



Report of the Town Manager September 25, 2017

1. Financial Updates-

- a. Roselli and Clark began their annual audit work on Monday, September 18th. That work is expected to be completed by September 22nd. I anticipate a Free Cash figure by early October.
- b. Department heads and I are beginning to prepare for the Fall Town Meeting. There shouldn't be much on the warrant. Just a reminder that some of the capital items were deferred until this meeting so Free Cash could be used for the acquisition.

2. Personnel Updates-

- a. The Fire Department recently completed internal interviews to fill open full time Lieutenant and Captain positions along with a call Lieutenant position.

3. Project Updates-

- a. All roads scheduled to be paved by the Town in 2017 have been completed.
- b. The High Street bridge work will be completed shortly and the bridge will be reopened by September 30th.
- c. Tracy Murphy has been working with the owners of the RHI building and MRPC to finalize the CDBG application to partially fund the rehabilitation of the RHI building. Tracy believes the Town will have a decision on the grant by the end of October.
- d. The Invitation for Bid on the streetlight project will be put out to bid next week. Winchendon is included in a bid for the acquisition of streetlight fixtures with five other municipalities (Ayer, Beverly, Holbrook, Rockland, and Wayland) for over 7,000 lights.

4. Miscellaneous Updates -

- a. The Fall Festival has been scheduled for Saturday, October 7th from 10:00 am to 3:00 pm on Central Street. There will be close to 100 vendors selling their goods and services, games for the kids to play, a car show and touch a truck exhibit.
- b. With the Finance Committee Chair I have set up department tours that will allow the Fin. Comm. to visit and view the departments buildings and equipment in an effort to better understand future budget requests. The department tours have been confirmed below. If any Board member would like to join the Finance Committee, please let me know.

October 17th – Police Department
November 14th – Public Works Department
December 12th – Fire Department
January 9th – Senior Center
February 13th – Library