

2019 TOWN REPORT



TOWN OF WINCHENDON

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ON THE COVER

Winchendon's newest park was dedicated on October 12, 2019. In July, 2018, Rachel Grout and her daughter, Coral, donated \$100,000 to build a park at the intersection of Glenallen and Spring Streets. The area had been an eyesore for years. Over the next year, members of the Public Works Department worked tirelessly to build the park. It is dedicated to Charles E. Grout, Stanislas Laplante, Odile Laplante, and the Veterans of Winchendon from all wars. Along with its 60-foot flagpole, maple trees, flowering bushes, and a Christmas tree, there are multiple benches. The American Legion, American Legion Auxiliary and Sons of the American Legion have donated a granite bench to be placed by the flagpole in the spring.

-Dr. Coral Grout



2019 ANNUAL REPORTS

OFFICERS
OF THE
TOWN OF WINCHENDON
MASSACHUSETTS

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**The 2019 Annual Report is dedicated to
Rachel A. Grout
March 2, 1919 – June 21, 2019**



Rachel Grout was a lifelong resident of Winchendon and an incredibly generous benefactor. Her great list of charitable donations most recently includes the Grout Family Memorial Park located at Spring Street and Glenallen Street. Rachel was a two time recipient of the “Rachel A. Grout” Day in the Town of Winchendon, the only resident to have received such an honor twice. The Town thanks Mrs. Grout for all she has done for her community.

In Memoriam

Please take a moment to remember those who have served our wonderful Town and are now passed on.



Alice T. LaPointe
February 17, 1927 – February 24, 2019

Ms. LaPointe was a lifelong resident of Winchendon, graduating from Murdock High School in 1945. She cherished teaching children, and for a short period worked as a teacher's aide at Memorial School



George J. Bousquet Jr.
August 15, 1942 - September 18, 2019

Mr. Bousquet, a veteran and proud Winchendon resident, spent many years devoted to his Town working as a groundskeeper for the Winchendon Public School System, was a prominent member of the Murdock Sports Boosters and was elected to the Murdock High School Sports Hall of Fame. Mr. Bousquet was a member and former officer of the Winchendon Kiwanis Club since 1988. He was an election poll worker for the Town.

In Memoriam

Please take a moment to remember those who have served our wonderful Town and are now passed on.



Kenneth J. Girouard
July 23, 1933 – September 30, 2019

Mr. Girouard, a lifelong Winchendon resident, worked at Murdock Dairy Farm from an early age, and was passionate about his life's work. He also served as a member of the Winchendon Agricultural Commission, and spent 21 years on the Board of Appeals.



Harold J. Paul
August 2, 1935 – December 15, 2019

Mr. Paul was a Winchendon resident for many years, 34 of which he worked for the Winchendon Water Department, and 24 years of which he was a member of the Winchendon Fire Department. Mr. Paul also spent 21 years as a crossing guard in town.

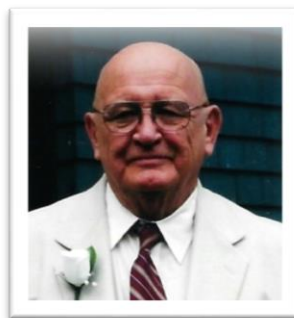
In Memoriam

Please take a moment to remember those who have served our wonderful Town
and are now passed on.



Anna A. Carpenter
May 8, 1934 - December 26, 2019

Ms. Carpenter, a lifelong resident of Winchendon, is remembered for being active in many civic and religious organizations in Town as well as serving as one of the members of the Winchendon Garden Club.



Loring R. Stevenson Sr.
January 24, 1931 – December 29, 2019

Mr. Stevenson was a longtime Winchendon resident, many years of which he taught Science before becoming principal of Poland, Wheeler and Streeter Schools. He then became Winchendon's elementary supervisor and finally the first Principal of the newly built Memorial Elementary School until his retirement in 1980.

COMMUNITY PROFILE

Town Incorporated	1764
Form of Government	Open Town Meeting
Annual Town Meeting (Bylaw Article)	No earlier than first Monday in May. No later than second Monday in June.
Annual Election (Bylaw Article)	First Monday in May each year.
Population (2016)	10,733
Number of Water Customers Rate: \$5.27 h.c.f.	2,175
Number of Sewer Customers Rate: \$8.03 h.c.f	1,385
Number of Households	
Single Family	2,851
Condos	62
2 Family Units	222
3 Family Units	33
4 to 8 Family Units	50
Number of Commercial Parcels	153
Mix-Use (resident/business combine)	61
Industrial Parcels	69
Tax Rate FY19	\$16.71 per \$1,000 valuation
Highest Elevation	Mt. Pleasant, 1,267 feet
Miles of Town Roads	135
Square Miles of Area	42

ELECTED OFFICIALS

MODERATOR

Dr. Coral Grout	May 2022
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SELECTMEN

Audrey LaBrie	May 2022
Richard Ward	May 2022
Michael Barbaro	May 2021
Barbara Anderson	May 2021
Amy Salter	May 2020

SCHOOL COMMITTEE

Seth Signa	May 2022
Roann Demanche	May 2021
Felicia Nurmsen	May 2021
Lawrence Murphy	May 2020
Gregory Vine	May 2020

BOARD OF HEALTH

Garrett Wante	May 2022
Lionel Cloutier	May 2021
Keith Kent	May 2021
Brian Croteau	May 2020
Corey Wilson	May 2020

HOUSING AUTHORITY

Burton E. Gould Jr. (state appointed)	April 2020
Virginia C. Sibley	May 2021
Jacquelyn Flynn	May 2022
Leston J. Goodrich	May 2023
David A. Johnson	July 2024

APPOINTED OFFICERS

ACCOUNTANT

Joanne Goguen

AGRICULTURAL COMMISSION

Olivia Tarleton	June 2021
June Girouard, Alt.	June 2022
Audrey LaBrie	June 2022
Jordyn Lynds	June 2021

ANIMAL CONTROL

Cassandra Tompkins	June 2022
Susan Kowaleski	June 2020
Philip Chalifoux	June 2020

ANIMAL INSPECTOR

Susan Kowaleski	April 2020
Philip Chalifoux	April 2020

ASSESSORS

Harald Scheid
George Bourgault
Amanda Belliveau

BUILDING COMMISSIONER

Geoffrey Newton	Indefinite
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CAPITAL PLANNING COMMITTEE

Michael Barbaro	June 2019
Greg Vine	June 2019
Tom Kane	June 2019
Guy Corbosiero	June 2019
M.J. Galat	June 2019

BYLAW / CHARTER REVIEW COMMITTEE

Judy A. LaJoie
Allen J. Lafrennie III
Robert O'Keefe
Richard K. Ward

David Walsh
Murielle "Lee" Jacoby

TOWN CLERK

Judy A LaJoie *Retired October 2019*
Wendy Stevens

Indefinite

COLLECTOR/TREASURER

Donna L. Spellman

Indefinite

CONSERVATION COMMISSION

David Koonce, Agent	Indefinite
Garrett Davieu <i>Resigned</i>	June 2020
Tony George	June 2021
David Whitaker	June 2022
Kyle Bradley	June 2022
April Mills	June 2020

CONSTABLES

Frederick Cloutier (Election)	June 2020
Rick Marinelli (Election)	June 2021
Kenneth MacNeil (Civil Service)	June 2022
Raymond Gonzalez (Civil Service)	June 2022

COUNCIL ON AGING

Judith Mizhir, Co-Chair	Gail Casavant
Jacqueline Flynn, Co- Chair	Jean Joyal
Ottmar Rau	Anne Coderre
F. Richard Ladeau	John Webber
Gloria LaBrack	Diane Alexander
Cynthia Sylvester	Phil White
Rita Amenta	Sheila Bettro, Director

TOWN COUNSEL

KP Law

FENCE VIEWER/FIELD DRIVER

Karen Brooks	June 2020
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FINANCE COMMITTEE

Thomas J. Kane Jr.	June 2020
Christian Orobello <i>Resigned</i>	June 2021
Charles Corts	June 2021
Amy Salter <i>Resigned</i>	June 2021
Charles Husselbee <i>Term Expired</i>	June 2019
Dr. Maureen Ward	June 2022
Douglas R. Delay	June 2022

HEALTH AGENT

James D. Abare, Inspector

HISTORICAL COMMISSION/HISTORIC DISTRICT COMMISSION

Lois Abare	June 2020
Peggy Corbosiero	June 2020
Yvonne G. Harrington	June 2021
James McCrohon	June 2021
Corey Bohan <i>Resigned</i>	June 2019
Mary Harrington	June 2021
Dr. William Russo	June 2020
Don O'Neil	June 2022

INSURANCE ADVISORY COMMITTEE

Lois A. Abare	George LaBarge
Ray Anair	Jeff Marinelli
Bill Davis	Jim Murphy
Jamie Holden	Patty Jackson
Lisa Paulitzky	Christina Ricard

LIBRARY TRUSTEES

Robert Courtemanche	June 2021
Suzanne Rader	June 2021
Jane LaPointe	June 2020
Richard Ward	June 2020
Cindy Darcy	June 2022
Ronald Muse	June 2022

TOWN MANAGER

Keith Hickey	Indefinite
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REP. MONTACHUSETT REG. PLANNING

Barbara Anderson	June 2019
Rick Ward	June 2020

REP. MONTACHUSETT OPPORTUNITY COUNCIL

Vacant	Indefinite
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REP. MONTACHUSETT REGIONAL TRANSIT AUTHORITY

Keith Hickey	June 2020
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REP. TO MONTY TECH SCHOOL COMMITTEE

Dr. Maureen Ward

June 2021

MEASURER OF LUMBER

Vacant

PLANNING BOARD

Leston Goodrich (Alt)	June 2020
Joseph Sackett	June 2022
Guy Corbosiero	June 2021
Burton E. Gould, Jr.	June 2022
Arthur Amenta Jr.	June 2020
Scott Robillard	June 2020

PLANNING AND DEVELOPMENT

Tracy Murphy; *Director of Planning and Development*
Alison Manugian; *Planning Agent*

PLUMBING & GAS INSPECTOR

Robert O'Brian	June 2020
Edward Tonet (Alt)	June 2020

RECREATION COMMISSION

Laura Gaydos	June 2021
Linda Hofaug	June 2020
Lindsay Kuchta	June 2020
Becky Hildreth	June 2022

REDEVELOPMENT AUTHORITY

David Connor	June 2020
Michael Barbaro	June 2022
Dennis Casavant	June 2022
Leston J. Goodrich	June 2020
Kenneth LaBrack	June 2022

REGISTRARS OF VOTERS

Vicki Connor	June 2020
Terry Lupien	June 2021
Lynn Murray	June 2022
Judy LaJoie, Clerk, <i>Retired</i>	Oct. 2019
Wendy Stevens, Clerk	Indefinite

ELECTIONS

Priscilla Johnson, Warden	Indefinite
Susan Giardini, Deputy Clerk	Indefinite

SEALER, WEIGHTS & MEASURES

Stephen Slocum	June 2020
Stephen Hirons (Alt)	June 2020

TOY TOWN COMMUNITY PARTNERSHIP

Elaine Mroz	David Romanowski
George J. Ladeau	Ken LaBrack
Cynthia Boucher	Jane LaPointe
Lorraine Fortugno	Arthur Amenta Jr.
Leston J. Goodrich	Dennis Casavant

TREE WARDEN

Albert Gallant	Indefinite
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VETERANS SERVICE DIRECTOR

Scott Gauthier	Indefinite
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WINCHENDON CULTURAL COUNCIL

Andrew Arceci	June 2020
Linda Hofaug	June 2021
Miranda Jennings	June 2021
Tina Santos	June 2022
Jill Sackett	June 2021
James McCrohon	June 2021
Gregory Vine	June 2020

WINCHENDON EMERGENCY MANAGEMENT

James D. Abare, Director

Peter Laperriere, Communications

Planning Team:

Keith Hickey – Town Manager

Thomas J. Smith - Fire Department

David Walsh - Police Department

Al Gallant - DPW

Sheila Bettro – COA

Joan Landers- School Superintendent

James Murphy – School

David Connor- Winchendon Housing Authority

WIRING INSPECTOR

Robert Marshall

June 2020

ZONING BOARD OF APPEALS

Mary Chace	June 2020
Raymond Benoit	June 2021
Cynthia Carvill	June 2021
Richard Stancombe	June 2020
David Grady (Alt)	June 2020
Rob Bushay	June 2022

BOARD OF SELECTMEN

On behalf of myself and my fellow board members, I am pleased to present to you the 2019 Annual Report of the Winchendon Board of Selectmen.

It is sometimes said that tales of bad times are long in the telling, while tidings of good times are quickly shared. If that holds true, this will be a short report as it was a relatively quiet, yet busy year for the Board of Selectmen.

At meetings throughout the year, the Board received updates from town department heads. Departments before the Board included the Town Clerk, Treasurer/Collector, Director of Development, Building Commissioner/Zoning Enforcement Officer, and the Council on Aging. Also, Tri-Board meetings were held with the Finance Committee and School Committee. These provided much appreciated opportunities to interact face-to-face with our town's department heads and our counterparts on the other two committees. Tony Roselli, of the town's auditing firm Roselli, Clark and Associates, presented to the Tri-Boards the annual audit findings and congratulated the Town on another good year.

It was a year of waiting for those who were issued licenses for cannabis businesses. With all necessary documents submitted to the state's Cannabis Control Commission, there was nothing to do but wait. One grower did receive communication from the Commission, indicating that their application was moving forward, albeit at a very slow pace.

After being in the works the past several years, the solar array installation on the site of the town's former landfill finally came on line. Revenues from the array will be used to offset the cost of electricity at town and school buildings. Another completed project was the addition of a sally port to the police station.

As part of our commitment to improving transparency and communication between town hall and our residents, a new addition to the Town's website was the Town of Winchendon Transparency Center, powered by ClearGov. A click on the "View Now" button on the banner brings viewers to the Town's financial data in an easy to understand format. Information on revenue, expenditures, and debt can be found, along with demographic data and an overview of upcoming Town projects.

As in past years, residents and visitors enjoyed an extensive array of Town events. Events such as the Snowbound Winter Festival, Summer Solstice Celebration, the Strawberry Festival, Smith's Country Cheese's 5K run and events, the Kiwanis' Family Fun Day/Chili Cookoff, GALA and Beal's Memorial Library events, Fall Festival and the Historic Commission's Holiday House Tour offered something for everyone.

I would like to thank all the volunteers, groups, committees, commissions, individuals and citizens who work to make Winchendon the great town that it is today. The board also extends its thanks to Senator Anne Gobi and State Representative Jon Zlotnik for all their support and hard work on behalf of the Town.

Pride of place and the spirit of volunteerism are very evident throughout our Town, and it bodes well for the future of Winchendon.

Respectfully submitted,
Audrey LaBrie, Chairman
Winchendon Board of Selectmen

TOWN MANAGER

Winchendon, once again, had a very successful, productive year in 2019. With the deficit legislation bond paid off in 2018, investments in necessary improvements were able to be funded. Voters supported replacing existing water and sewer lines under Central Street, and offset grant funds to replace the culvert on Robbins Road and the Police Station furnaces.

Additional funds were provided to the School Department to assist in funding some of the recommendations made by the Department of Education. This funding, along with the oversight of Superintendent Landers, has made a difference. More kids are staying in district than in the past and a greater number of kids are choosing to tuition into Winchendon schools as well.

Finding the funding necessary to address the overall poor condition of our roads remains to be a challenge amongst meeting all of the other needs of the community. Finding an affordable solution to improving roads will remain on the forefront of the Selectmen's and my minds.

At the 2019 Fall Town Meeting the voters supported authorizing the Board of Selectmen to solicit bids to sell the Poland and Streeter Schools for the sole purpose of redeveloping the buildings for long term veterans housing. Bids are due back to the Town in February 2020. Repurposing those two schools for veteran housing will meet a need while bringing those buildings back to life.

An area I would like to highlight this year is related to the grants and donations the Town receives. Department heads and I seek out as many grants as possible to fund to meet a wide variety of needs so residents aren't ask to fund these items. Below are the grants funded in 2019.

<u>Grant Funding Agency</u>	<u>Grant Amount</u>	<u>Purpose of Grant</u>
Police Department		
State 911 Support & Incentive Grant	\$135,000	Offset Dispatch Salary Expenses and Purchase of Patrol Cars
State 911 Developmental Grant	\$ 31,526	Communications Tower and Building Improvements
E911 Training Grant	\$ 9,995	Dispatch Training and related costs
K9 Donations~	\$ 13,376	K9 Related Costs

<u>Grant Funding Agency</u>	<u>Grant Amount</u>	<u>Purpose of Grant</u>
Fire Department		
FEMA SAFER Grant	\$171,884	Fire Department Staffing
Homeland Security	\$ 59,067	Structural Protective Equipment
Office of Public Safety / DFS	\$ 6,573	Fire Turnout Gear Washer / Extractor
Office of Public Safety / DFS	\$ 3,754	Children Fire Prevention
Office of Public Safety / DFS	\$ 2,400	Elder Fire Prevention
FM Global	\$ 2,200	iPad Safety Inspection Items
Planning Department		
Mass. Dept. of Energy - Green Communities	\$189,673	Town Wide Energy Improvements
Mass. Dept. of Local Technical Assistance	\$ 7,500	Town Master Plan
Beals Library		
Winchendon Cultural Council	\$ 1,840	Various Library Programs
Town Wide		
Mass. Interlocal Insurance	\$ 4,000	Various Risk Improvements
Total Grants Received	<u>\$638,788</u>	

The total amount of grants received in 2019 was consistent to the total amount received annually. The sources may be different from year to year but I think it is important for residents to know how hard staff works to find other funding sources prior to asking the taxpayers.

The community also received grants of \$536,120 and \$180,000 from the Robinson-Broadhurst Foundation for the Town and School Department respectively.

In the fall was discovered that some of the exterior wall brick had loosened and in some cases, completely dislodged and fell off the Senior Center building. Funding was approved at the Fall Town Meeting to fund a study to determine the necessary repairs. That study will be completed in February 2020. Any funding request will be brought forward at the May 2020 Town Meeting.

In October, Town Clerk Judy LaJoie retired after working thirty-six years for the Town. I would like to thank Judy for her years of dedication to Winchendon. I will miss her sense of humor and subtle opinions on most everything.

Lastly, I would like to thank the residents of this great community. Your continued support of Town employees and elected officials has made it a pleasure to serve you. During 2020, there will be many tough decisions that will need to be made which will impact the community for years to come. Your input will be greatly appreciated. If you have any questions, concerns or thoughts on how the Town can improve the services provided to the community, please feel free to stop by the Town Offices, call me at (978) 297-0085 or e-mail me at khickey@townofwinchendon.com.

Respectfully submitted, Keith R Hickey, Town Manager

REPORT FOR THE TOWN OF WINCHENDON

ELECTION: May 6, 2019

We met at Murdock Senior Center at: 7:30 a.m.

Polls declared open at: 8:00 a.m. By: Warden, Priscilla Johnson

Election officers were sworn and assigned to their respective stations.

Delivered by the police officer were 500 Official Ballots in each Precinct ballot container and voter lists.

The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes were checked and set at zero. The zero reports were displayed for the public to review in the hall.

The polls were declared closed at 8 p.m. and the unofficial results of the election were announced and posted in the hall.

Ballots cast and not cast and check lists were sealed in proper containers and delivered to the Town Clerk's Office.

Total voters of the election:

Prec. 1-1A 129 Absentee ballots: 10

Prec. 2 131 Absentee ballots: 6

Prec. 3 183 Absentee ballots: 16

Total Voters: 443



The Official results of the Election as follows:

1	<u>MODERATOR</u>	PRECINCT 1-1A	PRECINCT 2	PRECINCT 3	TOTAL
2	CORAL M. GROUT	115	116	165	396
3	BLANKS	12	14	17	43
4	OTHERS	2	1	1	4
5		129	131	183	443
6	<u>BOARD OF SELECTMEN-2</u>	PRECINCT 1-1A	PRECINCT 2	PRECINCT 3	TOTAL
7	AUDREY LABRIE	90	95	120	305
8	RICHARD K. WARD	90	86	131	307
9	BLANKS	72	79	112	263
10	OTHERS	6	2	3	11
11		258	262	366	886
12	<u>BOARD OF SELECTMEN-1</u>	PRECINCT 1-1A	PRECINCT 2	PRECINCT 3	TOTAL
13	BLANKS	116	120	161	397
14	OTHERS	9	11	19	39
15	WRITE-INS				
16	AMY SALTER	4		3	7
17		129	131	183	443
18	SCHOOL COMMITTEE	PRECINCT 1-1A	PRECINCT 2	PRECINCT 3	TOTAL
19	BLANKS	115	122	154	391
20	OTHERS	1	6	15	22

21	WRITE INS				
22	SETH SIGNA	13	3	14	30
23		129	131	183	443
24	BOARD OF HEALTH	PRECINCT 1-1A	PRECINCT 2	PRECINCT 3	TOTAL
25	BLANKS	119	125	176	420
26	OTHERS	5	3	4	12
27	WRITE INS				
28	GARRETT WANTE	5	3	3	11
29		129	131	183	443
30	W/HOUSING AUTHORITY	PRECINCT 1-1A	PRECINCT 2	PRECINCT 3	TOTAL
31	DAVE JOHNSON	109	106	154	369
32	BLANKS	20	25	29	74
33	OTHERS				
34	WRITE INS				
35		129	131	183	443
36	QUESTION ONE	PRECINCT 1-1A	PRECINCT 2	PRECINCT 3	TOTAL
37	YES	95	122	155	372
38	NO	32	9	25	66
39	BLANKS	2		3	5
40	.	129	131	183	443

Attest:

Judy A. LaJoie

Winchendon Town Clerk

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
May 20, 2019**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 20, 2019
AT 7:00 P.M.**

then and there to act on the following articles:

Met at Murdock Middle/High School at 7:00 p.m. Meeting was called to order by Moderator Richard Morin, Sr. with 121 voters present. Brian Riley was present representing Town Counsel Kopelman and Paige.

**REPORTS AND COMMITTEES
(majority vote required)**

ARTICLE 1

To see if the Town will vote to hear and act on the reports of the Finance Committee, or act in relation thereto.

**BOARD OF SELECTMEN: N/A
FINANCE COMMITTEE: N/A**

VOTED: To pass over article.

ARTICLE 2

To see if the Town will vote the additional sum of \$44,000 to be added to the Street Lighting Expense Account voted under Article 6 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$64,000, or act in relation thereto.
(submitted by the Town Manager)

**BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend**

VOTED: APPROVE (majority) to transfer \$44,000 from Free Cash into the Department of Public Works Streetlight Account to fund additional street light electricity expenses that will offset by a grant.

ARTICLE 3

To see if the Town will vote to transfer from Wastewater Retained Earnings the additional sum of \$12,894 to be added to the Wastewater Enterprise Fund Operator Personnel Account voted under Article 8 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$1,235,534, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVE (majority) to appropriate from Wastewater Enterprise Fund Wastewater Operator Personnel Account as printed in the article.

ARTICLE 4:

To see if the Town will vote the additional sum of \$17,000 to be added to the Transfer Station Fund Recycling Expense Account voted under Article 9 of the May 21, 2018 Annual Town Meeting, for a total appropriation for FY 2019 of \$194,203.45, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVE (majority) to appropriate the sum of \$17,000 from Transfer Station Retaining Earning to the FY19 Transfer Station Tipping Fee account.

It was moved, seconded and unanimously approved to close the Special Town Meeting at 7:10 p.m.

ATTEST:

Winchendon Town Clerk

**TOWN OF WINCHENDON
ANNUAL TOWN MEETING
MAY 20, 2019**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 20, 2019
AT 7:00 P.M.**

then and there to act on the following articles:

Met at Murdock Middle/High School at 7:10 p.m. Meeting was called to order by Moderator Richard Morin, Sr. with 121 voters present. Representing Town Counsel was Brian Riley from Kopelman and Paige.

REPORTS AND COMMITTEES
(majority vote required)

ARTICLE 1

To see if the Town will vote to hear and act on the report of the Finance Committee, the annual report of the Selectmen and of any other officers or committees required to report to the Town, or act in relation thereto.

(usual and customary article)

Board of Selectmen – Boston Post Cane Recipient Recognition

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

The Board of Selectmen awarded Aurore E. Paradise the Boston Post Cane who is currently 100 years old and will turn 101 on July 22nd this year.

It was moved seconded and unanimously APPROVED to accept the Finance Committee report.

ARTICLE 2

To see if the Town will vote to choose all other Town officers or committees that may be required or deemed necessary to the Town for the ensuing year and give any instructions to same, or to any other town officer or officers, and to discharge any committees which have completed their duties, or act in relation thereto.
(usual and customary article)

BOARD OF SELECTMEN: N/A
FINANCE COMMITTEE: N/A

VOTED: APPROVE (Unanimously) to take no action. There are no officers or committees to add or discharge.

REVOLVING FUNDS AUTHORIZATION ARTICLE

ARTICLE 3

To see if the Town will vote to amend Article 39 of the Town's General Bylaws, Revolving Funds, by adding the following text to Section F:

REVOLVING FUND	AUTHORITY TO SPEND FUND	REVENUE SOURCES	USE OF FUNDS
Community Development Block Grant Program Income	Town Manager	Housing Rehab Loan Repayments	Professional Services

And further to establish the following fiscal year spending limit:

- Community Development Block Grant Program Income - \$25,000

Or act in relation thereto.

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to amend Article 39 of the Town General Bylaws, Revolving Funds as printed in this article.

USUAL AND CUSTOMARY FINANCIAL ARTICLES

(majority vote required)

SENIOR TAX WORK-OFF ARTICLE

ARTICLE 4

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of eight thousand eight hundred dollars (\$8,800) for the Senior Tax Work-off Program, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVE (majority) to raise and appropriate the sum of \$8,800 for the FY2020 Senior work off program.

NON-PROFIT ASSISTANCE ARTICLES

ARTICLE 5

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of \$25,000 as a grant to the non-profit, Community Action Committee, Inc., 273 Central Street, Winchendon, in consideration of the numerous services provided to the Town, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVE (majority) to raise and appropriate the sum of \$25,000 as a grant to the Community Action Committee.

USUAL AND CUSTOMARY GENERAL GOVERNMENT BUDGET ARTICLE

(majority vote required)

ARTICLE 6

To see if the Town will vote to raise and appropriate and transfer from other available funds the sum of \$15,074,999.85 for the operating budget of the Town for the fiscal year beginning July 1, 2019, or act in relation thereto. (usual and customary article)

(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

Town of Winchendon	
Summary of Other Available Funds	
FY20	
Cemetery Trust	\$ 3,246
Title V Liens Redemption	\$ 16,417
Infrastructure Investment Fund	\$ 68,888
TOTAL OTHER AVAILABLE FUNDS	\$ 88,551

	2019	2019	2020		
	APPROVED BUDGET	EXPENDED BUDGET - DEC	PROPOSED BUDGET	INCREASE (DECREASE)	PERCENTAGE CHANGE
SCHOOL TRANSPORTATION	\$ 1,454,461	\$ 529,907	\$ 1,348,775	\$ (105,686)	-7.27%
TOTAL SCHOOL TRANSPORTATION	\$ 1,454,461	\$ 529,907	\$ 1,348,775	\$ (105,686)	-7.27%
YMCA	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%
TOTAL YMCA	\$ 10,000	\$ 10,000	\$ 10,000	\$ -	0.00%
SELECTMEN					
EXPENSES	\$ 14,740	\$ 1,395	\$ 14,740	\$ -	0.00%
TOTAL SELECTMEN	\$ 14,740	\$ 1,395	\$ 14,740	\$ -	0.00%
TOWN MANAGER					
PERSONNEL	\$ 234,737	\$ 106,390	\$ 363,742	\$ 129,005	54.96%
EXPENSES	\$ 32,600	\$ 14,045	\$ 27,150	\$ (5,450)	-16.72%
TOTAL TOWN MANAGER	\$ 267,337	\$ 120,435	\$ 390,892	\$ 123,555	46.22%
FINANCE COMMITTEE					
PERSONNEL	\$ 1,000	\$ 500	\$ 1,500	\$ 500	50.00%
EXPENSES	\$ 179,860	\$ 277	\$ 179,860	\$ -	0.00%
TOTAL FINANCE COMMITTEE	\$ 180,860	\$ 777	\$ 181,360	\$ 500	0.28%
ACCOUNTING					
PERSONNEL	\$ 148,404	\$ 75,951	\$ 128,680	\$ (19,724)	-13.29%
EXPENSES	\$ 500	\$ 80	\$ 8,500	\$ 8,000	1600.00%
TOTAL ACCOUNTING	\$ 148,904	\$ 76,031	\$ 137,180	\$ (11,724)	-7.87%
ASSESSOR					
EXPENSES	\$ 93,647	\$ 52,961	\$ 96,193	\$ 2,546	2.72%
TOTAL ASSESSOR	\$ 93,647	\$ 52,961	\$ 96,193	\$ 2,546	2.72%
COLLECTOR / TREASURER					
PERSONNEL	\$ 154,753	\$ 72,082	\$ 159,953	\$ 5,200	3.36%
EXPENSES	\$ 67,110	\$ 36,855	\$ 67,110	\$ -	0.00%
TOTAL COLLECTOR/TREASURER	\$ 221,863	\$ 108,937	\$ 227,063	\$ 5,200	2.34%

	2019	2019	2020		
	APPROVED	EXPENDED	PROPOSED	INCREASE	PERCENTAGE
	BUDGET	BUDGET - DEC	BUDGET	(DECREASE)	CHANGE
LEGAL EXPENSE					
EXPENSES	\$ 45,000	\$ 18,107	\$ 50,000	\$ 5,000	11.11%
TOTAL LEGAL	\$ 45,000	\$ 18,107	\$ 50,000	\$ 5,000	11.11%
DATA PROCESSING					
EXPENSES	\$ 65,100	\$ 43,349	\$ 60,400	\$ (4,700)	-7.22%
TOTAL DATA PROCESSING	\$ 65,100	\$ 43,349	\$ 60,400	\$ (4,700)	-7.22%
TECHNOLOGY					
PERSONNEL	\$ 69,421	\$ 32,082	\$ 69,886	\$ 465	0.67%
EXPENSES	\$ 20,500	\$ 11,400	\$ 23,000	\$ 2,500	12.20%
TOTAL TECHNOLOGY	\$ 89,921	\$ 43,482	\$ 92,886	\$ 2,965	3.30%
COMMUNICATIONS COM					
EXPENSES	\$ 47,500	\$ 18,940	\$ 39,000	\$ (8,500)	-17.89%
TOTAL COMMUNICAITONS	\$ 47,500	\$ 18,940	\$ 39,000	\$ (8,500)	-17.89%
TOWN CLERK					
PERSONNEL	\$ 109,934	\$ 50,788	\$ 138,550	\$ 28,616	26.03%
EXPENSES	\$ 5,615	\$ 1,802	\$ 5,600	\$ (15)	-0.27%
TOTAL TOWN CLERK	\$ 115,549	\$ 52,590	\$ 144,150	\$ 28,601	24.75%
REGISTRAR OF VOTERS					
PERSONNEL	\$ 1,690	\$ 360	\$ 1,690	\$ -	0.00%
EXPENSES	\$ 32,655	\$ 17,386	\$ 23,975	\$ (8,680)	-26.58%
TOTAL REGISTRAR OF VOTERS	\$ 34,345	\$ 17,746	\$ 25,665	\$ (8,680)	-25.27%
CONSERVATION					
PERSONNEL	\$ 16,038	\$ 7,618	\$ 16,096	\$ 58	0.36%
EXPENSES	\$ 481	\$ 286	\$ 275	\$ (206)	-42.83%
TOTAL CONSERVATION	\$ 16,519	\$ 7,904	\$ 16,371	\$ (148)	-0.90%
PLANNING BOARD					
PERSONNEL	\$ 2,750	\$ 575	\$ 2,250	\$ (500)	-18.18%
EXPENSES	\$ 5,000	\$ 2,696	\$ 5,100	\$ 100	2.00%
TOTAL PLANNING BOARD	\$ 7,750	\$ 3,271	\$ 7,350	\$ (400)	-5.16%
ZONING BOARD					
PERSONNEL	\$ 1,400	\$ 435	\$ 1,400	\$ -	0.00%
EXPENSES	\$ 550	\$ -	\$ 750	\$ 200	36.36%
TOTAL ZONING BOARD	\$ 1,950	\$ 435	\$ 2,150	\$ 200	10.26%
COMMUNITY DEVELOPMNT					
PERSONNEL	\$ 118,755	\$ 50,967	\$ 122,333	\$ 3,578	3.01%
EXPENSES	\$ 6,450	\$ 466	\$ 7,650	\$ 1,200	18.60%
TOTAL COMMUNITY DEVELOPMENT	\$ 125,205	\$ 51,433	\$ 129,983	\$ 4,778	3.82%
TOWN HALL					
PERSONNEL	\$ 32,285	\$ 13,613	\$ 32,297	\$ 12	0.04%
EXPENSES	\$ 82,056	\$ 28,556	\$ 80,458	\$ (1,598)	-1.95%
TOTAL TOWN HALL	\$ 114,341	\$ 42,169	\$ 112,755	\$ (1,586)	-1.39%
POLICE					
PERSONNEL	\$ 1,229,152	\$ 614,434	\$ 1,264,844	\$ 35,692	2.90%
EXPENSES	\$ 158,766	\$ 83,823	\$ 177,976	\$ 19,210	12.10%
TOTAL POLICE	\$ 1,387,918	\$ 698,257	\$ 1,442,820	\$ 54,902	3.96%
DISPATCH					
PERSONNEL	\$ 239,746	\$ 109,449	\$ 253,144	\$ 13,398	5.59%
EXPENSES	\$ 2,200	\$ 419	\$ 2,200	\$ -	0.00%
TOTAL DISPATCH	\$ 241,946	\$ 109,868	\$ 255,344	\$ 13,398	5.54%

