

2016 TOWN REPORT



Town of Winchendon

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Winchendon Police Station

Winchendon's New Police Station opened its doors on Saturday, October 22, 2016. Chief David Walsh cut the blue ribbon and spoke to the crowd that had gathered. A citation was awarded to the Police Department by State Sen. Anne Gobi and State Rep John Zlotnik. A citation by the Historic Commission had already been presented to Chief Walsh, for the department's work in preserving the historic integrity of the 1908 building.

At this event, Chief Walsh made reference to the tremendous support that he and his department had received from the Board of Selectmen, Robinson Broadhurst Foundation, Winchendon School, and the many committees that were involved during the entire process of attaining and renovating the building.

This process was six year in the making. In September 2013, the BOS accepted the deed to the building. In October of 2015 construction started and was completed in September 2016.

The new building includes briefing and interrogation rooms, a significantly larger dispatch center, separate gender locker rooms for officers and holding cells which are handicap accessible. The building meets the present needs of the police department with room for future growth. Among the artifacts at the new police station are collections of old police equipment, badges and handcuffs which are kept now as carefully preserved reminders of a different way of life.

Above information courtesy of the Winchendon Courier – Ruth DeAmicis.

ANNUAL REPORTS
OFFICERS
of the
Town of Winchendon
Massachusetts
2016



UNITED STATES SENATORS

Senator Elizabeth Warren
359 Dirksen Senate Office Building
United States Senate
Washington, DC 20510
202-224-4543

15 New Sudbury St.
Boston, MA 02203
617-565-3170

Senator Edward Markey
365 Dirksen Senate Office Building
Washington, DC 20510
202-224-2742

2nd MASSACHUSETTS CONGRESSIONAL DISTRICT

Precinct 1

Congressman James McGovern
438 Cannon House Office Building
Washington, DC 20515
202-225-6101 FAX: 202-225-5759

24 Church street
Leominster, MA 01453
508-831-7356
FAX: 508-754-0982

3rd MASSACHUSETTS CONGRESSIONAL DISTRICT

Precinct 1A, 2 & 3

Congresswomen Niki Tsongas
1607 Longworth HOB
Washington DC 20515
(202) 225-3411 FAX 202-226-0771

Acton Office
492 Main Street
Action, MA 01720
978-263-1951

GOVERNOR

Governor Charlie Baker
Executive Office
800-392-6090
Boston, MA 02133

STATE CITIZEN Governor's
INFORMATION State House, Room 360

In State: 888-870-7770

2nd WORCESTER DISTRICT

Senator Anne M. Gobi
Worcester, Hampden, Hampshire and Franklin Dist.
Room 410, State House
Boston, MA 02133-1053
617-722-1540 FAX: 617-722-1078

Representative Jon Zlotnik.
State House, Room 437
Boston, MA 02133-1054
617-722-2425

WINCHENDON TOWN HALL DIRECTORY

109 Front Street, Winchendon, MA 01475
Hours: Mon. 8:00-6:00; Tues.-Thurs. 8:00-5:00; Friday-CLOSED

EMERGENCY SERVICES: DIAL 911

Town Manager.....	297-0085	Collector/Treasurer.....	297-0152
Assessors.....	297-0155	Town Clerk.....	297-2766
Veterans Services.....	297-0500	Town Accountant.....	297-0171
Health Agent	297-3537	Planning/Development.....	297-3308
Conservation Agent.....	297-3537	Land Use.....	297-3537
Dept. of Public Works.....	297-0170	(Building Commissioner, Wiring	
(Highway, Water, Sewer, Landfill)		Inspector, Plumbing/Gas Inspector)	
Beals Memorial Library	297-0300	Information Technology	297-5403

SANITARY LANDFILL

653 River Street - 978-297-0395
8:00 a.m. to 4:00 p.m. Wednesday – Saturday
Closed Sunday, Monday, Tuesday
Vehicle Sticker Required

BOARDS AND COMMITTEE MEETING SCHEDULES

Meetings begin at 7:00 P.M. in the Town Hall Auditorium unless otherwise noted.

Board of Selectmen.....	2 nd & 4 th Monday of the month
Planning Board.....	1 st & 3 rd Tuesday of the month
Zoning Board of Appeals.....	1 st & 3 rd Wednesdays as posted
Board of Health.....	1st Monday and as posted
Conservation Commission.....	4 th Thursday of the month and as posted
Finance Committee.....	2 nd Tuesday of the month
Library Trustees.....	4 th Tuesday of the month, Beals Memorial Library, Pleasant St.
Board of Assessors.....	10:30 a.m. Thursday as scheduled, Assessors' Office
Housing Authority.....	2 nd Tuesday of the month, 108 Ipswich Dr.
School Committee.....	2 nd and 4 th Thursdays of the month
Toy Town Partnership.....	3 rd Tuesday and as posted
Agricultural Commission.....	2 nd Wednesday of the month
Redevelopment Authority.....	2 nd Thursday of the month at 3:30 p.m.

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Front Cover - Town Hall – Circa 1870s	

In Memoriam



Betty Russell

Born February 2, 1932

Died Dec. 31, 2016

Betty lived most of her life in Winchendon. She was a graduate of Murdock High. For many years she was on the Board of Directors for the Winchendon Council on Aging.



COMMUNITY PROFILE

Town Incorporated	1764
Form of Government	Open Town Meeting
Annual Town Meeting (Bylaw Article)	No Earlier than First Monday in May. No later than 2 nd Monday in June.
Annual Election (Bylaw Article)	First Monday in May each year
Population (2015)	9,136
Number of Water Customers Rate: \$5.06 h.c.f.	2,091
Number of Sewer Customers Rate: \$8.03 h.c.f	1,330
Numbers of Households: Single Family	2,809
Condos	62
2 Family Units	222
3 Family Units	37
4 to 8 Family Unit	51
Number of Commercial Parcels	160
Mix Use (resident/business combine)	82
Industrial Parcels	71
Tax Rate FY15	\$16.72 per \$1,000 valuation
Highest Elevation	Mt. Pleasant, 1,267 feet
Miles of Town Roads	135
Square Miles of Area	42

ELECTED OFFICIALS

MODERATOR

Richard L. Morin Sr. May 2019

SELECTMEN

Michael Barbaro May 2018
Barbara Anderson May 2018
Audrey LaBrie May 2019
Austin Cyganiewicz May 2019
Amy Salter May 2017

SCHOOL COMMITTEE

Danielle Hart May 2018
Felicia Nurmsen May 2017
Dawn Harris May 2019
Lawrence Murphy May 2017
Janet Corbosiero May 2017

BOARD OF HEALTH

Lionel E. Cloutier May 2018
Jason Gauthier May 2018
Edward Bond May 2019
Diane L. Cosentino May 2017
Jason Moury May 2017

HOUSING AUTHORITY

Burton E. Gould Jr., (state appointed) April 2020
Virginia C. Sibley May 2021
Jacquelyn Flynn May 2017
Leston J. Goodrich May 2018
David A. Johnson May 2019

APPOINTED OFFICERS

ACCOUNTANT

William Schlosstein

AGRICULTURAL COUNCIL

Olivia Tarleton	June 2018
June Girouard, Alt.	June 2017
Audrey LaBrie	June 2019
Kenneth Girouard	June 2019
Paul K. Kachinsky	June 2019
Jordyn Lynds	June 2018

ANIMAL CONTROL

Monica Kebler	Indef.
Charlene Thomas	Indef.

ANIMAL INSPECTOR

Monica Kleber	Indef.
Charlene Thomas	Indef.

ASSESSORS

Harald Scheiid
George Bourgault

BUILDING COMMISSIONER

Geoffrey Newton

CAPITAL PLANNING ADVISORY COMMITTEE

Michael Barbaro	June 2017
Danielle LaPoint	June 2017
Robert A. Guenther	June 2017
Guy Corbosiero	June 2017
M.J. Galat	June 2017

CHARTER AND BYLAW COMMITTEE

Judy A. LaJoie	Robert L. Zbikowski
Allen J. Lafrennie III	David Walsh
Robert O'Keefe	Lee Jacoby
Richard K. Ward	

TOWN CLERK

Judy A LaJoie	June 2017
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COLLECTOR/TREASURER

Donna L. Spellman

June 2017

COMMUNITY & ECONOMIC DEV. STEERING COMMITTEE

Ruth DeAmicis
Lorraine Fortugno
Michelle Peterson (Alt)
Arthur Amenta, Jr.

Steve Srocanski
Dennis Casavant
Les Goodrich

CONSERVATION COMMISSION

David Koonce, Agent
Lionel Cloutier
Garrett Davieu
Tony George
David Whitaker
Kyle Bradley

Indef.
June 2017
June 2017
June 2018
June 2019
June 2019

CONSTABLES

Frederick Cloutier
Michael Young
Rick Marinelli

June 2017
June 2018
June 2018

COUNCIL ON AGING

Judith Mizhir
Gloria LaBrack
Ottmar Rau
F. Richard Ladeau
Jacqueline Flynn
Cynthia Sylvester
Sheila Bettro, Coordinator

Gail Casavant
Jean Joyal
Anne Coderre
John Webber
Betty Russell

TOWN COUNSEL

Kopelman and Paige

FENCE VIEWER/FIELD DRIVER

Guy Corbosiero
Karen Brooks

June 2017
June 2017

FINANCE COMMITTEE

Thomas J. Kane Jr.	June 2017
Christian Orobello	June 2018
Charles Cortis	June 2018
James F. Robichaud	June 2018
Tonya Dokulil	June 2019
Maureen Ward	June 2019
Robert A. Guenther	June 2019

FIRE DEPARTMENT

Membership Roster –

Fire Chief –	Thomas Smith
Deputy Chief –	Ricci Ruschioni
Captains –	Martin Brooks, William Brown
Lieutenants -	Scott Parkinson, Frederick Peters, Robert Soucy, Bryan Vaine.
Firefighters and EMTs -	Todd Alden Ashley Girouard
	Karen Armstrong Hurton Christopher Hackett
	Joseph Arsenault Andrew Harding
	Janie Anderson Jonathan Guinto
	Troy Ashmore Andrew Harding
	James Bevilacqua Rebecca Hicks
	Matthew Bosworth Patrick Higgins
	Kyle Bradley James LaChance
	Daniel Brown Clayton Landry
	Lance Budka Steven Leger
	Bennett Chadbourne Sean Marandino
	Tamie Charbonneau Alec Moulton
	Patrick Connor Nathan Schultz
	Matthew Connor Justin Scott
	Brian Croteau Martin Scott
	Austin Cyganiewicz Richard Sevigny
	John Cyganiewicz Mercedes Tejada
	William Davis Melissa Vaine
	Joshua Emerson Daniel Voutila
	Tracy Ferrazza Cameron Walsh
	Mark Fleming Ryan Wiltshire
Fire Department Chaplain	Michael Clements
Administrative Assistant	Sheila Beane
School Interns -	Justin Sevigny

GAR PARK

Francis M. Murphy
Burton Gould, Jr.
Janet Corbosiero
Lorraine Fortugno

Rochelle LaFortune
Al Gallant
Rick Ward

HEALTH AGENT

James D. Abare, Inspector

HISTORICAL COMMISSION/HISTORIC DISTRICT COMMISSION

Lois Abare	June 2017
David Plummer	June 2017
Peggy Corbosiero	June 2017
Yvonne G. Harrington	June 2018
James McCrohon	June 2018
Corey Bohan	June 2018
Mary Harrington	June 2018

LIBRARY TRUSTEES

Robert Courtemanche	June 2018
Suzanne Rader	June 2018
Jane Lapointe	June 2017
Richard Ward	June 2017
Cindy Darcy	June 2019
Ronald Muse	June 2019

INSURANCE ADVISORY COMMITTEE

Lois A. Abare	George Labarge
Ray Anair	Jeff Marinelli
Bill Davis	Jim Murphy
Jamie Holden	Patty Jackson
Jenelle Srocznski	Lisa Paulitzky
Christina Ricard	

TOWN MANAGER

Keith Hickey

Indef.

REP. MONTACHUSETT REG. PLANNING

Guy Corbosiero	June 2017
Austin Cyganiewicz (Alt.)	June 2017

REP. MONTACHUSETT OPPORTUNITY COUNCIL

David Connor	Indef.
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REP. MONTACHUSETT REGIONAL TRANSIT AUTHORITY

Austin Cyganiewicz	June 2017
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REP. TO MONTY TECH SCHOOL COMMITTEE

Burton E. Gould, Jr.	June 2017
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MEASURER OF LUMBER

Vacant

PARKS AND RECREATION

Laura Gaydos	June 2018
Brian Dickens	June 2019
Tina Santos	June 2017
Jay Pereira (Student Rep)	June 2017
Michaela Benedict (Student Rep)	June 2017

PLANNING BOARD

James McCrohan	June 2017
Cailte Kelley (Alt.)	June 2019
Robert O'Keefe	June 2018
Guy Corbosiero	June 2018
Burton E. Gould, Jr.	June 2019
VACANCY	

PLANNING AND DEVELOPMENT

Tracy Murphy, Planning Agent

PLUMBING & GAS INSPECTOR

Robert O'Brian	June 2017
Rick Geyster Jr. (Alt)	June 2017

POLICE DEPARTMENT

David Walsh, Chief	Ptl. Derek Blair
Lt. Kevin Wolski	Ptl. Richard Oinonen
Sgt. Raymond Anair	Ptl. James Wironen- K-9 Handler
Sgt. Gerald Gagne	Ptl. Brian Wightman
Sgt. Daniel Wolski	Ptl. Brennan Jacoby
Det. Alan Ross	Ptl. Caleb Similia
SRO. Tracy Flagg	Ptl. Joseph Champney III
Executive Assistant	Reserve Officers
Marla Driscoll	Ptl. Paul Betourney
	Ptl. Thomas Perry Jr.
Dispatchers:	Per-Diem Dispatchers
Robert Coulombe-Head Dispatcher	Marla Driscoll
Jaime Holden	Alec Bissonette
Rebecca Wood	Melissa Vaine
Jennifer Caisse	Roberto Lopez
Richard Ward	Samantha Cormier

REDEVELOPMENT AUTHORITY

David Connor	June 2018
Michael Barbaro	June 2017
Dennis Casavant	June 2019
Leston J. Goodrich	June 2018
Kenneth LaBrack	June 2019

REGISTRARS OF VOTERS

Vicki Connor	June 2017
Teresa Lupien	June 2018
David Connor	June 2019
Judy LaJoie, Clerk	

ELECTIONS

John Morris, Warden	Indef.
Priscilla Johnson, Deputy Clerk	Indef.

SEALER, WEIGHTS & MEASURES

Stephen Slocum	June 2017
Stephen Hirons (Alt)	June 2017

TOY TOWN LOCAL PARTNERSHIP

Elaine Mroz	Steve Haddad
George J. Ladeau	Kris Provost
Cynthia Boucher	Jane Lapointe
David Romanowski	Kenneth LaBrack
J. Lillie	Steve Haddad

TREE WARDEN

Albert Gallant	Indef.
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VETERANS SERVICE DIRECTOR

Scott Gauthier

WINCHENDON CULTURAL COUNCIL

Andrew Arceci	June 2017
James McCrohon	June 2018
David LaDeau	June 2018
Corol M. Grout	June 2019
Marilyn Abare	June 2018
Miranda Jennings	June 2018
Tina Santos	June 2019

WINCHENDON EMERGENCY MANAGEMENT

James D. Abare, Director
Peter Laperriere, Communications
Planning Team:
Keith Hickey – Town Manager
Thomas J. Smith, Fire Department Representative
David Walsh, Police Department Representative

Al Gallant, DPW Representative
Sheila Bettro – COA Representative
Steve Haddad – School Superintendent
James Murphy – School Representative

WIRING INSPECTOR

Robert Marshall	June 2017
Evan Kaiser, Alternate	June 2017

ZONING BOARD OF APPEALS

Mary Chace	June 2017
Raymond Benoit	June 2018
Cynthia Carvill	June 2018
Matthew Gwinn	June 2019
Doneen Durling (Alt)	June 2017
David Grady (Alt)	June 2017
Mark Landanno (Alt)	June 2017

Annual Report of the Board of Selectmen

Dear Residents of Winchendon,

As Chairman of the Board of Selectmen, it is my pleasure to share the 2016 Annual Report for the Town of Winchendon. The year has proven to be a very busy and exciting one for the Town of Winchendon. Two of our members, Vice-Chair Audrey LaBrie, and Austin Cyganiewicz were able to retain their seats in the May election, which enabled the Board to continue our work without disruption. Our Town Manager, Keith Hickey, who has managed to overcome obstacles in finances, personnel changes, and major infrastructure challenges, has been a guide and a leader to the Board and the Town into a period of positive growth financially and structurally. Together, we have focused on becoming a more inclusive and transparent government organization. Mr. Hickey has provided us with the first balanced budget the town has seen in many years. His fiscal precision to detail has allowed the Town of Winchendon to realize a fiscal surplus for the Town and begin paying down the debt that was incurred in prior years at a faster rate than previously anticipated.

It is a goal of the Board of Selectmen and the Town Manager to promote a government that works for the residents of Winchendon. The Board of Selectmen has worked diligently with Mr. Hickey to change the atmosphere at Town Hall to one that is resident-centered, transparent and fiscally responsible. The new acquisition of Mr. William Schlosstein as Town Accountant, along with Joanne Goguen as Assistant Town Accountant joined the financial team that was able to successfully complete the Town Audit in the required time frame. Mr. Roselli of Roselli & Clark Auditing Firm, even remarked, not only on the ease of completing the audit, but also on the pleasant change in atmosphere at the Town Hall. We have also included a new Communications Committee aimed at increasing information from Town Hall to the public. Mr. Hickey has provided an updated Town of Winchendon Facebook page, increased coverage and continued broadcasting of all meetings, as well as updated and improved the Town of Winchendon web page. We will persist to look for new avenues to increase resident awareness and participation in their local government.

We continue to look at ways to promote our downtown business district. It was our honor and privilege to be included, along with Senator Anne Gobi, and Representative Jonathan Zlotnik at the ribbon cutting ceremony opening the Phase 3 portion of the North Central Pathway connecting the Winchendon bike trail to the Gardner trail. Police Chief David Walsh and the new Winchendon Police Station on Central Street welcomed the town with an Open House and ribbon cutting ceremony. We also held ceremonies for new businesses we welcomed into the community this year, including The Crafty Cauldron, Not Just Produced, Holistic Mystic and Francesco's Crusin' Diner. We wish them all good luck and prosperity in Winchendon. Tracy Murphy, our Community Director of Development, implemented an incredibly successful "Shop Local Saturday, bringing hordes of shoppers to our town.

It is with enormous pride that I was able to accompany Mr. Hickey and Tracy Murphy to the State House in Boston as Winchendon was awarded the CDBG grant. The Town of Winchendon has also been designated a "Green Community" and will be receiving more grant money to increase investment in energy efficiency and renewable project. We look forward to finally getting our solar project up and running this spring to increase our electrical cost savings. The Transfer Station, with the help of DPW Director, Al Gallant and Lee Rice was able to make our recycling experience

easier and more efficient by implementing a single stream system, which also resulted in a cost savings for the town. They used some of the savings to increase the hours of operation of the Transfer Station to make recycling more convenient to the resident of Winchendon.

Finally, the Board of Selectmen would like to thank the numerous committees for their hours of tireless work to improve the Town of Winchendon. The Robinson Broadhurst Foundation continues to support our town, and without their help, many of our projects would not be possible. The Winchendon Enhancement Committee was able to achieve their goal of assisting the Town in acquiring the Ingleside property. The years of commitment to this project has given us the Annual Fall Festival, which has become a local favorite. We look forward to hearing the progress of the property from the new Ingleside Utilization Committee. The GAR Park Restoration Committee did an outstanding job culminating in a successful celebration of our history with Representative Nikki Tsongas, Senator Anne Gobi, Representative Jonathan Zlotnik and other dignitaries visiting in October. The Kiwanis provided Winchendon with another Chili Cook-off and Family Fun Day as well as providing refreshments for the Summer Solstice and Police Station Grand Opening. The Parks and Recreation Committee provided us with free and fun celebrations of music all summer long. The Winchendon Winds enchanted us with their musical concerts. The American Legion Post #193 and its Auxiliary produced our Memorial Day and Veterans Day ceremonies as well as our new yearly tradition of fireworks and a bonfire. The Historical Society provided everyone with multiple avenues for enjoyment all year long. Every one of our town committees is to be commended for their work.

The Board of Selectmen would also like to recognize the residents of Winchendon. We depend on your support and encouragement. Whether you volunteer on a committee, participate in Town Meeting, communicate through email or telephone calls, or simply involve yourself in one of our many activities, we appreciate you. We acknowledge that this town could not possibly have turned itself around in such a short period of time without your help and input. It is the residents of this town that make us special and unique, and with your help, we will continue.

Respectfully,

Barbara Anderson

Chairman of the Board of Selectmen

TOWN MANAGER

2016 Annual Report

The 2016 year was a very busy and productive year in a number of areas. New businesses have moved into town, the Police Department moved into their new location, a significant Community Development Block Grant was awarded and the bid to completed the Library Accessibility Project chosen. The Town also finished the June 30, 2016 fiscal year in a strong position.

Winchendon was awarded a Community Development Block Grant of \$666,000 for the reconstruction of Walnut Street including new water and sewer pipe and new sidewalks along with fuel assistance and housing rehabilitation funding. This work will begin in the spring/summer of 2017.

The renovation of the former courthouse to the new home of the Police Department was completed in the fall. The project was completed on time and on budget. An open house was held shortly after the Police Department moved in and approximately 250 people toured the building. Having the Police Department on Central Street has already proven to be beneficial in attracting new business to the downtown area and additional properties are anticipated to be redeveloped in 2017.

The Cumberland Farms property at the corner of Front and Central Streets received site plan approval to redevelop their property with a new larger building and gas pump island. That work is scheduled to begin in the spring of 2017. Once completed the redeveloped property will be a significant improvement for the area.

The June 30, 2016 fiscal year ended very strongly for the Town. The Department of Revenue certified Free Cash at \$1.7 million. The deficit legislation allowed the Town to retain \$400,000 plus an additional \$100,000 for snow and ice. The remaining \$1,154 million will be used to reduce the deficit debt. In the past two years the Town has paid \$1.8 of the \$3.5 million debt.

The long awaited Library Accessibility Project is ready to begin. A contractor was chosen for the project and work will begin in the spring. This project will provide better accessibility for individuals who are unable to use the existing outside stairway.

In 2015 the Town was accepted in the Commonwealth's Community Compact program. During the 2016 year the Town was awarded two grants. The first grant was awarded to develop a nonunion personnel policy along with updating all job descriptions and wage scales. The second grant will study regionalizing some or all of the Fire Department with Templeton. A firm will be chosen to review the options available and report the findings to the Board of Selectmen.

The 2017 year is shaping up to be another busy, projective year. A second Community Development Block Grant application will be submitted to reconstruct Chestnut Street.

The Town will also be applying for a Complete Street Grant to reconstruct an additional road. Work is being completed now to determine which road will be chosen for the grant.

I would like to thank the employees of Winchendon for their continued hard work and dedication and the Board of Selectmen for their trust and support. There are many challenges Winchendon will face in the upcoming year and I am confident that the team of elected and appointed officials will do everything in our power to successfully meet those challenges. If you have any questions, concerns or thoughts on how the Town can improve the services provided to the community, please feel free to stop by the Town Offices, call me at (978)297-0085 or email me at khickey@townofwinchendon.com

Respectfully submitted,

Keith R Hickey
Town Manager

TOWN OF WINCHENDON

ELECTION: March 1, 2016 – Presidential Primary

Met at Murdock Senior Center at: 6:30 a.m.

Polls declared open at: 7:00 a.m. By: Warden John Morris

Election officers sworn and assigned to their respective stations.

Office Ballots:

Precinct 1A: 1000 Republican & Democratic 50 Gr. Rainbow & United Ind.
Precinct 1: 1000 “ “
Precinct 2: 1000 “ “
Precinct 3: 1000 “ “

Cards of instruction and voting lists delivered to the presiding officer. The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes checked and set at zero.

Polls were declared closed at 8 p.m. at the close of polls the registers on the ballot boxes read:

Prec. 1	583	Absentee ballots: 8
Prec. 1A	174	Absentee ballots: 2
Prec. 2	707	Absentee ballots: 17
Prec. 3	739	Absentee ballots: 22

Total voters: 2203

After being counted, the unofficial result of the election was announced at: 8:05 p.m.

Ballots cast and not cast and check lists were sealed in proper containers and delivered to the Town Clerk's Office.

The results of the election as follows:

CANDIDATES- DEMOCRATIC	PRE-1	PRE-1A	PRE-2	PRE-3	TOTAL
PRESIDENTIAL					
BLANKS	2	0	0	1	3
BERNIE SANDERS	192	62	232	228	714

MARTIN OMALLEY	0	0	1	1	2
HILLARY CLINTON	93	41	136	138	408
ROQUE "ROCKY" DE LA FUENTE	0	0	0	0	0
NO PREFERENCE	2	2	1	6	11
WRITE-INS	2	0	1	1	4
	291	105	371	375	1142

STATE COMMITTEE MAN

BLANKS	78	19	116	103	316
WILLIAM R. SHEMETH, III	211	86	250	272	819
WRITE INS	2	0	5	0	7
	291	105	371	375	1142

STATE COMMITTEE WOMAN

BLANKS	76	18	110	107	311
LAURA L. JETTE	214	87	256	268	825
WRITE INS	1	0	5	0	6
	291	105	371	375	1142

TOWN COMMITTEE

BLANKS	9996	3589	12759	12885	39229
MICHAEL A. D'INTINOSANTO	185	77	223	240	725
WRITE INS	4	9	3	0	16
	10185	3675	12985	13125	39970

CANDIDATES-REPUBLICAN	PRE-1	PRE-1A	PRE-2	PRE-3	TOTAL
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PRESIDENTIAL PREFERENCE

BLANK	1	0	0	1	2
JIM GILMORE	1	0	0	0	1
DONALD J. TRUMP	166	33	205	189	593
TED CRUZ	44	9	35	51	139
GEORGE PATAKI	1	0	0	0	1
BEN CARSON	24	9	16	23	72

MIKE HUCKABEE	3	1	0	0	4
RAND PAUL	1	0	0	3	4
CARLY FIORINA	1	0	0	0	1
RICK SANTORUM	0	0	0	0	0
CHRIS CHRISTIE	1	0	3	0	4
MARCO RUBIO	27	11	36	46	120
JEB BUSH	2	2	4	5	13
JOHN KASICH	16	3	32	38	89
NO PREFERENCE	1	0	3	4	8
WRITE INS	0	1	0	1	2
	289	69	334	361	1053

STATE COMMITTEE MAN

BLANK	57	9	58	62	186
WILLIAM J. GILLMEISTER	119	18	135	124	396
REED V. HILLMAN	113	42	138	175	468
WRITE INS	0	0	3	0	3
	289	69	334	361	1053

STATE COMMITTEE WOMAN

BLANK	73	8	71	73	225
RONNA K. PRUNIER	116	20	130	142	408
LINDSAY A. VALANZOLA	99	41	130	145	415
WRITE INS	1	0	3	1	5
	289	69	334	361	1053

TOWN COMMITTEE

BLANK	10109	2415	11690	12635	36849
WRITE INS	6	0	0	0	6
	10115	2415	11690	12635	36855

CANDIDATES-UNITED INDEPENDENT	P-1	P-1A	P-2	P-3	TOTAL
PRESIDENTIAL					
BLANKS	0	0	0	3	3
NO PREFERENCE	0	0	2	0	2
WRITE INS	2	0	0	0	2

	2	0	2	3	7
STATE COMMITTEE MAN					
BLANKS	2	0	2	3	7
STATE COMMITTEE -WOMAN					
BLANKS	2	0	2	3	7
TOWN COMMITTEE					
BLANKS	20	0	20	30	70

GREEN RAINBOW	P-1	P-1A	P-2	P-3	TOTAL
PRESIDENTIAL					
BLANK	0	0	0	0	0
SEDINAM K.C.M.CURRY	0	0	0	0	0
JILL STEIN	1	0	0	0	1
WILLIAM KREML	0	0	0	0	0
KENT MESPLAY	0	0	0	0	0
DARRYL CHERNEY	0	0	0	0	0
NO PREFERENCE	0	0	0	0	0
	1	0	0	0	1
STATE COMMITTEE MAN					
BLANKS	1	0	0	0	1
STATE COMMITTEE WOMAN					
BLANKS	1	0	0	0	1
TOWN COMMITTEE					
BLANKS	1	0	0	0	1

Respectfully submitted,
 Judy A. LaJoie
 Town Clerk

BLANK	47	22	44	113
AUSTIN J.				
CYGANIEWICZ	115	73	150	338
AUDREY LABRIE	119	66	123	308
KEVIN J. MILLER	65	36	40	141
Various	4	1	3	8
	350	198	360	908
SCHOOL COMMITTEE				
BLANK	51	21	44	116
DAWN M. HARRIS	120	78	132	330
Various	4		4	8
	175	99	180	454
SCHOOL COMMITTEE				
BLANK	99	38	91	228
JANET R.				
CORBOSIERO	120	79	128	327
LAWRENCE A.				
MURPHY	129	81	138	348
Various	2		3	5
	350	198	360	908
BOARD OF HEALTH				
BLANK	147	94	150	391
Ed Bond	7	3	11	21
Brittney Ellis	6	0	3	9
Richard Lucier	2		4	6
Various	13	2	12	27
	175	99	180	454
HOUSING AUTHORITY				
BLANK	26	8	20	54
VIRGINIA C. SIBLEY	148	91	160	399
Various	1			1
	175	99	180	454

Attest:
Judy A. LaJoie
Winchendon Town Clerk

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
May 16, 2016**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 16, 2016
AT 7:00 P.M.**

then and there to act on the following articles:

Met a Murdock Middle/High School at 7:00 p.m. Meeting was called to order at 7:06 p.m. by Moderator Richard L. Morin Sr. with a quorum present. Attorney Brian Riley was present representing Town Counsel Kopelman & Paige.

It was moved, seconded and unanimously voted to close the Special Town Meeting with no action.

**REPORTS AND COMMITTEES
(majority vote required)**

ARTICLE 1

Committee Reports

To see if the Town will vote to hear and act on the reports of the Finance Committee, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

ARTICLE 2

To see if the Town will vote transfer the additional sum of \$40,000 to be added to the School Transportation line item voted under Article 14 of the May 18, 2015 Annual Town Meeting, or act in relation thereto.

(Submitted by the Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0-1 Recommend

ARTICLE 3:

To see if the Town will vote to amend the FY16 Operating Budget as voted under Article 7 of the May 18, 2015 Annual Town Meeting by making the following changes:

Health Insurance-Employer
Decrease by \$40,000

(Submitted by the Town Manager.)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 7-0 Recommend

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon seven days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 21st day of April 2016.

