. We hope you will stop by the Toy Town Outdoor Market and support our local farmers and craftspeople.

Respectfully submitted,

Audrey LaBrie, Chair
Paul Kachinsky, Vice Chair
Ken Girouard, Member
Olivia Tarleton, Member
Sherri Haley, Member
June Girouard, Alternate

Animal Control Annual Report 2017

Personnel

Monica Kleber	Animal Control Officer
Charlene Berthiaume	Assistant Animal Control Officer
Mike Chalifoux	Per Diem Animal Control Officer

Animal Control reports the following for 2017:

Total Licenses issued:	1676
Total amount received for dog licenses:	\$18,735
Total amount received for fines issued:	\$4,260
Total number of animal related calls:	618

We would like to start by thanking everyone who donated blankets, food, and toys to us this year. Your contribution has made a huge difference on the lives of the animals we care for every day. We are always accepting donations, which can be dropped off at the Police Department at any time.

2017 has led to one of our highest licensing years; failure to license numbers has dropped dramatically since 2015. We are very glad to have so many great dog owners.

In 2017, Animal Control created a regional Facebook page to help reunite missing pets with their owners. Before implementing this page, pets stayed with us from hours to days. Now with the community's help we get pets home within minutes! This has been an incredible success and we thank everyone for the continued support.

Thank you,

Monica Kleber A.C.O.



Zoning Board of Appeals

During calendar year 2017, the Zoning Board of Appeals (ZBA) met regularly to consider variances and special permits in Winchendon, the most detailed being the applications for Cumberland Farms project, granted in March. There were no hearings in January, July or October, however the board met to deliberate and vote on the following:

	<u>Applied</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>	<u>Extended</u>
Special Permits	1	1	0	0	0
Variances	4	4	0	0	0
Finding	1	1			

The Zoning Board of Appeals had a very quiet year during 2017. We did not have any business and did not meet in January, June, August, September, November or December. In February and March although we had meetings, we could not take action due to lack of a quorum.

There were several changes to the board during this year. Joe Snow, longtime member resigned in January, Matthew Guinn resigned in July and our secretary and alternate member Doneen Durling resigned in September. Richard Stancombe was appointed to the board in April, however we still have unfilled seats. The current structure of the Board is as follows: Cynthia Carvill as Chairperson, Mary Chace as Vice Chairperson, Raymond Benoit as clerk and Richard Stancombe, member.

The Board feels that it is extremely important for the residents of Winchendon to understand that the ZBA is a voluntary board that endeavors to grant Administrative Appeals, Special Permits, and Variances *only* when they meet the criteria delineated in the Winchendon Zoning Bylaws. The Board sincerely attempts to be responsive to the rights and needs of applicants, abutters, and the Town as a whole while working within the overall framework of the Zoning Bylaws and the Town's Master Plan. Members of the board have provided input as the town moves forward with several new initiatives including the Marijuana zoning changes.

The Board encourages your attendance at our meetings, held the 1st and 3rd Wednesday of each month (only when hearings are scheduled) in the Town Hall Auditorium. Please see the posting board in Town Hall, the posting book at the police station dispatch office or the Town's website for the agenda of the upcoming meeting. We also encourage and invite interested citizens to volunteer for membership on the Board. We can guarantee you interesting meetings and a vital stake in the critical role the Board plays in shaping Winchendon's future.

Respectfully submitted by the 2017 Board,

Cynthia Carvill, Chair
Mary Chace, Vice Chair
Raymond Benoit, Clerk

David Grady
Richard Stancombe

BOARD OF ASSESSORS

2017 Annual Town Report

To the Town Manager and Board of Selectmen

The Board of Assessors submit the following report for the twelve month period beginning July 1, 2016 and ending June 30, 2017.

Motor Vehicle Excise Taxes	
Committed	\$ 1,224,657.90
Real Estate Taxes	
Committed	11,069,772.15
Personal Property Taxes	
Committed	339,975.39
Title 5 Sewer Liens	
Committed	5,155.58
Sewer Betterments	
Committed	246,261.54
Water Liens Added to	
Taxes	97,366.32
Sewer Liens Added to	
Taxes	151,868.03
I & E Penalties	<u>00.00</u>
Total Committed for	
Collection	\$ 13,135,056.91

Real Estate Exemptions Granted:

Clause 17D Statutory	\$ 1,050.00
Clause 22 Veterans	37,800.00
Clause 37 Blind Persons	2,187.50
Clause 41C Elderly	<u>21,500.00</u>
Total Exemptions Granted	\$62,537.50

Real Estate Abatements	
Granted	7,276.79
Personal Property Abatements	
Granted	59.96
Motor Vehicle Abatements	
Granted	<u>44,054.63</u>
Total Exemptions and Abatements Granted	\$113,928.88

Respectfully submitted,
Harald Scheid
George Bourgault
Board of Assessors

BOARD OF HEALTH

Annual Report

January 1, 2017 through December 31, 2017

PURPOSE

The Board of Health, according to various statutes in the Massachusetts General Laws, is responsible, among other things, for inspections and enforcing the State Sanitary Codes for restaurants, retail food establishments, and minimum housing standards that include the proper storage of solid waste. The Board is also responsible for enforcing State Sanitary Codes that cover recreational camps, ice rinks, and public swimming pools. The Board is also responsible for enforcement of the State Environmental codes regarding the disposal of solid waste and proper subsurface sewage disposal under Title 5.

PERSONNEL

The Town of Winchendon Board of Health is a five-member elected Board who works along with a Health Agent, James Abare, R.S. Members of the Board are elected at the annual Town election in May. Current membership with the year their term expires is:

Lionel Cloutier	(2018)
Jason Gauthier	(2018)
Edward Bond	(2019)
Brian Croteau	(2020)
Corey Wilson	(2020)

PUBLIC HEALTH

The Town of Winchendon through The Board of Health is part of the Board of Health Tobacco Control Alliance with emphasis on the health dangers of tobacco use and preventing youths from purchasing tobacco and related products.

The Board also continues its contractual relationship with the Gardner Visiting Nurses Association to provide Public Health nursing services. It is through this contract that monthly blood pressure clinics are held at Senior Center and annual flu shots are provided. The Public Health Nurse holds monthly office hours at the Ipswich Drive Community Building on the second Tuesday of each month from 12:30PM – 1:30PM. The nurse also does follow up of reportable communicable diseases, working with the Massachusetts Department of Public Health.

The Health Department Staff witness soil testing for septic systems and reviews and approves septic system plans, inspects the installation of septic tanks, pump chambers, pumps, distribution boxes and leaching areas. Residents can meet with staff during regular office hours.

The Health Department Staff also conduct restaurant and retail food store inspections as well as housing inspections on a regular basis in addition to investigating trash and nuisance complaints. Educational material is available to the public in the Board of Health office on a wide range of issues including quitting tobacco use, diet and nutrition, reducing heart disease and stroke, and strategies for lowering risk of contracting various diseases.

Annual Report

The following is a report of the activities of the
Board of Health for the calendar year 2017

PURPOSE OF PERMIT

	Count #
Subsurface Sewage Disposal Inspections	55
Soil Testing for repairs	16
Soil Testing for new lots	9
Reviewed and approved Septic System plans	26
Restaurant Inspections	91
Housing Inspections	36
Trash complaints	18
Public Swimming Pool Inspections	2
Recreational Camp for Children Inspections	7
	<i>total</i>
	<i>260</i>
Total Departmental Payments to Treasurer	\$48,655.00

TO THE BOARD OF SELECTMEN AND					
TO THE CITIZENS OF THE TOWN OF WINCHENDON					
I HEREBY SUBMIT MY ANNUAL REPORT					

	BALANCE AS OF JULY 1, 2016	COMMITMENTS	ABT/EXEM	REFUNDS	TAX TITLE & ADJ.	COLLECTIONS	BALANCE AS OF JUNE 30, 2017
REAL ESTATE	\$ 487,365.79	\$ 11,072,307.72	\$ (71,222.13)	\$ 15,288.24	\$ (153,709.92)	\$ (10,866,541.36)	\$ 483,488.34
SEWER BETTERMENTS	\$ 3,022,616.23		\$ (214.88)		\$ (5,985.47)	\$ (326,082.65)	\$ 2,690,333.23
WATER LIENS	\$ 23,442.46	\$ 97,366.32			\$ (5,677.82)	\$ (94,333.48)	\$ 20,797.48
SEWER LIENS	\$ 25,903.22	\$ 151,868.03			\$ (11,454.61)	\$ (140,816.34)	\$ 25,500.30
PERSONAL PROPERTY	\$ 14,701.61	\$ 339,975.39	\$ (2,930.67)	\$ 234.16		\$ (348,232.39)	\$ 3,748.10
M.V. EXCISE	\$ 284,569.50	\$ 1,200,981.57	\$ (42,681.82)	\$ 23,345.59		\$ (1,183,394.19)	\$ 282,820.65
TITLE V		\$ 5,155.58				\$ (5,155.58)	\$ -
TOTALS	\$ 3,858,598.81	\$ 12,867,654.61	\$ (117,049.50)	\$ 38,867.99	\$ (176,827.82)	\$ (12,964,555.99)	\$ 3,506,688.10

RESPECTFULLY SUBMITTED,

DONNA SPELLMAN					
COLLECTOR/TREASURER					

Annual Report FY 2017

Winchendon Community Action Committee, Inc. (WCAC)

The Winchendon Community Action Committee, Inc. (WCAC) is a Human Service Agency dedicated to helping families and individuals in crisis, and the economically disadvantaged in need of emergency services. The WCAC provides a way for the community to examine and act on problems of poverty, assess community needs, initiate programs to meet those needs and coordinate with area agencies and local government to provide appropriate services. These services may include advocacy and referral, emergency assistance, medical transportation, food, counseling and educational programs.

Community Service Building

The WCAC Community Service Building currently houses multiple Social Service Agencies that provide varied services to town residents. Agencies, groups, and individuals sharing space at the Community Service Building include:

Association of Independent Psychologists, Inc. - Individual and family counseling services including after school counseling for children and anger management counseling

New England Farm Workers Council - Fuel Assistance
Application intake by appointment during winter months only

WIC (Women with Infants and Children) Program – Assists families with infants and children through age 5 to ensure that youngsters get a healthy start
By appointment - 1st and 3rd Thursday of each month

Action Health Services - Behavioral health care provided by appointment to no/low income individuals and families on Mondays and Tuesdays. Referrals provided for dental/medical care along with application assistance for Mass Health, Medicare, etc.

Bethany Bible Chapel – The “Caring Hearts” team provided parenting classes, family support services, and marriage counseling to individuals and families on Tuesday mornings by appointment.

Youth Services

Project Contact summer day camp provided an opportunity for local children to participate in their program during the month of August free of charge or for a nominal fee. Children enjoyed two weeks of fun and recreation at Camp Collier in Gardner. Each child received breakfast, a healthy snack and lunch daily. There was swimming, arts & crafts and the opportunity to participate in several team sports. Transportation via bus from Winchendon was also provided. Once again this year, thanks to the generosity of many throughout the community, backpacks/school supplies were donated and distributed to local school age children of all ages.

Educational Programs

The WCAC provided career counseling programs that included resume writing, interviewing techniques and job readiness training. The programs were offered free of charge and included materials that students were able to keep at the end of the program for reference. A CPR/First Aid course was also offered free of charge or for a nominal fee.

Community Garden Project

The WCAC on-site community garden produced a nice yield that included tomatoes, cucumbers, peppers, summer squash, zucchini and assorted herbs. Produce from the garden was available to clients throughout the summer. The garden was maintained primarily by WCAC staff with assistance from some clients. The project this year was made possible due to a grant from Project Bread.



Holiday Programs

During the Thanksgiving holiday 168 individuals and families received food baskets that included a turkey along with stuffing, gravy, cranberry sauce, potatoes, butternut/acorn squash, apples, pies, green beans, etc. In addition to fresh seasonal produce donated by local farmers, baskets included food items from the Worcester County Food Bank, Hannaford Market of Rindge, and many generous donors. Christmas holiday food baskets were provided to 61 individuals and families. Baskets provided a family with a turkey or ham and all the trimmings for a bountiful holiday meal. Due to the generosity of partner organizations and clubs, selected individuals and families received gift certificates from Hannaford and Market Basket as well as other holiday related items.

The holiday gathering for local children took place on Thursday, December 14th at the WCAC. Santa, Mrs. Claus and several of their elves stopped by for a photo op, to sing Christmas carols, and to give out a special gift to each child. Delicious holiday pastry was provided courtesy of Hannaford Market of Rindge and Heywood Hospital. There were goodie bags for all and warm winter hats, mittens, and scarves were also given out. The Telegram and Gazette Santa Program provided holiday gifts to local children that were given to parents to put under the tree. A total of 229 children received large gift bags full of toys that included an array of gender/age appropriate items such as games, dolls, trucks, craft kits, books, stuffed toys and sports equipment.

Housing

FEMA funding helped to assist several families with rental/mortgage and utility payments. Referrals were also made to Montachusett Opportunity Council and RCAP Solutions to help additional families.

Emergency Services

One of the WCAC's primary purposes is to help to meet the emergency needs of individuals and families in the Winchendon community. Crisis situations need immediate response. FEMA funds along with donations from the private sector enabled the WCAC to assist individuals/families in Winchendon with home heating fuel, mortgage/rental assistance and/or utility payments.

FEMA funds were allocated for food from the Worcester County Food Bank. The Food Pantry was able to serve a total of 3,318 people including 1,037 children, 1,802 adults and 479 elderly residents with commodities obtained from the Food Bank. Items received from local grocers and growers provided sustenance for additional individuals/families.

Food donations were received through the US Postal Service community collection, local schools, colleges and universities, Boy Scouts, Girl Scouts, churches, businesses, clubs and day care centers. “Thank you” to all who helped to keep our pantry full this year. Hannaford Food Market of Rindge donated fresh bread, pastry, meats and deli selections on a weekly basis. Local farms i.e. Noonday Farm, Sunset View Farm and Covenant Evangelical Church in Barre donated fresh seasonal produce from spring through fall and an on-site vegetable garden yielded fresh produce that was shared with clients. The WCAC also received several large deliveries of fresh produce that was shared with the Senior Center and the Hyde Park and Ipswich Drive developments.

Donated clothing, footwear, accessories, household items, furniture, etc. were available to the public at no cost throughout the year. All donations not used at the WCAC are given to the Salvation Army. Many volunteers help to sort, clean, repair and display items received. Without the help of dedicated volunteers, this could not be accomplished.

Robinson-Broadhurst Foundation

The Robinson-Broadhurst Foundation generously provided funding to assist with operational expenses, technology upgrades and capital improvements.

Our Neighbor’s Kitchen

On the second and last Thursday of each month, the WCAC partners with the Unitarian Universalist Church on Central Street to provide a nutritious hot meal to all who are hungry at “Our Neighbor’s Kitchen”. Volunteers prepare and serve a free/low cost meal to, on average, 103 people each month. Youth from the Winchendon School, members of local clubs/organizations and church members serve and clean up.

Medical Transportation

Many elderly and low-income families and individuals rely on the WCAC for their medical transportation which the WCAC provides to doctors’ appointments, hospital visits, and clinics. During FY2016-17, the WCAC provided 391 one way runs for medical purposes.

2016-2017 ANNUAL TOWN REPORT – WORCESTER COUNTY FOOD BANK					
Characteristics of People Served					
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total 16-17
Households	363	362	345	337	1407
People	874	866	792	786	3318
Child	282	294	229	232	1037
Adult	464	452	437	449	1802
Elder	128	120	126	105	479
Employed	45	50	39	46	180
Unemployed	2	5	6	3	16
Social Security	269	255	263	250	1037
TANF EADC	9	12	10	4	35
No Income	32	33	23	30	118
Food Stamps	303	246	239	229	1017
WIC	34	31	20	20	105
New	291	30	38	41	400

Respectfully submitted,
Colleen Laperriere, Executive Director

Board of Directors 2016-2017

President: Mr. William Stewart, Jr.
Treasurer: Ms. Marcy Silva
Secretary: Ms. Michelle Smith
VP: Ms. Nancy Romanowski
Ms. Gail Casavant

Honorary Board Member: Mr. Keith Hickey, Town Manager
Represented by Ms. Judy LaJoie

CONSERVATION COMMISSION

2017 ANNUAL REPORT

JANUARY 1, 2017 TO DECEMBER 31, 2017

The Winchendon Conservation Commission is a five-member appointed volunteer board responsible for the local administration and enforcement of the Massachusetts Wetland Protection Act (Massachusetts General Laws, Chapter 131, Section 40) and the Town of Winchendon Wetlands Protection Bylaw. Generally, the Commission's regulatory authority is triggered when alterations or construction are proposed in a wetland or floodplain, within 100 feet of a wetland, or within 200 feet of a river, stream or brook that flows year round. Under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw, the Commission is required to issue decisions that provide for the following eight interests:



- Protection of public and private water supply.
- Protection of groundwater supply.
- Flood control.
- Prevention of storm damage.
- Prevention of pollution.
- Protection of land containing shellfish.
- Protection of fisheries.
- Protection of wildlife habitat.

The Town of Winchendon Wetlands Protection Bylaw, approved by voters at the 2007 Annual Town Meeting, includes some stronger provisions over and above those found in the Massachusetts Wetlands Protection Act, primarily in the form of greater no-build and no-disturb setback distances from wetland resource areas. Regulation under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw entails reviewing plans, wetland and floodplain maps, and research prior to issuing Determinations of Applicability or Orders of Conditions that adequately protect the environment and the public interest. The Massachusetts Department of Environmental Protection (DEP) provides policy guidance, administrative oversight, and training and technical assistance. DEP also issues final rulings on appeals of Conservation Commission decisions. The Commission would like to stress that cooperation, communication, and proper filing procedure are key to the successful review and evaluation of proposed activities under the Commission's jurisdiction; most construction activities can usually be modified slightly and/or conditioned to protect the above eight wetland interests.