	2019	2019	2020		
	APPROVED	EXPENDED	PROPOSED	INCREASE	PERCENTAGE
	BUDGET	BUDGET - DEC	BUDGET	(DECREASE)	CHANGE
FIRE					
PERSONNEL	\$ 892,774	\$ 497,294	\$ 933,856	\$ 41,082	4.60%
EXPENSES	\$ 133,746	\$ 54,662	\$ 148,996	\$ 15,250	11.40%
TOTAL FIRE	\$ 1,026,520	\$ 551,956	\$ 1,082,852	\$ 56,332	5.49%
AMBULANCE					
PERSONNEL	\$ 17,500	\$ 5,425	\$ 18,000	\$ 500	2.86%
EXPENSES	\$ 107,750	\$ 45,233	\$ 113,750	\$ 6,000	5.57%
TOTAL AMBULANCE	\$ 125,250	\$ 50,658	\$ 131,750	\$ 6,500	5.19%
LAND USE					
PERSONNEL	\$ 105,981	\$ 46,797	\$ 109,441	\$ 3,460	3.26%
EXPENSES	\$ 6,115	\$ 3,744	\$ 8,088	\$ 1,973	32.26%
TOTAL LAND USE	\$ 112,096	\$ 50,541	\$ 117,529	\$ 5,433	4.85%
EMERGENCY MANAGEMENT					
PERSONNEL	\$ 2,548	\$ -	\$ 2,548	\$ -	0.00%
EXPENSES	\$ 1,750	\$ 1,000	\$ 1,400	\$ (350)	-20.00%
TOTAL EMERGENCY MANAGEMENT	\$ 4,298	\$ 1,000	\$ 3,948	\$ (350)	-8.14%
ANIMAL CONTROL					
PERSONNEL	\$ 2,400	\$ 2,400	\$ 3,200	\$ 800	33.33%
EXPENSES	\$ 50,653	\$ 24,351	\$ 52,168	\$ 1,515	2.99%
TOTAL ANIMAL CONTROL	\$ 53,053	\$ 26,751	\$ 55,368	\$ 2,315	4.36%
DPW ADMIN					
PERSONNEL	\$ 148,532	\$ 72,423	\$ 148,588	\$ 56	0.04%
EXPENSES	\$ 25,100	\$ 4,150	\$ 13,100	\$ (12,000)	-47.81%
TOTAL DPW ADMIN	\$ 173,632	\$ 76,573	\$ 161,688	\$ (11,944)	-6.88%
DPW HIGHWAY					
PERSONNEL	\$ 262,361	\$ 101,863	\$ 272,814	\$ 10,453	3.98%
EXPENSES	\$ 148,800	\$ 75,437	\$ 152,800	\$ 4,000	2.69%
TOTAL DPW HIGHWAY	\$ 411,161	\$ 177,300	\$ 425,614	\$ 14,453	3.52%
DPW FLEET MAINT					
PERSONNEL	\$ 98,497	\$ 44,469	\$ 98,671	\$ 174	0.18%
EXPENSES	\$ 123,257	\$ 62,063	\$ 112,250	\$ (11,007)	-8.93%
TOTAL DPW FLEET MAINT.	\$ 221,754	\$ 106,532	\$ 210,921	\$ (10,833)	-4.89%
DPW SNOW & ICE					
PERSONNEL	\$ 60,000	\$ 12,863	\$ 60,000	\$ -	0.00%
EXPENSES	\$ 150,000	\$ 40,757	\$ 150,000	\$ -	0.00%
TOTAL DPW SNOW AND ICE	\$ 210,000	\$ 53,620	\$ 210,000	\$ -	0.00%
DPW STREET LIGHTING					
EXPENSES	\$ 20,000	\$ 25,398	\$ 20,000	\$ -	0.00%
TOTAL DPW STREET LIGHTING	\$ 20,000	\$ 25,398	\$ 20,000	\$ -	0.00%
LANDFILL					
EXPENSES	\$ 22,000	\$ 164	\$ 22,200	\$ 200	0.91%
TOTAL LANDFILL	\$ 22,000	\$ 164	\$ 22,200	\$ 200	0.91%
DPW CEMETERY					
PERSONNEL	\$ 98,157	\$ 47,618	\$ 96,740	\$ (1,417)	-1.44%
EXPENSES	\$ 10,000	\$ 1,370	\$ 10,000	\$ -	0.00%
TOTAL CEMETERY	\$ 108,157	\$ 48,988	\$ 106,740	\$ (1,417)	-1.31%

	2019	2019	2020		
	APPROVED	EXPENDED	PROPOSED	INCREASE	PERCENTAGE
	BUDGET	BUDGET - DEC	BUDGET	(DECREASE)	CHANGE
DPW TREE TRIMMING					
EXPENSES	\$ 2,000	\$ 2,000	\$ -	\$ (2,000)	-100.00%
TOTAL TREE TRIMMING	\$ 2,000	\$ 2,000	\$ -	\$ (2,000)	-100.00%
HEALTH DEPARTMENT					
PERSONNEL	\$ 47,028	\$ 22,183	\$ 47,196	\$ 168	0.36%
EXPENSES	\$ 4,805	\$ 993	\$ 4,805	\$ -	0.00%
TOTAL HEALTH DEPARTMENT	\$ 51,833	\$ 23,176	\$ 52,001	\$ 168	0.32%
BOARD OF HEALTH OUTSIDE SERVICE					
EXPENSES	\$ 2,150	\$ 100	\$ 2,150	\$ -	0.00%
TOTAL HEALTH OUTSIDE SERVICE	\$ 2,150	\$ 100	\$ 2,150	\$ -	0.00%
BOARD OF HEALTH VISITING NURSE					
EXPENSES	\$ 8,500	\$ -	\$ 8,500	\$ -	0.00%
TOTAL HEALTH VISITING NURSE	\$ 8,500	\$ -	\$ 8,500	\$ -	0.00%
COUNCIL ON AGING					
PERSONNEL	\$ 164,787	\$ 75,424	\$ 168,389	\$ 3,602	2.19%
EXPENSES	\$ 32,729	\$ 12,269	\$ 37,300	\$ 4,571	13.97%
TOTAL COUNCIL ON AGING	\$ 197,516	\$ 87,693	\$ 205,689	\$ 8,173	4.14%
VETERANS SERVICES					
PERSONNEL	\$ 15,760	\$ 7,236	\$ 15,982	\$ 222	1.41%
EXPENSES	\$ 390,128	\$ 204,397	\$ 407,590	\$ 17,462	4.48%
TOTAL VETERANS SERVICES	\$ 405,888	\$ 211,633	\$ 423,572	\$ 17,684	4.36%
BEALS LIBRARY					
PERSONNEL	\$ 157,124	\$ 79,337	\$ 159,090	\$ 1,966	1.25%
EXPENSES	\$ 47,340	\$ 28,719	\$ 51,800	\$ 4,460	9.42%
TOTAL BEALS LIBRARY	\$ 204,464	\$ 108,056	\$ 210,890	\$ 6,426	3.14%
RECREATION COMMITTEE					
EXPENSES	\$ 2,900	\$ 1,600	\$ 4,036	\$ 1,136	39.17%
TOTAL RECREATION COMMITTEE	\$ 2,900	\$ 1,600	\$ 4,036	\$ 1,136	39.17%
HISTORIC COMMISSION					
EXPENSES	\$ 1,150	\$ 410	\$ 1,150	\$ -	0.00%
TOTAL HISTORIC COMMISSION	\$ 1,150	\$ 410	\$ 1,150	\$ -	0.00%
DEBT SERVICE PRINCIPAL					
EXPENSES	\$ 1,043,415	\$ 641,185	\$ 974,471	\$ (68,944)	-6.61%
TOTAL DEBT SERVICE PRINCIPAL	\$ 1,043,415	\$ 641,185	\$ 974,471	\$ (68,944)	-6.61%
DEBT SERVICE INTEREST					
EXPENSES	\$ 182,460	\$ 53,877	\$ 164,479	\$ (17,981)	-9.85%
TOTAL DEBT SERVICE INTEREST	\$ 182,460	\$ 53,877	\$ 164,479	\$ (17,981)	-9.85%
STATE ASSESSMENT EXPENSE					
EXPENSES	\$ 1,296,271	\$ 450,439	\$ 1,373,943	\$ 77,672	5.99%
TOTAL STATE ASSESSMENT	\$ 1,296,271	\$ 450,439	\$ 1,373,943	\$ 77,672	5.99%
OTHER STATE ASSESSMENT EXPENSES					
EXPENSES	\$ 21,179	\$ 8,830	\$ 21,217	\$ 38	0.18%
TOTAL OTHER STATE ASSESSMENTS	\$ 21,179	\$ 8,830	\$ 21,217	\$ 38	0.18%
OTHER REGIONAL ASSESSMENT					
EXPENSES	\$ 20,691	\$ 10,626	\$ 25,496	\$ 4,805	23.22%
TOTAL REGIONAL ASSESSMENT	\$ 20,691	\$ 10,626	\$ 25,496	\$ 4,805	23.22%

	2019	2019	2020		
	APPROVED	EXPENDED	PROPOSED	INCREASE	PERCENTAGE
	BUDGET	BUDGET - DEC	BUDGET	(DECREASE)	CHANGE
PENSION					
EXPENSES	\$ 1,407,627	\$ 1,407,627	\$ 1,569,295	\$ 161,668	11.49%
TOTAL PENSION	\$ 1,407,627	\$ 1,407,627	\$ 1,569,295	\$ 161,668	11.49%
WORKERS COMPENSATION					
EXPENSES	\$ 148,702	\$ 146,661	\$ 154,330	\$ 5,628	3.78%
TOTAL WORKERS COMPENSATION	\$ 148,702	\$ 146,661	\$ 154,330	\$ 5,628	3.78%
UNEMPLOYMENT INSURANCE					
EXPENSES	\$ 65,374	\$ 2,099	\$ 45,000	\$ (20,374)	-31.17%
TOTAL UNEMPLOYMENT INSURANCE	\$ 65,374	\$ 2,099	\$ 45,000	\$ (20,374)	-31.17%
HEALTH INSURANCE - EMPLOYER					
EXPENSES	\$ 1,847,237	\$ 896,315	\$ 1,779,761	\$ (67,476)	-3.65%
TOTAL HEALTH INSURANCE-EMPLOYER	\$ 1,847,237	\$ 896,315	\$ 1,779,761	\$ (67,476)	-3.65%
LIFE INSURANCE - EMPLOYER					
EXPENSES	\$ 14,640	\$ 6,666	\$ 14,141	\$ (499)	-3.41%
TOTAL LIFE INSURANCE EMPLOYER	\$ 14,640	\$ 6,666	\$ 14,141	\$ (499)	-3.41%
MEDICARE TAX					
EXPENSES	\$ 252,102	\$ 93,931	\$ 260,510	\$ 8,408	3.34%
TOTAL MEDICARE TAX	\$ 252,102	\$ 93,931	\$ 260,510	\$ 8,408	3.34%
PROPERTY / LIABILITY INSURANCE					
EXPENSES	\$ 253,947	\$ 238,705	\$ 265,681	\$ 11,734	4.62%
TOTAL PROPERTY/LIABILITY INSURANCE	\$ 253,947	\$ 238,705	\$ 265,681	\$ 11,734	4.62%
CAPITAL IMPROVEMENTS					
TOTAL CAPITAL IMPROVEMENTS	\$ 302,000	\$ 80,000	\$ 185,000	\$ (117,000)	-38.74%
	\$ 302,000	\$ 80,000	\$ 185,000	\$ (117,000)	-38.74%
GRAND TOTAL	\$ 14,904,823	\$ 7,649,104	\$ 15,074,999	\$ 170,176	1.14%

VOTED: APPROVED (majority) to raise and appropriate and transfer from other available funds the sum of \$15,074,999.85 for the Towns operating budget beginning July 1, 2019 as printed in this article.

USUAL AND CUSTOMARY WATER ENTERPRISE

ARTICLE

(majority vote required)

ARTICLE 7

To see if the Town will vote to appropriate the sum of \$998,089.19 (Water Receipts of \$918,089.19 and Retained Earnings of \$80,000) for direct costs of the Water Department Enterprise Fund for the fiscal year beginning July 1, 2019, and that indirect costs of \$130,895.14 appropriated in the general government budget be funded by Water Receipts, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (majority) as printed in this article.

USUAL AND CUSTOMARY WASTEWATER

ENTERPRISE ARTICLE

(majority vote required)

ARTICLE 8

To see if the Town will vote to appropriate the sum of \$1,324,343.56 (Wastewater Receipts of \$836,343.56, Retained Earnings of \$178,000, and Betterment Revenues of \$310,000) for the direct costs of the Wastewater Treatment Department Enterprise Fund for the fiscal year beginning July 1, 2019, and that indirect costs of \$133,516.26 appropriated in the general government budget be funded by Wastewater Receipts, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVE (majority) as printed in this article.

USUAL AND CUSTOMARY TRANSFER STATION

ENTERPRISE ARTICLES

(majority vote required)

ARTICLE 9

To see if the Town will vote to appropriate the sum of \$182,787.96 from Transfer Station Receipts for direct costs of the Transfer Station Enterprise Fund for the fiscal year beginning July 1, 2019; and that indirect costs of \$17,786.76 appropriated in the general government budget be funded by Transfer Station Receipts, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVE (majority) as printed in this article.

USUAL AND CUSTOMARY EDUCATION BUDGET

ARTICLE

(majority vote required)

ARTICLE 10

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$13,781,095.98 (Required Net School Spending of \$16,557,505 plus \$339,423.00 prior year override that includes a 2.5% escalator in increased funding plus \$50,000 which represents ½ of the estimated solar PILOT revenues for FY20 less \$3,165,832.02 for net school spending and eligible indirect costs budgeted in the general government budget for School Expenses) for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2019, or act in relation thereto.

(Submitted by the School Department)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVE (majority) to raise and appropriate as printed in this article.

ANNUAL VOCATIONAL TECHNICAL SCHOOL ASSESSMENT ARTICLE

ARTICLE 11

To see if the Town will vote to raise and appropriate the sum of \$856,996 to fund the Town's assessment for its share of the Montachusett Regional Vocational Technical School budget for the fiscal year beginning July 1, 2019, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 2-1 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (majority) to raise and appropriate the sum of \$856,996 to fund the Montachusett Regional Vocational Technical School budget for fiscal year beginning July 1, 2019.

PROPOSED TOWN CHARTER AMENDMENT

ARTICLE 12

To see if the Town will vote to authorize the Board of Selectmen to petition the General Court for special legislation amending the Town Charter to provide for the terms of elected officials to begin at the conclusion of the Annual Town Meeting, as set forth below; provided, however, that the General Court shall be authorized to make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approves amendments to the bill before enactment by the General Court, and to authorize the Board of Selectmen to approve amendments which shall be within the scope of the general public objectives of the petition, or act in relation thereto.

An Act Relative to the Charter of the Town of Winchendon

Section 1. The Charter of the Town of Winchendon, as on file with the archivist of the Commonwealth in accordance with Section 12 of Chapter 43B of the General Laws, is hereby

amended by deleting subsection (c) of Section 3-1 of said Charter and inserting in place thereof the following: Terms – If the annual town election occurs prior to the date of the annual town meeting, officials elected at the annual town election shall, after being sworn to the faithful performance of their duties, begin their terms on the day after the adjournment of the annual town meeting, unless any such office was vacant at the time of the election, in which case the individual shall take up the duties of the office immediately.

Section 2. This act shall take effect upon its passage.
(Submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTE: APPROVED (majority) to petition the General Court for special legislation to amend the Town Charter as printed in this article.

GENERAL BUSINESS ARTICLES

(majority vote required)

ARTICLE 13

To see if the Town will vote to authorize the Board of Selectmen to enter into a Tax Agreement for payments-in-lieu-of-taxes ("PILOT") pursuant to M.G.L. Chapter 59, Section 38H(b), and Chapter 164, Section 1, or any other enabling authority, with an annual payment amount of \$13,000 per megawatt and an annual payment escalator of 2 ½ percent, and upon terms and conditions as the Board shall deem in the best interest of the Town, for personal property associated with a solar photovoltaic facility having a proposed nameplate capacity of approximately 1.0 megawatts on a parcel of privately-owned land (Map 5D4, Lot 9) located off of Ash and Spring Streets upon which such facility is to be located, and to take all actions necessary to implement such agreement; or act in relation thereto.

(Submitted by the Board of Selectmen)

BOARD OF SELECTMEN: 2-1 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (majority) as printed in this article.

REQUEST TO SELL/TRADE TOWN PROPERTY

(majority vote required)

ARTICLE 14

To see if the Town will vote to authorize the Board of Selectmen to convey the Town-owned property located on 33 Morse Avenue, and shown as Assessors Map 5B2 Parcel 0-51, for such consideration, including acquisition of other land in addition to or in lieu of a cash payment, and upon such other terms and conditions as the Board deems appropriate, and to authorize the Board to acquire any such land by purchase, gift, or eminent domain or in exchange for the Town-owned property, and for such purposes as the Board deems in the best interest of the Town and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments and documents to convey and/or accept real property; and further, to raise and appropriate, transfer or borrow a sum of money for such purposes, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVE (2/3rds) as printed in this article.

ARTICLE 15

To see if the Town will vote to authorize the Board of Selectmen to convey the Town-owned property located on 252 Mill Glen Road, and shown as Assessors Map 13 Parcel 0-215, for such consideration, including acquisition of other land in addition to or in lieu of a cash payment, and upon such other terms and conditions as the Board deems appropriate, and to authorize the Board to acquire any such land by purchase, gift, or eminent domain or in exchange for the Town-owned property, and for such purposes as the Board deems in the best interest of the Town and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments and documents to convey and/or accept real property; and further, to raise and appropriate, transfer or borrow a sum of money for such purposes, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (2/3rds) as printed in this article.

ARTICLE 16

To see if the Town will vote to authorize the Board of Selectmen to convey the following Town-owned properties to the Massachusetts Fisheries and Wildlife for such consideration, including acquisition of other land in addition to or in lieu of a cash payment, and upon such other terms and conditions as the Board deems appropriate, and to authorize the Board to acquire any such land by purchase, gift, or eminent domain or in exchange for the Town-owned property, and for such purposes as the Board deems in the best interest of the Town and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments and documents to convey and/or accept real property; and further, to raise and appropriate, transfer or borrow a sum of money for such purposes, or act in relation thereto.

<u>Location</u>	<u>Map Lot Number</u>	<u>Parcel Acreage</u>
New Boston Road	7-0-52	1.14
New Boston Road	7-0-53	3.41
Sibley Road	4-0-100	9.80

(submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (2/3rds) as printed in this article.

ARTICLE 17

To see if the Town will vote to authorize the Board of Selectmen to convey to the Winchendon Redevelopment Authority, on such terms and consideration as the Board of Selectmen deems appropriate, the following parcels as described below:

Map 2D2 0 3:

A certain parcel of land and buildings situated in Winchendon on Lincoln Avenue Extension and shown on the assessor's map as map 2D2, parcel 3. Parcel consisting of approximately 1.441 acres. Parcel is further described in deed recorded in Book 54899, Page 208 of the Registry of Deeds, Worcester District.

Map 5B2 0 118:

A certain parcel of land and buildings situated in Winchendon on Oak Street and shown on the assessor's map as map 5B2, parcel 118. Parcel consists of 1.44 acres. Buildings on this parcel are known as the Poland and Streeter Schools.

Said parcels of municipal land are proposed to be transferred for the purpose of resale to further promote community/economic development, or act in relation thereto.

(Submitted by the Town Manager)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: DISAPPROVED

ZONING BYLAW ARTICLES

(two-thirds vote required)

ARTICLE 18

To see if the town will amend the Zoning Bylaw, Article 5.2.2 P. Commercial Uses: to allow by Special Permit Self Service Storage Facility in existing structures in the PD zone, as follows, with additions in **bold red font** and deletions in ~~strikethrough~~:

5.2.2 Principal Use Categories	Zoning Districts						
Commercial Uses	R80	R40	R10	C1 Hwy Comm	C2 Nbhd Bus.	I	PD
P. Self Service Storage Facility	N	N	N	SP	SP	SP	NSP *

**Note 15 In existing structures only*

Or act in relation thereto. (submitted by the Planning Board)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend PLANNING BOARD: 5-0 Recommend

VOTED: APPROVED (2/3rds) as written in this article.

ARTICLE 19

To see if the town will amend the Zoning Bylaw Article 5.2.3 H. Industrial Uses: to allow by Special Permit enclosed light manufacturing, processing, fabrication, packaging assembly and storage, marketing in the R10 zone with note 16, no outside storage of materials as follows, with additions in **bold red font** and deletions in ~~strikethrough~~:

5.2.3 Principal Use Categories	Zoning Districts						
Industrial Uses	R80	R40	R10	C1 Hwy Comm.	C2 Nbhd Bus.	I	PD
H. Enclosed light manufacturing processing, fabrication, packaging, assembly and storage, marketing	N	N	N SP*	Y	SP	Y	SP

**Note 16: No outside storage of materials*

(submitted by the Planning Board)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

PLANNING BOARD: 5-0 Recommend

VOTED: APPROVED (2/3rds) as written in this article.

ARTICLE 20

To see if the town will amend the Zoning Bylaw, Article 6.11.4 b as follows, with changes indicated in **bold**:

6.11.4 b. **The Planning Board may require the installation of wooded-natural buffers to restrict visual impacts on abutting residential properties and roadways.**
In those cases where a required wooded buffer would shade the collectors, the Planning Board may allow substitution of a fence and a grassed buffer.

Or act in relation thereto (submitted by Planning Board)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend PLANNING BOARD: 5-0 Recommend

VOTED: APPROVE (2/3rds) as written in this article.

ARTICLE 21

To see if the town will amend Article 6.1.2 (c) of the Zoning Bylaw under Article 6.12 Medical/Adult Use Marijuana Facilities and the Medical/Adult Use Marijuana Retail Overlay District, Application Requirements for all Marijuana Facilities as follows, with additions in **bold** and deletions in ~~striketrough~~:

ZONING BYLAW: ARTICLE 6.12

6.1.2 (c) ~~Copies of all licenses issued by the CCC or DPH, and any materials submitted to these entities by the applicant for purposes of seeking licensing.~~
CCC licensing is not required at time of submission of a special permit application; however, issuance of a special permit shall be conditioned on the applicant's receipt of a provisional license from the CCC, and no operations shall commence prior to the CCC's issuance of a final license.

Or act in relation thereto. (submitted by Planning Board)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 3-0 Recommend PLANNING BOARD: 3-1-1 Recommend

VOTED: APPROVED (2/3rds) as written in this article.

ARTICLE 22

To see if the town will amend Article 6.2.5 of the Zoning Bylaw under Article 6.12 Medical/Adult Use Marijuana Facilities and the Medical/Adult Use Marijuana Retail Overlay District, Additional Requirements as follows, with additions shown in **bold**:

ZONING BYLAW: ARTICLE 6.12

6.2.5 Buffer. No **part of any** Marijuana Facility, **excluding areas designated for parking**, shall be located within 500 feet of any of the following preexisting uses:

Or act in relation thereto; (submitted by Planning Board)

BOARD OF SELECTMEN: 3-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend PLANNING BOARD: 4-0-1 Recommend

VOTED: APPROVE (2/3rds) as written in this article.

It was moved, seconded and unanimously approved to close the Annual Town Meeting at 8:00 p.m.

ATTEST: Judy A. LaJoie, Winchendon Town Clerk

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
October 28, 2019**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, OCTOBER 28, 2019
AT 7:00 P.M.**

then and there to act on the following articles:

Met at Murdock Middle/High School at 7pm. Meeting was called to order by Moderator Coral Grout with 163 voters present. Attorney Tim Zessin was present representing Town Counsel Kopelman and Paige.

REPORTS AND COMMITTEES
(majority vote required)

ARTICLE 1

To see if the Town will vote to hear and act on the reports of the Finance Committee, and any other Board or Committee, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) that the Town vote to hear and act on the report of the Finance Committee.

REVOLVING FUNDS AUTHORIZATION ARTICLE
(majority vote required)

ARTICLE 2:

To see if the town will vote to fix the maximum amount that be spent during fiscal year 2020 beginning on July 1, 2019 for the revolving funds established in town by-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E1/2, or take any other action relative thereto.

<u>Revolving Fund</u>	<u>Department, Board, Committee, Agency or Officer</u>	<u>FY2020 Spending Limit</u>
Agriculture	Agriculture Commission	\$1,000
Large Copy Fees	Planning & Development	\$1,000
Restitution Fees	Land Use	\$1,000
Extended Day	School	\$10,000
Damaged Books	School	\$5,000
Summer School	School	\$1,000
Recycling	Board of Health	\$1,000
Composting	Board of Health	\$1,000
Arts Lottery	Arts Lottery Commission	\$7,500
Wetland Fees	Conservation	\$20,000
Student Parking	School	\$5,000

(Submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to authorize the spending limits of the Revolving Funds as detailed in the warrant.

CAPITAL ARTICLES

(2/3 vote required)

ARTICLE 3

To see if the Town will vote to raise and appropriate, transfer from available funds (Water Enterprise Fund and Wastewater Fund), and/or borrow up to the sum of \$1,000,000, for the replacement of existing water and sewer lines on Central Street as part of the Central Street Reconstruction Project, and to pay all incidental costs related thereto; and that to meet this appropriation the Treasurer with the approval of the Select Board is authorized to borrow said amount under and pursuant to Chapter 44, Section 7 (1) of the General Laws or any other enabling authority, and to issue bonds or notes of the Town therefor. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount, or take any action relative thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (2/3 Majority) to appropriate the sum of \$1,000,000 for the replacement of existing water and sewer lines under Central Street and to pay all incidental costs related thereto, and to authorize the Board of Selectmen to take any action necessary or appropriate to implement the replacement of the Central Street water and sewer line, including negotiating and entering into a contract for such purposes; and that to meet this appropriation, the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow \$1,000,000 pursuant to MGL 44, Section 7 or any other enabling

authority. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ARTICLE 4

To see if the Town will vote to appropriate the sum of \$853,200 for the costs of schematic design, design development, construction documentation, bidding and negotiation for upgrades to the Fire Department building, including all costs incidental and related thereto; and as funding therefor, that the Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said sum and issue bonds and notes therefor pursuant to G.L. c.44, §7 or any other enabling authority; provided, however, that the amounts appropriated hereunder shall be expressly contingent upon approval by the voters of a Proposition 2 ½, so-called, debt exclusion question pursuant to G.L. c.59, §21C (k), or take any action relative thereto.

- \$853,200 – Funding to be used for schematic design, design development, construction documentation, bidding and negotiation for upgrades to the Fire Department building, including all costs incidental and related thereto,

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 4-1 Not Recommend

VOTED: NOT APPROVED (2/3 Majority)

FINANCIAL ARTICLES **(simple majority required)**

ARTICLE 5

To see if the Town will vote to transfer from Free Cash the sum of \$200,000 to the Fire Station Upgrade Capital Account for costs related to contracting with an Owners Project Manager, any action relative thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: No Action 5-0

VOTED: PASSED OVER (Majority)

ARTICLE 6

To see if the Town will vote to transfer from Free Cash the sum of \$280,000 to the Robbins Road Capital Account for the Town's share of the cost to replace a culvert on Robbins Road, or take any action relative thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to appropriate from Free Cash the sum of \$280,000 to fund the Town's share of the Robbins Road Small Bridge Replacement Project.

ARTICLE 7

To see if the Town will vote to transfer from Free Cash the sum of \$606,393 to the Central Street Capital Account for the Town's share of the Central Street reconstruction project or take any action relative thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to appropriate from Free Cash the sum of \$606,393 to the Central Street Reconstruction Capital Project account for the following purposes:

- *Water and Sewer Line Replacement* **\$500,000**
- *General Fund Share of Excavation and Test Borings* **\$106,393**

ARTICLE 8

To see if the Town will vote to transfer from Free Cash the additional sum of \$20,000 to be added to the Department of Public Works Highway and Material Account voted under Article 6 of the May 20, 2019 Annual Town Meeting, for a total appropriation for FY 2020 of \$135,000, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

Voted: APPROVED (Majority) to appropriate from Free Cash the sum of \$20,000 to the Department of Public Works Materials Account, as outlined in the warrant.

ARTICLE 9

To see if the Town will vote to transfer from Free Cash the sum of \$15,000 to the Police Station Boiler Replacement Capital Account for the Town's share of the boiler replacement project or take any action relative thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to appropriate from Free Cash the sum of \$15,000 to fund the Town's share of the Police Department Furnace Replacement Project.

ARTICLE 10

To see if the Town will vote to transfer from Free Cash the sum of \$124,024 to the School Department Out of District Placement Account or take any action relative thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to appropriate from Free Cash the sum of \$124,024 for amendements to the School operating budget of the Town for the fiscal year beginning July 1, 2019 as outlined in the warrant.

ARTICLE 11

To see if the Town will vote to transfer from Free Cash a sum of money to the Senior Center Repair Capital Project Account for the costs associated with determining the necessary repairs to the Old Murdock Senior Center or take any action relative thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to appropriate from Free Cash the sum of \$24,000 to fund the costs associated with an engineering study to determine the future repairs necessary with the Old Murdock Senior Center.

ARTICLE 12

To see if the Town will vote to amend the FY20 Wastewater Budget as voted under Article 8 of the May 20, 2019 Annual Town Meeting by making the following changes:

Decrease Wastewater Electricity Expense	(\$27,000)
Decrease Wastewater Contracted Services	(\$13,000)
Increase Capital Improvement Plan	\$40,000

or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to amend the FY20 Wastewater Budget as voted under Article 8 of the May 20, 2019 Annual Town Meeting by making the following transfers:

Decrease Wastewater Electricity Expense (\$27,000)
Decrease Wastewater Contracted Services (\$13,000)
Increase Capital Improvement Plan \$40,000

**REQUEST TO SELL/TRADE TOWN PROPERTY
(majority vote required)**

ARTICLE 13

To see if the Town will vote to authorize the Board of Selectmen to convey property located on Oak Street for the sole purpose of redevelopment for low income veteran housing, shown as Assessors Map 5B2, Parcel 118, for such consideration, and on such terms and conditions as the Board of Selectmen deems in the best interest of the Town, and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments and documents to convey said property; or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to transfer the care, custody and control of the parcels of land identified as the former Poland and Streeter Schools, and shown on the assessor's map as map 5B2, parcel 118, from the Board of Selectmen for general municipal purposes to the Board of Selectmen for the purpose of conveyance for such consideration and upon such other terms and conditions as the Board deems appropriate, for the sole purpose of redevelopment for low income veteran housing, and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments.

ARTICLE 14

To see if the Town will vote to authorize the Board of Selectmen to acquire by gift a certain parcel of land on Maple Street adjacent to the Winchendon Community Park and shown on the assessor's map as map 5A4-0-69 or take any action relative thereto.

(Submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to authorize the Board of Selectmen to accept a donation of land on Maple Street shown on the assessor's map as map 5A4-0-69.

GENERAL BUSINESS ARTICLES

(majority vote required)

ARTICLE 15

To see if the Town will vote pursuant to Massachusetts General Laws Chapter 41, Section 110A, that any public office of the Town may remain closed on any or all Saturdays, and where the last day for performance of any act in any such office falls on a Saturday when said office is closed, the act may be performed on the next succeeding business day, or act in relation thereto.

(Submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) pursuant to Massachusetts General Laws Chapter 41, Section 110A, that any public office of the Town may remain closed on any or all Saturdays, and where the last day for performance of any act in any such office falls on a Saturday when said office is closed, the act may be performed on the next succeeding business day.

REQUEST TO RESCIND PRIOR YEAR LONG TERM DEBT AUTHORIZATION

(majority vote required)

ARTICLE 16

To see if the Town will vote to rescind the following bond authorizations approved by previous Town Meetings as follows, or act in relation thereto.

<u>Purpose</u>	<u>Date of Vote</u>	<u>Article Number</u>	<u>Amount Authorized</u>	<u>Amount Requested to be Rescinded</u>
Maintenance Garage Septic System	5/20/13	16	\$25,000	\$25,000
Toy Town School Generator	5/12/14	25	\$75,000	\$75,000
Water Tank Improvements	5/16/16	13	\$180,000	\$40,000
Sally Port at Police Station	5/15/17	7	\$691,000	\$380,000

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

VOTED: APPROVED (Majority) to rescind the bond authorizations approved by previous Town Meetings as shown on the warrant.

ZONING BYLAW ARTICLES
(two-thirds vote required)

ARTICLE 17

To see if the town will vote to amend Article 4.6 Special Zoning Districts to eliminate the Golf/Residential Overlay District (GROD), or act in relation thereto.

(submitted by Planning Board)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend PLANNING BOARD: 5-0 Recommend

VOTED: APPROVED (2/3 Majority) to amend the Zoning Bylaw by deleting Article 4.6, Special Zoning Districts to eliminate the Golf/Residential Overlay District (GROD).

[illegible]

ARTICLE 18

To see if the town will vote to amend Article 4.6 Special Zoning Districts to create the following: **Lake Monomonac Overlay District (LMOD)** and amend the Town's Zoning Map to include the Lake Monomanac Overlay District as depicted on the plan on file with the Town Clerk.

4.6 LAKE MONOMONAC OVERLAY DISTRICT (LMOD)

4.6.1 Purpose. Recognizing that the parcels in this area of Town do not meet the requirements of the R40 zone in which they are located, the purpose of the Lake Monomonac Overlay District is to allow owners reasonable use of their properties without detriment to abutters and the general community.

4.6.2 District Delineation. The Lake Monomonac Overlay District is hereby established and is identified on the Town of Winchendon Zoning Map. The boundaries of the LMOD are shown on the Winchendon Zoning Map on file with the Town Clerk.

4.6.3 Use Regulations. The Lake Monomonac Overlay District is established as an overlay district to all other districts. All development, including structural and non-structural activities, whether permitted by right or by Special Permit must be in compliance with Chapter 131, Section 40 of the General Laws and with the requirements of the Massachusetts State Building Code.

4.6.4 Modifications to the Underlying Districts

1. Permissible setbacks from property lines within the Lake Monomonac Overlay District shall match those of the R10 zoning district.
2. No other property regulations, dimensional or otherwise, shall be altered by the Lake Monomonac Overlay District.
3. All commercial occupancies within the Lake Monomonac Overlay District shall require full site plan review;

or act in relation thereto.

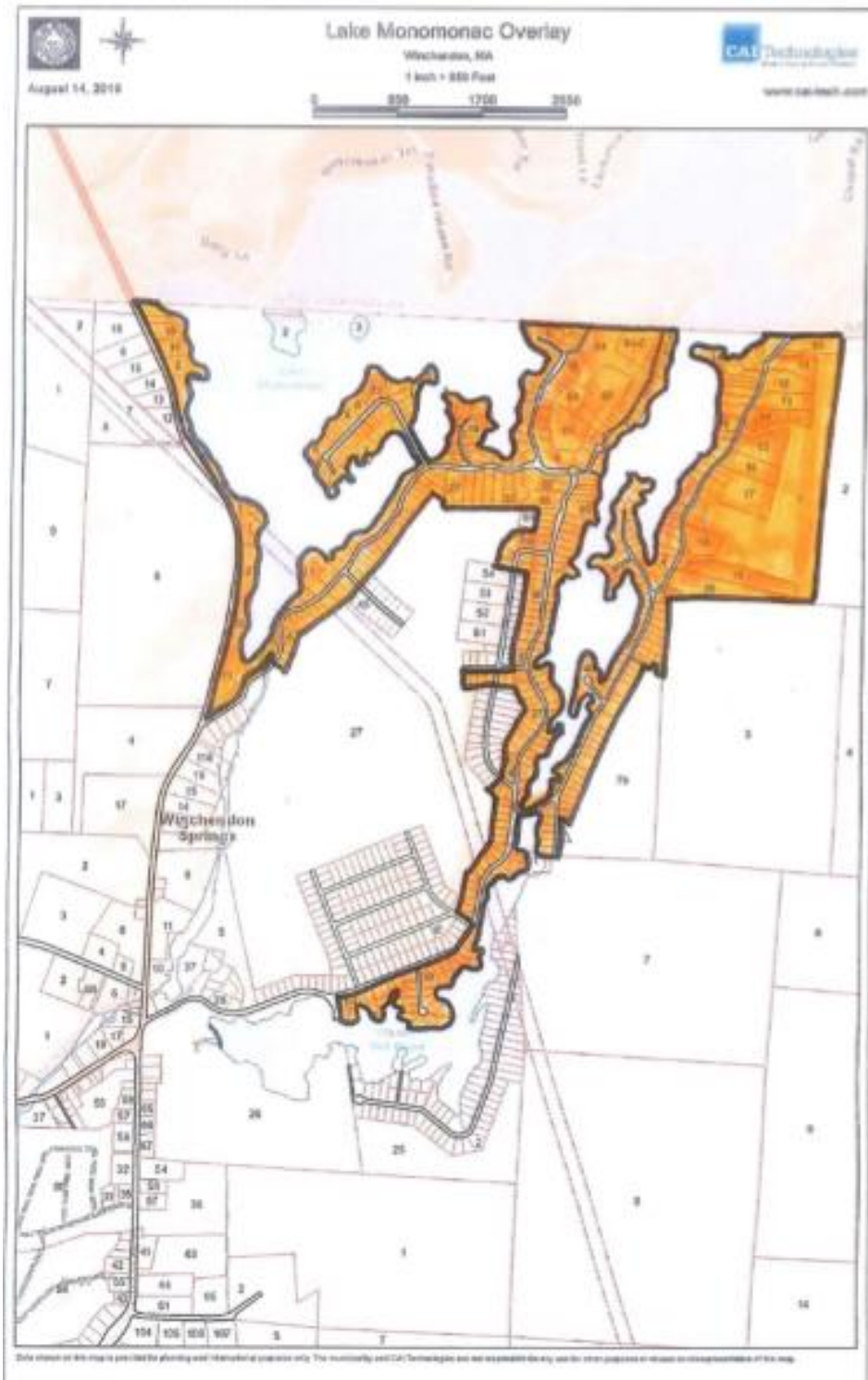
(submitted by Planning Board)

BOARD OF SELECTMEN: 4-1 Recommend

FINANCE COMMITTEE: 5-0 Recommend

PLANNING BOARD: 3-1-1 Recommend

VOTED: APPROVED (2/3 Majority) to amend the Zoning Bylaw by inserting a new Article 4.6 Special Zoning Districts to create the following: Lake Monomonac Overlay District (LMOD) as printed in the warrant and amend the Town's Zoning Map to include the Lake Monomonac Overlay District as depicted on the plan on file with the Town Clerk.