BOARD OF SELECTMEN:

Michael Barbaro, Chair
Barbara Anderson, Vice Chair
Amy Salter
Audrey LaBrie
Austin Cyganiewicz

I have this day posted the within warrant as therein directed:

**TOWN OF WINCHENDON
ANNUAL TOWN MEETING
MAY 16, 2016**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, MAY 16, 2016
AT 7:00 P.M.**

then and there to act on the following articles:

REPORTS AND COMMITTEES
(majority vote required)

ARTICLE 1

To see if the Town will vote to hear and act on the report of the Finance Committee, the annual report of the Selectmen and of any other officers or committees required to report to the Town, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: Approved (unanimously) to accept the report of the Finance Committee

ARTICLE 2

To see if the Town will vote to choose all other Town officers or committees that may be required or deemed necessary to the Town for the ensuing year and give any instructions to same, or to any other town officer or officers, and to discharge any committees which have completed their duties, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: Approved (unanimously) to hear the Charter Bylaw Committee report.

REVOLVING FUNDS AUTHORIZATION ARTICLE

(majority vote required)

ARTICLE 3

To see if the Town will vote to establish or re-establish the following revolving accounts as provided for under the provisions of section 53E ½ of Chapter 44 of the Massachusetts General Laws, as shown on the following table for fiscal year 2017, and further that the balances at the close of FY2016 in any revolving funds under control of any board or officer for which the use of the fund has changed below shall be carried forward in FY2017:

<u>Fund</u>	<u>Authorization By</u>	<u>Source</u>	<u>Use of Fund</u>	<u>FY17 Spending Limit</u>
Agricultural Commission Fees	Agricultural Commission	Agricultural programming fees	Costs in connection with its official responsibilities under local bylaws, including but not limited to part-time staff support, postage, posting and publishing, and consultants	\$20,000
Planning and Development Plotter Fees	Planning Director	Fees for large-format copier and plotter	Any lawful purpose related to large-format copier and plotter	\$20,000
Library Copy Fees	Beals Memorial Library Director or Library Trustees	Fees for use of Library copiers, printers and fax machines	Maintenance and supply costs for copiers, printers and fax machines	\$8,000
Library Materials	Beals Memorial Library Director or Library Trustees	Fees for overdue, lost and/or damaged Library materials	Repair or replacement of Library materials	\$8,000
		Total of All Revolving Loan Funds		\$56,000

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: Approved (majority) as printed in the article.

ARTICLE 4

To see if the Town will vote to accept the provisions of G.L. c.71, s.71F to allow funds received by the School Committee for tuition payments for nonresident students and as state reimbursements for students who are foster care children to be deposited in a separate account to be expended by the School Committee without further appropriation for educational costs in connection therewith; or act in relation thereto.

(submitted by School Committee)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 5-1-1 Recommend

VOTED: Approved (unanimously) as printed in the article.

USUAL AND CUSTOMARY FINANCIAL ARTICLES

(majority vote required)

SENIOR TAX WORK-OFF ARTICLE

ARTICLE 5

To see if the Town will vote to transfer from the overlay surplus account the sum of seven thousand five hundred dollars (\$7,500) for the Senior Tax Work-off Program, or act in relation thereto. (submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: Approved (Unanimously) to transfer \$7,500 from Overlay Surplus to fund the FY2017 Senior Workoff Program.

NON-PROFIT ASSISTANCE ARTICLES

ARTICLE 6

To see if the Town will vote to transfer from the overlay surplus account the sum of \$18,000.00 as grant to the non-profit Community Action Committee, Inc., 273 Central

Street, Winchendon, in consideration of the numerous services provided to the Town or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTED: *Approved (Unanimously) to transfer \$18,000 from Overlay Surplus as a grant to the Community Action Committee.*

USUAL AND CUSTOMARY GENERAL GOVERNMENT BUDGET ARTICLE

(majority vote required)

ARTICLE 7

To see if the Town will vote to raise and appropriate and transfer from other available funds the sum of \$14,444,269 for the operating budget of the Town for the fiscal year beginning July 1, 2016, or act in relation thereto. (usual and customary article)

(submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-1 Recommend

Town of Winchendon	
Summary of Other Available Funds	
FY17	
Cemetery Trust	\$ 3,060
Title V Liens Redemption	\$ 7,967
Infrastructure Investment Fund	\$ 71,399
Water Indirect Costs	\$ 212,854
Wastewater Indirect Costs	\$ 230,435
Transfer Station Indirect Costs	\$ 26,740
TOTAL OTHER AVAILABLE FUNDS	\$ 552,454

ARTICLE 7 DETAIL OF APPROPRIATIONS					
	2016	2016	2017		
	ORIGINAL	EXPANDED	PROPOSED	INCREASE	PERCENTAGE
	APPROP	BUDGET- DEC	BUDGET	(DECREASE)	CHANGE
SCHOOL TRANSPORTATION	\$ 1,387,865	\$ 1,426,654	\$ 1,432,306	\$ 44,441	3.20%
TOTAL SCHOOL TRANSPORTATION	\$ 1,387,865	\$ 1,426,654	\$ 1,432,306	\$ 44,441	3.20%
YMCA	\$ 10,000		\$ 10,000		0.00%
TOTAL TOWN ARTICLES	\$ 10,000		\$ 10,000		0.00%
SELECTMEN					
EXPENSES	\$ 24,374	\$ 13,036	\$ 14,654	\$ (9,720)	-39.88%
TOTAL EXPENSES	\$ 24,374	\$ 13,036	\$ 14,654	\$ (9,720)	-39.88%
TOWN MANAGER					
PERSONNEL	\$ 208,378	\$ 105,408	\$ 263,878	\$ 55,500	26.63%
EXPENSES	\$ 13,510	\$ 6,107	\$ 15,950	\$ 2,440	18.06%
TOTAL PERSONNEL & EXPENSES	\$ 221,888	\$ 111,515	\$ 279,828	\$ 57,940	0.00%
FINANCE COMMITTEE					
PERSONNEL	\$ 700	\$ 400	\$ 700	\$ -	0.00%
EXPENSES	\$ 159,960	\$ 262	\$ 168,785	\$ 8,825	5.52%
TOTAL PERSONNEL & EXPENSES	\$ 160,660	\$ 662	\$ 169,485	\$ 8,825	5.49%
ACCOUNTING					
PERSONNEL	\$ 157,761	\$ 65,648	\$ 143,315	\$ (14,446)	-9.16%
EXPENSES	\$ 300	\$-	\$ 300	\$-	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 158,061	\$ 65,648	\$ 143,615	\$ (14,446)	0.39%
ASSESSOR					
EXPENSES	\$ 85,712	\$ 47,679	\$ 87,398	\$ 1,686	1.97%
TOTAL EXPENSES	\$ 85,712	\$ 47,679	\$ 87,398	\$ 1,686	1.97%
COLLECTOR / TREASURER					
PERSONNEL	\$ 137,257	\$ 64,682	\$ 137,532	\$ 275	0.20%
EXPENSES	\$ 59,535	\$ 23,500	\$ 71,935	\$ 12,400	20.83%

TOTAL PERSONNEL & EXPENSES	\$ 196,792	\$ 88,182	\$ 209,467	\$ 12,675	6.44%
LEGAL EXPENSE					
EXPENSES	\$ 60,000	\$ 13,107	\$ 40,000	\$ (20,000)	-33.33%
TOTAL EXPENSE	\$ 60,000	\$ 13,107	\$ 40,000	\$ (20,000)	-33.33%
DATA PROCESSING					
EXPENSES	\$ 39,300	\$ 24,225	\$ 54,600	\$ 15,300	38.93%
TOTAL EXPENSES	\$ 39,300	\$ 24,225	\$ 54,600	\$ 15,300	0.55%
TECHNOLOGY					
PERSONNEL	\$ 36,502	\$ 15,139	\$ 47,460	\$ 10,958	30.02%
EXPENSES	\$ 5,015	\$ 6,694	\$ 15,015	\$ 10,000	199.40%
TOTAL PERSONNEL & EXPENSES	\$ 41,517	\$ 16,686	\$ 62,475	\$ 20,958	50.48%
COMMUNICATIONS COM					
EXPENSES	\$ 32,900	\$ 8,152	\$ 29,800	\$ (3,100)	-9.42%
TOTAL EXPENSES	\$ 32,900	\$ 8,152	\$ 29,800	\$ (3,100)	-9.42%
TOWN CLERK					
PERSONNEL	\$ 85,373	\$40,112	\$ 87,110	\$ 1,737	2.03%
EXPENSES	\$ 4,875	\$2,770	\$ 5,795	\$ 920	18.87%
TOTAL PERSONNEL & EXPENSES	\$ 90,248	\$42,882	\$ 92,905	\$ 2,657	2.94%
REGISTRAR OF VOTERS					
PERSONNEL	\$ 1,690	\$ 720	\$ 1,690	\$ -	0.00%
EXPENSES	\$ 21,500	\$ 4,219	\$ 31,815	\$ 10,315	47.98%
TOTAL PERSONNEL & EXPENSES	\$ 23,190	\$ 4,939	\$ 33,505	\$ 10,315	44.48%
CONSERVATION					
PERSONNEL	\$ 15,528	\$ 6,790	\$ 14,719	\$ (809)	-5.21%
EXPENSES	\$ 460	\$ 265	\$ 470	\$ 10	2.17%
TOTAL PERSONNEL & EXPENSES	\$ 15,988	\$ 7,055	\$ 15,189	\$ (799)	-5.00%
PLANNING BOARD					
PERSONNEL	\$ 1,900	\$ 270	\$ 1,630	\$ (270)	-14.21%
EXPENSES	\$ 3,100	\$ 321	\$ 3,100	-	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 5,000	\$ 591	\$ 4,730	\$ (270)	-5.40%

ZONING BOARD					
PERSONNEL	\$ 1,400	\$ 135	\$ 1,400	-	0.00%
EXPENSES	\$ 518	\$ -	\$ 518	-	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 1,918	\$ 135	\$ 1,918	-	0.00%
COMMUNITY DEVELOPMNT					
PERSONNEL	\$ 91,365	\$ 34,868	\$ 130,490	\$ 39,125	42.82%
EXPENSES	\$ 1,425	\$ 722	\$ 1,425	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 92,790	\$ 35,590	\$ 131,915	\$ 39,125	42.17%
TOWN HALL					
PERSONNEL	\$ 28,275	\$ 13,792	\$ 28,825	\$ 550	1.95%
EXPENSES	\$ 95,523	\$ 37,567	\$ 87,300	\$ (5,223)	-5.65%
TOTAL PERSONNEL & EXPENSES	\$ 120,798	\$ 51,359	\$ 116,125	\$ (4,673)	-3.87%
POLICE					
PERSONNEL	\$ 1,100,906	\$ 602,416	\$ 1,093,833	\$ (7,072)	-0.64%
EXPENSES	\$ 93,740	\$ 39,177	\$ 134,240	\$ 40,500	43.20%
TOTAL PERSONNEL & EXPENSES	\$ 1,194,646	\$ 641,593	\$ 1,228,073	\$ 33,428	2.80%
DISPATCH					
PERSONNEL	\$ 214,851	\$ 108,221	\$ 218,351	\$ 3,500	1.63%
EXPENSES	\$ 2,200	\$ 769	\$ 2,200	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 217,051	\$ 108,990	\$ 220,551	\$ 3,500	1.61%
FIRE					
PERSONNEL	\$ 673,769	\$ 307,546	\$ 722,447	\$ 48,678	7.22%
EXPENSES	\$ 68,940	\$ 11,890	\$ 91,830	\$ 22,890	33.20%
TOTAL PERSONNEL & EXPENSES	\$ 742,709	\$ 319,435	\$ 814,277	\$ 71,568	9.64%
AMBULANCE					
PERSONNEL	\$ 16,000	\$ 3,788	\$ 16,000	\$ -	0.00%
EXPENSES	\$ 57,200	\$ 24,185	\$ 85,250	\$ 28,050	49.04%
TOTAL PERSONNEL & EXPENSES	\$ 73,200	\$ 27,973	\$ 101,250	\$ 28,050	38.32%
LAND USE					
PERSONNEL	\$ 91,152	\$ 43,026	\$ 92,152	\$ 1,000	1.10%
EXPENSES	\$ 3,954	\$ 994	\$ 4,039	\$ 85	2.15%
TOTAL PERSONNEL & EXPENSES	\$ 95,106	\$ 44,020	\$ 96,191	\$ 1,085	1.14%

EMERG MGMT					
PERSONNEL	\$ 2,452	\$ 49	\$ 2,452	\$ -	0.00%
EXPENSES	\$ 2,500	\$ 1,000	\$ 2,500	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 4,952	\$ 1,049	\$ 4,952	\$ -	0.00%
ANIMAL CONTROL					
PERSONNEL	\$ 800	\$ -	\$ 800	\$ -	0.00%
EXPENSES	\$ 48,370	\$ 21,074	\$ 48,370	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 49,170	\$ 21,074	\$ 49,170	\$ -	0.00%
DPW ADMIN					
PERSONNEL	\$ 133,266	\$ 61,692	\$ 130,400	\$ (2,826)	-2.12%
EXPENSES	\$ 10,950	\$ 2,305	\$ 11,000	\$ 50	0.46%
TOTAL PERSONNEL & EXPENSES	\$ 144,176	\$ 63,998	\$ 141,400	\$ (2,776)	-1.93%
DPW HIGHWAY					
PERSONNEL	\$ 244,504	\$ 96,127	\$ 197,329	\$ (47,175)	-19.29%
EXPENSES	\$ 105,000	\$ 61,900	\$ 111,400	\$ 6,400	6.10%
TOTAL PERSONNEL & EXPENSES	\$ 349,504	\$ 158,026	\$ 308,729	\$ (40,775)	-11.67%
DPW FLEET MAINT					
PERSONNEL	\$ 91,725	\$ 34,161	\$ 91,723	\$ (2)	0.00%
EXPENSES	\$ 154,950	\$ 78,715	\$ 117,450	\$ (37,500)	-24.20%
TOTAL PERSONNEL & EXPENSES	\$ 246,675	\$ 112,876	\$ 209,173	\$ (37,502)	-15.20%
DPW SNOW & ICE					
PERSONNEL	\$ 36,000	\$ 248	\$ 50,000	\$ 14,000	38.89%
EXPENSES	\$ 123,000	\$ 122,237	\$ 134,000	\$ 11,000	8.94%
TOTAL PERSONNEL & EXPENSES	\$ 159,000	\$ 122,485	\$ 184,000	\$ 25,000	15.72%
DPW STREET LIGHTING					
EXPENSES	\$ 65,000	\$ 21,875	\$ 58,000	\$ (7,000)	-10.77%
TOTAL EXPENSES	\$ 65,000	\$ 21,875	\$ 58,000	\$ (7,000)	-10.77%
LANDFILL					
EXPENSES	\$ 23,000	\$ 709	\$ 17,500	\$ (5,500)	-23.91%

TOTAL EXPENSES	\$ 23,000	\$ 709	\$ 17,500	\$ (5,500)	-23.91%
DPW CEMETERY					
PERSONNEL	\$ 83,774	\$ 41,692	\$ 87,164	\$ 3,390	4.05%
EXPENSES	\$ 8,800	\$ 6,963	\$ 10,000	\$ 1,200	13.64%
TOTAL PERSONNEL & EXPENSES	\$ 92,574	\$ 48,655	\$ 97,164	\$ 4,590	4.96%
DPW TREE TRIMMING					
EXPENSES	\$ 5,000	\$ 5,000	\$ 6,000	\$ 1,000.00	20.00%
TOTAL EXPENSES	\$ 5,000	\$ 5,000	\$ 6,000	\$1,000.00	20.00%
HEALTH DEPARTMENT					
PERSONNEL	\$ 42,082	\$ 19,467	\$ 42,082	\$ -	0.00%
EXPENSES	\$ 7,255	\$ 1,853	\$ 7,555	\$ 300	4.14%
TOTAL PERSONNEL & EXPENSES	\$ 49,337	\$ 21,320	\$ 49,637	\$ 300	0.61%
BOARD OF HEALTH OUTSIDE SERVICE					
EXPENSES	\$ 750	\$ 472	\$ 1,250	\$ 500	66.67%
TOTAL EXPENSES	\$ 750	\$ 472	\$ 1,250	\$ 500	66.67%
BOARD OF HEALTH VISITING NURSE					
EXPENSES	\$ 8,500	\$ 2,125	\$ 8,500	\$ -	0.00%
TOTAL EXPENSES	\$ 8,500	\$ 2,125	\$ 8,500	\$ -	0.00%
COUNCIL ON AGING					
PERSONNEL	\$ 115,718	\$ 54,225	\$ 128,739	\$ 13,021	11.25%
EXPENSES	\$ 32,370	\$ 4,751	\$ 42,270	\$ 9,900	30.58%
TOTAL PERSONNEL & EXPENSES	\$ 148,088	\$ 58,975	\$ 171,009	\$ 22,921	15.48%
VETERANS ERVICES					
PERSONNEL	\$ 14,126	\$ 6,807	\$ 14,126	\$ -	0.00%
EXPENSES	\$ 477,570	\$ 223,369	\$ 477,570	\$ -	0.00%
TOTAL PERSONNEL & EXPENSES	\$ 491,696	\$ 230,177	\$ 491,696	\$ -	0.00%
BEALS LIBRARY					
PERSONNEL	\$ 147,125	\$ 62,067	\$132,970	\$ (14,155)	-9.62%
EXPENSES	\$ 35,430	\$ 13,889	\$ 40,575	\$ 5,145	14.52%
TOTAL PERSONNEL & EXPENSES	\$ 182,555	\$ 75,956	\$173,545	\$ (9,010)	-4.94%

RECREATION COMMITTEE					
EXPENSES	\$ 3,400	\$ 1,600	\$ 2,400	\$ (1,000)	-29.41%
TOTAL EXPENSES	\$ 3,400	\$ 1,600	\$ 2,400	\$ (1,000)	-29.41%
HISTORIC COMMISSION					
EXPENSES	\$ 500	\$ -	\$ 500	\$ -	0.00%
TOTAL EXPENSES	\$ 500	\$ -	\$ 500	\$ -	0.00%
DEBT SERVICE PRINCIPAL					
EXPENSES	\$ 751,017	\$ 249,143	\$ 946,199	\$ 195,182	25.99%
TOTAL EXPENSES	\$ 751,017	\$ 249,143	\$ 946,199	\$ 195,182	25.99%
DEBT SERVICE INTEREST					
EXPENSES	\$ 89,630	\$ 21,449	\$ 243,330	\$ 153,700	171.48%
TOTAL EXPENSES	\$ 89,630	\$ 21,449	\$ 243,330	\$ 153,700	171.48%
STATE ASSESSMENT EXPENSE					
EXPENSES	\$ 1,267,929	\$ 292,629	\$ 1,391,856	\$ 123,927	9.77%
TOTAL EXPENSES	\$ 1,267,929	\$ 292,629	\$ 1,391,856	\$ 123,927	9.77%
STATE ASSESSMENT EXPENSE					
EXPENSES	\$ 20,643	\$ 8,603	\$ 20,740	\$ 61	0.30%
TOTAL EXPENSES	\$ 20,643	\$ 8,603	\$ 20,740	\$ 61	0.30%
OTHER REGIONAL ASSESSMENT					
EXPENSES	\$ 27,798	\$ 13,436	\$ 31,920	\$ 4,122	14.83%
TOTAL EXPENSES	\$ 27,798	\$ 13,436	\$ 31,920	\$ 4,122	14.83%
PENSION					
EXPENSES	\$ 1,237,027	\$ 1,225,852	\$ 1,328,215	\$ 91,188	7.37%
TOTAL EXPENSES	\$ 1,237,027	\$ 1,225,852	\$ 1,328,215	\$ 91,188	7.37%
WORKERS COMPENSATION					
EXPENSES	\$ 187,386	\$ 157,493	\$ 177,000	\$ (10,386)	-5.54%
TOTAL EXPENSES	\$ 187,386	\$ 157,493	\$ 177,000	\$ (10,386)	-5.54%

UNEMPLOYMENT INSURANCE					
EXPENSES	\$ 200,000	\$ 56,741	\$ 125,000	\$ (75,000)	-37.50%
TOTAL EXPENSES	\$ 200,000	\$ 56,741	\$ 125,000	\$ (75,000)	-37.50%
HEALTH INSURANCE - EMPLOYER					
EXPENSES	\$ 2,267,168	\$ 1,205,904	\$ 2,145,197	\$ (121,971)	-5.38%
TOTAL EXPENSES	\$ 2,267,168	\$ 1,205,904	\$ 2,145,197	\$ (121,971)	-5.38%
LIFE INSURANCE - EMPLOYER					
EXPENSES	\$ 25,300	\$ 1,673	\$ 25,806	\$ 506	2.00%
TOTAL EXPENSES	\$ 25,300	\$ 1,673	\$ 25,806	\$ 506	2.00%
MEDICARE TAX					
EXPENSES	\$ 222,000	\$ 77,774	\$ 230,000	\$ 8,000	3.60%
TOTAL EXPENSES	\$ 222,000	\$ 77,774	\$ 230,000	\$ 8,000	3.60%
PROPERTY / LIABILITY INSURANCE					
EXPENSES	\$ 250,666	\$ 245,522	\$ 268,660	\$ 17,994	7.18%
TOTAL EXPENSES	\$ 250,666	\$ 245,522	\$ 268,660	\$ 17,994	7.18%
CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ 145,500	\$ 145,000	100.0%
TOTAL CAPITAL IMPROVEMENTS	\$ -	\$ -	\$ 145,500	\$ 145,000	100.0%
OTHER					
PRIOR YEAR DEFICITS	\$ 662,115			\$ (662,115)	-100.0%
TRANSFERS OUT	\$ 20,000			\$ (20,000)	-100.0%
AUDIT	\$ 45,100			\$ (45,100)	-100.0%
PRIOR YEAR BILLS	\$ 210			\$ (210)	-100.0%
GRAND TOTAL	\$ 14,389,579	\$ 7,602,698	\$ 14,444,269	\$ 54,690	0.38%

VOTED: Approved (majority) to raise and appropriate and transfer from available funds the total sum of \$14,444,269 as printed in this article

USUAL AND CUSTOMARY WATER ENTERPRISE ARTICLE¹

(majority vote required)

ARTICLE 8

To see if the Town will vote to appropriate the sum of \$1,069,518 (Water Receipts of \$1,046,518 and Retained Earnings of \$50,000) for the operating budget of the Water Department Enterprise Fund for the fiscal year beginning July 1, 2016, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 5-0

FINANCE COMMITTEE: Recommend 6-1

VOTE: APPROVED (Unanimously) to appropriate the sum of \$1,096,518 for the operating budget of the Water Department Enterprise as printed in this article.

USUAL AND CUSTOMARY WASTEWATER ENTERPRISE

ARTICLE

(majority vote required)

ARTICLE 9

To see if the Town will vote to appropriate the sum of \$1,317,640.00 (Wastewater Receipts of \$947,640, Retained Earnings of \$100,000, and Betterment Revenues of \$270,000.00)for the operating budget of the Wastewater Treatment Department Enterprise Fund for the fiscal year beginning July 1, 2016, or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 5-0

FINANCE COMMITTEE: Recommend 6-1

VOTED: Approved (majority) to appropriate the sum of \$1,317,640 for the operating budget of the Wastewater Treatment Department Enterprise Funds printed in this article.

USUAL AND CUSTOMARY TRANSFER STATION ENTERPRISE

ARTICLES

(majority vote required)

ARTICLE 10

To see if the Town will vote to appropriate the sum of \$174,389 from Transfer Station Receipts for the operating budget of the Transfer Station Enterprise Fund for the fiscal year beginning July 1, 2016, or act in relation thereto

(submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 5-0
FINANCE COMMITTEE: Recommend 6-1

USUAL AND CUSTOMARY EDUCATION BUDGET ARTICLE
(majority vote required)

ARTICLE 11

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$12,846,644 (Required Net School Spending of \$16,220,012 plus \$315,188 prior year override which includes a 2.5% escalator less \$3,688,556 for net school spending eligible indirect costs budgeted in the general government budget for School Expenses) for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2016, or take any action thereon.

(Submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 5-0
FINANCE COMMITTEE: Recommend 5-1-1

ANNUAL VOCATIONAL TECHNICAL SCHOOL ASSESSMENT
ARTICLE

ARTICLE 12

To see if the Town will vote to raise and appropriate the sum of \$877,890 to fund the Town's assessment for its share of the Montachusett Regional Vocational Technical School budget for the fiscal year beginning July 1, 2016 or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 5-0
FINANCE COMMITTEE: Recommend 6-1

VOTED: Approved (majority) to raise and appropriate the sum of \$877,890 as printed in this article.

CAPITAL ARTICLE

ARTICLE 13

To see if the Town will vote to raise and appropriate, transfer or borrow the sum of \$180,000, more or less, for improvements to the Town's two water tanks located at Elmwood Road and High Street, including all related and incidental costs; and as funding therefor, to authorize the Treasurer, with the approval of the Boar of Selecctmen, to

borrow said funds pursuant to the provisions of G.L. c.44, ss 7 or 8, or any other enabling authority, and issue bonds and notes therefor; or act in relation thereto.
(submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 5-0
FINANCE COMMITTEE: Recommend 5-2

VOTED: Approved (2/3rds) to appropriate the sum of \$180,000 for improvements to the Town's two water tanks as printed in this article.

ARTICLE 14

To see if the Town will vote to authorize the Board of Selectmen to convey the Town-owned property located at 89 Ash Street, which property is commonly known as the Marvin School and shown as Assessors Map 5C3 Parcel 175, for such consideration including acquisition of other land in addition to or in lieu of a cash payment, and upon such other terms and conditions as it deems appropriate, and to authorize said Board to acquire any such land by purchase, gift, or eminent domain for general municipal purposes and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments; and further, to raise and appropriate, transfer of borrow a sum of money for such purposes; or act in relation thereto.

(submitted by the Town Manager)

BOARD OF SELECTMEN: Recommend 5-0
FINANCE COMMITTEE: Recommend 7-0

VOTED: Approved (2/3rds) as printed in this article.

NONBINDING REFERENDUM

To see if the Town will vote to provide guidance to the Board of Selectmen on a non-binding Resolution as follows:

Do you support the acquisition of the Ingleside property by the Town of Winchendon?
(submitted by petition)

BOARD OF SELECTMEN: Recommend 5-0
FINANCE COMMITTEE: Recommend 7-0

VOTED: Approved (majority) as printed in this article.

It was moved, seconded and unanimously approved to adjourn the Annual Town Meeting at 8:19 p.m.

ATTEST:

Judy A. LaJoie

Winchendon Town clerk

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon seven days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 27th day of April 2015.

BOARD OF SELECTMEN:

Michael Barbaro, Chair
Barbara Anderson, Vice Chair
Amy Salter
Audrey LaBrie
Austin Cyganiewicz

I have this day posted the within warrant as therein directed:
Frederick A. Cloutier
April 21, 2016

**FINANCE COMMITTEE PUBLIC HEARING
Tuesday, May 3, 2016 at 6:30 PM
Town Hall, 109 Front Street**

This institution is an equal opportunity provider. To file a complaint of Discrimination write USDA, Director, Office of Civil Rights, Washington, DC 20250-9410.

**TOWN OF WINCHENDON
ELECTION RESULTS
STATE PRIMARY
September 8, 2016**

Met at Murdock Senior Center at: 6:15 a.m.

Polls declared open at: 7:00 a.m. By: Warden John Morris

Election officers sworn and assigned to their respective stations.

Official Ballots:

Precinct 1A:	200 Dem. & Rep.,	20-GR*	& UIP*
Precinct 1:	“	“	“
Precinct 2:	“	“	“
Precinct 3:	“	“	“

*Green Rainbow and United Independent Party

Voting lists were delivered by the officer in charge. The specimen ballots and cards of instruction were posted in the hall.

Ballot boxes checked and set at zero. Keys to same turned over to

Officer

Polls were declared closed at 8 p.m. at the close of polls the registers on the ballot boxes read:

Prec. 1 - 31	Absentee ballots-3
Prec. 1A-20	Absentee ballots-1
Prec. 2 - 49	Absentee ballots-4
Prec. 3 - 62	Absentee ballots-3

TOTAL VOTERS:

Democratic – 88
Republican - <u>74</u>
162 Voters

After being counted, the result of the balloting was announced at: 8:15 p.m.

Ballots cast and not cast and check lists were sealed in proper containers and delivered to the Town Clerk's Office.

The results as follows:

		DEMOCRATIC PARTY- TOTALS			
REP IN CONGRESS	P-1	P-1A	P-2	P-3	TOTAL
BLANK		3			
NICOLA S. TSONGAS		10	29	29	68
JAMES P. MCGOVERN	16				16
WRITE INS	1				
COUNCILLOR					
BLANK		2	1	3	6
MATTHEW CJ VANCE	16	11	28	26	81
WRITE INS					
SENATOR IN GEN. COURT					
BLANK	1	2	1	3	6
ANN M. GOBI	16	11	28	26	81
WRITE INS					
REP. IN GEN. COURT					

BLANK	1	3			4
JONATHAN D. ZLOTNIK	16	10	29	29	84
WRITE INS					
SHERIFF					
BLANK	12	12	29	29	82
WRITE INS	5	1			6
	17	13	29	29	88

			REPUBLICAN TOTALS		
REP IN CONGRESS	P-1	P-1A	P-2	P-3	TOTAL
BLANK	14		1	3	18
ANN WOFFORD		7	19	30	56
WRITE INS					
COUNCILLOR					
BLANK				2	2
JENNIE L. CAISSIE	14	7	20	31	72
WRITE INS					
SEN. GENERAL COURT					
BLANK			1	2	3

JAMES P. EHRHARD	14	7	19	31	71
WRITE INS					
REP. IN GENERAL COUNT					
BLANK	10	7	20	33	70
WRITE INS	4				4
SHERIFF					
BLANK				1	1
LEWIS G. EVANGELIDIS	14	7	20	32	73
WRITE INS					
	14	7	20	33	74

Zero (0) ballots were taken for the Green Rainbow Party or the United Independent Party.

ATTEST:

Judy A. LaJoie

Town Clerk

REPORT FOR THE TOWN OF WINCHENDON STATE ELECTION: November 8, 2016

We met at Murdock Senior Center at: 6:30 a.m.

Polls declared open at: 7:00 a.m. By: Warden, John Morris

Election officers were sworn and assigned to their respective stations.

Delivered by the police officer were 1500 Official Ballots in each Precinct ballot container with the voter lists.

The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes were checked and set at zero. The zero reports were displayed for the public to review in the hall.

The polls were declared closed at 8 p.m. and the unofficial results of the election were announced and posted in the hall.

Ballots cast and not cast and check lists were sealed in proper containers and delivered to the Town Clerk's Office.