The Winchendon Conservation Commission currently consists of five very environmentally concerned citizens led by Chairman Garrett Davieau, with the professional assistance of Conservation Agent David Koonce and Recording Secretary Patty Driscoll. Each member of the Commission is also a member of the Massachusetts Association of Conservation Commissions, (MACC) and attends the MACC annual meeting held in

Worcester. MACC's annual meeting provides for many varied training sessions pertaining to the Massachusetts Wetlands Protection Act and related environmental issues.

2017 was another very busy year for wetland filings, with the Commission holding a total of fifteen (15) meetings. Several site visits were conducted incident to the meetings. Applicants submitting Notices of Intent were issued Orders of Conditions, while Requests for Determination of Applicability were generally approved if submitted plans conformed to the requirements of the Town of Winchendon Wetlands Protection Bylaw and indicated the proper mitigation to adequately protect the wetlands during construction. The Commission issued twelve (12) Orders of Conditions for projects including, but by no means limited to, construction of new single family homes and driveways, septic system repairs/upgrades, and solar arrays. Twenty (20) Determinations of Applicability were also issued, as were several Certificates of Compliance and Extensions to Orders of Conditions.

Also in 2017, with the Board of Selectmen's approval, the Commission instituted a schedule of filing fees under the Town of Winchendon Wetlands Protection Bylaw. The revenue from the Bylaw filing fees is deposited in the Town's General Fund.

The public is welcome to attend the Conservation Commission's regularly scheduled meetings, which are normally held at 109 Front Street on the fourth Thursday of every month at 7pm. The Commission encourages any member of the public who is concerned with protecting the Town's precious wetlands and floodplains, and who would like to learn more about serving on the Conservation Commission, to contact the Town Manager's Office, any member(s) of the Commission, and/or the Conservation Agent. The Agent is available at the Town Hall on Monday and Thursday mornings 9am – 12noon, except for 3pm – 6pm on days when the Commission meets. Any questions that you might have regarding any proposed or observed activities possibly impacting wetlands or floodplains should be brought to the attention of the Commission and/or the Agent. Additional information on the Conservation Commission and its statutory responsibilities can also be found on the Commission's page on the Town website:

<http://www.townofwinchendon.com/conservation-commission>

Respectfully Submitted,

Garrett Davieau, Chairman
Kyle Bradley, Vice Chairman
Lionel Cloudier, Member
Tony George, Member
David Whitaker, Member
David Koonce, Conservation Agent
Patty Driscoll, Recording Secretary

Winchendon Council on Aging Annual Town Report

The Winchendon Council on Aging is located at 52 Murdock Avenue, near the downtown business district. We are funded by the Town of Winchendon, MART and by a formula grant. Our staff includes one full time director, two part time van drivers, one part time Meals on Wheels driver, a kitchen staff, dispatcher and two part time general support workers. All employees are CPR, first aid and ServSafe trained. The mission of the Winchendon Council on Aging is to enrich the lives of the community senior population by providing educational programs, recreational activities, referral and social services assistance and to advocate for our seniors while educating the community of the needs of its elderly.

The Council on Aging provides activities that promote good health and independence, support efforts to provide adequate housing and living conditions. We provide education and information on matters that affect seniors through individual support and group sessions.

We have created an environment that provides love and support, a place of caring and acceptance with activities that promote independence. We continue to provide resources, support groups, information on housing, referrals, meal programs, food pantry, outreach, exercise, health and wellness programs and recreational activities. These services may include referrals to Montachusett Home Care, Elder Affairs, and Montachusett Opportunity Council, emergency assistance with homelessness, medical transportation, food pantry, counseling, and advocacy and education programs.

Our Meals on Wheels program provided 11,558 meals to home bound elders; our congregate location served 17,337 meals for a total of 28,895 meals served or delivered. For transportation, our Council on Aging vans provided rides for 2,760 passengers, driving 22,994.1 miles. Without our staff and our group of dedicated volunteers we could not have held the activities that we do at the Senior Center. We are grateful for all the help we have had this year. We especially thank the Robinson Broadhurst Foundation for their generosity in providing funding for a new Meals on Wheels van.



Above, take a glance at what goes on in the dining hall at the Winchendon Senior Center.

The Center provides the following services:

Daily Meals (Congregate)	Insurance Counseling (including Mass Health and Medicare)
Transportation- Medical, Social, Recreational	Fuel Assistance Services (applications)
Caregiver Support Resource information	Applications for Fuel Assistance and SNAP (Food Stamps)
Housing Assistance	Tax Preparation
Nursing home information with placements; Adult day care placements; counseling and direction	Computer tutoring Caregiver's Support Group Classes – computer, yoga, chair exercise, crafts

The COA was very active and busy with special trips and programs such as:

Caregivers; Dealing with Alzheimer's Medication Management; AARP Safe Driver; Weight Loss Program; Volunteer Appreciation Luncheon; Veteran's Support Group; Eat Right for a Healthy Heart Lecture; Food Drive; Senior Wellness Day	Painting classes, line dancing, yoga, quilting, BINGO, cards, pool, shuffleboard games, Valentine's, Halloween celebrations; Peanut Auction; Cake/Pie Auctions; Quilting; Three Christmas Programs; Wii bowling;
Identify Theft Prevention, Senior Wellness Day; Computer Classes; Beach Party; Mardi Gras Celebration	Birthday and holiday celebrations, daily coffee hour; Knitting/Crocheting Group; Victorian Tea
Medicare Part D, SHINE, Flu Clinic, Fuel Assistance and Food Stamps; Blood Pressure Clinics; Dr. Mateik (vision exams); Miracle Ear (hearing aid exams); Fallon representative; Senior Whole Health Table Time; Pizza Party; Monthly Cookie Booths	Thanksgiving and Christmas dinners GVNA Programs; Indoor Yard Sale; It's Real Cool Swing! (musical presentation); International Veteran's Chorus

We especially want to thank all the volunteers again who work in the kitchen daily, help keep our building spotless or work at the many functions we host.

We are proud to continue to serve the Senior Citizens of Winchendon.

Respectfully submitted,

Sheila Bettro, Director
Winchendon Council on Aging

REPORT OF THE WINCHENDON CULTURAL COUNCIL

To the Citizens and Taxpayers of Winchendon: The members of the Winchendon Cultural Council (WCC) enthusiastically provide this report on our activities for the 2017 fiscal year. The Massachusetts Cultural Council awarded funds used by this Council. Funding was based upon population for re-funding by local councils to support local programs/activities in the arts, humanities, and interpretive sciences. The local Council is required to include a minimum of five voting members; however, councils may have up to 19 members. The WCC is always looking for interested citizens to serve on the council. Anyone so interested is welcome to contact any member of the Council (listed below) for further information. There is also a mailbox at the Town Hall for correspondence. The WCC meets as necessary, generally between October 15, when application are due online to the Massachusetts Cultural Council, and early January, once the WCC has approved allocations to winning proposals. Each year, we are fortunate to have many quality applications. Unfortunately, we once again received more applications than funding would allow us to support.

For FY2017, the Council received 20 applications for funding and we funded 17. In addition, \$75 was budgeted for administrative expenses. Grants were awarded as follows:

Immaculate Heart of Mary Church for an Organ performance	500.00
GALA for the annual Spring Art Show	200.00
Winchendon Winds for a Summer Concert Series	500.00
The Village School for a Children's Book Festival	100.00
Beals Memorial Library for Toe Jam Puppet Band	230.00
Beals Memorial Library for Lindsay & Her Puppet Pals	300.00
Beals Memorial Library for Magician Eddie Raymond	200.00
Beals Memorial Library for Animal Adventures	400.00
Fitchburg Art Museum for an Arts and Crafts Exhibition	100.00
John Root for Edible Wild Plants Walk	250.00
Beals Memorial Library for Caterpillar Lab	250.00
GALA for May Day Basket Workshop	350.00
Beals Memorial Library for All Hands Drumming	300.00
Beals Memorial Library for First Friday Movies	300.00
Beals Memorial Library for Eric Carle Museum Passes	150.00
Beals Memorial Library for Back to School Party	100.00
First Congregational Church of Winchendon for Winchendon Music Festival	1500.00

We hope that you enjoyed one or more of the programs/activities sponsored by the WCC this past year. It was our pleasure to work with each of these outstanding artists in the interests of the Town of Winchendon.

Respectfully submitted,

David Ladeau, Chairman (2018)
Andrew Arceci, Secretary (2018)
Greg Vine, Member (2018)
Miranda Jennings (2020)

Dr. Coral May Grout, Treasurer (2019)
Jim McCrohan, Member (2018)
Tina Santos, Member (2021)

THE WINCHENDON FINANCE COMMITTEE ANNUAL REPORT FOR FY2017

The Finance Committee began the year with a full committee including Thomas Kane, Chairman, Christian Orobello, Vice Chairman, Cynthia Roy, Robert Guenther, James Robichaud, Maureen Ward and Tonya Dokulil. In January, Cynthia Leroy resigned from the Finance Committee after giving more than ten years of service as a committee member. In February, Charles Corts was appointed as a member of the Committee. Over the course of the year, the Finance Committee met twenty-one times in regular or joint meetings and public hearings.

In Fiscal Year 2017, the Town began to see positive results from its efforts to implement the recommendations put forth by the Department of Revenue in the Financial Management Review Report that was conducted in 2015 after the Town's deficit crisis. In the fall of 2016, the Department of Revenue certified \$1,676,652 in Free Cash for Winchendon. At the November 2016 Special Town Meeting, the Finance Committee Report provided an overview of the factors that resulted in the Free Cash and how the funds would be utilized. The Report identified \$260,000 in increased revenues, \$530,000 in unexpended FY16 budget accounts, and \$810,000 in prior year deficits that were restored. The conditions of the Deficit Legislation that allowed the Town to borrow money to cover past deficits limit the Town's discretion in appropriating the Free Cash. The Department of Revenue allowed the Town to use \$400,000 for FY17 budget purposes and required the Town to apply the remaining \$1.2 million to pay down the deficit debt principal.

In February of 2017, the Finance Committee met jointly with the Board of Selectmen and the School Committee to hear the 2016 Audit Report conducted by Roselli, Clark and Associates. Mr. Roselli commented on the positive turn-around in the Town's financial procedures that were evident in the audit. He reported that all of the material weaknesses that had been identified in the prior audit had been corrected. These include cash reconciliation, the payroll system, the tax collection process, water and sewerage receivables and the operating system. He specifically noted the improvement in communication among town departments and improvements in the cooperative approach between the Town and School Department in addressing financial issues.

The Finance Committee held several meetings to review the proposed FY18 town budget. On March 20, 2017 the Committee met jointly with the Board of Selectmen to hear Town Manager Keith Hickey's presentation of his proposed FY18 Budget. Mr. Hickey reviewed the details of the proposed \$29,219,632 budget. On March 23, 2017, the Committee met with Superintendent Dr. Sheila Harrity, Business Manager Tammy Crockett and School Committee member Burton Gould to review the proposed Monty Tech Vocational School budget. Ms. Crockett reviewed how the Town's assessment of \$943,460 is calculated. The Finance Committee met jointly with the School Committee on March 30, 2017 to hear a

presentation of the proposed FY18 School Department Budget by Superintendent Steven Haddad and Business Manager Richard Ikonen. Mr. Haddad reviewed three budget proposals, one that was a “balanced” budget that would require several lay-offs and two proposals that would require additional funding to reduce or eliminate the need for the lay-offs. Mr. Haddad indicated that the School Committee would pursue a Proposition 2 1/2 override for the additional funding. The Finance Committee held a public hearing on April 25, 2017 to review the warrant for the May 2017 Annual Town Meeting. The Finance Committee voted to recommend each of the 21 articles on the warrant except for Article 16, which requested an Education Override. At the Town Meeting held on May 15, 2017, the Finance Committee presented a report on the Town’s Debt Structure. The report explained the Town budget includes principal and interest debt payments of \$1,094,715 for non-exempt borrowing that include the landfill closing, sewer infrastructure, capital improvements and the deficit borrowing. Additionally, there is \$377,179 included for exempt debt, which is debt exempted from the limits of Proposition 2 1/2. This debt includes borrowing for the Police Station, the Fire Ladder truck, Library renovations and a Town Hall generator.

At its May 9, 2017 meeting, the Finance Committee approved several budget transfer requests made by Town Manager Hickey. The requests were typical end of the year transfers from accounts with surpluses to accounts where unexpected expenses occurred. The committee also met on July 11, 2017 to act on final budget transfer requests from the Town Manager to close out the FY17 budget. There were no requests for Finance Committee Reserve funds this year.

At year’s end, Robert Guenther submitted his resignation from the Finance Committee. He had served on the Finance Committee since 2011 and had served as the Finance Committee’s representative on the Capital Planning Committee. Mr. Kane noted that the Committee would miss Mr. Guenther’s contribution to the Committee’s work.

Respectfully Submitted: Thomas Kane, Chairman; Christian Orobello, Vice Chairman; Robert Guenther; Maureen Ward; James Robichaud; Tonya Dokulil; and Charles Cortis.

Winchendon Fire Department Town Report 2017

I am pleased to submit the following Annual Report

Chief Thomas J. Smith



“The Winchendon Fire Department shall endeavor to protect life and property through emergency response and non-emergency assistance. We will strive to promote public safety through inspection, enforcement, and education”.

Department Statistics:

From Jan.1, 2017 - December 31, 2017, the Department responded to 2059 requests for services as shown below. Even though each year consistently stretches our resources, the Fire Department proudly and professionally continues to protect the citizens of Winchendon.

SITUATION TYPE	QTY	SITUATION TYPE	QTY
Assist invalid	66	Lockout	27
Assist police / animal control	12	MVA	211
Brush fire	4	No incident found	35
Building fire	4	Odor of smoke	44
Burner/Boiler problem	2	Passenger vehicle fire	2
Canceled en route	45	Person in distress	44
Carbon monoxide incident	30	Power line down	9
Chimney fire	4	Public service	52
CO detector activation (w. CO)	7	Search	2

Controlled Burn	9	Smoke detector activation	25
Cooking fires incidents	2	Smoke or odor removal	10
Cover / mutual aid / task force	23	Sprinkler activation no fire	2
Electrical wiring problem	3	System malfunction	89
Elevator Emergency	2	Trash or rubbish fire	4
EMS (ALS) call	583	Unauthorized burning	14
EMS (BLS) call	513	Unintentional transmission	27
Explosive / Bomb Incident	1	Water or steam leak	5
False alarm / Intentional alarm	64	Water problem	7
Fire, Other	8	Water Related Incident/Dive Team	3
Flammable gas or liquid	3	Weather Incident (lightning strike)	1
Gasoline/flammables	1		
General Service Call	18		
Good intent call	17		
Hazardous Materials Investigation	10		
Heat detector malfunction	15		

Fire Losses

Fire property loss for 2017 was approximately \$323,000.00. This does not include any dollar value on personnel or homeowner pain and suffering. The amount in no way shows the many lives that were affected by emergency calls throughout our community.

Personnel

Over the past year the Winchendon Fire Department has proudly served your community to the best of its ability. Over 45 men and women make up the fire department and have provided the Town of Winchendon with emergency services whenever requested to the best of their ability. As members of the fire department, these dedicated individuals have spent numerous hours training on both fire and medical topics. Members of the department have shown the commitment needed to provide the citizens of Winchendon with the protection they deserve. Also deserving recognition is the friends and families of these members who have had to make their own sacrifices by having their loved ones away for hours at a time helping others without knowing if they would safely return. Deprived of this understanding, our firefighters would not be able to demonstrate the commitment necessary to be a member of the Winchendon Fire Department. Every year more and more is asked of these men and women in trainings and emergency responses and every year they step up to the plate so that Winchendon residents can experience safety in their community.

Leadership is something that our fire department has been able to stay consistent with during the past year. Fire Chief Thomas J. Smith has now been on board for four years steering the department in the best direction possible to protect the citizens of Winchendon. Over this past year there have been many new inspection procedures implemented in the department. Many of these ideas have come from within the command staff of the

department. The ability to tap into the vast expertise brought forth by Deputy Chief Ricci Ruschioni, Captain Marty Brooks and Captain William Brown has made Chief Smith's job very enjoyable and is something the citizens of Winchendon should be extremely privileged to have benefitted from.

The retirement of Captain Martin Brooks and Lt. Scott Parkinson have left vacancies in our officer ranks. Fortunately our department was honored to have the ability to promote from within to fill one of these vacancies as well as lieutenant positions that had previously gone unfilled. Bryan Vaine was called upon to take over as Captain for the department. Captain Vaine will have quite a challenge to fill in the vacancy left by Captain Brook's retirement but our staff is confident he is up to the task. Four lieutenant positions needed to be filled on the department due to various personnel moves. The following members were promoted to lieutenant in 2017; Firefighter Richard Sevigny, FF/EMT Brian Croteau, FF/Medic William Davis and FF/Medic Andrew Harding. These four individuals are anxious to lead the next generation of Winchendon Firefighters safely into the future.

Throughout the past year the fire department has seen many dedicated individuals assist the community that they love and care so deeply and passionately for. The following lists the rank and individual name so they can be properly recognized for their many sacrifices.

Fire Chief –	Thomas Smith
Deputy Chief –	Ricci Ruschioni
Captains –	Martin Brooks (retired) William Brown, Bryan Vaine
Lieutenants -	Scott Parkinson (retired), Frederick Peters, Robert Soucy, Richard Sevigny, Brian Croteau, William Davis, and Andrew Harding.