ARTICLE 19

To see if the Town will vote to amend the Zoning Bylaw by deleting all references to the “Zoning Board of Appeals” as the Special Permit Granting Authority and inserting in place thereof the “Planning Board” as the Special Permit Granting Authority for all special permits required under the Zoning Bylaw, and further, by amending the following Articles as shown in Appendix A to the Warrant.

Article 5.1 Basic Requirements to designate the Winchendon Planning Board as Special Permit Granting Authority (SPGA)

Article 13.6.3B to remove The Zoning Board of Appeals as Special Permit Granting Authority (SPGA)

Article 13.10 — 13.10.4 to provide for the Special Permit Granting Authority duties of the Winchendon Planning Board, or act in relation thereto.

“Appendix A”

5.1 Basic Requirements to designate the Winchendon Planning Board as Special Permit Granting Authority (SPGA)

In each zoning district, land, buildings and other structures may be used as a principal use but only as set forth in Section 5.2 and in accordance with the following:

Y (Yes) Use permitted as a matter of right

SP (Special Permit) Use may be permitted by Special Permit of the Planning Board provided in Section 13.12.1 unless otherwise specified.

N (No) Use prohibited

All uses permitted as a matter of right or by Special Permit shall conform to all dimensional requirements and other pertinent rules of this bylaw. Any use not listed shall be construed to be prohibited.

13.6.3B to remove The Zoning Board of Appeals as Special Permit Granting Authority (SPGA)

The Board shall carry out the following specific powers and duties:

A. Appeals. To hear and decide appeals taken by any person aggrieved by reason of inability to secure a permit or enforcement action from the Building Commissioner pursuant to Massachusetts General Law and the bylaw of this Town.

CB. Variances. To hear and decide petitions for variances from the

requirements of this bylaw, and to authorize such variances upon appeals, or upon petition in cases where a particular use is sought for which no permit is required, with respect to a particular parcel of land or to an existing building thereon.

1. Variances shall be granted only when:
 - a. owing to conditions specifically affecting such parcel or building but not affecting generally the zoning district in which located, a literal enforcement of the provisions of this bylaw would involve substantial hardship, financial or otherwise, to the applicant, and
 - b. desirable relief may be granted without substantially derogating from the intent and purpose of this bylaw, but not otherwise.

13.10.1-13.10.4 to provide for the Special Permit Granting Authority duties of the Winchendon Planning Board

PLANNING BOARD (amended Fall 2019)

13.10.1 A Planning Board of five (5) members and one (1) associate member shall be appointed by the Board of Selectmen in accordance with the provisions of the General Laws of Massachusetts and the Winchendon Home Rule Charter. The Planning Board shall possess and exercise those powers granted by the Massachusetts General Laws and shall establish procedures consistent with the provisions of this bylaw.

13.10.2 All applications received by the Planning Board shall immediately be referred to the Zoning Board of Appeals for its comments. Comments by the Board of Appeals are not required, but should be considered by the Planning Board, if such are received.

13.10.3 The Planning Board shall carry out the following specific powers and duties:

A. Special Permits. Section 5.2 of these bylaws provide for specific types of uses which are only permitted in specific districts upon the issuance of a special permit ("SP"). Special Permits may be issued only for uses which are in harmony with the general purpose and intent of these bylaws and shall be subject to the general or specific provisions set forth therein, in addition to which the Board shall consider whether the future use is detrimental to adjacent uses or to the existing or planned future character of the neighborhood, whether the proposed use will create undue traffic congestion or unduly impair pedestrian safety, whether the proposed use will overload any public water, drainage or sewer facility, or whether the proposed use will be offensive, dangerous or harmful to abutters or to the general public due to excessive noise, odor, vibration, dust, smoke or for any similar reason.

Special Permit Time Limitations. Special Permits shall lapse if not exercised within twenty-four (24) months from the date of the Planning

Board filing its decision with the Town Clerk, which shall not include such time required to pursue or await the determination of an appeal referred to in section seventeen, from the grant thereof. "Exercised" shall be defined as having obtained any necessary building or other permits and having begun the use of or construction. More particular requirements for the "exercise" of a special permit may be contained in specific sections of this zoning bylaw.

13.10.4 Associate Member The Planning Board, which consists of five (5) members, shall also include one (1) associate member who shall be appointed in the same manner as regular members for terms of one year. Associate member should attend board meetings and may participate in board deliberations but shall not count in determining a quorum nor have voting powers except as provided herein. Any associate member may, from time to time, be designated by the Chairman of the Planning Board in the case of the absence, inability to act or conflict of interest of a regular member, or a vacancy on said board, to act as a regular member of the Planning Board.

(Submitted by Planning Board)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-0 Recommend

PLANNING BOARD: 5-0 Recommend

VOTED: NOT APPROVED (2/3 Majority)

ARTICLE 20

To see if the town will vote to amend Article 6.12.5.2 Adult Use/Medical Marijuana Facilities Retail Overlay District and the Town's Zoning Map **to eliminate "E. Stuffin' Things" overlay and extend the existing "C.Hillview Business Park/Rte. 140" overlay to the Route 12/Route 140 intersection to include surrounding properties as specified on the proposed Winchendon Zoning Map on file with the Town Clerk, or act in relation thereto.**

(Submitted by Planning Board)

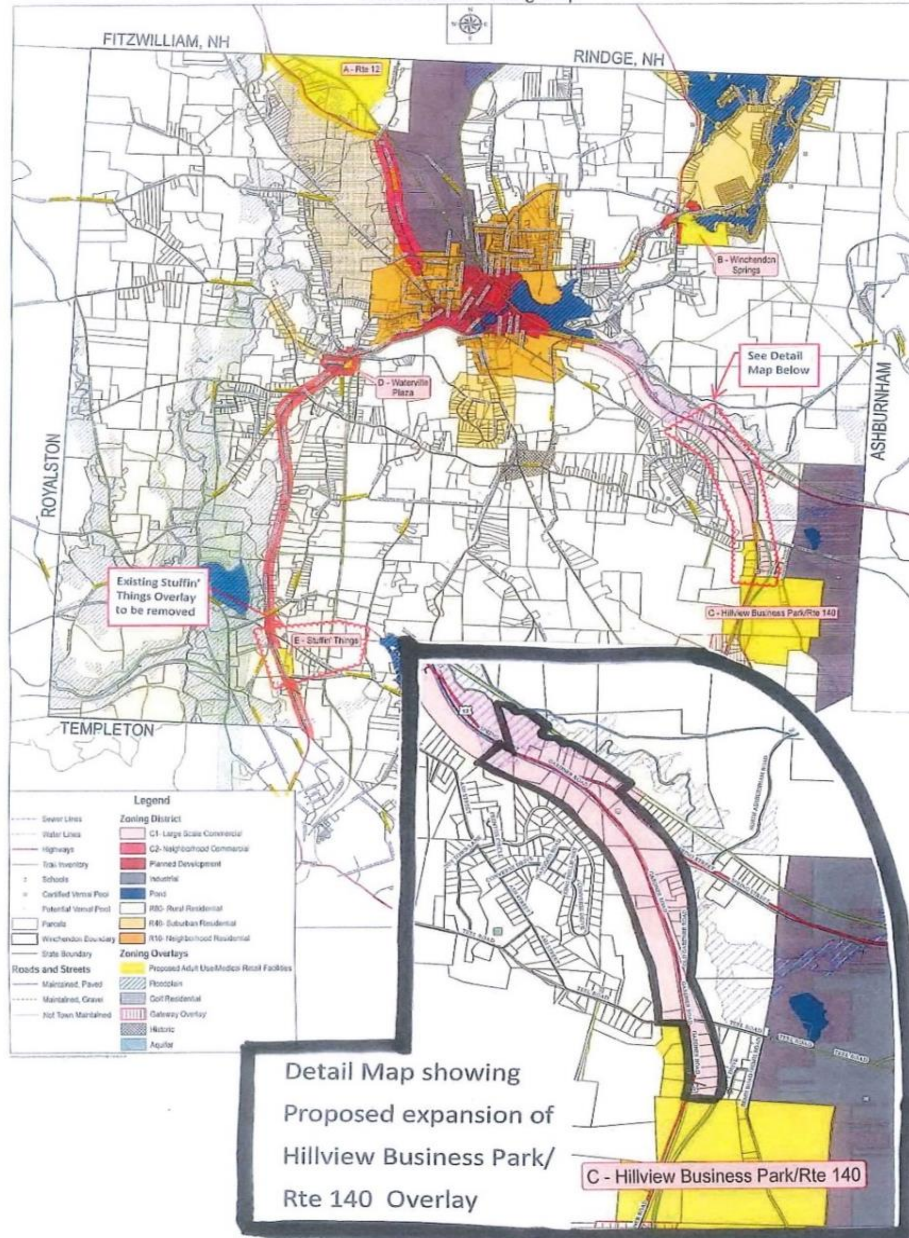
BOARD OF SELECTMEN: 4-1 Recommend

FINANCE COMMITTEE: Not Recommend 3-2

PLANNING BOARD: 5-0 Recommend

VOTED: APPROVED (2/3 Majority) to amend the Zoning Bylaw, Article 6.12.5.2 Adult Use/Medical Marijuana Facilities Retail Overlay District and the Town's Zoning Map to eliminate "Stuffin' Things" overlay and extend the existing "C. Hillview Business Park/Rte. 140" overlay to the Route 12/Route 140 intersection to include surrounding properties as specified on the proposed Winchendon Zoning Map on file with the Town Clerk.

Winchendon Zoning Map



It was moved, seconded, and voted to approve to adjourn the Special Town Meeting at 9:09pm.

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the Town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 23th day of September 2019.

BOARD OF SELECTMEN:

Audrey Labrie
Barbara Anderson
Mike Barbaro
Amy Salter
Rick Ward

REPORT OF THE TOWN ACCOUNTANT				
In accordance with Chapter 41, Section 61 of the M.G.L., the following report reflects the change in Town debts, the receipts and expenditures of the General Fund, and a statement of financial position for all funds for the period ended June 30, 2019				
Respectfully submitted,				
Joanne L. Goguen				
Town Accountant				
	<u>Account #</u>	<u>Principal</u>	<u>Interest</u>	<u>Account #</u>
<u>GENERAL FUND:</u>				
Title V	017102-591000	7,809	-	017512-591500
Landfill CWS98-130	017102-591000	49,645	-	017512-591500
MWPAT Sewer 03-04	017102-591000	153,127	11,705	017512-591500
MWPAT Allonge 03-04a	017102-591000	50,099	-	017512-591500
USDA Water Route 140 (1/2)	017102-591000	6,466	12,109	017512-591500
Police Dept - Station Building	017102-591000	150,000	71,437	017512-591500
BANS	017102-591000	95,765	19,674	017512-592500
Fire Dept - Ladder Truck	017102-591000	65,000	20,556	017512-591500
State Deficit Legislation Bonds	017102-591000	611,990	10,098	017512-592500
		1,189,901	145,579	
<u>WATER FUND:</u>				
Ash-Winchendon 3M DW99-20	604503-591000	128,785	-	604503-591500
Allonge \$233,098. DW99-20A	604503-591000	14,807	-	604503-591500
BANS	604503-591000	27,037	-	604503-591500
USDA Water System IMPR A 11	604503-591000	26,688	27,696	604503-591500
USDA Water Route 140 (1/2)	604503-591000	6,466	12,109	604503-591500
		203,783	39,805	
<u>SEWER FUND:</u>				
MWPAT Sewer 02-05	654403-591000	162,667	13,183	654403-591500
MWPAT Sewer 01-22	654403-591000	203,348	16,533	654403-591500
USDA Pump Station Sewer 92-01	654403-591000	6,474	5,359	654403-591500
		372,489	35,075	
Debt Payments - Town (Above)		1,766,173	220,459	
L/T Debt Payments - State Subsidy		254,817	-	
S/T Debt Issued -Sally Port/Street Lights		(311,000)	-	
<u>Net Decrease in Debt</u>		<u>1,709,990</u>		
<u>SUMMARY OF INDEBTEDNESS</u>				
	Beg Balance			Ending Balance
	7/1/2018	Increases	Decreases	6/30/2019
ShortTerm Debt	1,478,813	311,000	734,792	1,055,021
Long Term Debt	9,778,147	-	1,286,199	8,491,948
	\$ 11,256,960	311,000	2,020,991	\$ 9,546,969

REPORTS OF THE TOWN ACCOUNTANT

TOWN OF WINCHENDON, MA FY'19 STATEMENT OF RECEIPTS & EXPENDITURES GENERAL FUND

<u>Budgeted Sources & Actual Receipts</u>	<u>Final Budget</u>	<u>Actual Receipts</u>	<u>Variance</u>
Real and Personal Property Taxes	12,204,032	12,143,109	(60,923)
Intergovernmental Revenues - State Aid	13,765,361	13,891,973	126,612
Motor Vehicle excise Taxes	1,175,000	1,234,097	59,097
In Lieu of Taxes	52,000	52,117	117
Meals Taxes	86,200	85,375	(825)
Licenses and Permits	248,000	330,879	82,879
Ambulance & Other Dept. Revenues	796,530	1,213,052	416,522
Penalties and interest on taxes	263,000	209,027	(53,973)
Fines and forfeits	22,500	23,707	1,207
Investment income	20,000	72,307	52,307
Appropriated from free cash & Other G/F Equity		-	-
Operating Transfers (Cemetery Trust)	3,152	3,152	-
Operating Transfers (Title V Liens)	16,254	16,254	-
Operating Transfers (Stab. - Infrastr.)	163,705	163,705	-
Operating Transfers (Other Funds)	-	-	-
Operating Transfers - indirect costs water	142,943	117,942	(25,001)
Operating Transfers - indirect costs sewer	167,948	167,948	-
Operating Transfers - indirect costs transfer station	21,995	21,995	-
<u>Grand Total Sources</u>	<u>\$29,148,620</u>	<u>\$ 29,746,639</u>	<u>\$598,019</u>

Appropriations & Actual Expenditures			
	Final	Actual	
General Government	<u>Budget</u>	<u>Expenditures</u>	<u>Variance</u>
Selectmen	22,181	20,598	1,583
Town Manager	270,208	263,398	6,810
Finance Committee	37,270	2,362	34,908
General Government Special Articles	28,000	23,217	4,783
Accountant	148,904	140,937	7,967
Assessors	94,012	93,880	132
Treasurer	221,863	217,830	4,033
Audit	40,000	40,000	-
Legal	48,257	48,257	-
Data Processing	123,556	82,715	40,841
Technology	91,624	91,040	584
Communications Committee	54,390	45,553	8,837
Town Clerk	115,549	112,651	2,898
Registrar of Voters	34,345	30,821	3,524
Conservation Commission	16,592	16,547	45
Planning Board	7,678	5,245	2,433
Zoning Board of Appeals	1,950	585	1,365
Community Development	122,308	112,888	9,420
Town Hall	114,341	102,754	11,587
Property and Liability Insurance	253,945	246,845	7,100
	<u>1,846,973</u>	<u>1,698,122</u>	<u>148,851</u>

Public Safety

Police Department	1,388,243	1,374,992	13,251
Dispatch	245,533	244,707	826
Fire Department	1,046,197	1,045,875	322
Ambulance	108,161	108,161	-
Land Use	131,722	125,345	6,377
Emergency Management	4,298	3,381	917
Animal Control	57,891	56,280	1,611
	2,982,045	2,958,741	23,304

	Final	Actual	
Education	<u>Budget</u>	<u>Expenditures</u>	<u>Variance</u>
School Budget	13,441,936	13,143,197	298,739
Bus Transportation & Crossing Guards	1,452,587	1,333,614	118,973
School Special Article - Prior Year Bills	8,829	3,264	5,565
Montachusett Regional District Assessment	929,176	919,899	9,277
	15,832,528	15,399,974	432,554

Public Works			
DPW	173,632	162,927	10,705
Highway Department	408,761	361,536	47,225
Fleet	221,754	205,839	15,915
Snow & Ice Removal	293,057	286,317	6,740
Street Lighting	64,000	57,762	6,238
Landfill	22,000	16,676	5,324
Cemetery	110,657	106,163	4,494
Tree Trimming	2,000	2,000	-

	1,295,861	1,199,220	96,641
Health and Human Services			
Health Department	51,833	49,079	2,754
Board of Health	2,250	266	1,984
Visiting Nurse	8,500	4,250	4,250
Council on Aging	197,516	196,199	1,317
Veterans Service	409,505	391,373	18,132
	669,604	641,167	28,437
Culture and Recreation			
Public Library	204,464	197,793	6,671
Recreation	2,900	2,401	499
Historical Commission	1,150	1,145	5
	208,514	201,339	7,175
Debt Service			
Debt Service Principal	1,355,405	1,355,405	-
Debt Service Interest	182,460	169,744	12,716
	1,537,865	1,525,149	12,716
State Assessments			
State and County Assessments	\$1,338,141	1,326,694	11,447
	\$1,338,141	\$1,326,694	\$11,447
Pension and Fringe Benefits			
Retirement	1,407,627	1,407,627	-
Workers' Compensation	148,702	146,661	2,041
Unemployment	65,374	27,948	37,426

Health Insurance	1,843,980	1,814,927	29,053
Life Insurance	14,640	13,715	925
Medicare	252,102	227,761	24,341
	3,732,425	3,638,639	93,786

Other Uses

Prior Year Deficits	-	-	-
Transfers Out - Spec Rev Funds	302,000	302,000	-
Transfers Out - Capital Project Funds	194,060	194,060	-
	496,060	496,060	-

<u>Grand Total Uses</u>	<u>\$29,940,016</u>	<u>\$29,085,105</u>	<u>\$854,911</u>
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Net Addition to Fund Balance	\$755,593
General Fund Equity - July 1, 2018	<u>\$1,537,841</u>
<u>General Fund Equity - June 30, 2019</u>	<u>\$2,293,434</u>

**TOWN OF WINCHENDON
BALANCE SHEET
FOR THE YEAR ENDED JUNE 30, 2019**

	General Fund	Special Revenue Funds	Capital Fund	Water Enterprise	Sewer Enterprise	Transfer Station Enterprise	Trust & Agency Fund	Long Term Debt Acct. Group	Total (memorandum)
Cash	1,255,610	2,450,033	748,085	139,965	1,015,336	20,705	3,054,089		8,683,823
Real Estate Tax Receivables	425,630								425,630
Personal Property Tax Receivable	1,368								1,368
Provision for Abatements/Exemptions	(50,791)								(50,791)
Tax Title Receivables	1,534,559								1,534,559
Due from Commonwealth	1,043,028	70,877							1,113,905
Motor Vehicle Excise Receivables	251,951								251,951
Ambulance Receivable	562,841								562,841
Tax Foreclosures	303,218								303,218
Water User Charges				84,586					84,586
Water Liens				12,975					12,975
Water Liens in Tax Title				44,155					44,155
Clean Water Assessment				210					210
Sewer User Charges					92,339				92,339
Sewer Liens					4,812				4,812
Sewer Liens in Tax Title					47,349				47,349
Betterments added to Tax					17,991				17,991
Title V Liens		9,624							9,624
Unapportioned Betterments not due					2,085,613				2,085,613
Betterments In Tax Title					53,404				53,404
Sewer Betterment Deferral					26,855				26,855
Amount to be Provided for LT Debt								8,491,948	8,491,948
Total Assets	5,327,413	2,530,533	748,085	281,891	3,343,697	20,705	3,054,089	8,491,948	23,798,361

F/B Reserved for Encumbrances	71,834		75,000	55,865	2,324	-			205,023
F/B Reserved For Expenditures	-			80,000	488,000				568,000
F/B Reserved - Debt Excl Reserve	58,974								58,974
F/B Reserved for Appropriation Deficits	-								-
F/B Reserved - Deficit Suppl Reserve	323,776								323,776
F/B Reserved for Betterments					483,452				483,452
F/B Special Revenue Funds		2,520,910							2,520,910
F/B Capital Projects			(381,936)						(381,936)
F/B Trust Funds							2,717,955		2,717,955
F/B Undesignated/Snow & Ice Deficit	-								-
Retained Earnings				4,099	41,560	20,705			66,364
F/B Undesignated Fund Balance	1,838,849	-							1,838,849
Total Fund Balances	2,293,434	2,520,910	(306,936)	139,964	1,015,336	20,705	2,717,955	-	8,401,367
Total Liabilities and									
Fund Balances	5,327,413	2,530,533	748,085	281,891	3,343,697	20,705	3,054,089	8,491,948	23,798,361

TOWN OF WINCHENDON, MA

**FY'19 STATEMENT OF RECEIPTS & EXPENDITURES
SPECIAL REVENUE FUNDS**

<u>Actual Receipts</u>		<u>Actual Receipts</u>
FUND 15-CDBG		
CDBG		\$673,266.74
FUND 19 REVOLVING		
Agriculture		\$ 150.00
Planning & Development Large Copy Fees		\$ 50.00
Extended Day Program		\$ 11,198.25
Damaged Books		\$ 2,098.42
Summer School		\$800.00
Insurance Recovery		\$154,779.94
Arts Lottery		\$ 6,526.48
Title V Liens Redeemed		\$4,473.50
Wetland Fees		\$31,872.50
Student Parking Permits		
FUND 20 RESERVED FOR APPROPRIATION		
Conservation		
Cemetery Sale of Lots		\$7,200.00
TNC Surcharge		\$22.20
FUND 21 SCHOOL STATE & FEDERAL GRANTS		
Title II A (140)		\$56,450.00
Coordinated Family & Community Engagement (237)		\$45,700.00
IDEA (240)		\$479,851.00
Early Childhood Entitlement (262)		\$ 21,576.00

SPED Professional Development (274)	\$4,198.00
Early Childhood SPED (298)	\$5,900.00
Title I(305)	\$270,940.00
Title V (309)	\$15,000.00
DSAC (220 & 323)	\$29,002.00
Turnaround Assistance (325)	\$ 41,000.00
Inclusive Preschool (391)	\$30,000.00
Big Yellow School Bus (723)	\$500.00
Breakfast in the Classroom	\$2,500.00

FUND 22 SCHOOL LUNCH

School Lunch	\$681,143.42
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FUND 23 CHAPTER 90

Chapter 90	\$520,794.32
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FUND 25 TOWN FEDERAL & STATE GRANTS

Safe - Fire Dept.	\$6,154.00
Green Communities	\$250,000.00
Primary Election	\$2,878.00
Bullet Proof Vests- Police Dept.	\$ 447.50
EMD 911 Training- Dispatch	\$14,246.00
911 Development Grant	\$31,526.00
Safer - Fire Dept.	\$156,072.81
MIIA Flex	\$11,151.50
COA State	\$3,979.00
BML	\$18,250.24
Emergency Management	\$1,932.00
DSLFF State	\$400,000.00
Police S& I	\$48,000.00
DEP Recycling	\$4,550.00
Robbins Road Bridge	

FUND 28 ROBINSON /BROADHURST

Town Clerk- General Code	\$210.25
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Police- Sally Port	\$219,344.71
School- Technology * Academics	\$190,000.00
Recreation - Ingleside Access	\$48,894.00
Recreation- Ingleside Enhancement	\$39,900.00
Planning - Central Street Engineer	\$215,000.00
Police - Cruiser	\$28,951.00
Police- Cross Match	\$9,583.10
Fire Dept- Command SUV	\$52,324.71
Fire Dept- Patrol Rhino	

FUND 29 GIFTS

COA gift	\$8,344.51
COA Mart	\$37,872.59
K-9 Gift	\$4,546.75
COA Fuel Assistance	\$5,000.00
BML Copy Machine Fees	\$2,652.52
BML Book Fines	\$2,421.90
Parks & Recreation Gift	\$275.00
250 th Anniversary Gift	\$ 0.31
Fall Festival Support	\$2,470.00
Drug Task Force	\$173.50
Misc.Fire Department	\$11,315.00
Old Murdock Preservation- Senior Center	\$6.62
MWCC Youth Ventures	\$735.00
Police Department-	\$964.38
Ambulance	\$200.00
Toy Town Playground	\$100.00
Toy Town Partnership- Pole Flags	\$5,950.00
ACO Gift	\$385.50
WWI Memorial Bricks	\$8,860.00
Grout Family Park	\$50,000.00
Newmans Own Coat & Boots	\$5,000.00
Fire Department- Sprinkler	\$1,000.00
Ingleside Gift	\$50.00
Target Field Trip	\$100.00
Memorial Fuel Up	\$1,505.00
Toy Town Fuel Up	\$1,965.00

GAR Park Trees	\$200.00
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FUND 84 CIRCUIT BREAKER

Circuit Breaker	\$261,694.00
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FUND 118 FOUNDATION RESERVE PUERTO RICO

Foundation Reserve - Puerto Rico	\$220.50
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FUND 0300 MURDOCK TRUST

Murdock Trust	\$179,563.59
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FUND 401 SCHOOL BUILDING RENTAL

School Building Rental	\$5,496.00
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FUND 403 SCHOOL CHOICE TUITION

School Choice Tuition	\$416,440.00
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FUND 410 ATHLETICS REVOLVING

Athletics Revolving	\$53,791.54
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Math/Science Training

FUND 81 NONEXPENDABLE TRUSTS

Cemetery	\$850.00
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FUND 82 EXPENDABLE TRUSTS

Cemetery	\$3,369.23
Tucker Scholarship	\$5,330.34
Hildreth	\$43.96
Wheeler Poland School	\$556.44
Wheeler Poor	\$378.30
Converse Prize	\$38.87
Militia Training	\$682.47
Converse 100 Year	\$713.68
Converse Library	\$299.30

Converse Sleigh	\$103.88
Whitney Library	\$25.73
Converse Pleasure	\$158.13
Soldiers Monument	\$7.01
Mellon Flagpole	\$14.32
Field Library	\$167.21
Howard Library	\$32.61
Beals Library Book	\$255.06
Gendron Scholarship	\$3,518.23
Annie Evans White	
Antonellis Scholarship	
ARVO Solander	\$643.34

FUND 83 OPEB TRUST

OPEB Trust	\$347.18
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FUND 85 OTHER TRUSTS

Conservation	\$284.91
Murdock Athletic	\$58.44
Library Gift	\$3,287.86
Stabilization	\$115,591.58
Infrastructure	\$8,416.66
Elaine Beals Intel Stock	
Churchill Bequest- Library	\$319.86

FUND 86 LIBRARY TRUSTS

Ester Myers	\$72.55
George Beals Memorial	\$147.47

FUND 0030 CAPITAL PROJECTS

Capital Projects	\$647,562.67
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Actual Expenditures

FUND 15-CDBG

CDBG	\$622,945.96
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FUND 19 REVOLVING

Agriculture	\$185.00
Extended Day Program	\$8,500.16
Damaged Books	\$1,837.50
Summer School	\$524.13
Insurance Recovery	\$154,779.31
Arts Lottery	\$4,432.26
Title V Liens Redeemed	\$16,254.00
Wetland Fees	\$23,040.47
Student Parking Permits	\$3,031.08

FUND 21 SCHOOL STATE & FEDERAL GRANTS

Title II A (140)	\$89,224.49
Coordinated Family & Community Engagement (237)	\$50,713.47
Level 3 Targeted(143)	\$4.98
RTTT(806)	\$1,869.34
SPED Transition (243)	\$2,215.00
IDEA (240	\$568,467.02
21st Century(245)	\$4,439.19
MTSS Partnership(246)	\$41,335.97
Academic Support (632)	\$5,772.32
Literacy Partnership	\$3,618.32
Early Childhood Entitlement (262)	\$25,433.08
SPED Professional Development (274)	\$4,664.00
Early Childhood SPED (298)	\$10,341.20
Title I(305)	\$308,809.30
Title V (309)	\$1,777.32
DSAC (220 & 323)	\$23,140.39
Turnaround Assistance (325)	\$18,757.10
Building Aligned Curriculum (133	\$1.60
Inclusive Preschool (391)	\$43,705.63
MMSI Insight (150	\$1,916.11
Big Yellow School Bus (723)	\$400.00
Breakfast in the Classroom	\$2,401.39

FUND 22 SCHOOL LUNCH

	\$
School Lunch	686,732.02

FUND 23 CHAPTER 90

Chapter 90	\$577,491.98
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FUND 25 TOWN FEDERAL & STATE GRANTS

Safe - Fire Dept.	\$5,091.76
	\$
Green Communities	246,827.00
Primary Election	\$1,827.00
K9 Staton Grant	\$571.66
Bullet Proof Vests- Police Dept.	\$1,342.50
EMD 911 Training- Dispatch	\$9,739.64
911 Development Grant	\$31,526.00
Safer - Fire Dept.	\$169,860.79
MIIA Flex	\$455.67
COA State	\$13,890.16
DOT Bike Trail	\$24,000.00
Senior Center 2nd Floor Bathroom	\$46,474.00
BML	\$24,174.32
Emergency Management	\$1,932.00
DSLFF State	\$38,916.00
DEP Recycling	\$4,649.93

FUND 28 ROBINSON /BROADHURST

Town Clerk- General Code	\$4,392.00
Toy Town Partnership- Pole Flags	\$5,000.00
Town Hall Technology	\$941.29
Recreation- GAR Park	\$57.92
School- Technology * Academics	\$189,047.17
Recreation - Ingleside Access	\$48,894.00
Recreation- Ingleside Enhancement	\$5,912.80
Planning - Central Street Engineer	\$76,937.06
Summer Street Paving	\$ 47,725.00
Police - Cruiser	\$28,951.00

Police- Cross Match	\$9,583.10
Fire Dept- Command SUV	\$52,344.71
Fire Dept- Patrol Rhino	

FUND 29 GIFTS

COA gift	\$263.00
COA Mart	\$42,112.81
K-9 Gift	\$3,511.25
COA Fuel Assistance	\$1,429.00
BML Copy Machine Fees	\$1,594.38
BML Book Fines	\$5,951.48
Parks & Recreation Gift	\$668.75
Converse 100 Year Fund park Gifts	\$15,487.50
Converse 100 Year Fund Ingleside Park Promotion	\$1,316.91
Fall Festival Support	\$2,077.27
Kayla Schoales Memorial	\$109.98
Drug Task Force	\$3,720.00
Misc.Fire Department	\$3,429.78
MWCC Youth Ventures	\$3,332.52
Winchendon School- Police Department	\$530.00
School 3rd Party Reimbursement	\$14,230.77
Converse Fund 100 Year- Cemetery	\$609.00
Exxon Mobil- School	\$1,380.05
Memorial School	\$874.31
Police Department-	\$3,171.07
School to Career	\$5,430.00
Toy Town Partnership- Pole Flags	\$ (782.70)
ACO Gift	\$15.98
WWI Memorial Bricks	\$3,159.50
Grout Family Park	\$21,657.85
Newmans Own Coat & Boots	\$556.35
Dollar General	\$1,644.36
Fire Department- Sprinkler	\$942.14
Memorial Fuel Up	\$749.09
Toy Town Feul Up	\$1,242.67
GAR Park Trees	

FUND 84 CIRCUIT BREAKER

Circuit Breaker	\$209,249.69
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FUND 0300 MURDOCK TRUST

Murdock Trust	\$157,026.27
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FUND 401 SCHOOL BUILDING RENTAL

School Building Rental	\$822.23
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FUND 403 SCHOOL CHOICE TUITION

School Choice Tuition	\$238,132.74
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FUND 410 ATHLETICS REVOLVING

Athletics Revolving	\$30,498.16
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FUND 82 EXPENDABLE TRUSTS

Cemetery	\$3,152.00
Tucker Scholarship	\$8,000.00
Converse Library	\$5,257.57
Gendron Scholarship	\$1,500.00
Annie Evans White	\$775.09

FUND 85 OTHER TRUSTS

Library Gift	\$1,258.54
Stabilization	\$94,060.00
Infrastructure	\$69,645.00

FUND 0030 CAPITAL PROJECTS

Capital Projects	\$650,913.31
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AGRICULTURAL COMMISSION

The Winchendon Agricultural Commission is charged with promoting agricultural-based economic opportunities in town; acting as mediators, advocates, educators and/or negotiators on farming issues; working for the preservation of prime agricultural lands and pursuing all initiatives appropriate to creating a sustainable agricultural community. The positions are appointed by the Town Manager. The Commission consists of seven members and up to five alternates. Open positions exist, and we welcome new members.

The Commission is organized as follows: Audrey LaBrie, Chair, Sherri Haley, Vice Chair, Olivia Tarleton, and Jordyn Lynds. Alternate member is June Girouard.

The Commission's focus was the Toy Town Outdoor Market. The Market was held late-May through early October, rain or shine, Thursdays from 4 – 7 P.M. and Saturdays from 10 – 1. The market returned to its location on the front lawn of the U.U. Church on Central Street. Multiple times during the season the market complemented events held by the church on the lawn. Six vendor applications were received and accepted, with an average of three vendors selling each week. Products and services offered included produce, plants, crafts, baked goods and animal products. Some vendors accepted WIC and Senior Citizen coupons.

Due to the lack of a grocery store, Winchendon has been identified as a food desert. The Commission connected with the organization Growing Places and is working with them on identifying local growers who could provide produce for a mobile produce market.

The Commission is looking forward to a great year. The commission meets as needed at the Winchendon Town Hall. We hope you will stop by the Toy Town Outdoor Market and support our local farmers and craftspeople.

Respectfully submitted,

Audrey LaBrie, Chair
Sherri Haley, Vice Chair
Olivia Tarleton, Member
Jordyn Lynds, Member
June Girouard, Alternate

WINCHENDON REGIONAL ANIMAL CONTROL



I hereby submit the Annual Report of the Winchendon Animal Control Department for the year ending December 31, 2019:

Suzan Kowaleski, Animal Control Officer
Philip M. Chalifoux, Asst. Animal Control Officer
Cassandra Tompkins, Asst. Animal Control Officer

Total licenses issued	1,769
Total amount received for dog licenses	\$20,081
Total amount received for fines issued	\$5,257

Animal Control Calls For Service:

Animal Complaint	71
Assistance	81
Farm/Wildlife	116
Abuse/Neglect	31
Dog Bite	30
Rescue	2
Lost/Loose	158
Barking Dog	87
Total Animal Control Calls	576

The Winchendon Regional Animal Control Department consists of one Animal Control Officer and two assistant Animal Control Officers. They are responsible for all animal related incidents in both Winchendon and Templeton, including those involving domestic animals, wildlife, and farm animals. This is accomplished through the coordinated efforts of Animal Control and other local and state agencies.

With the assistance of the Robinson-Broadhurst Foundation, we have been able to make much needed improvements to the Winchendon Animal Control facility. Most recently the furnace was replaced. The new propane furnace was a significant upgrade in that it will not require electricity to function, thus eliminating the issue that arises with power outages.

