



2020 ANNUAL REPORTS

OFFICERS  
OF THE  
TOWN OF WINCHENDON  
MASSACHUSETTS

BLANK PAGE

## TABLE OF CONTENTS

Accountant-----	54
Agricultural Commission -----	70
Animal Control-----	71
Appointed Officers -----	8
Board of Appeals (Zoning Board of Appeals) -----	73
Board of Assessors-----	74
Board of Health -----	77
Agent Report -----	75
Board of Selectmen -----	14
Introduction to the Master Plan -----	15
Collector/Treasurer -----	79
Community Action Committee -----	80
Community Profile -----	6
Conservation Commission-----	82
Council on Aging -----	83
Cultural Council-----	85
Elected Officials of the Town -----	7
Elections: Presidential Primary Election March 2, 2020 -----	17
Annual Town Election June 15, 2020 -----	22
State Primary Election September 1, 2020-----	24
Presidential Election November 3, 2020 -----	30
Finance Committee -----	86
Fire Department -----	88
Land Use Department (Building Department) -----	93
Library – Beals Memorial Library-----	95
Memoriam -----	3
Planning and Development -----	115
Planning Board -----	118
Police Department -----	119
Public Works Department -----	125
Transfer Station -----	131
Schools -----	
Montachusett Regional Vocational Technical School -----	97
Winchendon Public Schools -----	133
Special Report of the Robinson Broadhurst Foundation-----	146
Town Clerk -----	148
Town Manager -----	16
Town Meetings: -----	
Special and Annual Town Meeting September 28, 2020-----	34
Toy Town Community Partnership-----	149
Veteran’s Services -----	150
Wendell P. Clark Memorial YMCA-----	157
Winchendon Community Park -----	
Infrastructure Committee -----	153
Programming Committee -----	155
Winchendon Housing Authority -----	157
Winchendon Redevelopment Authority -----	161



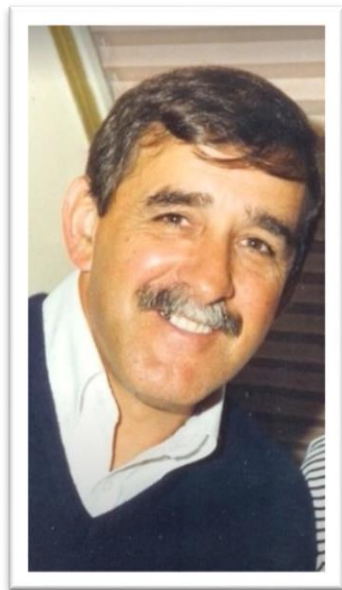
## **In Memoriam**

Please take a moment to remember those who have served our wonderful Town and are now passed on.



**Barbara E. (Nadeau) Lafrennie**  
**July 20, 1949 – May 3, 2020**

Ms. Lafrennie was born in Winchendon, graduating from Murdock High School. She served as the Assistant Town Accountant for over twenty years, and also worked as the Assistant Librarian at the Beals Memorial Library. She was a member of the Board of Directors for the Winchendon History and Cultural Center where she served at the 2nd Vice President. Barbara was also a board member of the Friends of Beals Memorial Library and served as the Treasurer. Barbara was the former Chairman of the Parks and Recreation Department and was also a founder of the PTO in Winchendon. She was honored with two Awards from Greater Gardner Chamber of Commerce.



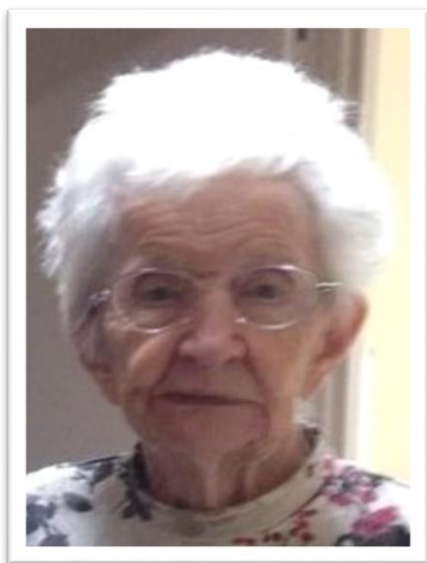
**Dennis Casavant**  
**November 23, 1941 – July 23, 2020**

Mr. Casavant, a Winchendon resident, began his 29-year career as a police officer with the Winchendon Police Department. He also served on the Winchendon Redevelopment Authority for many years.



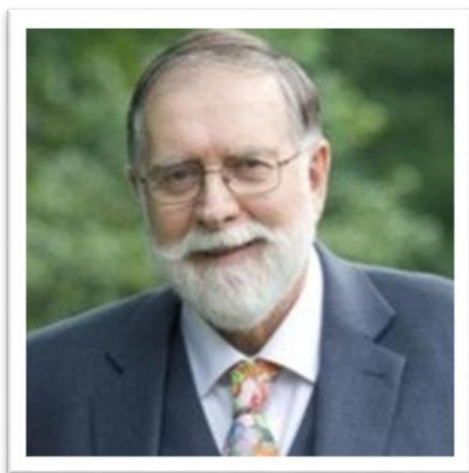
**John Morris**  
**May 30, 1945 – December 15, 2020**

Mr. Morris began his years of teaching at Narragansett Regional High School. He served on the Board of Registrars for the Town of Winchendon for many years. He was a member of Immaculate Heart of Mary Church and the Knights of Columbus



**Mary E. Haskins**  
**August 28, 1923 - April 24, 2020**

Ms. Haskins was a Winchendon resident for most of her life, and graduated from Murdock High School in 1941. She worked for many years as a secretary to the principal of Murdock High School. Active in her church, Mary was a member of the former First Methodist Church of Winchendon and the United Parish, where, for both churches, she was secretary-treasurer for several years. Mary was also a long time member of the Winchendon Conservation Commission.



