



## Report of the Town Manager February 25, 2019

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### 1. Financial Updates-

- a. The FY20-25 Capital Improvement Plan was presented to the Finance Committee on February 19<sup>th</sup>.
- b. I requested the Finance Committee pass over my request to transfer \$78,400 from the Finance Committee Snow and Ice reserve account to fund the demolition of a portion of the delapidated private property on Lincoln Ave. Extension. I have some FY19 budget concerns and may need some of that reserve for other possible department budget shortfalls. I hope to revisit the transfer in closer to the end of the fiscal year.

### 2. Personnel Updates-

- a. Alison Manugian has accepted the part time Planner position. Alison's first day in Winchendon will be March 18<sup>th</sup>.
- b. Part time Animal Control Officer Monica Kleber has resigned. Chief Walsh is currently interviewing candidates for the position.

### 3. Project Updates-

- a. Tracy Murphy, School Department Maintenance staff and Green Communities representatives toured the Library and High School to review the completed energy saving work completed with the Green Community grant awarded to Winchendon last spring. That work included:
  - \$18,522 for Murdock High School for exterior LED lighting
  - \$41,404 for weatherization at the Murdock High School
  - \$80,457 for Building Automation System (BAS) expansion at Murdock High School
  - \$85,061 for LED lighting upgrade at the Memorial School
  - \$21,421 for LED lighting upgrade at the Toy Town School
  - \$3,135 for weatherization at the Beal's Memorial Library

An FY19 Green Community grant application will be submitted shortly. Proposed work for the upcoming grant cycle include replacing the furnace at the Police Department, upgrading lighting to LED at the Highway Garage, Senior Center and upgrading the heating in the Memorial School Maintenance Garage.

### 4. Miscellaneous Updates -

- a. I have had a couple of people that live on unaccepted roads contact me about the letter I sent informing the property owners that have frontage on the private roads that a citizen petition needs to be submitted to the Town Clerk by March 18<sup>th</sup> to be included on the Town ballot. I am hopeful that the petition is submitted with the necessary signatures to allow the voters of Winchendon to determine if unaccepted roads will be maintained in the winter.