Animal Control relies heavily on donations for unforeseen expenses related to the care of injured, neglected and abused animals. Although support is received from Ahimsa Haven, The Animal Rescue League of Boston, and the MSPCA, donations are still needed and very much appreciated. Any donation can be made to The Winchendon Animal Control Gift Account at the Winchendon Police Department.

Respectfully Submitted,

David P. Walsh
Chief of Police

ZONING BOARD OF APPEALS

The Zoning Board of Appeals is a 5-member quasi-judicial board that is responsible for reviewing and approving applications for relief by special permit and by variance from the requirements of the Town of Winchendon Zoning Bylaws, in accordance with the "Massachusetts Zoning Act" - Massachusetts General Laws, Chapter 40A. The board members sit for each hearing and a super majority vote is required for an appeal to be granted. The current membership is as follows:

Regular Members

Cynthia Carvill, Chair
Mary Chace, Vice Chair
Raymond Benoit, Clerk
Richard Stanacombe, Member
Robert Bushay, Member

Alternate Member

3 positions vacant

During calendar year 2019, the Zoning Board of Appeals (ZBA) met as needed to consider variances and special permits in Winchendon. We heard and granted 8 Special Permits and granted 3 Variances.

19-08	Var - 87 Mill Glen Rd	Variance
19-07	SP Use - 21 Robert's Way	Special Permit
19-06	Var - 75 Beachview	Variance
19-05	Var - 116 Island Road	Variance
19-05	SP - 356 Lakeview Drive	Special Permit
19-04	SP - 10 Gardner Rd	Special Permit
19-03	SP - 35 Beachview Ave	Special Permit
19-02	SP - 75 First Street	Special Permit
19-01	SP - 210 Alger Street	Special Permit

This year has been notable for improved permitting processes that are more user friendly for applicants. Zoning revision proposals were voted on and the Zoning Bylaws were amended in May of 2019. Many positive things continue to happen in the Town of Winchendon that demonstrate that our town will continue to grow.

The Board encourages your attendance at our meetings on the 1st or 3rd Wednesday of each month (only when hearings are scheduled) in the Town Hall. Please see the posting board in Town Hall, the posting book at the police station dispatch office or the Town's website for the agenda of the upcoming meeting. We also encourage and invite interested citizens to volunteer for membership on the Board.

Respectfully submitted by the 2019 Board,
Cynthia Carvill, Chair

BOARD OF ASSESSORS

To the Town Manager and Board of Selectmen:

The Board of Assessors submit the following report for the twelve month period beginning July 1, 2018 and ending June 30, 2019.

Motor Vehicle Excise Taxes Committed	\$1,281,450.40
Real Estate Taxes Committed	\$11,851,391.07
Personal Property Taxes Committed	\$356,105.30
Title 5 Sewer Liens Committed	\$4,473.50
Sewer Betterments	\$233,703.36
Water Liens Added to Taxes	\$19,015.61
Sewer Liens Added to Taxes	\$33,102.43
I&E Penalties	\$0
Total Committed for Collection	\$13,779,241.67

Real Estate Exemptions Granted:	
Clause 17D Statutory	\$1,050.00
Clause 22 Veterans	\$48,222.52
Clause 37 Blind Persons	\$1,312.50
Clause 41C Elderly	\$20,500.00
Total Exemptions Granted	\$71,085.02

Real Estate Abatements Granted:	\$13,231.44
Personal Property Abatements	\$81.36
Motor Vehicle Abatements	49,087.54
Total Exemptions & Abatements Granted	\$133,485.36

Respectfully submitted,

Harald Scheid
George Bourgault
Board of Assessors

BOARD OF HEALTH

PURPOSE

The Board of Health, according to various statutes in the Massachusetts General Laws, is responsible, among other things, for inspections and enforcing the State Sanitary Codes for restaurants, retail food establishments, and minimum housing standards that include the proper storage of solid waste. The Board is also responsible for enforcing State Sanitary Codes that cover recreational camps, ice rinks, and public swimming pools. The Board is also responsible for enforcement of the State Environmental codes regarding the disposal of solid waste and proper subsurface sewage disposal under Title 5.

PERSONNEL

The Town of Winchendon Board of Health is a five-member elected Board who works along with a Health Agent, James Abare, R.S. Members of the Board are elected at the annual Town election in May. Current membership with the year their term expires is:

Brian Crotau	(2020)
Corey Wilson	(2020)
Lionel Cloutier	(2021)
Keith Kent	(2021)
Garrett Wante	(2022)

PUBLIC HEALTH

The Town of Winchendon through The Board of Health is part of the Board of Health Tobacco Control Alliance with emphasis on the health dangers of tobacco use and preventing youths from purchasing tobacco and related products.

The Board has also joined the Montachusett Public Health Network. The MPHNN is a network of thirteen Health Departments from the Montachusett Region which meets monthly and is committed to making the Montachusett Region the healthiest region in Massachusetts.

The Health Department Staff witness soil testing for septic systems and reviews and approves septic system plans, inspects the installation of septic tanks, pump chambers, pumps, distribution boxes and leaching areas. Residents can meet with staff during regular office hours.

The Health Department Staff also conduct restaurant and retail food store inspections as well as housing inspections on a regular basis in addition to investigating trash and nuisance complaints. Educational material is available to the public in the Board of Health office on a wide range of issues including quitting tobacco use, diet and nutrition, reducing heart disease and stroke, and strategies for lowering risk of contracting various diseases.

Annual Report			
The following is a report of the activities of the			
Board of Health for the calendar year 2019			
<u>PURPOSE OF PERMIT</u>			
Subsurface Sewage Disposal Inspections			74
Soil Testing for repairs			19
Soil Testing for new lots			12
Reviewed and approved Septic System plans			34
Restaurant Inspections			91
Housing Inspections			36
Trash complaints			28
Public Swimming Pool Inspections			2
Recreational Camp for Children Inspections			11
		<i>total</i>	<i>307</i>
Total Departmental Payments to Treasurer			\$37,069.00

WINCHENDON COMMUNITY ACTION COMMITTEE

The Winchendon CAC has a very busy and productive year of which we have been able to expand on so many existing services and add many new services as well. There is always a change in needs throughout the community and staying vigilant and updated gets those needs served in an efficient and progressive manner. A huge position of the WCAC is to stay visible, respected, and observant of what issues arise whether it be in the schools, the neighborhoods, the churches, etc. and address them in whatever capacity we have available.

The CAC has held some wonderful fundraisers through the year but not without the assistance of so many generous residents and business owners. The first annual Winchestock was a huge success and the local bands whom participated deserve many thanks; The Big Random and Dave Lapointe were the major players in helping get this off the ground. The annual French Fry Fundraiser through the month of October with McDonald's is always a great addition to us raising some needed funding; Mr. and Mrs. Ruscito are always very gracious. They also continue the support through the holidays with our Kids Christmas Party. Dine to Donate with Texas Roadhouse was a new fundraiser we chose to partake in this year, as well as selling their very own roasted peanuts ahead of the event, which included a coupon for dinner. Fall Fest is a great chance for us to get some raffle items together as well to supplement our funding and share our services with the community.



Grants awarded in 2019 are from Robinson-Broadhurst Foundation, Community Foundation of North Central Massachusetts, Community Foundation of Greater Worcester County, Emergency Food and Shelter Program, and Project Bread. These awards are pertinent in the success and expansion of our service area as to stay within the needs of the community of Winchendon.

Our grant cycle began in 2019 with an award in order to expand on our existing vegetable garden and seek ways to extend the growing season. With this, we made much larger garden beds and purchased a green house, shelving, pots, and all miscellaneous items for the care of the vegetables. The growing season was successful and also a learning experience which forced us to have a plan in place for our next season. Another great part of our grant was a garden club for children which they were given their own plants and taught how to care for them and they decided where the food they grew went in the end.

Emergency food and shelter grant has been one of our greatest resources as of yet as it's strictly for rent, mortgage, utilities, food, and served meals. This award benefited so many

on the verge of eviction or foreclosure, high utility bills, as well as those in certain housing situations where they may not have the typical appliances for food preparation. We have assisted the churches with the community dinners at \$2.00 per head, the backpack program was able to receive about 3-4 months of non-perishables for the program, and our lack of a summer food service program led the CAC to raise all food distributions throughout June, July, and August. These funds also help us to put those struggling with homelessness in a hotel for a period of 4 nights until we were able to find permanent shelter or housing.

The WCAC had its biggest and most needed grant award in order to address the issue of homelessness in the community. With this funding, a handicapped shower was installed, washer/dryer hookups, furniture for a relaxation area, and all zoning code needs were addressed. Haven of Hope Homeless Resource Center was then born and began to accept clients on our October 17, 2019 ribbon cutting ceremony. As of December 31, 2019, we have rehomed 5 families all with children into homes of their own and as of this writing they are still currently in their homes. Other individuals have accepted rooms in sober living and long-term full-time shelters to broaden on the assistance they may need. We are very proud of the work we are doing with this population and only hope to continue and expand on this service to be eventually overnight and full-time.



Changes to the building as a whole has also been priority as we begin to accept new and many more clients than in the past. Our parking lot was in desperate need of a face lift and expansion due to the influx of vehicles in and out on a daily basis. So many wonderful businesses in town made this possible either at a very low cost or no cost at all; of these were Cochran Trucking and Jacoby Tree Service. We added 4 new spots of which one is a dedicated handicapped spot which was never previously available as well as the new pavement in the driveway and all our walkways. Inside, more shelving has been added and commercial coolers have been installed in order to give the individuals and families we serve a more personal approach to

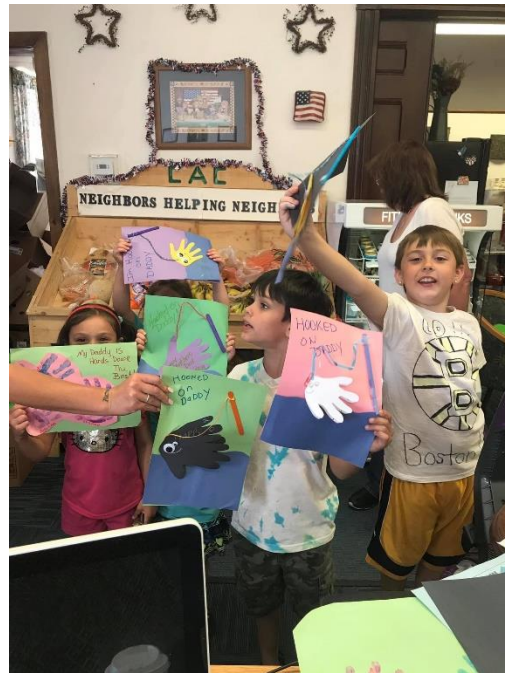
the food items available for them to choose from. Personal choice becomes a high priority for us to achieve as it limits the food waste tremendously.

Some smaller and short term programs we have embarked on have been couponing classes, Caregiver Café, Kendama Club, budgeting, cooking classes, eating healthy, and Birthday Club. Some have been popular while others have not been so successful, but we continue to offer those that we see a need for and seek out those we may need to implement. The Caregiver Café has been a success which is a support group for those grandparents, aunts,

uncles, siblings in a caregiving position within their family dynamics. Birthday Club is also very popular which with all our leftover toys from holidays we give each client's children a cake and gift for their birthday month which helps families tremendously.

A partnership with Citgo Oil and Lube and Vanessa for our clients whom require vehicles for work in order to keep their household above water has been an excellent addition here at the CAC. Upon a screening with myself and a referral from the CAC, Vanessa has offered low and no cost vehicle maintenance and repairs. Since this partnership began, there have been 3 families with immense car repairs done at Citgo and another with just some minor issues. All in all, this is an asset we hope to continue for a very long time as it's a tremendous help to so many.

Households served here on a monthly basis is in the upwards range of 280 with a low of 201, that's about 613 individuals at the high side and 566 on the low side. When I began as director, there was only a high of 129 families and roughly 230 individuals, when numbers like this double or triple, it shows the need for the expansion of all resources and programs across the board. The Winchendon CAC is a welcoming, respected, discreet, and serving facility that will be a safety net when anyone in this community is in need of assistance.



November began our busy holiday season as we set to prepare for Thanksgiving, Christmas, and the Kids Christmas Party. Our sign ups began in October for all these programs and sign ups were set to end on October 31, although they did not and continued just about up to Christmas Eve. There is always more than enough to assist any in need and many times that need didn't exist in October, which is why I always encourage flexibility in all areas of the CAC both with myself and all the volunteers here. Our Thanksgiving Food Baskets were distributed as a self-choice model with all items set out in sections which was very well received and we successfully distributed 132 baskets over a 2 day period. Christmas Food Baskets went the same way and we had 94 that we distributed the week before the holiday. All holiday baskets had turkey, ham, or gift card, all the fixings, dessert, and drinks. Cumberland Farms also offered loaves of bread to be included with each basket as well, and the Winchendon School was a huge supporter for our Christmas Baskets offering desserts, stuffing, and gravy.

On December 12, 2019, the annual Kids Christmas Party was held at the American Legion and we had 116 children in attendance plus their moms, dads, or guardians. Pizza was offered with the assistance of Chief Walsh and Lt. Wolski, cookies were given from Subway, and McDonald's offered the juice and cookies as well. We offered handmade hats, scarves, and mittens on our warming tree and each child received a wrapped gift personally given by Santa. The Winchendon Fire Department delivered Santa safe and sound to the awaiting children with all the bells and whistles on the ladder truck. This occasion is now a much anticipated event for all involved and we all love to see the smiles and joy on the little ones faces.

The last of the holiday programs is getting all the gifts ready for the parents to take home for Christmas morning for the kids under 12 and we had 138 children of which each received 6 toys for a total of 828 toys. With these was also wrapping materials which Seaman Paper graciously donated to us for our holiday programs. Many residents and churches offered up assistance for our gift program and I asked for items for all the children we have over the age of 12 as I feel they should not be left out nor should a family struggling need to worry about gifts for an older child. Immaculate Heart of Mary, residents, as well as cash donations came in abundance for the purpose of making Christmas special for everyone in a household. These gifts were given to another 54 children and consisted of gift cards, gift sets, cologne, perfumes, etc.

In closing, the year was a great success here at the Winchendon Community Action Committee Inc. and we will continue to be the go-to when families and individuals need a little support to get over a rough patch. My volunteers here are the best of the best and without them I could not do any of this alone. Together, we can conquer all the challenges, needs, and issues here therefore much thanks and appreciation goes to Deb Kane, Shawn Girard, Jana Girouard, Donna Knowlton, Sharon Tatro, Melinda Bowler, Gloria Wirtz, Linda Tenney and Karen Zarras.

CONSERVATION COMMISSION

The Winchendon Conservation Commission is a five-member appointed volunteer board responsible for the local administration and enforcement of the Massachusetts Wetland Protection Act (Massachusetts General Laws, Chapter 131, Section 40) and the Town of Winchendon Wetlands Protection Bylaw. Generally, the Commission's regulatory authority is triggered when alterations or construction are proposed in a wetland or floodplain, within 100 feet of a wetland, or within 200 feet of a river, stream or brook that flows year round. Under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw, the Commission is required to issue decisions that provide for the following eight interests:

- Protection of public and private water supply.
- Protection of groundwater supply.
- Flood control.
- Prevention of storm damage.
- Prevention of pollution.
- Protection of land containing shellfish.
- Protection of fisheries.
- Protection of wildlife habitat.

The Town of Winchendon Wetlands Protection Bylaw, approved by voters at the 2007 Annual Town Meeting, includes some stronger provisions over and above those found in the Massachusetts Wetlands Protection Act, primarily in the form of greater no-build and no-disturb setback distances from wetland resource areas. Regulation under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw entails reviewing plans, wetland and floodplain maps, and research prior to issuing Determinations of Applicability or Orders of Conditions that adequately protect the environment and the public interest. The Massachusetts Department of Environmental Protection (DEP) provides policy guidance, administrative oversight, and training and technical assistance. DEP also issues final rulings on appeals of Conservation Commission decisions. The Commission would like to stress that cooperation, communication, and proper filing procedure are key to the successful review and evaluation of proposed activities under the Commission's jurisdiction; most construction activities can usually be modified slightly and/or conditioned to protect the above eight wetland interests.

The Winchendon Conservation Commission currently consists of three very environmentally concerned citizens led by Chairman Kyle Bradley, with the professional assistance of Planner/Conservation Agent Alison Manugian and Recording Secretary Brianna Roberts. In 2019 the Commission regretfully said goodbye to longtime Commission members and former Chairmen Garrett Davieau and Lionel Cloutier upon their resignations, and longtime Recording Secretary Patty Driscoll upon her retirement. On behalf of the residents of Winchendon, the Commission thanks Garrett, Lionel, and Patty for their many years of dedicated service to the Town through their work as Conservation Commissioners and support staff.

Each member of the Commission is also a member of the Massachusetts Association of Conservation Commissions, (MACC) and attends the MACC annual meeting held in

Worcester. MACC's annual meeting provides for many varied training sessions pertaining to the Massachusetts Wetlands Protection Act and related environmental issues.

2019 was an extremely busy year for wetland filings, with the Commission holding meetings once or twice a month for a total of fourteen (14) meetings. Several site visits were conducted incident to the meetings. Applicants submitting Notices of Intent were issued Orders of Conditions, while Requests for Determination of Applicability and Abbreviated Notices of Resource Area Delineation were generally approved if submitted plans conformed to the requirements of the Town of Winchendon Wetlands Protection Bylaw and indicated the proper mitigation to adequately protect the wetlands during construction. The Commission issued fourteen (14) Orders of Conditions for projects including, but by no means limited to, construction of new single family homes and driveways, septic system repairs/upgrades, and commercial developments. Eighteen (18) Determinations of Applicability were also issued along with three (3) Orders of Resource Area Delineation, several Certificates of Compliance and Extensions to Orders of Conditions.

The public is welcome to attend the Conservation Commission's regularly scheduled meetings, which are normally held at 109 Front Street on the second Thursday of every month at 6:00 pm. The Commission encourages any member of the public who is concerned with protecting the Town's precious wetlands and floodplains, and who would like to learn more about serving on the Conservation Commission, to contact the Town Manager's Office, any member(s) of the Commission, and/or the Planner/Conservation Agent, who can be reached at 978-297-5410, email AManugian@townofwinchendon.com, and is available at the Town Hall Monday through Thursday 8:00 am – 4:00 pm. Any questions that you might have regarding any proposed or observed activities possibly impacting wetlands or floodplains should be brought to the attention of the Commission and/or the Planner/Agent. Additional information on the Conservation Commission and its statutory responsibilities can also be found on the Commission's page on the Town website:

<http://www.townofwinchendon.com/conservation-commission>

Respectfully Submitted,

Kyle Bradley, Chairman
David Whitaker, Vice Chairman
April Mills, Member

COUNCIL ON AGING

The Winchendon Council on Aging is located at 52 Murdock Avenue. We are funded by the Town of Winchendon, MART and a formula grant. I wish to thank our staff, Sharon, Van Driver; David, Meals on Wheels Driver; Kevin, Van Driver; Art, General Support; Kevin, General Support; Cindy, Dispatch/Driver; Viki, Kitchen; Jen, Food Pantry & Clothes Closet. These are dedicated people who provide excellent customer service and support for the elders of Winchendon. I am proud of all they do to serve the elders of Winchendon while operating within an extremely limited budget. All employees are CPR, first aid and ServSafe trained. The mission of the Winchendon Council on Aging is to enrich the lives of the community senior population while providing educational programs, recreational activities, referral and social services assistance and to advocate for our seniors while educating the community of the needs of its elderly.

The Council on Aging provides activities that promote good health and independence and support efforts to provide adequate housing and living conditions. We provide education and information on matters that affect seniors through individual support and group sessions.

We have created an environment that provides love and support, a place of caring and acceptance with activities that promote independence. We continue to provide resources, support groups and information on housing, referrals, meal programs, food pantry, clothes closet, outreach, exercise, health and wellness programs and recreational activities. These services may include referrals to Montachusett Home Care, Elder Affairs, and Montachusett Opportunity Council, emergency assistance with homelessness, medical transportation, food pantry, counseling, advocacy and education programs.

Our Meals program provided 26,152 meals. For transportation, our Council on Aging vans provided rides for 3,051 passengers, driving 32,124 miles. This breaks down as: 691 medical; 520 lunch; 106 shopping; 144 other (bank, hairdresser, post office, pharmacy) and 4 social trips. We also provide an in-town route that runs Tuesday and Thursday afternoons.

Without our staff and our group of dedicated volunteers we could not have offered the activities that we do at the Senior Center. We are grateful for all the help we have had this year. We especially want to thank the Robinson Broadhurst Foundation for their generosity in providing funding for the Winchendon Senior Center.

The Friends of Old Murdock Senior Center continue to offer fundraisers with the proceeds going towards the meals on wheels van, donations to the food pantry, floor mats, and once a year, a free lunch for the elders. Please consider joining this fun and active group.

The Center provides the following services at the Center:

Daily Meals (Congregate)	Insurance Counseling (including Mass Health and Medicare)
Transportation- Medical, Social, Recreational	Fuel Assistance Services (applications)
Caregiver Support Resource information	Applications for Fuel Assistance and SNAP (Food Stamps)
Housing Assistance	Tax Preparation
Nursing home information with placements; Adult day care placements; counseling and direction	Computer tutoring Caregiver's Support Group Classes – computer, yoga, chair exercise, crafts

The COA was very active and busy with special trips and programs such as:

Caregivers; Dealing with Alzheimer's Medication Management; AARP Safe Driver; Weight Loss Program; Volunteer Appreciation Luncheon; Veteran's Support Group; Eat Right for a Healthy Heart Lecture; Food Drive	Painting classes, line dancing, yoga, quilting, BINGO, cards, pool, shuffleboard games, Valentine's and Halloween celebrations; Peanut Auction; Cake/Pie Auctions; Quilting; Three Christmas Programs; Wii bowling;
Identify Theft Prevention, Senior Wellness Day; Computer Classes; Beach Party; Mardi Gras Celebration	Birthday and holiday celebrations, daily coffee hour; Knitting/Crocheting Group; Victorian Tea
Medicare Part D, SHINE, Flu Clinic, Fuel Assistance and Food Stamps; Blood Pressure Clinics; Eye & Lasik Center (vision exams); Miracle Ear (hearing aid exams); Fallon representative; Senior Whole Health Table Time; Pizza Party; Monthly Cookie Booths	Thanksgiving and Christmas dinners GVNA Programs; Indoor Yard Sale; It's Real Cool Swing! (musical presentation); International Veteran's Chorus

We especially want to thank our faithful volunteers who work in the kitchen daily, help keep our building spotless or work at the many functions we host.

We are proud to continue to serve the Senior Citizens of Winchendon.

Respectfully submitted
Sheila Bettro,
Director, Winchendon Council on Aging

WINCHENDON CULTURAL COUNCIL



The Massachusetts Cultural Council is funded by appropriations from State Legislature and the National Endowment for the Arts. Funds are distributed to Local Cultural Councils to distribute to individuals and organizations in their communities. The Local Cultural Council Program is the largest grassroots cultural funding network in the nation supporting thousands of community-based projects in the arts, humanities and sciences annually.

Yearly the Winchendon Cultural Council (WCC) meets in the fall to review and award grants to cultural programs town-wide. This year we received 27 applications and are pleased to disburse a record \$9,330 which will partially or fully fund 17 of those programs. These programs include:

- Beals Memorial Library – Children’s Programs, Movies and Beals Con
- Gardner Area League of Artists – Annual Spring Art Show
- Old Murdock Senior Center – Music Concerts
- Theatre at the Mount – Elementary Student Field Trip
- Winchendon Music Festival – Summer Concert Series
- Winchendon Winds Professional Concert Band – 2020 Concert Series

A complete listing of grantees and dollar amounts awarded can be obtained by visiting <https://www.mass-culture.org/Winchendon>, or by contacting the WCC Chair listed below. We encourage the community to attend these wonderful local programs, all of which are free or low-cost.

WCC is seeking new members with a demonstrated background in the arts to bring additional perspective to our deliberations. WCC members complete basic online training in ethics and our WCC process, and are approved for three-year terms by the Winchendon Board of Selectmen. If you would like to help shape the cultural enrichment of our town, this is the place for you!

Respectfully Submitted,
Jill Nicholson Sackett, Chair/Treasurer (224) 567-3635

Current Council Members:

Andrew Arceci
Jim McCrohon
Greg Vine

Miranda Jennings, Secretary
Jill Sackett, Chair/Treasurer

Linda Hofhaug
Tina Santos

FINANCE COMMITTEE

The Winchendon Finance Committee is pleased to present our annual report for the 2019 fiscal year. The Finance Committee began the year with five committee members, including Thomas Kane, Chairman, Christian Orobello, Vice Chairman, Dr. Maureen Ward, Charles Corts and Douglas Delay. In September, Charles Husselbee and Amy Salter were appointed to the Committee, bringing the Committee to its full seven members. Over the course of the year, the Finance Committee met sixteen times in regular or joint meetings and public hearings.

During the year, the Finance Committee continued the practice it began in FY'18 of visiting Town departments to learn more about the operation of each department. The visits were structured to provide the Committee with information about department goals, staffing, immediate and long-term needs, challenges to their work and capital needs. In FY'19, the Finance Committee met with the School Department administration over a series of visits to each of the Town's Schools. In November, the Committee met with Superintendent Landers, Principal Akers, and the Director of Pupil Services Michel at the Toy Town Elementary School. Discussion focused on the increasing challenges of special education programming and the lack of an adequate security system for the main entrances to the school. In January, the Committee met at the Memorial School with Principal Atter and toured the building. The increasing challenge of special education programming, the need for storage space, and the need to install an automatic fire door closing system were discussed. In March, the Committee met at the Murdock Middle/High School with High School Principal King and Middle School Principal Vezina. The need to update several aspects of the building, including the security camera system were discussed.

In FY'19, the Town continued to pay down the deficit debt at an accelerated rate. In October 2018, the Department of Revenue certified \$1,064,051 in Free Cash for the Town at the end of FY'18. At the Fall Town Meeting, held in October 29, 2018, the Finance Committee provided voters with an overview that illustrated where the Free Cash came from, unspent appropriations, revenue surpluses and released funds. The Town voted to use \$311,000 to pay down the debt principal, \$400,276 in warrant articles and maintain \$330,876 in Free Cash. The Committee reported that the Town's total Reserves increased from \$1,329,051 in FY'18 to \$1,759,927 in FY'19.

The Finance Committee met jointly with the Board of Selectmen and the School Committee several times during the fiscal year. In August 2018, The Committees met jointly to hear a report on the town's financial situation from Town Accountant Bill Schlosstien. He reported on the Town's certified free cash and the expectation the Town will have paid off the deficit loan by the end of FY'19. Mr. Schlosstien announced that he would be resigning to pursue other interests. Each of the Committees and Board thanked him for his leadership during the town's financial crisis. A joint meeting including the Audit Committee was held in December, 2018 to hear the report of the audit conducted by Roselli, Clark and Associates. Mr. Roselli noted the continued progress in the Town's financial practices. He reported that the organization contracted by the Town to administer Community Block Grants had been cited for poor performance which put the Town in jeopardy of losing future grants. Mr. Hickey reported that the organization had been fired and new oversight procedures had been put in place. Mr. Roselli also cited several on-going problems with the school department

accounting and reporting practices. The last joint meeting was held in June, 2019, when Mr. Hickey and Town Accountant Joanne Goguen reported on the budget at the fiscal year's end.

The Finance Committee held several meetings to review the proposed FY'20 town budget. On February 19, 2019, The Finance Committee met with the Capital Planning Committee to review their recommendations for capital purchases in the FY'20 budget, including two police cruisers, a cemetery dump truck, an engineering study for a school retaining wall and a water dept. emergency response truck. On March 12, 2019, the Committee met jointly with the Board of Selectmen to hear Town Manager Keith Hickey's presentation of his proposed FY'20 Budget. Mr. Hickey reviewed the details of the proposed \$30,123,635 budget. On March 14, 2019, the Committee met with Superintendent Dr. Sheila Harrity and Business Manager Tammy Crockett to review the proposed Monty Tech Vocational School budget. Ms. Crockett reviewed how the town's assessment of \$856,996 is calculated. She also reported that Winchendon's enrollment in the school would decrease from 160 to 139 in the coming school year. The Finance Committee met jointly with the School Committee to hear a presentation of the proposed FY'20 School Department Budget of \$13,781,096 by Business Manager Richard Ikonen. The report also included an overview of grant and non-grant revenues included in the School Department's overall budget. The Finance Committee held a public hearing on April 30th to review the warrant for the May, 2019 Annual Town Meeting. The Finance Committee voted to recommend each of the 22 articles on the warrant. At the Town Meeting held on May 20, 2019 the Finance Committee presented a report on the positive impact on the Town's finances of paying off the deficit loan in four years instead of ten years.

In March 28, 2019, the Finance Committee approved a request from the Town Manager to transfer \$82,277 from the snow and ice reserve account to the appropriate budget lines in the DPW budget to cover snow removal expenses. At the same meeting, the Committee approved a request from the Town Manager to transfer \$19,000 from the Finance Committee Reserve fund to remove the catwalk at an abandoned building on Lincoln Ave. Ext. On June 11th, the Committee approved a request from Fire Chief Smith to transfer \$25,000 from the Finance Committee Reserve fund to the Fire Department Housemen and Overtime accounts.

At meetings held on June 11 and July 9, 2019, the Finance Committee approved several budget transfer requests from Town Manager Hickey. The requests were typical end of the year transfers from accounts with surpluses to accounts where unexpected expenses occurred.

At year's end, Mr. Husselbee announced that he would not be seeking another term on the Committee because he would be moving out of town. Ms. Salter notified the Committee that she would be resigning to serve on the Board of Selectmen. Mr. Kane thanked both of them for their work on the Committee this year. Finally, Mr. Orobello who had served on the Finance Committee since 2014, the last three years as Vice-Chair, announced that he would be resigning because he will be relocating out of town. Mr. Kane thanked him for his service and noted that the Committee members would miss his thoughtful and insightful contributions to the work of the Committee.

Respectfully Submitted: Thomas Kane, Chairman; Christian Orobello, Vice Chairman; Maureen Ward; Douglas Delay; Charles Corts; Charles Husselbee and Amy Salter

FIRE DEPARTMENT

**I am pleased to submit the following Annual Report
Chief Thomas J. Smith**

Mission Statement

“The Winchendon Fire Department shall endeavor to protect life and property through emergency response and non-emergency assistance. We will strive to promote public safety through inspection, enforcement, and education”.

Department Statistics

From Jan.1, 2019 - December 31, 2019, the Department responded to 2,129 requests for services as shown below. Even though each year consistently stretches our resources, the Fire Department proudly and professionally continues to protect the citizens of Winchendon. The table below gives what the call actually turned out to be. Quite often a call is dispatched as one thing due to the information given only to actually be something different upon arrival. This is just another part of our department's challenge to protect the community.

INCIDENT TYPE	QTY
Fire / Explosion	59
Overpressure / Rupture	1
Ambulance / Rescue Calls	1503
Hazardous Conditions	39
Service Calls	254
Good Intent Call	79
False Call	152
Severe Weather / Natural Disaster	1
Special Type / Complaint	1
Undetermined Incident	40
TOTAL	2129

Fire Losses

Fire property loss for 2019 was approximately \$111,000.00. This does not include any dollar value on personnel or homeowner pain and suffering. The amount in no way shows the many lives that were affected by emergency calls throughout our community.

Personnel

Over the past year the Winchendon Fire Department has proudly served your community to the best of its ability. Over forty-five men and women make up the fire department and have provided the Town of Winchendon with emergency services whenever requested to the best of their ability. As members of the fire department, these dedicated individuals have spent numerous hours training on both fire and medical topics. Members of the department have shown the commitment needed to provide the citizens of Winchendon with the protection they deserve. Also deserving recognition are the families and friends of these members who have had to make their own sacrifices by having their loved ones away for hours at a time

helping others without knowing if they would safely return. Without this understanding, our firefighters and Emergency Medical Technicians would not be able to demonstrate the commitment necessary to be a member of the Winchendon Fire Department. Every year more and more responsibility is asked of these men and women through trainings and emergency responses. Fortunately for Winchendon, members step up to the plate so that residents can experience a feeling of safety in their community. Throughout the year, we have had call members attend the call/volunteer fire academy in both Stow and Springfield, MA. These academy classes have taken up many hours of time for these individuals in an effort to increase the level of protection they are able to provide the community.

Fire Chief Thomas J. Smith has now been on board for over seven years leading the department in the best direction possible to protect the citizens of Winchendon. Over this past year, there have been many new policies implemented in the department to better our ability to serve the community. Many of these ideas have come from within the command staff of the department. Captain William Brown and Captain Bryan Vaine have strived to improve the overall training of the department by introducing inventive but useful techniques. These training opportunities are the backbone of the Winchendon Fire Department.

Our lieutenants have gained another year of knowledge and will surely be called upon more and more as their experience levels increase. Firefighter Paramedic Mark Vitale was promoted during the year to fill the final open officer's spot on the roster. Lt. Vitale has brought a fantastic work ethic and years of fire service knowledge to an already talented officer core. Lt. Richard Sevigny, Lt. Brian Croteau, Lt. William Davis and Lt. Andrew Harding round out an officer corps that allow Winchendon to have one of the most fundamentally sound officer corps throughout the district. These individuals all have varying strengths but their common goal is to continue to lead the next generation of Winchendon Firefighters safely into the future.

Throughout the past year the fire department has seen many dedicated individuals assist the community that they love and care so deeply and passionately for. Firefighter/EMT Stephen Ashmore rekindled his passion and has rejoined our department. Stephen now proudly serves on the department beside his son Troy, continuing a long family tradition in the fire service. The following lists the rank and individual by name so they can be properly recognized for their many sacrifices. Some members may have only been on the department for brief periods during the year but you can be assured that in one way or another they helped mold the Winchendon Fire Department into the highly respected department we are today. One of the most common statements around the station is that everyone is appreciated for their contributions and efforts to the department no matter how big or small.

Fire Chief –	Thomas Smith
Captains –	William Brown, Bryan Vaine
Lieutenants -	Richard Sevigny, Brian Croteau, William Davis, Andrew Harding, Mark Vitale
Firefighters & EMTs -	Janie Anderson, Joseph Arsenault, Stephen Ashmore, Troy Ashmore, James Bevilacqua, Kyle Blouin, Matthew Bosworth, Daniel Brown, Heather Butler, Bennett Chadbourne, Tamie Charbonneau, Matthew Connor, Patrick Connor, Edward Coulter, John Cyganiewicz, Joshua Emerson, Tracy Ferrazza, Mark Fleming, Christopher Hackett, Everard

Hayes, Rebecca Hicks, Patrick Higgins, Clayton Landry, Emily Latour, Corey Leary, Ray Lemek, Kwamy McKinnon, Betty-Jane Nicholson, James Nicholson, Tyler Pelkey, Nathan Schulz, Justin Scott, Martin Scott, Justin Sevigny, Noah Shields, Melissa Vaine, Dan Voutila, Garrett Wante

Admin Assistant – Sheila Beane

Service Delivery

The Winchendon Fire Department is a full-service department delivering emergency medical, fire suppression, hazardous materials, technical rescue, fire investigation, public safety education, fire prevention and specialized community services. The department encourages any feedback from the citizens as to how well we are delivering these services, as well as any suggestions for improvement. It is especially encouraging how well the fire department comes together under any circumstance to ensure the safety of Winchendon residents and guests. Our firefighters want residents to know that they are welcome at the fire station any time for a tour or a visit to say hello.