Firefighters & EMTs -	Todd Alden, Janie Anderson, Joseph Arsenault, Troy Ashmore, James Bevilacqua, Matthew Bosworth, Kyle Bradley, Daniel Brown, Heather Butler, Lance Budka (retired), Bennett Chadbourne, Tamie Charbonneau, Matthew Connor, Patrick Connor, Austin Cyganiewicz, John Cyganiewicz, Joshua Emerson, Tracy Ferrazza, Mark Fleming, Ashley Girouard, Christopher Hackett, Rebecca Hicks, Patrick Higgins, James Lachance (resigned), Clayton Landry, Steven Leger, Sean Marandino, Betty-Jane Nicholson, Nathan Schulz, Justin Scott, Martin Scott, Justin Sevigny, Noah Shields, Melissa Vaine, Dan Voutila
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Chaplain -	Michael Clements
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Administrative Assistant – Sheila Beane

Service Delivery

The Winchendon Fire Department is a full-service department delivering emergency medical, fire suppression, hazardous materials, technical rescue, fire investigation, public safety education, fire prevention and specialized community services. The department encourages any feedback from the citizens as to how well we are delivering these services, as well as any suggestions for improvement. It is especially encouraging how well the fire department comes together under any circumstance to ensure the safety of Winchendon.

Permits

224	Brush Burning
13	Blasting / Tanks
25	Fire Safety Inspections
5	Fire Suppression Systems
1	Fireworks
14	Liquor License
58	L.P. Gas
48	Oil burner
185	Smoke Detector
11	Vacant Building Inspections

Total 584

Total Permit Revenue Collected: \$ 13,384.00

In an attempt to even further expand on the department's inspection capabilities, a new inspection software has been implemented. This software (Station Smarts) has allowed our department to become much more consistent with the current fire codes by having them right at our fingertips in the field.

Grants Received

The Winchendon Fire Department has recognized the difficult financial times that have recently faced the community. It is because of this that we have worked harder than ever in an effort to secure various grant funding. We are proud to have been successful in the following grants during 2017.

SAFER Grant – (\$423,980 over three years). This grant was awarded to our department to increase our emergency staffing. Over the past few years the department has attempted to figure out a way to infuse necessary staffing into the fire department. Without having the funds available this grant was the only way. We were fortunate to be one of only approximately three hundred departments in the country to receive this staffing grant.

SAFE Grant – (\$3,951). This grant comes from the Executive of Public Safety Department of Fire Services. The main focus of the grant is to provide fire prevention education to children of the community in an effort to reduce child fire risks and injuries. This money is used for fire prevention materials given out to the children at the elementary schools and at various community fairs.

SENIOR SAFE Grant – (\$2,596). This grant comes from the Executive of Public Safety Department of Fire Services. This grant is focused on the senior members of the community. This grant allows our department to get information out to the elders of our community in the areas of cooking safety and home hazard reduction. We have given out cooking safety kits along with pamphlets on reducing hazards. File of Life packets have also been distributed to those in need to help give a consistent place for their medical information both at home and in their wallets or purses.

DCR Forestry Grant – (\$2,000). This grant comes from the Department of Conservation and Recreation and is a fifty percent match on money spent on forestry personal protective clothing.

Emergency Medical Services

In calendar year 2017, the Winchendon Fire Department responded to one thousand and ninety-six (1096) requests for some type of medical assistance. Outside of these medical calls, there were many times that our ambulance personnel assisted at fire related incidents as well. Transports resulting from these ambulance requests brought in \$464,542.49 in ambulance receipts to the town coffers

Throughout the year our emergency medical technicians have provided medical coverage at many events throughout the community. Captain Brown continues to take the lead in coordinating EMS coverage for our department at events such as school sporting events and area hockey games. Without such dedication that is needed for this coverage it is definite that the children of the community would suffer greatly. Lt. Bryan Vaine, EMT Melissa Vaine and FF James Bevilacqua continue to provide community CPR classes throughout the year. Our fire department will be looking to expand these programs in the upcoming year.

Ambulance Apparatus

Description	Year	Funding Source	Condition	Replacement Year
Ambulance 2	2012	Robinson-Broadhurst/ Town	Fair	2020
Ambulance 1	2016	Robinson-Broadhurst	Excellent	2024

Fire Apparatus

The following chart illustrates the state of the department's fire apparatus. A column has been included on funding sources so that you may understand how lucky we have been to benefit from the Robinson Broadhurst Foundation. In 2017 the community voted to purchase a new fire engine to replace Engine 4. This replacement is currently in the process of being built and should be ready sometime in late spring.

Apparatus	Year	Funding/Donation Source	Condition	Replacement Year
Engine 2	2002 Ford E-1	R/B *	Fair	2019
Engine 3	1996 E-1	R/B *	Fair	2018
Engine 4	1991 Central States	R/B *	Poor	2017
Tower 1	2014 KME	Taxation	Excellent	2039
Forestry 1	2014 F350	Taxation	Excellent	2024
Forestry 6	1969 Mack1500 gal	DEM **	Poor	2010
Car 1	2007 Ford Expedition	R/B *	Poor	2018

* R/B = Robinson Broadhurst Foundation Grant

** DEM = Department of Environmental Management Surplus Equipment Program

A lot of our motorized equipment is in need of replacement as several pieces are in poor condition and others are quickly approaching the end of their service life. The ISO (Insurance Overwriters) recommend that fire apparatus be placed as a backup once it reaches between 10-15 years of age. Many of our apparatus is well past this recommendation. The safety of our community and the firefighters that protect it must come first, even in these tough financial times. The voters of Winchendon and Town Manager Keith Hickey have been very supportive in understanding that these vehicles need to be replaced even though they are costly.

Building Needs

The current state of the fire station is generally in decent shape. The building was erected in 1978 and has served the town proudly for the past forty years. Currently the fire department has finally outgrown the fire station. The necessary apparatus has not only become larger but also the need for additional equipment has caused us to leave equipment outside many times throughout the year. In the winter months our only tanker must come out of service due to the freezing temperatures outside where the truck is stored. The station living quarters are currently inadequate also, with all the bunk beds in one large room. The need for a training area is exceptional along with additional safety items throughout the station. The firefighters are working hard to make this building last as long as possible during these tough financial times without jeopardizing the public safety of the community or the safety of your firefighters however the need for a fire station addition has arrived.

Community Assistance Programs

Throughout the past year the Winchendon Fire Department has made it a goal of ours to expand on the community programs offered through the department. Community CPR programs have been conducted for many organizations in town. File of Life packets have been distributed throughout the community to not only senior members but also those younger citizens who may have more frequent medical needs than most. There have been additional forms put in place for members of the community to fill out if there are

individuals with some type of disability in their home who would require additional assistance from the fire department during an emergency. Continued community notifications through the town's CodeRed system has allowed the fire department to work closely with many departments to provide the best public safety possible for Winchendon citizens.

Contact Information

The Fire Station is located at 405 Central Street Winchendon, MA 01475

Phone: 978-297-2324 (non-emergency)

911 – **EMERGENCY CALLS**

Email: wfd@townofwinchendon.com

Closing Statement

The Winchendon Fire Department would like to take this opportunity to thank the citizens for their continued support of the fire department and its members. Our firefighters and medical personnel strive to provide you all with the best service possible. As a department, we look forward to continuing our good working relationship with not only the other town departments but also each and every citizen in need of our services. We are committed to making Winchendon the best possible community it can be.



The Winchendon Housing Authority hereby presents its Annual Report for our fiscal year ending September 30, 2017.

The Winchendon Housing Authority was formed in 1962 thru M.G.L. 121B and is a quasi-governmental agency. Funding for our programs comes directly from the Commonwealth of Massachusetts Department of Housing and Community Development and the U.S. Department of Housing and Urban Development. We have over 55 Year of Service to the Town of Winchendon. The Board of Commissioners and Staff are looking to continue this service for many years to come.

At the annual meeting of the Board of Commissioners that was held in May 2017 the election of officers was held and as follows:

<u>Slate of Officers</u>	<u>Name of Officer</u>	<u>Term of Office</u>
Chairperson	Burton E. Gould	April, 2020
Vice-Chairperson	Jacquelyn Flynn	May, 2022
Treasurer	Virginia C. Sibley	May, 2021
Asst-Treasurer	David A. Johnson	May, 2019
Secretary	Leston J. Goodrich	May, 2018
Secretary Ex-Officio	David P. Connor	Contractual

The Board of Commissioners meet at the Ipswich Drive Community Building on the 2nd Tuesday of each Month at 1:30pm and the Annual Election of Officers is held in May of each year. Public posting of each meeting and its location is at the Town Hall and Ipswich Drive office for anyone wanting to attend our public Board meetings.

The Executive Director is the Chief Executive Officer of the Authority and is responsible for the daily operation and serves as the Contracting and Purchasing Officer.

The Winchendon Housing Authority's office is located at 108 Ipswich Drive in Winchendon and is open to the public between the hours of 8 AM and 4 PM Monday through Friday unless otherwise posted. The staff at the housing authority at the end of fiscal year 2016 is as follows:

WHA Staff:

Ms. Michelle Sweeney
Housing Administrator

Mr. Rocky Flint
Hyde Park Maintenance
Mechanic/HQS Inspector

Ms. Cyndee LaFreniere
Financial/ Procurement Coordinator

Mr. Donald Graham
Pearl Drive Maintenance Mechanic

Ms. Linda Tenney
Tenant Coordinator

Mr. Michael Field
Ipswich/ 14-16 Ready Drive
Maintenance Mechanic

Ms. Linda Bond
Groundskeeper/ Maintenance
Mechanic

Mr. Marc LeBlanc
Scattered Sites / 1-12 Ready Drive
Maintenance Mech / Oil Burner Tech

Mr. James Bevilacqua
Maintenance Mechanic/Carpenter

Housing Mission Statement

To provide Decent, Safe and Sanitary housing that is in good repair within Winchendon and surrounding communities. To assist with the rents of eligible families, elderly and handicapped people living in private rental housing.

Federal Housing

There is a total of 131 units of public housing breaking down as follows, 80 units of conventional 1-bedroom Elderly housing at Ipswich Drive, 34 units of conventional 1-2-3 - 4-bedroom Family housing at Pearl Drive, 17 units of conventional scattered site 1,2,3,4 bedroom Elderly and Family housing throughout the community. The Housing Authority has a waiting list for all applicants that meet the income requirements for Federal Housing. The Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development as a high performer for our administration and oversight of this program as well.

We also have 35 Section 8 Housing Choice Vouchers program that is used to help extremely low and very low-income people keep or find apartments within the private housing market. This type of assistance is becoming more popular for people that want to keep living in a neighborhood environment and help landlords get the fair market rents (FMR) for that area the apartment is located. Of the 35 vouchers there are 4 of them participating in our FSS program. This program allows each resident an opportunity to save money and use it to help them transition from rental assistance. In this program the WHA has been designated as a high performer for our administration and oversight of this program as well.

There is a waiting list for all of our federal housing units. Please if you are interested in applying for housing you should apply early.

Federal Modernization

We have 2 active programs of federal modernization:

Capital Fund FY 2016

We were awarded \$153,190 in April 2016. These funds will be used to complete the following work items.

Ipswich Drive

Roofing Upgrade
Bond Payment 504 Upgrade

Scattered Sites

Site Paving Work

Pearl Drive

Bond Payment 504 Upgrade
Architectural Work Bathroom Upgrade

Capital Fund FY 2017

We were awarded \$157,706 in September 2017. These funds will be used to complete the following work items.

Ipswich Drive

Roofing Upgrade

Scattered Sites

Siding upgrade at our Oak
Street Garage

Pearl Drive

Bond Payment 504 Upgrade
Roofing Upgrade

Over the past 17 years the Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development a high performer in both the Public Housing and Section 8 Program. This is a great time for the WHA and with the highest designation from HUD allows us to operate our programs with greater flexibility.

State Housing

In 2011 the Winchendon Housing Authority was designated by the Department of Housing and Community Development as one of the first five in the state as an AIMM (Accelerated Independent Modernization and Management) Housing Authority. This designation allows the WHA to streamline its modernization and operations with less DHCD oversight.

There is a total of 119 units of State public housing breaking down as follows, 77 units of conventional 1-bedroom Elderly/ Handicap housing at Hyde Park Drive. 10 units of Congregate 1-bedroom Elderly/ Handicap housing at Ready Drive, there is 12 units of conventional 2 - 3-bedroom Family housing at Ready Drive. 12 units of conventional scattered site Family housing units within Winchendon and 8 units of Physical and Mentally Handicapped housing of which the Winchendon Housing Authority has contracted the department of Mental Health to manage these units for us. Again, we have a waiting list for these units and people need to fill out an application.

The congregate housing units have openings and are available for housing at this time. If you meet the eligibility requirements set by the selection committee the Housing Authority will be able to house you immediately. Anyone interested in a tour of the congregate units please call the office at 978-297-2280. We also have 13 Mass Rental Voucher Program (MRVP) vouchers that are used to assist people in the private sector housing market find and keep their apartments. All vouchers are tenant based and are used within the Winchendon area. These stay with each tenant until they request removal or the voucher subsidy ends.

State Modernization

The WHA received notification in February 2016 from the Department of Housing and Community Development (DHCD) funds in the amount of **\$113,000** for work to be performed at Hyde Park Drive and our other State Scattered sites here in Winchendon over fiscal years 2017, 2018 and 2019. For the past 17 years the WHA has received over 3 million dollars in state modernization funding for Hyde Park Drive and our other State housing sites here in Winchendon. This is a great achievement from the combined efforts by the Local Board of Commissioners, our State Representative and State Senator working together for the benefit of our residents at state housing programs.

Anyone interested in applying for Housing and that meet the eligibility requirements for any of our units please feel free to come see us at 108 Ipswich Drive or call us at (978) 297-2280 or via email at dconnor@winha.org we will be happy to answer any of your questions or help assist you in any of your housing needs. You can also visit our website at www.winha.org to find out more about our programs and services that we offer to our community and residents.

I would like to thank the people of Winchendon for supporting and allowing the Winchendon Housing Authority the opportunity to supply decent, safe and sanitary housing that is in good repair located in Winchendon and the surrounding communities.

Respectfully Submitted:

David P. Connor

Executive Director/ Secretary Ex-Officio

Ingleside Utilization Committee



The Ingleside Utilization Committee (IUC) is a new Town committee formed by the Board of Selectmen after the acquisition of the Ingleside Property in November 2016. Ingleside is a 43-acre property off Maple Street with three buildings (a large home, two story barn and multi-car garage) and with frontage on Whitney Pond. Ingleside was acquired by the Town from The Winchendon School in exchange for Marvin School.

Mission

The mission of the Ingleside Utilization Committee is to enhance the quality of life in our community by providing leadership, guidance, and inclusive community involvement for the development and utilization of the Ingleside Property in ways that will make Winchendon a better place for all who reside, visit and do business here.

The Ingleside property will offer open space, parkland, and recreational opportunities to effectively meet and serve the interests of the citizens of Winchendon.

Duties and Responsibilities

The IUC has been charged with the duties and responsibilities to:

- 1) Oversee and actively manage the development and utilization of the Ingleside property
- 2) Build interest, participation and funds for the development and utilization of the property by:
 - a) Enlisting the input of community members and groups in planning the development and utilization of Ingleside
 - b) Enlisting community volunteers in the development and maintenance and operations of Ingleside and to oversee and coordinate the work of volunteers
- 3) Plan and coordinate, as needed, with the Winchendon Town Manager, Department Heads and related town committees on work to develop, maintain and operate the property in order to:
 - a) Integrate the development and use of Ingleside with the work of other town

- committees on the overall health and wellbeing of the town and its citizens
- b) Develop, with the town manager, a budget for the development, maintenance and operations of the property
- c) Recommend policies for the use of the property
- 4) Report at a minimum on a bi-annual basis to the BOS and community on progress of the plans, utilization and budgets for the property
- 5) Recruit and integrate new members to the IUC to insure long term, effective stewardship of the property

2017 Initiatives

- 1) Organized the Committee and its work: recruit members, elect officers, establish meeting schedules and clarify its mission, duties and responsibilities
- 2) Became more fully acquainted with the Ingleside property: review the Ingleside Master Plan developed in 2015 with Robinson-Broadhurst Foundation support, review the results of surveys conducted during past Fall Festivals (2014-2016), walk the property to assess its current condition and to better understand its potential development
- 3) Met with potential key partners in the development of Ingleside: Town of Winchendon Department of Public Works, Police, Planning and Development and Board of Selectmen; Montachusett Regional Planning Commission; Mount Grace Land Conservation Trust; Winchendon School's Environmental Education Service Learning group; State Representative Jon Zlotnik
- 4) Established priorities for ongoing work: build access, visibility, participation and use of the Ingleside property; outreach to two types of participants 1) volunteers to help in the planning and development of the property and programs and 2) people who use the property and programs for recreational, social, education and health benefits
- 5) Requested funding from the Robinson-Broadhurst Foundation and from the Town's Converse Fund for critical first phase projects to make the property accessible and provide the foundation for a multipurpose community resource

Priorities

As funding, volunteers and in-kind donations are available and organized, the following projects have been identified:

- 1) Trails for walking, snowshoeing, cross-country skiing, wildlife/nature viewing and exercising. The Committee, working with The Winchendon School's Environmental Education Service Learning group has started to clear the trail on the west side of the property (Maple/Elm Streets). The Environmental Education group has also mapped the location and assessed the condition of existing but poorly maintained trails
- 2) Picnic areas were a top use identified in surveys. Sites will be developed that are accessible and ADA compliant
- 3) Vehicle exit with safe sight lines has been identified and planned with the help of the Winchendon DPW
- 4) Land clearing of brush, tree limbs and invasive species will be ongoing to provide access to more of the property and to set up opportunities for expanded use. Committee members with help from the Town's DPW have started this work

The IUC will expand its work in areas critical to the development and utilization of Ingleside. This includes:

- 5) Outreach to enlist community volunteers in the work to be done, to request in-kind donations and to keep people in the Town and region aware of plans and progress so they will make use of Ingleside
- 6) Identify and pursue fundraising and grants essential to making full and accessible use of the Ingleside property. Full use will take time and will include improving access to Whitney Pond; building and maintaining a network of trails, venues and programs that are accessible to all members of our community; and repurposing the existing buildings into multipurpose community spaces.

