



## Report of the Town Manager

May 22, 2017

---

### 1. Financial Updates-

- a. Three are no financial updates this week.

### 2. Personnel Updates-

- a. There are no personnel updates this week.

### 3. Project Updates-

- a. I followed up with the Metropolitan Area Planning Council regarding grant funding for the street light upgrade project. I have signed a Memorandum of Understanding with MAPC reserving Winchendon's grant. Based on the estimated project cost the MAPC grant amount will be \$37,137.15. I have also reached out to National Grid to request an incentive grant from them. National Grid's grant is anticipated to be \$38,613.50. If we receive both grants the net project cost is estimated at \$155,072.35 (\$230,823-\$37,137.15-\$38,613.50).
- b. Community Development anticipates awarding the Notice to Proceed on the Chestnut St. road project on May 22<sup>nd</sup>. Construction is anticipated to begin shortly after the Notice is given.
- c. Community Paradigm has delivered a draft of the personnel policy, wage study and job descriptions. I will be reviewing that information over the next week or so. I anticipate Mr. Lynch will be presenting the final documents to the Board in June.

### 4. Miscellaneous Updates –

- a. Hot top continues to be laid by the Highway Department. Roads completed to date are Town Farm Road, North Ashburnham Road, Holly Drive, Eli Drive, Mill Glen Road, Lake Street and High Street.
- b. Based on the feedback I have received I am going to recommend Fox 25 use the American Legion Park across Pleasant Street from the Town Hall to broadcast their Zip Trip show. I have spoken to Legion members who support the use of the park.
- c. The Garden Club has asked if they can plant flowers along the bike path. I have approved their request and thanked them for their interest.
- d. I was notified Thursday that the School Department funding application to the Massachusetts School Building Authority to replace the Middle/High School furnaces was not approved.