Permits

209	Brush Burning
9	Blasting / Tanks
21	Fire Safety Inspections
1	Fire Suppression Systems
2	Fireworks / Hot Works
13	Liquor License
71	L.P. Gas
50	Oil burner
174	Smoke Detector
15	Vacant Building Inspections
Total 565	
Total Permit Revenue Collected: \$ 16,490.00	

Continued use of our electronic inspection system (Station Smarts) has allowed more accurate and consistent inspection processes which is welcomed by department inspectors and customers alike. In an attempt to even further expand on the department's capabilities to respond to emergencies our department has continued using our PS Trax apparatus checking system. Not only does this system assist members in checking the equipment on the apparatus but it also aids in teaching the new firefighters the functionality of the apparatus and the proper location of the tools of the trade.

Grants Received

The Winchendon Fire Department continues to recognize the difficult financial times that have recently faced the community. It is because of this that we have worked harder than ever in an effort to secure various grant funding. We are proud to have been successful in the following grants during 2019 totaling over \$283,844 for just this one year.

SAFER Grant – (\$423,980 over three years). This grant was awarded to our department to increase our emergency staffing. Starting in February of 2018 our department was able to hire three new firefighter/paramedics to enhance our already talented staff. These new members have now completed their second year with the department and the future couldn't look brighter for this group. This grant seems to have paved the way for the

department staffing into the future. We were fortunate to be one of only approximately three hundred departments in the country to receive this staffing grant.

ASSISTANCE TO FIREFIGHTER'S Grant (AFG) – (\$59,066.66). This grant was awarded on behalf of the Department of Homeland Security. These federal funds were awarded specifically to replace twenty (20) full-sets of outdated structural personal protective equipment. These full sets will immediately be placed into service to ensure our department is doing everything possible to protect its members.

FY20 WASHER-EXTRACTOR Grant – (\$6,573.14) – This grant comes to our department from the Executive Office of Public Safety and Security and the Department of Fire Services (DFS) in an effort to assist in replacing our department's antiquated gear washing machine. This machine has approached the point where parts are difficult to locate and the quality of the clean seems to have greatly diminished. With the latest Cancer information available this washer is extremely important in our effort to protect our members.

SAFE Grant – (\$3,754). This grant comes from the Executive of Public Safety Department of Fire Services. The main focus of the grant is to provide fire prevention education to children of the community in an effort to reduce child fire risks and injuries. This money is used for fire prevention materials given out to the children at the elementary schools and at various community fairs.

SENIOR SAFE Grant – (\$2,400). This grant comes from the Executive of Public Safety Department of Fire Services. This grant is focused on the senior members of the community. This grant allows our department to get information out to the elders of our community in the areas of cooking safety and home hazard reduction. We have given out cooking safety kits along with pamphlets on reducing hazards. File of Life packets have also been distributed to those in need to help give a consistent place for their medical information both at home and in their wallets or purses.

FM GLOBAL FIRE PREVENTION Grant – (\$2,200) – This grant comes from FM Global who is one of the world's largest commercial property insurers. This funding is to purchase two additional iPads for our community property inspection program. We are honored to have FM Global recognize the department's need to expand on its inspection process.

Robinson-Broadhurst Foundation Grant – (\$55,000). This gracious grant allows the Winchendon Fire Department to fill a desperate need that has been unable to be addressed through budgetary methods. The department has purchased and equipped an amphibious UTV in the form of an ARGO. This UTV will be used to assist in protecting the miles of bike trails in Winchendon as well as the vast areas of the community where normal emergency apparatus is unable to reach. This ARGO not only operates on water and land but also comes equipped with a patient carrying system and a small brush pump system for remote fires.

Emergency Medical / Rescue Services

In calendar year 2019, the Winchendon Fire Department responded to one thousand five hundred and three (1,503) requests for some type of medical assistance or rescue. Outside of these medical/rescue calls, there were many times that our ambulance personnel assisted at fire related incidents as well. Transports resulting from these ambulance requests brought in \$684,271.57 in ambulance receipts to the town coffers. This is an increase in \$121,221.01 over last years reported income. This large increase is greatly due to the documentation efforts by our members and the efforts to quicken up our billing procedures as recommended by the town's auditors.

Throughout the year, our emergency medical technicians have provided medical coverage at many events throughout the community. Captain Brown continues to take the lead in coordinating EMS coverage for our department at events such as school sporting events and area hockey games. Without such dedication that is needed for this coverage, it is definite that the children of the community would suffer greatly. Community CPR classes have continued to be held as well as numerous fire extinguisher trainings. During the High School Prom season, the Winchendon Fire Captain Vaine and FF/Medic Wante worked with the schools, police department and various community agencies to put on a mock crash showing the dangers of drunk driving as well as distracted driving. This program was met with overwhelming compliments from all involved and will certainly become a staple of our department's community service demonstrations. Our fire department will be looking to expand these programs in the upcoming year to add more classes in the high school setting.

During Fall Festival, the fire department conducted a demonstration on the proper (and improper techniques) of frying a turkey in a turkey fryer. Various tips and suggestions were given during the two demonstrations that resulted in a lot of good questions from the crowd after the event.

Ambulance Apparatus

Description	Year	Funding Source	Condition	Replacement Year
Ambulance 2	2012	Robinson-Broadhurst/ Town	Poor	2020
Ambulance 1	2016	Robinson-Broadhurst	Very good	2024

Fire Apparatus

The following chart illustrates the state of the department's fire apparatus. A column has been included on funding sources so that you may understand how lucky we have been to benefit from the Robinson Broadhurst Foundation. The Fire Department is also extremely fortunate to have such support from the community. The town has stepped up and recognized the need to replace a majority of the large apparatus over the past four years. This cost to taxation has been sizeable but citizens have shown their desire to ensure their safety through proper vehicle replacement.

Apparatus	Year	Funding/Donation Source	Condition	Replacement Year
Engine 1	2019 KME	Taxation	Excellent	2038
Engine 2	2002 Ford E-1	R/B *	Poor	2020
Engine 3	1996 E-1	R/B *	Poor/Fair	2019
Tower 1	2014 KME	Taxation	Very Good	2039
Forestry 1	2014 F350	Taxation	Good	2024
Forestry 2	1969 Mack1500 gal	DEM **	Poor	2010
Car 1	2019	R/B *	Very Good	2028
Car 2	2008	Refurberd Housing	Poor/Fair	2021

* R/B = Robinson Broadhurst Foundation Grant

** DEM = Department of Environmental Management Surplus Equipment Program

Building Needs

The building was erected in 1978 and has served the town proudly for the past forty years. Currently the fire department has finally outgrown the fire station. The necessary apparatus has not only become larger but also the need for additional equipment has caused us to leave equipment outside many times throughout the year. In the winter months our only tanker must come out of service due to the freezing temperatures outside where the truck is stored. The station living quarters are currently inadequate also, with all the bunk beds in one large room. The need for a training area is exceptional along with additional safety items throughout the station. The firefighters are working hard to make this building last as long as possible during these tough financial times; however the need for a fire station addition or replacement has arrived. Once the needs were determined by a party outside of the community a plan and future building plans were brought to Town Meeting for a vote to continue to the next phase of the process. Unfortunately, due to what was described as a need to return to Capital Planning with the full project, the article was voted down. Although this was a setback for the department and the community, it will not deter the members in their desire to help provide a building the community can be proud of. The building committee will continue to work with the town on a way to push this project forward. The one thing that is for certain is that this NEED will not go away!

Community Assistance Programs

Throughout the past year the Winchendon Fire Department has made it a goal of ours to expand on the community programs offered through the department. Community CPR programs have been conducted for many organizations in town. File of Life packets have been distributed throughout the community to not only senior members but also those younger citizens who may have more frequent medical needs than most. There have been additional forms put in place for members of the community to fill out if there are individuals with some type of disability in their home who would require additional assistance from the fire department during an emergency. Continued community notifications through the town's CodeRed system has allowed the fire department to work closely with many departments to provide the best public safety possible for Winchendon citizens.

Contact Information

The Fire Station is located at 405 Central Street Winchendon, MA 01475

Phone: 978-297-2324 (non-emergency)

911 – EMERGENCY CALLS

Email: wfd@townofwinchendon.com

Closing Statement

The Winchendon Fire Department would like to take this opportunity to thank the citizens for their continued support of the fire department and its members. Our firefighters and medical personnel strive to provide you all with the best service possible in extremely stressful situations. As a department, we look forward to continuing our good working relationship with not only the other town departments but also each and every citizen in need of our services. We are committed to making Winchendon the best possible community it can be.



The Winchendon Housing Authority hereby presents its Annual Report for our fiscal year ending September 30, 2019.

The Winchendon Housing Authority was formed in 1962 thru M.G.L. 121B and is a quasi-governmental agency. Funding for our programs comes directly from the Commonwealth of Massachusetts Department of Housing and Community Development and the U.S. Department of Housing and Urban Development. We have over 57 Year of Service to the Town of Winchendon. The Board of Commissioners and Staff are looking to continue this service for many years to come.

At the annual meeting of the Board of Commissioners that was held in May 2019, the election of officers was held and as follows:

<u>Slate of Officers</u>	<u>Name of Officer</u>	<u>Term of Office</u>
Chairperson	Burton E. Gould	Apr 2020 (State Appointed)
Vice-Chairperson	Jacquelyn Flynn	May 2022
Treasurer	Virginia C. Sibley	May 2021
Asst-Treasurer	David A. Johnson	May 2024
Secretary	Leston J. Goodrich	May 2023
Secretary ex-officio	David P. Connor	Contractual

The Board of Commissioners meet at the Ipswich Drive Community Building on the 2nd Tuesday of each Month at 1:30pm and the Annual Election of Officers is held in May of each year. Public posting of each meeting and its location is at the Town Hall, Ipswich Drive office and the WHA Website for anyone wanting to attend our public Board meetings.

The Executive Director is the Chief Executive Officer of the Authority and is responsible for the daily operation and serves as the Contracting and Purchasing Officer.

The Winchendon Housing Authority's office is located at 108 Ipswich Drive in Winchendon and is open to the public between the hours of 8 AM and 4 PM Monday through Friday unless otherwise posted. The staff at the housing authority at the end of fiscal year 2019 is as follows:

WHA Staff:

Ms. Michelle Sweeney
Housing Administrator

Mr. Rocky Flint
Hyde Park Maintenance
Mechanic/HQS Inspector

Ms. Cyndee LaFreniere
Financial/ Procurement Coordinator

Mr. Donald Graham
Pearl Drive Maintenance Mechanic

Ms. Amanda Phillips
Tenant Coordinator

Mr. Michael Field
Ipswich/ 14-16 Ready Drive
Maintenance Mechanic

Ms. Linda Bond
Groundskeeper/ Maintenance
Mechanic

Mr. Marc LeBlanc
Scattered Sites / 1-12 Ready Drive
Maintenance Mech / Oil Burner Tech

Mr. James Bevilacqua
Maintenance Mechanic/Carpenter

Housing Mission Statement:

To provide Decent, Safe and Sanitary housing that is in good repair within Winchendon and surrounding communities. To assist with the rents of eligible families, elderly and handicapped people living in private rental housing.

Federal Housing:

There is a total of 131 units of public housing breaking down as follows, 80 units of conventional 1-bedroom Elderly housing at Ipswich Drive, 34 units of conventional 1-2-3 - 4-bedroom Family housing at Pearl Drive, 17 units of conventional scattered site 1,2,3,4-bedroom Elderly and Family housing throughout the community. The Housing Authority has a waiting list for all applicants that meet the income requirements for Federal Housing. The Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development as a HIGH PERFORMER for our administration and oversight of this program.

We also have 35 Section 8 Housing Choice Vouchers program that is used to help extremely low and very low-income people keep or find apartments within the private housing market. This type of assistance is becoming more popular for people that want to keep living in a neighborhood environment and help landlords get the fair market rents (FMR) for that area the apartment is located.

In April of 2018, the WHA received a funding award from HUD for 6 VASH (Veterans Affairs Supportive Housing) vouchers that the WHA has partnered with MVOC (Montachusett Veterans Outreach Center) in Gardner to use the vouchers in our service area. These vouchers will help some local veterans that are receiving services from MVOC rental assistance while rebuilding their lives.

There is a waiting list for all of our federal housing units. Please, if you are interested in applying for housing you should apply early.

Federal Modernization:

We have 3 active programs of federal modernization:

Capital Fund FY 2017:

We were awarded \$157,706 in September 2017. These funds will be used to complete the following work items.

Ipswich Drive
Roofing Upgrade

Scattered Sites
Siding upgrade at our Oak
Street Garage

Pearl Drive
Bond Payment 504 Upgrade
Architectural Roofing Upgrade

Capital Fund FY 2018:

We were awarded \$244,564 in June 2018. These funds will be used to complete the following work items.

Ipswich Drive
Roofing Upgrade
Bond Payment 504 Upgrade

Scattered Sites
Site Paving Work

Pearl Drive

Bond Payment 504 Upgrade
Architectural Work Roofing Upgrade

Capital Fund FY 2019:

We were awarded \$252,564 in June 2019. These funds will be used to complete the following work items.

Ipswich Drive

Roofing Upgrade
Bond Payment 504 Upgrade

Scattered Sites

Site Paving Work

Pearl Drive

Bond Payment 504 Upgrade
Architectural Work Roofing Upgrade

Over the past 18 years, the Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development a HIGH PERFORMER in both the Public Housing and Section 8 Program. This is a great time for the WHA and with the highest designation from HUD allows us to operate our programs with greater flexibility.

State Housing:

There is a total of 119 units of State public housing breaking down as follows, 77 units of conventional 1-bedroom Elderly/ Handicap housing at Hyde Park Drive. 10 units of Congregate 1-bedroom Elderly/ Handicap housing at Ready Drive, there is 12 units of conventional 2 - 3-bedroom Family housing at Ready Drive. 12 units of conventional scattered site Family housing units within Winchendon and 8 units of Physical and Mentally Handicapped housing of which the Winchendon Housing Authority has contracted the department of Mental Health to manage these units for us. Again, we have a waiting list for these units and people need to fill out an application.

The 10 congregate housing units at 16 Ready Drive have vacancies at this time. The WHA staff has work hard to fill these units and they were full until recently. If you meet the eligibility requirements set by the selection committee the Housing Authority will be able to house you immediately. Anyone interested in a tour of the congregate units please call the office at 978-297-2280.

We also have 13 Mass Rental Voucher Program (MRVP) vouchers that are used to assist people in the private sector housing market find and keep their apartments. All vouchers are tenant based and are used within the Winchendon area. These stay with each tenant until they request removal, or the voucher subsidy ends.

State Modernization:

The WHA received notification in February 2019 from the Department of Housing and Community Development (DHCD) funds in the amount of **\$138,348** for work to be performed at Hyde Park Drive and our other State Scattered sites here in Winchendon over fiscal years 2019, 2020 and 2021. For the past 19 years the WHA has received over 3 million dollars in state modernization funding for Hyde Park Drive and our other State housing sites

here in Winchendon. This is a great achievement from the combined efforts by the Local Board of Commissioners, our State Representative Jon Zlotnik and State Senator Anne Gobi are working together for the benefit of our residents at state housing programs.

Anyone interested in applying for Housing for any of our units, please feel free to come see us at 108 Ipswich Drive or call us at (978) 297-2280. We will be happy to answer any of your questions or help assist you in any of your housing needs. You can also visit our website at www.winha.org to find out more about our programs and services that we offer to our community and residents.

I would like to thank the people of Winchendon for supporting and allowing the Winchendon Housing Authority the opportunity to supply decent, safe and sanitary housing that is in good repair located in Winchendon and the surrounding communities.

Respectfully Submitted:

David P. Connor

David P. Connor

Executive Director/ Secretary Ex-Officio

**Burton E. Gould Hyde Park Gazebo Christmas 2019
Dedicated Fall 2019**



WINCHENDON COMMUNITY PARK COMMITTEE

The Committee was formed by the Board of Selectmen after the acquisition of the Ingleside Property in November 2016. The Park is a 43-acre property off Maple Street with three buildings (a large home, two story barn and multi-car garage) and with frontage on Whitney Pond. In 2018, the property was renamed Winchendon Community Park and in 2019, the Ingleside Utilization Committee was renamed the Winchendon Community Park Committee (WCPC).

Mission - WCPC

The mission of the Winchendon Community Park Committee is to enhance the quality of life in our community by providing leadership, guidance, and inclusive community involvement for the development and utilization of the Community Park in ways that will make Winchendon a better place for all who reside, visit and do business here.

Mission – Winchendon Community Park

An inclusive, intergenerational public place, with diverse appeal, where people can play and learn together to expand their interests, confidence, skills, sense of wellbeing and belonging and to have fun.

The Park provides activities and opportunities that are either new for our community or that complement what already exists through a partnership with organizations and individuals to create a calendar/menu of opportunities. The Park enlivens our community connections and our downtown.

2019 Initiatives

- 1) Completed the construction of a vehicle exit road with safe sight lines with the help of the Winchendon Department of Public Works, community work parties and funding from the Robinson-Broadhurst Foundation.
- 2) Secured Conservation Commission permits and waivers to develop the Forest Trail and two viewing areas; one along the Forest Trail and the other at the intersection of the Forest Trail and Elm Street Trail.
- 3) Worked with community volunteers/builders and the Town Building Inspector to design an accessible observation deck for the intersection of the Forest and Elm Street Trails. Foundation was installed fall 2019. Materials were purchased for spring 2020 construction of the deck with funding from the Robinson-Broadhurst Foundation.
- 4) Acquired equipment needed to maintain park trails and property with funds from the Robinson-Broadhurst Foundation.
- 5) Secured Town meeting approval and funding from the Robinson-Broadhurst Foundation to purchase the remaining 8 acres of undeveloped land abutting the Park's northwest boundary, which provides expanded options for wildlife and water viewing.
- 6) Added additional picnic tables to the Park with the help of volunteer builders and materials purchased using Converse Funds.
- 7) Worked with volunteers from The Winchendon School and the community to construct and install a sign marking the WCP entrance on Maple Street.
- 8) Worked with the North Quabbin Trail Association (NQTa) and Committee trail stewards to maintain the existing network of trails in the Park. Converse Funds were used for NQTa work.

- 9) Worked with an engineer to conduct a lead paint assessment on the Park barn and garage, in anticipation of future work on these structures.
- 10) Coordinated Park usage with: a) the Murdock Cross Country Team and Soccer Team; b) a local Eagle Scout candidate who is using the Park to establish a community fishing area; c) the Recreation Committee and the Girls Scouts for their annual Easter Egg Hunts; d) a WCPC moonlight winter walk and family summer art afternoon; e) a volunteer run yoga in the park series; f) a Winchendon School Service Learning ColLab focused on services to local community human service organizations; g) the initial plan for a pollinator garden with the Winchendon Garden Club and local schools.
- 11) Initiated a major project at the request of the Robinson-Broadhurst Foundation to plan for the design and construction of an outdoor performance space and supporting infrastructure to make this a viable and valued feature for Winchendon. To date, an owner's project manager and an architect/design firm have been hired to work with a Park building subcommittee and the Town Manager on a construction plan and budget for Robinson-Broadhurst's consideration.

Priorities for 2020

As funding, volunteers and in-kind donations are available and organized, the following projects have been identified:

- 1) Continue to develop, maintain and improve trails for walking, snowshoeing, cross-country skiing, wildlife/nature viewing and exercising.
- 2) Add benches, signage and maps to make the park more accessible, inviting, educational and fun.
- 3) Establish permanent picnic areas that are accessible and ADA compliant.
- 4) Complete construction of the accessible observation deck and ConCom approved vista openings.
- 5) Monitor the installation, cultivation and use of the pollinator gardens and fishing area.
- 6) Finalize, with the Town Manager and Board of Selectmen, Park usage policies and guidelines that will encourage the Park to be well-used for community, school and organization events and activities as well as for informal usage by individuals and friends.
- 7) Establish a network of volunteer stewards and friends for Park maintenance and usage.
- 8) Initiate a work plan to protect the structural integrity and use of the barn and garage.
- 9) Complete the design and construction planning for a Robinson-Broadhurst Foundation funded outdoor performance area and supporting infrastructure.

Members

David Romanowski (Co-Chair), Jane LaPointe (Co-Chair), Marcia MacDonald (Secretary), Miranda Jennings (Treasurer), Dawn Bilodeau, Keith Bussier, Jordan Comeau, Guy Corbosiero, Kenneth LaBrack, Tiffany Parkhurst, Dylan Romanowski

If you have specific questions, ideas or are interested in volunteer opportunities, email the Committee at info@winchendoncommunitypark.org or visit the WCPC page on the town website and click the link "contact us".

To stay current on the Winchendon Community Park, visit our website www.winchendonpark.org, our Facebook page, Winchendon Community Park or the townofwinchendon.com website and find the Winchendon Community Park Committee under Boards & Committees.

BUILDING DEPARTMENT

To the inhabitants of the Town of Winchendon

GREETINGS:

The following is an account of the department activities.

- 41 Annual Inspections:
Churches, Funeral Homes, Bars, Clubs, Public Buildings, Schools, Town Hall,
Motels, and Rooming Houses.
- 2 Multi-Family Dwellings (Court Sanctioned)
- 151 Electrical Permits
- 54 Gas Permits
- 51 Plumbing Permits
- 321 Building Permits; Roof repairs, Renovations, Additions, Siding, Window
replacement, Weatherization, Roof Mount Solar (PV), Accessory structures
(storage, garages, tool sheds, barns)
- 2 Large solar arrays
- 17 Single Family Dwellings
- 596 Total Permits written

Fees Collected - \$230,860.00

The estimated construction cost for all projects totaled \$26,144,769.00.

I performed 720 Inspections, Construction at required intervals, Wood burning appliances, Annual and Multifamily inspections. Six budget line items resulted in a return to the treasury totaling \$4,894.58. There were eighteen trips to Leominster and Worcester related to court procedures.

This year was the beginning of the removal of the dilapidated buildings at 275 & 283 Lincoln Street Extension. With the coordinated efforts of Town Manager Keith Hickey and DPW Director Albert Gallant we attempted to remove the structures and were stopped by the Department of Environmental Protection.

This concludes the report for the year.

Respectfully,

Geoffrey L. Newton
Building Commissioner/Zoning Enforcement Officer

BEALS MEMORIAL LIBRARY

The Beals Memorial Library continues to serve the Town as a resource for the informational, cultural, educational and recreational needs of its residents through its collection of books, DVDs, audio books, e-resources, streaming video, databases, magazines and newspapers, as well as through its programs, events and activities. Our membership in the C/W MARS resource sharing network and the Massachusetts Library System allows our patrons access to materials from hundreds of other libraries throughout the state and around the country.

Working Toward the Future:

In 2019, the Library embarked upon an ambitious plan to convert our under-utilized basement into a new children's room that can meet the 21st Century needs of Winchendon's children and their families. Working with Abacus Architects, the Library also plans to transform the existing children's area into a space for our underserved teen population, install a fire suppression sprinkler system, upgrade fire alarm and detection systems, bring electrical service up to code, and repair and paint plaster surfaces in areas disrupted by the new installations. The cost of this work will not be inexpensive and the library will need your support and active participation to make it happen. The total cost of the project, based on the Schematic Design Cost Estimate developed by Abacus, is \$2,019,717.

Highlights for 2019:

January of 2019 kicked off with the "Flash in the Can" Book event. In February, the Library celebrated the Lunar New Year and hosted the Springfield Symphony's "Musical Petting Zoo". In March, we held a day-long Dr. Seuss-a-thon, and in April, Animal Adventures returned to wow the kids with their exotic animals.

May was "Mystery Month", with patrons reading mystery novels for fun and prizes. June saw the debut of our "Third Thursday Movies on the Library Lawn Family Film Series". July was filled with Summer Reading Club programs with performances by the Toe Jam Puppet Band, and Sheryl Faye as Astronaut Sally Ride. We also had an Astronaut Food Tasting, Science Experiments, a story slam and an author talk by local writer, JB Toner.

In August, "Paws for Reading" dropped by with Daisy the Dog, and in September, we hosted the Library Lego Lady for a Lego Extravaganza, and a "Tick Talk". October saw the 2nd grade children from the Memorial School drop by for a tour of the library, and we also hosted a Spooky Halloween Party for the kids and their families.

In November we presented an author talk on the 50th anniversary of the 1969 Woodstock Music Festival, and in December we hosted the first Toy Town Tree Festival, an incredibly



successful, two-week holiday exhibit that raised over \$1,100.00 for the construction of a new children's library in the existing basement space of the library.

On-going Programs:

On-going Library programs included Toddler Time, Lego Club, Adult Book Discussion Group, yoga for adults and teens, the Dungeons & Dragon group for teens, monthly movies for adults, teens and kids, and Doc & Talk, our documentary film and discussion series.



Circulation Statistics:

Circulation for 2019 totaled 39,117 items. The library circulated 13,431 books, 11,361 DVDs and 1,233 audio books. Beals patrons received 5,130 items through interlibrary loan and other libraries were loaned 8,329 items from our collection. In 2019 the library had 4,233 registered patrons and held 21,075 items in its physical collection. Also in 2019, the Library re-qualified for a total of \$18,187.12 in State Aid for Public Libraries.

Free to All:

All library programs, services and activities are free to the public. To find out about any of them, go to our website at www.bealslibrary.org or “like” and “follow” us on Facebook. The Library continued to provide free computers and internet access, as well as Wi Fi to patrons with laptops or other devices. One-on-one computer instruction was also offered.

Fee-based Services:

Fax service, printing and document scanning were also available. These fee-based services helped to defray the cost of maintaining the equipment.

Museum Passes:

Free museum passes or coupons for discounts on museum admission offered to patrons in 2019 included the New England Aquarium, Boston Museum of Fine Arts, The Boston Museum of Science, the U.S.S. Constitution Museum, and the Worcester Ecotarium. The Library also provided a MassParks Pass. These passes were supported by the Winchendon Cultural Council and the Friends of the Library. The library also has a high-powered, professional telescope available for any library card holder to borrow.

The Friends:

The Friends of the Beals Memorial Library continued to offer the on-going Book Sale in the Library basement. The proceeds helped to support the many programs that the library provided for the residents of Winchendon. Call or drop by the library to find out how you can become a member of this active group as they plan future library events and programs.

Thank You:

We would like to thank our faithful volunteers, Esther Grimes, Suzanne Rader, Meghan Thayer, Louise Spofford, Julia White-Cardinal, Lorraine Gauthier, Ian Susman, Julio Rodriquez and Arianna Deery, who helped make the Library run a little smoother. Thanks also to the Winchendon Cultural Council for funding many of the programs we offer.

We also wish to thank our Library Director, Manuel King and his staff, Melissa Thayer, Patti Stanko, Alexis Chanthachack and Kayla Charlonne as well as our custodian, Keith Bussiere. These are the dedicated people who provide the excellent customer service you've come to expect as patrons of the Beals Memorial Library. We are proud of all they do to serve the people of Winchendon within an extremely limited budget.

Respectfully submitted,

The Board of Library Trustees

Ron Muse, Chair (2022)
Cindy Darcy, Vice Chair (2022)
Suzanne Rader, Clerk (2021)

Richard Ward (2020)
JaneLaPointe (2020)
Robert Courtemanche (2021)

MONTACHUSETT REGIONAL VOCATIONAL TECHNICAL SCHOOL

Each year I look forward to the development of the Annual Report, as a means to reflect on the achievements and accomplishments celebrated by students and staff at Monty Tech. The 2018-2019 school year was a remarkable one, as our school saw the opening of an all-new training facility, renovated instructional space and state-of-the-art equipment added to three vocational areas, students earning more industry-recognized credentials than ever before, and new partnerships with area colleges and universities. It was a year to remember.

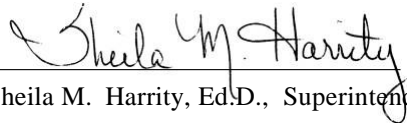
Students who attend Monty Tech have chosen a high school experience unlike any other. While completing all of the same high school requirements of students enrolled in a traditional, comprehensive high school, our students are also learning a valuable trade – skills they will carry with them for a lifetime. These vocational skills may provide opportunities for our graduates to work their way through college; they may open the door to new, related career pathways, or they may be the foundation for a lifelong career. The education and training they receive at Monty Tech will open doors and allow them to choose a college and/or career pathway that will define their future.

Monty Tech academic programs continue to serve students at all levels well. This year, students completed the Next Generation MCAS, and earned commendable passing rates: English Language Arts 99%, Mathematics 97%, and Biology 99%. Monty Tech students exceeded the state averages in all 3 subjects. In addition, great strides were made in our relatively new Advanced Placement programs, with more than 60% of test takers earning a score of 3 or better. Finally, an all-new science program was fully integrated in FY19 – Biomedical Sciences. This rigorous sequence of courses was met with enthusiasm from students and staff, so plans to expand this Project Lead the Way programming are underway. Our talented academic faculty continue to refine curriculum, incorporate new instructional strategies, and challenge every student to reach new levels, and we couldn't be prouder of the results.

And while we are certainly proud of our academic and vocational training programs, a Monty Tech experience would not be complete without participating in meaningful community service. Last year we were honored to once again host the Wreaths Across America Convoy with a remembrance ceremony as it made its way down to Arlington National Cemetery. As the convoy left the school parking lot and hundreds of American flags waved, I was reminded once again of the value of a Monty Tech education. For a moment, our students were taken out of the classrooms and shops and asked to think about what this convoy meant, where it was heading and how they were a small part of the ceremony. They were asked to consider service, and through the waves and cheers it was clear that Monty Tech students knew and understood the meaning behind that experience. It's not often that high school students are asked to stop and think about others and how they might contribute to another person's well-being. But at Monty Tech, our students are not only familiar with the concept, they are committed to community service. Whether it is building a carriage house for the NEADS program, designing and building dugouts for area Little League programs, or ensuring handicap accessibility in dated town offices, our staff and students are proud to serve.

While students and instructors across the school continue to demonstrate creativity, innovation, and leadership, school leaders continue to keep an eye on emerging trends in vocational education. As we prepare these talented students to make important life choices, we are reminded that in the end, the choice is theirs to make: college or career or both. It is our job to support their aspirations and to educate and train them to achieve at the highest possible level. On behalf of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible, I am delighted to present the District's 2018-2019 annual report to you, providing a snapshot of the wonderful experiences happening on a day-to-day basis here at MontyTech.

Respectfully submitted,

A handwritten signature in cursive script that reads "Sheila M. Harrity". The signature is written in dark ink and is positioned above a horizontal line.

Sheila M. Harrity, Ed.D., Superintendent-Director

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

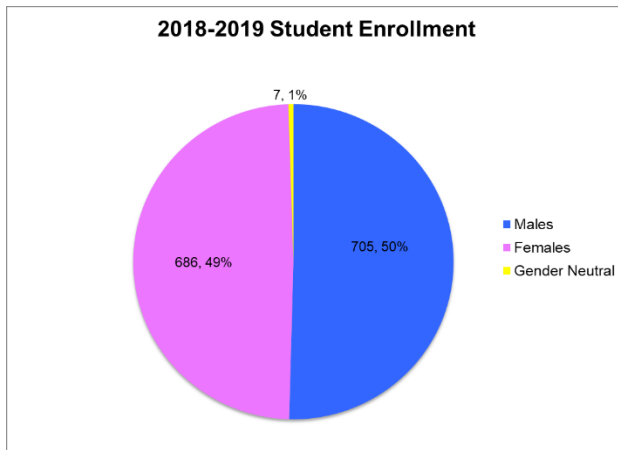
Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has transformed the school into one of the most sought-after high schools in North Central Massachusetts.

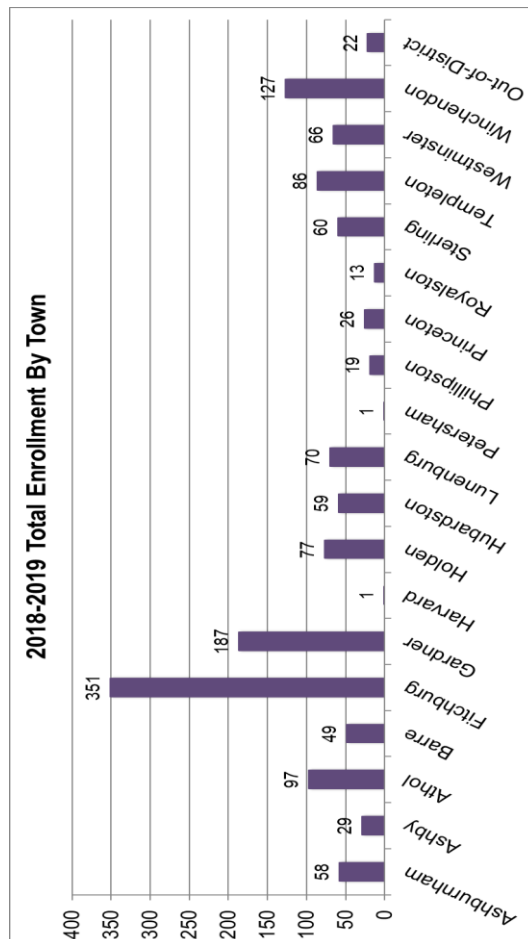
Sheila M. Harrity, Superintendent-Director
Tom Browne, Principal
Dayana Carlson, Assistant Principal
Tammy Crockett, Business Manager
Christina Favreau, Director of Academic Programs
Jim Hachey, Director of Vocational Programs
Michael Gormley, Director of Facilities
Donald Kitzmiller, Director of Technology
Katy Whitaker, Development Coordinator
Victoria Zarozinski, Director of Student Support Services

Enrollment



On June 1, 2019, student enrollment at Monty Tech included 1,398 students in grades nine through twelve, representing each of the district's eighteen sending communities. Each class of students is comprised of a relatively equal balance of male vs. female students, and each student attending Monty Tech has elected to do so, prepared to explore an interest in one of the school's twenty-one rigorous vocational-

technical programs. While the school currently offers only five programs non-traditional for male students, and twelve programs non-traditional for female students, we are proud to have a student population that is well- balanced by gender and a variety of academic interests and achievements.



Throughout 2018-2019, Monty Tech offered a variety of opportunities for students, parents and community members to learn about and visit the school. In October 2018, approximately 450 district eighth graders participated in the annual “Tour Day” event. Students toured our twenty-one vocational-technical areas and learned about the school’s challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members to further explore the facilities and speak with staff members.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school and participate in hands-on learning experiences across a variety of vocational-technical areas. The program continued to attract a large number of students during the 2018-2019 school year, serving approximately 700 area students.

Class of 2019 Awards

Members of the Class of 2019 were awarded approximately \$200,000 in scholarships, tools, and equipment. The Monty Tech Foundation generously provided \$36,000 in scholarships to graduating seniors, ranging in amounts of \$500 to \$2,000. The Foundation also awarded \$3,250 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 38% of the graduating class of 2019 reported plans to enroll at a 4-year college/university upon graduation. By earning college credits while still in high school, these students will save both time and money as they pursue advanced educational programs.

Financial Report

In an effort to develop a cost-effective budget for the fiscal year 2018-2019, a great deal of effort was put forth by the School Committee, administration, and staff. The final fiscal year 2018-2019 Educational Plan totaled \$27,756,374 which represents a 3.2% increase over the 2017-2018 Educational Plan. The District’s FY19 budget only exceeds the minimum spending required by Massachusetts General Law Chapter 70 by \$135,947 or .6%.