**Robert Zbikowski**  
**July 2, 1943 – August 14, 2020**

Mr. Zbikowski was a teacher for over 35 years in the Ashburnham-Westminster Regional School District. He served on the Board of Selectmen in Winchendon with visions of enacting positive change in his community. He truly believed in being a voice for the people and was willing to speak with anyone about their concerns, ideas, and dreams for the progress of Winchendon. He was the driving force behind Winchendon's first ever reenactment held at the fields on Elmwood Road.



**Martha Trepanier**  
**July 7, 1942 – December 25, 2020**

Ms. Trepanier was the director of Winchendon Community Action Committee for 25 years until her retirement in 2009. Martha was also a member, and former deacon and Sunday School director of First Congregational Church.

## COMMUNITY PROFILE

Town Incorporated	1764
Form of Government	Open Town Meeting
Annual Town Meeting (Bylaw Article)	No earlier than first Monday in May. No later than second Monday in June.
Annual Election (Bylaw Article)	First Monday in May each year.
Population	9,026
Number of Water Customers Rate: \$5.63 h.c.f.	2,185
Number of Sewer Customers Rate: \$9.18 h.c.f	1,394
Number of Households	
Single Family	2,872
Condos	62
2 Family Units	219
3 Family Units	33
4 to 8 Family Units	50
Number of Commercial Parcels	153
Mix-Use (resident/business combine)	61
Industrial Parcels	62
Tax Rate FY20	\$16.28 per \$1,000 valuation
Highest Elevation	Mt. Pleasant, 1,267 feet
Miles of Town Roads	135
Square Miles of Area	42



## **ELECTED OFFICIALS**

### **MODERATOR**

Dr. Coral Grout	May 2022
-----------------	----------

### **SELECTMEN**

Amy Salter	May 2023
Audrey LaBrie	May 2022
Richard Ward	May 2022
Barbara Anderson	May 2021
Michael Barbaro	May 2021

### **SCHOOL COMMITTEE**

Karen Kast	May 2023
Lawrence Murphy	May 2023
Gregory Vine	May 2022
Roann Demanche	May 2021
Felicia Nurmsen	May 2021

### **BOARD OF HEALTH**

Edward Bond	May 2023
Brian Croteau	May 2023
Garrett Wante	May 2022
Lionel Cloutier	May 2021
Keith Kent	May 2021

### **HOUSING AUTHORITY**

Burton E. Gould, Jr. (state appointed)	April 2025
David A. Johnson	May 2024
Leston J. Goodrich	May 2023
Jacquelyn Flynn	May 2022
Virginia C. Sibley	May 2021

## **APPOINTED OFFICERS**

### **ACCOUNTANT**

Joanne Goguen	Indefinite
---------------	------------

### **AGRICULTURAL COMMISSION**

Olivia Tarleton	June 2021
June Girouard, Alt.	June 2022
Audrey LaBrie	June 2022
Jordyn Lynds	June 2021

### **ANIMAL CONTROL**

Cassandra Tompkins	June 2022
Susan Kowaleski	June 2021
Philip Chalifoux	June 2021
Patti Lessard	June 2021

### **ANIMAL INSPECTOR**

Susan Kowaleski	April 2021
Philip Chalifoux	April 2021

### **ASSESSORS**

Harald Scheid  
George Bourgault

### **BUILDING COMMISSIONER**

Geoffrey Newton	Indefinite
-----------------	------------

### **CAPITAL PLANNING COMMITTEE**

Michael Barbaro	June 2021
Greg Vine	June 2021
Tom Kane	June 2021
Guy Corbosiero	June 2021
M.J. Galat	June 2021

### **TOWN CLERK**

Wendy Stevens	Indefinite
---------------	------------

### **COLLECTOR/TREASURER**

Donna L. Spellman	Indefinite
-------------------	------------

### **CONSERVATION COMMISSION**

Alison Manugian, Agent	Indefinite
David Whitaker	June 2022
Kyle Bradley	June 2022
Ken Wante	June 2023
Melissa Blanchard	June 2023
April Mills, <i>Resigned</i>	June 2020
Michael Mimnaugh, <i>Resigned</i>	June 2023

### **CONSTABLES**

Frederick Cloutier (Election)	June 2023
Rick Marinelli (Election)	June 2021
Kenneth MacNeil (Civil Service)	June 2022
Raymond Gonzalez (Civil Service)	June 2022

### **COUNCIL ON AGING**

Judith Mizhir	Gail Casavant
Jacqueline Flynn	Jean Joyal
Ottmar Rau	Anne Coderre
F. Richard Ladeau	John Webber
Gloria LaBrack	Diane Alexander
Cynthia Sylvester, <i>Resigned</i>	Phil White
Rita Amenta	Sheila Bettro, Director

### **TOWN COUNSEL**

KP Law	Indefinite
--------	------------

### **FENCE VIEWER/FIELD DRIVER**

Karen Brooks	June 2021
--------------	-----------

### **FINANCE COMMITTEE**

Thomas J. Kane Jr.	June 2022
Charles Corts	June 2021
Dr. Maureen Ward	June 2022
Douglas R. Delay	June 2022
David Alexander	June 2021

