



Report of the Town Manager January 22, 2018

1. Financial Updates-

- a. Capital Improvement Program funding requests were due to the Town Manager on January 18th. I will compile the requests and present my recommended CIP to the Capital Improvement Committee in late January or early February.
- b. The Town's cash balance continues to improve from previous years. Below are the December 31st cash balances for FY16, FY17 and FY18.

<u>Fiscal Year</u>	<u>December 31st Cash Balance</u>
FY16	\$3,337,325
FY17	\$6,284,355
FY18	\$6,485,469

Prior to FY16 cash flow was not tracked in any manner.

2. Personnel Updates-

- a. Fire Lieutenant Rick Peters has announced his retirement effective January 31, 2018.

3. Project Updates-

- a. I have allowed the contractor who will be installing the LED street lights to place a storage container at Public Works. That storage container was delivered on Thursday, January 18th. The lighting will begin to be delivered next week. There has not been a start date determined but I would expect the installations to begin no later than early February.

4. Miscellaneous Updates -

- a. During the 2016 calendar year, the Transfer Station processed 863.74 tons of material. The total tonnage included 293.33 tons of demolition. Of the remaining 570 tons, 315 tons was recycled materials for a recycling rate of 56%. The recycling rate for 2016 was 53%.
- b. The Winchendon Fire Department has been awarded the following Fire Prevention Grants from the Commonwealth of Massachusetts Executive Office of Public Safety, DFS.:
 - \$3,708.00 for Student Awareness of Fire Education
 - \$2,415.00 for Senior SAFE Grant.

These two grants have no community match and will be used for a variety of fire prevention supplies, handouts, safety props and salaries. These items will be used at various festivals and programs both in the schools and throughout the community.