Members

David Romanowski (Chair), Guy Corbosiero (Vice Chair)

Dawn Bilodeau, Benjamin Hagemeyer, Kenneth LaBrack, Jane LaPointe, Francis Murphy, Greg Vine

To stay current on Ingleside, visit the townofwinchendon.com website and find the Ingleside Utilization Committee under Boards & Committees.

If you have specific questions, ideas or are interested in volunteer opportunities, email the Committee at IUC@townofwinchendon.com or visit our page on the town website and click the link “contact us”



Building Department Report

July 1, 2016 to June 30, 2017

To the Inhabitants of the Town of Winchendon:

September 19, 2016 was my first official day to serve as your Building Commissioner. I gladly accept this position to serve this community to the best of my ability. The following is an account of my activities in the first 9 1/2 months of service.

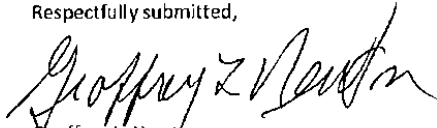
<u>All</u>	<u>Building permits</u>	<u>Fees</u>	<u>Estimated Construction Cost</u>
Decks	(21)	\$1,485	\$102,650
Demolition	(14)	\$750	\$0
Electrical	(160)	\$22,175	\$0
Garage	(10)	\$2,260	\$351,500
Gas	(52)	\$2,780	\$1800
Sing. Fam. Res.	(14)	\$15,780	\$1,751,755
Plumbing	(54)	\$4,580	\$0
Pools (abv/ingnd)	(9)	\$635	\$64,450
Pellet Stove	(14)	\$700	\$11,711
Res. Additions	(2)	\$725	\$119,000
Roofs	(48)	\$4,155	\$398,150
Shed (>200sq.ft.)	(10)	\$650	\$45,231
Signs	(5)	\$950	\$74,750
Sheet Metal	(6)	\$570	\$66,812
Solar arrays	(37)	\$11,715	\$1,409,035
Wood Burning App	(17)	\$850	\$25,830
Other Renovations	(128)	\$28,630	\$4,312,264
Windows, siding, doors, chimneys, other renovations			
TOTALS	601	\$99,390	\$9,716,769

I am required to inspect all public, funeral homes, facilities that serve alcohol to be consumed on the premises, multi-family dwellings, churches, and Veteran's homes. The following is a breakdown of those inspections:

Sixty-six (66) multi-family inspections have been completed and certificates issued along with letters to the owners to make repairs as stipulated in the letters (more to follow). Twenty-four (24) inspections to public buildings, lodging homes, Veteran's homes, restaurants, bars and pubs. Four hundred and four (404) other inspections, site visits, meetings with owners/contractors, architects, as well as assisted Conservation Agent and Board of Health Agent with several sites.

I have greeted many individuals at the counter and served their needs, and utilize my own vehicle for the inspections as the current Land Use vehicle is shared with the Conservation Commission, Board of Health Agent, and the custodian. I've recorded 2,145 miles on my personal vehicle.

Respectfully submitted,

A handwritten signature in black ink, reading "Geoffrey L. Newton". The signature is written in a cursive, flowing style.

Geoffrey L. Newton
Building Commissioner

Beals Memorial Library Winchendon, Massachusetts

During 2017, the Beals Memorial Library continued to serve Winchendon as a resource for the informational, cultural, educational and recreational needs of its residents through its collection of books, DVDs, audio books, e-resources, streaming video, databases, magazines and newspapers. Through the library's membership in the C/W MARS resource sharing network and the Massachusetts Library System, patrons have access to materials from hundreds of other libraries throughout the state and around the country.

Circulation for FY 2017 totaled 35,931 items. The library circulated 15,558 books, 17,586 DVDs and 1,658 audio books. Beals patrons received 7,072 items through interlibrary loan and other libraries were loaned 5,908 items from our collection. In FY 2017 the library had 4,160 registered patrons and held 22,164 items in its physical collection.

In FY 2017, the Library qualified for a total of \$16,739.37 in State Aid for Public Libraries from the Massachusetts Board of Library Commissioners. Certification requirements include being open at least 40 hours per week, loaning materials without charge to residents of other certified communities, spending at least 16% of the municipal appropriation on materials, employing a credentialed librarian, and having a municipal appropriation of at least 2.5% above the average for the prior three years.

Our 2017 winter and summer Reading Clubs were well received by the children of Winchendon. Performances included Animal Adventures, Lindsay & Her Puppet Pals, All Hands Drumming, Magician Eddie Raymond, Caterpillar Lab, and the Toe Jam Puppet Band. Other programs included Exploded View Art & Poetry; a Theater Class for kids in collaboration with the Winchendon School; a Halloween event in partnership with the Clark YMCA, an Easter Egg Hunt, a classical guitar concert; talks on Japan and its culture, Composting, Fake News, and White Privilege; and a summer family movie series. The Library also hosted author visits from Archer Mayor and P.G. Smith. In the spring, children from Memorial School and Toy Town toured the library and received a free book to take home. Library programs offered during the year included Toddler Time (stories, rhymes and playtime), All Ages Story Time & Craft, Adult Crafts, Adult Book Discussion Group, Lego Club, and the Summer and Winter Reading Clubs. Thanks also to the Friends of the Library, the Winchendon Cultural Council and Subway for supporting these programs.

All library programs, services and activities are free to the public. To find out about any of them, go to our website at www.townofwinchendon.com/beals-memorial-library or "like" and "follow" us on Facebook.

The Library continued to provide computers and internet access, as well as Wi Fi to patrons with laptops or other devices. One-on-one computer instruction was also offered on an appointment basis. Fax service, printing and document scanning were also available. These fee-based services helped to defray the cost of maintaining the equipment.

Free museum passes or coupons for discounts on museum admission offered to patrons in FY 2017 included the New England Aquarium, Boston Museum of Fine Arts, Worcester Ecotarium, and the Eric Carle Museum of Picture Book Art. The Library also provided a MassParks Pass and a Trustees Go Pass. These passes were supported by the Winchendon

Cultural Council and the Friends of the Library. The library also has a high-powered, professional telescope available for any library card holder to borrow.

The Friends of the Beals Memorial Library continued to offer the on-going Book Sale in the basement of the building. With the proceeds, they cheerfully supported all the programs that the library provided for the residents of Winchendon. Call or drop by the library to find out how you can become a member of this fun and active group of library lovers as they plan future library events and programs.

In 2017, significant progress was made on the Library Accessibility Project. When finished, this project will open the door for more diverse and inclusive programs and services that will benefit the entire community. The funding for this 1.5 million dollar project came from three sources: The citizens of Winchendon, The Robinson-Broadhurst Foundation and Library Trust Funds (particularly the Churchill Fund). The Trustees committed a total of \$595,000.00 from these funds to make the library accessible. Completion date for the project is scheduled for late April 2018 with a Grand Opening Celebration slated for Saturday, May 12, 2018 from 2:00 to 4:00 pm

The library received a grant of \$25,000.00 from the Robinson-Broadhurst Foundation to have a new circulation desk/staff workstation built. Michael Humphries Woodworking from Northfield was chosen to do the work and it is beautiful. The desk was delivered and installed in late January 2018.

In May, Library director, Manuel King, received his Masters of Library and Information Science from Valdosta State University. In November, Library technician, Alexis Chanthachack was selected as a participant at the Institute for Database Engagement and Leadership (IDEAL). The Institute is a comprehensive program focused on the awareness, promotion and usage of the Gale Massachusetts statewide databases.

We would like to thank our faithful volunteers, Esther Grimes, Suzanne Rader and Meghan Thayer, who helped make the Library run a little smoother.

We also wish to thank our staff, Linda Bredberg, Melissa Thayer, Patti Stanko, and Alexis Chanthachack as well as our custodian, Keith Bussiere. These are the dedicated people who provide the excellent customer service you've come to expect as patrons of the Beals Memorial Library. We are proud of all they do to serve the people of Winchendon within an extremely limited budget. Please consider this: according to the "Public Library Share of the FY2014 Massachusetts Municipal Pie", average local library appropriations amounted to 1.3% of the state-wide total. In comparison, Winchendon's library appropriation is only 0.61% of the town's total budget, or more than 50% below the state average.

Respectfully submitted,

The Board of Library Trustees

Ron Muse, Chair (2019)
Cindy Darcy, Vice Chair (2019)
Suzanne Rader, Clerk (2018)
Jane LaPointe (2017)
Richard Ward (2017)
Robert Courtemanche (2018)



ANNUAL REPORT

Montachusett Regional Vocational
Technical School

1050 Westminster Street
Fitchburg, MA 01420

www.montytech.net

2017



The 2016-2017 school year marked my third year as Superintendent-Director of Montachusett Regional Vocational Technical School District, and in my short tenure here, I am proud to say I have seen the school reach new levels of academic excellence, technical proficiency, and student engagement. Perhaps the most exciting aspect of my role here is bearing witness to the creativity and innovation at work every day in our classrooms and shops. Our students and instructors work collaboratively to explore scientific concepts, designing experiments that are conducted aboard the International Space Station; they study automation and additive manufacturing through the use of robotic arms and 3-D printers; and even build new educational facilities that students will grow and learn in for years to come. Monty Tech is a school unlike any other and I am honored to serve the students, faculty and staff here.

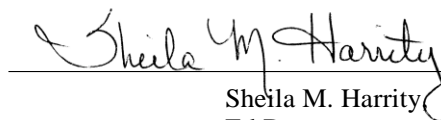
In many respects, 2016-2017 was a banner year at Monty Tech. We launched a whole school 1:1 Chromebook initiative, providing all students with increased access to instructional technology, and improving communications between teachers and students beyond the traditional school day. We received more than \$645,000 in competitive grants, and have been able to provide students with remarkable field trips to connect their learning to STEM career pathways that spark imagination and creativity. We provided high quality professional development opportunities to support the school's new biomedical courses, bringing innovative new science coursework and curriculum to students with an interest in biomedical and biotechnology career pathways. Construction of the Monty Tech Veterinary Science Training Center and Community Clinic continued throughout 2016-2017, providing tremendous hands-on learning opportunities to students in our Carpentry, Plumbing, Electrical, Cabinetmaking, HVAC, Masonry, and Welding trades. School administrators launched an unprecedented fundraising campaign, and successfully raised more than \$2.5M in donations and in-kind matching services to support this project. And finally, thanks to an extremely generous Skills Capital Grant, we were able to renovate the Machine Technology shop, and purchase state-of-the-art machinery for students to train on; earning more industry recognized credentials than ever before.

We recognize that students attending Monty Tech have chosen a high school experience that, too many, may seem complex and even daunting. Our students are required to pass the same statewide standardized tests as students in a comprehensive high school. They take English, mathematics, science, social studies and foreign language courses, just as high school students in your community might. A Monty Tech student, though, must also balance all of that with a rigorous vocational-technical education, specializing in one of our twenty programs. For four years our students work and learn in vocational settings that replicate industry standards. They train on the latest equipment, and, through the school's popular Co-operative Education Program, our students may even spend time working and learning in area businesses during their Junior and Senior year. It is a great responsibility to provide each and

every student with high-quality, vocational-technical instruction, and we are honored to serve approximately 1,400 students each year.

This work is only possible because of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible. Working closely with post-secondary colleagues, we aim to ensure our students graduate prepared to enter college pathways of their choosing. Similarly, relying on our expansive network of industry partners, we strive to improve upon each of our vocational programs to ensure that every graduate is not only prepared for entry-level careers in related pathways, but are also creative, independent thinkers, capable of solving complex, real-world situations that present themselves in today's workplaces. On their behalf, I am delighted to present the District's 2016-2017 annual report to you, providing a snapshot of the wonderful experiences happening on a day-to-day basis here at Monty Tech.

Respectfully Submitted,



Sheila M. Harrity
Ed.D.,
Superintendent-
Director

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

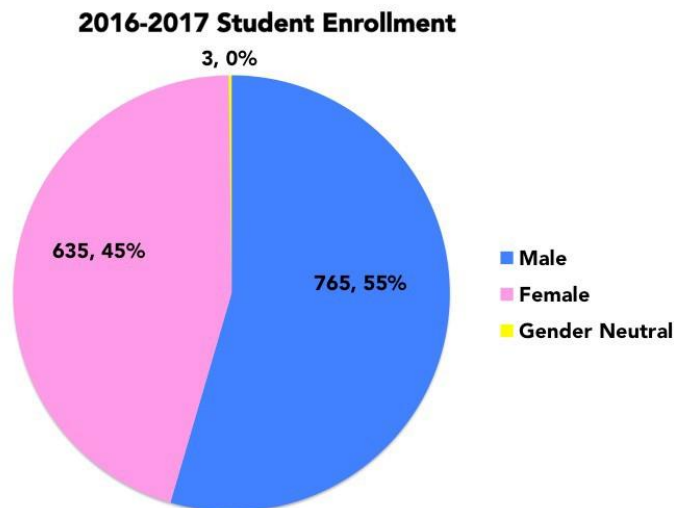
Ashburnham	Princeton
Ashby	Royalston
Athol	Sterling
Barre	Templeton
Fitchburg	Westminster
Gardner	Winchendon
Harvard	
Holden	
Hubbardston	
Lunenburg	
Petersham	
Phillipston	

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has transformed the school into one of the most sought after in North Central Massachusetts.

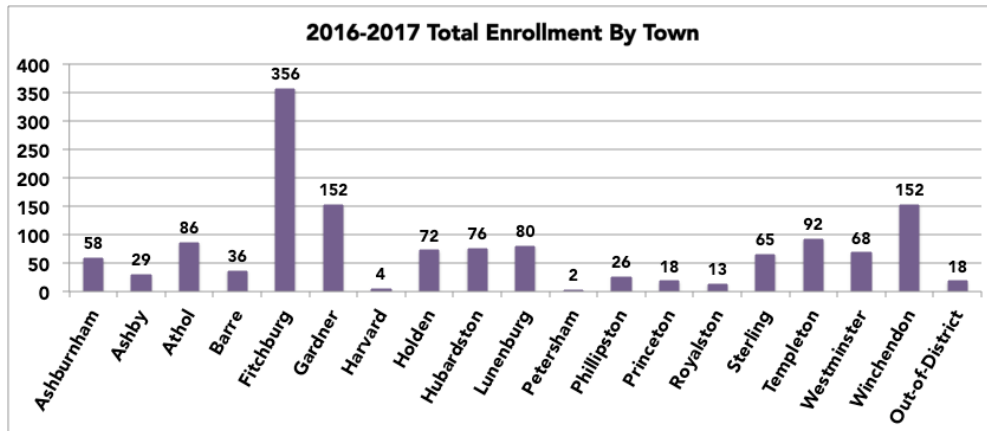
Sheila M. Harrity, Superintendent-Director
Tom Browne, Principal
Dayana Carlson, Assistant Principal
Tammy Crockett, Business Manager
Pamela Pothier, director of Technology
Christina Favreau, Director of Academic Programs
Jim Hachey, Director of Vocational Programs
Michael Gormley, Director of Facilities
Katy Whitaker, Development Coordinator
Victoria Zarozinski, director of Student Support Service

Enrollment



On June 1, 2017, student enrollment at Monty Tech included 1,403 students in grades nine through twelve, representing each of the district's eighteen sending communities. Each class of students is comprised of a relatively equal balance of male vs. female students, and each student attending Monty Tech has elected to do so, prepared to explore an interest in one of the school's twenty rigorous vocational-technical programs. While the school currently offers only five programs non-traditional for

male students and twelve programs non- traditional for female students, we are proud to have a student population that is well- balanced by gender and a variety of academic interests and achievements.



Throughout 2016-2017, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2016, approximately 700 district eighth graders participated in the annual “Tour Day” event. Students toured our twenty vocational- technical areas and learned about the school’s challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members to further explore the facilities and speak with staff members.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2016- 2017 school year, serving approximately 600 area students.

Class of 2017 Awards

Members of the Class of 2017 were awarded approximately \$88,950 in scholarships. The Monty Tech Foundation generously provided \$45,700 in scholarships to graduating seniors, ranging in amounts of \$200 to \$2,000. The Foundation also awarded \$4,000 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements

with public and private colleges across the country. Approximately 51% of the graduating class of 2017 reported plans to enroll at a 4-year college/university upon graduation. By earning college credits while still in high school, these students will save both time and money as they pursue advanced educational programs.