Total voters of the election:

Prec. 1	1135	Absentee ballots: 40	Early Voting Ballots: 340
Prec. 1A	357	Absentee ballots: 12	Early Voting Ballots: 94
Prec. 2	1580	Absentee ballots: 48	Early Voting Ballots: 514
Prec. 3	1546	Absentee ballots: 84	Early Voting Ballots: 452

Total Voters 4,618

The Official results of the Election as follows:

PRESIDENT / V. PRES.	PRE-1	P-1A	P-2	P-3	TOTAL
CLINTON & KAINE	398	166	618	607	1789
JOHNSON & WELD	71	18	109	94	292
STEIN AND BARAKA	21	8	31	31	91

TRUMP & PENCE	602	156	786	768	2312
MCMULLIN & JOHNSON	5		4	3	12
OTHERS	28	7	10	22	67
BLANK	10	2	22	21	55
	1135	357	1580	1546	4618

REP. IN CONGRESS

JAMES P. MCGOVERN	802				802
NICOLA S. TSONGAS		209	817	850	1876
ANN WOFFORD		138	686	609	1433
BLANK	310	10	77	87	484
WRITE INS	<u>23</u>	<u>0</u>	-	-	<u>23</u>
	1135	357	1580	1546	4618

COUNCILLOR

JENNIE L. CAISSIE	575	166	822	756	2319
MATTHEW CJ VANCE	457	174	646	649	1926
WRITE INS					
BLANK	103	17	112	141	373
	1135	357	1580	1546	4618

SENATOR GEN. COURT

ANNE M. GOBI	509	198	764	769	2240
JAMES P. EHRHARD	532	143	703	654	2032
WRITE INS	1	1			2

BLANK	93	15	113	123	344
	1135	357	1580	1546	4618
REP. IN GENERAL COURT					
JONATHAN D. ZLOTNIK	779	289	1156	1116	3340
WRITE INS	6	3	17	22	48
BLANK	350	65	407	408	1230
	1135	357	1580	1546	4618
SHERIFF					
LEWIS G. EVANGELIDIS	871	285	1251	1183	3590
BLANK	260	68	329	347	1004
WRITE INS	4	4		16	24
	1135	357	1580	1546	4618
QUESTION 1-Gaming Comm.					
YES	627	186	830	785	2428
NO	469	155	706	681	2011
BLANK	39	16	44	80	179
	1135	357	1580	1546	4618
QUESTION 2-Charter School					
YES	399	128	590	554	1671
NO	717	225	971	966	2879
BLANK	19	4	19	26	68

	1135	357	1580	1546	4618
--	------	-----	------	------	------

**QUESTION 3-Farm
Animals**

YES	807	283	1167	1126	3383
-----	-----	-----	------	------	------

NO	305	70	401	386	1162
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BLANK	23	4	12	34	73
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	1135	357	1580	1546	4618
--	------	-----	------	------	------

QUESTION 4-Marijuana

YES	675	217	935	908	2735
-----	-----	-----	-----	-----	------

NO	446	133	631	613	1823
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BLANK	14	7	14	25	60
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	1135	357	1580	1546	4618
--	------	-----	------	------	------

ATTEST:

Judy A. LaJoie

Winchendon Town Clerk

**TOWN OF WINCHENDON
SPECIAL TOWN MEETING
November 14, 2016**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, NOVEMBER 14, 2016
AT 7:00 P.M.**

Met at Murdock Middle/High School at 7:00 p.m. Meeting was called to order by Moderator Richard Morin Sr. with a quorum present. Brian Riley was present representing Town Counsel Kopelman and Paige.

then and there to act on the following articles:

**REPORTS AND COMMITTEES
(majority vote required)**

ARTICLE 1 - Committee Reports

To see if the Town will vote to hear and act on the reports of the Finance Committee, or and any other Board or Committee, or act in relation thereto. (usual and customary article)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTE: APPROVED to hear the Finance Committee Report

**TOWN CHARTER ARTICLE
(two-thirds vote required)**

ARTICLE 2

To see if the Town will vote pursuant to G.L. c.43B, §10(a) to amend the Town Charter as recommended by the Charter Review Committee in a document entitled, "2016 Proposed Charter Revisions", on file in the office of the Town Clerk and available on the Town's website at <http://www.townofwinchendon.com/Pages/index>, with text to be inserted underlined and text to be deleted shown in the margins; revisions include but are not limited to: ministerial and clerical amendments such as grammar, capitalization, gender neutrality, internal consistency, and references to and updates based upon state law; as well as certain substantive revisions, such as establishing terms for elected officials beginning on July 1, clarifying the recall process, clarifying authority of Town Manager as Chief Procurement

Officer, clarifying appointing and removal authority of Board of Selectmen and Town Manager, authorizing the Town Manager to sign warrants for payment, addressing the term of appointment of a temporary Town Manager, requiring published written notice of the availability of school and town budget and budget summaries and posting of such documents on website, requiring periodic review of charter and by-laws in alternating five-year intervals, and other matters; or act in relation thereto. (Submitted by Charter Bylaw Review Committee)

(Two-thirds vote required)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 6-1 Recommend

VOTE: APPROVED (Two-Thirds) the document 2016 Proposed Charter Revisions.

GENERAL BUSINESS ARTICLES

(majority and/or two-thirds vote required)

ARTICLE 3 - Royalston Road North Bridge Project (anticipated use of Chapter 90 funds)

To see if the Town will vote to accept as a public way a portion of Royalston Road North, as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled "Plan of Road at Bridge No. W-39-015 Royalston Road North in the Town of Winchendon, Massachusetts," dated June 14, 2016, prepared by BSC Group, Inc., said plan on file with the Town Clerk, and authorize the Board of Selectmen to acquire, by gift, purchase, and/or eminent domain for all purposes for which public ways are used in the Town of Winchendon the fee to or easements in the portion of Royalston Road North as shown on the aforesaid plan, and any drainage, utility, access, and/or other related easements; or act in relation thereto. (Submitted by the Town Manager)

(Two-thirds vote required)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTE: APPROVED (Two-thirds) to accept Plan of Royalston Road North Bridge No. W-39-015 as printed in this warrant.

ARTICLE 4 - Royalston Road North Bridge Project (anticipated use of Chapter 90 funds)

To see if the Town will vote to authorize the Board of Selectmen to acquire by purchase, gift, eminent domain or otherwise, permanent and temporary easements located in the Town of Winchendon in certain parcels of land adjacent to and/or contiguous to Royalston Road North, as depicted on certain plans entitled "Massachusetts Department of Transportation Highway Division Plan and Profile of North Royalston Road Over Tarbell Brook (Bridge No. W-39-015)," revised through September 9, 2016, on file with the Town Clerk, and the permanent and temporary easements in parcels of land located within 200 feet of said parcels, as such additional areas may be shown on said plans, and as said plans may hereinafter be amended, for public way purposes, including, without limitation, permanent highway easements and permanent and temporary easements for the construction of improvements and structures, and other related purposes, all to

facilitate the North Royalston Road Over Tarbell Brook Bridge reconstruction project; and, to raise and appropriate, transfer from available funds, or borrow, or any combination thereof, a sum of money as funding for such acquisitions and related costs and expenses; or act in relation thereto. (Submitted by the Town Manager)
(Two-thirds vote required)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 7-0 Recommend
VOTE: APPROVED (Two-Thirds) The Royalston Road North Bridge Project as printed in this warrant.

ARTICLE 5 – Acceptance of Portion of Toy Town Lane as a Public Way

To see if the Town will vote to accept as a public way a portion of Toy Town Lane as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled “AS Built Plan Toy Town Heights Definitive Subdivision Winchendon MA,” dated September 6, 2016, prepared by Edmund J. Boucher, R.L.S., said plan on file with the Town Clerk and authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, the fee to or easements in the portion of Toy Town Lane as shown on the aforesaid plan for all purposes for which public ways are used in the Town of Winchendon, and any drainage, utility, access, and/or other related easements, or act in relation thereto. (Submitted by the Town Manager)
(Two-thirds vote required)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 7-0 Recommend
VOTE: APPROVED (Two-Thirds) to accept a portion of Toy Town Lane as a public way on said plan and as printed in this warrant.

FINANCIAL ARTICLES
(9/10th vote required)

ARTICLE 6 – Payment of Bills of a Prior Fiscal Year

To see if the Town will vote to transfer from Free Cash the sum of \$55,328.76 for the payment of bills of a prior fiscal year for the Winchendon Public Schools as follows:

NAME	YEAR	INVOICE AMT.
Devereux	2013	150.00
Pearson	2014	4,814.32
National Grid	2010	11,146.40
National Grid	2009	15,592.39
National Grid	2008	3,274.08
National Grid		33.32
MIAA	2014	40.00
MIAA	2014	20.00
MIAA	2014	190.00
Mass. Aggression Reduction Ctr	2010	300.00

Mass Aggression Reduction Ctr	2010	450.00
Education, Inc.	2015	133.00
Central Mass Special Ed Collab	2014	14,702.69
Advanced Electrical	2014	382.56
Follett	2014	3,000.00
Mid-Wac Secondary School	2015	1,000.00
TOTAL PRIOR YEAR BILLS		<u>\$55,328.76</u>

or act in relation thereto. (Submitted by the Superintendent of Schools)

(Nine-tenths vote required)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-0-1 Recommend
VOTE: DISAPPROVED

FINANCIAL ARTICLES
(simple majority required)

ARTICLE 7 – FY17 Budget Article

To see if the Town will vote to amend the FY17 Operating Budget as voted under Article 7, 8, 9, and 10 of the May 16, 2016 Annual Town Meeting by reducing certain line items and increasing other line items, as follows:

<u>General Fund</u>		
Police Expenses – Electricity	Increase By	\$6,000
Town Hall Expenses – Water	Increase By	\$1,000
Town Asst Collector/Treasurer	Increase By	\$2,628
PT Grant Admin	Increase By	\$469
TH Building Supervisor	Increase By	\$216
Building Inspector	Increase By	\$1,928
COA Van Driver	Increase By	\$103
COA Custodian	Increase By	\$53
Sr. Library Tech	Increase By	\$1,463
Library Tech	Increase By	\$635
Fleet Mechanics	Increase By	\$278
Health Insurance – Employer	Decrease By	<u>(\$14,773)</u>
Net Budgetary Change		<u>\$ -</u>
Debt Service	Decrease By	\$(117,000)
Total General Fund Adjustments		<u>\$(117,000)</u>

<u>Water Fund</u>		
Indirect Costs	Decrease By	\$(212,854)
Debt Service	Decrease By	\$(41,400)
Total General Fund Adjustments		
		<u>\$(254,254)</u>
<u>Sewer Fund</u>		
Indirect Costs	Decrease By	<u>(\$230,435)</u>
<u>Transfer Station</u>		
Indirect Costs	Decrease By	<u>(\$26,740)</u>
Total Adjustments All Funds		
		<u>\$(628,429)</u>

or act in relation thereto. (Submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-1 Recommend

VOTE: APPROVED (majority) to amend the FY16 Operating Budget as voted under Article 7 of the May 16, 2016 Annual Town Meeting as set forth in the warrant under the columns entitled “General Fund” and “Debt Service”, thereby decreasing the amount to be raised and appropriated under said Article 7 accordingly; and further, to amend the Water Enterprise Fund budget approved under Article 8 of said 2016 Annual Town Meeting by reducing the appropriation for debt service as printed in the warrant.

ARTICLE 8 - Authorize Use of Water Retained Earnings to Offset Water Rates

To see if the Town will vote to transfer from Water Retained Earnings the sum of \$152,000 to offset FY17 water rates; or act in relation thereto. (Submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 6-1 Recommend

VOTE: APPROVED (majority) to transfer the sum of \$152,000 from Water Retained Earnings to offset water rates.

ARTICLE 9 – Authorize the Use of Free Cash to Reduce Tax Rate

To see if the Town will vote to transfer from Free Cash the sum of \$200,000 to offset the FY17 tax rate, or act in relation thereto. (Submitted by the Town Manager)

BOARD OF SELECTMEN: 5-0 Recommend
FINANCE COMMITTEE: 4-3 Recommend

VOTE: APPROVED (majority) to authorize the transfer, the sum of \$200,000 from Free Cash to offset the FY17 property tax rate.

ARTICLE 10 – Library Accessibility Project –

To see if the Town will vote to raise and appropriate, transfer from available funds including the Stabilization Fund, or borrow the total sum of \$140,000 for designing and constructing accessibility upgrades to the Beals Memorial Library, including any necessary furnishings and equipment and all incidental and related costs; or act in relation thereto. (Submitted by Board of Library Trustees)

(Two-thirds vote required)

BOARD OF SELECTMEN: 4-1 Recommend

FINANCE COMMITTEE: 6-1 Recommend

VOTED: (Two-Thirds) to transfer the sum of \$140,000 from Free Cash for upgrades to Beals Memorial Library.

TOWN PROPERTY ARTICLES

ARTICLE 11 - Transfer Management of Town Forest to the Winchendon Conservation Commission

To see if the Town will vote to transfer the care, custody, management and control of approximately 87.32 acres of Town-owned land located on Town Farm Road, shown as a portion of Lot 39 and Lot 99 on Assessor’s Map 11, and believed to be a portion of the premises described in a deed recorded in Book 2620, Page 295 at the Worcester District Registry of Deeds, from such board and for such purpose as said land is presently held to the Conservation Commission for conservation purposes pursuant to the provisions of M.G.L. Chapter 40, Section 8C, and by such transfer, restrict, designate and dedicate such land for conservation purposes so that the land shall be protected under Article 97 of the Amendments to the Massachusetts Constitution; further, to authorize the Conservation Commission to expend from the Conservation Fund and Open Space Preservation Appraisal and Survey Revolving Fund, in accordance with the authority granted to it under M.G.L. Chapter 40, Section 8C, a sum not to exceed \$25,000 for the due diligence and field work necessary to effect said transfer including, but not limited to, title examination, survey and baseline documentation and related costs and expenses; to authorize the Board of Selectmen and/or Conservation Commission to submit an application for reimbursement of a portion of the costs of due diligence and field work from the Commonwealth of Massachusetts under the Landscape Partnership Grant program, pursuant to Chapter 286 of the Acts of 2014, Sec. 2, 2000-7058, provided, however, that the transfer of said land to the Conservation Commission shall be conditioned upon the Town of Winchendon receiving a Landscape Partnership Grant for a portion of the costs of said due diligence and field work; and further, that it is anticipated that an amount equal to any reimbursement received from said Landscape Partnership Grant shall be appropriated at a future Town Meeting to reimburse expenditures from the Conservation Fund and Open Space Preservation Appraisal and Survey Revolving Fund for such purposes; and to authorize the Conservation Commission and Board of Selectmen to enter into all agreements and execute any and all instruments as may be necessary on behalf of the Town to effect said transfer and accept

reimbursement under the Landscape Partnership Grant program, or act in relation thereto.
(Submitted by the Conservation Commission)
(Two-thirds vote required)

BOARD OF SELECTMEN: 5-0 Recommend

FINANCE COMMITTEE: 7-0 Recommend

VOTE: APPROVED (Two-Thirds) transfer management of land to the Conservation Commission as printed in this warrant.

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 24th day of October 2016.

It was moved, seconded and approved to adjourn the meeting at 8:00 p.m.

Attest:

Judy A. LaJoie

Town Clerk

BOARD OF SELECTMEN:

Barbara Anderson, Chair
Audrey LaBrie, Vice Chair
Amy Salter
Michael Barbaro
Austin Cyganiewicz

I have this day posted the within warrant as therein directed:

Richard Marinelli

Richard Marinelli

CONSTABLE

October 28, 2016

REPORT OF THE TOWN ACCOUNTANT

In accordance with Chapter 41, Section 61 of the M.G.L., the following report details the change in debts of the Town of Winchendon for the twelve month period ending June 30, 2016

Respectfully submitted,
 William F. Schlosstein, CPA
 Town Accountant

	<u>Account #</u>	<u>Principal</u>	<u>Interest</u>	<u>Account #</u>
<u>GENERAL FUND:</u>				
Title V	017102-591000	7,809	-	017512-591500
Landfill CWS98-130	017102-591000	46,346	3,878	017512-591500
MWPAT Sewer 03-04	017102-591000	144,889	20,925	017512-591500
MWPAT Allonge 03-04a	017102-591000	50,099	-	017512-591500
USDA Water Route 140 (1/2)	017102-591000	5,874	12,701	017512-591500
State Deficit Bond 1	017102-591000	<u>300,000</u>	<u>14,625</u>	017512-592500
		555,017	52,129	
<u>WATER FUND:</u>				
Ash-Winchendon 3M DW99-20	604503-591000	116,209	10,892	604503-591500
USDA Water System IMP A11	604503-591000	24,965	29,419	604503-591500
Allonge \$233,098. DW99-20A	604503-591000	10,333	940	604503-591500
USDA Water Route 140 (1/2)	604503-591000	<u>5,874</u>	<u>12,701</u>	604503-591500
		157,381	53,952	
<u>SEWER FUND:</u>				
MWPAT Sewer 02-05	654403-591000	146,828	22,088	654403-591500
MWPAT Sewer 01-22	654403-591000	188,470	27,646	654403-591500
USDA Pump Station Sewer 92-01	654403-591000	<u>5,633</u>	<u>6,200</u>	654403-591500
		<u>340,931</u>	<u>55,934</u>	
Debt Payments - Town (Above)		1,053,329	162,016	
L/T Debt Payments - State Subsidy		226,979	-	
S/T Debt Retired - Temp Loans		2,850,000	13,189	
S/T Debt Issued - State Deficit Bond 2		(533,000)		
Police Bldg - New L/T Debt Issued		(2,750,000)		
Fire Truck - New L/T Debt Issued		<u>(850,000)</u>		
<u>Net (Increase) Decrease in Debt</u>		<u>(2,692)</u>		
	<u>Beg Balance</u>			<u>Ending Balance</u>
	7/1/2015	Increases	Decreases	6/30/2016
ShortTerm Debt	5,850,000	4,433,000	7,050,000	3,233,000
Long Term Debt	<u>9,646,553</u>	<u>3,600,000</u>	<u>980,308</u>	<u>12,266,245</u>
	<u>\$ 15,496,553</u>	8,033,000	8,030,308	<u>\$ 15,499,245</u>

TOWN OF WINCHENDON

BALANCE SHEET

FOR THE YEAR ENDED JUNE 30, 2016

	General Fund	Revenue Funds	Special	Capital Fund	Water	Sewer	Transfer Statior	Trust &	Long Term Debt	Total
					Enterprise	Enterprise	Enterprise	Agency Fund	Account Group	(memorandum)
Cash	2,205,622.45	731,347.68		698,269.48	216,656.18	1,306,467.13	7,174.09	4,143,018.65		9,308,555.66
Deposit Held by 3rd Party								82,356.88		82,356.88
Real Estate Tax Receivables	487,365.79									487,365.79
Personal Property Tax Receivable	14,701.61									14,701.61
Provision for Abatements/Exemptions	(81,654.29)									(81,654.29)
Tax Title Receivables	1,774,343.03									1,774,343.03
Motor Vehicle Excise Receivables	284,502.00									284,502.00
Due from the Commonwealth		0.00								0.00
Ambulance Receivable	532,405.62									532,405.62
Tax Foreclosures	54,235.80									54,235.80
Water User Charges				180,711.83						180,711.83
Water Liens				23,442.46						23,442.46
Water Liens in Tax Title				69,265.35						69,265.35
Clean Water Assessment				440.47						440.47
Sewer User Charges						213,984.27				213,984.27
Sewer Liens						25,903.22				25,903.22
Sewer Liens in tax Title						84,893.72				84,893.72
Beiterments in Tax Title						23,722.83				23,722.83
Beiterments added to Tax										21,257.67
Title V Liens		21,257.67								21,257.67
Unapportioned Beiterments not due						2,998,893.40				2,998,893.40
Beiterments in Tax Title						57,101.03				57,101.03
Sewer Beiterment Deferral						38,927.75				38,927.75
Amount to be Provided for									15,499,245.33	15,499,245.33
Long Term Debt Obligations										
Total Assets	5,271,522.01	752,605.35		698,269.48	490,516.29	4,749,893.35	7,174.09	4,225,375.53	15,499,245.33	31,694,601.43
Warrants Payable	0.00			0.00				0.00		0.00
Bond Anticipation Notes									3,233,000.00	3,233,000.00
Accrued Payroll	4,659.68									4,659.68
Due to Others-Agency	2,837.50							386,564.35		389,401.85
Tailings	36,572.31									36,572.31
IBNR								11,500.00		11,500.00
Health Claims Payable								0.00		0.00
Deferred Revenue-Real & Personal Property	420,413.11									420,413.11
Def. Rev. Tax Liens	1,774,343.03									1,774,343.03
Def. Rev. Tax Foreclosure	54,235.80									54,235.80
Def. Rev. Motor Vehicle	284,502.00									284,502.00
Def. Rev. Ambulance	532,405.62									532,405.62
Total Liabilities										
General Fund	5,271,522.01	752,605.35		698,269.48	490,516.29	4,749,893.35	7,174.09	4,225,375.53	15,499,245.33	31,694,601.43
Special										
Revenue Funds										
Capital Fund										
Water										
Enterprise										
Sewer										
Enterprise										
Transfer Statior										
Enterprise										
Trust &										
Agency Fund										
Long Term Debt										
Account Group										
Total										

	General Fund	Special Revenue Funds	Capital Fund	Water Enterprise	Sewer Enterprise	Transfer Station Enterprise	Trust & Agency Fund	Long Term Debt Account Group	Total (memorandum)
CONTINUED									
Deferred Revenue		21,257.67							21,257.67
Def. Rev. Water Rate Charge				180,711.83					180,711.83
Def. Rev. Water Liens				92,707.81					92,707.81
Def. Rev. Water Assessment				440.47					440.47
Def. Rev. Sewer Rate Charge					213,984.27				213,984.27
Def. Rev. Sewer Liens					25,903.22				25,903.22
Def. Rev. Unapportioned Betterment					2,998,893.40				2,998,893.40
Def. Rev. Apportioned Assessments Added					23,722.83				23,722.83
Def. Rev. Liens/Betterments in Tax Title					141,994.75				141,994.75
Def. Rev. Betterment Deferral					38,927.75				38,927.75
Long Term Debt Payables								12,266,245.33	12,266,245.33
Total Liabilities	3,109,969.05	21,257.67	0.00	273,860.11	3,443,426.22	0.00	398,064.35	15,499,245.33	22,745,822.73
F/B Reserved for Encumbrances	191,141.63			407.48	407.48	3,802.25			195,738.84
F/B Reserved For Expenditures				50,000.00	100,000.00				150,000.00
F/B Reserved-Debt Excl Reserve	93,157.84								93,157.84
F/B Reserved for Approp. Deficits	(606.33)								(606.33)
F/B Reserved-Deficit Suppl Reserve	78,800.00								78,800.00
F/B Reserved for Betterments					478,988.26				478,988.26
F/B Special Revenue funds		731,347.68							731,347.68
F/B Capital Projects									698,269.48
F/B Trust Funds							3,827,311.18		3,827,311.18
F/B Reserved for Overlay Deficit	(767.12)								(767.12)
F/B Undesignated /Snow & Ice Deficit	(27,878.27)								(27,878.27)
Retained Earnings	1,827,705.21			166,248.70	727,071.39	3,371.84			896,691.93
F/B Undesignated Fund Balance	2,161,552.96	731,347.68	698,269.48	216,656.18	1,306,467.13	7,174.09	3,827,311.18	0.00	8,948,778.70
Total Fund Balances	5,271,522.01	752,605.35	698,269.48	490,516.29	4,749,893.35	7,174.09	4,225,375.53	15,499,245.33	31,694,601.43
Total Liabilities and Fund Balances									

Winchendon Agricultural Commission 2016 Annual Report

The Winchendon Agricultural Commission is charged with promoting agricultural-based economic opportunities in town; acting as mediators, advocates, educators and/or negotiators on farming issues; working for the preservation of prime agricultural lands and pursuing all initiatives appropriate to creating a sustainable agricultural community. The positions are appointed by the Town Manager. The Commission consists of seven members and up to five alternates. Open positions exist, and we welcome new members.

The Commission is organized as follows: Audrey LaBrie, Chair, Paul Kachinsky, Vice Chair, Ken Girouard, Olivia Tarleton, Sherri Haley and Jordyn Lynds. Alternate member is June Girouard.

The Commission's focus was the Toy Town Farmers' Market. The Market was held late-May through early October, rain or shine, Thursdays from 4 – 7 P.M. and Saturdays from 10 – 1. Our third season at our location on Central Street was the best yet. Multiple times during the season the market complemented events held by the church on the lawn. Fifteen vendor applications were received and accepted, with an average of eight vendors selling each week. Products and services offered included produce, plants, crafts, baked goods and animal products. Additional produce vendors added everything from spring greens to fall squashes to the choices, and a new vendor had home-grown pork and beef for sale. WIC and Senior Citizen Farmers' Market coupons were accepted by most vendors. The response from the town was tremendous, with many customers coming back each week.

The Commission is looking forward to a great year. The commission meets as needed at the Winchendon Town Hall. We hope you will stop by the Toy Town Farmers' Market and support our local farmers and craftspeople.

Respectfully submitted,

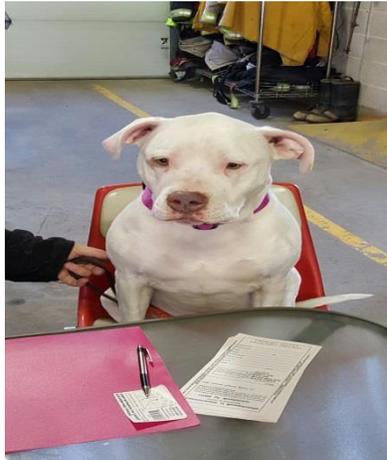
Audrey LaBrie, Chair
Paul Kachinsky, Vice Chair
Ken Girouard, Member
Sherri Haley, Member
Jordyn Lynds, Member
Olivia Tarleton, Member
June Girouard, Alternate

ANIMAL CONTROL

Year End Report 2016

For the calendar year of 2016, Winchendon Animal Control reports the following:

Total dog licenses issued	:	1,105
Total amount received for licenses:		\$18,011
Total Fines paid		\$6,237
Approximate call received:		272



Zoning Board of Appeals

During calendar year 2016 the Zoning Board of Appeals (ZBA) met regularly to consider variances and special permits in Winchendon, the most detailed being the applications for Cumberland Farms project, granted in March. There were no hearings in January, July or October, however the board met to deliberate and vote on the following:

	<u>Applied</u>	<u>Granted</u>	<u>Denied</u>	<u>Withdrawn</u>	<u>Extended</u>
Special Permits	7	7	0	0	0
Variances	8	7	0	1	0

It was extremely gratifying to again note that of all of the decisions rendered by the Board during this calendar year that the process went smoothly with the Board in total agreement over the cases heard. This Board contains a very diverse background in its membership which lends to a detailed and objective evaluation of all applications which come before them. Board members diligently prepared for the meetings by driving by the properties in question and/or reviewing detailed zoning maps. There was a great deal of collaboration between the Zoning Chair and the Planning Agent and her office in preparation for many meetings. The Chairs of Zoning and Planning Boards met and discussed their respective roles and responsibilities as well as building projects throughout the year.

The current structure of the Board has remained the same and is as follows: Cynthia Carvill as Chairperson, Mary Chace as Vice Chairperson and Michael Potvin as Clerk for part of the year and was replaced by Raymond Benoit as clerk for the remainder of the year.

The Board feels that it is extremely important for the residents of Winchendon to understand that the ZBA is a voluntary board that endeavors to grant Administrative Appeals, Special Permits, and Variances *only* when they meet the criteria delineated in the Winchendon Zoning Bylaws. The Board sincerely attempts to be responsive to the rights and needs of applicants, abutters, and the Town as a whole while working within the overall framework of the Zoning Bylaws and the Town's Master Plan.

The Board encourages your attendance at our meetings, held the 1st and 3rd Wednesday of each month (only when hearings are scheduled) in the Town Hall Auditorium. Please see the posting board in Town Hall, the posting book at the police station dispatch office or

the Town's website for the agenda of the upcoming meeting. We also encourage and invite interested citizens to volunteer for membership on the Board. We can guarantee you interesting meetings and a vital stake in the critical role the Board plays in shaping Winchendon's future.

Respectfully submitted by the CY 2016 Board,

Regular Members

Cynthia Carvill, Chair
Mary Chace, Vice Chair
Michael Potvin, Clerk (resigned)
Joseph Snow, Member
Raymond Benoit, Clerk
Matthew Guinn, Member

Alternate Members

Doneen Durling, Member
David Grady, Member
Mark Landanno, Member

BOARD OF ASSESSORS 2016 Annual Town Report

To the Town Manager and Board of Selectmen

The Board of Assessors submit the following report for the twelve month period beginning July 1, 2015 and ending June 30, 2016.

Motor Vehicle Excise Taxes Committed	\$ 1,156,320.13
Real Estate Taxes Committed	10,406,162.98
Personal Property Taxes Committed	309,565.31
Title 5 Sewer Liens Committed	5,155.58
Sewer Betterments Committed	253,001.16
Water Liens Added to Taxes	146,349.94
Sewer Liens Added to Taxes	183,290.73
I & E Penalties	<u>00.00</u>
Total Committed for Collection	\$ 12,459,845.83

Real Estate Exemptions Granted:

Clause 17D Statutory	\$ 1,750.00	
Clause 22 Veterans	34,848.65	
Clause 37 Blind Persons	1,750.00	
Clause 41C Elderly	<u>20,000.00</u>	
Total Exemptions Granted	\$58,346.65	\$ 58,346.55
Real Estate Abatements Granted		4,490.61
Personal Property Abatements Granted		371.63
Motor Vehicle Abatements Granted		<u>30,933.21</u>
Total Exemptions and Abatements Granted		\$ 94,582.10

Respectfully submitted,

Harald Scheid

George Bourgault

Board of Assessors

BOARD OF HEALTH

Annual Report

January 1, 2016 through December 31, 2016

PURPOSE

The Board of Health, according to various statutes in the Massachusetts General Laws, is responsible, among other things, for inspections and enforcing the State Sanitary Codes for restaurants, retail food establishments, and minimum housing standards that include the proper storage of solid waste. The Board is also responsible for enforcing State Sanitary Codes that cover recreational camps, ice rinks, and public swimming pools. The Board is also responsible for enforcement of the State Environmental codes regarding the disposal of solid waste and proper subsurface sewage disposal under Title 5.

PERSONNEL

The Town of Winchendon Board of Health is a five-member elected Board who works along with a Health Agent, James Abare, R.S. Members of the Board are elected at the annual Town election in May. Current membership with the year their term expires is:

Diane Cosentino	(2017)
Jason Moury	(2017)
Lionel Cloutier	(2018)
Jason Gauthier	(2018)
Edward Bond	(2019)

PUBLIC HEALTH

The Town of Winchendon through The Board of Health is part of the Board of Health Tobacco Control Alliance with emphasis on the health dangers of tobacco use and preventing youths from purchasing tobacco and related products.

The Board also continues its contractual relationship with the Gardner Visiting Nurses Association to provide Public Health nursing services. It is through this contract that monthly blood pressure clinics are held at Senior Center and annual flu shots are provided. The Public Health Nurse holds monthly office hours at the Ipswich Drive Community Building on the second Tuesday of each month from 12:30PM – 1:30PM. The nurse also does follow up of reportable communicable diseases, working with the Massachusetts Department of Public Health.

The Health Department Staff witness soil testing for septic systems and reviews and approves septic system plans, inspects the installation of septic tanks, pump chambers, pumps, distribution boxes and leaching areas. Residents can meet with staff during regular office hours.

The Health Department Staff also conduct restaurant and retail food store inspections as well as housing inspections on a regular basis in addition to investigating trash and nuisance complaints. Educational material is available to the public in the Board of Health office on a wide range of issues including quitting tobacco use, diet and nutrition, reducing heart disease and stroke, and strategies for lowering risk of contracting various diseases.