The District was audited in November 2019 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and has received a very good report.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds help provide many educational and social services to the student population. For fiscal year 2019, state and federal grant sources provided the school with \$945,083. Programs funded by these grants include: Essential Health Services, Social Intervention and Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Marine Corp Junior Reserve Officer Training. The

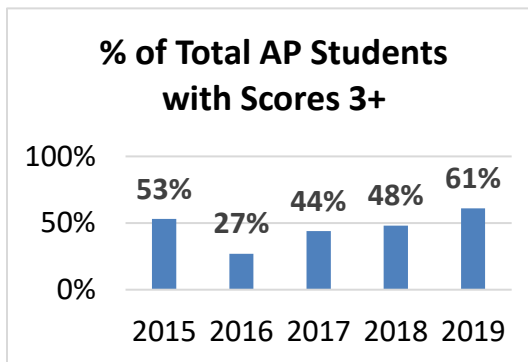
District also received more than \$465,000 in competitive grants, including a Skills Capital Grant for \$385,000 to purchase equipment for new hospital beds, EKG machines and an Anatomage Table to benefit the Health Occupations and Practical Nursing programs as well as new diagnostic certification tools to benefit the Automotive Technology program. The District also received \$80,000 in funds to increase school safety. Using these allocation and competitive funds, the school was able to purchase a variety of instructional technology, equipment, and supplies to enhance the learning experience.

Academic Achievement

During the spring of 2019, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable scores on the MCAS in English Language Arts, Mathematics, and Biology. This year, students completed the Next Generation MCAS - a computer-based test that is designed to give students a clear signal on whether they are on track for college and career readiness. The new standards are more rigorous than the standards for the Legacy MCAS. Monty Tech's passing rate on the English Language Arts was 99%, Mathematics 97%, Biology 99%. Monty Tech students exceeded the state averages in all 3 subjects. With regard to our Accountability status, Monty Tech has made "Substantial Progress Toward Meeting our Targets."

Monty Tech is committed to providing students with rigorous STEM learning opportunities, and so in recent years, the curriculum has been expanded to include Advanced Placement Programs (two English courses, two mathematics courses, two science courses, and one computer science course) and teachers have participated in meaningful, high-quality professional development which has enabled us to successfully implement two Project Lead the Way biomedical courses.

The school is in its 7th year of administering Advanced Placement exams, and students enrolled in AP courses continue to improve their performance. In the spring of 2019, 68 out of 111 students (61%) earned qualifying scores - the highest number of students with qualifying scores we've ever had. Of these students, 79 out of 146 "exams" (54%) earned qualifying scores - the highest number of qualifying exams we've ever had.



This year, more than half of the students who tested in the following subjects received qualifying scores: AP Computer Science Principles, AP Literature & Composition, AP Environmental Science, and AP Language & Composition. The AP subject with the highest number of students with qualifying scores was AP Literature & Composition. It was also the AP subject with the most test takers with 31 students taking this exam. Students enrolled in AP Language & Composition, AP Environmental Science, and AP Computer Principles earned the highest (mean) average this year, compared to any prior year.

	Spring 2015 (SY14-15)	Spring 2016 (SY15-16)	Spring 2017 (SY16-17)	Spring 2018 (SY17-18)	Spring 2019 (SY18-19)
MT AP Courses	3	5	6	7	7
MT AP Student Enrollment	99	188	151	135	157
Students with Qualifying Scores	47 (53%)	39 (27%)	53 (44%)	46 (48%)	68 (61%)
AP Test Takers	89	145	120	95	111
Total # of Qualifying Exams	53 (46%)	44 (24%)	65 (44%)	58 (43%)	79 (54%)
Total # of AP Exams	116	187	148	134	146

Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty-one different vocational-technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2018-2019 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body Collision Repair Technology: The Monty Tech Auto Body shop benefited from new instructional equipment this year. A new silicon bronze MIG welder was added to the program, so that students continue to be trained in the industry's latest technologies. The shop floor was coated with a new epoxy flooring, and a new lift was installed and relocated to replace the old lift, updating and enhancing the instructional space. Three new Vacuum sanders were installed to keep the dust in the shop down, and four new shop benches were installed. In addition to the 80+ community service projects completed last year, students and instructors painted a sign for Hubbardston Council on Aging, as well as one of Monty Tech's vans. All Seniors received their EPA 6 H Certificate, I-Car Pro Level 1 in Refinishing and Non-Structural Repair Certification, and a SEM Plastic Repair Certificate. Six Seniors and two Juniors earned co-op placements, and one Senior traveled to Louisville, KY, competing in the SkillsUSA national competition in June 2018. A 2017 graduate of the program traveled to Russia to compete in the SkillsUSA World competition, where he placed an impressive 14th. (Total student enrollment: 63)

Automotive Technology: As in past years, the Monty Tech Automotive Technology program continues to service a variety of vehicles. Over 400 vehicles were serviced and repaired during the 2018-2019 school year, including vehicles brought in by faculty, staff, public, school and students. Students performed repairs that will prepare them for the workplace, such as timing belts, electronic diagnostics, intake manifold gaskets, brake work and various other technical repairs. The program was awarded approximately \$200,000 from the FY20 Massachusetts Capital Skills grant program, and will use those funds to provide a

more comprehensive electrical and electronics training curriculum. Two Snap-On NC3 certification programs have been added, including digital multimeters and scan tool application. Nine students earned co-op placements throughout the school year, which is a testament to the strength of the program. The Monty Tech Automotive Technology program continues to be the area's premier workforce pipeline for automotive dealerships and businesses. For those students who plan to pursue advanced training, we have updated articulation agreements with 3 colleges/universities, as well as the 15 community colleges across Massachusetts. Over the last few years, our students have received more than \$28,000 in scholarships to attend University of Northwestern Ohio, and in 2018-2019, a Junior placed 1st in the UNOH nationwide scholarship testing, earning a \$5,000 scholarship. (Total student enrollment: 60)

Business Technology: Monty Tech's Business Technology program continues to benefit from a unique partnership with Workers Credit Union. The opportunity to participate in teller training and financial literacy workshops has been met with great enthusiasm from students, who completed 9 modules and earned a financial literacy certificate. As a member of the Massachusetts Schools Bank Association through the Federal Reserve Bank of Boston, Monty Tech students are able to compete in the Banking Bowl and Marketing Competitions. Workers Credit Union has also purchased a conference table, 6 chairs, and 2 new white boards to support the program. Instructors, in collaboration with their post-secondary colleagues, continue to refine and develop new articulation agreements. These agreements with Mount Wachusett Community College and Keene State College, will provide qualified students with college credits at no cost to the student. Students are eligible to receive 24 credits from Mount Wachusett Community College and 12 credits from Keene State. Opportunities to demonstrate customer service, cash handling, and accounting skills are ever-present as the Business Technology students successfully operate an in-house retail location, The Gear House School Store, and the Monty Tech Greenhouse. Eleven Seniors and four Juniors were out on co-op placements during the 2018-2019 school year. (Total student enrollment: 80)

Cabinetmaking: Students and instructors in the school's Cabinetmaking program continue to spent time during the 2018-2019 school year manufacturing, assembling and installing maple benches for the Veterinary Science training center. Sophomore students crafted 400 pine beverage caddy's for the 2019 Superintendent's Dinner. Using reclaimed maple trees cut from the site of the new science wing, Cabinetmaking students fabricated furniture for Mount Wachusett Community College. Students and instructors also completed projects throughout the school and surrounding communities, to include: work tables and cabinet storage units for Graphic Communications, a large quilt display cabinet and storage for the Ashby Public Library, and custom built oak cabinets for CAD/Drafting & Design. To support a recent graduate who now attends WPI, students cut out multiple pieces on the CNC, which will be used in a solar decathlon project in Morocco. A total of 18 students (11 seniors and 7 juniors) earned co-op placements; making this the highest number of students out on Co-op in the program's history. (Total student enrollment: 66)

CAD/Drafting & Design: The Monty Tech CAD/Drafting & Design program is increasingly busy each year with outside projects, completing miscellaneous signs and banners for community sports events, craft fairs, and non-profit events. Students also played an instrumental role in 2019 Superintendent's Dinner, designing the layout and décor for this annual fundraising event, and ended the year by designing and installing signage throughout the building for the 2019 graduation exercises. A total of four students (one junior and three

seniors) were on Co-op placements, working and learning in area businesses. Four students advanced to the SkillsUSA States competition, representing the program well. With funds awarded from the FY20 Skills Capital Grant, instructors created an all-new instructional space. The new fabrication lab includes equipment to support lessons in 3D printing, 3D scanning, Injection Molding, CNC work and laser cutting. Over the course of the 2018-2019 school year, CAD/Drafting & Design students achieved over 100 industry-recognized certifications in AutoCAD, Inventor, Revit, and Solidworks. 2018-2019 was the most successful year for certifications due to the introduction of SolidProfessor, an online curriculum that was made possible by Perkins grant funding. (Total student enrollment: 58)

Cosmetology: The Monty Tech Cosmetology program students and instructors provided numerous community services, including basic manicures to the residents at Heywood Wakefield Commons. Seniors and Juniors volunteered to be elves for the Wreaths Across America convoy celebration, where they did face painting, braids, and nail polish applications. The Freshman and Sophomore teachers have implemented Schoology this year, which will benefit both staff and students as they transition to Junior and Senior years. The Junior class held four fundraising events, donating \$2,300.00 to the Ava Roy Assistance Fund and raising funds so that they could travel to New York's International Hair show. Finally, for the third consecutive year, every senior successfully passed the Massachusetts Cosmetology State Boards, earning licenses to practice. (Total student enrollment: 87)

Culinary Arts: Monty Tech Culinary Arts students and instructors are always busy with the daily operation of the Mountain Room Restaurant, which is open for lunch from 11:30 am to 1:00 pm Monday through Friday. In addition to operating a full-service restaurant and bakery, serving 90-120 patrons daily, culinary students showcase their talents throughout the year, providing outstanding service at events that include the following: two Program Advisory Committee dinner meetings, four Monty Tech Foundation breakfasts, Monty Tech's Retirees holiday luncheon, a graduation reception, the Women in Technology event, Principal and Counselors' Day, the Monty Tech homecoming dance, MAVA meetings, all School Committee meetings and sub-committee meetings, the Gardner AARP luncheon and the MHCC volunteer luncheon. Community service opportunities for students are always a highlight, and this year our students prepared meals for Our Father's House (Fitchburg), and NEADS (Princeton) events. Students and instructors also prepared and donated pastry and baked goods to the House of Peace and Education in Gardner. The program's greatest undertaking is always the Annual Superintendent's Dinner scholarship fundraiser, during which students work side-by-side with some of the area's finest chefs, preparing a six-course dinner with extensive hors d'oeuvres for more than three hundred guests. Culinary Arts students value industry-recognized credentials, and were proud to earn Allergen Awareness and ServSafe Certifications. Senior students also competed in the SkillsUSA Meal Ready to eat challenge at the Framingham Armory. (Total student enrollment: 95)

Dental Assisting: A critical component of the Monty Tech Dental Assisting curriculum is the preparation for the Dental Assisting National Board certification exams. In 2018-2019, every sophomore passed the DANB Infection Control exam, and every senior passed the DANB Radiology exam. All Seniors exposed 2 full mouth series on patients at their externship sites to meet the new requirements for the state. Two Seniors earned co-op placements, while the remaining 13 students participated in affiliation/externship experiences in area dental clinics and offices. Students and instructors welcomed Community Health Connections, a school-based dental hygiene program, and provided dental services to more than 60 students in need. Students were given valuable hands-on

experience, assisting the staff from CHC during each dental procedure performed. Sophomore students provided dental education to students at Winchendon Memorial Elementary School and Meetinghouse Elementary School in Westminster, while four juniors assisted with the Kid Seal Program at Quinsigamond Community College. A new vacuum pump, which can be used by all four dental chairs, was purchased, as well as all new CPR manikins with feedback devices. (Total student enrollment: 61)

Early Childhood Education: Students and instructors in the Monty Tech Early Childhood Education program are committed to community service activities, and the 2018-2019 school year was no exception. In addition to studying early education and care concepts, students worked collaboratively to raise funds for Lucy's Love Bus, an agency that provides grants for children with cancer that are not covered by health insurance, as well as as SkillsUSA Change for Children. They provided gifts for children at Cleghorn Neighborhood Center, and organized a "Diaper Drive" for the Gardner VNA Diaper Pantry, which resulted in more than 1,200 diapers being collected and delivered to this important community service agency. Twelve outstanding program graduates earned their CDA (Child Development Associate) credential. The Monty Tech Child Care Center continues to operate at full capacity, providing meaningful hands-on learning opportunities for all students in the Early Childhood Education program. (Total student enrollment: 60)

Electrical: Throughout 2018-2019, students and instructors in the Electrical program wired numerous machines, equipment, computers, and lights throughout Monty Tech. Students and instructors successfully completed wiring equipment in the HVAC shop including six new welding stations, four new boilers, numerous outside condenser units, and all associated controls, as well as the school's new Automation, Robotics, and Mechatronics (ARM) Lab. With the completion of this new instructional space, instructors have written new curriculum, and are rolling out lessons in PLC (programmable logic controller) programming and associated wiring. This added element will increase the employability of Electrical students and graduates. The teacher station was also remodeled to improve shop tool use and organization, bringing the most utilized tools together. Nine seniors and four juniors earned Co-op placements. (Total student enrollment: 83)

Engineering Technology: The Engineering Technology program at Monty Tech is a rigorous program, infused with nationally certified curriculum provided by Project Lead the Way, and countless hands-on learning opportunities that provide students with opportunities to demonstrate creativity, make connections with prior learning, and earn college credits. In addition, all freshmen completed the OSHA 10-hour General Industry training. Three Seniors earned Co-op placements. New technology was added to the training program, including a Xerox Versalink C7020 multifunction color printer, three Amatrol table top mechatronics learning systems with pegasus robot, one Fanuc LR Mate 200ID/4S robot, one Festo MPS 203 Mechatronics system, and one StratasysF270 3D printer. (Total student enrollment: 51)

Graphic Communications: Throughout the 2018-2019 school year, the students in Monty Tech's Graphic Communications shop produced numerous projects for our district cities and towns, and a variety of non-profit organizations in the district. In total, students successfully produced approximately 400 orders, saving cities, towns and non-profit organizations more than \$200,000. The program welcomed 22 freshmen students into a shop that was recently remodeled, and enhanced with new technology to include a printmaster press, a perfect binding machine, dye sublimation and all new Xerox copiers for our copy center. Three

motivated students pursued and earned Co-op placements. Of the 21 talented seniors who graduated from the Graphic Communication program, 14 were accepted into colleges/universities and 8 chose to enter the workforce in related careers. (Total student enrollment: 86)

Health Occupations: The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. A unique collaboration with Mount Wachusett Community College enables Senior students to participate in an Emergency Medical Technician training program, earning eight college credits at no cost; 13 Seniors completed the EMT Course in 2018-2019. In addition, 12 seniors earned co-op placements, and 17 seniors received their National Clinical Medical Assistant certificate. Every junior enrolled in the Health Occupations program earned CPR certification; 24 juniors received their nursing assistant certificate, as well as a certificate in “A Habilitation Training Curriculum” from the Alzheimer's Association. Students and instructors are particularly invested in community service, and as a result, students hand-made veteran's day cards and sent them to the Bedford VA Hospital, bought gifts and clothing for the Fitchburg Community Christmas party, hosted an American Red Cross Blood drive, and held a “Baby Shower” benefiting Battered Women's Resources, Inc. (Total student enrollment: 106)

House Carpentry: Monty Tech's House Carpentry program supported a number of community organizations during the 2018-2019 school year, by building and installing two walls in Graphic Communications, stripping and re-roofing a section of the roof at Princeton Town Hall, building a carriage house for NEADS in Princeton, building a lean-to roof at Hubbardston DPW to cover sand and salt, rebuilding the ceiling in the weight room in the gym, and expanding the bathroom at the Lunenburg Town Hall. Students also handcrafted countless Adirondack chairs for charitable donations. A total of ten students (nine seniors and one junior) earned co-op placements throughout the school year, while all sophomore students successfully completed the OSHA 10-hour Construction training, which enables the students to work on outside projects and qualifies them for the school's popular co-op program in their junior year of study. (Total student enrollment: 63)

HVAC & Property Maintenance: Students and instructors in the HVAC & Property Maintenance program were awarded grant money to develop an oil burner technician training program, in partnership with Monty Tech's Continuing Education Department. Students completed a beneficial shop remodel, installing new oil burner training modules to be used by both day and evening students. New boiler and furnace lab space was completed, providing students with additional “hands-on” learning experiences while remaining in shop. The tool crib was also reconfigured, and a new shop position was created, Service & Parts Manager, to reflect the requirements in the industry. Students working as the shop managers are tasked with keeping accurate records of all material being used in shop and recording them on a shared google document. New welding stations are up and running, an effort made possible by the school's Electrical, Welding, and the Auto Body Collision shops. Electrical wired everything including the state of the art variable speed exhaust fan. Welding built the benches and installed the exhaust hood, and Auto Body painted the work stations. The outside rack for the air conditioners is now complete and being used, and three new stations for furnaces, air conditioning split systems and the new oil supply tank are securely maintained in that space. Students earned National EPA Certification for refrigerant recovery, and a total of ten students (six seniors and four juniors) were placed in area businesses through the school's popular co-op program. (Total student enrollment: 60)

Information Technology: The Information Technology program continues to offer students more industry-recognized certificates than any other program at Monty Tech. It is an accomplishment our instructors are so proud of, as these certifications affirm the technical skill proficiency needed for so many entry-level careers in networking and information technology. All Freshmen completed the OSHA 10-hour General Industry training and VEX Robot Certification. All Sophomores passed the IC3 Certificate Exam for basic computer hardware, software, and internet knowledge and skills, as well as the Test-out PC Pro Certificate exam, the Cisco IT Essential course for computer repair and maintenance, and the Introduction to Networking course. One sophomore, one junior, and one Senior passed the COMPTIA A+ exam. All Juniors sat for the CIW Advanced HTML5 & CSS3 Certification exams in June, in addition to the Cyber Security Operations Final Exam. Seniors completed the Python Programming course and participated in the AP Computer Science Principles course, which resulted in nine students earning qualifying scores. Four students earned co-op placements, applying their technical skills in area businesses. In total, more than 400 hours of community tech support were completed, which involved hardware and software troubleshooting on desktops, laptops, printers, and mobile devices. (Total student enrollment: 41)

Machine Technology: Throughout the 2018-2019 school year, instructors were able to train Machine Technology students in precision measurement, and granted more than 300 certifications to students accordingly. All new CNC and new cutter technology was used, and a new print reading curriculum was introduced. All freshmen received their OSHA 10-hour general industry certification, while all Seniors and six juniors earned co-op placements, working and learning in area machine shops. Machine Technology students and instructors also completed a number of outside projects, which included engraving school plaques, and assisting Athol High School with teaching and certifying students in NC3 Precision Measuring Instruments. (Total student enrollment: 45)

Masonry: The talents of Monty Tech Masonry students are on display throughout the district, as projects that were completed this year to include: installation of a concrete walk for the LUK Organization, stone veneer inside the offices at NEADS, stone veneer and paver sidewalk at the garage at Monty Tech, repairing a marble floor in the mausoleum at Fitchburg's Forest Hill Cemetery, repair of stone steps at the gazebo on Fitchburg's Upper Common, installation of a handicap ramp at Saima Park, as well as several projects around the school. Students continued to maintain the OSHA silica standard, in a program that operates in compliance with trade regulations. The Masonry program also benefitted from new equipment, dust free saws and grinders. Five seniors and two juniors earned co-op placements, and continued to refine their skills working with business partners through the school's co-op program. (Total student enrollment: 61)

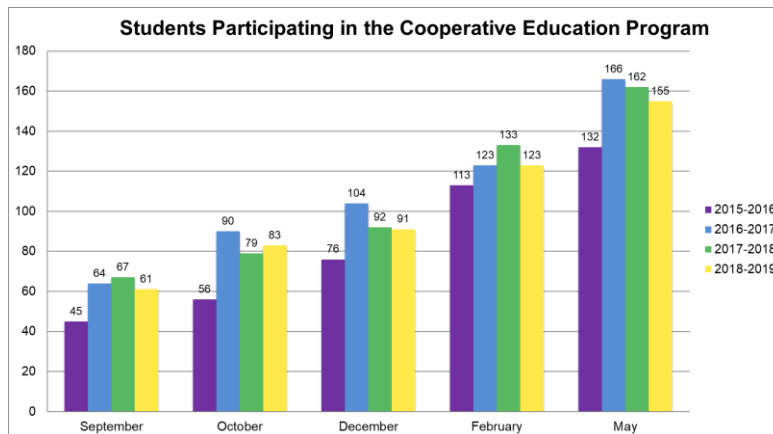
Plumbing: The 2018-2019 school year saw 19 freshmen enter the Plumbing trade at Monty Tech., all of whom successfully completed OSHA 10-hour General Industry safety training, while the sophomores completed OSHA 10-hour Construction Training. Seniors earned the Mega-Press certification, while the sophomores attended training in PEX Piping Systems at the Viega training facility in Nashua, NH. Students and instructors worked at the Bresnahan Scout & Community Center in Ashburnham, installing sinks in the kitchen area, and finishing a bathroom. A bathroom was also remodeled for the Town of Lunenburg, making that space ADA compliant for those attended important town meetings. Students and staff spent time in Winchendon, installing water filters at Memorial, and replacing water coolers at Murdock, Memorial and Toy Town Elementary. A bathtub was replaced with a shower

stall & grab bars for the Gardner Habitat for Humanities house, to aid a homeowner with disabilities. Compressed air service lines were installed in the school's new ARM lab, and countless maintenance issues were attended to throughout the building. Eight seniors and one junior participated in the co-op program. One Senior received the 2019 Vocational Tech Plumbing All Star Award given by the Plumbing, Heating, and Cooling Contractors Association of Massachusetts, while another was recognized by the Central Mass Plumbing & Gas Inspectors Association – awards that will help these talented graduates as they pursue advanced training in the field. (Total student enrollment: 71)

Veterinary Science: 2018-2019 marked a very special year for the school's newest vocational training program, veterinary Science. Students and instructors were moved in to the new training center, taking every advantage the new 7,500 sq. ft. state-of-the-art facility could provide. After another successful exploratory program, 22 students were accepted into the program and are proud to be Monty Tech's 2nd class of Veterinary Science students. All freshmen completed the OSHA 10-hour healthcare training, and spent the second semester engaged in introductory animal science lessons, as well as a number of valuable field trips to support the new curriculum, with trips to: UMASS Amherst to study Equine Reproduction Medicine, and Lilac Hedge Farm and Jordan's Dairy to observe agricultural production facilities in Massachusetts. Sophomores worked through some very challenging curriculum, covering units in client services, hospital management, anatomy, pathology and laboratory procedures. They visited Flying High Farm in Lunenburg to work with horses and complete the program's large animal requirements, and also toured Idexx laboratories in North Grafton, MA to observe all aspects of clinical pathology. All sophomores gained certification in Fear Free Handling, an industry recognized achievement which will open doors for them throughout the area. (Total student enrollment: 44)

Welding/Metal Fabrication: The 2018-2019 school year brought new equipment - a 4 ft Squaring Shear - to the students in the school's Welding/Metal Fabrication program. Numerous projects were completed by talented students, including more than fifty requests for individual projects from community members residing in the school's sending district. All freshmen students successfully completed the OSHA 10-hour General Industry training, and instructors implemented new online curriculum for the Junior related theory class. Seniors competed in the Notch Mechanical pipe welding competition, and eight upperclassmen (four seniors and four juniors) were placed in area shops, working and learning from trade professionals who support the school's co-op program. (Total student enrollment: 57)

Co-operative Education and Student Placement



The Cooperative Education Program is an extension of the student’s technical education that combines classroom instruction with on-the-job-training. The Co-op Program provides students with an opportunity to further develop academic, technical and employability skills in an industry work environment. All students are eligible to participate in Co-op Program, provided they satisfy state and school grade, attendance and performance requirements. All Co-op students have completed the OSHA recognized Career Safe online health and safety course.

The Cooperative Education Program is beneficial for both student and employer. For the student, it is a chance to gain on-the-job training that improves both their technical and employability skills. Additionally, making industry connections enhances post-graduate employment opportunities. The Co-op Program allows students to earn while they learn.

Employer benefits include addressing workforce needs in an efficient manner. Co-op students provide a pool of temporary and potential full-time employees who are already trained, thus reducing employer training costs. Co-op work hours may be tailored to suit the needs of partnering employers. During the 2018-2019 school year, approximately 22.4% of qualified students (Juniors and Seniors) earned Co-op placements, working, learning and applying their technical skills related in area businesses.

Student Support Services

During the 2018-2019 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred students – measuring progress of over two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student’s IEP meeting. The department benefits from a full-time school social worker that participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language

pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions, mental health emergency treatment, medical/mental health re-entry and transition support services, as well as crisis intervention.

The school's Director of Student Support Services oversees the District's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

Technology

The 2018-2019 school year marked the end of the first 3-year lease for the school's popular 1:1 Chromebook initiative. Students and instructors have expanded access to instruction through the use of this important technology. To support this effort, the District's Technology Department spent countless hours during the school year upgrading the network to include new switches, wireless access points, fiber lines, and firewall.

Department personnel upgraded the learning experience for students, reconfiguring the Engineering Technology shop with all new HP Z stations and eight Z book laptops, and installing ten new SMART boards throughout the school. To complement the Google classroom experience, the Monty Tech Technology Department added Schoology to the list of its many resources and supports for instructors. The District's Instructional Technologist and four academic instructors attended the annual Schoology Conference, with the goal of identifying new solutions, technologies, and best practices that will enhance the school's technology-driven approach to education.

To support these expanded technology needs, Monty Tech successfully completed a number of necessary infrastructure upgrades, using federal e-rate dollars totaling \$116,511. The school's external bandwidth speeds have been increased to 2.5 GB and internal bandwidth to 10GB to better ensure continued connectivity and speeds appropriate with a high-use learning community.

Marine Corps JROTC

The Monty Tech Marine Corps Junior Reserve Officer Training Corps (MCJROTC) had a productive 2018-2019 school year. The Cadet Corps stood a formal Inspector General inspection and achieved a "Mission Ready" grade, and due to outstanding performance throughout the year, Monty Tech's Marine Corps Junior Reserve Officers' Training Corps program was designated as a Marine Corps Honor School. Selection for the Marine Corps Honor School means that the school's Marine Corps JROTC program was in the top 15% of the 68 other programs in Region 1. Region 1 includes schools from the mid-Atlantic and Northeast U.S. The selection is based on several criteria including:

- *Inspector General's inspection results*
- *Number of cadets in the program*
- *Number of community service hours conducted*
- *Number of public affairs events attended by cadets*
- *Number of academic awards presented to cadets*
- *Participation in drill team competitions, marksmanship competitions, physical fitness competitions, and field trips that support the growth and development of the cadet*

Because of this distinction, Monty Tech MJROTC instructors are allowed to nominate up to six cadets to each of the three service academies — U.S. Naval Academy, U.S. Military Academy and U.S. Air Force Academy. This is the 8th time the program has earned this distinction since 2007.

The Monty Tech JROTC Cadet Corps was honored to once again host the Wreaths Across America Convoy with a remembrance ceremony as it made its way down to Arlington National Cemetery.

The Cyber Security Team received national recognition by securing a place to compete in the Air Force Association's National Cyber Security Competition held in Baltimore, MD, for the ninth consecutive year. The competition field began with over 1900 hundred teams battling for just 13 seats, and Monty Tech placed 5th in the highly competitive field in the all service division.

The 2018-2019 Corps of Cadets completed over 9,600 hours of community service, conducting a major food drive with United Way, completing a 10 mile March A Thon that raised \$21,000 in support of NEADS, and spending five weekends working with the local Salvation Army helping to raise over \$21,000 for needy families. The Monty Tech Cadet Corps provided 31 Color Guards for local civic and veteran ceremonies, and supported 19 community service projects throughout North Central Massachusetts. Through civic engagement and veteran affiliation, our Cadets received more than \$180,000 dollars in scholarships.

Student Athletics

The Monty Tech athletic program was proud to provide meaningful extracurricular activities to more than 500 students during the 2018 – 2019 school year, participating on our freshmen, junior varsity, or varsity teams. Fourteen teams competed in the fall 2018, thirteen during the winter season and 11 representing the school in the spring of 2019.

The varsity football team showed some improvement on the season, ending with a record of 3-8 and an eye toward the future. The Varsity Boys Soccer team finished the regular season with an 11 – 5 – 2 record, led by Rubelsi Moran who had 22 goals and 8 assists on the season. The young JV Boys team was 4 – 5 – 2, and looks to have a promising future. The Varsity Girls Soccer team finished at 7 – 9 – 2 missing the playoffs by only one win. The JV Girls Soccer team was 9 – 4 – 1 and will help the varsity in the future years. The Varsity Field Hockey team was 8 – 10, while the JV Field Hockey team finished with a 4 – 4 – 1 record, with all freshmen and sophomores on the roster. The Varsity Golf team struggled a bit, but finished with a 4 – 8 - 1 record. The JV golf players continued to work on their game and participated in some JV tournaments and some official matches. The Varsity Girls Volleyball team finished at 4 – 16, while the JV Girls were 8 – 7. The Varsity Boys Cross Country team was 8 – 1, finishing an impressive 2nd place in the Colonial Athletic League. Unfortunately, the Girls Cross country program could not recruit enough girls to compete as a team, but the two female seniors competed with the boys throughout the season.

The Boys Varsity Basketball team finished with a 5 – 15 record; the JV team finished with a record of 7 – 11 and looks forward to sending some talented players to the Varsity team next year. The Varsity Girls Basketball team had the best campaign in school history, finishing with an impressive 17 – 3 record and winning the Colonial Athletic League Championship. They continued the season, winning the State Vocational Tournament,

beating Bay Path, 65 – 37 and Blackstone Valley Tech 51 – 40 in the Championship game. They won three straight games in the Central Mass Division IV tournament over Quaboag, 64 – 59, Douglas, 62 – 35 and Blackstone Valley Tech 61 – 44, and defeated Maynard in the Finals, winning the first District Championship for girls basketball 56-49. They moved on to the State Tournament where they played Hopkins Academy in the Semi-Finals, losing 55 – 48. Two seniors, Erica Regan and Emily St. Thomas each reached 1000 points for their career in early February. Emily now holds the school record for points. The JV Girls also enjoyed a strong season, finishing 15 – 3, and hope to see some strong players advance to the Varsity level next year. The Wrestling team competed in a number of tournaments, where standout athlete Isiac Paulino won 40 matches; as a freshman he is well on his way to 100 career wins. The Boys Indoor Track and Field team was 3 – 5 and the Girls team 0 -8 as they look to improve for the spring season. The Varsity Boys Ice Hockey team was 6 – 10 – 4, and the Girls Ice Hockey team continues to improve each year, graduating only 2 players and expecting at least five to return.

Due to poor field conditions the baseball teams have been unable to play their home games at Monty Tech, but have continued to represent the District well. The Varsity Baseball team was 9 – 11, qualifying for the post season tournament by winning the CAL Small School division. They lost to Uxbridge 3 -0 in a hard fought game. The JV team finished the season with a record of 5 – 7 and the Freshmen with a record of 2 – 5. The Varsity Softball team continues to excel, finishing 2nd in the Colonial Athletic League with a record of 14 – 6 in the regular season, and winning the first two games in the Districts to advance to the District Semi-Finals. The talented team beat AMSA, 12 – 6 and Narragansett 10 – 6 before losing to Millbury 12 - 2. The JV Girls Softball team was also impressive, finishing 9 – 4 on the season, and should provide some talented players to future teams. Boys Varsity Lacrosse finished with a 5 – 13 record and the JV played hard throughout the season. The Varsity Girls Lacrosse team was 7 – 12, an improvement over last year and finished 3rd in the Colonial Athletic league, while the JV team finished with an outstanding record of 14 - 3. The Boys and Girls Track & Field teams both saw an increase in participation, and finished strong with records of 4 – 5 (boys) and 4 – 9 (girls).

Congratulations to the Outstanding Male and Female athletes for 2018-2019, Connor Dandy and Cassie Skinner.

Monty Tech School of Continuing Education

The Monty Tech School of Continuing Education continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the fall of 2018, Monty Tech offered 130 classes with 980 registrations and during the spring 2019 semester; there were 102 post-graduate and continuing studies courses, with 793 registrations.

The program is on track to support the North Central Massachusetts workforce readiness pipeline with an increase in career and licensure courses. The students earn industry-recognized credentials, and participate in externships to support the hands-on learning component. We continue to increase our small business partnerships, and the number and quality of personal enrichment classes – sewing, knitting, acrylic painting and glass fusing, to name a few. Catalog distribution has more than doubled, from 80,000 to 170,000 copies, and the relatively new online registration feature continues to add value to our students and instructors.

In spring 2019, we offered an all-new Oil Burner Technician certification prep course. Students in the newly established 120-hour program trained on new boilers and burners, and upon completion earned the opportunity to sit for the oil burner technician state licensing exam. This course provides our community members with a high quality, affordable entry into a viable career pathway. We have also added an EPA 608 certification course to benefit students in the HVAC industry.

Our medical course offerings now include Pharmacy Technician, Certified Medical Billing and Coding, EKG, Phlebotomy, Certified Nurse Aide, Patient Care Tech, and Medical Terminology.

The continued success and sustainability of an adult education program is based on hiring quality instructors and meeting the needs of the community and supporting workforce development. Our goals in the coming year include identifying additional training opportunities to meet the needs of the regional workforce, provide affordable and meaningful training opportunities to our nontraditional student population, and expanding programming to include off-site, daytime training opportunities across the region.

Practical Nursing Program

The Monty Tech Practical Nursing Program is designed to prepare graduates to practice safely and ethically in a caring manner for patients who are experiencing common variations in health status in diverse health care settings.

On June 27, 2019 a graduating class of 28 students completed the Practical Nursing Program and entered the nursing profession. The class achieved a pass rate of 96%, with 27 of the 28 graduates passing the NCLEX-PN exam (National Council Licensure Examination for Practical Nurses). One graduate will pursue the examination in the coming months.

All of the 2019 graduates are currently employed in the health care profession throughout Massachusetts, and many are working within the eighteen cities and towns of the Monty Tech school district as Licensed Practical Nurses in various health care settings, such as long-term care, sub-acute care, mental health/ substance abuse facilities, physician's offices and correctional medicine.

The Monty Tech Practical Nursing Program continues to strengthen the "LPN to BSN (Bachelor of Science in Nursing) Bridge" relationship with Fitchburg State University. Several 2019 graduates are pursuing seats in the LPN to BSN program at FSU and will be continuing their education to the Bachelors in Nursing. Many class applicants cited their attraction to Monty Tech as the opportunity to complete a ten-month accelerated program and then bridge to Fitchburg State University. In the 5-year history of the Bridge Program, all of Monty Tech's Practical Nursing graduates reaching graduation at FSU have passed their RNNCLEX exam.

Monty Tech Practical Nursing students are now completing patient scenarios in the Sim Lab on a weekly basis in Terms 2, 3, and 4. The Faculty Sim team has implemented National League of Nursing (NLN) patient scenarios and authored several others consistent with our curriculum frameworks, and have also utilized the Sim lab setting to instruct students in developing nursing skills that they may not be experiencing in the clinical setting. Instructors have successfully developed and implemented a library of scenarios reflecting INASCAL Standards (International Association for Clinical Simulation and Learning).

In Maternity Sim Lab Boot Camp, students utilize the new simulation models to imitate the birthing process, from obstetric office visits through labor and common post-partum complications. Well newborn care is also taught. Student feedback has been positive regarding these new maternity scenarios, stating it better prepares them for an unexpected outcome during a delivery. This expanded content also better prepares students for NACE (Nursing Acceleration Challenge Exam) success at FSU.

Substance abuse and the mental health setting job opportunities have increased with more funding being provided to combat the opiate crisis. Having a clinical rotation at AdCare Hospital in Worcester, and performing simulation scenarios involving substance abuse clients, has better prepared our graduates to work in a substance abuse clinical setting, as well.

We are expecting an accreditation visit from the Massachusetts Board of Registration in Nursing this year. Our goals include stabilization of faculty positions, securing a certified Simulation Instructor, and pursuance of ACEN (Accreditation Commission for Education in Nursing) or other accreditation status to more accurately reflect the changing environment of nursing education.

Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Expand Health Occupations program to include vital diagnostics: Monty Tech was awarded a generous \$385,000 Skills Capital Grant, a portion of which will benefit the staff and students of the Health Occupations program. To better prepare our graduates for a variety of careers in the health sector, the school will purchase new diagnostic equipment to train students in the proper procedures for testing for cholesterol, blood sugar, lead, lung volume, and more. In addition, the program will receive state-of-the-art virtual dissection technology, bringing lessons in anatomy and physiology to new heights. This equipment, provided by Anatomage and most often found on college campuses, is expected to engage students and bring a deeper level of knowledge and understanding to students as they explore the human body and its complex systems.

Celebrate the completion of an all-new Automotive Technology simulation lab: The \$385,000 Skills Capital Grant award will also fund an all-new Automotive Technology simulation lab, which will include the latest technology in trainers and simulators aligned with NATEF standards. At Monty Tech, students are presented with countless opportunities to earn industry-recognized credentials. These certifications are not only a testament to the skills they have developed while enrolled at Monty Tech, but also will ensure our graduates are more employable upon graduation. To that end, the Monty Tech Automotive Technology instructors have proposed adding NC3 Automotive Diagnostic Certifications to the program. In partnership with Snap On Tools, Monty Tech will now present students with a more sophisticated technical training program and opportunities to earn all-new diagnostic

credentials, validating their experience and ability to diagnose and service today's computer-controlled vehicles. In addition, the program will also receive new automotive lifts, floor jacks, engine stands, chargers and an air table, to ensure students are trained on equipment that will prepare them for careers in the automotive industry.

Roll out affordable veterinary care services in the school's new veterinary clinic: A project more than 7 years in the making, the Monty Tech Veterinary Clinic is now open, providing affordable veterinary care to pets across the region. The rollout of services continues throughout the 2019-2020 school year, with routine wellness care visits, affordable medications and vaccinations, diagnostic services, primary care surgical services, stable urgent care, compassionate end of life care, and dentistry. Monty Tech is proud to offer veterinary care services to families with valid EBT cards (food stamps) residing in the Monty Tech District. The 7,500 sq. ft. clinic also houses a grooming salon, preparing students for yet another high-demand animal care occupation. There are no eligibility requirements to receive services in the Grooming Salon.

The Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures. Our students continue to benefit from the broad scope of their experiences and varying perspectives, and we are thankful to the following members of the 2018-2019 School Committee for their outstanding service.

Brian J. Walker, Fitchburg
Chair

Diane Swenson, Ashburnham
Vice Chair

Julie Marynok
Secretary

Norman J. LeBlanc
District Treasurer

Peter Capone, Ashby
Whitney Marshall, Barre
Dr. Ronald Tourigny, Fitchburg
Matthew Vance, Gardner
Amy Morton, Harvard
Kathleen Airoidi, Hubbardston
Edward Simms, Petersham
John P. Mollica, Princeton
William Brassard, Sterling
Ross Barber, Westminster

Toni L. Phillips, Athol
Dr. Robert Babineau, Fitchburg
Melanie Weeks, Fitchburg
James S. Boone, Gardner
James Cournoyer, Holden
Barbara Reynolds, Lunenburg
Eric Olson, Phillipston
Mary C. Barclay, Royalston
John Columbus, Templeton
Dr. Maureen Ward, Winchendon

Respectfully Submitted By:

Sheila M. Harrity, Ed.D., Superintendent-Director

DEPARTMENT OF PLANNING AND DEVELOPMENT

The Department of Planning and Development serves as the Town's planning, community and economic development and Community Development Block Grant (CDBG) management office. The Department provides staff support to the Toy Town Community Partnership, Zoning Board of Appeals, Planning Board, Winchendon Redevelopment Authority, and the Master Plan Committee. Annual reports of the Zoning Board of Appeals, Planning Board, Redevelopment Authority and Toy Town Community Partnership appear separately.

Staffing: The Planning and Development Department is staffed with one full time Director of Planning and Development and two part time staff employees. Ms. Nicole Roberts serves as a fulltime Land Use Coordinator. In this position, Ms. Roberts unifies development procedures by serving both the Planning and Land Use departments. Ms. Alison Manugian serves in the position of Planning Agent at 19 hours per week working directly with the Chair of the Planning Board and Zoning Board of Appeals.

The Department of Planning and Development oversees the preparation and administration of the Community Development Block Grants (CDBG) with staff from Breezeway Farm Consulting, Inc., facilitates the preparation and update of various municipal planning documents, coordinates project design review, and administers various Municipal development activities. The Department works closely with regional planning commissions (RPC) as well as with local Commerce agencies in all areas of Community and Economic Development.

The office compiles Grant application submittals and performs administration for:

- Green Communities Grant program
- District Local Technical Assistance (DLTA)
- Brownsfield/ Assessment & Remediation Grants
- Municipal Vulnerability Preparedness (MVP)
- Other grant opportunities as appropriate or directed by the Town Manager

While much of the work performed in the Planning and Development Department interrelates with multiple offices, committees and initiatives, the Department has 3 primary focus areas; Economic Development, Community Development & Planning.

Economic Development:

Each of the focus areas of the Planning & Development Department come into play in the economic vitality of the community. Department staff are a resource to potential developers and strive to provide exceptional customer service. Ongoing efforts by the department to support Economic Development throughout the year included:

Pro-Development Initiatives – Streamlining the Permitting/Development Process:

- a. Land Use Coordinator Position– increased department Communication/shared review
- b. Permit Guidebook – outlines development process

- c. Integrate LID/MS4 requirements into cohesive design standards

Site specific initiatives-

- a. MassWorks Grant – Hillview Business Park Roadway (unsuccessful)
- b. Central St. – Reconstruction to further Revitalization goals
- c. Supermarket loss – Market Analysis for viable replacement/HEAL
- d. Lincoln Ave Ext.- assessment & remediation to create pad ready sites
- e. Poland/Streeter Schools – promote reuse, provide critical housing for veterans

Pro-Business Initiatives –

- a. Promote existing businesses and attract potential business by organizing annual FALLFEST –
- b. Develop a Branding and Wayfinding Plan
- c. Public Right of Way Assessment – improvements to accessibility
- d. Work towards evolving WRA mission to promote Economic Development
- e. Central St reconstruction – mitigate loss of parking
- f. Increase municipal connection with local commerce agencies

Community Development:

The town of Winchendon’s largest grantor to fund Community Development programs is the Community Development Block Program (CDBG) administered by the Mass Department of Housing and Community Development.

Breezeway Farm Consulting, Inc. out of New Salem, MA took over administration of the FY16 and FY17 CDBG grants. Both grants were completed and closed out September 30, 2019. Breezeway Farms Consulting, LLC will aid the town in submitting a FY2020 CDBG grant.

Specific efforts put forth/in process by the department to support Community Development activities include:

Identifying Needs –

- a. Update Slum & Blight Designation for downtown area
- b. Update Community Development Strategy
- c. Public Right of Way Assessment – identify qualifying projects

Ongoing –

- a. Capitol Improvement commitment for engineering/design – requirement for qualifying infrastructure projects.
- b. Explore creative uses for CDBG funding that may address food insecurity, leverage CDBG with other funding to accomplish goals
- c. Work with Toy Town Community Partnership to increase public participation/awareness of CDBG programs

GREEN COMMUNITIES: In October of 2019, the Town was awarded a \$189,673 grant from the Green Communities Competitive Grant program. As a result of the award, the energy efficient projects to be completed include; Murdock School next phase of the BAS expansion project, Memorial Elementary Garage radiant heat, interior lighting and at the Winchendon Senior Center and DPW garage, and upgrade to the heating system at the Winchendon Police station. These projects will realize an approximate .03% reduction in

the town's annual energy use resulting in approximately \$24,188 projected energy cost savings.

Planning:

Master Plan Update-

Town of Winchendon has been undergoing an update to the Master Plan. The goal of the update is to provide a document that provides accessible planning information to members of the public. The 2 volume format will provide an easy to read, condensed volume 1 that includes qualitative information that illustrates goals, strategies to achieve the goals and outlines responsibility for implementation. Volume 2 supplies the quantitative data that supports Volume 1. The Planning & Development Department is thankful for the dedicated and committed members of the Master Plan Committee, the patience of the Planning Board and feel that the finished product will be worth the wait.

Potential Zoning/PB Regulation Amendments-

a. Low Impact Development (LID) Bylaws/MS4 -

At present, the Low Impact Development bylaw is implemented through a completely separate set of regulations outside of Site Plan or Sub-Division Approvals. Low Impact, rather than a process is a design standard and to be effective must be considered on a site specific basis. The department is in the process of creating drafts for the Planning Board to consider that integrate the Low Impact Development Regulations into the Subdivision and Site Plan Approval Rules and Regulations. While doing this, MS4 requirements are being included in all regulations.

Long Range: The Department aims to coordinate planning and conservation efforts to designate Priority Development Areas (PDA) & designate Priority Preservation Areas (PPA) and to perform a municipal vulnerability assessment and develop an action plan to promote climate resiliency. In doing so, the Department of Planning and Development continues to strive to make the process for development in town efficient while maintaining a healthy quality of life for all of town citizens.

Looking Ahead: The Department of Planning and Development remains committed to playing an important role in the vitality of Winchendon. Our success is only possible with the support of Town Manager, Keith Hickey, The Select Board, other town departments, and the numerous townspeople who remain engaged in the process. We offer our sincerest thanks and appreciation for your support and look forward to working with you in 2020.

Respectfully,

Tracy Murphy, Director of Planning and Development

PLANNING BOARD

2019 was again a quiet year for the Planning Board as far as new subdivisions were concerned though we did complete the permitting for Roberts Way, a three lot commercial subdivision off of Route 140, and spent time all year long tweaking solar projects approved in prior years.

This year's Board consisted of Guy Corbosiero (Chair), Scott Robillard (Vice-Chair) Burton E Gould Jr., Art Armenta and new additions Joseph Sackett and Alternate Lester Goodrich.

The Board was well served in 2019 and could not succeed without the help of Planning Agent Alison Manugian, who very capably took over the role in early 2019, Director of Development/Planning Tracy Murphy and recording secretary Brianna Roberts.

The Board's regular schedule had them meeting twice a month, in 2019 they held eighteen (18) meetings during the year; six (6) meetings were omitted for lack of business or because of holidays. Most meetings were carried on cable TV, we appreciate this exposure as we want and the citizens of Winchendon need to know what we are doing as their representatives. This is especially true since we have frequently have no live audiences. Citizen participation is essential in making our Board, and all board's actions a mirror of the wants and needs of the community.

APPOINTMENTS: Guy Corbosiero continued on the Montachusett Regional Planning Commission and the Winchendon Capital Planning Committee, Ms. Murphy was appointed as the Planning Board representative to the Montachusett Joint Transportation Committee and in the latter part of the year became the Planning Board's representative on the Metropolitan Planning Organization (MPO).

TRAINING: Most of the board and staff members attended the spring training conference in Worcester which was conducted by the Citizen Planner Training Collaborative. The Board always urges members to take advantage of the various training opportunities available and all have at various times. The Board continued their membership in the American Planning Association so they could take advantage of the numerous training and educational benefits offered.

APPROVAL NOT REQUIRED PLANS: ANR plans are a process unique to the Massachusetts Subdivision Control Law. This year four (4) ANR plans were submitted and endorsed, same number of plans as endorsed in each of the last couple of year.

SUBDIVISIONS: No new subdivision plans were submitted this year. Again some building activity continues in the existing subdivision Millers Run, while two others still have not moved past the approval stage. There are also some older subdivisions, some going back a decade or more, that are incomplete.

POLICE DEPARTMENT AND REGIONAL COMMUNICATIONS CENTER

I hereby submit the Annual Report of the Winchendon Police Department for the year ending December 31, 2019:

Chief David Walsh
Lt. Kevin Wolski
Sgt. Raymond Anair
Sgt. Gerald Gagne
Sgt. Daniel Wolski
Det. Alan Ross
SRO. Tracy Flagg

Ptl. Derek Blair
Ptl. Richard Oinonen
Ptl. James Wironen K-9 Handler
Ptl. Brennan Jacoby
Ptl. Caleb Similia
Ptl. Joseph Champney III
Ptl. James Maynard
Ptl. Brandon Lucier

Executive Assistant

Marla Driscoll

Reserve Officers

Ptl. Paul Betourney
Ptl. Thomas Perry Jr.

Dispatchers

Robert Coulombe, Head Dispatcher
Jaime Holden, Admin Dispatcher
Paul Forand
Jennifer Caisse
Richard Ward
Hayley Donaway

Per Diem Dispatchers

Marla Driscoll
Dylan Mei
Melissa Vaine
Ryan Kreidler
Taryne Swan

WINCHENDON DETAILED CRIME REPORT 2019

Rape/Sexual Assault	24
Aggravated Assault	28
Simple Assault	74
Intimidation	35
Kidnapping/Abduction	1
Arson	1
Burglary/Breaking and Entering	30
Extortion/Blackmail	2

Larceny Shoplifting	6
Larceny from Building	18
Larceny from Motor Vehicle	2
All Other Larceny	35
Motor Vehicle Theft	13
Counterfeiting/Forgery	3
False Pretenses/Swindle	14
Fraud Credit Card/Automatic Teller	3
Fraud Impersonation	17
Embezzlement	2
Stolen Property Offenses	4
Destruction/Damage/Vandalism	72
Drug/Narcotics Violations	16
Pornography/Obscene Material	4
Assisting/Promoting Prostitution	1
Weapon Law Violations	9
Disorderly Conduct	20
Drunkenness	21
Driving Under the Influence	17
Liquor Law Violations	7
Runaways (Under 18)	1
Trespass of Real Property	14
All Other Offenses (Except Traffic)	291

ACCIDENTS FOR YEAR 2019

Fatal Injury	0
Non-fatal injury-Incapacitating	1
Non-fatal injury-non-incapacitating	8
Non-fatal injury-possible	4
No Injury	289
Total Accidents Reports Processed	253

VEHICLE CITATIONS ISSUED FOR YEAR 2019

Civil Charges	211
Criminal Complaints	172
Arrests (Traffic)	65
Warnings	595
Fine Total	\$19,320.00

PARKING CITATIONS ISSUED FOR YEAR 2019

Violation Issued	130
Fine Total	\$3,067.00

GRANTS FOR THE YEAR 2019

FY19 E911 Support/Incentive Grant	\$135,000.00
FY19 E911 Training Grant	9,995.32
Robinson-Broadhurst Mobile Data Terminals	29,220.00
Robinson-Broadhurst FY17 Grant Sally Port Building Project	167,000.00
Dept. of Justice Bullet Proof Vest Program	1,553.70

FUNDS COLLECTED FOR YEAR 2019

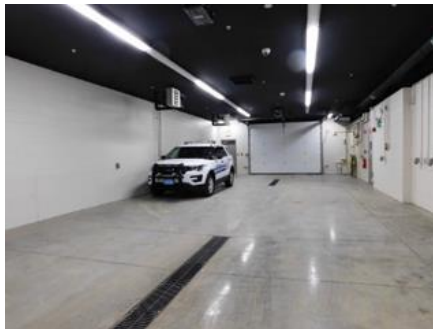
License to Carry/FID Fee Town Share	\$6,125.00
Special Agency Administration Fee	9,808.69

EMERGENCY DISPATCH CENTER

Answered Calls for Service	16,406
Total E911 Calls Answered	3,826

The Winchendon Police Department consists of fifteen full time officers and five reserve, or part time officers. The Police Department is responsible for public safety within the 42 square miles and 135 road miles that comprise the Town of Winchendon. The Winchendon Communication Center, located within the Winchendon Police Department, consists of four full time dispatchers, two permanent part time dispatchers and five per diem dispatchers. The Winchendon Communication Center is responsible for dispatching Police, Fire and EMS for both the Town of Winchendon and the Town of Royalston.

The Winchendon Police Department relocated in September of 2016 into the renovated historic former Winchendon District Court building located at 80 Central St. Due to budgetary constraints the renovation project was completed in two phases. The initial project completed in 2016 consisted of the renovation of the building itself into an updated facility that provided the officers, dispatchers and civilian employees with a well-equipped, clean, spacious work environment.



The second phase of the project was the construction of a Sally Port (garage) to provide a more secure area for staff to handle and transport prisoners, provide for additional storage for road supplies, bulk evidence, Animal Control and building maintenance equipment. The construction began in May of 2019 and was completed in early November of 2019. We are extremely grateful for the generous support received for this project from the Robinson Broadhurst Foundation!

The completion of the Sally Port completes the Police Department Building project and now will provide for the Police and Emergency Dispatch needs of the Town of Winchendon for the foreseeable future; and also provides the department's officers and dispatchers with the updated facilities necessary to provide the level of police services the Town of Winchendon deserves.

This past year the Police Department continued to address staffing issues. Officer Brandon Lucier graduated from the Reading Police Academy in the fall of 2019 and is presently assigned to an overnight shift. This new hire is the first increase to the patrol force in more than ten years. Although this position has had a positive effect on the department as noted previously we continue to struggle with the demands of call volume. We are often faced with the inability to provide timely responses to service calls due to the sheer volume of calls. We have also hired an additional part time dispatcher. It is our hope that with these new positions along with the hiring of additional reserve officers and per diem dispatchers that we will be able to improve our response times and provide a better service.

Our K-9 Unit continues to be very useful, successful and popular. Largely in part to K-9 “Clyde” and his handler Officer James Wironen being so well liked and well respected in the community and beyond. They are assigned to the evening shift and in addition to their regular patrol responsibilities Clyde and Officer Wironen have done numerous demonstrations highlighting Clyde’s skills in evidence recovery and suspect apprehension.

In 2019, Officer Wironen and K-9 Clyde were deployed forty eight (48) times on numerous calls including missing person tracks, suspect tracks, evidence recovery and narcotics sniff/drug warrants as well as demonstrations and assisting other agencies. Two of those calls assisting other agencies included firearms, an armed robbery at a Fitchburg convenience store, and a suspect with a firearm in Gardner. During the track in Gardner, K-9 Clyde located a large amount of narcotics. K-9 Clyde’s additional highlights for this year include tracking a mentally unstable individual in the woods for several miles on a track that was several hours old, guiding perimeter officers to the individual’s location, where he was provided necessary care. The K-9 team also tracked a domestic violence suspect who had fled on



foot to a residence where the suspect was taken into custody without incident. K-9 Clyde also had multiple successful narcotics searches, including locating a hidden compartment in the center console of a vehicle which contained crack cocaine. In one day, K-9 Clyde located drug paraphernalia during a search warrant in Winchendon and then assisted the North Worcester County Drug Task Force with a search warrant in Fitchburg, locating a large amount of cocaine hidden in a shoe in a closet. While returning to Winchendon, K-9 Clyde and Officer Wironen checked on a Massachusetts State Trooper who was on a motor vehicle stop, K-9 Clyde located crack cocaine and a substantial amount of currency from drug proceeds inside the vehicle.

K9 Clyde continues to train regularly with the Massachusetts State Police K9 Unit and successfully passed his annual certification for narcotics and patrol duties. Clyde also trains regularly with the NorthEast Houndsmen.

All expenses related to Clyde his training and required equipment is completely funded through donations raised throughout the year, including a yearly mailer and K9 Clyde t-shirts sales. Both of these fundraisers are very well received.

In November, Officer Wironen noticed a lump on K-9 Clyde’s neck. K-9 Clyde was brought to the Gardner Animal Care Center where he was diagnosed with an aggressive form of cancer called Lymphoma. K-9 Clyde was immediately referred to the Animal Cancer Care Center at the Westford Emergency Animal Hospital where he has received chemotherapy treatments from Dr. Romansik. So far, the treatments have cost approximately \$5,000 and

have been paid for by donations and K-9 Clyde's insurance. **As of January 6, 2020 K-9 Clyde is considered to be in remission.** K-9 Clyde will continue his chemo treatments for several months and be monitored by his great team of care providers at both medical locations. We are very grateful for all the support and donations that were received on behalf of Clyde and are hopeful that this wonderful K-9 with tremendous abilities will be able to continue to serve Winchendon.

The Police Department and Law Enforcement in general continues to evolve. The Winchendon Police Department is conscious of ever changing community concerns and will address those concerns through various initiatives and programs. As always, the Police Department will continue to support the community's elderly by providing education and outreach and offering training and education programs on fraud and safety. We continue to offer the RAD (rape aggression defense) program for women and held two multi-week training courses that were well attended. We also continue to address the ongoing opioid abuse epidemic through support of programs related to education, prevention and rehabilitation. This year, through collaboration with the AIDS Project of Worcester and the Department of Public Health we are now providing follow up and offering education and treatment to all Winchendon residents with substance abuse disorder who have recently overdosed. The goal of the department has not changed it continues to be to promote a positive relationship with the community through community engagement including establishing a collective vision for the betterment of the community through collaboration efforts and positive change.

Respectfully submitted, David P. Walsh, Chief of Police

DEPARTMENT OF PUBLIC WORKS

PUBLIC WORKS DIRECTOR

ALBERT C. GALLANT

Carlene Breen, Executive Assistant

Shelley Berry, Clerk

HIGHWAY DEPARTMENT

Working Foreman Paul Hachey and Tim Prue

Highway Department Operators

Philip Tousignant, Scott Betourney and Jon VanderHamm

The Town's Highway Department maintains more than 130 miles of primary and secondary roadways. The majority of these roadways are paved while there are several miles of dirt/unpaved roadways. The equipment utilized for maintaining these roads is comprised of thirteen pieces: Two front-end loaders, 1 backhoe, 4 truck/sander combinations, 2 one-ton dump trucks, 3 one ton pickup trucks and 1 grader. During snow storms, we also may use four pieces of water department equipment, if needed. Thanks to the generosity from Robinson Broadhurst, we have a new fleet truck that hold a diesel fuel tank to refuel the town generator during an emergency.

The Highway Department has two working foremen and three truck/equipment operators for plowing and sanding. In addition, we also employ the Cemetery Department foreman and operator, the Transfer Station foreman and operator, Fleet Maintenance personnel (Chief Mechanic and Assistant Mechanic), and water system operators.

During the course of the year, the Highway Department graded all public gravel roads several times, painted all crosswalks, repaired and installed new regulatory and street signs throughout town, swept streets and sidewalks, patched potholes, cleaned catch basins and drop inlets, cut and chipped brush from town roads, removed numerous large dead or dying hazardous trees, and repaired or replaced culverts and storm drains throughout town. In addition, DPW personnel plowed and sanded all town-owned roadways and removed snow from the downtown area as necessary. We also plow and sand the bike path and Ingleside and Grout Park. A total of approximately 1,834 tons of salt and 3,311 Tons of sand were utilized to treat roadways during the 2019 winter season. Overall, the winter season was characterized by average snow fall with numerous storm events that resulted in frequent icing conditions on roadways that required treatment. There was not any significant or widespread tree and/or property damage with any of the winter storms as has occurred in the past year. This year we used our bucket truck to cut trees and brush up abandoned buildings. We now have a certified arborist to work out of it. Along with that, we also have a certified tree warden.

There were five major roadway projects completed in 2019 - Otteriver Road, Front Street, Royalston Road North, Murdock and the rest of West Street. We also replaced culvert pipes on Happy Hollow Road and West Street, which were major pipes. Thanks to a grant from the Robinson Broadhurst Foundation, we were able to replace sidewalks on Lincoln Avenue and Grove Street. (The Town of Winchendon typically receives approximately \$450,000 in Chapter 90 funding). Prior to the roads being overlaid, the water gates and sewer manholes

were rebuilt. In addition, trees and brush were trimmed back and larger hazardous trees were also removed. Also, the state paved a section of Rt. 202. They also finished a bridge over the Talibet Brook on Royalston Road North. When finished, the total of investment on the states part in 2019 is about \$2,000,000.

The work that has been completed from summer through the fall of 2019 includes cutting back trees and brush alongside the roadway and removal of excess soils at the road edge. We also had crack sealing done in town for the roads that are on the edge of paving. This should give these roads two or three extra years.

The Winchendon DPW continued with its program of repairing/rebuilding catch basins and culverts in areas that have been chronically plagued with drainage issues. A number of catch basins or drop inlet structures were reconstructed and should provide many years of service while minimizing the maintenance issues that have been associated with them in the past.

In FY2019, the DPW continued the town-wide hazardous tree removal program which efforts were made to identify and remove trees along town roadways or on Town-owned land that posed a hazard to the public because they were dead, decaying, cracked/damaged, etc. Many of the trees were removed by DPW personnel with assistance by a private tree company only when absolutely necessary. In addition, small trees/brush were cut back on several roads in town to improve safety and visibility and reduce the possibility of roadways being blocked by branches/leaning trees during snow or ice storms. For the first time, we had a tree inventory done by the arborous.

The DPW had guard rails installed on West Street over the new culvert pipe we installed. We also constructed a road at the new community park and had a wooden guard rail installed there. The major project of the year was the construction of Grout Park. This was a needed addition to the town. The Funding was generously donated by the Grout Family and the convers fund. The park is beautiful and has a charging station for electric vehicles.

TRANSFER STATION

Foreman Josh Harris
Attendant Dave Plummer

This year the Transfer Station has been using Single Stream Recycling. The Transfer Station staff has worked very hard in the past year to improve the single stream program. All in all, it was a successful beginning to a new project. The BOS also voted to allow the residents of Templeton to come in to our transfer station. With this, we hope to make more income to pay the rising cost of operating a transfer station. Our new foreman has been a great asset to the town, his fresh attitudes is a plus. Our Recycling is very successful and the town residents are very aware of the saving in rubbish cost to themselves. Unfortunately, the cost of recycling is still rising.

WATER DEPARTMENT

Chief Operator Mark Frye
Senior Operator Brian Croteau
Operator Charles Weaver

The Water Department maintains Winchendon's 61 miles of water mains, water service connections, 336 fire hydrants, two water storage tanks, and three water booster/pump stations. Most water meters are now read utilizing a laptop computer. Personnel drive throughout the area of the town served by the public water supply system and as they are doing this, the laptop computer connects to the radio transmitter on each meter and downloads the readings. Collection of water meter readings now only takes a fraction of the time. Only approximately 50 meters are read manually. Upon collecting all the readings, the recorded data (water meter readings/usage) is downloaded from the laptop computer to the Town's municipal accounting/billing software program. It is then analyzed and reviewed before being used to generate the bills for Winchendon's water/sewer customers. In 2019, we had 2,179 water and 1,387 sewer customers. Also DOR mandated that we bill quarterly starting in 2016. We had our sanitary survey done by DEP this year with them asking very few thing from us; it went really well. Lead and copper were tested this year also and passed with flying colors. The Water Department this year also power washed and painted the High Street Tank.

Water Department and Public Works Department personnel responded to a total of seven water main breaks over the course of 2019. Water main breaks are primarily the result of aging water mains that Winchendon and most other cities/towns are facing across the country. DPW employees assisted on each water main break to facilitate the repair and return water service as quickly as possible. Upon the repair of each break, impacted water mains were thoroughly flushed and returned to service. Roadways damaged and/or excavated during the repair of each water main break were patched and restored to the fullest extent possible by DPW employees. Water main breaks occurred at the following locations in 2019

234 Spring Street - 12" main - 1/15/19
Hale Street - 6" main - 3/18/19
273 Lincoln Avenue - 6"main
19 Baldwinsville Road - 2" line
Baldwinsville Street - . 6 "main - 7/26/19
60 Franklin Street - 6" main - 8/3/19
280 West Street - 6 "main

Water Department personnel also responded to a number of water service line and fire sprinkler system leaks/breaks (serving individual buildings/houses) over the course of 19 in these situations; water was shut off at the street so that the respective property owner could have repairs completed by us or a contractor or plumber, depending upon the location of the leak.

We continued the flushing of all fire hydrants. At this point, we replaced or repaired all but 6 found to be broken this year. This should be finished by spring of 2020. Markers were installed on fire hydrants to facilitate locating them during the winter months in the event of a fire, for removing snow around them, and for avoiding them during snow plowing operations. We also are replacing water meters as they fail in 2019.

All cross connection control and backflow prevention devices in town were inspected and tested in accordance with Massachusetts Department of Environmental Protection Cross

Connection Control regulations. Owners of failed devices were required to make repairs and return the equipment to operable service in a timely manner to ensure that the Town's water system was properly protected from contamination by back-siphon age.

WATER TREATMENT FACILITIES

AWJWT

The Ashburnham/Winchendon Joint Water Treatment Plant on Lake Road in Ashburnham treats water from Upper Naukeag Lake for distribution to the Towns of Winchendon and Ashburnham. Veolia Water North America of Houston, TX is contracted by Winchendon/Ashburnham to operate, maintain, and repair the water treatment plant and is required to do so in accordance with the Federal Safe Drinking Water Act and Massachusetts Drinking Water Regulations. The costs of operating and maintaining the treatment plant are divided between Winchendon and Ashburnham based on the quantity of water delivered to each town. During 2019, a total of 229,560,094 (million gallons) of water was treated and pumped to Winchendon, for an average of 628,931,764 gallons per day. The Town's current registered withdrawal permit for Upper Naukeag Lake is 0.67 MGD (670,000 gallons per day)

WATER QUALITY TESTING

The Water Department collects 9 drinking water samples each month at predetermined locations throughout the distribution system for microbiological testing. These samples are analyzed by a state-certified laboratory and the results reported to the Massachusetts Department of Environmental Protection (MA DEP). The Town also samples the drinking water for asbestos, disinfection-byproducts (DBPs), volatile organic compounds (VOC's), inorganic compounds (IOC's), nitrates, nitrites, radionuclides, and synthetic organic compounds (SOC's). The sampling schedule and locations are approved by MA DEP.

LEAD AND COPPER

Winchendon's testing requirements for lead and copper have been reduced by MA DEP from 20 samples once a year to 20 samples every (3) three years due to the fact that samples were below the 90th percentile for several consecutive monitoring periods. In accordance with the sampling plan approved by MA DEP, sampling/testing for lead and copper were collected/analyzed in 2019. The report found us to be in compliance on both lead and copper. The drinking water is tested for lead and copper in order to evaluate the effectiveness of the corrosion control program employed at the Ashburnham/Winchendon Joint Water Authority Treatment Plant. The next lead and copper testing will be done in September of 2022

WATER QUALITY TESTING RESULTS AND VIOLATIONS

The results for all sampling completed met MA Drinking Water Regulations throughout 2019 (no violations occurred). Analytical results are posted at the Town Hall, 109 Front Street, Winchendon, MA 01475 and copies are also available from the DPW office at Town Hall.

SEWER/WATER DEPARTMENT

As noted in the Water Department section of this report, in 2013 the Town of Winchendon transitioned back to a Water/Sewer Department staffed by town employees after several years of having a private contractor operate and maintain the town's water distribution and wastewater collection systems. The town's sewer collection system consists of all sewer interceptors and collection mains, manholes, and two lift/pump stations. The two sewer lift/pump stations, located on Spring Street and Spring Place, are inspected on a daily basis, including weekends and holidays. Water Department personnel are also responsible for clearing the occasional blockages that occur in sewer collection mains, typically utilizing a high-pressure water jet flushing machine. As preventative maintenance, sewer manholes and collection mains are also inspected, utilizing remote video equipment when necessary, and maintenance completed as needed, including cleaning of partially-blocked sewer lines before back-ups occur. More comprehensive rehabilitation work is completed on sewer collection mains and manholes when problems arise or are identified during preventative maintenance inspections.

Seven backups of sewer mains occurred in 2019 which was down from ten the previous year

- 2/20/19 46 High Street
- 2/29/19 46 High Street
- 3/16/19 Water Street
- 3/17/19 174 School Street
- 3/24/19 Sunset Court
- 3/24/19/Western Avenue
- 12/10/19 Western Avenue

All sewer backups were cleared by water Department personnel by jetting/flushing/rodding the blockages. Typically, these blockages are the result of grease buildup in the sewer collection system. All back up were contained and no sos had to be filled this year. Those backups that resulted in a release of sewage to the environment are documented in detailed reports submitted to the Massachusetts Department of Environmental Protection and United States Environmental Protection Agency.

SUMP PUMPS AND OTHER ILLEGAL DISCHARGES

Over the course of 2019, it has been observed that flows to the wastewater treatment plant have not increased this year significantly. The fact that water usage in town, as indicated by flows from the water treatment plant in Ashburnham, have generally been in a downward trend over the last year. In past years, Sewer/Water Department personnel have made efforts to identify sump pumps in homes/businesses that were illegally connected to the sanitary sewer system. Owners were required to disconnect these sump pumps and find an alternate means of disposing of the discharge from the sump pumps. Discharges from sump pumps to the sewer system are not permitted as they generate additional flows that must be treated at the wastewater treatment plant. These additional flows impact the operation of the plant and increasing electrical, chemical, and sludge disposal costs, resulting in higher sewer rates for all users. This year, we were mandated by DEP to have flow test done in the sewer system. The test indicated that there are 4 sections in town with very high flow during rain events.

This year, we will hire a company to do smoke and camera testing to find where all this water is coming from. To date, we have had to spend \$80,000.

CEMETERY & PARKS DEPARTMENT

**Cemetery Foreman George Labarge
Equipment Operator Mike Breau**

The Cemetery and Parks Department includes a Working Foreman and one Equipment Operator. These personnel are responsible for maintaining the bike path, Riverside, Old Centre, and New Boston Cemeteries, along with Legion Park, VFW Park, GAR Park, Old Centre Common, and Norcross Square and now Ingleside and Grout Park. In addition, lawn areas at Old Murdock and Poland/Streeter School buildings are also mowed and trimmed regularly. In total, there are approximately 110 acres of cemeteries and parks that are maintained by the two employees of the Cemetery and Parks Department. During the summer months, when the budget allows, two temporary employees are hired to assist the Cemetery/Parks Department during the peak grass growing season.

Depending upon the season of the year, employees mowed, trimmed and maintained all grounds, picked up trash and litter, installed monument foundations and Veterans' markers, planted flowers, trimmed hedges and trees, removed fallen leaves and wood debris, dug, back-filled and restored burial plots, filled in sunken grave sites, and reseeded fall/winter burials along with damaged lawn areas. Workers also continue to improve and expand the new section of Riverside Cemetery, which is located behind the Glen Café on Glenn Allen Street.

During 2019, repairing, up-righting, and straightening headstones in town-owned cemeteries was continued. A heavy-duty tripod lift courtesy of grant money obtained from the Robinson-Broadhurst Foundation by the Winchendon Historical Commission facilitated this work in areas not accessible by machinery. This tripod is a very useful piece of equipment for this type of work and will certainly be useful in the cemeteries for headstone rehabilitation in the coming years. This year the cemetery along with the Highway Department built a new park at the corner of Spring Street and Glenallen Street. This park was a very large project for this town; we had approximately four hundred man hours and help from other contractors. The park is a welcoming addition to the town and it was very generously funded by the Grout family.

WASTEWATER TREATMENT PLANT

The Town of Winchendon's Wastewater Treatment Plant (WWTP), located on River Street, and is operated by Veolia of North America employees.

An upgrade of the WWTP was completed in 2005, increasing the design flow rate from 0.5 million gallons per day (MGD) to 1.1 MGD. The upgraded plant, together with the replacement of the main sewer interceptor line from Lake Street to the WWTP on River Street, allowed the Town to gain the additional capacity necessary to allow new sewer

connections for both business and residential customers and also improve the quality of the effluent discharged to Millers River.

The WWTP processes the Town's raw sewage and treats it to standards required by the Town's NPDES (National Pollutant Discharge Elimination System) permit issued by the U.S. Environmental Protection Agency and Massachusetts Department of Environmental Protection. In 2019 the daily average of treated sewer was 601.001 (million gallons) and the total for the year was 219.37 million gallons.