Financial Report

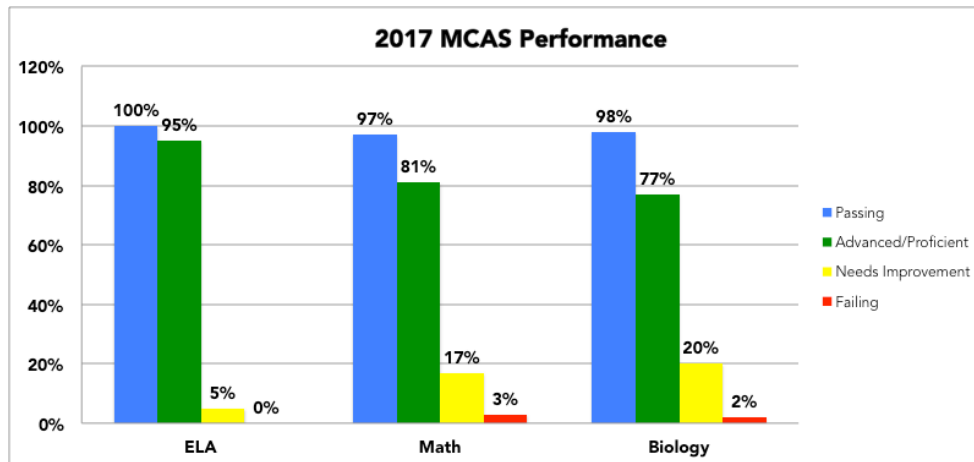
A great deal of effort was put forth by the School Committee, administration, and staff to develop a cost- effective budget for the fiscal year 2016-2017. The final fiscal year 2016-2017 Educational Plan totaled \$26,374,468, which represents a .6% increase over the 2015-2016 Educational Plan. The District's FY17 budget exceeds the minimum spending required by Massachusetts General Law Chapter 70 by only \$45,000 or .2%. The District was audited in October 2017 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA, and received a very good report.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds help provide many educational and social services to the student population. For fiscal year 2017, state and federal grant sources provided the school with \$961,346. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Marine Corp Junior Reserve Officer Training. The District also received more than \$645,000 in competitive grants, including a Skills Capital Grant for \$435,857 to purchase equipment for the Machine Technology Program, and a grant from the Massachusetts Life Sciences Center in the amount of \$99,697 to expand the school's science program to include biomedical coursework and learning laboratories. Using these allocation and competitive funds, the school was able to purchase a variety of instructional technology, equipment, and supplies to enhance the learning experience across both academic and vocational programs.

Academic Achievement

In 2016-2017, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics and Biology. For spring 2017, Monty Tech's passing rate on the English Language Arts was 100%, Mathematics 97%, Biology 98%.



Monty Tech is committed to providing students with rigorous STEM learning opportunities, and as such, has expanded the Advanced Placement Program to include two mathematics, two science, and one computer science course. Teacher participation in meaningful, high-quality professional development in AP and Pre-AP pedagogy remains a priority, and enables us to continually expand and enhance our academic course offerings.

The school is in its 5th year of administering Advanced Placement exams, and students enrolled in AP courses continue to improve their performance. In 2016-2017 Monty Tech had more students achieve qualifying scores than any other year- 53 students who took an AP exam qualified for college credit. More than half of the students who tested in the following subjects received qualifying scores: AP Computer Science Principles (62.5%), AP Literature & Composition (64%), and AP Environmental Science (51.3%). In addition, the AP Environmental Science program experienced the most growth in terms of qualifying score as their passing rate increased by 34.7% from 2016 to 2017.

As a first time administration, students took AP Computer Principles and 62.5% of students earned qualifying scores – an extraordinary performance for the first year. *(The following data taken from College Board's 2017 amended report, 8/4/17)*

AP Exam Results, 5-Year Review					
	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017
Total AP Students	69	57	89	145	120
Number of AP Exams	69	62	116	187	148
AP Students with Qualifying Scores	36.2%	57.9%	52.8%	26.9%	44.2%
Qualifying Scores (State)	72.6%	72.2%	70.9%	70.5%	69.7%
Qualifying Scores (Global)	60.9%	61.3%	60.7%	60.3%	60.3%
Courses Offered	2	2	3	5	7

Winchendon Parks & Recreation 2017 Annual Report

The year 2017 was another memorable and enjoyable year for the Winchendon Parks & Recreation Commission. We continued traditional events of years past, such as the Spring Easter Egg Hunt, the Summer Concert Series at G.A.R. Park, pumpkin painting at Fall Fest and the annual Tree Lighting. Although the committee only contained three members and two student representatives for the entire year, our events were as successful as they were because of countless helping hands and generosity from the community and beyond.

Our first event of the year, the Easter Egg Hunt, was a little complicated, but was still successful since the community helped get the word out. Snow and rain made the historical militia field too damp for the Easter Bunny to hide eggs on. We held the event on April 15, 2017 after two postponed dates- and still had an even larger turnout of children and families from the community than the year prior.

The Summer Concert Series at G.A.R. Park was yet another fantastic set of free concerts that happened every Friday from June 16 until July 28, 2017. The schedule included several great, talented and groovy bands from the area who played both original and classic music. We would like to give great thanks to the bands who gave so many in Winchendon a fun night out right here in town, week after week. The artists were: Neon Alley, The Ashboys, Trailer Park, The Kingsnakes, The Franklin County Sweethearts, Throwback To The 60's and Retro Stew. There was a lot of variety this year: including rock and roll, jazz, country and blues. It made for a wonderful mix of music that wowed all present at every date.



Not too long after the end of the series, we began planning for our pumpkin painting booth at the annual Fall Festival. In 2017, the event moved to from Ingleside to downtown Central Street and drew thousands- so we stepped up our game too! We brought 150 pumpkins, 50 more than the year prior, courtesy of Smith's Country Cheese. Every single one of them was painted by the young people of Winchendon and taken home to adorn their front steps. Throughout the fall season, our committee saw them dotting every neighborhood in town.

The end of the year brought our last event, our annual Tree Lighting, on December 2, 2017. This year included the lighting of two trees: a Murdock school pride tree at Legion Park and the town tree at G.A.R. Park. As Santa Claus greeted children at Legion Park, Murdock's Middle School Cheerleaders led guests in singing Murdock's school song. We are grateful for the generosity of Brooks Automotive, who operated a hayride which brought children and families to our town tree in G.A.R. Park. There, carols were sung and all in attendance got to sit with Santa Claus and take a selfie with the man in red himself.

The committee anticipates hosting its annual events and services in 2018. We also continue to look for new Winchendonians to come to the table and help us plan these important events. Our concerts begin on June 15, and we look forward to pulling up our lawn chairs and enjoying the music- and our town- with all of you.



Department of Planning and Development

2017 Report

The Department of Planning and Development serves as the Town's planning, community and economic development and Community Development Block Grant (CDBG) management office. The Department provides staff support to the Community and Economic Development Steering Committee, Zoning Board of Appeals, Planning Board, Winchendon Redevelopment Authority, and the Master Plan Committee. Annual reports of the Zoning Board of Appeals, Planning Board, and Redevelopment Authority appear separately.

Staffing: The Department of Planning and Development underwent significant changes in 2017. To better serve the community the town now contracts all Community Development Block Grant (CDBG) grant management duties with the Montachusett Regional Planning Commission. While the Planning and Development Department oversees the grant programs and acts as the local contact for CDBG grant related activities, the change in structure has allowed department staff to expand the focus of the Planning and Development Department beyond Massachusetts Department of Housing and Community Development programs. Additionally, to improve interdepartmental functions Ms. Nicole Roberts was hired as a fulltime Planning/Land Use Clerk. In this position, Ms. Roberts unifies development procedures by serving both the Planning and Land Use departments. Ms. Chantell Fleck remains in the position of Planning Agent at 19 hours per week working directly with the Chair of the Planning Board. The Planning and Development Department remains staffed with one full time, Director of Planning and Development and two part time staff employees.

The Department of Planning and Development oversees the Montachusett Regional Planning Commission (MRPC) with the preparation and administration of the Community Development Block Grants (CDBG), facilitates the preparation and update of various municipal planning documents, coordinates project design review, and administers various Municipal development activities. The Department serves as the applicant's first point of contact for development activities. In addition, the Department works closely with the regional planning commission (MRPC) in all areas of Community and Economic Development as well as works with local Commerce related agencies.

Community & Economic Development:

CDBG: The town, with aid of Montachusett Regional Planning Commission successfully received the CDBG FY 17 grant in the amount of \$557,335.00. The funds will go towards reconstructing Chestnut St. fund two (2) housing rehabilitation projects and a fuel assistance program. Instrumental in the preparation of the grant application were members of the Community and Economic Development Steering Committee.

GREEN COMMUNITIES: In February 2017 the Town was awarded the Green Community designation. The designation came with a \$176,245.00 grant to install energy

efficient measures in town properties. The designation opens up future grant opportunities for energy efficient initiatives that the town makes. The Department of Planning and Development aids in the Green Communities quarterly reports, gathers energy use data for reporting and aids in the competitive grant application process.

The Department has worked in conjunction with the Department of Public Works towards the reconstruction of Central Street. As a result the project has been included into the Massachusetts Transportation Improvement Program, TIP. The 3.4 MIL project is slated to be completed in 2020

Department Staff, along with numerous other organizations, town staff and townspeople alike aided in the organization of Fall Festival 2017. The event was held on Central Street. Over 100 vendors participated and the event was attended by an estimated 7000 people. The goal for the event moving forward is to include more local businesses and individual organizations. Fall Festival 2018 is already a highly anticipated event!

In November the Planning and Development office with the Winchendon Business Group sponsored a Vendor Fair at the Town Hall. The event was held in conjunction with Small Business Saturday. Businesses that are located outside of the central area of town were encouraged to set up and offer their goods. There were 22 vendors present. A map showing businesses around town participating in Small Business Saturday was handed out to those who attended with donated blue balloons placed at each business for easy recognition. A "Treasure Hunt" was created as incentive to visit participating businesses in town. The map generated by the event is used at local businesses as a guide. The Vendor Fair is slated to be an annual event running in conjunction with Small Business Saturday.

Additional Efforts:

Long Range Planning: The Department of Planning and Development continues to strive to make the process for development in town more efficient. Department staff continues work on a guide book that maps out the necessary steps in the development process. The Department, along with members of the Planning Board continues to work with staff from the Montachusett Regional Planning Commission (MRPC) to modify the existing zoning bylaws and develop reasonable design standards that encourage sustainable development. An emphasis has been placed on commercial development and business friendly principles. Department Staff are working with an outside vendor to update the Winchendon Community and Business Guide.

Additionally, the Department continues its effort to update the Master Plan with the help and dedication of the Master Plan Committee. Work on the Master Plan has been supplemented by funding through numerous District Local Technical Assistance (DLTA) grants administered by the Montachusett Regional Planning Commission (MRPC) and the generosity of the Robinson Broadhurst Foundation.

Looking Ahead: The Department of Planning and Development remains committed to playing an integral role in the development of the town. The focus is on enhancing existing assets and promoting economic viability. Our success is only possible through the support of Town Manager, Keith Hickey, The Board of Selectmen, other town departments, and the numerous townspeople who remain engaged in the process. We offer our sincerest thanks and appreciation and look forward to working with you in 2018.

Respectfully,

Tracy Murphy, Director of Planning and Development

Community and Economic Development Steering Committee Annual Report 2017

The Community and Economic Development Steering Committee was established in 2015 with a five member board, along with two alternate members. All members are appointed by the Town Manager. Meetings are currently held monthly on the last Thursday at 1:30 p.m. in the Town Hall second floor auditorium with an open invitation for all of Winchendon's residents. The committee is interested in generating better attendance at their meetings and is considering a meeting day and time conducive to accomplishing this.

The board has five regular positions and two alternates and is comprised of: Leston Goodrich, Chair, Steven Sroczynski (res. March 2017) Michelle Peterson, Vice Chair, and members Lorraine Fortugno, Arthur Amenta, and alternate member Dennis Casavant. There is one full member vacancy and an alternate vacancy on the committee.

The Committee has been an integral part of the annual Community Development Block Grant (CDBG) grant application process. Committee members have worked with the Department of Planning & Development and the Montachusett Regional Planning Commission (MRPC) providing valuable input needed to secure CDBG grants. The establishment of the committee is instrumental in gathering community input for numerous grant applications.

The Committee is dedicated to the revitalization of the town and offers input, regarding infrastructure needs and promotes the "Grand Opening" of several new businesses with ribbon cutting ceremonies. The Committee looks forward to working with the town in promoting new business and economic growth.

Report of the Planning Board for 2017

2017 was again a quiet year for the Planning Board as far as new subdivisions were concerned but a booming year for solar. We started January with the only new subdivision of the year, Roberts Way off of Rt. 140 while Millers Run was a frequent visitor throughout the year. The Board was kept busy with assorted ANR's, site plans and special permits, the more notables of those are the Accessibility Project for the Beals Memorial Library and the new Gymnastics Center at The Clark Memorial.

The past year was a year of learning for the board with five new solar projects coming in front of the Board, each having their own quirks but in the end all were approved. The approval of Recreational marijuana by the voters of the commonwealth and also passing in the Town of Winchendon by just over 60% created new challenges to the Board. The Planning Board is charged with the coming up of the local regulations for determine time place and manner for the siting of retail and growing locations. Since this is new to everyone involved and regulations are ever changing the process was a moving target and the staff kept their eye focused on doing what was needed to enact the new laws but keep the community safe.

Two new changes in our Bylaws were proposed by the Planning Board at our Annual Town Meeting, there were original five changes proposed but were condensed down to two for the ATM, and both passed. At the Fall Meeting only one article came out of the Planning Board that was a moratorium on Recreational Marijuana till June 30th 2018 that passed resoundingly.

MEMBERSHIP

The membership ended this year with some minor changes. Guy C. Corbosiero, James McCrohan, Robert O'Keefe, Burton E. Gould Jr. and Cailte Kelley returned for the year though we did have some changes in seating. Arthur Amenta joined the Planning Board as the Alternate but later in the year he and Mr. McCrohan switched positions with Mr. McCrohan becoming the Alternate. At the annual Board reorganization there was one change, Mr. Corbosiero was reelected chair, Mr. Kelley was elected vice chairman, replacing Mr. O'Keefe and Mr. James McCrohan elected board secretary.

The Board was well served by Director of Development, Tracy Murphy, Planning Director, Chantell Fleck and Recording Secretary, Debbie Dennis who resign in the fall due to scheduling conflicts but the board was lucky enough to get Nancy Sanderson to replace her, a tall order but she integrated seamlessly.

MEETINGS

With a few exceptions the board met twice a month, on the first and third Tuesday evening. Meetings were carried on cable TV; we appreciate this exposure as we want and the citizens of Winchendon need to know what we are doing as their representatives. This is

especially true since we have frequently have no live audiences. Citizen participation is essential in making our Board and all board's actions a mirror of the wants and needs of the community.

APPOINTMENTS

Mr. Corbosiero continued as the Montachusett Regional Planning Commission appointee and Ms. Murphy was again appointed as the Planning Board representative to the Montachusett Joint Transportation Committee.

TRAINING

Many of the board and staff members attended the spring training conference in Worcester which was conducted by the Citizen Planner Training Collaborative. The Board always urges members and staff to take advantage of the various training opportunities available and all have at various times. The Board continued their membership in the American Planning Association so they could take advantage of the numerous training and educational benefits offered.

In 2014, work began to update the Winchendon Master Plan. This work continued throughout 2015 and 2016 with the Master Plan Committee and the Director of Development working with the Montachusett Regional Planning Commission to compile information. Much of this work is funded through the Local District Technical Assistance (DLTA) grant program. Work has been completed for all the chapters and now the labor intensive part of correlating all the information and putting it in a guide for the Towns future direction is the committee's goal for 2018.

The board is very appreciative of the support and assistance of Ms. Tracy Murphy, Director of Development; Chantell Fleck, Planning Director; Deb Dennis and Nancy Sanderson Recording Secretaries; David Partridge, P.E. and Jean E. Cristy, P.E. from Tighe and Bond, engineering consultant for the Board; the Conservation Commission and the other town boards and officials that have assisted in the work of this Board.

Respectfully submitted,

Guy C. Corbosiero, Chairman

THE WINCHENDON POLICE DEPARTMENT AND REGIONAL COMMUNICATIONS CENTER ANNUAL REPORT

I, hereby, submit the Annual Report of the Winchendon Police Department for the year
ending December 31, 2017

POLICE DEPARTMENT ROSTER 2017

David Walsh, Chief	Ptl. Derek Blair
Lt. Kevin Wolski	Ptl. Richard Oinonen
Sgt. Raymond Anair	Ptl. James Wironen K-9 Handler
Sgt. Gerald Gagne	Ptl. Brennan Jacoby
Sgt. Daniel Wolski	Ptl. Caleb Similia
Det. Alan Ross	Ptl. Joseph Champney III
SRO. Tracy Flagg	
Executive Assistant	Reserve Officers
Marla Driscoll	Ptl. Paul Betourney
	Ptl. Thomas Perry Jr.
Dispatchers	Per Diem Dispatchers
Robert Coulombe, Admin Dispatcher	Marla Driscoll
Jaime Holden	Alec Bissonette
Rebecca Wood	Melissa Vaine
Jennifer Caisse	Maureen Ward
Richard Ward	Samantha Cormier
Police Chaplain	
Fr. Michael Clements	
Immaculate Heart of Mary Church	

DETAILED CRIME REPORT 2017

Sexual Assault	18
Aggravated Assault	27
Simple Assault	149
Intimidation	75
Robbery	3

Arson	2
Extortion/Blackmail	2
Burglary/Breaking and Entering	16
Shoplifting	6
Larceny from Building	6
Larceny from Motor Vehicle	16
All Other Larceny	79
Motor Vehicle Theft	9
Counterfeiting/Forgery	1
False Pretenses/Swindle	23
Fraud Credit Card/Automatic Teller	6
Impersonation	19
Stolen Property Offenses	1
Embezzlement	2
Destruction/Damage/Vandalism	84
Drug/Narcotics Violations	18
Pornography/Obscene Material	4
Weapon Law Violations	8
Bad Check	2
Disorderly Conduct	20
Drunkenness	20
Driving Under the Influence	21
Trespassing of Real Property	11
All Other Except Traffic	269

ACCIDENTS FOR YEAR 2017

Fatal Injury	4
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Non-fatal injury-Incapacitating	4
Non-fatal injury-non-incapacitating	47
Non-fatal injury-possible	25
No Injury	485

VEHICLE CITATIONS ISSUED FOR YEAR 2017

Civil Charges	74
Criminal Complaints	157
Arrests (Traffic)	59
Warnings	379
Fine Total	\$ 26,075.00

GRANTS FOR THE YEAR 2017

FY18E911 Support/Incentive Grant	\$110,000.00
FY18E911 Training Grant	25,000.00
FY18 E911 Developmental Grant	35,463.00
DOJ Bullet Proof Vest Program	1,597.28
Robinson –Broadhurst Grant K9	5,000.00
Robinson –Broadhurst Grant Sally Port Building Project	501,000.00
	(\$167,000.00 for a period of 3 years)

FUNDS COLLECTED FOR YEAR 2017

License to Carry/FID Fee Town Share	\$ 5,112.50
Special Agency Administrative Fees	\$ 9,017.31

EMERGENCY DISPATCH CENTER

Answered Calls for Service	16,156
Total E9-1-1 Calls Answered	1,752

The Winchendon Police Department consists of fourteen full time officers and five reserve, or part time officers. The Police Department is responsible for public safety within the 42 square miles and 135 road miles that comprise the Town of Winchendon. The Winchendon Communication Center, located within the Winchendon Police Department, consists of four full time dispatchers, one permanent part time dispatcher and six per diem dispatchers.