Annual Report

The following is a report of the activities of the Board of Health for the calendar year 2016

<u>PURPOSE OF PERMIT</u>	Count#
Subsurface Sewage Disposal Inspections	56
Soil Testing for repairs	15
Soil Testing for new lots	6
Reviewed and approved Septic System plans	40
Restaurant Inspections	84
Housing Inspections	25
Trash complaints	21
Public Swimming Pool Inspections	2
Recreational Camp for Children Inspections	7
<i>Total</i>	256
Total Departmental Payments to Treasurer	\$32,980.00

REPORT OF THE COLLECTOR/TREASURER
FOR FISCAL YEAR ENDING JUNE 30, 2016

TO THE BOARD OF SELECTMEN AND TO THE CITIZENS OF THE TOWN OF WINCHENDON
I HEREBY SUBMIT MY ANNUAL REPORT

	BALANCE AS OF JULY 1, 2015	COMMITMENTS	REFUNDS	ABT/EXEM	TAX TITLE & ADJ.	COLLECTIONS	BALANCE AS OF JUNE 30, 2016
REAL ESTATE	\$ 898,950.61	\$ 10,406,162.98	\$ (67,746.01)	\$ 19,626.65	\$(429,232.99)	\$(10,340,395.45)	\$ 487,365.79
SEWER BETTERMENTS	\$ 3,335,686.99	\$	(916.91)	\$ 782.98	\$(21,840.88)	\$(291,095.95)	\$ 3,022,616.23
WATER LIENS	\$ 50,376.64	\$ 146,349.94			\$(39,353.16)	\$(133,930.96)	\$ 23,442.46
SEWER LIENS	\$ 65,488.69	\$ 183,290.73			\$(58,994.04)	\$(163,882.16)	\$ 25,903.22
PERSONAL PROPERTY	\$ 43,163.67	\$ 309,565.31	\$(2,868.03)	\$ 30,302.48		\$(365,461.82)	\$ 14,701.61
M.V. EXCISE	\$ 243,181.18	\$ 1,168,798.33	\$(29,442.57)	\$ 14,796.92		\$(1,112,831.86)	\$ 284,502.00
TITLE V	\$ 535.25	\$ 5,155.58				\$(5,690.83)	\$ -
TOTALS	\$ 4,637,383.03	\$ 12,219,322.87	\$(100,973.52)	\$ 65,509.03	\$(549,421.07)	\$(12,413,289.03)	\$ 3,858,531.31

RESPECTFULLY SUBMITTED,

DONNA SPELLMAN
COLLECTOR/TREASURER

Annual Report FY 2016

Winchendon Community Action Committee, Inc. (WCAC)

The Winchendon Community Action Committee, Inc. (WCAC) is a Human Service Agency dedicated to helping families and individuals in crisis, and the economically disadvantaged in need of emergency services. The WCAC provides a way for the community to examine and act on problems of poverty, assess community needs, initiate programs to meet those needs and coordinate with area agencies and local government to provide appropriate services. These services may include advocacy and referral, emergency assistance, medical transportation, food, counseling and educational programs.

Community Service Building

The WCAC Community Service Building currently houses multiple Social Service Agencies that provide varied services to town residents. Agencies, groups, and individuals sharing space at the Community Service Building include:

Mount Wachusett Community College – Pre-GED, GED, and Adult Basic Educational programs available (Classes held Tuesday and Thursday evenings)

Association of Independent Psychologists, Inc. - Individual and family counseling services including after school counseling for children and anger management counseling

New England Farm Workers Council - Fuel Assistance
(Application intake by appointment during winter months only)

WIC (Women with Infants and Children) Program – Assists families with infants and children through age 5 to ensure that youngsters get a healthy start
(By appointment - 1st and 3rd Thursday of each month)

Action Health Services - Behavioral health care provided by appointment to no/low income individuals and families on Mondays and Tuesdays. Referrals provided for dental/ medical care along with application assistance for Mass Health, Medicare, etc.

Bethany Bible Chapel – The “Caring Hearts team provided parenting classes, family support services and marriage counseling to individuals and families on Tuesday morning by appointment.

Youth Services

Project Contact summer day camp provided an opportunity for local children to participate in their program during the month of August free of charge or for a nominal

fee. Children enjoyed two weeks of fun and recreation at Camp Collier in Gardner. Each child received breakfast, a healthy snack and lunch daily. There was swimming, arts & crafts and the opportunity to participate in several team sports. Transportation via bus from Winchendon was also provided.

Once again this year, thanks to the generosity of many throughout the community, backpacks/school supplies were donated and distributed to fifty (50) school age children of all ages.

Educational Programs

The WCAC provided career counseling program that included resume writing, interviewing techniques and job readiness training. The programs were offered free of charge and included materials that students were able to keep at the end of the program for reference. A CPR/First Aid course was also offered free of charge or for a nominal fee.

Community Garden Project

The WCAC on-site community garden produced a nice yield that included tomatoes, cucumbers, peppers, summer squash; zucchini and. Produce from the garden was available to clients throughout the summer. The garden was maintained primarily by WCAC staff with assistance from some clients. The project this year was made possible due to a grant from Project Bread.

Holiday Programs

During the Thanksgiving holiday 117 individuals and families received food baskets that included a turkey along with stuffing, gravy, cranberry sauce, potatoes, butternut/acorn squash, apples, pies, green beans, etc. In addition to fresh seasonal produce donated by local farmers, baskets included food items from the Worcester County Food Bank, Hannaford Market of Rindge, Market Basket and many generous donors. Christmas holiday food baskets were provided to 103 individuals and families. Baskets provided a family with a turkey or ham and all the trimmings for a bountiful holiday meal. Due to the generosity of partner organizations and clubs, selected individuals and families received gift certificates from Hannaford and Market Basket as well as other holiday related items.

The holiday gathering for local children took place on Thursday, December 10th at the WCAC. Santa, Mrs. Claus and several of their elves stopped by for a photo op, to sing Christmas carols, and to give out a special gift to each child. Delicious holiday pastry was provided courtesy of Hannaford Market of Rindge and Heywood Hospital. There were goodie bags for all and warm winter hats, mittens, and scarves were also given out.

The Telegram and Gazette Santa Program provided holiday gifts to local children that were given to parents to put under the tree. A total of 182 children received large gift bags full of toys each that included an array of gender/age appropriate items such as games, dolls, trucks, craft kits, books, stuffed toys and sports equipment.

Again this year, the Santa Express came to Winchendon! Through the WCAC's partnership with the Winchendon Fire Department and the Fire and Iron Motorcycle

Club, gifts and holiday food baskets were provided to a number of families throughout Winchendon.

Housing

FEMA funding helped to assist several families with rental/mortgage and utility payments. Referrals were also made to Montachusett Opportunity Council and RCAP Solutions to help additional families.

Emergency Services

One of the WCAC's primary purposes is to help to meet the emergency needs of individuals and families in the Winchendon community. Crisis situations need immediate response. FEMA funds along with donations from the private sector enabled the WCAC to assist individuals/families in Winchendon with home heating fuel, mortgage/rental assistance and/or utility payments.

FEMA funds were allocated for food from the Worcester County Food Bank. The Food Pantry was able to serve a total of \$3,630 people including 1,165 children, 1,961 adults and 504 elderly residents with commodities obtained from the Food Bank. Items received from local grocers and growers provided sustenance for additional individuals/families.

Food donations were received through the US Postal Service community collection, local schools, colleges and universities, Boy Scouts, Girl Scouts, churches, businesses, clubs and day care centers. "Thank you" to all who helped to keep our pantry full this year. Hannaford Food Markets of Rindge donated fresh bread, pastry, meats and deli selections on a weekly basis. Local farms i.e. Noonday Farm, Sunset View Farm and Covenant Evangelical Church in Barre donated fresh seasonal produce from spring through fall and on-site vegetable garden yielded fresh product that was shared with clients. The WCAC also received several large deliveries of fresh produce that was shared with the Senior Center and the Hyde Park and Ipswich Drive developments.

Donated clothing, footwear, accessories, household items, furniture, etc. were available to the public at no cost throughout the year. All donations not used at the WCAC are given to the Salvation Army. Many volunteers help to sort, clean, repair and display items received. Without the help of dedicated volunteers this could not be accomplished.

Robinson-Broadhurst Foundation

The Robinson-Broadhurst Foundation generously provided funding to assist with operational expenses, technology upgrades and capital improvements.

Our Neighbor's Kitchen

On the last Thursday of each month, the WCAC partners with the Unitarian Universalist Church on Central Street to provide a nutritious hot meal to all who are hungry at "Our Neighbor's Kitchen". Volunteers prepare and serve a free/low cost meal to, on average, 72 people each month. Youth from the Winchendon School, members of local clubs/organizations and church members serve and clean up.

Medical Transportation

Many elderly and low-income families and individuals rely on the WCAC for their medical transportation which the WCAC provides to doctors' appointments, hospital visits, and clinics. During FY2015-16, the WCAC provided 301 one way runs for medical purposes.

2015-2016 ANNUAL TOWN REPORT – WORCESTER COUNTY FOOD BANK					
Characteristics of People Served					
	1st Qtr.	2nd Qtr.	3rd Qtr.	4th Qtr.	Total 15-16
Households	417	384	352	347	1500
People	1047	956	817	810	3630
Child	364	311	242	248	1165
Adult	559	516	444	442	1961
Elder	124	129	131	120	504
Employed	57	54	40	36	187
Unemployed	4	5	2	6	17
Social Security	284	265	259	253	1061
TANF EADC	22	20	12	15	69
No Income	36	34	39	33	142
Food Stamps	313	264	255	253	1085
WIC	47	38	24	25	134
New	372	47	23	41	483

Respectfully submitted,
Colleen Laperriere, Executive Director

Board of Directors 2015-2016
 President: Mr. William Stewart, Jr.
 Treasurer: Ms. Marcy Silva
 Secretary: Ms. Michelle Smith
 Mr. Armand Sylvester
 Ms. Kelli Bator
 Ms. Nancy Romanowski
 Ms. Gail Casavant
 Ms. Cheryl LeBlanc

CONSERVATION COMMISSION
2016 ANNUAL REPORT
JANUARY 1, 2016 TO DECEMBER 31, 2016

The Winchendon Conservation Commission is a five-member volunteer board responsible for the local administration and enforcement of the Massachusetts Wetland Protection Act (Massachusetts General Laws, Chapter 131, Section 40) and the Town of Winchendon Wetlands Protection Bylaw. Generally, the Commission's regulatory authority is triggered when alterations or construction are proposed in a wetland or floodplain, within 100 feet of a wetland, or within 200 feet of a river, stream or brook that flows year round. Under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw, the Commission is required to issue decisions that provide for the following eight interests:

- Protection of public and private water supply.
- Protection of groundwater supply.
- Flood control.
- Prevention of storm damage.
- Prevention of pollution.
- Protection of land containing shellfish.
- Protection of fisheries.
- Protection of wildlife habitat.

The Town of Winchendon Wetlands Protection Bylaw, approved by voters at the 2007 Annual Town Meeting, includes some stronger provisions over and above those found in the Massachusetts Wetlands Protection Act, primarily in the form of greater no-build and no-disturb setback distances from wetland resource areas. Regulation under the Massachusetts Wetlands Protection Act and Town of Winchendon Wetlands Protection Bylaw entails reviewing plans, wetland and floodplain maps, and research prior to issuing Determinations of Applicability or Orders of Conditions that adequately protect the environment and the public interest. The Massachusetts Department of Environmental Protection (DEP) provides policy guidance, administrative oversight, and training and technical assistance. DEP also issues final rulings on appeals of Conservation Commission decisions. The Commission would like to stress that cooperation, communication, and proper filing procedure are key to the successful review and evaluation of proposed activities under the Commission's jurisdiction; most construction activities can usually be modified slightly and/or conditioned to protect the above eight wetland interests.

The Winchendon Conservation Commission currently consists of five very environmentally concerned citizens led by Chairman Garrett Davieau, with the professional assistance of Conservation Agent David Koonce and Recording Secretary Patty Driscoll. Each member of the Commission is also a member of the Massachusetts Association of Conservation Commissions, (MACC) and attends the MACC annual meeting held in Worcester. MACC's annual meeting provides for many varied training sessions pertaining to the Massachusetts Wetlands Protection Act and related environmental issues.

2016 was a very busy year, especially for wetland filings, requiring the Commission to hold fourteen (14) meetings. Several site visits were conducted incident to the meetings. Applicants submitting Notices of Intent were issued Orders of Conditions, while Requests for Determinations

of Applicability were generally approved if submitted plans conformed to the requirements of the Town of Winchendon Wetlands Protection Bylaw and indicated the proper mitigation to adequately protect the wetlands during construction. The Commission issued eleven (11) Orders of Conditions for projects including, but by no means limited to, construction of new single family homes and driveways, and septic system repairs/upgrades. Twenty-three (23) Determinations of Applicability were also issued, as were several Certificates of Compliance and Extensions to Orders of Conditions.

At the Special Town Meeting held on November 14, 2016, Winchendon voters approved the transfer of the Winchendon Town Forest to the control and management of the Conservation Commission, thereby permanently protecting the Town Forest from non-conservation uses and ensuring it will always be available to the townspeople of Winchendon for activities such as hiking, hunting, and sustainable forestry. The transfer of the Town Forest to the Commission was included as part of the Town's participation in the Gardner & Winchendon Landscape Connection Project permanently protecting 800+ acres of undeveloped land spanning the two municipalities, and for which the Town of Winchendon has received a Landscape Partnership Grant from the Commonwealth of Massachusetts in the amount of \$25,000 to fund the Town forest title research, boundary survey, and baseline documentation.

The public is welcome to attend the Conservation Commission's regularly scheduled meetings, which are normally held at 109 Front Street on the fourth Thursday of every month at 7pm. The Commission encourages any member of the public who is concerned with protecting the Town's precious wetlands and floodplains, and who would like to learn more about serving on the Conservation Commission, to contact the Town Manager, any member(s) of the Commission, and/or the Conservation Agent. The Agent is available at the Town Hall on Monday and Thursday mornings 9am – 12noon, except for 3pm – 6pm on days when the Commission meets. Any questions that you might have regarding any proposed or observed activities possibly impacting wetlands or floodplains should be brought to the attention of the Commission and/or the Agent. Additional information on the Conservation Commission and its statutory responsibilities can also be found on the Commission's page on the Town website:

http://www.townofwinchendon.com/Pages/WinchendonMA_BComm/Conservation/index

Respectfully Submitted,

David Koonce, Conservation Agent Garrett Davieau, Chairman
Patty Driscoll, Recording Secretary Lionel Cloutier, Vice Chairman
Kyle Bradley, Member Tony George, Member David Whitaker, Member

Winchendon Council on Aging Annual Town Report

The Winchendon Council on Aging is located at 52 Murdock Avenue, near the downtown business district. We are funded by the Town of Winchendon, MART and by a formula grant. Our staff includes one full time director, two part time van drivers, a part time, Meals on Wheels driver, a kitchen staff, dispatcher and two part time general support workers. All employees are CPR, first aid and ServeSave trained.

The Council on Aging provides a way for elders to initiate their participation in programs to meet their needs and coordinate with area agencies and local governments to provide the appropriate services. These services may include referrals to Montachusett Home Care, Elder Affairs, and Montachusett Opportunity Council, emergency assistance with homelessness, medical transportation, food pantry, counseling and education program. Our Meals on Wheels provided 12,319 meals to home bound elders, our congregate location served 16,721 meals for a total of 29,040 meals served or delivered. For transportation, our Council on Aging van provided rides for 2,691 passengers, driving 20,229 miles. Without our staff and our group of dedicated volunteers we could not have held the activities that we do at the Senior Center. We are grateful for all the help we have had this year.

The Center provides the following services at the Center:

Daily Meals (Congregate)	Insurance Counseling (including Mass Health and Medicare)
Transportation-Medical, Social, Recreational	Fuel Assistance Services
Caregiver Support Resource information	Applications for Fuel Assistant and SNAP (Food Stamps)
Housing Assistant	Tax Preparation
Nursing home information with placements; Adult day care placements; counseling and direction	Computer tutoring Caregiver's Support Group Classes – computer, yoga, chair exercise, crafts

The COA was very active and busy with special trips and programs such as:

Caregivers; Dealing with Alzheimer's Medication Management; AARP Safe Driver ; Family Pharmacy	Painting classes, line dancing, yoga, quilting, BINGO, cards, pool, shuffleboard games, Valentine's, Halloween
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(twice); Weight Loss Program; Volunteer Appreciation Luncheon; Veteran's Support Group; Eat Right for a Healthy Heart Lecture; Food Drive	celebrations; Peanut Auction; Cake/Pie Auctions; Quilting; Three Christmas Programs; Wii bowling;
Identify Theft Prevention, Senior Wellness Day; Computer Classes; Beach Party; Mardi Gras Celebration	Birthday and holiday celebrations, daily coffee hour; Knitting/Crocheting Group; Victorian Tea
Medicare Part D, SHINE, Flu Clinic, Fuel Assistance and Food Stamps; Blood Pressure Clinics; Dr. Mateik (vision exams); Miracle Ear (hearing aid exams) ; Fallon representative; Senior Whole Health Table Time; Pizza Party; Monthly Cookie Booths	Thanksgiving and Christmas dinners; GVNA Programs; Indoor Yard Sale; Travelling Tooth Fairy; It's Real Cool Swing! (musical presentation)

We especially want to thank all the volunteers again who work in the kitchen daily, help keep our building spotless or work at the many functions we host.

We are proud to serve the Senior Citizens of Winchendon.

Respectfully submitted,
Sheila Bettro,
Director, Winchendon Council on Aging

REPORT OF THE WINCHENDON CULTURAL COUNCIL

To the Citizens and Taxpayers of Winchendon:

The members of the Winchendon Cultural Council (WCC) are happy to provide this report on our activities for the 2016 fiscal year. The Massachusetts Cultural Council operates one of the largest re-granting programs in the country. Each year, cities and towns are awarded money, based on population, which local councils re-grant for local programs in the arts, humanities, and interpretive sciences. Local councils must have at least five members, but can have up to 19 members. We have room for anyone interested in serving—feel free to speak with Chairman David LaDeau or Treasurer Dr. Coral Grout. The busiest time for the WCC is from October 15 of each year (when Applications are due), until the end of January. We do encourage members to attend and applaud the programs for which grants are awarded. It's always fun!

This year, Miranda Jennings and Tina Santos were appointed to the Council.

For FY 2016 we had a balance of \$330.00. We received a total of 21 grant applications. The Massachusetts Cultural Council allocated Winchendon \$5400.00. \$70 was budgeted for Council administrative expenses.

The following proposals were funded at the stated amounts:

Immaculate Heart of Mary Church (Flute Quartet Performance)	\$500
Gardner Area League of Artists (Annual Spring Art Show)	200
Winchendon Winds (Summer concert Series)	500
The Village School (Children's Book Festival)	100
Beals Memorial Library (Toe Jam Puppet Show)	230
Beals Memorial Library (Lindsay and her Puppet Pals)	300
Beals Memorial Library (Magician Eddy Raymond)	200
Beals Memorial Library (Animal Adventures)	400
Fitchburg Art Museum (Art and Craft Exhibition)	100
John Root (Edible Wild Plants Walk)	250
Beals Memorial Library (Caterpillar Lab)	250
Gardner Area League of Artist (May day basket workshops)	350
Beals Memorial Library (All Hands Drumming)	300
Beals Memorial Library (First Friday Movies)	300
Beals Memorial Library (Eric Carle Museum)	150
Beals Memorial Library (Back to school party)	100
Anne LeBlanc (Winchendon Music Festival)	1,500
Total	\$5,730

If you enjoyed a free program, used one of the many museum discount coupons from the Beals Memorial Library, then why not consider joining the WCC? Help keep these programs available to and for people in Winchendon. For more information on the work of the Massachusetts Cultural Council, please visit www.massculturalcouncil.org.

Respectfully submitted,

David LaDeau, Chair (2018)
Dr. Coral Grout, Treasurer (2016)
Greg Vine (2018)
Miranda Jennings (2018)

Andrew Arceci, Secretary (2018)
Jim McCrohon (2018)
Marilyn Abare (2018)
Tina Santos (2018)

THE WINCHENDON FINANCE COMMITTEE ANNUAL REPORT FOR FY2016

The Winchendon Finance Committee is pleased to present our annual report for the 2016 fiscal year. The Finance Committee welcomed two new members to begin the year, James Robichaud who was appointed to a three year term and Dr. Maureen Ward who was appointed to serve the remaining year of a term ending in June 2016. They joined Chairman Thomas Kane, Vice-Chairman Robert Guenther, Cynthia Leroy, Ulysse Maillet and Christian Orobello to fill the seven member Committee.

Fiscal Year 2016 can be characterized as the year in which Winchendon began the process of putting its fiscal house back in order. In August, 2015, the Finance Committee met jointly with the Board of Selectmen and the School Committee to hear the Financial Management Review that was conducted by the Department of Revenue's Division of Local Services. The report first summarized the causes of the \$3.7 million deficit that defined the fiscal crisis that was first identified in FY15. The report identifies the \$2.5 million deficit in the Town's self-insured health insurance that was a result of a combination of underfunding, poor oversight, and a spike in catastrophic claims. But the report also highlights the "long-term financial management and internal control shortcomings" that resulted in appropriation deficits that accumulated over several years.

The Department of Revenue provided the Town with seven primary recommendations and many additional recommendations to resolve the Town's financial management crisis. They include: 1. develop a financial management action plan that includes forming a financial management team ; 2. resolve the Munis software issues; 3. monitor financial activity to avoid future spending deficits; 4. address uncollected taxes; 5. regularly reconcile cash and receivables, 6. appoint a payroll backup person; and 7. consider moving to the Group Insurance Commission (GIC) health insurance. Evidence of the Town's efforts to respond to many of these recommendations could be seen by the year's end. The financial management team met monthly with a representative from DOR The town accountant and treasurer implemented a process to reconcile cash and receivables, and the town negotiated with employee groups to join the GIC beginning in FY17. Other recommendations, such as addressing the Munis software issues, remain to be fully addressed.

A Special Town Meeting was held in November 2015 with a warrant included several articles designed to put the FY 16 budget back into balance. The Finance Committee presented a report explaining why the budget passed at the May 2015 Town Meeting was now out of balance and reviewing the proposed articles to borrow an additional \$550,000, to use stabilization funds, and to make budget adjustments to balance the budget as required by the DOR. The Town approved the budget balancing articles.

One of the additional recommendations in the DOR's Financial Management Review was for the Town to adopt formal financial policies. The Finance Committee had researched and recommended a number of financial policies in the past few years. The recommendations include policies on Accounting, Auditing and Financial Planning; the Operating Budget, Reserve Funds and Revenue Collection practices. They also include Debt Management, Enterprise Fund, Gifts and Grants and Investment policies. The policy proposals were presented to the Board of Selectmen which adopted the policies in the spring of 2016. In addition, the Finance Committee adopted a Handbook and Operating Procedures to guide its work in November, 2015.

The FY17 budget development process began in earnest with the hiring of the new Town Manager, Keith Hickey, in January, 2016. The Finance Committee held several meetings to review the proposed FY17 town budget. On March 17, the Committee met with Superintendent Steven Haddad and Business Manager Mark Chaplis to review the proposed school department budget. The budget format included information about grant and other funding sources in addition to the Town supported budget. The Committee met with Town Manager Keith Hickey and BOS Chair Michael Barbaro on March 22, 2016 who reviewed the proposed town operating budget. The presentation included discussion on how indirect costs for the Town's enterprise budgets are calculated. On March 23, 2016, the Committee met with Superintendent Dr. Sheila Harrity, Business Manager Tammy Crockett and School Committee member Burton Gould to review the proposed Monty Tech Vocational School budget. Ms. Crockett reviewed how the town's assessment is calculated. The Finance Committee held a public hearing on May 3 to review the warrant for the May 2016 Annual Town Meeting. At the Town Meeting, the Finance Committee presented a report on the impact that the trend of growing fixed costs is having on the overall Town Budget, resulting in decreasing resources available for the general government and school budgets.

In June, the Finance Committee met jointly with the Board of Selectmen to approve several budget transfer requests to balance individual budget line items. The committee also approved a request from Town Manager Hickey for \$10,500 from the Finance Committee Reserve Fund for additional Munis software training. This was the only request Reserve Fund made during the fiscal year.

At year's end, Ulysse Maillet informed the Committee that he would not seek another term on the Finance Committee. Ulysse had served on the Committee had served on the Committee for 12 years, beginning in 2004. He had been Chairman of the Committee for most of those years. In thanking Mr. Maillet for his service, Chairman Kane noted that the Committee would miss Mr. Maillet's wealth of knowledge, experience and contributions to the Finance Committee's work.

Respectfully submitted,;Thomas Kane, Chairman, Robert Guenther, Vice-Chairman,Ulysse Maillet, Cynthia Leroy, Christian Orobello, Maureen Ward, and James Robichaud

Winchendon Fire Department Town Report 2016

I am pleased to submit the following Annual
Report
Chief Thomas J. Smith

Mission Statement

“The Winchendon Fire Department shall endeavor to protect life and property through emergency response and non-emergency assistance. We will strive to promote public safety through inspection, enforcement, and education”.

Department Statistics:

From Jan.1, 2016-December 31, 2016, the Department responded to 2,059 requests for services as shown below. This is an increase of over 150 calls from last year. Even though each year is consistently increasing by over seven percent, the Fire Department proudly and professionally protects the citizens of Winchendon.

SITUATION TYPE	QTY	SITUATION TYPE	QTY
Assist invalid	63	Lockout	16
Assist police / animal control	10	MVA	171
Brush fire	8	No incident found	29
Building fire	7	Odor of smoke	41
Burner/Boiler problem	7	Passenger vehicle fire	3
Canceled en route	72	Person in distress	22
Carbon monoxide incident	20	Power line down	6
Chimney fire	3	Public service	46
Collapse; Building	1	Search	1
Controlled Burn	1	Smoke detector activation	63
Cooking fires incidents	11	Smoke or odor removal	29
Cover / mutual aid / task force	21	Sprinkler activation no fire	5
Electrical wiring problem	8	System malfunction	18
Elevator Emergency	1	Trash or rubbish fire	3
EMS (ALS) call	502	Unauthorized burning	12
EMS (BLS) call	675	Unintentional transmission	59
Explosive / Bomb Incident	2	Water or steam leak	3
False alarm / Intentional alarm	14	Water problem	5
Fire, Other	6	Water Related Incident/Dive Team	2
Flammable gas or liquid	3	Weather Inc. (lightning strike)	1
Gasoline/flammables	4		
General Service Call	72		
Good intent call	8		
Hazardous Materials Investigation	4		
Heat detector malfunction	1		

Fire Losses

Fire property loss for 2016 was approximately \$365,000.00. This does not include the dollar value of responding personnel or homeowner pain and suffering. The amount in no way shows the many lives that were affected by emergency calls throughout our community.

Personnel:

Over the past year the Winchendon Fire Department has proudly served the community to the best of its ability. Almost 50 men and women make up the fire department and have provided the Town of Winchendon with emergency services whenever requested. These dedicated individuals have spent numerous hours training on both fire and medical topics. Members of the department have shown the commitment needed to provide the citizens of Winchendon with the protection they deserve. Others deserving recognition are the friends and families of these members who made their own sacrifices by having their loved ones away for hours at a time helping others without knowing if they would safely return. Without these understanding friends and families, our firefighters would not be able to demonstrate the commitment necessary to be a member of the Winchendon Fire Department.

Leadership is an area that our fire department can consider one of its strongest suits. Fire Chief Thomas J. Smith has now been on board for over five years steering the department in the best direction possible to protect the citizens of Winchendon. Over this past year there have been many new ideas implemented within the department to keep up with the ever advancing needs of the community. Many of these ideas have come from within the command staff of the department. The ability to tap into the vast expertise brought forth by Deputy Chief Ricci Ruschioni, Captain Marty Brooks and Captain William Brown has made Chief Smith's job very gratifying and is something the citizens of Winchendon are extremely privileged to benefit from. Many department members have continued to expand their knowledge base through intense training classes at various training sites throughout the state. These classes have varied in areas from code enforcement and public fire education to officer development. Our members realize that in order to keep the community protected there must be a plan in place for department knowledge expansion as well as staff advancement. In 2016 the fire department was fortunate enough to add Sheila Beane as an administrative assistant. Sheila has brought a vast knowledge of office management and billing techniques to the office side of the station while still handling emergency situations at the station while responders are out on calls.

Throughout the past year the fire department has seen many dedicated individuals assist the community that they love and care so deeply and passionately for. Two members graduated from the Massachusetts Fire Academy in Stow and in early fall veteran members took on the task of training new recruits to the fire standards of the State of Massachusetts. These new recruits have put in many hours of training and are progressing into the future of the department. Fire department members led by Deputy Chief Ruschioni have expanded the fire prevention in the schools. The plan is to nurture these programs even further to include older children and the elderly community members.

The following lists the rank and individual name so they can be properly recognized for their many sacrifices.

Fire Chief – Thomas Smith
 Deputy Chief – Ricci Ruschioni
 Captains – Martin Brooks, William Brown
 Lieutenants - Scott Parkinson, Frederick Peters, Robert Soucy, Bryan Vaine.
 Firefighters & EMTs –
 Todd Alden, Karen Armstrong Hurton, Joseph Arsenault, Janie Anderson, Troy Ashmore, James Bevilacqua, Matthew Bosworth, Kyle Bradley, Daniel Brown, Lance Budka, Bennett Chadbourne, Tamie Charbonneau, Patrick Connor, Matthew Connor, Brian Croteau, Austin Cyganiewicz, John Cyganiewicz, William Davis, Joshua Emerson, Tracy Ferrazza, Mark Fleming, Ashley Girouard, Christopher Hackett, Andrew Harding, Rebecca Hicks, Patrick Higgins, James Lachance, Clayton Landry, Steven Leger, Sean Marandino, Alec Moulton, Nathan Schultz, Justin Scott, Martin Scott, Richard Sevigny, Mercedes Tejada, Melissa Vaine, Daniel Voutila, Cameron Walsh, Ryan Wiltshire
 Chaplain - Michael Clements
 Admin Asst. - Sheila Beane
 School Intern - Justin Sevigny

Service Delivery:

The Winchendon Fire Department is a full-service department delivering emergency medical, fire suppression, hazardous materials, technical rescue, fire investigation, public safety education, fire prevention and specialized community services. The department encourages any feedback from the citizens as to how well we are delivering these services, as well as any suggestions for improvement. It is especially encouraging how well the fire department comes together under any circumstance to ensure the safety of Winchendon.

Permits:

183	Brush Burning	\$1830.00
11	Blasting / Tanks	\$ 375.00
29	Fire Safety Inspections	
3	Fire Suppression Systems	\$ 75.00
2	Fireworks	\$ 200.00
14	Liquor License	
57	L.P. Gas	\$1475.00
51	Oil burner	\$1275.00
176	Smoke Detector	\$7670.00
	Total 526	
	Total Permit Revenue Collected:	\$ 12,900.00

Emergency Medical Services:

In calendar year 2016, the Winchendon Ambulance Service responded to one thousand one hundred and seventy-seven (1,177) requests for some type of medical assistance. Outside of these medical calls, there were many times that our ambulance personnel assisted at fire related incidents as well. Transports resulting from these ambulance requests brought in \$489,638.86 in ambulance receipts to the town coffers. This is an increase of \$60,185.98 over what was brought in the previous year. Throughout the year our emergency medical technicians have provided medical coverage at many events throughout the community. Captain Brown continues to effectively coordinate EMS coverage for our department at events such as school sporting events and area hockey games. Without such dedication that is needed for this coverage it is definite that the children of the community would suffer greatly. Lt. Bryan Vaine, Melissa Vaine and FF James Bevilacqua continue to provide community CPR classes throughout the year. It is the wish of our department to expand these classes during the upcoming year with an effort to form a partnership with town businesses to ensure CPR capabilities throughout town.