Keith Kent	June 2022
Phil Levine	June 2021

#### **HEALTH AGENT**

James D. Abare, Inspector	Indefinite
---------------------------	------------

#### **HISTORICAL COMMISSION/HISTORIC DISTRICT COMMISSION**

Lois Abare	June 2023
Peggy Corbosiero	June 2023
Yvonne G. Harrington	June 2021
James McCrohon	June 2021
Mary Harrington	June 2021
Dr. William Russo, Alt.	June 2023
Don O'Neil	June 2022

#### **LIBRARY TRUSTEES**

Robert Courtemanche	June 2021
Suzanne Rader	June 2021
Jane LaPointe	June 2023
Richard Ward, <i>Resigned</i>	June 2020
Cindy Darcy	June 2022
Ronald Muse	June 2022

#### **TOWN MANAGER**

Keith Hickey	January 2021
--------------	--------------

#### **MASTER PLAN COMMITTEE**

Jane LaPointe	Arthur Amenta
Elaine Mroz	Jill Sackett
Greg Vine	
Marc Dorwart (contributor at large)	

#### **REP. MONTACHUSETT REG. PLANNING**

Guy Corbosiero	June 2021
Rick Ward	June 2021

#### **REP. MONTACHUSETT OPPORTUNITY COUNCIL**

Vacant	Indefinite
--------	------------

#### **REP. MONTACHUSETT REGIONAL TRANSIT AUTHORITY**

Keith Hickey	January 2021
--------------	--------------

### **REP. TO MONTY TECH SCHOOL COMMITTEE**

Dr. Maureen Ward	June 2021
------------------	-----------

### **MEASURER OF LUMBER**

Vacant

### **PLANNING BOARD**

Leston Goodrich	June 2023
Joseph Sackett	June 2021
Guy Corbosiero	June 2021
Burton E. Gould, Jr.	June 2022
Arthur Amenta Jr.	June 2020
Garrett Wante, Alt.	June 2021
Scott Robillard, <i>Resigned</i>	June 2020

### **PLANNING AND DEVELOPMENT**

Tracy Murphy, *Director of Planning and Development*  
Alison Manugian, *Planning Agent*

### **PLUMBING & GAS INSPECTOR**

Robert O'Brian	June 2021
----------------	-----------

### **RECREATION COMMISSION**

Laura Gaydos	June 2021
Linda Hofhaug	June 2023
Debra Bradley	June 2023
Abigail Bradley	June 2022
Emily Bradley, Student Rep	June 2021
Lindsay Kuchta, <i>Resigned</i>	June 2020
Becky Hildreth, <i>Resigned</i>	June 2022

### **REDEVELOPMENT AUTHORITY**

David Connor	June 2020
Michael Barbaro	June 2022
Dennis Casavant, <i>Deceased</i>	June 2022
Leston J. Goodrich	June 2025
Kenneth LaBrack	June 2022
Garrett Wante	June 2023

### **REGISTRARS OF VOTERS**

Vicki Connor, <i>Resigned</i>	June 2020
Terry Lupien	March 2023
Lynn Murray	March 2022
Judy LaJoie	March 2023
Wendy Stevens, Clerk	Indefinite

### **ELECTIONS**

Priscilla Johnson, Warden	Indefinite
Susan Giardini, Deputy Clerk	Indefinite

### **SEALER, WEIGHTS & MEASURES**

Stephen Slocum	June 2021
Stephen Hirons (Alt)	June 2021

### **TOY TOWN COMMUNITY PARTNERSHIP**

Elaine Mroz	David Romanowski
George J. Ladeau	Arthur Amenta, Jr.
Cynthia Boucher	Jane LaPointe
Lorraine Fortugno, <i>Resigned</i>	Ken LaBrack, <i>Resigned</i>
Leston J. Goodrich, <i>Resigned</i>	Dennis Casavant, <i>Deceased</i>

### **TREE WARDEN**

Albert Gallant	December 2020
Brian Croteau	Indefinite

### **VETERANS SERVICE DIRECTOR**

Scott Gauthier

### **WINCHENDON COMMUNITY PARK PROGRAMMING COMMITTEE**

Tiffany Newton	June 2021
Miranda Jennings	June 2023
Dawn Bilodeau	June 2023

### **WINCHENDON COMMUNITY PARK INFRASTRUCTURE COMMITTEE**

David Romanowski	June 2022
Dylan Romanowski	June 2022
Ken LaBrack	June 2023
Randy Tenney	June 2023
Jane LaPointe	June 2021

### **WINCHENDON CULTURAL COUNCIL**

Andrew Arceci	June 2021
Linda Hofhaug	June 2021
Miranda Jennings	June 2021
Tina Santos	June 2022
Jill Sackett	June 2021
James McCrohon	June 2021
Deanne Keddy	June 2022
Nicole Elias	June 2023
Linsey Laserte	June 2023
Gregory Vine, <i>Resigned</i>	June 2020

### **WINCHENDON EMERGENCY MANAGEMENT**

James D. Abare, Director

Peter Laperriere, Communications

Planning Team:

Keith Hickey – Town Manager

Thomas J. Smith - Fire Department

David Walsh - Police Department

Al Gallant - DPW

Sheila Bettro – COA

Joan Landers- School Superintendent

Martin Johnson – School

David Connor- Winchendon Housing Authority

### **WIRING INSPECTOR**

Robert Marshall	June 2021
-----------------	-----------

### **ZONING BOARD OF APPEALS**

Raymond Benoit	June 2021
Cynthia Carvill	June 2021
Richard Stancombe	June 2023
David Grady (Alt)	June 2023
Rob Bushay	June 2022
Mary Chace, <i>Resigned</i>	June 2020



## BOARD OF SELECTMEN

As I reflect on 2020, let me first thank all Town employees for their work during this unprecedented time. They have had to make adjustments on the fly due to the pandemic, especially the School Department who had to go from live teaching to remote after schools closed from the pandemic. The citizens of this community came together to keep the Town moving forward. The Board turned to Zoom meetings to keep Town government moving. We now look forward to 2021 with great anticipation. The Winchendon Community Park construction will begin soon. The rebuilding of Central Street will begin in 2022 with some new businesses moving into downtown. The Senior Center project will begin its phased repair work along with the Library project with approval at the upcoming May 2021 Annual Town Meeting. We have another business that is proposing to move in on West Street that will bring much needed revenue to this community, allowing us to invest more money in all departments in Town and in much needed capital projects. We will have a new Town Manager and a new School Superintendent in 2021 guiding the Town and School departments into the future.

