



## Report of the Town Manager

November 27 2017

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### 1. Financial Updates-

- a. The annual tax classification hearing is scheduled for a special Board of Selectmen's meeting on December 4<sup>th</sup>. The tax rate is expected to be set by the middle of December. The Bureau of Local Assessment has completed its preliminary review of your revaluation program and proposed assessments for all classes of property for fiscal year 2018. The Bureau's statistical analysis of arms-length residential sales indicates compliance with the Commissioner's standards for certification. In addition, the Bureau's review of a representative sample of parcels and of personal property accounts indicates a consistent application of the valuation methodologies employed for these classes of property throughout the community.

### 2. Personnel Updates-

- a. No personnel updates this week.

### 3. Project Updates-

- a. The LED components have been ordered for the street light upgrade. A contractor, Dagle Electrical Construction Corp. was the winning bidder and will be upgrading street lights in Winchendon, Ayer, Beverly and Rockland. Work in Winchendon is expected to begin in December.

### 4. Miscellaneous Updates -

- a. The 2nd Annual Shop Small Vendor Fair and Small Business Treasure Hunt was held on Saturday November 25, 2017 from 10:00 am to 3:00 pm at the Town Hall. Over 25 Vendors were set up in the Town Hall and 20 small businesses participated in the Treasure Hunt.
- b. The Redevelopment Authority has met with two potential developers to locate in the Hillview Business Park. I would anticipate a commitment being made by a developer by the end of the calendar year.
- c. I attended the Rotary Club of Gardner's weekly meeting on November 9<sup>th</sup> to share what has been and will be going on in Winchendon.
- d. Department heads, Linda and I will be attending a training offered by MIIA to make staff aware of the property insurance discounts offered as part of MIIA's insurance program. The training will be held at the Town Offices.
- e. The two new police cruisers and the DPW truck are expected to be delivered in December. The Town of Templeton is interested in acquiring the truck. Al Gallant is exploring the option of trading the dump truck for a bucket truck that Templeton will be trading in. If we can come to terms on a vehicle trade I will bring the opportunity to the Board for your approval.