Ambulance Apparatus:

Description	Year	Funding Source	Condition	Replacement
Ambulance 2	2012	Robinson-Broadhurst/ Town	Fair	2020
Ambulance 1	2016	Robinson-Broadhurst	Excellent	2025
Dive Truck 1	2005	Robinson-Broadhurst	Poor	2020

The Winchendon Dive Team is in the process of turning the older ambulance that has been replaced into a viable response vehicle for the team. The dedicated members are volunteering these efforts to bring the dive team a reliable vehicle.

Fire Apparatus:

The following chart illustrates the state of the department's fire apparatus. A column has been included on funding sources so that you may understand how lucky we have been to benefit from the Robinson-Broadhurst Foundation. Again in 2016 the community has benefited from these generous people with the presentation of our new ambulance.

Apparatus	Year	Funding/Donation Source	Condition	Replacement Year
Engine 2	2002 Ford E-1	R/B *	Fair	2020
Engine 3	1996 E-1	R/B *	Poor	2017
Engine 4	1991 Central States	R/B *	Very Poor	2016
Tower 1	2014 KME	Taxation	Excellent	2039
Forestry 1	2014 F350	Taxation	Excellent	2024
Forestry 6	1969 Mack1500 gal	DEM **	Poor	2010
Car 1	2007 Ford Expedition	R/B *	Fair	2018
Car 2	2000 Ford Explorer	R/B *	Out of Service	2012

* R/B = Robinson Broadhurst Foundation Grant

** DEM = Department of Environmental Management Surplus Equipment Program

A lot of our motorized equipment is in need of replacement as several pieces are in poor condition or worse and others are quickly approaching the end of their service life. The ISO (Insurance Overwriters) recommend that fire apparatus be placed as a backup once it reaches between 10-15 years of age. Many of our apparatus is well past this recommendation. The safety of our community and the firefighters that protect it must come first, even in these tough financial times.

Building Needs:

In 2016 the leaking sections of the fire station roof were replaced. This was a long project with many additional expenses but the community rallied behind us and made sure the project was completed. The building was erected in 1978 and has served the town proudly for the past thirty-seven years. Currently the fire department has outgrown the fire station. The necessary apparatus has not only become larger but also the need for additional equipment has caused us to leave equipment outside many times throughout the year. Currently the department's tanker must be taken out of service during the winter due to the freezing temperatures. The need for a training area is exceptional along with additional safety items throughout the station. The firefighters are working hard to make this building last as long as possible during these tough financial times without jeopardizing the public safety or the safety of our firefighters. With these issues in mind the need for a fire station addition has arrived and has been presented to the town for consideration.

Community Programs:

Throughout the past year the Winchendon Fire Department has made it a goal to expand on the community programs offered through the department. Community CPR programs have been conducted with many organizations in town. File of Life packets have been distributed throughout the community to elderly residents and citizens who may have more frequent medical needs. Disability indicator forms are available at the fire station for individuals of any age who may require additional assistance in an emergency. Community notifications through the town's CodeRed system have allowed the fire department to work closely with all town departments to provide the best public safety possible for Winchendon citizens.

Contact Information:

The Fire Station is located at 405 Central Street Winchendon, MA 01475

Phone: 978-297-2324 (non-emergency)

911 – EMERGENCY CALLS

Web Page – www.townofwinchendon.com/fire-ems

Closing Statement:

The Winchendon Fire Department would like to take this opportunity to thank the citizens for their continued support of the fire department and its members. Our department would also like to recognize the continued support received from the Board of Selectmen and our Town Manager Keith Hickey. It is the support from all the above individuals that drives our firefighters and medical personnel to provide you with the best service possible. As a department, we look forward to continuing our good working relationship with not only the other town departments but also each and every citizen in need of our services. We are committed to making Winchendon the best possible community it can be.

HOUSING AUTHORITY

The Winchendon Housing Authority hereby presents its Annual Report for our fiscal year ending September 30, 2016.

The Winchendon Housing Authority was formed in 1962 thru M.G.L. 121B and is a quasi-governmental agency. Funding for our programs comes directly from the Commonwealth of Massachusetts Department of Housing and Community Development and the U.S. Department of Housing and Urban Development. We have over 54 Year of Service to the Town of Winchendon. The Board of Commissioners and Staff are looking to continue this service for many years to come.

At the annual meeting of the Board of Commissioners that was held in May 2016 the election of officers was held and as follows:

<u>Slate of Officers</u>	<u>Name of Officer</u>	<u>Term of Office</u>
Chairperson	Burton E. Gould	April, 2020
Vice-Chairperson	Jacquelyn Flynn	May, 2017
Treasurer	Virginia C. Sibley	May, 2021
Asst-Treasurer	David A. Johnson	May, 2019
Secretary	Leston J. Goodrich	May, 2018
Secretary ex-Officio	David P. Connor	Contractual

The Board of Commissioners meet between the Ipswich Drive Community Building, on the **2nd** Tuesday of each Month at **1:30pm** and the Annual Election of Officers is held in May of each year. Public posting of each meeting and its location is at the Town Hall and Ipswich Drive office for anyone wanting to attend our public Board meetings.

The Executive Director is the Chief Executive Officer of the Authority and is responsible for the daily operation and serves as the Contracting and Purchasing Officer.

The Winchendon Housing Authority's office is located at **108 Ipswich Drive** in Winchendon and is open to the public between the hours of **8 AM** and **4 PM** Monday through Friday unless otherwise posted. The staff at the housing authority at the end of fiscal year 2016 is as follows,

WHA Staff:

Ms. Michelle Sweeney
Housing Administrator

Ms. Cyndee LaFreniere
Financial/ Procurement Coordinator

Ms. Linda Tenney
Tenant Coordinator

Mr. Rocky Flint
Hyde Park Maintenance
Mechanic/HQS Inspector
Mr. Donald Graham
Pearl Drive Maintenance
Mechanic
Mr. Michael Field
Ipswich/14-16 Ready Dr.
Maintenance Mechanic

Ms. Linda Bond
Groundskeeper/ Maintenance
Mechanic

Mr. Marc LeBlanc
Scattered Sites / 1-12
Ready Drive
Maintenance Mech./Oil
Burner Technician

Mr. James Bevilacqua
Maintenance Mechanic/Carpenter

Housing Mission Statement:

To provide Decent, Safe and Sanitary housing that is in good repair within Winchendon and surrounding communities. Also assist with the rents of eligible families, elderly and handicapped people living in private rental housing.

Federal Housing:

There is a total of 131 units of public housing breaking down as follows, 80 units of conventional 1 bedroom Elderly housing at Ipswich Drive, 34 units of conventional 1-2-3 - 4 bedroom Family housing at Pearl Drive, 17 units of conventional scattered site 1,2,3,4 bedroom Elderly and Family housing throughout the community. The Housing Authority has a waiting list for all applicants that meet the income requirements for Federal Housing. The Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development as a **HIGH PERFORMER** for our administration and oversight of this program as well.

We also have 35 Section 8 Housing Choice Vouchers program that is used to help extremely low and very low-income people keep or find apartments within the private housing market. This type of assistance is becoming more popular for people that want to keep living in a neighborhood environment and help landlords get the fair market rents (FMR) for that area the apartment is located. Of the 35 vouchers there are 4 of them participating in our FSS program. This program allows each resident an opportunity to save money and use it to help them transition from rental assistance. In this program the WHA has been designated as a **HIGH PERFORMER** for our administration and oversight of this program as well.

There is a waiting list for all of our federal housing units. Please if you are interested in applying for housing you should apply early.

Federal Modernization:

We have 2 active program of federal modernization:

Capital Fund FY 2015:

We were awarded \$147,577 in April 2015. These funds will be used to complete the following work items.

Ipswich Drive

Roofing Upgrade
Bond Payment 504 Upgrade

Scattered Sites

Site Paving Work
Bond Payment 504 Upgrade.

Pearl Drive

Bond Payment 504 Upgrade
Architectural Work Bathroom Upgrade

Capital Fund FY 2016:

We were awarded \$153,190 in April 2016. These funds will be used to complete the following work items.

Ipswich Drive

Roofing Upgrade

Scattered Sites

Siding upgrade at our Oak
Street Garage

Pearl Drive

Bond Payment 504 Upgrade
Architectural Work Bathroom Upgrade

Over the past 16 years the Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development a **HIGH PERFORMER** in both the Public Housing and Section 8 Program. This is a great time for the WHA and with the highest designation from HUD allows us to operate our programs with greater flexibility.

State Housing:

In 2011 the Winchendon Housing Authority was designated by the Department of Housing and Community Development as one of the first five in the state as an AIMM (Accelerated Independent Modernization and Management) Housing Authority. This designation allows the WHA to streamline its modernization and operations with less DHCD oversight.

There are a total of 119 units of public housing breaking down as follows, 77 units of conventional 1 bedroom Elderly/ Handicap housing at Hyde Park Drive. 10 units of Congregate 1 bedroom Elderly/ Handicap housing at Ready Drive. There are 12 units of conventional 2 - 3 bedroom Family housing at Ready Drive. 12 units of conventional scattered site Family housing units within Winchendon and 8 units of Physical and Mentally Handicapped housing of which the Winchendon Housing Authority has contracted the department of Mental Health to manage these units for us. Again we have a waiting list for these units and people need to fill out an application.

The congregate housing units have openings and are available for housing at this time. If you meet the eligibility requirements set by the selection committee the Housing Authority will be able to house you immediately. Anyone interested in a tour of the congregate units please call the office at 978-297-2280.

We also have 8 Mass Rental Voucher Program (MRVP) vouchers that are used to assist people in the private sector housing market find and keep their apartments. All vouchers are tenant based and are used within the Winchendon area. These stay with each tenant until they request removal or the voucher subsidy ends.

State Modernization:

The WHA received notification in February 2016 from the Department of Housing and Community Development (DHCD) funds in the amount of **\$113,000** for work to be performed at Hyde Park Drive and our other State Scattered sites here in Winchendon over fiscal years 2017 and 2018 and 2019. For the past 16 years the WHA has received over 3 million dollars in state modernization funding for Hyde Park Drive and our other State housing sites here in Winchendon. This is a great achievement from the combined efforts by the Local Board of Commissioners, our State Representative and State Senator working together for the benefit of our residents at state housing programs.

Anyone interested in applying for Housing and that meet the eligibility requirements for any of our units please feel free to come see us at 108 Ipswich Drive or call us at (978) 297-2280 or via email at dconnor@winha.org we will be happy to answer any of your questions or help assist you in any of your housing needs. You can also visit our website at www.winha.org to find out more about our programs and services that we offer to our community and residents.

I would like to thank the people of Winchendon for supporting and allowing the Winchendon Housing Authority the opportunity to supply decent, safe and sanitary housing that is in good repair located in Winchendon and the surrounding communities.

Respectfully Submitted: *David P. Connor* Executive Director/ Secretary Ex-Officio

Information Technology Report

Things continue to remain busy in Information Technology!

A new email and data server was implemented at Town Hall to replace the aging and failing one. At the same time, we switched domain names for consistency and now town email addresses match the town website domain name of: townofwinchendon.com. Town employees now have email addresses reflecting the industry standard of first initial, last name.

Speaking of websites, the town site received a much needed refresh and upgrade. Now all department heads have the capability of maintaining their own page and keeping the information current and accurate. This also will now allow us to stream board meetings – which has been a feature many have requested. I look forward to putting this in place.

The broadcast room also received new equipment. It was highly outdated and lacking many functions necessary for today's broadcasts – no more VCR's!

All PC's in Town Hall are up to date and running Windows 7 – the industry standard at this time. A migration to Windows 10 is planned when it is confirmed to work with Town Hall applications.

The new Police Station came online this year and it is connected to Town Hall. The server room there houses the shared backups for Town Hall and the Police Station. This room is secure and being brand new, it has all the necessities to make it the best place to maintain the backup data.

In the coming months, the Library, DPW and the Fire Station all will be joined to the Town Hall network, thus allowing the sharing of data easily between these buildings, and they will also be able to utilize the shared backup solution we are using at the Police Station.

Also in the coming months, we look to upgrade the aging and failing phone system in Town Hall and the Library. It is way past its end of life and implementing a new system will save money and add functionality.

I strive to use the equipment and resources this town has, to the fullest of their ability. I welcome any suggestions or feedback on anything else you would like to see!

Respectfully Submitted,

Don ONeil – Director of Information Technology

ANNUAL REPORT LAND USE DEPARTMENT

July 1, 2015 – June 30, 2016

Building Department

PROJECT CODE RECAP FOR PERMITS ISSUED: 7/1/16 TO 6/30/16

Description	# of Permits	Fees	Value
Building Permits	169	37,490.00	5,559,660
Deck	10	585.00	35,930
Demolition	3	150.00	0
Electrical Permits	279	20,300.00	1,423,637
Foundation Only	4	6,880.00	644,000
Garage Addition	6	1,780.00	161,000
Gas Permits	55	2,800.00	0
New Single Family	13	14,120.00	700,000
Plumbing Permits	79	5,775.00	0
Pool	2	105.00	3,500
Pellet Stove	24	1,200.00	17,953
Roof	55	5,230.00	548,251
Shed	6	350.00	24,600
Sign	2	300.00	15,800
Sheet Metal	5	1,630.00	162,950
Solar Panels	77	12,555.00	1,806,423
Woodstove	16	800.00	7,120
TOTALS	805	112,050.00	11,111.724

The preceding report reflects the amount of permit activity that occurred under the Building Commissioner Paul Blanchard

Respectfully submitted,
Geoffrey Newton, Building Commissioner

Beals Memorial Library Winchendon, Massachusetts

During 2016, the Beals Memorial Library continued to serve Winchendon residents of all ages as a resource to meet informational, educational and recreational needs through its collection of books, DVDs, audio books, e-resources, streaming video, databases, magazines and newspapers. Through the library's membership in the C/W MARS resource sharing network and the Massachusetts Library System, patrons have access to materials from hundreds of other libraries throughout the state and around the country.

Circulation for FY 2016 totaled 37,179 items. The library circulated 17,694 books, 16,644 DVDs and 5,053 audio books. Beals patrons received 7,432 items through interlibrary loan and other libraries were loaned 6,210 items from our collection. In FY 2016 the library had 3,995 registered patrons and held 25,521 items in its physical collection.

Our Winter and Summer Reading Clubs were well received in 2016 by the children of Winchendon. Performers included Animal Adventures, Ed the Wizard, and storytellers Davis Bates and Roger Tincknell. Thanks also to the Friends of the Library, the Kiwanis Club, the Winchendon Cultural Council and Subway for supporting these programs.

In FY 2016, the Library qualified for a total of \$17,009.84 in State Aid for Public Libraries from the Massachusetts Board of Library Commissioners. Certification requirements include being open at least 40 hours per week, loaning materials without charge to residents of other certified communities, spending at least 16% of the municipal appropriation on materials, employing a credentialed librarian, and having a municipal appropriation of at least 2.5% above the average for the prior three years.

Free museum passes or coupons for discounts on museum admission offered to patrons in FY 2016 included Old Sturbridge Village, Boston Museum of Science, New England Aquarium, Boston Museum of Fine Arts and the Ecotarium in Worcester. These passes were supported by the Winchendon Cultural Council and the Friends of the Library.

Library programs offered during the year included Toddler Time (stories, rhymes and playtime), All Ages Story Time & Craft, Adult Crafts, Adult Book Discussion Group, Yoga, and the Summer and Winter Reading Clubs. The Library continued to provide computers and internet access, as well as Wi Fi to patrons with laptops or other devices.

Fax service, printing and scanning of documents also continued to be available in 2016. These fee-based services helped to defray the cost of maintaining the equipment. Cost for faxing remained at \$2.00 for the first page and \$1.00 for additional sheets. Printing costs were reduced from \$0.25 for B&W to \$0.10 and from \$0.50 to \$0.25 for color copies.

The rationale behind the reduction was two-fold. First, the reduction reflected the cost of copying at other print shops in the area, and, second, it was thought that lowering the cost would reduce the financial burden on low-income residents who use the service the most.

The Friends of the Beals Memorial Library continued to offer the on-going Book Sale in the basement of the building. With the proceeds, they cheerfully supported all the programs that the library provided for the residents of Winchendon. Please consider joining this fun and active group of library lovers.

In 2016 the Library continued to work on the Library Accessibility Project. Unfortunately, due to unforeseen project cost increases, the project was postponed until the spring of 2017. The ground breaking is scheduled for April 15, 2017.

A huge thank you to all the members of the Library Board of Trustees who took over the running of the Library after the resignation of Library Director, Brian Tata, in March of 2016. Together with the Library staff they pulled through six long months without a head librarian to provide leadership.

In January, the Library welcomed Alexis Chanthachack as a new library staff member. Her background as a history major and her knowledge of computers will be a great asset to the Library in assisting patrons with their research and in teaching basic computer literacy.

In September, Manuel King was officially hired as Library Director. We look forward to Mr. King's leadership and the continued progress of the accessibility project. He truly appreciates the warm reception he has received since coming on, and wishes to thank the staff, Trustees, Friends Group and patrons for making him feel so welcomed.

We would like to thank our faithful volunteers, Esther Grimes, Ariana Deery and Meghan Thayer, who helped make the Library run a little smoother.

We also wish to thank our staff, Linda Bredberg, Melissa Thayer, Patti Stanko, and Alexis Chanthachack as well as our custodian, Keith Bussiere. These are the dedicated people who provide the excellent customer service you've come to expect as patrons of the Beals Memorial Library. We are proud of all they do to serve the people of Winchendon within an extremely limited budget. Please consider this: According to the "Public Library Share of the FY2012 Massachusetts Municipal Pie", average local library appropriations amounted to 1.3% of the state-wide total. In comparison, Winchendon's library appropriation is only 0.67% of the town's total, or nearly 50% below the state average.

Respectfully submitted, The Board of Library Trustees Ron Muse, Chair (2019) Cindy Darcy, Vice Chair (2019), Jane LaPointe (2018), Suzanne Rader Clerk (2018), Richard Ward (2017), Robert Countemanche

Montachusett Regional Vocational Technical School

The 2015-2016 school year was an exceptional year at Montachusett Regional Vocational Technical School District. We celebrated “50 year of Excellence in Education,” and through a thoughtful and reflective marketing campaign, we were able to honor the school’s history and highlight the successes of our proud alumni and notable achievements of our current students. We launched a robust technology initiative, providing all teachers with technology and training in preparation for a whole-school Chromebook rollout in FY17. Talented students, faculty and staff earned countless awards and recognitions, making our district so very proud. And finally, the school began efforts to bring our 21st career and technical education program to the school – Veterinary Science.

This work would not be possible without the contributions of the many talented educators and administrators here at Monty Tech – a team I am honored to lead in my role as Superintendent-Director. I am delighted to present the District’s 2015-2016 annual report to you, providing a snapshot of the wonderful experiences happening on a day-to-day basis here at Monty Tech, highlighting some of the year’s most notable achievements, including:

- Efforts to bring the school’s 21st vocational-technical program are well underway. After a careful review of workforce projections and student interest surveys, school administrators have begun the process to bring a Chapter 74 Animal Science program to the district, which will be open to students Fall 2017. This exciting STEM program will be housed in a state-of-the-art facility that boasts a classroom, science lab, grooming salon, and full-service veterinary clinic. In an unprecedented fundraising campaign, school administrators have raised an impressive \$1,975,461 in donations and in-kind matching services to support this project. With an overall cost of \$2,250,000, construction of the Monty Tech Veterinary Science Training Center and Community Clinic is in progress, providing tremendous hands-on learning opportunities to students in our Carpentry, Plumbing, Electrical, Cabinetmaking, HVAC, Masonry, and Welding Trades
- A unique partnership with Worker’s Credit Union has resulted in a full-service branch located on the school’s campus, and increased opportunities for students to develop authentic financial literacy skills while still in high school. Students studying in the school’s Business Technology program are being trained as bank tellers, preparing them for entry-level jobs in banking institutions across north Central Massachusetts, and financial literacy workshops are being integrated into the curriculum each year.
- Senior students in the schools’ very popular Health Occupations program participated in the first year of an exciting new partnership between Monty Tech and Mount Wachusett Community College. This innovative high school-to-college collaboration, which embeds a comprehensive, college-level Emergency Medical Technician (EMT) training program into the senior year of study has resulted in a

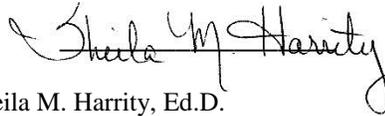
number of students earning EMT credentials, providing additional career pathways in the medical field for these talented program graduates.

- Students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement. In the spring of 2016, Monty Tech’s passing rate on the MCAS English Language Arts exam was 100%, Mathematics 99%, and Biology 99.

We are so proud of the educational programs offered here at Monty Tech, yet we continually strive to improve upon them. Collaborating with area colleges and universities, we are ensuring our curriculum and instruction are rigorous and relevant. Sharing best practices with vocational-technical colleagues from across the state – and nation – we give and take some of the best ideas, with one thing in mind – what is best for our students. And what is best, I believe, is preparing students for both college and career.

We hope you will find this report a comprehensive review of the quality education you have come to know and expect from Montachusett Regional Vocational Technical School. You may notice that each of the eighteen member cities and towns are reflected in this report, and that students performed services in almost every community last year. Providing our students with an opportunity to give back to the communities that support them – and support our school – is a pleasure.

Respectfully submitted,



Sheila M. Harrity, Ed.D.
Superintendent-Director

Our Mission

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

Our District

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

Leadership

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has been able to transform the school into one of the most sought-after high schools in North Central Massachusetts.

Sheila M. Harrity, Superintendent-Director	Christina Favreau, Dir. of Academic Programs
Tom Browne, Principal	Jim Hackey, Dir. of Vocational Programs
Dayana Carlson, Asst. Principal	Michael Gormley, Dir. of Facilities
Tammy Crockett, Business Manager	Katy Whitaker, Development Coordinator
Pamela Pothier, Dir. off Technology	Victoria Zaroinski, Dir. of Student Supp. Serv.

Enrollment

On June 1, 2016, student enrollment at Monty Tech included 1,415 students in grades nine through twelve. Students are represented from every community in the district: Ashburnham (56), Ashby (32), Athol (85), Barre (37), Fitchburg (362), Gardner (143), Harvard (4), Holden (60), Hubbardston (70), Lunenburg (86), Petersham (3), Phillipston (19), Princeton (22), Royalston (18), Sterling (63), Templeton (103), Westminster (77), and Winchendon (150). The remaining 25 students were from out-of-district towns, including Ayer, Clinton, Dudley, Groton, Leominster, Orange, and Worcester.

Throughout 2015-2016, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2015, approximately 700 district eighth graders participated in the annual “Tour Day” event. Students toured our twenty vocational-technical areas and learned about the school’s challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members, to further explore the facilities and talk with staff members.

Each year, the Dean of Admissions conducts school visits, student interviews, and accepts applications for admissions. 2015-2016 proved to be an exceptionally busy year for her, as the school received 631 applications for admission. Of those, 575 were from students hoping to enter our incoming freshman class. The balance of the applications came from students hoping to enter the school as upperclassmen. Because there are only a limited number of students the school can accept each year, 338 freshmen and 3 upperclassmen were admitted.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school, and participate in hands-on learning experiences across a variety of vocational/technical areas. The program continued to attract a large number of students during the 2015-2016 school year, serving approximately 600 area students.

Class of 2016 Awards

Members of the Class of 2016 were awarded approximately \$58,000 in scholarships. The Monty Tech Foundation generously provided \$46,000 in scholarships to graduating seniors, ranging in amounts of \$200 to \$2,000. The Foundation also awarded \$4,000 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates themselves, are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 61% of the graduating class of 2016 reported plans to enroll at either a 2-year college, 4-year college/university, or a technical/trade school upon graduation. By earning college credits while still in high school, these students will benefit by saving both time and money as they pursue advanced educational programs.

Financial Report

In an effort to develop a cost-effective budget for the fiscal year 2015-2016, a great deal of effort was put forth by the School Committee, administration, and staff. The final fiscal year 2015-2016 Educational Plan totaled \$26,229,366, which represents a 2.3% increase over the 2014-2015 Educational Plan. The District's FY16 budget, once again, only meets the minimum spending required by Massachusetts General Law Chapter 70 by \$25,000 or .1%.

The District was audited in October 2016 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and a very good report is anticipated.

Grants and Contracts

Monty Tech continues to pursue grant funding on an annual basis. These funds help provide many educational and social services to the student population. For fiscal year 2016, state and federal grant sources provided the school with \$918,426. Programs funded by these grants include: Essential Health Services, Social Intervention and

Mediation, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, and Marine Corp Junior Reserve Officer Training. The district also received a competitive grant for \$136,412 to purchase equipment for the anticipated new Veterinary Science Program. Using these allocation and competitive funds, the school was able to purchase a variety of instructional technology, equipment, and supplies to enhance the learning experience across both academic and vocational programs.

Academic Achievement

In 2015-2016, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable MCAS scores in English Language Arts, Mathematics and Biology. For Spring 2016, Monty Tech’s passing rate on the English Language Arts was 100%, Mathematics 99%, Biology 99%.

English Language Arts	2014	2015	2016
Students Tested	364	374	349
Passing	100%	100%	100%
Advanced/ Proficient	95%	96%	97%
Needs Improvement	5%	4%	3%
Failing	0%	0%	0%

Mathematics	2014	2015	2016
Students Tested	366	375	348
Passing	98%	98%	99%
Advanced/Proficient	84%	87%	82%
Needs Improvement	14%	11%	17%
Failing	2%	2%	1%

Biology	2014	2015	2016
Students Tested	351	347	345
Passing	99%	98%	99%
Advanced/ Proficient	74%	77%	78%
Needs Improvement	25%	21%	21%
Failing	1%	2%	1%

The district continues to make progress toward narrowing proficiency gaps. Students in all subgroups have met their progress and performance targets, securing the school's Level 1 Status distinction.

Vocational Projects in the District Communities

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty different vocational-technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services.

The 2015-2016 school year was a busy one for our vocational educators, as each trade aimed to provide practical, hands-on learning experiences for our students, while helping to improve each of the eighteen member communities.

Auto Body: Collision Repair Technology: The Monty Tech Auto Body program is led by a strong instructional team, always eager to enhance the program to benefit the students. This year instructor Michael Forhan revised the Freshman curriculum to expand the detailing component, which has been met with real enthusiasm from students and clients alike. Freshmen and Sophomores continue to earn industry recognized credentials, including the 1-CAR Pro level one certification in refinishing and non-structural damage. This certification not only makes our program graduates more employable, it enables students to maintain the 1-CAR gold class certification. Throughout the year, students, detailed, repaired and repainted vehicles, fulfilling more than seventy requests that included: an SUV police vehicle car for the Town of Winchendon, a wooden statue of Johnny Appleseed, and the antique playground fire

truck for the Westminster Lions Club. All Freshmen achieved 10-Hour CareerSafe online certification for General Safety, two Juniors earned co-operative education placements, demonstrating their technical skills in the workplace, and all Senior students received an Environmental Protection Agency certificate (Total enrollment: 62; 35 males, 27 females).