I would like to thank the former Town Manager, Mr. Keith Hickey, for the work he has done for Winchendon over the past five years, most importantly, turning the Town around to be back in good financial stability.

I believe that we are stronger today because we work together to keep Winchendon moving forward.

Thank you,  
Michael Barbaro, Chairman

Winchendon Board of Selectmen  
Michael Barbaro, Chair  
Rick Ward, Vice Chair  
Audrey LaBrie  
Amy Salter  
Barbara Anderson





## INTRODUCTION TO THE MASTER PLAN

Late in 2020, the Planning Board approved a new Master Plan for Winchendon. The plan is based on the desires and expectations of the many citizens who expressed their views during a public planning process over the last several years. The Master Plan lays out goals and strategies which provide guidance to all people who love the Town and are willing to work together for its future.

This Master Plan is ambitious and groundbreaking. Past plans have focused primarily on places and properties in town. This plan brings new emphasis on the people of Winchendon. Many of the Master Plan's strategies require new cooperation across town employees, boards and committee members. Many of its strategies require public participation and support. Achieving these goals requires us all to be committed, persistent and patient. It requires us all to listen, ask questions, assess, learn, grow and adapt - together. It requires us to bring new meaning to "Winchendon Working Together".

Winchendon can't achieve the goals of this Master Plan unless we change what we work on and how we get work done. Doing things the way we've always done them won't accomplish what our community asks for in this Master Plan. Every board, committee and department is called on to review current priorities, take on new challenges, and identify existing activities that can be adjusted or discontinued. The people of Winchendon are called on to find time in their lives to participate in this work to create the change they ask for. The Board of Selectmen is committed to provide the leadership to pull people together to make changes and fulfill the promise of the Plan.

If you are a town employee or volunteer on a town board, commission or committee, you are in a special position to help the community move this work ahead. This document lists the position or group with the initial responsibility to work on each strategy. To help move this work forward, the Board of Selectmen will establish an Implementation Committee in early 2021. The committee will help each responsible group set priorities, review and modify roles and responsibilities, coordinate work with other committees, and get public engagement. We encourage all citizens to step forward to help in this work.

The people of Winchendon have developed many Master Plans in the past, often repeating goals identified in earlier plans but never accomplished. This time can be different. If we work together in new ways with new public engagement there is no limit on what we can accomplish.

The Board of Selectmen  
February 2021

### CONTRIBUTING MEMBERS OF THE MASTER PLAN COMMITTEE FROM 2015 TO 2020

Jane LaPointe	Doneen Durling	Corey Bohan
Greg Vine	Mary Harrington	David Whitaker
Arthur Amenta	Lionel Cloutier	Jill Sackett
Elaine Mroz	Penny Maliska	James Halloran
Brian Dickens	Contributor – Marc Dorwart	

## **TOWN MANAGER**

With very mixed emotions, I submit my final Town Manager Annual Report for the Town of Winchendon. Late in 2020, I accepted a new position in another community. I would like to take this opportunity to reflect on some of the accomplishments and failures over the past five years.

The most significant accomplishment that has helped set the Town up for success in the future was the payoff of the \$3.5 million dollar deficit in only four years. This payoff, along with the creation of annual balanced budgets, has allowed the Town to retain and grow Free Cash. The available Free Cash has allowed the Town to reinvest some of those funds into the capital and infrastructure needs of the community.

Winchendon was designated a Green Community by the Commonwealth of Massachusetts. Annual funding applications were approved which provided energy improvements throughout all town buildings for little or no cost to the Town. Community Development Block Grants allowed for roads to be reconstructed and existing water and sewer lines to be replaced.

Through the hard work of staff, Mass DOT included the reconstruction of a portion of Central Street in their ten-year road program. The reconstruction will be primarily paid for by the Commonwealth, providing a much-needed facelift to the downtown section of Central Street while making the sidewalks and business entrances ADA compliant.

In my opinion, the most controversial and challenging issue during my tenure was addressing the ongoing maintenance and repair of unaccepted roads. I recognized the emotions that raising this issue would bring. However, rather than ignore the issue like others before me had, I brought the issue forward and worked with the Selectmen to find and implement a reasonable solution. While some residents were not satisfied with the resolution and would never be satisfied with any resolution other than status quo, most understood the need to address the existing deficiency.

I would like to thank all the members of the Board of Selectmen who I served for over the past five years for their trust and support. I would like to thank all the employees who remained so dedicated to Winchendon through all the good and bad times. Lastly, I would like to thank the residents of this great community. Your trust and support over the past five years has allowed the Town to bounce back financially to begin to address the aging infrastructure of the Town. The future commercial development planned in Winchendon over the next few years will provide the community with significant new revenues to allow the community to thrive in the future.

Respectfully submitted,

Keith R Hickey  
Town Manager

# **ELECTION RECORD MARCH 3, 2020 PRESIDENTIAL PRIMARY**

We met at the Murdock Senior Center, 52 Murdock Ave at: 6:00 a.m.