The sewage and wastes treated by the WWTP include both inorganic and organic solids. Inorganic solids do not break down or decompose in the system and are retained in the settled sludge or discharged in plant effluent. Inorganic solids retained in the system are collected in the various treatment units (primary and secondary clarifiers and aeration basins), then removed (pumped to a tanker truck) for offsite disposal. The organic wastes break down and decompose and settle in the primary and secondary clarifiers. The aeration basins provide an environment for the breakdown of organic solids by bacteria. The decomposed organic solids contained in the aeration basin effluent (mixed liquor) are removed as settled sludge in the secondary clarifiers and disposed of off-site along with the inorganic solids. However, a portion of the settled solids is returned to the aeration basin for maintaining the bacteria population.

In addition to the physical unit operations, two chemicals are utilized in the treatment process. Poly-aluminum chloride (PAC) is used to enhance the separation of liquid and solid phases in the secondary clarifiers and sodium hydroxide is utilized for pH and alkalinity adjustment. Finally, secondary settling basin effluent is disinfected through the use of ultraviolet light prior to its discharge to the Millers River.

FLEET MAINTENANCE

Chief Mechanic Patrick McCarthy
Mechanic Dave Courtenay

The DPW's Fleet Maintenance Department consists of a Chief Mechanic and an Assistant Mechanic. The Fleet Maintenance Department services and repairs all town-owned light/heavy motor equipment and vehicles, including those operated by: Public Works, Police, Fire/Ambulance, and Council on Aging, School Department, Town Hall, and Civil Defense. Detailed service records are maintained by the Chief Mechanic for all equipment and vehicles. The Fleet Maintenance Department has a fully equipped repair area at the town's public works garage on Glenn Allen Street. The Fleet Maintenance Department is also responsible for maintaining the town garage, which houses all DPW equipment, and generators at water pump and sewer lift stations.

Respectfully submitted,

Albert C. Gallant
Public Works Director

Town of Winchendon				
Transfer Station Yearly Report				
From January 1st to December 31st 2019				
Material	Tons	Disposal Point	Disposal Method	
Municipal Solid Waste	304.14	Monadnock Disposal, Jaffrey, NH	50% Landfill 50% Incinerated	
Bulk & Construction Demo	290.39	Monadnock Disposal, Jaffrey, NH	80% Landfill 20% Incinerated	
All Glass	42.85	Keene MRF DPW, Keene, NH	Crushed & Recycled	
Single Stream Recycling	181.5	Monadnock Disposal to Auburn MRF	Sorted & Recycled	
Light Steel & Iron	67.96	Scrap-It, Marlborough, NH	Recycled Steel	
Non Ferrous Metals		Scrap-It, Marlborough, NH	Sorted and Recycled	
Textiles (Used Clothes)	7.98	Planet-Aid, Holliston, MA	Sorted, Cleaned and Redistributed	
Waste Oil	5.6	Saybrooke Env. & Cyn Env, Stoughton, MA	Fuel Blending for Indust. Furnaces	
CRT's Televisions, Monitors	10.98	Raw Material Rec Co, Gardner, MA	Disassembled and Recycled	
Appliances w/ Freon	9.4975	Raw Material Rec Co, Gardner, MA	Freon Recovered, Metal Recycled	
Tires	10.08	Bob's Tire, Mattapoisett, MA	Shredded and Recycled	
Liquid Propane Tanks		Mighty Flame, Rindge, NH	Tested, Recertified and Reused	
Florescent Bulbs/Ballasts	21 bxs	Safety Kleen Systems, Inc.	Mercury Recovered and Recycled	
Lead Acid & Rechargeable Batteries	0	Saybrooke Env., Stoughton, MA & Scrap-It, Marlborough, NH	Acid Recovered and Lead Recycled	
Brush/Leaves		Composted On Site	Town Projects	

Town of Winchendon				
Transfer Station Yearly Report				
From January 1st to December 31st 2019				
Total Recycled	330.85	Tons	Glass, Electronics, Metals, Textiles, Tires, Brush, Single Stream, etc.	
MSW Disposed	304.14	Tons	Regular Household Trash	
Total Processed Less C&D	634.99		Total Processed = Total Accepted 925.38 Tons less C&D 290.39 Tons = <u>634.99 Tons</u>	
Transfer Station Recycling Rate			Total Recycled <u>330.85 Tons</u> / Total Processed 634.99 Tons = <u>53 %</u> Recycling Rate	
			at the Transfer Station	
C&D	290.39	Tons		
Recycled	330.85	Tons		
MSW	304.14	Tons		
Total Accepted 2018	925.38		Waste Oil <u>1400</u> gallons(5.6 tons) Not Used For Recycling Rate	
Days Open to Public 2019	153	Days	Submitted by Albert C. Gallant, DPW Director	
Average Waste Per Day	3.89	Tons	Joshua Harris, Transfer Station Foreman	
Average Recycling Per Day	2.16	Tons	Report prepared by Carlene Breen, Executive Assistant	

WINCHENDON PUBLIC SCHOOLS REPORT

Superintendent of Schools Office

175 Grove Street
Telephone: (978) 297-0031

Memorial School

32 Elmwood Road
Telephone: (978) 297-1305

Toy Town Elementary School

175 Grove Street
Telephone: (978) 297-2005

Murdock Middle School

Murdock High School

3 Memorial Drive
Telephone: (978) 297-1256

Murdock Academy for Success

3 Memorial Drive
Telephone: (978) 297-1256

WINCHENDON SCHOOL COMMITTEE

Greg Vine, Chair	Term Expires 2020
Dawn Fronte, Vice Chair	Term Expires 2019
Roann Demanche	Term Expires 2021
Felicia Nurmsen	Term Expires 2021
Lawrence Murphy	Term Expires 2020

DISTRICT ADMINISTRATION

Joan Landers	Interim Superintendent of Schools
Richard Ikonen	Business Manager
Jonathan Landman	Director of Instruction, Curriculum & Assessment
Suzanne Michel	Director of Pupil Services
James Murphy	Director of Facilities
Bill Clinton	Director of Technology
Kris Provost	Director of Murdock Academy
Jenna Whitaker	Athletic Director
Thaddeus King	Murdock High School Principal
Megan Weeks	Murdock High School Assistant Principal
Jessica Vezina	Murdock Middle School Principal
Mary Alice Aker	Toy Town Elementary Principal
Michelle Atter	Memorial Elementary Principal

STUDENT ENROLLMENT INFORMATION
Breakdown of Pupil Enrollment (As of October 1, 2019)

Pre-Kindergarten	78
Kindergarten	102
Grades 1 – 2	102
Grades 3 – 5	263
Grades 6 – 8	282
Grades 9 - 12	339

Total Enrollment: 1265

**Resident students: Home Instruction 40

SCHOOL BUDGET 2018 – 2019

School Committee	\$40,000
Districtwide/Central Office	\$1,374,867
Special Education Department	\$1,477,698
Murdock High School	\$3,365,398
Murdock Middle School	\$1,807,862
Toy Town Elementary	\$2,295,560
Memorial School	\$3,017,677
<u>Food Services</u>	<u>\$614,660</u>
<i>Total School Dept. Operating Budget:</i>	<i>\$16,612,452</i>
<i>Less Town Assessment Indirect Cost:</i>	<i><u>\$3,233,390</u></i>
Total local & state funding:	\$13,379,062

From Winchendon Public Schools

Personnel Retirees

The following members of the Winchendon Public School staff retired during the past year. Thank you for your years of service to the Winchendon Public Schools. Congratulations on your retirement!

Deborah Christen
Sheila Hunt
Cyndy Leroy
Mark Lore
Margaret Lyons
Calvin Miller
Crystal Nardini

Special Education

The Winchendon Public Schools is committed to providing each and every student with the opportunity to access educational learning within one of its community schools. Students can access learning through a variety of options from full inclusion programs to specifically designed substantially separate programs. From preschool through high school, students are afforded a spectrum of programs to provide for the varied needs and learning styles. According to the 2018-2019 accountability data, Winchendon's total student enrollment Pre-K -12 was 1,224, with 21.8% of enrollment representing students with disabilities. Eligible students can enter special education programming at age three and continue to receive services until age twenty-two.

Winchendon provides all students with the ability to access specialized services through a host of related services which include but are not limited to; speech and language, occupational, physical, behavioral, therapeutic mental health, vision, hearing, assistive technology, specialized academic instruction, English Language Learning, life skills, vocational training, and job coaching. Winchendon understands the importance of continuity for student learning and provides Extended School Year (ESY) programs for eligible students to prevent regression of acquired skills during the summer months.

The Winchendon Public Schools has embraced professional development activities for staff that involves inclusionary practices so that students with disabilities can access learning alongside their neuro-typically developing peers. The special education department follows the state law, which states each student must be placed in the least restrictive setting. By the provision of inclusionary practices in the general education classroom by highly trained staff, students are more likely to participate in general education classrooms successfully. Additional emphasis has been placed on trauma-informed practices to further support the individual needs of students further while striving to provide students greater access within the general education setting. The efforts of the district and teacher excellence contribute to the overall success of educating students within the school district community.

The Winchendon Public Schools utilizes a district-wide tiered system of supports to meet the social, emotional and behavioral needs of all students. A tiered system, by definition is a data-driven, prevention-based framework for improving learning outcomes for every student through a layered continuum of evidence-based practices and systems. Each district school employs a team of staff to closely monitor and support the social, emotional, and behavioral needs of all students. These teams can to progress monitor individual students through the ongoing examination of data to improve school safety and/or access to educational learning.

For more information about Special Education Services and Programs, please contact Suzanne Michel, Director of Pupil Services at 978-297-1850 or email at smichel@winchendonk12.org or through the district website www.winchendonk12.org

Preschool at Winchendon Pre-K Program

The Winchendon Public Schools offers an inclusive preschool program with seven part-day sessions through the Winchendon Pre-K Program. Community residents may register for the annual lottery to enroll in either a three year-old or four year-old classroom. Students are randomly selected and notified of acceptance or if the student is placed on the 'waitlist' in June of each year for the following school year. To meet the program age guidelines, students

must turn age three or four by August 31st of that year. Families of eligible students receive a packet in April explaining the enrollment and lottery process. Within the packet, there is a voluntary Pre-K Developmental Screening registration form, any family that suspects their child may have a disability or would like to learn more about their child's development is welcome to participate in the screening. Screenings are scheduled annually in May. Should a student be identified for further evaluation to determine if the student has a suspected disability, families are provided a consent to evaluate form in order for the school to formally complete the evaluation process with the student.

The Winchendon Pre-K Program is tuition-free for all residents. We believe it is important to provide early educational experiences for all students, regardless of income. Transportation services are available for students with an identified disability in which special education services are required, free of charge. Students without identified special needs can apply for transportation on a 'first come first served basis' for a small fee.

The Winchendon Pre-K Program is committed to a developmentally appropriate approach to early education, which offers a combination of a play-based, socially supportive, and academically rigorous curriculum. The curriculum is aligned to the standards established by the Massachusetts State Department of Early Education and Care (EEC) and the Guidelines for Preschool Learning Experiences. Our program believes in nurturing the whole child by respecting the individual needs of each student. It is our goal to foster social-emotional, academic and physical development in order to provide all students with the opportunity to learn from each other and build a foundation for respecting human differences and embracing cultural competencies.

The Winchendon Pre-K Program offers a supportive structure that includes utilizing Positive Behavior Interventions and Supports (PBIS). The program-wide philosophy of explicitly teaching behavioral expectations, provides each student the opportunity to learn appropriate, real world understanding of emotions, problem solving and emotional regulation. Students are also able to access specific social skills groups to practice skills with an on staff behavior specialist. Students are provided the opportunity to make choices within the classroom between several learning centers in which to explore pre-readiness skills to foster later school success. Students experience outdoor play, in class gross motor and movement activities, small and large group learning tasks, and multiple activities to support early literacy and mathematical knowledge.

Each classroom is staffed with a certified teacher and two para-educators, depending on student needs. The program is also supported by a speech and language pathologist, occupational therapist, physical therapist, behavior specialist, ABA specialist, guidance counselor, and psychologist. Additional specialized services providers are also made available to address any other developmental needs of students.

The Winchendon Public Schools, in collaboration with funding by EEC through the Coordinated Family and Community Engagement, hosts weekly Community Playgroups for children age birth to three and another playgroup for children ages three to five. These two weekly playgroups are offered at the Winchendon Pre-K Program, implemented by the Pre-K staff, and support all aspects of early development through establishing partnerships with parents as their child's first teacher. Our playgroups offer evidence-based approaches to early

literacy. All residents are also welcome to engage in the Ages and Stages Questionnaire (ASQ). Families are provided an age appropriate questionnaire to complete based on their expert knowledge of their child's development. The ASQ provides information about how the child is progressing in all developmental domains and provides tips and suggestions for further growth in each area. For more information on the Community Playgroups or the Ages and Stages Questionnaire, please contact Kathy Brooks at 978-297-3436 or via email at kbrooks@winchendonk12.org or via the Winchendon Community Playgroups Facebook page.

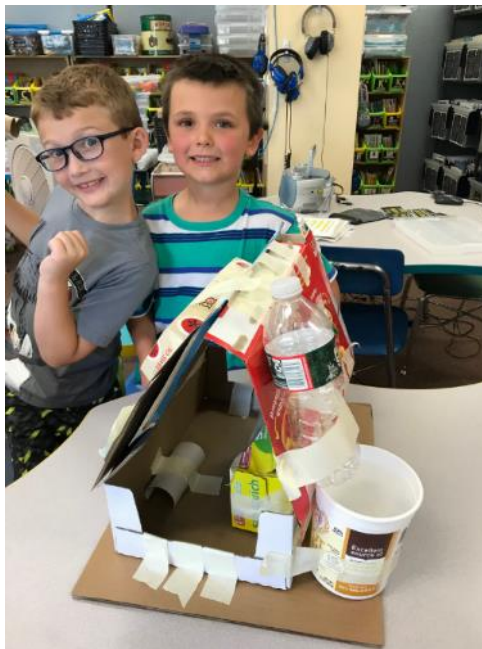
For more information about the Winchendon Pre-K Program, please contact Suzanne Michel, Winchendon Pre-K Program Director at 978-297-3436 or via email at smichel@winchendonk12.org or by accessing the district website www.winchendonk12.org

Extended Day Program

The Winchendon Public Schools Extended Day Program is offered to all children in the Toy Town Elementary School and Memorial School. Lego Robotics, Art, 1, 2, 3 Cook with Yoga, Homework Assistance, Set Design, Drama, and Me. The drama program ended in March with a presentation of *Seussical the Musical for Kids*. Memorial Elementary School offered Yoga, Science for Kids and Homework Assistance. All students participating in this program received a supper bag. The supper program is fully funded by the CACFP program, which is a state and federal reimbursement program.

Collaborative Backpack Program

The Winchendon Public Schools in partnership with the Winchendon Kiwanis Club and the Winchendon Public Schools are continuing a project to provide healthy foods to eligible families of Toy Town Elementary and the Memorial School. The program is designed to provide students with a bag of healthy foods to be given each Friday at dismissal. This program will provide nourishment to students over the weekends when school breakfast and lunches aren't available. We are currently assisting to provide foods for approximately 112 students with the addition of The Murdock Academy.



Summer Programming for Students

In summer 2019, as in past years, the district provided an Extended School Year (ESY) program for students with disabilities.

In addition, the district provided a Title 1 remedial summer reading, math and STEM enrichment program for grades K-5, and a summer school program at the middle and high school levels.

Memorial Elementary School

The staff and administration at Memorial School have focused on creating a safe and respectful learning environment for all students. We continue to incorporate various programs and initiatives to help support our students socially, emotionally, behaviorally, and academically. We hope by focusing on these topics and having programs and activities in place, it will provide them with positive memories as they continue in their education.

A successful RTI (Responsive to Intervention) model continues to be implemented at Memorial School. The interventionists meet with teachers and administration to discuss data and students in need of small group instruction. These meetings are held every 6 to 8 weeks to determine progress being made. The students complete assessments in September and January to determine growth from fall to winter. This data is reviewed in September and January to form new RTI groups. In the spring, we will complete additional assessments for assisting in placement for the upcoming year and for continued planning of instruction.

Teachers continue to be highly trained and qualified. Some of the programs the staff are trained in to support early literacy are: Wilson, Fundamentals, WisniaKapp, and Read Naturally. They are also trained in Differentiated Instruction, UDL (Universal Design for Learning), ELL (which provide strategies for all students, not just English Language Learners). All teachers are continuing to incorporate the use of technology in their classrooms with the use of IPADS and Promethean Boards to target all learning styles (whole group, small group, and individually). We piloted MAP testing this year as well using the IPAD in grades K-2 to determine if it will be a good measure of data for our students.



PBIS has played a significant role in the social and emotional growth of the Memorial School Students. We have fully implemented a TIER 1 system of behavior management within the school for all students as we enter year 4 of PBIS. Students who are not meeting expectations are written up in the form of a behavior referral. All referrals are documented into SWIS by the administrator and/or guidance counselor. When a student receives more than five referrals, they are referred to the TIER 2 team to discuss alternative interventions. The TIER 1 team and the TIER 2 PBIS behavior team meet monthly before the start of school to review data and/or behavior concerns. The TIER 1 and TIER 2 teams are run by the Principal and the Guidance Counselor, the teams consist of grade level teachers, specialists, special education, nurse, behavior specialists, and the school psychologist.

The focus of the TIER 1 team is to review data monthly to determine areas of concern and/or changes that may need to occur in the different areas of the building. The Tier 2 team meets on individual students who have been “identified” for additional supports and interventions. A plan is made for these students, and staff members are identified as providing additional supports and “check-ins”. Students in TIER 2 have check-in/check-out data that is recorded

into SWIS to track progress. Several of these students participate in various small social skill groups (lunch bunch, friendship groups, conflict resolution groups, anger management groups, etc.). The behavior specialist runs 80 percent of the social skills and lunch bunch groups with the support of the guidance counselor.

A second grade mentor program is in its second year of implementation, where grade 2 students have earned the privilege of working with Kindergarten and PreK students during the school day. These students provide positive interactions and “special attention” to struggling PreK and Kindergarten students. This program is giving some of our second grade students a leadership role and a sense of responsibility as a mentor to a younger child. A group of students is selected in the fall, winter, and then in the spring, to allow more students this experience.

Step-Up-Day: In June, students have an opportunity to visit the next grade level on Step-up-day. For students moving on to the next building (Grades 2 and 5) they are bussed to either TTE or the Middle School to spend some time touring, meeting teachers, and asking questions. This process helps alleviate some of the anxieties students may be experiencing.

Murdock Middle School

Murdock Middle School continues to create an environment in which all students can be successful, socially, emotionally, and academically and prepared for high school. To meet this goal, we have focused on social and emotional learning through the implementation of our mentoring program, Positive Behavior Intervention Supports (PBIS), and Second Steps, to name a few. In addition, we strive to foster an academic mindset that encourages a personalized pathway for success. It is our goal that all students leave Murdock Middle School as competent learners, ready to embrace the challenge and excitement of high school and beyond. We continually explore opportunities to provide optimal learning experiences for every student in the classroom and beyond. Our core values of Pride, Accountability, Respect, and Teamwork (PART) in all academic and social settings of our school set the tone for this productive learning.

Grades 7 and 8 continue to implement a personalized learning model, utilizing the Summit Learning Program. This model has allowed us to provide a stable and rigorous curriculum for our students. Our students now benefit from a classroom environment centered around learning through real-world projects, developing lifelong skills and habits, and having the 1:1 ongoing support of a dedicated teacher/mentor at our school. Teachers have been able to incorporate their own units and projects into the platform and can make changes to their curriculum and instruction as needed based on student’s individual needs.

Results from the spring 2019 MCAS assessment saw gains across all subjects. Overall, MMS’ annual criterion-referenced target percentage increased by 59%, 20% in 2018 compared to 79% in 2019. The annual criterion-referenced target percentage measures each district’s, school’s, and subgroup’s change in performance from one year to the next. In English Language Arts, students met or exceeded the achievement targets set by the Department of Elementary and Secondary Education. While in math and science, students exceeded all achievement targets.

In addition to academics, MMS has focused on offering extracurricular activities such as athletics, chorus, band, art club, drama, and offered several field trips. Grade 6 visited the Hanover Theater in December to view “A Christmas Carol,” and in the spring, participated in the Worcester Braveheart’s Baseball is Education Day. Also, in the spring grade 7 and 8 students enjoyed a trip to Boston where they visited the Aquarium, Faneuil Hall, and saw the Blue Man Group. This year marked our first annual trip to Washington D.C. led by Mrs. Bridget Marinelli and Mrs. Amanda Rodgers, along with support from parents. Participating grade 8 students worked diligently to raise funds and spent 4-days, 3- nights exploring the city.

Murdock High School

It is the mission of Murdock High School to fulfill our collective responsibility to provide opportunity for personal, academic and social success to each and every student who walks through our doors. We believe in this promise because it is the primary means by which we support *all* children to determine what their personal dreams are and equip them with the tools that they need to achieve that dream.

In 2019, MHS welcomed Thad King as the new principal and Megan Weeks as the assistant principal while also hiring three new faculty members; one each in the Math, Science and Arts Departments. The October 1, 2018, enrollment totaled 300 students with 161 male students and 139 female students and student to teacher ratio of 11.7 to 1.

Based on prior years’ MCAS scores and an overall classification of “requiring assistance or intervention,” the Department of Elementary and Secondary Education (DESE) requested MHS create a Turnaround Plan for the ensuing academic years. Through careful analysis and collaboration with the newly formed Instructional Leadership Team (ILT), District and Community stakeholders and narrative reports from AIR as well as initial findings from our NEASC accreditation review, it was determined that Murdock High School must deepen it’s focus on curriculum and instruction while simultaneously improving the mechanisms in place to wrap student services around the student body. The ILT, comprised of faculty and administration, created a Turnaround Plan approved by DESE that included programmatic alignment of curriculum with state standards, partnership with Worcester State University for a dual enrollment program, the creation of a Freshman Scholars Program, and wraparound services targeting the needs of our students.

MHS achieved its highest DESE Accountability rating ever in 2019 by increasing the Accountability Percentile 11 points to the 25th percentile. This was accomplished by 63% of our students Meeting or Exceeding Expectations on the newly implemented Next-Generation ELA MCAS test and 43% of students Meeting or Exceeding Expectations on the Next-Generation Math MCAS. Average Student Growth Percentiles of 63.1 and 54.0, respectively, complemented these proficiency scores. Additionally, students scored well on the traditional Science MCAS where 75% scored Proficient or Advanced. As a result of Murdock High School’s 2019 MCAS scores, our Overall Classification moved to Not Requiring Assistance or Intervention.

Murdock High School was very active in extra-curricular activities in 2019. Our Student Council was recognized by the Massachusetts Association of Student Councils as a Gold Council of Excellence, the highest rating, for the 6th consecutive year and also hosted the Central District Massachusetts Association of Student Councils’ Spring Conference. The

National Honor Society inducted seven new members. Our Theater program produced the musical *Chicago* including 20 actors on stage and 5 crew members behind the scenes. The athletic programs enjoyed success in many areas as well. The Murdock Varsity Football team made the district playoffs for the first time in many years, the Boys' Varsity Basketball team was invited to the Clark Tournament and also made the district playoffs, the Indoor track team sent 4 athletes to the Indoor Nationals in New York, the Girls' Varsity Softball team made districts for the second consecutive year, the Boys' Outdoor Track and Field team earned the Division II State Championship, nine track athletes qualified for and attended the New Balance Outdoor Nationals where Lilly Digman became the Freshmen Girls' National Champion, and the Cheer Team earned the MSAA Mid-Wach League and Regional Championships.

Murdock High School graduated 77 seniors in the Class of 2019, 27 (35%) went on to 4 year colleges, 15 (19%) went on to 2 year colleges and 3 entered the Air Force. The Class of 2019 was recognized at Class Day, the Alumni Dinner and Graduation with in excess of \$78K awarded to over 30 graduates in order to embark on their college endeavors.

Murdock High School Class of 2019

Keenan J.Adams-McKenney
 Izaria R. Alcantara
 Mark C. Alisauskas
 Kimberly M. Anderson
 Jaina Beauvais
 Derek Berlied
 Joshua F. Berrospe
 John H. Bickford
 Jeremy Bitter
 David Blouin
 Elissa Boucher - **NHS**

Hunter Bourgoin
 Austin Bourque
 Dylan Bradley Gomez
 Nicholas Brady
 Sirena D. Caputi- **NHS**
 Matthew Casavant
 Mitchell Charland
 Yang Yi Chen- **NHS**
 Jacob Clifford
 Nathan Cobiski
 Steven G. Cordio
 Lillian Dack
 Brynne E. Davis
 Aidan P. DeHays
 Jeremy E. Diaz
 Kaileen Dibble- **NHS**

Adam Digman
 Kaylee E. Fleurant
 Andrew M. Forest
 Jocelyn K. Garner
 Lindsey Gemme- **NHS**
 Taylor L. Goguen
 Ciera R. Guild
 Logan B. Hawkins
 Megan S. Houle
 Lily. Hunt
 Britney Jackson- **NHS**
 Jeffrey Jones
 Kassandra P. Kreidler
 Emily LaBarge
 Alexis Lancey
 Benjamin P. Lawrence
 Chloe R. Lawrence- **NHS**
 Julia LeBlanc
 Lily A. LeBlanc
 Nicole Lemire- **NHS**
 Mya Leslie
 Emma K. Lively
 Makenzie E. Lundin
 Dylan J. Lupien
 Matthew Marobella
 Kelly S. Murphy
 Robert Oliveira
 Lindsey T. O'Toole
 Luke Palmatier
 Maria Polcari- **NHS**
 Kipper Prouty

Timmy Quinn- **NHS**
Dominic E. Quinones Chaves
Max Race
Cobie A. Rice
Zachary R. Richards
Emily A. Roberts
Jake A. Robichaud
Vincent R. Roy
Phebe Shippy- **NHS**
Ashley Signa- **NHS**
Cassandra Smith
Emily T. Smith- **NHS**
Lindsey M. Smith

Teagan Smith
Jaelynn Stetson
Richard Swanson
Ryan Thira- **NHS**
Zander S. Torres Pagan
Robyn J. Ufema
Jared Velasquez
Isaiah Wilson
Anthony Wolski

NHS = *National Honor Society*

TOWN CLERK

Town Clerk – Wendy Stevens
Assistant Town Clerk – Debra Skinner

- Oversees all aspects of elections, voter registration, absentee balloting, early voting, certifies nomination papers and initiative petitions. The office maintains the voter list, street, school, and jury listings
- Records all vital records and marriage licenses; and sends information to the state. The Clerk assists with genealogical research
- The office is responsible for recording & certifying all official actions of the Town; town meeting, elections, Planning & Zoning Board decisions; submitting bylaws and zoning amendments to the Attorney General for approval.
- The Clerk administers the oath of office to all elected and appointed board and committee members and provides them with the Open Meeting and Conflict of Interest laws.
- Further responsibilities include: posting meetings of all government bodies, the keeper of official minutes, dog licenses, business certificates and burial permits, and other licenses.
- The Town Clerk also responds to inquiries from the general public and provides knowledge and assistance to all.

DEPARTMENT OF VETERANS' SERVICES

"The veterans of our military services have put their lives on the line to protect the freedoms that we enjoy. They have dedicated their lives to their country and deserve to be recognized for their commitment." ~ Judd Gregg

Your Veteran's Office continues to serve the needs of all veterans in the town of Winchendon. As to expound on the quote from Judd Gregg above, "we never forget their service and are willing to guide, support or provide financial support to all veterans and their families". It is hard to believe that my tenor as a Veteran's Agent began in January 2004 – 16 years later, I continue to carry the torch of my dear friend Charles Grout – my mentor and dear friend – who served our community unselfishly for over 50 years. I can't guarantee that my service will last that long; however, I remain committed to support all veterans in our dear community.



Your local Winchendon American Legion remains a force in our community as an extremely active military organization. As a wartime organization, the Legion Act of 2019, signed into law by President Donald Trump, opened up the dates of service from World War II to present day (not forgetting the cold war or any other small war that took place). Membership is now opened to all who have served – we want all veterans to join our local American Legion in Winchendon.

As we transition to a new year, I will continue to serve as a leader within the American Legion as the District IV Commander (County Commander); along with, continued support of all veterans that reside in Winchendon. Thank you all for your support over the past 16 years!

Scott J. Gauthier
Director/Agent

WENDELL P. CLARK MEMORIAL YMCA

It is my pleasure to share with you a recap of the services that the Wendell P. Clark Memorial YMCA has provided to the town of Winchendon in accord with our Grant Services Agreement. These services include:

Facility Access:

The Clark YMCA provided the community with access to the YMCA outdoor facilities including:

- Access to the children's playground (for children ages 10 years and under)
- Year-Round Access to the ¼ mile walking track
- Seasonal access to the outdoor Basketball and Tennis courts
- Seasonal access to Clark YMCA Athletic fields
- Year-Round landing zone for a life-flight helicopter on the YMCA athletic field.

Emergency Services:

In addition to maintaining the helicopter landing zone, the YMCA is happy to have been available to provide other services when able such as serving as a location for an Emergency Station for showers during loss of water, cooling station in severe hot weather and as a warming station in winter during loss of heat and to work with the Board of Health to coordinate these services. The Clark YMCA has also provided availability to the Winchendon Fire Department for trainings with life-flight helicopter, and pool time for the WFD Dive Team.

Community Events:

The YMCA annually hosts the Summer Solstice Festival and Parade in June, Halloween at the Y in October, numerous fun walks/run for all ages throughout the year. Further, we also provided use of the facility to a number of community groups such as the Relay for Life, AHIMSA, Pop-Warner football/cheering, Boy/Girl Scouts.

Youth Programs:

The YMCA operated numerous programs and activities for youth in the community such as Youth Soccer, Youth Basketball, Summer Day Camp, Youth Sports Camps, as well as Before & After-School Childcare for a nominal fee. As always, Financial Assistance is available to qualifying families, as No one is turned away for inability to pay.

The Clark Memorial YMCA is proud to be a contributing member of the community and to put our mission into practice every day. We thank you for your continued collaboration in serving our great community.

Respectfully,
Michael Quinn
Executive Director

WINCHENDON REDEVELOPMENT AUTHORITY

The Winchendon Redevelopment Authority (WRA) was established in 2004 with a five-member board, four appointed by the Town Manager and one appointed by the State. Meetings are currently held monthly on the second Monday at 5:00 p.m. in the Town Hall fourth floor conference room with an open invitation for all of Winchendon's residents.

The board has all five positions seated and is comprised of: Chairman, and State Appointee, David Connor, Vice Chair, Leston Goodrich, Clerk, Kenneth LaBrack, Dennis Casavant and Michael Barbaro. As in past years, they have become progressively more active in community and economic development. The Authority continues their work focusing on bringing new business to Town with an emphasis being on jobs creation and increasing tax revenues.

The Authority currently holds \$611,055.97 in total assets. These assets are all in the form of property to be developed either residentially, commercially, industrially or recreationally. While this might sound like a lot, the value is determined by the assessment and not what they might sell for. Some of the properties cannot be developed due to their status such as the old landfill. However, the Authority is actively working with a local relator to market those parcels that are viable.

In addition, the Authority actively seeks out potential new commercial/industrial clients, communicating with them, attempting to sell the Town of Winchendon as their new home. In the Spring of 2018, the Authority signed an Intent to Lease Agreement for a medical marijuana cultivation facility at Hillview Business Park. As a result of a generous donation to the town of Winchendon by Rachel A. and Dr. Coral May Grout, the Authority developed a park on the property at the corner of Glenallen and Spring Street at the North Central Pathway parking area. Included in the park are the first Electric Plug in Stations in Winchendon. These stations were funded with a grant from National Grid to bring Green Energy Technology for residents and people traveling through our community. The park will proudly serve as a Welcome to Winchendon gateway. In addition, the Authority sponsored the advertisement of the Fall Festival in the 2019 Johnny Appleseed Brochure reaching in excess of 35,000 people.

The Authority remains solidly committed to the Town of Winchendon and the successful development and redevelopment of its commercial, industrial, residential and recreational uses. They are constantly evaluating new ideas and putting plans together to boost Winchendon's community development.

UNITED STATES SENATORS

Senator Elizabeth Warren
317 Hart Senate
United States Senate
Washington, DC 20510
202-224-4543

2400 JFK Federal Building
15 Sudbury Street
Boston, MA 02203
617-565-31700

Senator Edward Markey
255 Dirksen Senate Office Building
Washington, DC 20510
202-224-2742

2nd MASSACHUSETTS CONGRESSIONAL DISTRICT Precinct 1

Congressman James McGovern
438 Cannon House Office Building
Washington, DC 20515
202-225-6101 FAX: 202-225-5759

24 Church Street
Leominster, MA 01453
978-466-3552
FAX: 978-466-3973

3rd MASSACHUSETTS CONGRESSIONAL DISTRICT Precinct 1A, 2 & 3

Lori Trahan
1607 Longworth HOB
Washington DC 20515
(202) 225-3411 FAX 202-226-0771

Fitchburg Office
FSU - Professional Studies
150B Main Street
Fitchburg, MA
202-225-3411

GOVERNOR

Governor Charlie Baker
Executive Office
800-392-6090
Boston, MA 02133

State Citizens Governor's
Information State House
Room 360
In State: 888-870-7770

2nd WORCESTER DISTRICT

Senator Anne M. Gobi
Worcester, Hampden, Hampshire and Franklin District
Room 513, State House
Boston, MA 02133
617-722-1540 FAX: 617-722-1078

Representative Jon Zlotnik
State House, Room 26
Boston, MA 02133
617-722-2425

District Office
26 City Hall 212
95 Pleasant Street
Gardner, MA 0144
978-410-9559

WINCHENDON TOWN HALL DIRECTORY

109 Front Street
Winchendon, MA 01475
Hours: Monday 8:00 AM - 6:00 PM
Tuesday -Thursday 8:00AM - 5:00 PM
Fridays - CLOSED

EMERGENCY SERVICES: DIAL 911

Town Manager	978-297-0085	Collector/Treasurer.....	978-297-0152
Assessor.....	978-297-0155	Town Clerk.....	978-297-2766
Veterans Services.....	978-297-0500	Town Accountant.....	978-297-5400
Health Agent.....	978-297-4179	Planning/Development....	978-297-5414
Conservation Agent.....	978-297-5410	Information Technology...	978-297-5403
Beals Memorial Library.....	978-297-0300	Land Use.....	978-297-3537
Dept. of Public Works.....	978-297-0170	<i>(Building Commissioner, Wiring Inspector, Plumbing/Gas Inspector)</i>	
<i>(Highway, Water, Sewer, Landfill)</i>			

TRANSFER STATION HOURS

653 River Street - 978-297-0395

Open Thursday through Saturday - 8:00 a.m. to 4:00 p.m.
Closed Sunday, Monday, Tuesday, Wednesday

Additional Hours Open June 1st through October 1st
8:00 a.m. to 7:00 p.m. Thursdays

Vehicle Sticker Required

BOARDS AND COMMITTEE MEETING SCHEDULES

Meeting times can be found on corresponding posted agendas

Board of Selectmen	2 nd & 4 th Mondays of the month
Planning Board	1 st & 3 rd Tuesdays of the month
Zoning Board of Appeals.....	1 st Wednesdays as posted
Board of Health	1st Monday and as posted
Conservation Commission	2 nd Thursday of the month or as posted
Finance Committee	2 nd Tuesday of the month
Library Trustees	4 th Tuesday of the month
Board of Assessors	8:00 a.m. Thursdays as scheduled
Housing Authority	2 nd Tuesday of the month, 1:30 p.m. 108 Ipswich Drive
School Committee	1 st and 3 rd Thursdays of the month
Redevelopment Authority.....	3 rd Monday of the month