The Winchendon Communication Center is responsible for dispatching Police, Fire and EMS for both the Town of Winchendon and the Town of Royalston.

September of 2017 marked the one year anniversary of the relocation of the Winchendon Police Department to our new home at 80 Central St. within the newly renovated former Winchendon District Court. Throughout the year, we have provided both residents and business representatives with tours of the renovated historical building. The reviews and comments have all been positive as have been those of the officers, dispatchers and civilian employees who now enjoy a well-equipped, clean, spacious work environment.

With the completion of phase one of the building project, we are now anticipating the beginning of phase two which will be the construction of a sally port to provide a more secure area for staff to handle and transport prisoners. This area will also provide for additional storage for road supplies, bulk evidence, Animal Control and building maintenance equipment. Although we are subject to the uncertainties of building construction, a tentative schedule would be for a late winter bidding process, spring construction and completion by the fall. We are extremely grateful for the generous support received for this project from the Robinson Broadhurst Foundation!



The completion of phase two will complete the project and provide for the Police and Emergency Dispatch needs of the Town of Winchendon for the foreseeable future; and will provide the department's officers and dispatchers with the updated facilities necessary to provide the level of police services the Town of Winchendon deserves.

In recent years the Police Department has been able to address some of our staffing issues. Unfortunately, we have seen a dramatic increase in calls for service, incidents and offenses. Presently we are often faced with the inability to provide timely responses to service calls due to the sheer volume of calls. We are in the process of hiring one patrol officer to fill a full time vacancy. We are also seeking additional funding to hire a one additional patrol officer and an additional part time dispatcher. It is our hope that with these new positions along with the hiring of additional reserve officers and per diem dispatchers we will be able to improve our response times and provide a better service.



K-9 "Clyde" and his handler Officer James Wironen continue to be a very popular and successful team on the evening shift. In addition to their regular patrol responsibilities

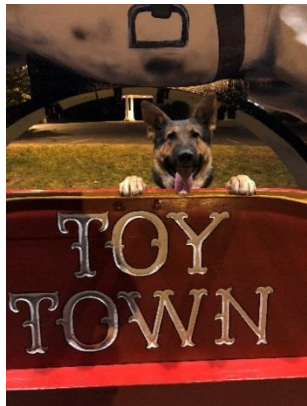
Clyde and Officer Wironen have done numerous demonstrations highlighting Clyde's skills in evidence recovery and suspect apprehension.



In 2017 Clyde was deployed forty four (44) times on various missions including search and rescue of missing/endangered persons, suspect apprehension, handler protection and narcotic searches. Several highlights from this past year include: the search for and later apprehension of four men in the Miller's River who had fled from a factory that they had just broken into; the search and rescue of an intoxicated man who had made threats to harm himself before becoming disoriented and lost in a wooded area, this man had lost clothing and was found unconscious in inclement weather. In addition, Clyde continues to be utilized frequently by the North Worcester County Drug Task Force for narcotic investigations including those involving motor vehicle stops and search warrants.

Clyde continues to train frequently to keep his skills sharp including monthly training with the Massachusetts State Police K9 Unit. Clyde also trains regularly with the North East Hounds Men. Clyde passed his annual certification for patrol and narcotics in preparation for a busy 2018.

All expenses related to Clyde, his training and required equipment, have been and continue to be funded through the Stanton Foundation First Dog Program. This grant covers K-9 related expenses for a period of three years. We are now in our final year of grant funding. All expenses related to the K-9 program beyond 2018 will be funded through donations and fundraising efforts, which continue to be very well received.



The Police Department will continue to focus on ever changing community concerns through various initiatives and programs. This past year the Police Department continued to provide education and outreach for the community's elderly population offering training and education programs on fraud and safety. We have also reinstituted the RAD (rape aggression defense) program for women. We held two multi week training courses that were very well received and attended. We will continue to address the ongoing opioid abuse epidemic through support of programs related to education, prevention and rehabilitation. One goal of the department is to promote a positive relationship with the community through community engagement; this would include establishing a collective

vision for the betterment of the community through collaboration efforts and positive change.

Respectfully submitted, David P. Walsh, Chief of Police

DEPARTMENT OF PUBLIC WORKS

ANNUAL REPORT FY 17

PUBLIC WORKS DIRECTOR

Albert C. Gallant

EXECUTIVE ASSISTANT

Wendy Stevens

CLERK

Jenelle Sroczynski

HIGHWAY DEPARTMENT

Working Foreman Randy Paul

Highway Department Operators

Maurice LeBlanc, Dave Courtenay Paul Hachey

The Town's Highway Department maintains more than 130 miles of primary and secondary roadways. The majority of these roadways are paved while there are several miles of dirt/unpaved roadways. The equipment utilized for maintaining these roads is comprised of 10 pieces: Two front-end loaders, 1 backhoe, four truck/sander combinations, 2 one-ton dump trucks, 1 one ton pickup truck. During snow storms we also may use three pieces of Water dept., one piece of Waste Water and one piece Transfer Station equipment, if needed.

The Highway Department has one working foreman and four truck/equipment operators for plowing and sanding. In addition, the Cemetery Department foreman and operator, the Transfer Station foreman and operator, Fleet Maintenance personnel (Chief Mechanic and Assistant Mechanic), Water system operators, and Wastewater treatment plant operators supplement plowing, sanding, and snow removal operations as needed.

During the course of the year, the Highway Department grades all public gravel roads several times, painted all crosswalks, repaired and installed new regulatory and street signs throughout town, swept streets and sidewalks, patched potholes, cleaned 900 catch basins and drop inlets, cut and chipped brush from town roads, removed numerous large dead or dying hazardous trees, and repaired or replaced culverts and storm drains throughout town. In addition, DPW personnel plowed and sanded all town-owned roadways and removed snow from the downtown area as necessary. We also plow and sand the bike path. A total of approximately 1465 tons of salt and 3830 tons of sand were utilized to treat roadways during the FY 2017 winter season. Overall, the winter season was characterized by average snow fall with numerous storm events that resulted in frequent icing conditions on roadways that required treatment. There was not any significant or widespread tree and/or property damage with any of the winter storms as has occurred in the past year.

There were 8 major roadway projects completed in 2017 they were Central St. both ends Willoughby, Eastern, Hall, Whitney, Oakland, Old County (The Town of Winchendon typically receives approximately \$450,000 in Chapter 90 funding) Prior to the roads being overlaid, the water gates and sewer manholes were rebuilt. In addition, trees and brush were trimmed back and larger hazardous trees were also removed.

The work that has been completed from summer through the fall of 2017 included cutting back trees and brush alongside the roadway, removal of excess soils at the road edge. We also had crack sealing done in town for the first time in many years to try to save the roads that are on the edge of saving. The roads were River St. on Tannery hill and to the transfer station, Glen Allen from Spring St. to the NH line this should give these roads two or three extra years.

The Winchendon DPW continued with its program of repairing/rebuilding catch basins and culverts in areas that have been chronically plagued with drainage issues. A number of catch basins or drop inlet structures were reconstructed and should provide many years of service while minimizing the maintenance issues that have been associated with them in the past. Major culvert repair projects this year were on High St. Pond St. also the basins that were rebuilt were on, Tannery hill, central, summer, Oak, Front, Holly Drive and Spring Street. Work also continues on correcting a drainage issue.

In FY17 the DPW continued the town-wide hazardous tree removal program which efforts were made to identify and remove trees along town roadways or on Town-owned land that posed a hazard to the public because they were dead, decaying, cracked/damaged, etc. Many of the trees were removed by DPW personnel with assistance by a private tree company only when absolutely necessary. In addition, small trees/brush was cut back on several roads in town to improve safety and visibility and reduce the possibility of roadways being blocked by branches/leaning trees during snow or ice storms.

The DPW had guard rails installed on Mill Glen Rd. near the dam on the south side of that lake. The High Street bridge has been completed in the late summer of 2017 the state has approved the use of chapter 90 funds to repair it. This year was a very busy year with the Harris rd. bridge also being completed in Aug. of 2017 We were also involved in the complete rebuilding of Walnut St.. Through the CDBG. The grant paid for new water sewer and drainage line along with new sidewalks and pavement. In the coming year Chestnut St. will also be done by the grant

TRANSFER STATION

Foreman Mark Breau

This year the Transfer Station has been using Single Stream Recycling. The Transfer Station staff has worked very hard in the past year to improve the single stream program. All in all, it was a successful beginning to a new project. We also voted to allow the

residents of Templeton to come in to our transfer station .With this we hope to make more income to pay the rising cost of operating a transfer station .The new Forman there has been a great asset to the town .His fresh attitudes is a plus that is refreshing .

WATER DEPARTMENT

Chief Operator Mark Frye

Senior Operator Brian Croteau

Operator I Philip Tousignant

The Water Department maintains Winchendon's 61 miles of water mains, water service connections, fire hydrants, two water storage tanks, and three water booster/pump stations. Most water meters are now read utilizing a laptop computer. Personnel drive throughout the area of the town served by the public water supply system and as they are doing this, the laptop computer connects to the radio transmitter on each meter and downloads the readings. Collection of water meter readings now only takes a fraction of the time. Only approximately 50 meters are read manually. Upon collecting all the readings, the recorded data (water meter readings/usage) is downloaded from the laptop computer to the Town's municipal accounting/billing software program. It is then analyzed and reviewed before being used to generate the bills for Winchendon's water/sewer customers. In fy17 we had 2088 water 1327 sewer customers. Also DOR mandated that we bill quarterly starting in 2016.

Water Department and Public Works Department personnel responded to a total of 13 water main breaks over the course of FY 17. Water main breaks are primarily the result of aging water mains that Winchendon and most other cities/towns are facing across the country. DPW employees assisted on each water main break to facilitate the repair and return water service as quickly as possible. Upon the repair of each break, impacted water mains were thoroughly flushed and returned to service. Roadways damaged and/or excavated during the repair of each water main break were patched and restored to the fullest extent possible by DPW employees. Water main breaks occurred at the following locations in FY 2017

Water main breaks were

1/15/16 River and Brown 6" main

5/02/16 Sherbert rd 12" main

6/6/ 16 on Sherbert Rd. 12" main

7/18/16 School sq. 2" main

9/11/16 Murdock Ave 2" main

12/2/16 Alger St. 6" main

1/12/17 school St. 6" main

1/15/17 Elm St. 6" main

3/6/17 Spruce Elm St. 2" main

5/6/17 Whitney St. 6" main

6/5/17 Central St. 10 "main
6/15/17/ Brown St. 6" main
6/20/17 Elm St. 6" main

Water Department personnel also responded to a number of water service line and fire sprinkler system leaks/breaks (serving individual buildings/houses) over the course of FY 17 in these situations; water was shut off at the street so that the respective property owner could have repairs completed by a contractor or plumber, depending upon the location of the leak was

2/23/16 79 Hill St..
6/15/16 River side Cemetery car ran over a facet
7/12/16 River side Cemetery car ran over a facet
1/26/17 280 Front St.
3/7/17/6 Maple place
3/30/17 79 Hill St.
4/4/17 35 Goodrich St.
5/22/17 35 Walnut St.
5/31/17 27 Spring Place

FY 17 we started a complete town wide inspection of all fire hydrants .At the end of spring we had tested 151 fire hydrants. At that point we found 9 that we had to replace and 25 that needed repacking done. Markers were installed on fire hydrants to facilitate locating them during the winter months in the event of a fire, for removing snow around them, and for avoiding them during snow plowing operations. Also the Elmwood St. water tank was rebuild this summer and the High St. tank is on the fall schedule .We also are replacing water meters as they fail in FY 17 we checked 285 meters and replace 129 .

All cross connection control and backflow prevention devices in town were inspected and tested in accordance with Massachusetts Department of Environmental Protection Cross Connection Control regulations. Owners of failed devices were required to make repairs and return the equipment to operable service in a timely manner to ensure that the Town's water system was properly protected from contamination by back-siphonage.

Water Treatment Facilities

AWJWT

The Ashburnham/Winchendon Joint Water Treatment Plant on Lake Road in Ashburnham treats water from Upper Naukeag Lake for distribution to the Towns of Winchendon and Ashburnham. Veolia Water North America of Houston, TX is contracted by Winchendon/Ashburnham to operate, maintain, and repair the water treatment plant and is required to do so in accordance with the Federal Safe Drinking Water Act and Massachusetts Drinking Water Regulations. The costs of operating and maintaining the

treatment plant are divided between Winchendon and Ashburnham based on the quantity of water delivered to each town. During FY2017 a total of (243,161,189 million gallons) of water was treated and pumped to Winchendon, for an average of 666,195 gallons per day. (Approximately 67,395 gal a day of that feeds Ashburnham residents on the Winchendon main line). For comparison, 221,953 million gallons was used in 2014. The Town's current registered withdrawal permit for Upper Naukeag Lake is 0.67 MGD (670,000 gallons per day).

Water Quality Testing

The Water Department collects 9 drinking water samples each month at predetermined locations throughout the distribution system for microbiological testing. These samples are analyzed by a state-certified laboratory and the results reported to the Massachusetts Department of Environmental Protection (MA DEP). The Town also samples the drinking water for asbestos, disinfection-byproducts (DBPs), volatile organic compounds (VOC's), inorganic compounds (IOC's), nitrates, nitrites, radionuclides, and synthetic organic compounds (SOC's). The sampling schedule and locations are approved by MA DEP.

Lead and Copper

Winchendon's testing requirements for lead and copper have been reduced by MA DEP from 20 samples once a year to 20 samples every (3) three years due to the fact that samples were below the 90th percentile for several consecutive monitoring periods. In accordance with the sampling plan approved by MA DEP, sampling/testing for lead and copper were collected/analyzed in 2016. The report found us to be in compliance on both lead and copper. The drinking water is tested for lead and copper in order to evaluate the effectiveness of the corrosion control program employed at the Ashburnham/Winchendon Joint Water Authority Treatment Plant.

Water Quality Testing Results and Violations

The results for all sampling completed met MA Drinking Water Regulations throughout FY2017 (no violations occurred). Analytical results are posted at the Town Hall, 109 Front Street, Winchendon, MA 01475 and copies are also available from the DPW office at Town Hall.

SEWER/WATER DEPARTMENT

As noted in the Water Department section of this report, in 2013 the Town of Winchendon transitioned back to a Water/Sewer Department staffed by town employees after several years of having a private contractor operate and maintain the town's water distribution and

wastewater collection systems. The town's sewer collection system consists of all sewer interceptors and collection mains, manholes, and two lift/pump stations. The two sewer lift/pump stations, located on Spring Street and Spring Place, are inspected on a daily basis, including weekends and holidays. Water Department personnel are also responsible for clearing the occasional blockages that occur in sewer collection mains, typically utilizing a high-pressure water jet flushing machine. As preventative maintenance, sewer manholes and collection mains are also inspected, utilizing remote video equipment when necessary, and maintenance completed as needed, including cleaning of partially-blocked sewer lines before back-ups occur. More comprehensive rehabilitation work is completed on sewer collection mains and manholes when problems arise or are identified during preventative maintenance inspections.

16 backups of sewer mains occurred in FY17

8/1/16 Water St.
9/21/16 Sunset Court
10/29/16 Elmwood Rd.
11/9/16 Water St.
12/7/16 Spruce St.
12/19/16 Spruce St.
1/7/17 Western Ave
1/19/17 Maynard & Spruce
2/22/17 Western Ave
3/9/17 High St. replaced a 30 foot section of pipe
4/5/17/ Town Hall
4/16/17 Hall Rd.
4/17/17 Spring St. Hall Rd.
4/23/17 Front St.
4/24/17 Sunset Court
6/7/17 Park St.

All sewer backups were cleared by water Department personnel by jetting/flushing/rodding the blockages. Typically, these blockages are the result of grease buildup in the sewer collection system. Those backups that resulted in a release of sewage to the environment are documented in detailed reports submitted to the Massachusetts Department of Environmental Protection and United States Environmental Protection Agency.

Sump Pumps and other Illegal Discharges

Over the course of FY17 it has been observed that flows to the wastewater treatment plant have increased this year significantly. The fact that water usage in town, as indicated by flows from the water treatment plant in Ashburnham, have generally been in a downward trend over the last year. In past years, Sewer/ water Department personnel have made efforts to identify sump pumps in homes/businesses that were illegally connected to the

sanitary sewer system. Owners were required to disconnect these sump pumps and find an alternate means of disposing of the discharge from the sump pumps. Discharges from sump pumps to the sewer system are not permitted as they generate additional flows that must be treated at the wastewater treatment plant. These additional flows impact the operation of the plant and increasing electrical, chemical, and sludge disposal costs, resulting in higher sewer rates for all users.