Election Officers were sworn in and assigned to their respective stations.

Police Officer Derek Blair delivered a total of 3,948 official ballots in each Precinct ballot container and the voter lists.

The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes were checked and set to zero. The zero reports were displayed for the public to view in the hall.

Polls were declared open at: 7:00am by: Warden, Priscilla Johnson

EV & AV ballots were processed by Art Gagne & Linda St. Laurent & Priscilla Johnson.

The polls were declared closed at 8:00 p.m. and the unofficial results of the election were announced and posted in the hall.

Ballots cast and not cast and check lists were sealed in proper containers and delivered to the Town Clerk's office.

Total voters of the election:

Prec. 1: 363	Absentee ballots: 12	Early Voting Ballots: 46
Prec. 1A: 131	Absentee ballots: 2	Early Voting Ballots: 19
Prec. 2: 566	Absentee ballots: 12	Early Voting Ballots: 121
Prec. 3: 630	Absentee ballots: 14	Early Voting Ballots: 95
TOTAL VOTERS: 1690	40	281

Provisional ballots: 1, resolved through RMV

Registered voters: 6386 active, 659 inactive=7405 total=24% turnout



The Official results of the March 3, 2020 Election are as follows:

<b>TOWN OF WINCHENDON</b>					
<b>ALL PRECINCTS-REPUBLICAN MARCH 3, 2020</b>					
	<b>P1</b>	<b>P1A</b>	<b>P2</b>	<b>P3</b>	<b>TOTALS</b>
<b>CANDIDATES-REPUBLICAN</b>					
<b>PRESIDENTIAL PREFERENCE</b>					
BLANK	0	0	0	2	2
WILLIAM F. WELD	6	2	12	17	37
JOE WALSH	1	0	2	3	6
DONALD J. TRUMP	118	39	133	174	464
ROQUE "ROCKY" DE LA FUENTE	0	0	0	0	0
NO PREFERENCE	2	0	0	1	3
Dan Burman			1		1
<b>TOTAL</b>	<b>127</b>	<b>41</b>	<b>148</b>	<b>197</b>	<b>513</b>
<b>STATE COMMITTEE MAN</b>					
BLANK	27	7	32	49	115
MICHAEL J. VALANZOLA	100	34	116	147	397
Jordan Levy				1	1
<b>TOTAL</b>	<b>127</b>	<b>41</b>	<b>148</b>	<b>197</b>	<b>513</b>
<b>STATE COMMITTEE WOMAN</b>					
BLANK	23	9	30	39	101
LINDSAY A. VALANZOLA	73	21	71	111	276
JORDAN WILLOW EVANS	31	11	47	47	136
<b>TOTAL</b>	<b>127</b>	<b>41</b>	<b>148</b>	<b>197</b>	<b>513</b>
<b>CANDIDATES-REPUBLICAN</b>					
<b>TOWN COMMITTEE</b>					
BLANK	4444	1432	5179	6887	17942
Steven Haddad	1				1
David Connor		1			1
Thomas Connor		1			1
Alissa Campbell		1			1
Burt Gould			1		1
Rick Morin				2	2
Patti Jackson				1	1
Kevin Gauthier				1	1
2 write-in blanks				2	2
Seth Nelson Davis				1	1
Lorenzo Sordoni III				1	1
<b>TOTAL</b>	<b>4445</b>	<b>1435</b>	<b>5180</b>	<b>6895</b>	<b>17955</b>

<b>CANDIDATES-DEMOCRATIC</b>					
<b>PRESIDENTIAL</b>					
BLANKS	0	0	1	0	1
DEVAL PATRICK	2	1	3	1	7
AMY KLOBUCHAR	2	0	12	11	25
ELIZABETH WARREN	32	7	58	45	142
MICHAEL BENNET	0	0	0	0	0
MICHAEL R. BLOOMBERG	24	10	45	56	135
TULSI GABBARD	6	0	10	3	19
CORY BOOKER	0	0	0	0	0
JULIAN CASTRO	0	0	0	0	0
TOM STEYER	2	3	7	5	17
BERNIE SANDERS	90	38	128	127	383
JOSEPH R. BIDEN	67	27	132	162	388
JOHN K. DELANEY	0	0	0	0	0
ANDREW YANG	0	1	0	1	2
PETE BUTTIGIEG	5	3	15	12	35
MARIANNE WILLIAMSON	0	0	0	0	0
NO PREFERENCE	3	0	1	5	9
Charlie Baker	0	0	0	1	1
William Weld	0	0	0	1	1
TOTAL	233	90	412	430	1165
<b>STATE COMMITTEE MAN</b>					
BLANKS	67	15	114	127	323
WILLIAM R. SHEMETH, III	164	75	298	299	836
Various	2	0	0	4	6
TOTAL	233	90	412	430	1165
<b>STATE COMMITTEE WOMAN</b>					
BLANKS	67	11	103	116	297
LAURA L. JETTE	165	78	309	312	864
Various	1	1	0	2	4
TOTAL	233	90	412	430	1165
<b>CANDIDATES-DEMOCRATIC</b>					
<b>TOWN COMMITTEE</b>					
BLANKS	6903	2621	11918	12618	34060
GROUP					
MICHAEL A. D'INTINOSANTO	114	44	205	195	558
BARBARA L. ANDERSON	119	50	225	221	615
PATRICK P. MOON	98	38	201	185	522