Automotive Technology: As in past years, the Automotive Technology program continues to service a variety of vehicles for faculty, staff, municipalities, and district residents. 2015-2016 proved to be a very busy year for the program, as more than four hundred vehicles were serviced by talented students and instructors. In addition to maintaining the school's fleet of vehicles throughout the year, students were asked to repair a Salvation Army disaster relief vehicle, and it was a pleasure to give back to this deserving organization. Students performed very well in the SkillsUSA state competitions, placing third, fourth, and fifth, with hopes to improve in the coming year. A total of five students participated in the Co-Op Program, applying their technical skills in real work settings. Finally, instructors are proud to announce three talented program graduates are working in shops in the area, demonstrating the skills they acquired at Monty Tech. (Total enrollment: 62; 50 males, 12 females)

Business Technology: Students in Monty Tech's Business technology program are seeing tremendous benefits to the new partnership with Worker's Credit Union. The opportunity to participate in teller training and financial literacy workshops has been met with great enthusiasm from our students, and the instructors continue to be grateful for this developing partnership. Four students were offered co-op placements with WCU during the 2015-2016 school year as bank tellers, and the two Seniors were offered employment upon graduation. Monty Tech Business Technology instructors, in collaboration with their post-secondary colleagues, have developed two articulation agreements, with Mount Wachusett Community College and New England Institute of Technology, which will provide qualified students with college credits at no cost to the student. Opportunities to demonstrate customer service, cash handling, and accounting skills are ever-present as the Business technology students successfully operate an in-house retail location and greenhouse. The program's instructional technology was updated to allow students to test on the most up-to-date version of Microsoft for their certifications (Total enrollment: 72; 16 males, 56 females)

Cabinetmaking: Throughout 2015-2016, instructors and students completed a number of high profile projects that demonstrate the true talents and craftsmanship developed in this very popular program. Some of the more notable projects completed by students include: building the base for the Johnny Appleseed statue and delivering it to the terminal at Logan Airport for display; building and installing kitchen cabinetry for the Gardner Council on Aging; building kitchens and vanities for the school's house-building projects; building a storage cabinet for SkillsUSA; designing, building and installing a

kitchenette for the Main Office; constructing cell phone cases for shops, as well as an office table, a display case and a brochure holder for the School of Continuing Education. Students and instructors also completed more than sixty additional projects throughout the school and surrounding communities. In an effort to increase access to our primary software program, Alphacam, the school added more licenses to our program, which has proven to be a tremendous benefit. A total of eleven students (three Juniors and eight Seniors) were placed in co-operative educational settings, where they could build upon the strong technical foundation they have attained at Monty Tech.. (Total enrollment: 73; 50 males, 23 females)

Cosmetology: Monty Tech is pleased to introduce Emily Bedard, a talented new instructor in the school's popular Cosmetology program, who brings tremendous industry experience and expertise in the trade. 2015-2016 also brought added instructional initiatives, including the addition of the Hairmax computer system, which was updated and installed in all related classrooms so that students are now able to work and learn using this system. With a significant increase in the number of clients served this year, the program also generated an additional \$1,000, which will be used to fund the much-needed consumable products. In an effort to support the school's commitment to community service, the Cosmetology Juniors traveled to Heywood Wakefield Assisted Living Center to do manicures for the residents there, while the Sophomore students offered services on the local front, during a successful staff appreciation day. Finally, it is with great pride that the Cosmetology instructors announce that 100% of the Senior students passed the Cosmetology State Boards, earning licenses to practice. (Total enrollment: 89, 1 males, 88 females)

Culinary Arts: Monty Tech Culinary Arts students and instructors are always busy with the daily operation of the Mountain Room Restaurant, which is open for lunch from 1:30 am to 1:00 pm Monday through Friday. In addition to operating a full-service restaurant and bakery, serving 90-120 patrons daily, culinary students showcase their talents throughout the year, providing outstanding service at events that include the following: two Program Advisory Committee dinner meetings, four Monty Tech Foundation breakfasts, Monty Tech's Retirees holiday luncheon, a graduation reception, the Women in Technology event, Principal and Counselors Day, the Monty Tech homecoming dance, MAVA meetings and all School Committee meetings and sub-committee meetings. Community service opportunities for students are always a highlight, and this year our students prepared meals for the United Way's "Day of Caring" event, Our Fathers House, and NEADS events. Students also participated in the Montachusett Opportunity Council's "Taste of North Central" fundraiser. The program's greatest undertaking this year was the Annual Superintendent's Dinner fundraising event. Students worked side-by-side with some of the area's finest chefs, preparing a six-course dinner with extensive hors d'oeuvres for 380 guests. (Total enrollment: 96; 34 males, 62 females)

Dental Assisting: During 2015-2016, the Dental Assisting program introduced nineteen students to industry experience through externships, while ten students participated in affiliation, and one student earned a co-operative educational placement, working with an area dentist. All sophomore, junior, and senior students attended the Yankee Dental Convention in Boston, and learned about the most current trends and practices in the field. While national pass rate for the Dental Assisting National Board (DANB) Infection Control Exam was 86% in FY15, the Monty Tech students far surpassed that rate with a 100% passing rate on the Infection Control exam. For the sixth consecutive year, Monty Tech welcomed Community Health Connections, a school-based dental hygiene program, whose goal is to provide dental services to students in need. Through this initiative, more than thirty students were examined by a dentist, had their teeth cleaned, and had sealants or temporary fillings applied as needed. Monty Tech Dental Assisting students were given hands-on, practical experience, as they assisted the staff from CHC during each dental procedure that was performed. (Total enrollment: 58; 5 males, 53 females)

Drafting Technology: The 2015-2016 school year was a busy one for Drafting Technology students and instructors. A total of six students (one Junior and five Seniors) participated in the school's Co-Op Education program, and four students advanced to the SkillsUSA state competitions. Instructors are pleased to report that a majority of the graduating seniors intend to pursue careers in the field of drafting. Like most programs in the school, the Drafting Technology program participates in a number of projects in and around the school. This year, Drafting students designed the preliminary architecture of the new Veterinary Science Training Center, completed plans for the plumbing program's storage shed, drew a layout of Riverside Cemetery in Winchendon, designed a new building sign for St. Bernard's in Fitchburg, designed and printed hundreds of signs and banners for various community organizations, planned and decorated the 50th Anniversary-themed Superintendent's Dinner, and created and installed signage throughout the building for the 2016 graduation, College Fair, School of Continuing Education, sports and drama clubs. (Total enrollment: 57; 36 males, 21 females)

Early Childhood Education: The Early Childhood Education program received 3 new Baby Car Parent Simulation dolls, each with car seat detectors and temperature detectors. This added technology will assist instructors as they enhance lessons in infant and toddler safety. Several seniors and both instructors attended the Massachusetts Association for the Education of Young Children's Annual Conference. Students were delighted to support community service efforts; raising funds to support Lucy's Love Bus, an agency that provided grants for children with cancer that are not covered by health insurance. Students showered the Department of Children Families with gifts and much needed supplies for foster families with emergency foster placements, raised funds for various causes, including SkillsUSA Change for Children, adopted a Christmas Angel for a needy child from the Cleghorn Neighborhood Center, and contributed to the National Honor Society food and supplies drive. Instructors are proud to report that all graduates are pursuing careers and higher education related to the program – one is

currently working in the field and the rest are enrolled in area colleges and universities in majors directly related to the field. (Total enrollment: 63; 1 males, 62 females)

Electrical: The Electrical program continues to be one of the busiest trades in the school. In 2015-2016, more than fifty work orders were completed throughout the building. The wiring of various equipment included: a new media blaster in welding, a television in cosmetology, replacing the fixture in the elevator, re-wiring the HVAC shop, wiring the new air conditioner in the Technology Department, and adding receptacles in the science room for new labs. In addition to wiring equipment, Electrical students performed numerous repairs of lights, outlets, computers, sensors, CATV jacks, and new data drops for computers. In addition to participating in the house building project in Ashburnham, upperclassmen students rewired a guard shack at the Westminster Crocker Pond, and the electrical shop motor lab was remodeled to incorporate twenty-four booths. Fifteen students earned co-op positions, and instructors are proud to announce that 60% of the graduating class entered electrical apprenticeships (Total enrollment: 83; 69 males, 14 females)

Engineering Technology: The Monty Tech Engineering Technology program continues to further enhance their curriculum and instruction by improving upon the four Project Lead the Way course modules, and adding more Computer Integrated Manufacturing content into the already rigorous vocational-technical curriculum. Field Programmable Gate Array mini systems were purchased and integrated into the Digital Electronics curriculum. Engineering students performed well in SkillsSUA competitions, earning a number of top awards. At SkillsUSA at Districts, Monty Tech Engineering students received two gold, four silver, and four bronze medals. At SkillsUSA States, students earned two gold and one silver medal, and finally two top students traveled to Louisville, KY to compete at the National level in Mechatronics. The Freshman Exploratory Program yielded positive results for the program, with eleven first choice freshmen. The majority of the graduating class will continue their education in the engineering field. (Total enrollment: 48; 38 males, 10 females)

Graphic Communications: The Monty Tech Graphic Communications program is pleased to report that all graduating Seniors were accepted to area colleges and universities. The program benefited from twenty-four new iMac Computers with Adobe CC software, and our lab was renovated to accommodate this wonderful new technology. Throughout the 2015-2016 school year, the shop continued to produce large quantities of print projects for district towns and community service organizations. This year, over three hundred print projects were completed, saving local organizations approximately \$145,000. Twenty-two freshmen chose Graphic Communications as their top program, and two additional students join our program, resulting in a freshman class of 24 students. The future looks bright for the Monty Tech Graphic Communications program. Three students earned co-op placements. Our students continue to perform well in related

SkillsUSA competitions, and earned four medals at the District event one silver and one gold in Advertising and Design, one gold in Screenprinting, and one bronze medal in Digital Cinema Production. (Total enrollment: 90; 37 males, 53 females)

Health Occupations: The Health Occupations program at Monty Tech continues to educate a large number of students, providing a rigorous education grounded in current medical knowledge and practice. 2015-2016 was an exciting year for the program, as a new partnership with Mount Wachusett Community College enabled Senior students to participate in an Emergency Medical Technician training program, earning eight college credits at no cost. The program is dedicated to providing all students with opportunities to earn industry-recognized credentials, and as a result, students also earn the following credentials: Occupational Safety and Health Administration (OSHA) 10-hour certification; Cardiopulmonary Resuscitation (CPR) and First Aid Certificate through the American Heart Association; and Certified Nursing Assistant License through the American Red Cross. This year, 94% of the Senior students passed the National Healthcare Association (CCMA) exam. To support the students' desire to give back, a "Baby Shower" benefitting Battered Women's Resources, Inc. was held, students participated in Pediatric Day with the Early Childhood Education program and also raised \$700 for Special Olympics.. (Total enrollment: 106; 10 males, 96 females)

House Carpentry: Most of the work done by the students and instructors in the Monty Tech House carpentry program is done off-campus, completing renovations, buildings, and repair work for member communities. Some of the projects completed during the 2015-2016 school year include: building a two-story colonial home in Ashburnham for Montachusett Enterprise Center, Inc. (MED), building two decks for a habitat for Humanity house project in Fitchburg, building a shed for the Monty Tech football team, building a storage shed for Thomas Prince School in Princeton, and building a hip roof for the Lunenburg Cemetery Commission mausoleum. Lally columns were installed in two separate buildings for the Winchendon Housing Authority and three "Buddy Benches" were built and installed at the Crocker School in Fitchburg. Tent platforms for Treasure Valley Scout Reservation in Rutland, curved picnic tables and benches for the Town of Hubbardston, ten bluebird houses for Ashby senior citizens, a small library for Baker's Grove Association in Westminster, picnic tables for Gardner Municipal Golf course, and numerous Adirondack chairs for non-profit organizations throughout the district were also built by the talented Carpentry students at Monty Tech. (Total enrollment: 68; 50 males, 18 females)

HVAC & Property Maintenance: The 2015-2016 school year was the first full year for the newly enhanced HVAC & Property Maintenance program, which is now aligned to the state frameworks more accurately. The program's new name and added curriculum is expected to present our students with additional career pathways and opportunities to participate in a co-operative work environment. Employers are discovering that we have

more to offer, and students are finding themselves with more employable skill sets. As the shop continues its enhancements to the HVAC portion of or program, we are now fully involved with six student work modules, as well as a full-size commercial air chiller unit. New tooling to accommodate these changes includes the acquisition of six new lockable storage cabinet workbench workstations. These stations are outfitted with the necessary tooling used in the refrigeration trade, complete with test meters and manifold gauge sets. Nine Seniors and six Juniors participated in the very popular co-operative education program. (Total enrollment: 64; 56 males, 8 females)

Information Technology: As with any school, Information Technology provides key services to the educational community. In addition to the critical in-house Help Desk services offered by the program, students and instructors performed in excess of 400 hours of repair, upgrading, and troubleshooting computer problems for Monty Tech community members. Some of our students compete in the Cyber Patriot event, a national high school cyber defense competition, founded by the Air Force Association. A team of eight students participated in the Fitchburg State University Programming Competition, placing 13th, 24th, and 25th out of 32 teams. Three Seniors were out on Co-op, and all Freshmen completed their Career Safe 10-Hour General Safety Certification. One Senior and one junior developed websites for non-profit organizations – Gardner AARP and Monty Tech’s Greenhouse. Our students performed very well in District and State SkillsUSA competitions. In the District competition, two Senior were awarded gold medals in the 3D visualization & animation competition, two Juniors earned the gold in the Information Technology Services competition, and two sophomores brought home gold and silver medals in Internetworking. At the state level, two talented Juniors earned Silver medals in Internetworking. (Total enrollment: 63; 58 males, 5 female)

Machine Technology: The Monty Tech Machine Technology Program continues to prepare students to achieve Level 1 and Level 2 MACWIC (Manufacturing Advancement Center for Workforce Innovation Collaborative) certification. Through a beneficial relationship with the Massachusetts Manufacturing Extension Partnership, our instructors have access to high quality curriculum developed at WPI. Articulation agreement with Mount Wachusett Community College and Quinsigamond Community College were developed, which will save students time and money as they continue their education the machining and manufacturing trades. Students completed a number of projects, including: engraving four hundred mirror frames, creating chocolate molds for the Superintendent’s Dinner gifts, engraving gifts for the Class of 1996 reunion, engraving a time capsule plaque for the Town of Ashburnham, and refurbishing the hallowed Thanksgiving Day trophy for Narragansett Regional High School and Murdock Middle High School. (Total enrollment: 58; 57 males, 1 female)

Masonry: Students and instructors in Monty Tech’s busy Masonry program continued to focus on a number of community projects including: installing brick steps and tiles for the

Montachusset Enterprise Center, Inc. (MEC) house project in Ashburnham, installing a walkway for the Town of Hubbardston, construction of a mausoleum for the Lunenburg Cemetery Commission, installing a block wall for Turkey Middle School in Lunenburg, and repointing brick and block windows for Town of Templeton water Department. In Winchendon, our students replaced walkways at the Clark Memorial YMCA, repaired block walls for the Housing Authority, and started the Veteran's cemetery walkway. When the students weren't busy in our district communities, they were preparing for and competing in the Massachusetts Trowel Trades Association (MTTA) competition, where they earned top recognitions and awards. Instructors are proud to report that twelve Freshmen students selected Masonry as their top choice for placement, and look forward to teaching and mentoring this next generation of talented Masons. (Total enrollment: 66; 52 males, 14 females)

Plumbing: The Monty Tech Plumbing program, like other trades throughout the school, is committed to community service. As a result, students and instructors completed projects for a single-family home in Ashburnham for Montachusset Enterprise Center, Inc. (MEC). Students were introduced to high-efficiency condensing and LP gas heating systems during this project, and successfully installed the gas piping for the home. In addition, the students returned to the Bresnahan Scout Center in Ashburnham to finish plumbing installations. On campus, students fixed leaks, cleaned drains, replaced a hot water heater, worked on water coolers, and repaired and maintained the plumbing system. A Senior student was named Vocational Tech All-Star from the Plumbing, Heating and Cooling Contractors Association of Massachusetts, receiving tools and a scholarship for continuing his education in the plumbing licensure program. Another Senior student won the Central Mass Plumbing & Gas Fitting Inspectors Association scholarship. Nine seniors and three juniors participated in the cooperative education program, gaining valuable work experience. Local plumbing companies have hired several graduates as plumbing apprentices. (Total enrollment: 75; 72 males, 3 females)

Welding/Metal Fabrication: The 2015-2016 school year brought the welcome addition of a third instructor to the Monty tech Welding/Metal Fabrication program. A number of projects were successfully completed on the Monty Tech campus and more than eighty project benefiting the eighteen cities and town in the Monty Tech district ere completed by our talented students. Perhaps the most notable accomplishment is the installation of a twenty-one ft., multi-section statue for the Fitchburg Art Museum, which is the focal point to their main entrance. Students also repaired railing for Lunenburg Middle School, and a light post railings, and a mailbox for Sterling Municipal light Department. They also fabricated and welded a time capsule for Mountview Middle School in Holden, and fabricated and welded stainless steel counter tops for Gardner Council on Aging. A new curriculum was implemented, bringing lessons in pipe welding to Senior students and CAD design with the Torch-Made CNC plasma table to Junior students. Instructors are

proud to report that six Seniors participated in the co-operative education program, demonstrating their strong technical skills, and five of those students continued their work with their employers post-graduation. (Total enrollment: 62; 48 males, 14 females)

Student Support Services

During the 2015-2016 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred and fifteen students – measuring progress of over two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student’s IEP meeting. The department benefits from a full-time school social worker who participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions and mental health emergency treatment, as well as crisis intervention.

The school’s Director of Student Support Services oversees the District’s Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical School.

Technology

In 2015-2016 Monty Technology Department completed a three-year technology plan and review, in preparation for a whole-school Chromebook roll-out in FY17. Training efforts continued throughout the year, to ensure teacher capacity in the Google for Education Platform.

A sophisticated Liebert air condition system was installed in the Main Distribution Facility (MDF) to maintain constant temperature and humidity supporting the growing demands of the MDF.

Three Chromebook mobile labs were added to the fleet of mobile computer labs that circulate among classrooms providing the student with modern technology. A self-service LobbyGuard kiosk system was implemented that manages visitors to the building and increases school safety measures. The cafeteria received an upgrade to their POS system, utilizing advanced technology in school nutrition and meal planning. Candidates for free and reduced lunch may now complete an application online, managing payments and fees using this new online system. Finally, in preparation of the anticipated 2016-2017 Chromebook roll-out, the technology staff was reorganized. Duties were reallocated among staff and leadership, transitioning to a more efficient department. New systems and policies are continually being researched to support this initiative.

SkillsUSA

SkillsUSA is a partnership of students, teachers and industry working together to ensure America has a skilled workforce. Through our association with SkillsUSA, our students develop job skills, leadership and professional skills, as well as provide community service. The 2015-2016 school year was an extraordinary one for our chapter of SkillsUSA. The students met the challenges of districts, performed well at states and prepared for the National Conference. They also conducted several community service projects and raised money for various deserving charities. Serving as co-advisors were Kelsey Moskiwitz, English Instructor, Anne Marie Cataldo, Early Childhood Education Instructor, and Brad Pelletier, Special Education Instructor. Highlights of the year include:

- In September 2015, forty-one students applied and were accepted to form the Monty tech SkillsUSA Leadership Team. After two leadership training sessions, seven officers were elected.
- In November 2015, sixteen students, consisting of chapter officers and Leadership Team members attended the Annual Fall State Leadership Conference, where they participated in workshops and leadership exercises and performed community service at an area YMCA Day Camp.
- The SkillsUSA local competitions took place November 2015, and on December 18th, the students learned who would advance to the next round of competition.
- A total of forty-seven medals were captured at the District Competition held in March 2016 at Bay Path Regional Vocational Technical School; fourteen gold, sixteen silver and seventeen bronze medals. Outstanding student Grace Kirrane qualified to run for the State Executive Council, as well.
- Olivia Houle, a junior in the Welding program, was selected to serve on the State Advisory Committee to help aid in the planning of the State Conference.
- Thirty-four district medalists and qualifiers, nine local leadership and occupational related event contestants, one state officer candidate and nineteen voting delegates for a total of sixty-three students attended the State Leadership and Skills Conference, held in April 2016 at Blackstone Valley Vocational Technical School. There, seven students were awarded gold medals, and earned

the right to complete at the very competitive National Leadership & Skills Conference held in late June.

- Nine students and six instructors attended the National Leadership & Skills Conference in Louisville, KY in June 2016. There, Taylor Sadowski, a graduate from the Health Occupations program, earned a silver medal in the Medical Assisting contest.
- In August 2016, Grace Kirrane attended the SkillsUSA Massachusetts state leadership training where she was elected to serve as the SkillsUSA Massachusetts State Vice President

Marine Corps JROTC

The Monty Tech Marine Corps Junior Reserve Officer Training Corps (MCJROTC) had a sensational school year. All program objectives for the 2015-2016 school year were achieved, most notable was the JROTC Cyber Security Team, led by First Sergeant Paul Jornet and Information Technology Instructor Richard Duncan, once again capturing national recognition by placing fourth overall in the Air Force Association's National Cyber Security Competition held in Baltimore, MD.

The 2015-2016 Corps of Cadets completed over eighty-eight hundred hours of community service throughout the district. The corps conducted a major canned food drive, worked side-by-side with the Marine Corps Reserve in a national Toys 4 Tots campaign, and spent five weekends working with the local Salvation Army helping to raise over \$25,000 for needy families. The cadets conducted their annual 10 mile "March-A-Thon" to support NEADS (National Education of Assistance Dogs Services) from Princeton, MA, raising \$20,000 for their Service Dogs for Veterans program.

Seventy Monty Tech cadets attended a leadership camp at Prince William Forest, in Quantico VA. The camp provided cadets with individual and team development opportunities, as well as the opportunity to visit many historical sites.

During the summer of 2016, our Cadet Cyber Team was again asked to support a Cyber STEM camp for the National Marine Corps JROTC program. The Cyber Team coordinated the 8-day camp that focused on defending cyber networks from attacks. The camp also offered an introduction to robotics programming using the VEX Robotics System. The camp was attended by 200 students, representing twenty-two states.

The Monty Tech JROTC program once again was awarded the designation of Marine Corps Honor School by the Commanding General Marine Corps Training & Education Command. Only ten percent of Marine Corps JROTC programs nationwide receive this recognition. The selection was based on several criteria, including cadet citizenship, the percentage of cadets involved in student government organizations, the number of cadets active in school activities and clubs, the number of community service hours for the unit as a whole and per cadet, the number of organizations assisted by the unit, and scholastic

achievements including the number of academic awards and scholarships given to cadets. The units were also measured by participation in public affairs events, drill team competitions, rifle team competitions, physical fitness team competitions, and field trips.

Because of this prestigious status, Monty Tech's Senior Marine Instructor has the authority to make nomination recommendations to the U.S. Naval Academy, U.S. Air Force Academy, and the Military Academy at West Point under the Honor School Category.

Women in Technology

Monty Tech is one of the original members of the North Central Massachusetts Women In Technology Program and the 2015-2016 school year marked the school's 14th year in this innovative school-to-business partnership. The highly successful collaborative program continues to grow with membership comprised of students from six area high schools. Its mission is to encourage female students to explore well-paying careers in the fields of business and technology. Participants spend two days a month, working on real-world work projects under the mentorship of company managers at SimplexGrinnell and Tyco Safety Products in Westminster, subsidiaries of Tyco International, a Fortune 500 company.

The program has been so successful in its mission of providing a proven pathway to corporate America, that it was recently recognized as one of the region's premier experience-based educational programs of its kind. Affiliation with the program, and skills acquired through participation, open doors to career opportunities not otherwise available to high school students. Graduates of the program are also equipped with a foundation to better meet the challenges of an ever-changing and demanding work force.

Each year, graduates of the program go on to rewarding and well-paying careers, made possible by this unique experience.

Student Athletics

The Monty Tech athletic program continues to expand in scope and skill each year. This past year we set a new high for the number of student/athlete participants, with forty-five teams and more than six hundred participants. Seventeen teams competed in Fall 2015, fourteen during the winter season, and another fifteen teams represented the school in Spring 2016.

Last fall, the Varsity Football team had their best season ever as they went 10 – 2 and won the State Vocational Large School Championship. The JV Football team had a good overall season and competed every game. The Freshmen Football team was 1 – 7 – 1. The Varsity Boys Soccer team finished at 14 – 6 and qualified for the post-season tournament, finishing second in the Colonial Athletic League with an 8 – 3 record. The

JV Boys Soccer team finished their season with a record of 9 – 6. The Varsity Golf team was 4 – 12, while the JV Golf team played in three tournaments, gaining valuable experience on the links. The Varsity Field Hockey team was 17 – 1 – 2, qualifying for the Central Mass. Tournament for the sixth consecutive year. They beat Grafton, 3 – 0 but lost to Lunenburg 1 – 0 in an excellent played game. They won the Colonial Athletic League Championship with a 10 – 0 – 2 record. The JV Field Hockey team finished their season with a record of 5 – 2 – 1. The Boys Cross Country team was 9 – 4 and finished 4th in the CAL. The Girls Cross Country team was 3 – 5 overall, and also finished 4th in the Colonial Athletic League. The Varsity Girls Volleyball team went 7 – 13, and during their busy season held a successful Bump-Set-Spike competition, raising more than \$3,000 to fight Breast Cancer. The JV Girls Volleyball team was 11 – 9, while the Freshman Girls team continued to improve with a 7 – 10 record. The Varsity Girls Soccer team was 11 – 7 – 1 and qualified for the post-season, where they lost to Bromfield 5 – 0. The JV Girls Soccer team finished at 7 – 4 – 2 and will send some fine players to the varsity next year

The Girls Varsity Basketball finished at 14 – 7 on the season, qualifying for the post-season tournament where they lost to an impressive Millis team. The JV Girls were 18 – 0 and will send some fine players up to the varsity next year, and the Freshmen Girls finished the season with a 9 – 5 record. The Varsity Boys Basketball team finished at 15 – 8 and qualified for both the State Vocational Tournament and the Districts. They lost to Worcester Tech in the first round of the Vocational Tournament and beat Bethany Christian in the first game of the Districts before losing to Hopedale in the quarterfinals. The JV Boys Basketball team was 13 – 8, while the Freshmen Boys ended the season 4 – 12. The Boys Ice Hockey team finished at 9 – 8 – 3 and qualified for the District Tournament, and can expect some impressive JV team members to move up and strengthen the program next season. Both Boys and Girls Indoor Track & Field participated in the Dual Valley Conference in 2016, where the boys were 4 – 4 and the girls finished with a 1 - 7 record.

In the spring, the Varsity Softball team qualified for the Central Mass Tournament for the 23rd consecutive year with a 13 – 7 record. They advanced to the Semi-Finals, but fell to Uxbridge. Coach Reid won his 600th game during this season, his 43rd year at Monty Tech. Coach Reid was also selected as the Massachusetts Softball Coach of the Year. The JV Softball team ended their season 5 – 10. The Varsity Boys Volleyball team was 19 – 4-and 12 - 0 in the Colonial Athletic League, winning the league Championship and qualifying for both the State Vocational and District Tournaments. They advanced to the State Vocational Tournament Final's, but fell to Greater New Bedford Regional Vocational technical High School 3 – 0. The Varsity Baseball team finished at 11 – 9, winning the Colonial Athletic League Small School Championship. The JV Baseball team was 8 – 8 and the Freshmen Baseball team was 2 – 8. The Boys Track & Field team

was 8 – 2, finishing 3rd in the Colonial Athletic League, while the Girls Track & Field team ended the season with a record of 8 – 4, placing 5th in the Colonial Athletic League. The Varsity Boys Lacrosse team played in nineteen games, finishing the season with a 9 – 10 record, missing the playoffs by only one game, and finishing 2nd in the Colonial Athletic League. The JV Boys Lacrosse was 11 – 6 – 1, as we look to the future.

Congratulations to the Outstanding Male and Female athletes for 2015-2016, Kyle Morris and Kaitlyn MacAlister. Dave Reid, Monty Tech’s long-time Athletic Director, also received the prestigious “John Young Award” from the MIAA for this outstanding contribution and service to high school athletics throughout his forty-three years of service.

Monty Tech School of Continuing Education

The Monty Tech School of Continuing Education continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2015, Monty Tech offered 67 classes with 667 registrations, and during the Spring 2016 semester, there were 66 postgraduate and continuing studies courses, with 609 registrations.

The program, now under the leadership of Director Mary May-Luccese, is looking forward to expanding the number of small business partnerships and increasing the number and quality of personal enrichment classes – sewing, knitting, acrylic painting and sculpting, to name a few. In addition, the Director has almost doubled the catalog distribution from 80,000 to 155,000 copies, and modified the saturation market to provide the popular evening programs with additional exposure.

The School of Continuing Education is also looking forward to introducing a new software program with robust reporting features and a very intuitive student and instructor portal. This web-based software enhancement is critical to the program and very high on our list of priorities. The new online registration feature will, no doubt, be received positively by students and instructors alike.

Spring 2017 will see our new ESL Beginner 1 and Beginner 2 courses come to fruition. These courses, coupled with our career and certificate classes, speak directly to course combinations that provide our community members an opportunity to grow, evolve and take their new skill set to the workforce.

The success (and sustainability) of an adult education program is based on hiring quality instructors and meeting the needs of the community. We are in line to accomplish both! Our goal in the coming year includes increasing our adult education course offerings, with a concentration on career programs. Stay tuned for Pharmacy Technician, Medical

Billing and Coding, Auto Damage Appraiser and Apprenticeship opportunities at the Monty Tech School of Continuing Education.

Practical Nursing Program

The Practical Nursing Program is designed to prepare graduates to practice safely, ethically and in a caring manner for patients who are experiencing common variations in health status in diverse health care settings. This mission, which is consistent with the philosophy and goals of the Montachusett Regional Vocational Technical School District, accomplishes the following:

- Identifies a strong relationship between academic and vocational preparation
- Stresses the importance of developing critical thinking skills to function safely, effectively, and productively in an ever-changing technical and diverse society
- Supports the maintenance of a positive and caring learning and practice environment

The above mission and philosophy were met by the Practical Nursing program by several different methods.

On June 23, 2016, a graduating class of 32 students completed the Practical Nursing Program and entered the nursing profession. The class achieved an initial NCLEX pass rate of 91%, with 29 of the 32 graduates achieving 100% pass rate for the NCLEX-PN exam. Three graduates are waiting to sit their NCLEXPN exam. 94% of the 2016 graduates are currently employed in the health care profession throughout Massachusetts, and many are working with the eighteen cities and towns of the Monty Tech school district as LPNs in various health care settings, ranging from long term care, sub-acute care to mental health facilities.

The Monty Tech Practical Nursing Program continues to develop the “LPN to BSN Bridge” relationship with Fitchburg State University. Several 2016 graduates are pursuing seats in the LPN to BSN program at FSU and will be continuing their education to the Bachelors in Nursing. Many present class applicants cited as their attraction to Monty Tech as the opportunity to complete a ten-month accelerated program and then bridge to Fitchburg State University.

Monty Tech Practical Nursing students are now completing patient scenarios in the Sim Lab on a weekly basis in Term 2 and Term 3. The Faculty Sim team has implemented National League of Nursing (NLN) patient scenarios consistent with our curriculum frameworks, and have also utilized the Sim lab setting to instruct students in developing nursing skills that they may not be experiencing in the clinical setting. Instructors have successfully developed a pediatric patient scenario that is consistent with present student learning outcomes and the clinical pediatric setting.

The Practical Nursing Program Faculty implemented new student learning outcomes across the curriculum adopted from the Massachusetts Board of Higher Education Nurse of the Future Initiative LPN Competencies. The competencies have been recognized nationally as being consistent with current LPN practice. The Faculty will assess the revised student learning outcomes and our content to assure consistency with the new NCLEX-PN Detailed Test Plan that will be released in March 2017.

The Class of 2016 performed a community service project adopting a Monty Tech family in need referred by Student Support Services. The nursing students purchased holiday gifts and food for the family, making sure they were consistent with the family's requests or needs.

With an eye toward the program's future, forty-seven applicants were accepted to the Class of 2017, and forty-five students enrolled and will continue in the tradition of high-quality practical nursing preparation.

Looking Ahead

While the Montachusett Regional Vocational Technical School District educational community is certainly proud of the achievements of our talented students, faculty, and staff, we continue to have an eye toward the future, always committed to improving our vocational and academic programming, strengthening key partnerships, and maintaining facilities that contribute to student success and achievement. As we look ahead, there are a number of programs and initiatives that we expect will have a positive impact on our school and students for years to come.

Expand partnerships with area businesses: The Machine Technology program at Monty Tech has a long history of successfully placing students in machine and manufacturing shops in the area. Program instructors work closely with a nineteen-member program advisory committee to ensure instruction and training equipment aligns with current industry standards, and welcome their guidance in this regard. With an eye toward expanding opportunities for students interested in pursuing occupations in this high-demand industry, program partner L. S. Starrett Company has suggested adding lessons in quality control and metrology to the existing curriculum. Program instructors anticipate reconfiguring the instructional space to bring in updated equipment, and will also add two industry-recognized certification exams to the curriculum. By standardizing metrology instruction and providing students with opportunities to earn additional credentials, program instructors are ensuring Monty Tec Machine Technology students are poised for a successful school-to-work transition upon graduation.

Expand partnerships with area colleges and universities: Monty Tech students currently benefit from a number of articulation and dual enrollment agreements with surrounding

post-secondary partners. In the coming years, we hope to expand those opportunities in two vocational-technical area: Information Technology and Early Childhood Education. By the end of 2016-2017, Monty Tech Information Technology instructors will submit an articulation request to MWCC officials, to determine how our curriculum may align with MWCC's Computer Information Systems Transfer Track (CIT) program. Additionally, instructors in Monty Tech's Early Childhood Education program will continue discussions with Fitchburg State University officials, exploring the potential of embedding one college-level course into the senior year curriculum. School officials continue to discuss the merits of aligning curriculum, securing appropriate adjunct professor credentials, and costs associated with tuition and fees for the agreed upon course.

Expand Access to Instructional Technology: A Monty Tech education is effective because efforts are made to continually access our programming, instructional equipment, and our educational resources. Through this assessment, it has become clear that while so many students have access to technology away from the school, many do not. It is important, then, to arm every student with the tools necessary to succeed not only in the workplace, but in the classroom, as well. The district is pleased to announce a whole-school technology initiative, culminating in a September 2016 Chromebook distribution to each of our 1,435 students. It is our hope that these devices will support learning, increase and streamline communication with teachers, and promote collaboration among student peers.

Expand vocational-technical educational opportunities: As you know, Montachusett Regional Vocational Technical School is home to twenty vocational-technical programs, and currently serves over 1,400 students from eighteen cities and towns in North Central Massachusetts. We are so proud of our students and accomplishments, and every year we strive to provide only the best educational programs, both academic and vocational, to each and every student. As we review our student demographic, the regional workforce data, and feedback we have received from students interested in attending our school, we consider the benefits of adding new vocational programs. We are pleased to announce that Monty Tech is bringing our 21st program to the school – Animal/Veterinary Science. The new program, open to students Fall 2017, will respond to much-needed workforce training and community services, and will effectively prepare students to enter both college and career pathways upon graduation.

