



Report of the Town Manager September 11, 2017

1. Financial Updates-

- a. The Town Accountant has nearly completed the FY17 yearend closing.

2. Personnel Updates-

- a. There are no personnel updates.

3. Project Updates-

- a. The Winchendon Police Department's Sally Port Addition is now "out to bid" and advertised within today's Central Register. Key bidding dates are:
 - September 13th, 2:00pm – Pre-Bid Conference at the Police Department
 - September 21st: 2:00pm – Filed Sub-bids due electronically
 - October 5th, 2:00pm – General Bids due electronically
- b. Road paving has begun. Hall Road, Old County Road, Oakland Street, Tucker Street, Eastern Avenue and Willoughby Avenue have all been paved. Willoughby Avenue will need one more coat of asphalt. Whitney and North Central Streets will be repaved during the week of September 11th.
- c. MassDOT will be repaving a portion of Route 12 from Mill Street to the NH border in the summer of 2018. The scheduled work will also include sidewalk improvements.

4. Miscellaneous Updates –

- a. The Fall Festival has been scheduled for Saturday, October 7th. The committee of local business owners and staff met this past week to begin discussions for street closures. The Fall Festival will be located on Central Street this year instead of the Ingleside property.
- b. I have sent a letter to Corey Bohan regarding the use of water during the Fireman's Muster explaining in the future the organization would need to pay for the water they used. This year the muster used 780 cubic feet. The bill for that water use was \$41.11. Mr. Bohan had heard their water use was raised last night and has come in and paid the \$41.11 bill.
- c. Chief Walsh and I went to the location of the boat and trailer parked on Front Street. The Town Bylaw Section 7.7 prohibits anyone from placing an obstruction within the limits of a street or upon any sidewalk. Town Bylaws do not prohibit any types of vehicles, trailers etc. from parking on the street. The width of Front Street in the location of the parked boat is over 30'

wide and in Chief Walsh's opinion does not create an obstruction. Chief Walsh and I spoke to the owner of the boat as well as the resident who lodged the complaint at last night's meeting. Both seemed satisfied with the Chief's opinion.

- d. I have been working with the Finance Committee Chair to set up tours of town departments prior to the FY19 budget process. The Finance Committee will tour a department prior to their regularly scheduled meeting each month beginning in October. Below is their schedule. If any Board member would like to join the Finance Committee, please let me know.

October 10th – Police Department
November 14th – Public Works Department
December 12th – Fire Department
January 9th – Senior Center
February 13th – Library