JOSEPH F. SACKETT, JR.	96	40	196	199	531
JILL N. SACKETT	96	40	202	199	537
REGINA GALAT-SKEY	100	44	220	193	557
KEVIN M. SKEY	95	41	204	183	523
AMANDA L. PHILLIPS	103	41	201	199	544
JULIE A. HOLLY	110	51	225	208	594
DAVID P. CONNOR	121	55	217	240	633
EDWARD A. BOND	103	39	200	205	547
JOHN L. MORRIS	96	45	206	200	547
Tina Santos	1				1
Peggy Corboriso		1			1
Steven Thompson				1	1
Craig Johnson				1	1
Robert Courtemache				1	1
Sandra Foster				1	1
Douglas Foster				1	1
TOTAL	8155	3150	14420	15050	40775
<b>CANDIDATES-GREEN RAINBOW</b>					
<b>PRESIDENTIAL</b>					
DARIO HUNTER	0	0	2	0	2
SEDINAM KINAMO CHRISTIN MOYOWASIFZA-CURRY	0	0	0	0	0
KENT MESPLAY	0	0	0	0	0
HOWARD HAWKINS	0	0	1	0	1
NO PREFERENCE	0	0	0	0	0
Donald Trump	0	0	0	1	1
TOTAL	0	0	3	1	4
<b>STATE COMMITTEE MAN</b>					
<b>BLANKS</b>	0	0	3	0	3
	0	0	0	1	1
TOTAL	0	0	3	1	4
<b>STATE COMMITTEE WOMAN</b>					
<b>BLANKS</b>	0	0	1	1	2
Yasmine Khdeer	0	0	2	0	2
TOTAL	0	0	3	1	4
<b>TOWN COMMITTEE</b>					
<b>BLANKS</b>	0	0	30	10	40
<b>CANDIDATES-LIBERTARIAN</b>					

<b>PRESIDENTIAL</b>					
ARVIN VOHRA	0	0	0	0	0
VERMIN LOVE SUPREME	0	0	2	0	2
JACOB GEORGE HORNBERGER	0	0	0	1	1
SAMUEL JOSEPH ROBB	1	0	0	0	1
DAN TAXATION IS THEFT BEHRMAN	0	0	0	0	0
KIMBERLY MARGARET RUFF	1	0	0	0	1
KENNETH REED ARMSTRONG	0	0	0	0	0
ADAM KOKESH	0	0	0	0	0
JO JORGENSEN	0	0	0	0	0
MAX ABRAMSON	0	0	0	0	0
NO PREFERENCE	0	0	0	1	1
Mike Blumburg	1	0	0	0	1
Bernie Sanders	0	0	1	0	1
TOTAL	3	0	3	2	8
<b>STATE COMMITTEE MAN</b>					
<b>BLANKS</b>	3	0	3	2	8
TOTAL	3	0	3	2	8
<b>STATE COMMITTEE WOMAN</b>					
<b>BLANKS</b>	3	0	3	2	8
TOTAL	3	0	3	2	8
<b>TOWN COMMITTEE</b>					
<b>BLANKS</b>	30	0	30	20	80

**ELECTION RECORD**  
**JUNE 15, 2020**  
**ANNUAL TOWN ELECTION**

We met at the Murdock Senior Center, 52 Murdock Ave at: 7:00 a.m.

Election Officers were sworn in and assigned to their respective stations.

Police Officer Kevin Wolski delivered voter lists a total of 1,423 official ballots:

P1-348 P1-350 P2-375 P3-350

The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes were checked and set to zero. The zero reports were displayed for the public to view in the hall.

Polls were declared open at: 8:00 a.m. by: Warden, Priscilla Johnson

EV & AV ballots were processed by: Priscilla Johnson, Sue Giardini, Deb Skinner, Wendy Stevens

The polls were declared closed at 8pm and the unofficial results of the election were announced and posted in the hall.

Ballots cast and not cast and check lists were sealed in proper containers and delivered to the Town Clerk's office.

Total voters of the election:

Prec. 1 & 1A: 105	Absentee ballots: 9	Early Voting Ballots: 10
Prec. 2: 73	Absentee ballots: 5	Early Voting Ballots: 12
Prec. 3: 113	Absentee ballots: 16	Early Voting Ballots: 13
TOTAL VOTERS: 291	30	35

Provisional ballots: 0

Ballot Jam P3 @ 11:20AM- fixed immediately

Elevator problems-closed elevator @ 3:45PM- Notified Elections, Town Council, Town Manager-set up voting station on ground level with 2 private booths with 5 people needing assistance. Deb & Megan Skinner checked them in and brought them ballots. After voters voted, they sealed their ballots in an absentee envelope and Deb brought them to check out and processed ballots.

Registered voters: 6,137 & 689 inactive=7,006 total= 4% turnout.



The Official results of the June 15, 2020 Election are as follows:

TOWN OF WINCHENDON				
ANNUAL TOWN ELECTION MAY 4, 2020 POSTPONED TO JUNE 15, 2020				
	P 1 & 1A	P-2	P-3	TOTAL
<b>BOARD OF SELECTMEN 3 YR (VOTE FOR 1)</b>				
AMY Y. SALTER	92	63	96	251
BLANKS	11	9	13	33
OTHERS (Write-Ins)	2	1	4	7
<b>TOTAL</b>	105	73	113	291
<b>SCHOOL COMMITTEE 3 YR (VOTE FOR 2)</b>				
LAWRENCE A. MURPHY	82	65	94	241
BLANKS	95	55	93	243
OTHERS (Write-Ins)	7	4	5	16
Karen Kast (Write-In)	26	22	34	82
<b>TOTAL</b>	210	146	226	582
<b>SCHOOL COMMITTEE 2 YR UNEXP (VOTE FOR 1)</b>				
GREGORY S. VINE	90	66	98	254
BLANKS	12	6	10	28
OTHERS (Write-Ins)	3	1	5	9
<b>TOTAL</b>	105	73	113	291
<b>BOARD OF HEALTH 3 YR (VOTE FOR 2)</b>				
BRIAN P. CROTEAU	93	70	106	269
BLANKS	108	76	114	298
OTHERS (Write-Ins)	3		5	8
Nathan Schulz (Write-In)	3		0	3
Ed Bond (Write-In)	3		1	4
<b>TOTAL</b>	210	146	226	582

# **ELECTION RECORD SEPTEMBER 1, 2020 STATE PRIMARY ELECTION**

We met at the Murdock Senior Center, 52 Murdock Ave at: 6:00 a.m.

