



Report of the Town Manager

April 23, 2018

1. Financial Updates-

- a. I will be attending the Finance Committee meeting on Tuesday, April 24th to provide any support the Committee needs while discussing and voting whether to support the May Town Meeting warrant. Department heads will also be attending.

2. Personnel Updates-

- a. There are no personnel updates this week.

3. Project Updates-

- a. National Grid has informed me that they anticipate finalizing their paperwork for the streetlight acquisition by June 1st. I have contacted the vendor doing the work for the town to make them aware.
- b. The Chestnut Street reconstruction bid was opened on Tuesday, April 17th. The apparent low bidder is Caracus Construction with a bid of \$397,720. The engineers estimate for the work was \$378,290, \$19,430 less than the actual bid. I will be meeting with Tracy Murphy and Al Gallant to identify the additional funding needed for the project.
- c. Contractor bids were received for the police sally port during the week of April 9th. The total project budget is \$691,000.

4. Miscellaneous Updates –

- a. I have been working with the Robinson Broadhurst Foundation Board members on funding the replacement of the Fire Chief's vehicle. In February, I informed the Board that the Chief's vehicle failed inspection. Chief Smith had submitted a 2018 grant request for the Trustees to consider. Rather than leasing a new vehicle I asked Robinson-Broadhurst if the needed funds could be borrowed from a previously funded grant on a temporary basis. The Trustees indicated the Fire Chief vehicle would be approved and the funds could be borrowed on a short term basis and returned once the Chief's grant request is funded. I expect the new Fire Chief vehicle to be delivered in May.
- b. The Ashburnham/Winchendon Joint Water Authority was recognized for outstanding performance in 2017. The Authority received one of the top scores among medium and large community systems. Representatives have been invited to attend an awards ceremony on May 8th at the Statehouse to be formally recognized.
- c. I would like to request the Finance Committee support to fund \$2,600 from their Reserve Fund to send the School Resource Officer and a Sergeant to an

active shooter training course. This course provides training for police responses to address the fundamental issue of what an officer does when they are either on scene alone or are the first to arrive during an active shooter situation. Prior training protocol called for officers to respond as a team. Although that protocol will not be dispensed with completely, this training will allow for a trained officer to engage the shooter alone to prevent additional injury or loss of life. Some of the skills addressed would include mental and physical skills specifically designed to draw the attention of the shooter away from victims and to confuse and frustrate the shooter. S.R.O. Tracy Flagg will be sent to the two day Level 1 operator training as she is likely to be the first responding officer. Additionally, I am interested in sending Sgt. Raymond Anair to the five day Level 3 instructor course. This would allow for the Sgt. to train and certify all of my officers. The training is being offered this year in Scarborough, Maine in June. It is not being offered again in the New England States this year or next. My estimates for the entire training for both officers is \$2,600; this would include the training, lodging and food for both officers.