CEMETERY & PARKS DEPARTMENT

Cemetery Foreman George LaBarge

Equipment Operator Steve Valliere

The Cemetery and Parks Department includes a Working Foreman and one Equipment Operator. These personnel are responsible for maintaining the bike path, Riverside, Old Centre, and New Boston Cemeteries, along with Legion Park, VFW Park, GAR Park, Old Centre Common, and Norcross Square. In addition, lawn areas at Old Murdock and Poland/Streeter School buildings are also mowed and trimmed regularly. In total, there are approximately 100 acres of cemeteries and parks that are maintained by the two employees of the Cemetery and Parks Department. During the summer months, when the budget allows, two temporary employees are hired to assist the Cemetery/Parks Department during the peak grass growing season.

Depending upon the season of the year, employees mowed, trimmed and maintained all grounds, picked up trash and litter, installed monument foundations and Veterans' markers, planted flowers, trimmed hedges and trees, removed fallen leaves and wood debris, dug, back-filled and restored burial plots, filled in sunken grave sites, and reseeded fall/winter burials along with damaged lawn areas. Workers also continue to improve and expand the new section of Riverside Cemetery, which is located behind the Glen Café on Glenn Allen Street.

During FY2017 repairing, up-righting, and straightening headstones in town-owned cemeteries was continued. A heavy-duty tripod lift courtesy of grant money obtained from the Robinson-Broadhurst Foundation by the Winchendon Historical Commission facilitated this work in areas not accessible by machinery. This tripod is a very useful piece of equipment for this type of work and will certainly be useful in the cemeteries for headstone rehabilitation in the coming years. Without it, this program could not have been initiated. Also in FY17, the Robinson- Broadhurst Foundation donated \$115,533.00 to improve the roads and signs in Riverside Cemetery. This year we paved all the roads in the cemetery this is a much needed improvement.

WASTEWATER TREATMENT PLANT

Chief Operator Richard Pezzolesi
Senior Operator Ryan Scoville
Equipment Operator Dave Letendre

The Town of Winchendon's Wastewater Treatment Plant (WWTP), located on River Street, is operated by Town of Winchendon employees. The staff consists of one Chief Operator and one Senior Operator and one Equipment Operator.

An upgrade of the WWTP was completed in 2005, increasing the design flow rate from 0.5 million gallons per day (MGD) to 1.1 MGD. The upgraded plant, together with the replacement of the main sewer interceptor line from Lake Street to the WWTP on River Street, allowed the Town to gain the additional capacity necessary to allow new sewer connections for both business and residential customers and also improve the quality of the effluent discharged to Millers River. For a number of years prior to the upgrade to the WWTP/sewer interceptor, no new sewer connections were permitted in accordance with a consent order issued by the US EPA/MA DEP.

The WWTP processes the Town's raw sewage and treats it to standards required by the Town's NPDES (National Pollutant Discharge Elimination System) permit issued by the U.S. Environmental Protection Agency and Massachusetts Department of Environmental Protection we are now in the process of applying for a new permit. A total of 189.39 million gallons of wastewater (an average of 531.990 gallons per day) of sewage was treated in FY2017 (for comparison, 205.4 million gallons was treated in 2014 and 151.53 million gallons in 2013).

The sewage and wastes treated by the WWTP include both inorganic and organic solids. Inorganic solids do not break down or decompose in the system and are retained in the settled sludge or discharged in plant effluent. Inorganic solids retained in the system are collected in the various treatment units (primary and secondary clarifiers and aeration basins), then removed (pumped to a tanker truck) for offsite disposal. The organic wastes break down and decompose and settle in the primary and secondary clarifiers. The aeration basins provide an environment for the breakdown of organic solids by bacteria. The decomposed organic solids contained in the aeration basin effluent (mixed liquor) are removed as settled sludge in the secondary clarifiers and disposed of off-site along with the inorganic solids. However, a portion of the settled solids is returned to the aeration basin for maintaining the bacteria population.

In addition to the physical unit operations, two chemicals are utilized in the treatment process. Poly-aluminum chloride (PAC) is used to enhance the separation of liquid and solid phases in the secondary clarifiers and sodium hydroxide is utilized for pH and alkalinity adjustment. Finally, secondary settling basin effluent is disinfected through the use of ultraviolet light prior to its discharge to the Millers River. Also the town has allowed

us to acquire a new sewer jet .The one we had was 12 years old and on its last leg thank you.

FLEET MAINTENANCE

Chief Mechanic Patrick McCarthy
Mechanic Brian Hart

The DPW's Fleet Maintenance Department consists of a Chief Mechanic and an Assistant Mechanic. The Fleet Maintenance Department services and repairs all town-owned light/heavy motor equipment and vehicles, including those operated by: Public Works, Police, Fire/Ambulance, Council on Aging, School Department, Town Hall, and Civil Defense. Detailed service records are maintained by the Chief Mechanic for all equipment and vehicles. The Fleet Maintenance Department has a fully equipped repair area at the town's public works garage on Glenallen Street. The Fleet Maintenance Department is also responsible for maintaining the town garage, which houses all DPW equipment, and generators at water pump and sewer lift stations.

Respectfully submitted,

Albert C. Gallant
Public Works Director
Town of Winchendon

Town of Winchendon				
Transfer Station Yearly Report				
From January 1st to December 31st 2017				
Material	Trips	Tons	Disposal Point	Disposal Method
Municipal Solid Waste	56	255.79	Monadnock Disposal, Jaffrey, NH	50% Landfill 50% Incinerated
Bulk & Construction Demo	58	293.33	Monadnock Disposal, Jaffrey, NH	80% Landfill 20% Incinerated
All Glass	7	42.84	Keene MRF DPW, Keene, NH	Crushed & Recycled
Aluminum Cans	1	3.57	Scrap-It, Marlborough, NH	Recycled Into New Cans
Tin Cans (bi-metallic)	0	0	Scrap-It, Marlborough, NH	Recycled Into New Cans
Single Stream Recycling	35	167.83	Monadnock Disposal to Auburn MRF	Sorted & Recycled
Light Steel & Iron	11	55.01	Scrap-It, Marlborough, NH	Recycled Steel
Non Ferrous Metals	0	0	Scrap-It, Marlborough, NH	Sorted and Recycled
Textiles (Used Clothes)	4	4.26	Planet-Aid, Holliston, MA	Sorted, Cleaned and Redistributed
Waste Oil	3	2.4	Saybrooke Env. & Cyn Env, Stoughton, MA	Fuel Blending for Indust. Furnaces
CRT's Televisions, Monitors	4	13.79	Raw Material Rec Co, Gardner, MA	Disassembled and Recycled
Appliances w/ Freon	4	9.65	Raw Material Rec Co, Gardner, MA	Freon Recovered, Metal Recycled
Tires	4	6.93	Bob's Tire, Mattapoisett, MA	Shredded and Recycled
Liquid Propane Tanks	2	.89	Mighty Flame, Rindge, NH	Tested, Recertified and Reused
Florescent Bulbs/Ballasts	2	.17	Saybrooke Env. Stoughton, MA	Mercury Recovered and Recycled
Lead Acid & Rechargeable Batteries	2	.56	Saybrooke Env., Stoughton, MA & Scrap-It, Marlborough, NH	Acid Recovered and Lead Recycled
Brush/Leaves	0	6	Composted On Site	Town Projects
Hazardous Liquids	2	2.82	Saybrooke Env., Stoughton, MA	Fuel Blending

Town of Winchendon				
Transfer Station Yearly Report				
From January 1st to December 31st 2017				
Total Recycled	314.62	Tons	Glass, Electronics, Metals, Textiles, Tires, Brush, Single Stream, etc.	
MSW Disposed	255.79	Tons	Regular Household Trash	
Total Processed Less C&D	<u>570.41</u>		Total Processed = Total Accepted 863.74 Tons less C&D 293.33 Tons = <u>570.41 Tons</u>	
Transfer Station Recycling Rate			Total Recycled <u>314.62 Tons</u> / Total Processed 570.41 Tons = <u>56 % Recycling Rate</u>	
			at the Transfer Station	
C&D	293.33	Tons		
Recycled	314.62	Tons		
MSW	<u>255.79</u>	Tons		
Total Accepted 2017	863.74		Waste Oil <u>600</u> gallons(2.4 tons) Not Used For Recycling Rate	
Days Open to Public 2017	204	Days	Submitted by Albert C. Gallant, DPW Director	
Average Waste Per Day	2.70	Tons	Mark Breau, Transfer Station Foreman	
Average Recycling Per Day	1.55	Tons	Report prepared by Wendy Stevens, Executive Assistant	

WINCHENDON PUBLIC SCHOOLS REPORT

Superintendent of Schools Office

175 Grove Street
Telephone: (978) 297-0031

Memorial School

32 Elmwood Road
Telephone: (978) 297-1305

Toy Town Elementary School

175 Grove Street
Telephone: (978) 297-2005

Murdock Middle School

Murdock High School

Murdock Academy for Success

3 Memorial Drive
Telephone: (978) 297-1256

WINCHENDON SCHOOL COMMITTEE

Lawrence Murphy, Chair	Term Expires 2019
Danielle LaPointe, Vice Chair	Term Expires 2018
Dawn Fronte	Term Expires 2019
Felicia Nurmsen	Term Expires 2018
Greg Vine (Appointed 2017)	Term Expires 2018

DISTRICT ADMINISTRATION

Steven Haddad	Superintendent of Schools
Richard Ikonen	Business Manager
Kristina Mecelicaite	Director of Pupil Services
Suzanne Michel	Assistant Director of Pupil Services
James Murphy	Director of Facilities
Bill Clinton	Director of Technology
Kris Provost	Director of Murdock Academy
Jenna Whitaker	Athletic Director
Ralph Olsen	Murdock High School Principal
Ralph Borseth	Murdock High School Assistant Principal
Jessica Vezina	Murdock Middle School Principal
Mary Alice Aker	Toy Town Elementary Principal
Michelle Atter	Memorial Elementary Principal

STUDENT ENROLLMENT INFORMATION

Breakdown of Pupil Enrollment (As of October 1, 2017)

Pre-Kindergarten	89
Kindergarten	110
Grades 1 – 2	197
Grades 3 – 5	294
Grades 6 – 8	273
Grades 9 - 12	333

Total Enrollment: 1296

****Resident students: Home Instruction 26**

SCHOOL BUDGET 2017 – 2018

School Committee	\$39,250.00
Districtwide/Central Office	\$1,397,865.75
Special Education Department	\$1,305,673.78
Murdock High School	\$3,324,187.75
Murdock Middle School	\$1,903,233.80
Toy Town Elementary	\$2,330,236.25
Memorial School	\$2,927,416.43
Food Services	\$553,638.00

Total School Dept. Operating Budget: ***\$13,781,501.76***

Town Assessment Indirect Cost: ***\$3,233,390.29***

From Winchendon Public Schools

Last year, the Winchendon Public Schools accelerated our commitment to making our system a destination of choice for families and students. We are meeting our challenges and I am indebted to our administrators, faculty, and staff for their steadfast devotion to our schools, our students, and by extension our larger Winchendon community.

Working collaboratively with our Administrative Team, School Committee, teachers, staff, and parents, we have created a Strategic Plan through 2022. This plan identifies the mission, vision and core values of our school district and enumerates the objectives we have set to meet our goals to become a Level 1 public school system in the Commonwealth of Massachusetts. Among these objectives is our ongoing effort to build educator academic excellence. Our faculty's professional credentials surpass those of any district across the state and that is reflected in energetic and engaged classrooms. Other objectives include effectively using assessment and data to better guide instruction and creating a school culture and climate which are positive and safe.

In terms of academics, the most significant change was introducing Summit Learning into Murdock Middle School for seventh and eighth graders. Recognizing that everyone learns differently, the Summit model features a project-based personalized program which enables students to meet specific academic targets at their own pace. In recent years, Summit has emerged as a national leader in supporting innovative educational approaches. We went through an extensive and exhaustive application process while at the same time determining whether Summit was an appropriate program for Winchendon. We are only halfway through our first year using Summit, and early indications suggest the program is having a positive impact on student enthusiasm and performance. Summit has been described as "Google on steroids" and that is an apt description for a creative 21st-century academic tool.

Strengthening our math and science programs has helped us meet the evolving dynamics of the college application process. Senior Michaela Benedict will be the second Murdock graduate in three years to attend Harvard. An increasing number of Murdock graduates are attending four-year colleges and more "elite" colleges at that, including Boston University, George Mason, Northeastern, Ohio State, and Tufts. Murdock students have done post-graduate work at Columbia, Georgetown, Oberlin, University of Maryland School of Medicine, and Smith. By December 1, 2017, more than 91-percent of seniors planning to attend college had filed applications. About 30% of our seniors were awarded the prestigious John and Abigail Adams scholarships, which pays tuition at state colleges and universities. Additionally, in partnership with Mount Wachusett Community College, we are encouraging students to begin thinking about college early in their high school careers. To that end, the guidance department has developed a web-based "Your Plan for the Future" package for freshmen, creating a strategy for building a successful college application resume.

We have created a middle school STEAM (Science, Technology, Engineering, Art, and Math) class designed by science teacher Alex Johnson. Every middle school student takes the course, one in which they are encouraged to approach environmental issues with an open mind. The \$86,000 Massachusetts Skills Capital Grant is paying dividends by funding more advanced high school technology and engineering classes. The arrival of Andrew Collins to teach those courses has enabled Mike Fontaine to move to the middle school faculty where he has been able to rebuild the technology curriculum as a stepping stone to those more sophisticated high school classes. With several thousand technology and engineering jobs opening annually in Massachusetts, it is critical that we do everything we can to prepare our students to compete for those positions. As every middle school student cycles through these middle school classes, it gives us the opportunity to introduce these subjects to more girls. Nationwide data tells us girls are more likely to shun these classes in high school than are boys, but by having them take such classes in middle school, we provide a new potential career objective for them. The Makerspace area in the high school library reflects a commitment to give students the freedom to create, play, tinker and learn engineering and technology outside the classroom. Lieutenant Governor Karyn Polito visited MMS and MHS to witness the progress we have made in technology classes. We remain the only school in the region with such an extensive, creative and expansive computer science program.

Our science curriculum has been strengthened as well by our ongoing "live lab" in our schools. The program provides students with an opportunity for hands-on interaction with a variety of animals including bearded dragons, fish, frogs, mice, hamsters, gerbils, snakes,

and turtles. Terrariums and aquariums have been built and maintained by students who are enrolled in anatomy, biology, chemistry and environmental science classes. On Earth Day, 2017, National Honor Society students planted vegetables to help feed this wide array of animals. We hope to soon add a greenhouse and hydroponics center.

We are continuing to fine-tune an aligned curriculum which allows for a smoother transition from one year to the next beginning with pre-K and continuing through grade 12. We have arranged faculty schedules to enable teachers in each department to have common planning times to meet and discuss academic strategies. We are pleased with the success of PBIS (Positive Behavior Interventions and Support) initiatives in our elementary and middle schools. Our middle school springtime excursions to Camp Takodah (seventh grade) and Boston (eighth grade) have provided students with experiences which have proven to be fun and valuable alike. We are pleased that our sixth grade is essentially a school-within-a-school, preparing transitioning middle school students for the greater academic and social challenges which lie ahead.

Designed to provide an alternative learning environment for students who are more likely to thrive in a non-traditional academic setting, the Murdock Academy for Success, in its fifth year of operation has not only provided a path to graduation for those students, it now offers mainstream students a place where they can catch up on a small number of credits to maintain pace with their class. Mainstream teachers in core subjects now join the Academy staff several periods a day. The Academy anticipates graduating a record number of seniors this spring and MAS students have the option of participating fully in extra-curricular activities.

We are consistently striving to create new opportunities for interested students. This year, we began a garage band class, bringing together a variety of students skilled on various instruments. We also began a 'Slam Poetry' program. These represented our commitment to developing and adjusting curriculum to meet our students' interests and needs. We have a wonderful drama program that takes place after school. This spring, students at Toy Town Elementary will perform "101 Dalmatians", and students at Murdock High School will perform "Footloose".

Footloose Cast 2018



Murdock athletics is on a successful run. Richard Swanson became the first MHS athlete in 19 years to qualify for the New England championships when he punched a ticket in the 600-meter event in which he captured the state championship. It gets even better. Swanson also qualified for the national high school meet contest in New York City.



Freshman long jumper Lexi Allard won a state title as well in her event. Eighth grader Lily Digman did the same in the girls 600-meter which she had entered as a significant underdog. As just a two-competitor team, Allard and Digman scored more points ever amassed by an MHS team at the state meet, boys or girls.

Molly Murphy finished her stellar basketball career with over 860 points in helping to lead the Lady Devils to their most wins in the last seven seasons. Murphy was named an All-Star in her league.

The varsity cheer team advanced to Regionals with an upcoming opportunity to qualify for the state event after winning their league championship.

Our students continue to participate in the United Way/Youth Venture Program in conjunction with MWCC. This enables students to develop projects designed to have a positive impact on their school and community alike. For example, Hannah Turner's "Blue Hands" campaign has created a coalition of students and teachers committed to de-stigmatizing mental health issues. The project was awarded grant money by Youth Venture's donors. Lily LeBlanc's "Benches" project is dedicated to creating safe spaces on campus and like "Blue Hands" was awarded seed money. Julio Rodriguez's Re-game project is devoted to rebuilding electronics for hospitalized children. These projects and others in the works provide opportunities for students to contribute as productive members of the community.