Election Officers were sworn in and assigned to their respective stations.

Police Officer Det. Alan Ross delivered voter lists a total of 2916 official ballots:

P1-697 P1A-623 P2-796 P3-800

Police Officer Tracy Flagg replaced Det. Alan Ross at 2:30pm. Police Officer Joe Champion replaced Officer Flagg at 3:30pm. Police Officer Paul Betourney replaced Officer Champion at 4:30pm.

The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes were checked and set to zero. The zero reports were displayed for the public to view in the hall.

Polls were declared open at: 7am by: Warden, Dr. Maureen Ward

EV & AV ballots were processed by: Susan Giardini, Morgan Eldredge, Linda St. Laurent, Arianna Dibble, Wendy Stevens, Deb Skinner, and Maureen Ward

The polls were declared closed at 8pm and the unofficial results of the election were announced and posted in the hall.

Ballots cast and not cast and check lists were sealed in proper containers and Officer Betourney transferred secured ballots after polls closed.

Total voters of the election:

Prec. 1: 374

Absentee ballots: 12 Early In Person Voting Ballots: 26 Vote By Mail Ballots: 153

Prec. 1A: 133

Absentee ballots: 4 Early In Person Voting Ballots: 10 Vote By Mail Ballots: 59

Prec. 2: 524

Absentee ballots: 12 Early In Person Voting Ballots: 46 Vote By Mail Ballots: 314

Prec. 3: 584

Absentee ballots: 18 Early In Person Voting Ballots: 46 Vote By Mail Ballots: 278

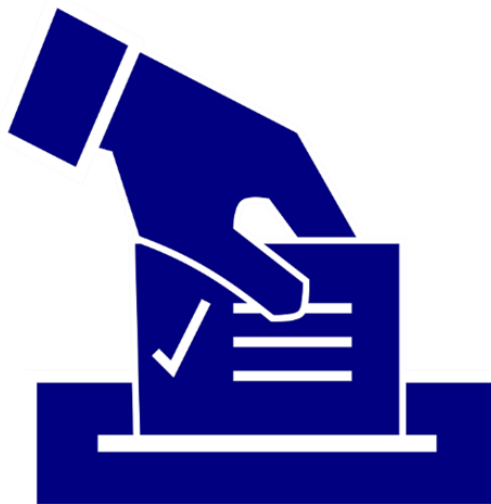
TOTAL VOTERS: 1615 (637 Voted at the polls)

Provisional ballots: 2 –both deemed valid due to RMV registering errors

A deceased voter's mail in ballot was processed due to the fact the ballot was voted and returned prior to death. The voter's name was not on the voter's list as he was removed due to death.

Registered voters: 6451 active & 647 inactive=7098 total registered voters - 23% turnout

Respectfully Submitted,  
Wendy A. Stevens, Town Clerk  
Linda St. Laurent, Election Clerk



The Official results of the September 1, 2020 Election are as follows:

**TOWN OF WINCHENDON OFFICIAL RESULTS  
OFFICIAL RESULTS STATE PRIMARY 9/1/2020**

	<b>P1</b>	<b>P1A</b>	<b>P2</b>	<b>P3</b>	<b>TOTALS</b>
<b>CANDIDATES-DEMOCRAT</b>					
<b>SENATOR IN CONGRESS</b>					
EDWARD J. MARKEY	67	29	171	150	417
JOSEPH P. KENNEDY, III	157	53	202	228	640
WRITE-INS					
BLANKS	1	0	2	1	4
<b>TOTAL</b>	<b>225</b>	<b>82</b>	<b>375</b>	<b>379</b>	<b>1061</b>
<b>REPRESENTATIVE IN CONGRESS</b>					
JAMES P. MCGOVERN	192				192
LORI LOUREIRO TRAHAN		70	335	334	739
WRITE-INS		3	2	2	7
BLANKS	33	9	38	43	123
<b>TOTAL</b>	<b>225</b>	<b>82</b>	<b>375</b>	<b>379</b>	<b>1061</b>
<b>COUNCILLOR</b>					
PAUL M. DEPALO	116	47	216	213	592
PADRAIC RAFFERTY	78	31	120	121	350
WRITE-INS		1			
BLANKS	31	3	39	45	118
<b>TOTAL</b>	<b>225</b>	<b>82</b>	<b>375</b>	<b>379</b>	<b>1061</b>
<b>SENATOR IN GENERAL COURT</b>					
ANNE M. GOBI	197	71	342	328	938
WRITE-INS		3		1	4
BLANKS	28	8	33	50	119
<b>TOTAL</b>	<b>225</b>	<b>82</b>	<b>375</b>	<b>379</b>	<b>1061</b>
<b>REPRESENTATIVE IN GENERAL COURT</b>					
JONATHAN D. ZLOTNIK	194	71	334	326	925
WRITE-INS		2	3		5
BLANKS	31	9	38	53	131
<b>TOTAL</b>	<b>225</b>	<b>82</b>	<b>375</b>	<b>379</b>	<b>1061</b>
<b>REGISTER OF PROBATE</b>					
JOHN B. DOLAN, III	119	48	153	193	513
KASIA WENNERBERG	79	30	179	139	427
WRITE-INS				1	1
BLANKS	27	4	43	46	120
<b>TOTAL</b>	<b>225</b>	<b>82</b>	<b>375</b>	<b>379</b>	<b>1061</b>