The Monty Tech School Committee

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures.

Our students continue to benefit from the broad scope of their experiences and varying perspectives, and we are thankful to the following members of the 2015-2016 School Committee for their outstanding service.

Barbara Reynolds, Lunenburg

Chair

Brian J. Walker, Fitchburg

Vice Chair

Diane Swenson, Ashburnham

Peter Capone, Ashby

Toni L. Phillips, Athol

Whitney Marshall, Barre

Claudia Holbert, Fitchburg

Brian J. Walker, Fitchburg

Dr. Ronald Tourigny, Fitchburg

LeRoy Clark/Melanie Weeks , Fitchburg

Helen Lepkowski/James S. Boone, Gardner

Eric D. Commodore, Gardner

TBD, Harvard

James Cournoyer, Holden

Kathleen Airoidi, Hubbardston

Edward Simms, Petersham

Eric Olson, Phillipston

John P. Mollica, Princeton

Mary C. Barclay, Royalston

Dr. Kenneth I.H. Williams, Sterling

James M. Gilbert, Templeton

Ross Barber, Westminster

Burton E. Gould, Jr. Winchendon

Terri Hillman, Gardner

Secretary

Norman J. LeBlanc

District Treasurer

Respectfully Submitted By:

Sheila M. Harrity, Ed.D.

Superintendent-Director

Montachusett Regional Vocation Technical School

December 14, 2016

Winchendon Parks & Recreation 2016 Annual Report

The Winchendon Parks & Recreation Committee is pleased to report another very successful year. The committee lost a long time member, Diana Ringer, at the beginning but picked up 2 student representatives in the summer (Michaela Benedict and Jay Pereira) and a new adult member in October (Tina Santos.)

We began 2016 with our Annual Easter Egg Hunt at the Old Centre Militia Field on Teel Road. Noel and Maureen Veilleux placed 800 eggs just in the nick of time as over 100 excited children embarked on the quest to find the all-important sparkly, Golden and Silver eggs. Everyone had a wonderful time despite the absence of the Easter Bunny.

The summer was kicked off by the much anticipated Parks & Recreation Summer Concert Series at GAR Park off of Grove Street. Beatles For Sale, a world renowned Beatles Tribute band began the series on a powerful note. The remainder of the Series included a variety of musical acts from local favorites (Noel Veilleux, Brian Dickens and The Big Random) to new acts (Walden Whitham & Tattoo and Jake McKelvie & the Countertops). Only 1 show had to be canceled due to conflict in scheduling and 1 show was moved to Town Hall due to inclement weather. All those that attended the Friday free concerts were not disappointed. The Committee is already hard at work planning the 2017 Concert Series and hoping to include a family friendly evening to end the series.

Fall began with Parks and Recreation again sponsoring the ever popular Pumpkin Painting at the Annual Fall Fest at Ingleside. The committee provided 150 pumpkins for Winchendon's young artists to show their creativity. Dozens of fantastic designs provided difficulty in judging by Town Manager Keith Hickey, Police Chief David Walsh, Board of Selectwoman Barbara Anderson, and Pastor Calvin Miller. A big shout out of thanks to Friendly's of Gardner, Subway of Winchendon, and McDonald's Cafe of Winchendon for the prizes they donated. We are looking forward to participating in Fall Fest 2017.

Also in the autumn, the committee once again held the event called First Fridays, on the first Fridays of October and December. Unfortunately, the event in November had to be canceled. These events at Town Hall gave a stage to local speakers, giving insight to civic matters and current events. Local musicians and singer/songwriters entertained as well. October included Life Lesson from Star Trek presented by MHS Principal Josh Romano, poetry read by Eva and an acoustic duo by Evan Foisy and our very own Jay Pereira. The lineup for December was full and included Penny Maliska (Fundraising dinner w/ inspirational speaker), Bridget Marinelli (Wreaths Across America), Ana Jacobs (display of her art), book reading preview of Sleepwalking Backwards, and our very own Brian Dickens (reading poetry). Looking towards fall/winter of 2017, the committee will look to continue to expand First Fridays.

Parks and Recreation ended 2016 with the Annual tree lighting and caroling at Legion Park across from Town Hall. The annual event began with the anticipated hay ride down Central Street from the Winchendon Fire Department courtesy of Andy Brooks and his antique tractor. Santa (Wayne Cochran) rode along with the young and the young at heart. Upon arriving at the park, they were greeted by Lisa Paulitzky and the Murdock Middle School cheerleaders who served hot chocolate. Carols were sung by all and led by the Murdock Chorus, Chamber Singers from across all grades. Santa heard the wishes of all the children and passed out goody bags in preparation of the holiday season. The committee sends tremendous gratitude to Don O'Neil and the Winchendon Historical Society for the donation of monies to replace the damaged and vandalized lights. We would also like to extend gratitude to the Winchendon Fire Department for using the new ladder truck to replace the old lights with the new LED strings. Without their support the beloved annual event would not have been possible. This year's event was an awesome way to wrap the year and once again showed what makes Winchendon such a wonderful place to live.

The committee gladly looks forward to another year of serving the town. Currently looking for 2 new adult members, we hope to continue expanding our programming, foster more community pride through wholesome family friendly activities, and gain new ideas and perspectives from our members and the community at large on how to further our goal of making Winchendon an even greater town to live in.

Respectfully submitted,

Winchendon Parks & Recreation

Brian Dickens, Chairperson

Laura Gaydos, Member

Tina Santos, Member

Michaela Benedict, Student Representative

Jay Pereira, Student Representative

Department of Planning and Development 2016 Report

The Department of Planning and Development serves as the Town's chief planning, community and economic development and Community Development Block Grant (CDBG) management office. The Department provides staff support to the Community and Economic Development Steering Committee, Zoning Board of Appeals, Planning Board, Winchendon Redevelopment Authority, and the Master Plan Committee. Annual reports of the Zoning Board of Appeals, Planning Board, and Redevelopment Authority appear separately.

The Department of Planning and Development aids the Montachusett Regional Planning Commission (MRPC) with the preparation and administration of the Community Development Block Grant (CDBG), facilitates the preparation and update of various municipal planning documents, coordinates project design review, and administers various Municipal development activities. The Department serves as the applicant's first point of contact for development activities. In addition, the Department works closely with the regional planning commission (MRPC) in all areas of Community and Economic Development.

Staffing: In September Ms. Chantell Fleck was hired to serve in the position of Planning Agent at 19 hours per week. Ms. Fleck brings with her numerous years of planning experience most recently with the Montachusett Regional Planning Agency. Her position works directly with the Chair of both the Planning Board and Zoning Board of Appeals. Her presence has already made a notable difference in the efficiency with which both Boards operate and in the Planning and Development office. The department is now staffed with one full time, Director of Development, and two part time employees, Jenelle Sroczyński, Financial Manager/Grant Assistant and Chantell Fleck, Planning Agent.

Community & Economic Development: The town, with aid of Montachusett Regional Planning Commission successfully received a joint CDBG FY 16 grant with Ashby Mass. in the amount of \$1,000,000. Winchendon's portion (66%) will go towards reconstructing Walnut St., a housing rehabilitation program and fuel assistance. Instrumental in the preparation of the grant application were members of the Community and Economic Development Steering Committee. In addition, their work in 2016 entailed working with Department staff and staff from Montachusett Regional Planning Commission on updating the CDBG target area, compiling a sidewalk inventory, compiling a list of local businesses, and providing input to the Complete Streets Policy. Their role in encouraging public participation has been instrumental in many of the recent successes of the Planning and Development Office. Their report can be found immediately following this report.

In November the Planning and Development office sponsored a Vendor Fair at the Town Hall that was held in conjunction with Small Business Saturday. Businesses that are located outside of the central area of town were encouraged to set up and offer their goods. There were 19 vendors present and a vendor basket raffled to those visiting. A map showing businesses around town participating in Small Business Saturday was handed out to those who attended with donated blue balloons placed at each business for

easy recognition. The Vendor Fair is slated to be an annual event at the town hall with the hope that local businesses will come together and organize a local business group and eventually sponsor the event with the continued support of the Department of Planning and Development.

Additional Efforts: The Department of Planning and Development compiled the criteria and submitted the application to the Department of Energy Resources for the town to apply for Green Communities designation. Included in the necessary criteria, the town adopted an Energy Reduction Plan to reduce municipal energy consumption by 20% over a 5 year period as well as a Fuel Efficient Vehicle policy to replace older vehicles with fuel efficient models where appropriate.

The Department was instrumental in developing a Complete Streets Policy adopted by the Board of Selectmen in May. The Department along with the Town Manager and the Public Works Director are devising a prioritization plan with the help from consultants paid for by the Mass DOT. Completion of the Prioritization Plan is expected in early Spring. Once complete, the prioritization plan will identify projects from a predominately safety stand point and opens up funding to address those concerns. Typical projects involve implementing safe pedestrian, bike and transit modes of transportation.

In addition, the Department has worked in conjunction with the Department of Public Works towards the reconstruction of Central Street being accepted in the Massachusetts Transportation Improvement Program, TIP. Work will continue on this project throughout 2017.

Long Range Planning: The Department of Planning and Development strives to make the process by which development occurs in town more efficient. Department staff have begun working on a development guide book that maps out the necessary steps in the development process. The Department, along with members of the Planning Board continue to work with staff from the Montachusett Regional Planning Commission (MRPC) to modify the existing zoning bylaws and develop reasonable design standards that encourage sustainable development. An emphasis has been placed on commercial development and business friendly principles.

Additionally, the Department continues its effort to update the Master Plan with the help and dedication of the Master Plan Committee. Work on the Master Plan has been supplemented by funding through numerous District Local Technical Assistance (DLTA) grants administered by the Montachusett Regional Planning Commission (MRPC) and the generosity of the Robinson Broadhurst Foundation. The update is slated to be completed in the fall of 2017. Look for a public forum on the implantation of the Master Plan in late spring.

Looking Ahead: The Department of Planning and Development remains committed to playing an integral role in the development of the town that focuses on enhancing existing assets and promoting economic viability. Our success is only possible through the support of Town Manager, Keith Hickey, other town departments, and the numerous towns' people who are engaged enough in the process that they are willing to step forward to

make things happen. We offer our sincerest thanks and appreciation and look forward to working with you.

Respectfully,
Tracy Murphy, Director of Development

Community and Economic Development Steering Committee Annual Report 2016

The Community and Economic Development Steering Committee was established in 2015 with a five member board, along with two alternate members. All members are appointed by the Town Manager . Meetings are currently held monthly on the last Thursday at 1:30 p.m. in the Town Hall second floor auditorium with an open invitation for all of Winchendon’s residents.

The board has five regular positions, and the two alternate seated and is comprised of: Chairwoman, Ruth DeAmicis, Vice Chair, Leston Goodrich, Clerk, Steven Sroczyński, members Lorraine Fortgno, Dennis Casavant, and alternate members Arthur Amenta and Michelle Peterson.

The Committee has been an integral part of the annual Community Development Block Grant (CDBG) grant application process. Committee members have worked with the Department of Planning & Development and the Montachusett Regional Planning Commission (MRPC) and has provided valuable input needed to secure the FY 16 CDBG grant. The establishment of the committee was instrumental for the town in receiving the CDBG grant as residential involvement is looked upon favorably by the Department of Housing and Community Development (DHCD), the governing body of the CDBG funding.

The Committee also reevaluated the “Target Area” for the CDBG grant application process. The current target area was expanded into parts of Waterville and Spring Village. In doing so, there is potential for more Winchendon residents to receive Housing Rehabilitation Assistance, Fuel Assistance and Infrastructure improvements.

The Committee has also worked on contacting local businesses to validate the business information and to see if there is an interest in reviving a local business alliance. They have also met with the Greater Gardner Chamber of Commerce to gain knowledge on a local business promotion initiative. This Committee is dedicated to the revitalization of Central Street, and has promoted the “Grand Opening” of several new businesses with a ribbon cutting ceremony.

The Committee took it upon itself to do a town wide inventory of the sidewalk conditions. A list has been comprised of the conditions of all sidewalks and a plan is being worked on to repair and/or resurface those most in need. An emphasis is being placed on the sidewalks which students utilize for school.

The Committee is now in the midst of assisting MRPC with the FY17 CDBG Grant Application, and looks forward to working with the town in promoting new business and economic growth.

Report of the Planning Board for 2016

2016 was again a quiet year for the Planning Board as far as new subdivisions were concerned though we did deal with the completion of the Toy Town Heights Subdivision and the ongoing Millers Run subdivision. The Board was kept busy with assorted ANR's, site plans and special permits, the most notable is the proposed new Cumberland Farms store. No new changes in our Bylaws were proposed at our Annual Town Meeting or the fall Meeting

MEMBERSHIP: The membership was stable this year with some minor changes. Guy C. Corbosiero, James McCrohon, Gregory Vine, Robert O'Keefe and Burton E. Gould Jr. and Cailte Kelley returned for most of the year though we did have some changes in seating, Mr. Kelly switched with Mr. Vine, becoming a regular member and Mr. Vine the Alternate, a position he resigned late in the year so we ended with a vacancy in that position. At the annual Board reorganization there were no changes, Mr. Corbosiero was elected chair, Mr. O'Keefe was elected vice chairman and Mr. James McCrohan elected board secretary.

The Board was well served by Director of Development, Tracy Murphy and Recording Secretary, Doneen Durling who due to other commitments had to resign and was replaced by Debbie Dennis. A great new addition to the Planning Department was Chantell Fleck who came to us from the Montachusett Regional Planning Commission with a wealth of experience and was named Planning Agent.

MEETINGS: The board met twice a month, on the first and third Tuesday evening. Most meetings were carried on cable TV, we appreciate this exposure as we want and the citizens of Winchendon need to know what we are doing as their representatives. This is especially true since we frequently have no live audiences. Citizen participation is essential in making our Board, and all board's actions a mirror of the wants and needs of the community.

APPOINTMENTS: Mr. Corbosiero continued as the Montachusett Regional Planning Commission appointee and Ms. Murphy was again appointed as the Planning Board representative to the Montachusett Joint Transportation Committee.

TRAINING: Many of the board and staff members attended the spring training conference in Worcester which was conducted by the Citizen Planner Training Collaborative. The Board always urges members and staff to take advantage of the various training opportunities available and all have at various times. The Board continued their membership in the American Planning Association so they could take advantage of the numerous training and educational benefits offered.

APPROVAL NOT REQUIRED PLANS: ANR plans are a process unique to the Massachusetts Subdivision Control Law. This year six (6) ANR plans were submitted and endorsed. This is a 50% increase over last year but not an inconsistent fluctuation.

SUBDIVISIONS: Again, this year no new subdivision plans were submitted. We saw some building activity in an existing subdivision, Millers Run and Toy Town Heights completed and closed out their subdivision, while others have still not moved past the approval stage. There are also some older subdivisions, some going back a decade or more, that are incomplete.

SPECIAL PERMITS & SITE PLAN APPROVALS: Site Plan reviews and Special Permits were the most time consuming aspect of the board's business during the year. The board reviewed two (2) formal site plans, Cumberland Farms new store and a solar farm to be built on the Maybardy property off River St. The Board did no informal reviews this year, one reduced frontage Special Permit and our Planner performed five (4) Agent reviews.

LOOKING AHEAD: The Board tries to see the long range view when taking on a project. We feel the need to plan well into the future, not just short term; it is our wish to leave Winchendon a better place at the end of the day. Our purview is not limited to just land use and zoning issues, though those occupy the largest portion of our time.

The current Winchendon Master Plan was written in 2001. Though its major land use provisions are still a good guide for development, many areas need updating. The need exists to encourage further commercial development to broaden our tax base and provide more jobs while enhancing existing cultural, economic and environmental resources. The board is very interested in encouraging infill development in the village areas mixing commercial and residential uses to provide a more vibrant, walkable environment.

In 2014, work began to update the Winchendon Master Plan. This work continued throughout 2015 and 2016 with the Master Plan Committee and the Director of Development working with the Montachusett Regional Planning Commission to compile information. Much of this work is funded through the Local District Technical Assistance (DLTA) grant program. Work has been completed with Montachusett Regional Planning Commission, the committee is working on draft chapters to be put before the public for comment. Projected completion of the Master Plan update is late 2017.

The board is very appreciative of the support and assistance of Ms. Tracy Murphy, Director of Development; Chantell Fleck, Planning Agent; Deb Dennis, Recording Secretary; David Partridge, P.E. and Jean E. Cristy, P.E. from Tighe and Bond, engineering consultant for the Board; the Conservation Commission and the other town boards and officials that have assisted in the work of this Board.

Respectfully submitted,

Guy C. Corbosiero, Chairman

THE WINCHENDON POLICE DEPARTMENT AND REGIONAL COMMUNICATIONS CENTER ANNUAL REPORT

I, hereby, submit the Annual Report of the Winchendon Police Department for the year ending December 31, 2016:

MISSION STATEMENT

The mission of the Town of Winchendon Police Department is to deliver professional, courteous and unbiased police services to all citizens and visitors of the town. We are committed to partnering with the community and business to enhance quality of life. We will engage and involve the community in policing through mutual trust, respect and understanding. The goal of the Winchendon Police Department is to have a positive impact on the lives of those we serve.

DETAILED CRIME REPORT 2016

Kidnapping/Abduction	1	Sexual Assault	24
Robbery	2	Aggravated Assault	11
Simple Assault	41	Intimidation	38
Arson	2	Extortion/Blackmail	1
Burglary/Breaking and Entering	17	Shoplifting	2
Theft from Building	63	Theft from Motor Vehicle	16
All Other Larceny	78	Motor Vehicle Theft	11
Counterfeiting/Forgery	2	False Pretenses/Swindle	22
Credit Card/Automatic Teller	4	Impersonation	19
Stolen Property Offenses	1	Embezzlement	1
Destruction/Damage/Vandalism	72	Drug/Narcotics Violations	4
Pornography/Obscene Material	12	Weapon Law Violations	5
Bad Check	3	Disorderly Conduct	3
Drunkenness	1	Driving Under the Influence	2
Liquor Law Violations	3	Trespass of Real Property	15
All Other Offenses (Except Traffic)	168	Traffic, Town By-Laws, Misc. Offenses	40

ACCIDENTS FOR YEAR 2016

Fatal Injury	1
Non-fatal injury-Incapacitating	6
Non- fatal injury-non-incapacitating	57
Non- fatal injury possible	26

VEHICLE CITATIONS ISSUED FOR YEAR 2016

Civil Charges	184
Criminal Complaints	114
Arrests (Traffic)	27
Warnings	185

Fine Total	\$22,655.00
GRANTS FOR THE YEAR 2016	
E911 Training Grant	10,000.00
E911 Support/Incentive Grant	110,000.00
Robinson-Broadhurst Crossmatch Palm Print Livescan	21,088.36
FUNDS COLLECTED FOR YEAR 2016	
License to Carry/FID Fee Town Share	6,050.00
Report Request Fees	1,631.00
Special Agency Administrative Fees	3,244.50
EMERGENCY DISPATCH CENTER	
Answered Calls for Service	15,359
Total E9-1-1 Calls Answered	1,899

The Winchendon Police Department consists of fourteen full time officers and five reserve, or part time officers. The Police Department is responsible for public safety within the 42 square miles and 135 road miles that comprise the Town of Winchendon. The Winchendon Communication Center, located within the Winchendon Police Department, consists of four full time dispatchers, one permanent part time dispatcher and six per diem dispatchers. The Winchendon Communication Center is responsible for dispatching Police, Fire and EMS for both the Town of Winchendon and the Town of Royalston.

In September of 2016 phase one of the Winchendon Police Department Building Project was completed when the Winchendon Police Department relocated to our new location at 80 Central St. within the newly renovated former Winchendon District Court. The focus of the design of the building was to maintain much of the aesthetic qualities of the historical building while also providing a design consistent with new construction, including state of the art equipment, efficiency and functionality. The open house was very well attended and from the positive reviews received the building project met its goals.

With the completion of phase one of the building project, we are now planning phase two which will be the construction of a 36' by 65' sally port to provide a more secure area for staff to handle and transport prisoners, additional room space including a forensics area, an armory as well as a fourth cell, and a holding cell. Additionally proper storage will be provided for road supplies, bulk evidence, Animal Control and building maintenance equipment.

The completion of phase one provided the Winchendon Police Department with a much improved more functional police facility. Phase two will provide increased safety measures, additional necessary room space and storage. The completion of phase two will complete the project and provide for the Police and Emergency Dispatch needs of the Town of Winchendon for the foreseeable future; and will provide the department's

officers and dispatchers with the updated facilities necessary to provide the level of police services the Town of Winchendon deserves.

This past year the Police Department addressed some of our staffing issues. Patrolman Caleb Similia graduated from the Reading Police Academy in August of 2016 and assumed patrol duties on the evening shift. Recruit Joseph Champney will be graduating from the Reading Police Academy in February of 2017 which will return the department to full staff. Unfortunately, calls for service have increased as well as incidents and offenses. We intend to hire additional reserve officers and per diem dispatchers to supplement the patrol and dispatch functions and to address vacation and sick coverage.

K-9 "Clyde" and his handler Officer James Wironen completed their first year of patrol answering calls together on the evening shift. Clyde completed eight weeks of narcotics detection training in 2016 and is now certified by the New England State Police Administrators Conference standards. Clyde has been utilized for narcotic investigations including those involving motor vehicle stops and search warrants with North Worcester County Drug Task Force.

In addition to narcotic investigations Clyde has been utilized for evidence recovery, building searches, tracking of suspects and missing people and protection of police during volatile incidents. Clyde assisted and was instrumental in the search and locating of several missing juveniles and also the locating of and missing elderly male with health issues.

Clyde trains frequently to keep his skills sharp including monthly training with the Massachusetts State Police K9 Unit. Clyde also attended two four day man trailing/tracking seminars with the North East Hounds Men as well as much other training with this group.

All expenses related to Clyde, his training and required equipment, have been and continue to be funded through the Stanton Foundation First Dog Program. This grant covers K-9 related expenses for a period of three years. Fundraising and donations for future expenses related to the K-9 program continue to be very well received.

The Police Department will continue to address community concerns through various initiatives and programs, which we hope to expand upon. This past year the Police Department has provided education and outreach for the community's elderly population offering training and education programs on fraud and safety. We have also been involved in Neighborhood Watch Programs and Police Explorers Program for youths. A goal of the department is to promote a positive relationship with the community through community engagement; this would include establishing a collective vision for the betterment of the community through collaboration efforts and positive change.

Respectfully submitted, David P. Walsh, Chief of Police

DEPARTMENT OF PUBLIC WORKS

**ANNUAL REPORT
PUBLIC WORKS DIRECTOR
ALBERT C. GALLANT**

EXECUTIVE ASSISTANT
WENDY STEVENS

Lindsay Kuchta, Clerk

HIGHWAY DEPARTMENT

Working Foreman Randy Paul
Highway Department Operators
Maurice LeBlanc, Joshua Kliskey, Paul Hachey, Seth Petalas

The Town's Highway Department maintains more than 130 miles of primary and secondary roadways. The majority of these roadways are paved while there are several miles of dirt/unpaved roadways. The equipment utilized for maintaining these roads is comprised of 10 pieces: Two front-end loaders, 1 loader-backhoe, four truck/sander combinations, 2 one-ton dump trucks, 1 one ton pickup truck. During snow storms we also may use three pieces of Water dept., one piece of Waste Water and one piece Transfer Station equipment, if needed.

The Highway Department has one working foreman and four truck/equipment operators for plowing and sanding. In addition, the Cemetery Department foreman and operator, the Transfer Station foreman and operator, Fleet Maintenance personnel (Chief Mechanic and Assistant Mechanic), Water system operators, and Wastewater treatment plant operators supplement plowing, sanding, and snow removal operations as needed.

During the course of the year, the Highway Department grades all public gravel roads several times, painted all crosswalks, repaired and installed new regulatory and street signs throughout town, swept streets and sidewalks, patched potholes, cleaned 900 catch basins and drop inlets, cut and chipped brush from town roads, removed numerous large dead or dying hazardous trees, and repaired or replaced culverts and storm drains throughout town. In addition, DPW personnel plowed and sanded all town-owned roadways and removed snow from the downtown area as necessary. We also plow and sand the bike path. A total of approximately 1585 tons of salt and 4,059 tons of sand were utilized to treat roadways during the 2015/2016 winter season. Overall, the winter season of 2015/2016 was characterized by average snow fall with numerous storm events that resulted in frequent icing conditions on roadways that required treatment. There was not any significant or widespread tree and/or property damage with any of the winter storms as has occurred in the past year.

There were 4 major roadway rehabilitation projects completed in 2016. They were Rice Rd completely, a section of Bemis Rd. from Liberty to the end of pavement all of Laurel St. and portion of River St. A total of 14000 feet. (The Town of Winchendon typically receives approximately \$450,000 in Chapter 90 funding) Prior to the roads being reconstructed, DPW personnel completed drainage improvements that included replacing/rebuilding existing deteriorated culverts and catch basins and installed new catch basins, culverts, and drainage swales where needed. In addition, trees and brush were trimmed back and larger hazardous trees were also removed.

The work that has been completed from late summer through the fall of 2015 included cutting back trees and brush alongside the roadway, removal of excess soils at the road edges, and installation of more than 700 feet of 12-inch diameter HDPE culvert pipe, several drainage structures, and drainage swales. This work was completed in anticipation of reclaiming and repaving this section of road, which is scheduled for spring 2016. The source of the majority of the maintenance problems associated with this section of Bemis Road was the lack of drainage controls and failure to correct these issues prior to paving would have resulted in premature failure of the newly paved road.

Winchendon DPW personnel reconstructed several sections of sidewalks in 2016 including-All of the police station and all of GAR park. Reconstruction of sidewalks involved the removal of existing asphalt sidewalks, excavation/removal of the underlying, unsuitable soils, placement of a compacted gravel base, and pouring/finishing of steel-reinforced concrete sidewalks five feet in width. All work was completed to maximize compliance with ADA (Americans with Disabilities Act) accessibility requirements, including the installation of detectable warning pads at each street crossing for visually impaired individuals.

The Winchendon DPW continued with its program of repairing/rebuilding catch basins and culverts in areas that have been chronically plagued with drainage issues. A number of catch basins or drop inlet structures were reconstructed and should provide many years of service while minimizing the maintenance issues that have been associated with them in the past. Major culvert repair project this year were on River St. and Laurel St. in anticipation of those streets being repaved. The basins that were rebuilt were on Pond St., Tannery hill, Central, Summer, Oak, Front, Holly Drive and Spring Street.

Work also continues on correcting a drainage issue on Tannery Hill and Glenallen Street. Furthermore the state is planning on repaving Rt. 12 from the NH line to Mill Street, Rt. 140 from the Rt. 12 lights to Teel Road and also Rt. 202 from Main St. to the town line in the summer of 2017.

In 2016, the DPW continued the town-wide hazardous tree removal program that began in 2012 in which efforts were made to identify and remove trees along town roadways or on Town-owned land that posed a hazard to the public because they were dead, decaying, cracked/damaged, etc. Many of the trees were removed by DPW personnel with assistance by a private tree company only when absolutely necessary. In addition, small trees/brush was cut back on several roads in town to improve safety and

visibility and reduce the possibility of roadways being blocked by branches/leaning trees during snow or ice storms.

The DPW had guard rails installed on the corner of Cross and Teel Rd. This is a much safer alternative to the rocks that were there. The High Street bridge is in the design stage and we're hoping to have it go out to bid in early spring. The state has approved the use of chapter 90 funds to repair it. This year was a very busy year with the police station and GAR Park, the DPW spent hundreds of hours between those two projects.

TRANSFER STATION

Foreman Leon Rice

This year the Transfer Station started with Single Stream Recycling. For the first time in five years, the Transfer Station was in the black. The Transfer Station staff has worked very hard in the past year to start the single stream program. We poured a concrete pad, installed a compactor, painted lines and all permits were filed with DEP. All in all, it was a successful beginning to a new project.

WATER DEPARTMENT

Chief Operator Stephen Neal

Senior Operator Mark Frye

Operator 1 Brian Croteau

The Water Department maintains Winchendon's 61 miles of water mains, water service connections, fire hydrants, two water storage tanks, and three water booster/pump stations. Most water meters are now read utilizing a laptop computer. Personnel drive throughout the area of the town served by the public water supply system and as they are doing this, the laptop computer connects to the radio transmitter on each meter and downloads the readings. Collection of water meter readings now only takes a fraction of the time. Only approximately 50 meters are read manually. Upon collecting all the readings, the recorded data (water meter readings/usage) is downloaded from the laptop computer to the Town's municipal accounting/billing software program. It is then analyzed and reviewed before being used to generate the bills for Winchendon's water/sewer customers. In 2016 we had 2088 water 1327 sewer customers. Also DOR mandated that we bill quarterly starting in 2016 .

Water Department and Public Works Department personnel responded to a total of seven water main breaks over the course of 2016. Water main breaks are primarily the result of aging water mains that Winchendon and most other cities/towns are facing across the country. DPW employees assisted on each water main break to facilitate the repair and return water service as quickly as possible. Upon the repair of each break, impacted water mains were thoroughly flushed and returned to service. Roadways damaged and/or excavated during the repair of each water main break were patched and restored to the fullest extent possible by DPW employees. Water main breaks occurred at the following locations in 2016

Water main breaks were
3- 22- 16 on the corner of Main and Benjamin 6" main
3- 30 -16 Pine St. 6" main
4- 30- 16 Sherbert Rd. 10" main
6- 16- 16 on Sherbert Rd. 10" main
7- 18- 16 Front St. 6" main
9- 11- 16 Murdock Ave. 6" main
12- 12- 16 Alger St. 6" main

Water Department personnel also responded to a number of water service line and fire sprinkler system leaks/breaks (serving individual buildings/houses) over the course of 2016 in these situations; water was shut off at the street so that the respective property owner could have repairs completed by a contractor or plumber, depending upon the location of the leak was

1-7-16 Sherbert Rd.
1 25- 16 Sherbert Rd.
2- 29 -16 Hill St.
3- 3 -16 High St.
3- 7- 16 Benjamin St.
3- 23 -16 Pine St.
6- 13- 16 River St.
12- 21- 16 Main St.

Fire hydrants throughout the town were not flushed this year due to the drought. The AWJWT commissioner though the lake was too low to risk that much water lost. Markers were installed on fire hydrants to facilitate locating them during the winter months in the event of a fire, for removing snow around them, and for avoiding them during snow plowing operations. Several broken/damaged hydrants were repaired or replaced. Broken/missing gate valve and curb stop boxes were also repaired or replaced as needed.

All cross connection control and backflow prevention devices in town were inspected and tested in accordance with Massachusetts Department of Environmental Protection Cross Connection Control regulations. Owners of failed devices were required to make repairs and return the equipment to operable service in a timely manner to ensure that the Town's water system was properly protected from contamination by back-siphonage.