We have a Gay-Straight Alliance which welcomes all students. Meeting weekly, the organization provides a safe haven and forum for discussion of issues of importance to our LGBT community. Our student council has twice received the Gold Council of Excellence Award at a statewide conference held on Cape Cod. A middle school teacher was honored as the state's Student Council Advisor of the Year. A high school teacher was named an Advanced Placement Teacher of Excellence. An elementary school teacher was honored with the Secretary of State's award of Excellence for Energy and Environmental Education. Forty Murdock students attended the first-ever Youth Summit on Opioid Awareness in Lowell. Several students participated in internship programs at local businesses.

Attendance at MHS has improved and has remained high. We have taken increasingly proactive steps to identify tardy or absent students and work with them and their families to encourage more regular attendance. You cannot learn if you are not in school. Principal Ralph Olsen, school psychologist Jane Greenleaf and school resource police officer Tracy Flagg have made home visits when appropriate and/or necessary. Cooperative efforts have resulted in attendance in the mid-to-upper 90-percent range with a positive impact on grades.

The safety of our students, faculty and staff is our absolute highest priority. We are constantly reviewing our safety procedures and policies to be sure we are doing everything we can to protect everyone in our buildings. We use the A.L.I.C.E. Program (Alert, Lockdown, Inform, Counter, and Evacuate). We have conducted mock drills with the Winchendon Police Department designed to demonstrate what to do and what not to do in the event of an emergency. We have focused on how to most effectively and efficiently respond to threats of violence including an active shooter scenario. We are also improving security measures at each building including at athletic events. We have installed a new phone system in our buildings, and have added 32 new cameras and 8 door sensors that will provide added security. Our police department has immediate access to the cameras.

While we are fortunate we have not had to use it, our schools are equipped with Narcan through a grant from the Massachusetts Department of Public Health. Principals, school nurses, guidance counselors, teachers, and administrators have been trained in the administration of the medication.

To help foster school spirit, which is an integral ingredient for success, we have continued the "Blue Devil Cool" award. This honor recognizes outstanding staff work and we acknowledge as well a 'Student of the Month' from each school throughout the academic year.

We are especially grateful for the support we have received from the Robinson-Broadhurst Foundation and the Murdock Trust. Their generosity has enabled us to conduct programs we otherwise would not have been able to fund, and for that, we are indebted to them. They have helped enable our school system to continue to be one where students receive a high-quality education while being effectively prepared for the next stages of their lives.

Toy Town Elementary school has many exciting activities going on. We are participating in Jump Rope for Heart. This is a fundraiser for the American Heart Association. Over the past 18 years, they have raised over \$46,000 for the Michelle Atter will present a symposium on school-wide PBIS implementation related to PBIS's Social Skills Building Program.

The Winchendon Pre-K Programs continue to deliver high quality, individualized educational services to students ages three to five, with and without disabilities. To ensure accountability of high-quality programming, the program is in the self-study process within the state Quality Rating and Improvement System. Using the BOEHM Test of Basic Concepts, students showed marked improvement within the development conceptual vocabulary over the school year 2016-2017. Scores measured a total program growth of 21%. Students engage in Evidence-Based Practices through the systematic process of Response to Intervention in the targeted area of English Language Arts. In the spring of 2017, the Winchendon Pre-K Program was recognized for excellence through School-Wide Positive Behavior Interventions and Supports at the Pyramid Practices Conference.

Each classroom is equipped with a Smartboard to deliver twenty-first-century learning, courtesy of the support from the Robinson-Broadhurst Foundation. The Winchendon Pre-K Program proudly received funding through the Inclusive Preschool Learning Environments Grant (\$48,893.00), Early Childhood Special Education Entitlement Grant (\$27,191.00),

Early Childhood Special Education Improvement Grant (\$2,400.00) and the Coordinated Family and Community Engagement Grant (CFCE) (\$45,700).

The CFCE grant supports weekly Community Playgroups for families and children ages birth to five. Additionally, this grant has allowed us to hire a part-time Family Outreach and Resource Liaison. The liaison works directly with families in sharing resources, supporting learning at home, and providing ongoing Ages and Stages Questionnaires in both developmental domains and Social-Emotional skills. The liaison works to build relationships with families prior to the formal start of the student's school years by building trusting and respectful relationships.

We will be launching Footsteps2Brilliance in the spring of 2018, as a tool for families to engage with their children at home, using community-wide mobile technology for literacy skill building. A platform for expanded communication with families and the community has been established through the use of Social Media, as well as an Early Childhood Newsletter, "Brain Building Bulletin".

Students at Toy Town are participating in a reading incentive for the month of February called the Winter Carnival Read-a-Thon. If students read 100,000 minutes, the entire school will have a winter carnival. The Rotary Club of Gardner recently gave all third-grade students dictionaries with their names inscribed on the inside cover. The week before MCAS, the school will participate in Beach Week. During this week, students will participate in various beach-themed activities to relieve the stress of the upcoming testing. The Toy Town Playground Fund Raiser Project raised almost \$25,000 and made it possible to upgrade the playground, including a new six-person swing set. Due to the generous contribution of the 100 Year Converse Fund, we were able to resurface the outdoor basketball court.

At Memorial Elementary, we have implemented strategies designed to enable young students to begin successful academic careers. These include evaluating incoming kindergarten students for speech, language, fine motor skills, letter, sound, shape, and color recognition, as well as hearing and vision screenings.

We have completed the initial implementation of the Envisions math program, and the Wonders Literacy Program for grades Pre-K to 5. We are working hard to help our students succeed with a literacy goal that states all students will be able to read by grade 3. We have implemented the Wonders Reading Program for grades Pre-K to 5.

Memorial School has been selected to present at the 7th Northeast PBIS Network Leadership Forum in Mystic, Connecticut. Tom Paine, Jennifer Massey, and

Our Extended Day Program continues to provide special enhancement programs as well as homework assistance. Some of the many programs offered include STEM Science classes, Robotics and Tynker Coding, Reading Enrichment, Yoga, Sports & Fitness, Art, and Drama. The Drama programs annual theater production of 101 Dalmatians will be presented in March 2018. Many of these programs build on the student's daily curriculum. The homework component supports students with their daytime studies and the Winchendon School students assist by tutoring some of our students. Also offered is a Summer Program to help students with their academics, as well as provide programs to enrich their studies. We are continuing to build a strong partnership with the Winchendon

School. Our collaborations in tutoring and after-school programs have benefited students from both schools.

The Backpack Program is in its third year of distributing backpacks of food to qualified students. We provide bags of nutritious food each Friday to help children get the healthy food on weekends when there are no school breakfast and lunch programs. The program currently serves approximately 100 students from Toy Town Elementary and Memorial Schools. We are partnered with the Winchendon Kiwanis Club, The Winchendon School, and a wonderful group of community volunteers.

We aim to meet school and district goals through the implementation of aligned services. The Winchendon Pre-K Program takes pride in supporting the preparation of our communities' youngest students as they embark on their educational journey within the Winchendon Public School District.

The signs of progress are everywhere as we continue to improve and enhance our instructional practices in classrooms throughout the district. This progress is evidenced by the fact we gained 20 students this year. In an era of school choice, the decision of those families to come here reinforces a growing sense that Winchendon Public Schools are becoming a destination system as we believe they are and fully deserve to be.

In conclusion, it is our responsibility to do everything we can to provide our students with a level of education that will enable them to lead productive lives after graduation. It is this obligation which drives us daily to strive to meet that goal.

National Honor Society 2018



Winchendon Public Schools

Strategic Plan

2016-2021

Mission		
The Winchendon Public Schools' mission is to enlighten, motivate, and educate all who pass through our doors. We will provide a safe environment that promotes an appreciation of diversity and preparedness for the future.		
Vision		
It is our vision to work collaboratively with parents to strengthen students' abilities as critical thinkers, problem solvers and active contributing members of their communities while preparing them for success in college and career.		
Theory of Action		
If we continue to build educator academic excellence with a shared vision of effective teaching, and we align curriculum and instruction, and effectively use assessment and data to improve academic performance of all students within a positive school culture, then our students will be prepared for college, career, and their successful future.		
Strategic Objectives		
Objective #1	Objective #2	Objective #3
<i>Curriculum & Instruction:</i> Align curriculum and instruction to improve academic performance	<i>Assessment and Data:</i> Use assessment and data to effectively analyze student academic performance	<i>School Climate and Culture:</i> Students are prepared for college, career, and their successful future

District Improvement Plan 2017 – 2022

Indicators of Success
Objective #1 - Curriculum & Instruction
<ul style="list-style-type: none"> • Each year we will decrease the district to state achievement gap by half, as measured by MCAS in ELA, Math and Science • By September 2017, grades 1-5 will have completed the initial implementation of EnVisions math program and grades PreK-5 will have completed the initial implementation of Wonders literacy program. • By September 2018, district and school administration will have defined expectations for rigorous and consistent instructional practices. • By January 2019, all schools will have developed grade level curriculum maps demonstrating alignment with Massachusetts Standards using standard format for PreK-12
Indicators of Success
Objective #2 – Assessment & Data
<ul style="list-style-type: none"> • A schedule for benchmark assessments will be established annually before the start of the new school year. • District benchmark and MCAS data will be compiled and shared with stakeholders annually. • By June 2018, administration will have developed a district-wide Learning Walk cycle, with implementation beginning September of 2018. • Administrators and teachers will use data to identify student-specific nonacademic needs every six to eight weeks or as needed district wide.
Indicators of Success
Objective #3 – School Climate & Culture
<ul style="list-style-type: none"> • By June 2018, an Administrator's Manual will be created to establish procedures, crisis protocols and norms across the district. • By September 2018, district administration will have revised the current communication plan which will be disseminated to all stakeholders. • A comprehensive district plan for Tier I, II, III social emotional, and behavioral systems, along with inclusive practices for PreK-12, will be established and implemented by June 2019 • By June 2019, schools will have increased the number of parents, families and community members attending school-wide events. • By June 2019, district administration will have completed transition to a new website platform.

Office of the Town Clerk

Town Clerk – Judy A. LaJoie
Assistant Town Clerk – Deb Skinner

- Oversees all aspects of elections, voter registration, absentee balloting, early voting, certifies nomination papers and initiative petitions. The office maintains the voter list, street, school, and jury listings
- Records all vital records and marriage licenses; and sends information to the state. The Clerk assists with genealogical research
- The office is responsible for recording & certifying all official actions of the Town; town meeting, elections, Planning & Zoning Board decisions; submitting bylaws and zoning amendments to the Attorney General for approval.
- The Clerk administers the oath of office to all elected and appointed board and committee members and provides them with the Open Meeting and Conflict of Interest laws.
- Further responsibilities include: posting meetings of all government bodies, the keeper of official minutes, dog licenses, business certificates and burial permits, and other licenses.
- The Town Clerk also responds to inquiries from the general public and provides knowledge and assistance to all.

2017 Annual Report Toy Town Partnership

The Toy Town Partnership continued to meet in support of projects to improve and protect the quality of life and economic vitality in Winchendon.

Ingleside

After several years of helping the Town secure Ingleside ownership and create a vision for its use as an inclusive, multi-use place for recreational, educational and environmental activities, the Partnership relinquished control of this effort in 2017. Future development of Ingleside is now in the hands of a separate committee, the Ingleside Utilization Committee, established in accordance with the Select Board's direction. Several Partnership members have been named to this committee.

Fall Festival

After 3 years of hosting a community Fall Festival at Ingleside with the goals of introducing Ingleside to the community, getting community input on its potential use, and building support for its acquisition, the Partnership moved into an advisory role, in accordance with Town Manager Hickey's direction that the Fall Festival move to Central Street. With this change in focus, the Winchendon Business Group stepped up to assume the organizing work. The Partnership shared their learning from the previous three years with the Winchendon Business Group in advance of the event, which was again very successful.

Flag Poles

Winchendon is a designated Purple Heart Community and home to a Veteran's Cemetery. In recognition of this, Partnership member Ken LaBrack led the work to purchase and install 71 flags mounted on utility poles along major roadways in Winchendon. This project was made possible by large donations from Doug Stone of Stone-Ladeau Funeral Home and from the Robinson-Broadhurst Foundation. Many other individuals and organizations donated money as well as labor to erect the flags in time for Memorial Day 2017. The Town Manager's office provided critical and timely help in meeting the pole use requirements of National Grid and Verizon. The goal is to display the flags between Memorial Day and Veteran's Day.

The Partnership along with the American Legion looks forward to working with the Winchendon Fire Department in installing the flags in the spring, before Memorial Day, and removing the flags for the winter, after Veterans' Day. Good communication and coordination between the Partnership and Fire Department will allow the Partnership to be better able to care for the flags and to address any issues that may arise in the installation or removal of the flags.

North Central Pathway

2017 marked the first full year that the entire Winchendon section of the Pathway was up and completed. The Pathway was built at no cost to Winchendon. Partnership member Cindy Boucher and the North Central Pathway Committee worked over a 20 year period to secure \$100,000 in funding from Robinson-Broadhurst, and \$4 million in state and federal grants for the design and construction of the path.

Winchendon families, friends, and individuals ride bikes, walk, roller skate and even ski on the Pathway. Visitors travel to Winchendon to use the trail, and often patronize local businesses. The Pathway is an unquestionable success, a community treasure, and an asset that can be an essential part of Winchendon's economic future as noted in the 2016 Open Space and Recreation Plan, Section 7.

The Partnership spent a good deal of energy in 2017 trying to identify a public or private entity in Town who would be willing and able to do basic mowing along the path and occasional brush removal to keep the parking areas trimmed and attractive. Unlike many other towns with bike paths, Winchendon does not do a good job in keeping the bike trail well maintained. Looking forward, this needs to change. We hope that Winchendon public officials will find money this spring to improve and maintain the investments made by Robinson-Broadhurst and taxpayers across the state. A viable plan needs to be put in place to ensure the long term viability of the Pathway. This will likely require a combination of basic funding, and access to equipment and manpower provided by the town and/or Pathway stewards. Without this basic maintenance, the Pathway will become overgrown and unsightly, and the value of this community asset will be lost.

The Partnership encourages community members to come forward to help create a "Friends of North Central Pathway" Committee similar to those in other communities to help maintain and enhance the trail.

Members Cynthia Boucher, Ken LaBrack, Joe Ladeau, Jane LaPointe, Elaine Mroz and Dave Romanowski. All interested members of the community are encouraged to participate.

2017 ANNUAL TOWN REPORT DEPARTMENT OF VETERANS' SERVICES

“Neither a wise man nor a brave man lies down on the tracks of history to wait for the train of the future to run over him.” Dwight D. Eisenhower

Our veterans were recognized this year when Fox News visited Winchendon for a day as part of a zip trip. A veterans segment was initiated with members of the American Legion Post 193, Post Auxiliary and Sons of the Legion, Rachel and Coral Grout, and the Town's favorite Marine, Hank Doody. Our news clip honored Charlie Grout and the good work he has done for the town and with his networking of Winchendon landing the Veteran's Cemetery. Proper recognition was also given to Charlie's wife, Rachel and his daughter Coral. The video segment recognized my dear friend, Hank Doody, for his years of service to the town of Winchendon, involvement for 57 years with all Memorial Day Parade ceremonies, and some discussion with Hank actually meeting Ted Williams during the Korean Conflict. We are all grateful for regional recognition of all those who are dear and true that make our community one of the best. To say the least, it was an honor representing our town through the news media – a first timer on television!

My office remains open to assist our veterans and their spouses with their VA cases; or state assistance through the Department of Veteran Services, and remain visible with involvement with Memorial Day and Veterans Day. This year, we had a special ceremony with the opening of the Grout Memorial – a memorial honoring Charlie Grout and his family for their years of service to our veterans in this community. It is located as you turn onto Glenallen Street – the gateway to the state Veterans' Cemetery!

It is hard to believe that I have now completed 13 years of service to the Town as a Veterans' Agent. It is an honor and privilege to service the community of Winchendon!

Respectfully submitted
Scott J. Gauthier
Director/Agent

Winchendon Redevelopment Authority

Annual Report 2017

The Winchendon Redevelopment Authority (WRA) was established in 2004 with a five-member board, four appointed by the Town Manager and one appointed by the State. Meetings are currently held monthly on the second Monday at 5:00 p.m. in the Town Hall fourth floor conference room with an open invitation for all of Winchendon's residents.

The board has all five positions seated and is comprised of: Chairman, and State Appointee, David Connor, Vice Chair, Leston Goodrich, Clerk, Kenneth LaBrack, Dennis Casavant and Michael Barbaro. As in past years, they become progressively more active in community and economic development. The Authority continues their work focusing on bringing new business to Town. The emphasis being on creating jobs and additional tax revenue.

The Board continues to work with the Town to receive parcels of land for resale. Again, the hope being able to provide tax revenue. To date, the WRA has put 20 properties out to bid and returned them to revenue producing status in residential terms to include one affordable home.

The Authority actively seeks out potential new commercial/industrial clients, communicating with them, attempting to sell the Town of Winchendon as their new home. The Town brochure (soon to be updated) by the Authority has become a successful tool for economic development for these negotiations. It has been distributed to local realtors and businesses in order to broaden the scope of exposure to potential business owners.

The calendar year of 2017 has again been a slow year for the WRA in terms of development and land parcel resale. The Town has recognized some financial difficulties, and this has made the tax title process a bit tougher for the Authority. There were no properties realized from the Town to the Authority in 2017.

The Authority is actively working with a local relator to market their available parcels and continues to be in the final stages of working with a company to put a solar field on a piece of rural property it owns along highway 140. The Authority currently holds \$690,400.00 in total assets. These assets are all in the form of property to be developed either residentially, commercially, industrially or recreationally. While this might sound like a lot, the value is determined by the assessment and not what they might sell for. Some of the properties cannot be developed due to their status such as the old landfill.

The Authority remains solidly committed to the Town of Winchendon and the successful development and redevelopment of its commercial, industrial, residential and recreational uses. They are constantly evaluating new ideas and putting plans together to boost Winchendon's community development.