Water Treatment Facilities

AWJWT

The Ashburnham/Winchendon Joint Water Treatment Plant on Lake Road in Ashburnham treats water from Upper Naukeag Lake for distribution to the Towns of Winchendon and Ashburnham. Veolia Water North America of Houston, TX is contracted by Winchendon/Ashburnham to operate, maintain, and repair the water treatment plant and is required to do so in accordance with the Federal Safe Drinking Water Act and Massachusetts Drinking Water Regulations. The costs of operating and maintaining the treatment plant are divided between Winchendon and Ashburnham based

on the quantity of water delivered to each town. During 2016 a total of (265,912,388 million gallons) of water was treated and pumped to Winchendon, for an average of 726,536 gallons per day. (approximately 170,000 gal a day of that feeds Ashburnham residents on the Winchendon main line). For comparison, 221,953 million gallons was used in 2014. The Town's current registered withdrawal permit for Upper Naukeag Lake is 0.67 MGD (670,000 gallons per day).

Water Quality Testing

The Water Department collects 9 drinking water samples each month at predetermined locations throughout the distribution system for microbiological testing. These samples are analyzed by a state-certified laboratory and the results reported to the Massachusetts Department of Environmental Protection (MA DEP). The Town also samples the drinking water for asbestos, disinfection-byproducts (DBPs), volatile organic compounds (VOC's), inorganic compounds (IOC's), nitrates, nitrites, radionuclides, and synthetic organic compounds (SOC's). The sampling schedule and locations are approved by MA DEP.

Lead and Copper

Winchendon's testing requirements for lead and copper have been reduced by MA DEP from 20 samples once a year to 20 samples every (3) three years due to the fact that samples were below the 90th percentile for several consecutive monitoring periods. In accordance with the sampling plan approved by MA DEP, sampling/testing for lead and copper were collected/analyzed in 2016. The report found us to be in compliance on both lead and copper. The drinking water is tested for lead and copper in order to evaluate the effectiveness of the corrosion control program employed at the Ashburnham/Winchendon Joint Water Authority Treatment Plant.

Water Quality Testing Results and Violations

The results for all sampling completed met MA Drinking Water Regulations throughout 2016 (no violations occurred). Analytical results are posted at the Town Hall, 109 Front Street, Winchendon, MA 01475 and copies are also available from the DPW office at Town Hall.

SEWER DEPARTMENT

As noted in the Water Department section of this report, in 2013 the Town of Winchendon transitioned back to a Water/Sewer Department staffed by town employees after several years of having a private contractor operate and maintain the town's water distribution and wastewater collection systems. The town's sewer collection system consists of all sewer interceptors and collection mains, manholes, and two lift/pump stations. The two sewer lift/pump stations, located on Spring Street and Spring Place, are inspected on a daily basis, including weekends and holidays. Sewer Department personnel are also responsible for clearing the occasional blockages that occur in sewer collection mains, typically utilizing a high-pressure water jet flushing machine. As preventative maintenance, sewer manholes and collection mains are also inspected, utilizing remote video equipment when necessary, and maintenance completed as needed,

including cleaning of partially-blocked sewer lines before back-ups occur. More comprehensive rehabilitation work is completed on sewer collection mains and manholes when problems arise or are identified during preventative maintenance inspections.

Eight backups of sewer mains occurred in 2016

1 -3- 16 Front St. (Grease/paper/debris)
1-6-16 Western Ave debris
4-4-16 High St., Spring St. debris
5-7-16 Front St.
5-19-16 Monadnock Ave.
10-13-16 IGA
12-15-16 Front St.

All sewer backups were cleared by Sewer Department personnel by jetting/flushing/rodding the blockages. Typically, these blockages are the result of grease buildup in the sewer collection system. Those backups that resulted in a release of sewage to the environment are documented in detailed reports submitted to the Massachusetts Department of Environmental Protection and United States Environmental Protection Agency.

Sump Pumps and other Illegal Discharges

Over the course of 2016 it has been observed that flows to the wastewater treatment plant have decreased this year significantly. The fact that water usage in town, as indicated by flows from the water treatment plant in Ashburnham, have generally been in a downward trend over the last year. In past years, Sewer/ water Department personnel have made efforts to identify sump pumps in homes/businesses that were illegally connected to the sanitary sewer system. Owners were required to disconnect these sump pumps and find an alternate means of disposing of the discharge from the sump pumps. Discharges from sump pumps to the sewer system are not permitted as they generate additional flows that must be treated at the wastewater treatment plant. These additional flows impact the operation of the plant and increasing electrical, chemical, and sludge disposal costs, resulting in higher sewer rates for all users.

CEMETERY & PARKS DEPARTMENT

Cemetery Foreman George Labarge
Equipment Operator Steve Valliere

The Cemetery and Parks Department includes a Working Foreman and one Equipment Operator. These personnel are responsible for maintaining the bike path, Riverside, Old Centre, and New Boston Cemeteries, along with Legion Park, VFW Park, GAR Park, Old Centre Common, and Norcross Square. In addition, lawn areas at Old Murdock and Poland/Streeter School buildings are also mowed and trimmed regularly. In total, there are approximately 100 acres of cemeteries and parks that are maintained by the two employees of the Cemetery and Parks Department. During the summer months,

when the budget allows, two temporary employees are hired to assist the Cemetery/Parks Department during the peak grass growing season.

Depending upon the season of the year, employees mowed, trimmed and maintained all grounds, picked up trash and litter, installed monument foundations and Veterans' markers, planted flowers, trimmed hedges and trees, removed fallen leaves and wood debris, dug, back-filled and restored burial plots, filled in sunken grave sites, and reseeded fall/winter burials along with damaged lawn areas. Workers also continue to improve and expand the new section of Riverside Cemetery, which is located behind the Glen Café on Glenallen Street.

During 2016 repairing, up-righting, and straightening headstones in town-owned cemeteries was continued. A heavy-duty tripod lift courtesy of grant money obtained from the Robinson-Broadhurst Foundation by the Winchendon Historical Commission facilitated this work in areas not accessible by machinery. This tripod is a very useful piece of equipment for this type of work and will certainly be useful in the cemeteries for headstone rehabilitation in the coming years. Without it, this program could not have been initiated. Also in 2016 the Robinson- Broadhurst Foundation donated \$10,000 to improve the roads and signs in Riverside Cemetery. This year we also graded the dirt roads in Riverside Cemetery and installed road grindings. This is a much needed improvement. During the winter months the crew works with the Highway Department on tree removal and plowing operations.

WASTEWATER TREATMENT PLANT

Chief Operator Richard Pezzolesi

Senior Operator Ryan Scoville

Equipment Operator Dave Letendre

The Town of Winchendon's Wastewater Treatment Plant (WWTP), located on River Street, is operated by Town of Winchendon employees. The staff consists of one Chief operator and one Senior Operator and one Equipment Operator.

An upgrade of the WWTP was completed in 2005, increasing the design flow rate from 0.5 million gallons per day (MGD) to 1.1 MGD. The upgraded plant, together with the replacement of the main sewer interceptor line from Lake Street to the WWTP on River Street, allowed the Town to gain the additional capacity necessary to allow new sewer connections for both business and residential customers and also improve the quality of the effluent discharged to Millers River. For a number of years prior to the upgrade to the WWTP/sewer interceptor, no new sewer connections were permitted in accordance with a consent order issued by the US EPA/MA DEP.

The WWTP processes the Town's raw sewage and treats it to standards required by the Town's NPDES (National Pollutant Discharge Elimination System) permit issued by the U.S. Environmental Protection Agency and Massachusetts Department of Environmental Protection we are now in the process of applying for a new permit. A total of 152.94 million gallons of wastewater (an average of 419,013 gallons per day) of

sewage was treated in 2016 (for comparison, 205.4 million gallons was treated in 2014 and 151.53 million gallons in 2013).

The sewage and wastes treated by the WWTP include both inorganic and organic solids. Inorganic solids do not break down or decompose in the system and are retained in the settled sludge or discharged in plant effluent. Inorganic solids retained in the system are collected in the various treatment units (primary and secondary clarifiers and aeration basins), then removed (pumped to a tanker truck) for offsite disposal. The organic wastes break down and decompose and settle in the primary and secondary clarifiers. The aeration basins provide an environment for the breakdown of organic solids by bacteria. The decomposed organic solids contained in the aeration basin effluent (mixed liquor) are removed as settled sludge in the secondary clarifiers and disposed of off-site along with the inorganic solids. However, a portion of the settled solids is returned to the aeration basin for maintaining the bacteria population.

In addition to the physical unit operations, two chemicals are utilized in the treatment process. Poly-aluminum chloride (PAC) is used to enhance the separation of liquid and solid phases in the secondary clarifiers and sodium hydroxide is utilized for pH and alkalinity adjustment. Finally, secondary settling basin effluent is disinfected through the use of ultraviolet light prior to its discharge to the Millers River.

FLEET MAINTENANCE
Chief Mechanic Patrick McCarthy
Mechanic Shawn Ready

The DPW's Fleet Maintenance Department consists of a Chief Mechanic and an Assistant Mechanic. The Fleet Maintenance Department services and repairs all town-owned light/heavy motor equipment and vehicles, including those operated by: Public Works, Police, Fire/Ambulance, Council on Aging, School Department, Town Hall, and Civil Defense. Detailed service records are maintained by the Chief Mechanic for all equipment and vehicles. The Fleet Maintenance Department has a fully equipped repair area at the town's public works garage on Glenallen Street. The Fleet Maintenance Department is also responsible for maintaining the town garage, which houses all DPW equipment, and generators at water pump and sewer lift stations.

Respectfully submitted,

Albert C. Gallant
Public Works Director
Town of Winchendon

**Town of Winchendon
Transfer Station Yearly Report
From January 1st to December 31st 2016**

Material	Trips	Tons	Disposal Point	Disposal Method
Municipal Solid Waste	26	275.64	Monadnock Disposal, Jaffrey, NH	50% Landfill 50% Incinerated
Bulk & Construction Demo	69	233.26	Monadnock Disposal, Jaffrey, NH	80% Landfill 20% Incinerated
All Glass	6	39.6	Keene MRF DPW, Keene, NH	Crushed & Recycled
Aluminum Cans	4	5.82	Scrap-It, Marlborough, NH	Recycled Into New Cans
Tin Cans (bi-metallic)	1	2.40	Scrap-It, Marlborough, NH	Recycled Into New Cans
Mixed Plastic #1-#7	41	34.73	Monadnock Disposal, Jaffrey, NH	Recycled Into Plastic Products
Newspaper	1	6.01	Monadnock Disposal, Jaffrey, NH	Recycled Newspaper
Mixed Paper	38	53.63	Monadnock Disposal, Jaffrey, NH	Recycled Chipboard
Corrugated Paper	40	26.98	Monadnock Disposal, Jaffrey, NH	Recycled Corrugated Cardboard
Light Steel & Iron	10	55.72	Scrap-It, Marlborough, NH	Recycled Steel
Non Ferrous Metals	2	.24	Scrap-It, Marlborough, NH	Sorted and Recycled
Textiles (Used Clothes)	52	4.93	Planet-Aid, Holliston, MA	Sorted, Cleaned and Redistributed
Waste Oil	2	3.6	Cyn Env, Stoughton, MA	Fuel Blending for Indust. Furnaces
CRT's Televisions, Monitors	4	10.77	Raw Material Rec Co, Gardner, MA & CRTR, Raynham, MA	Disassembled and Recycled
Appliances w/ Freon	4	8.7	Raw Material Rec Co, Gardner, MA & CRTR, Raynham, MA	Freon Recovered, Metal Recycled
Tires	3	7.24	Bob's Tire, Mattapoisett, MA	Shredded and Recycled
Liquid Propane Tanks	1	.45	Mighty Flame, Rindge, NH	Tested, Recertified and Reused
Florescent Bulbs/Ballasts	0	0	Saybrooke Env. & Chemical Mgmt, Stoughton, MA	Mercury Recovered and Recycled
Lead Acid & Rechargeable Batteries	0	0	Saybrooke Env., Stoughton, MA & Scrap-It, Marlborough, NH	Acid Recovered and Lead Recycled
Brush/Leaves	-	4.5	Composted On Site	Town Projects
Hazardous Liquids	2	1.70	Safety Kleen, W. Brookfield, MA & Saybrooke Env., Stoughton, MA	Fuel Blending
Single Stream Recycling	7	42.87	Auburn MRF, Auburn, MA	Sorted and Recycled

Town of Winchendon

Transfer Station Yearly Report

From January 1st to December 31st 2016

Total Recycled	306.29	Tons	Glass, Co-mingled, Papers, Electronics, Metals, Textiles, Tires, Brush, Single Stream, etc.
MSW Disposed	275.64	Tons	Regular Household Trash
Total Processed Less C&D	<u>581.93</u>		Total Processed = Total Accepted <u>815.19</u> Tons less C&D <u>233.26</u> Tons = <u>581.93</u> Tons

Transfer Station Recycling Rate
 Total Recycled 306.29 Tons / Total Processed 581.93 Tons = 53% Recycling Rate
 at the Transfer Station

C&D	233.26	Tons	
Recycled	306.29	Tons	
MSW	<u>275.64</u>	Tons	
Total Accepted 2016	<u>815.19</u>		Waste Oil <u>900</u> gallons(<u>3.6</u> tons) Not Used For Recycling Rate

Days Open to Public 2016	169	Days	Submitted by Albert C. Gallant, DPW Director
Average Waste Per Day	3.02	Tons	Leon Rice, Transfer Station Foreman
Average Recycling Per Day	1.82	Tons	Report prepared by Wendy Stevens, Executive Assistant

WINCHENDON PUBLIC SCHOOLS REPORT

WINCHENDON SCHOOL COMMITTEE

Danielle LaPointe, Chair	Term Expires 2018
Janet Corbosiero, Vice Chair	Term Expires 2017
Dawn Fronte	Term Expires 2018
Felicia Nurmsen	Term Expires 2017
Larry Murphy	Term Expires 2017

DISTRICT ADMINISTRATION

Steven Haddad	Superintendent of Schools
Richard Ikonen	Business Manager
Gail Sarty	Assistant Business Manager
Kristina Mecelicaite	Director of Pupil Services
James Murphy	Director of Facilities
Bill Clinton	Director of Technology
Kris Provost	Director of Murdock Academy
Jenna Whitaker	Athletic Director
Joshua Romano	Murdock High School Principal
Ralph Borseth	Murdock High School Assistant Principal
Jessica Vezina	Murdock Middle School Assistant Principal
Mary Alice Aker	Toy Town Elementary Interim Principal
Michelle Atter	Memorial Elementary Interim Principal
Suzanne Michel	Director of Pre-K and Elementary ALL Program

From Winchendon Public Schools

Throughout the last year, the Winchendon Public Schools have demonstrated anew our commitment to making our system a destination of choice for families and students. We have done so despite operating on a bare-bones budget, one which has presented us with significant challenges but which has not impacted the energy and enthusiasm of our administration, faculty and supporting staff. I am deeply grateful to all of them for their steadfast devotion to our schools and by extension our community.

Working collaboratively with the Administrative Team, School Committee, teachers, staff, and parents, we have created our five-year Strategic Plan. This plan identifies the mission and vision of our schools and the key objectives of building educator academic excellence, aligning curriculum and instruction to improve academic performance, using assessment and data to effectively guide instruction, and creating a school climate and culture that is positive and safe. This plan points us in the direction to become a Level 1 school system in the Commonwealth of Massachusetts. (See Winchendon Public Schools Strategic Plan 2016-2021 below)

We have strengthened our math and science programs to meet the evolving dynamics of the college application process. An increasing number of Murdock high school graduates are attending four-year colleges and more "elite" colleges at that including Harvard, Boston University, Northeastern, Ohio State, and Tufts. By December 1, 2016, more than 80-percent of the senior class which will graduate this spring had applied to college. Also, our high school guidance department has a web-based "Your Plan for the Future" package for incoming freshmen, creating a strategy for building a college application resume'.

Our passage rate in Math MCAS has risen more than 10 points over the last three years and our math failure rate has dropped by more than 50-percent in the comparable period. Our composite performance in ELA, biology, and math improved last year and our Advanced Placement qualifying score has risen nine percent from last year. (See Murdock High School MCAS Results below)

We are creating an aligned curriculum which allows for a smoother transition from one year to the next beginning with pre-K and continuing through the 12th grade. We have arranged faculty schedules so teachers in each department are afforded common planning time to meet and discuss academic strategies. We are pleased with the success of PBIS (Positive Behavior Instruction and Support) and PART (Pride, Accountability, Respect, Teamwork) initiatives in our elementary schools and middle school. Our middle school springtime excursions to Camp Takodah (seventh grade) and Boston (eighth grade) have provided students with experiences which have proven to be fun and valuable alike.

Within the last year, the high school received an \$86,000 Capital Skills grant which enabled us to begin an honors class in computer science. We are the only school in the region with such an expansive and extensive computer science program. Every year 35,000 new jobs are created in the technology field with several thousand of those in Massachusetts. This grant will help prepare students to be ready to step right into entry-level positions upon graduation or prepare them for higher level college courses. Additionally, students are designing apps and programs of their own. We also have older students working with eighth graders on the uses of the graphics software Photoshop, a stepping stone to becoming comfortable with more advanced concepts.

We have created a "live lab" in the high school's science departments classes. Funded through a grant from Donor's Choice, the program provides students with an opportunity for hands-on interaction with a variety of animals including bearded dragons, fish, frogs, mice, snakes and turtles. Terrariums and aquariums have been set up and are maintained by students, who are enrolled in classes in anatomy, biology, chemistry, and environmental science. We hope to be able to add a greenhouse and hydroponics center.

Designed to provide an alternative learning environment for students who are more likely to thrive in a non-traditional academic setting, the Murdock Academy for Success, in its fourth year of operation, has graduated more than a half-dozen students this past spring. With the Academy now housed on the main Murdock campus, students have access to mainstream classes and are able to participate in extracurricular activities.

We have several students participating in the dual-enrollment program we share with Mount Wachusett Community College, funded by Robinson-Broadhurst. Last spring, one of those students, Lindsay Paul, actually received her Associate's Degree a few weeks before receiving her high school diploma. Also, our high school guidance department has a web-based "Your Plan for the Future" package for incoming freshmen. This is a plan for building a college resume'.

Our students continue to participate in the United Way/Youth Venture Program in conjunction with MWCC. This enables students to develop projects designed to have positive impacts on the school and community alike. One goal is to rebuild Murdock's band program. Senior Michaela Benedict has created "Band Buddies" geared toward getting younger students excited about and involved in music, specifically band. Lily LeBlanc has submitted an "action plan" to continue the ongoing school-wide effort to combat bullying and promote tolerance and understanding. Cobie Rice has put together a package on fire safety. These projects and others in the works provide opportunities for students to contribute as productive citizens of their community.

We have a Gay-Straight Alliance which welcomes all students. Meeting weekly, the organization provides a safe haven and forum for discussion of issues impacting the LGBT community.

While we have been fortunate that we have not had to use it, our schools are equipped with Narcan through a grant from the Massachusetts Department of Public Health with principals, school nurses, guidance counselors and administrators having been trained as to how to administer a dose if necessary. In addition, we are improving security measures at each of our buildings, including at athletic events.

We are proud of our Extended Day Program where we combine academics with fun activities including cooking lessons and robotics. Focusing on STEM-themed topics including coding, computer games, and linking sports to math, students are able to build on the daily curriculum and we hope this will spark an interest in science and technology. We also provide homework assistance with the help of students from the Winchendon School.

We are equally proud of our Backpack Program which each Friday sends almost 60 students home with weekend treats including breakfast and lunch foods and healthy snacks. The Toy-Town elementary-based program has been successful enough we are going to expand it to Memorial school this spring.

We have created the "Blue Devil Cool" award which recognizes outstanding staff work and we honor a "Student of the Month" from each school throughout the school year.

Thanks in large part to the energy and dedication of numerous parents, we have a new playground at Toy Town Elementary school.

Three sports teams, field hockey, boys' basketball, and softball qualified for Districts within the last year, softball for the eighth time in the last nine seasons.

We are especially grateful for the support we have received from the Robinson-Broadhurst Foundation and the Murdock Trust. Their generosity has enabled us to conduct some programs we would not have been able to otherwise and for that, we are indebted to them. They have helped our school system continue to be one where students receive a high-quality education while being effectively prepared to take on the next stages in their lives.

GENERAL INFORMATION

Breakdown of Pupil Enrollment (As of October 1, 2016)

Pre-Kindergarten	87
Kindergarten	99
Grades 1 – 2	175
Grades 3 – 5	283
Grades 6 – 8	297
Grades 9 - 12	292
Academy	28

Total Enrollment: 1261

SCHOOL BUDGET 2016 – 2017

School Committee	\$39, 250.00
Districtwide Administration	\$1,013,226.00
Special Education Department	\$1,131,745.15
Murdock High School	\$3,653,417.20
Murdock Middle School	\$1,509,517.67
Toy Town Elementary	\$2,392,403.47
Memorial School	\$2,671,384.32
Food Services	\$559,724.00
<u>Districtwide Facilities</u>	<u>\$312,838.90</u>
<i>Total School Dept. Operating Budget:</i>	<i>\$13,283,506.69</i>
<i>Town Assessment Indirect Cost:</i>	<i>\$3,688,556.00</i>

Murdock High School MCAS Results

ELA MCAS Results

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Advanced	22%	14%	21%	16%
Proficient	58%	73%	58%	68%
Needs Imp	14%	14%	18%	12%
Failure	6%	0%	3%	4%
Adv & Prof	80%	87%	79%	84%
Total Passed	94%	100%	97%	96%

Math MCAS Results

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Advanced	31%	25%	31%	34%
Proficient	31%	38%	28%	27%
Needs Imp	22%	22%	29%	32%
Failure	16%	15%	12%	7%
Adv & Prof	62%	63%	59%	61%
Total Passed	83.7%	85.1%	88%	93%

Biology MCAS Results

	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
Advanced	6%	13%	8%	16%
Proficient	51%	32%	45%	50%
Needs Imp	36%	45%	34%	24%
Failure	6%	9%	13%	10%
Adv and Prof	57%	45.3%	53%	66%
Total Passed	93.6%	90.6%	87%	90%

Winchendon Public Schools Strategic Plan 2016-2021

Mission

The Winchendon Public Schools' mission is to enlighten, motivate, and educate all who pass through our doors. We will provide a safe environment that promotes an appreciation of diversity and preparedness for the future.

Vision

It is our vision to work collaboratively with parents to strengthen students' abilities as critical thinkers, problem solvers and active contributing members of their communities while preparing them for success in college and career.

Theory of Action

If we continue to build educator academic excellence with a shared vision of effective teaching, and we align curriculum and instruction, and effectively use assessment and data to improve academic performance of all students within a positive school culture, then our students will be prepared for college, career, and their successful future.

Strategic Objectives

<i>Educator Academic Excellence:</i>	<i>Curriculum & Instruction:</i>	<i>Assessment and Data:</i>	<i>School Climate and Culture:</i>
Build academic educator excellence with a shared vision of effective teaching by using the educator evaluation system	Align curriculum and instruction to improve academic performance	Use assessment and data to effectively analyze student academic performance	Students are prepared for college, career, and their successful future

Sealer of Weights & Measures 2016 Annual Report

As the Sealer of Weights & Measures for the Town of Winchendon, my objectives are to enforce laws, rules and regulations relating to the use of weighing and measuring devices used in commercial transactions. I strive to ensure equity in the marketplace for both the consumer and the vendor.

To the Honorable Board of Selectmen, Town Administrator and Citizens of Winchendon, I submit the following activity report for the fiscal year beginning July 1, 2015 to June 30, 2016:

Scales	26 Inspected, 26 Sealed
Fuel Dispensers	91 Inspected, 91 Sealed
Scanners	3 Verified
Fees collected	\$3,065.00

Also, I attended the annual conference of the Massachusetts Weights & Measures Association held in Boxborough, Massachusetts in September. This conference included training and briefings on regulations and procedures.

Special thanks to the Town Hall staff for their assistance during the year.

Respectfully submitted:
Steven E. Slocum
Sealer of Weights & Measures

Office of the Town Clerk

Town Clerk – Judy A. LaJoie

Asst. Town Clerk – Deb Skinner

- Oversees all aspects of elections, voter registration, absentee balloting, early voting, certifies nomination papers and initiative petitions. The office maintains the voter list, street, school, and jury listings
- Records all vital records and marriage licenses; and sends information to the state. The Clerk assists with genealogical research
- The office is responsible for recording & certifying all official actions of the Town; town meeting, elections, Planning & Zoning Board decisions; submitting bylaws and zoning amendments to the Attorney General for approval.
- The Clerk administers the oath of office to all elected and appointed board and committee members and provides them with the Open Meeting and Conflict of Interest laws.
- Further responsibilities include: posting meetings of all government bodies, the keeper of official minutes, dog licenses, business certificates and burial permits, and other licenses.
- The Town Clerk also responds to inquiries from the general public and provides knowledge and assistance to all.

2016 Annual Report – Toy Town Partnership

The Toy Town Partnership continued to meet monthly in support of projects to improve and protect the quality of life in Winchendon.

Ingleside Much of the Partnership's efforts this year centered around helping to facilitate the Town's acquisition of the 43 acre Ingleside property on Maple Street. Early in the year, Town Manager Keith Hickey made the group aware of the potential of a land swap with the Winchendon School for the parcel, in exchange for the decommissioned Marvin School. The Partnership provided funds from a Robinson-Broadhurst grant to enable an appraisal of the property. It helped assess the impact to the Town from an operating cost perspective. It did community outreach to help the public understand the opportunity and implications. Ultimately, Town Meeting voted to authorize the Selectmen to dispose of the Marvin School, which resulted in securing Ingleside late in 2016. The Partnership also organized the third annual Fall Festival at Ingleside, which has become an important community tradition for Winchendon residents young and old. The Select Board has announced that a committee will be formed to determine the future use of Ingleside. Several Partnership members hope to be appointed to this committee in 2017.

North Central Pathway The Partnership and the community celebrated the completion of the final segment of the Pathway in Winchendon on June 18. This section runs southward from Glenallen St. roughly parallel with Spring Street and across Route 12 at the east end of town to connect with the Route 140 section near Old Gardner Road. This segment is 2.3 miles in length and is being well used by residents and visitors. We continue to seek volunteers for an independent Friends of the Pathway committee to help with ongoing upkeep of the Pathway. The final half-mile connector in Gardner will complete the 13 mile Pathway, but construction is not scheduled until 2021.

Flag Poles Doug Stone of Stone-Ladeau Funeral home has generously offered to fund 70 American flags on utility poles on Central Street. The Partnership has set up a gift fund to hold any gift made in support of this display. Partnership member Ken LaBrack has worked diligently to find a good supplier, and to get the necessary permits from Verizon and National Grid. Installation should occur in Spring 2017.

Town Beautification The Partnership provided funds and materials from the Clyde gift fund for the Garden Club to establish plantings to beautify the area near the Toy Town Horse. and the American Legion for plantings at the Veterans Park in the spring. More plantings will take place once the walkway of the park is complete.

Converse Gardens We were unsuccessful in our quest for a Robinsosn-Broadhurst grant to provide access and parking for this historic parcel on the Millers River along Front Street. We will continue to seek a feasible means to enable better use of this site.

Members Cynthia Boucher, Steve Haddad, Ken LaBrack, Joe Ladeau, Jane LaPointe, J. Lillie, Elaine Mroz, Kris Provost, and Dave Romanowski. All interested members of the community are invited to participate.

2016 ANNUAL TOWN REPORT DEPARTMENT OF VETERANS' SERVICES

"We make a living by what we get, but we make a life by what we give." Winston Churchill

We begin our review of 2016 with a great quote from Winston Churchill. The residents of the town of Winchendon have always supported their hometown and all veterans who have worn the uniform of the United States Military. Each year, we honor our fallen comrades on Memorial Day and recognize and remember the living veteran during Veteran's Day. Our townspeople were there when the Vietnam Moving Wall was here; or, when, we finally recognized our World War II Veterans with a monument in Legion Park. The townspeople provided their overwhelming support. 2016 was monumental with the renovation of our Grand Army Republic (GAR) Park. All veterans in Winchendon thank you for your attendance and continued support for all of our veterans activities held in Winchendon!

As a part time Veteran's Agent for the town, my outreach continues to help veterans navigate through the at times confusing maze through the Veterans Administration. Undoubtedly processed more VA cases for service connected disabilities in 2016! The ravages of war during Iraqi Freedom or the lingering scares from Dessert Storm, never in my tenor have seen so many cases of Post-Traumatic Stress Disorder (PTSD). Veterans struggling with keeping a job, staying married or maintaining relationships, who want more than anything to go back into the service and be with their unit – their unit identified as their family. For those who seek assistance through the VA, there's hope. For those who don't have home results with heartache, substance abuse, problems with the law, or suicide. I vow to continue to outreach and support those veterans that need help and pray the VA system will be the change engine for a fruitful, happy life!

A special recognition goes out to my dear friend, Arthur "Buddy" Gilbert. There was never a veteran function without Buddy navigating the firing squad. After 26 years of devoted service to the National Guard ready for activation, Buddy was taken to the good Lord in 2016. May he rest in peace!

It is hard to believe that I have now completed 12 years of service to the town as a Veterans' Agent. It is an honor and privilege to service the community of Winchendon!

Scott J. Gauthier

Director/Agent

Winchendon Redevelopment Authority Annual Report 2016

The Winchendon Redevelopment Authority (WRA) was established in 2004 with a five member board, four appointed by the Town Manager and one appointed by the State. Meetings are currently held monthly on the second Thursday at 1:30 p.m. in the Town Hall second floor auditorium with an open invitation for all of Winchendon's residents.

The board has all five positions seated and is comprised of: Chairman, and State Appointee, David Connor, Vice Chair, Leston Goodrich, Clerk, Kenneth LaBrack, and Dennis Casavant. There is one remaining open position since the resignation of Shelia Donofrio. The Authority is actively seeking a new member. As in past years, they become progressively more active in community and economic development. The Authority continues their work focusing on bringing new business to Town. The emphasis being on jobs creation and additional tax revenue.

The Board continues to work with the Town to receive parcels of land for resale. Again the hope being to provide tax revenue. To date, the WRA has put 19 properties out to bid and returned them to revenue producing status in residential terms to include one affordable home.

The Authority actively seeks out potential new commercial/industrial clients, communicating with them, attempting to sell the Town of Winchendon as their new home. The Town brochure completed by the Authority has become a successful tool for economic development for these negotiations. It has been distributed to local realtors and businesses in order to broaden the scope of exposure to potential business owners.

The calendar year of 2016 has again been a slow year for the WRA in terms of development and land parcel resale. The Town has recognized some financial difficulties and this has made the tax title process a bit tougher for the Authority. There were no properties realized from the Town to the Authority in 2016. The Authority did sell a small parcel of land to Cumberland Farms. The garage located behind Town Hall was sold to make the new Cumberland Farms project successful in terms of meeting the necessary square footage for new construction.

The Authority is actively working with a local relator to market their available parcels.

The Authority continues to be in the final stages of working with a company to put a wind turbine on a piece of rural property it owns along highway 140. The turbine can now be erected as the Governor has signed off on the an energy bill releasing more net metering credits. The hope is to generate discounted power to a number of Winchendon businesses.

The Authority currently holds \$690,400.00 in total assets. These assets are all in the form of property to be developed either residentially, commercially, industrially or

recreationally. While this might sound like allot, the value is determined by the assessment and not what they might sell for. Some of the properties cannot be developed due to their status such as the old landfill.

The Authority remains solidly committed to the Town of Winchendon and the successful development and redevelopment of its commercial, industrial, residential and recreational uses. They are constantly evaluating new ideas and putting plans together to boost Winchendon's community development.