<b>CANDIDATES-REPUBLICAN</b>	<b>P1</b>	<b>P1A</b>	<b>P2</b>	<b>P3</b>	<b>TOTALS</b>
<b>SENATOR IN CONGRESS</b>					
SHIVA AYYADURAI	80	28	65	96	269
KEVIN J. O'CONNOR	65	21	75	104	265
WRITE-INS					
BLANKS	2		2	2	6
TOTAL	147	49	142	202	540
<b>REPRESENTATIVE IN CONGRESS</b>					
TRACY LYN LOVVORN	125				125
WRITE-INS		9	2	7	18
BLANKS	22	40	140	195	397
TOTAL	147	49	142	202	540
<b>COUNCILLOR</b>					
WRITE-INS	1	7	1	2	11
BLANKS	146	42	141	200	529
TOTAL	147	49	142	202	540
<b>SENATOR IN GENERAL COURT</b>					
STEVEN R. HALL	122	46	125	169	462
WRITE-INS					
BLANKS	25	3	17	33	78
TOTAL	147	49	142	202	540
<b>REPRESENTATIVE IN GENERAL COURT</b>					
BRUCE K. CHESTER	129	45	127	172	473
WRITE-INS		1		1	2
BLANKS	18	3	15	29	65
TOTAL	147	49	142	202	540
<b>REGISTER OF PROBATE</b>					
STEPHANIE K. FATTMAN	123	46	124	172	465
WRITE-INS					
BLANKS	24	3	18	30	75
TOTAL	147	49	142	202	540
<b>CANDIDATES-GREEN-RAINBOW</b>	<b>P1</b>	<b>P1A</b>	<b>P2</b>	<b>P3</b>	<b>TOTALS</b>
<b>SENATOR IN CONGRESS</b>					
WRITE-INS		1	1		2
BLANKS					
TOTAL	0	1	1	0	2

<b>REPRESENTATIVE IN CONGRESS</b>					
WRITE-INS		1			1
BLANKS			1		
TOTAL	0	1	1	0	2
<b>COUNCILLOR</b>					
WRITE-INS		1			1
BLANKS			1		1
TOTAL	0	1	1	0	2
<b>SENATOR IN GENERAL COURT</b>					
WRITE-INS		1			1
BLANKS			1		1
TOTAL	0	1	1	0	2
<b>REPRESENTATIVE IN GENERAL COURT</b>					
WRITE-INS		1			1
BLANKS			1		1
TOTAL	0	1	1	0	2
<b>REGISTER OF PROBATE</b>					
WRITE-INS		1			1
BLANKS			1		1
TOTAL	0	1	1	0	2
<b>CANDIDATES-LIBERTARIAN</b>					
<b>SENATOR IN CONGRESS</b>	<b>P1</b>	<b>P1A</b>	<b>P2</b>	<b>P3</b>	<b>TOTALS</b>
WRITE-INS	1	1	5	1	8
BLANKS	1		1	2	4
TOTAL	2	1	6	3	12
<b>REPRESENTATIVE IN CONGRESS</b>					
WRITE-INS	2		3	1	6
BLANKS		1	3	2	6
TOTAL	2	1	6	3	12
<b>COUNCILLOR</b>					
WRITE-INS	1		2	1	4
BLANKS	1	1	4	2	8
TOTAL	2	1	6	3	12
<b>SENATOR IN GENERAL COURT</b>					
WRITE-INS	1	1	1	1	4
BLANKS	1		5	2	8
TOTAL	2	1	6	3	12

**REPRESENTATIVE IN GENERAL  
COURT**

WRITE-INS	1	1	1	1	4
BLANKS	1		5	2	8
TOTAL	2	1	6	3	12

**REGISTER OF PROBATE**

WRITE-INS	1	1	4	1	7
BLANKS	1		2	2	5
TOTAL	2	1	6	3	12

## ***WHY VOTE IN YOUR STATE'S PRIMARY?***

- Primary elections offer voters a crucial opportunity to help determine what happens in their communities!
- In many areas, the outcome of a primary election has a major impact on the outcome of general elections.
- Because few voters make it to the polls for a primary election, your vote can have an especially strong impact!

Now get registered + ready to vote!



@VOTE411

## **ELECTION RECORD NOVEMBER 3, 2020 STATE ELECTION**

We met at the Murdock Senior Center, 52 Murdock Ave at 6:00 a.m.

Town Clerk Wendy Stevens went over some general housekeeping rules with Election Officers and they were sworn in at 6:50 am and assigned to their respective stations.

Police Officers James Maynard, Daniel Wolski, and Daniel Caputi delivered voter lists a total of 4,000 official ballots:

P1-1,025	P1A-375	P2-1,300	P3-1,300
----------	---------	----------	----------

Police Officer Daniel Caputi was the detail officer and he was replaced by Police Officer Justin Smith at 2:00 p.m., who remained until 1:15 a.m. November 4th.

The specimen ballots and cards of instruction were posted in the hall and at the entrance.

Ballot boxes were checked and set to zero. The zero reports were displayed for the public to view in the hall.

Polls were declared open at 7:00 a.m. by Warden, Dr. Maureen Ward.

EV & AV ballots were processed by: Lucy Moriarty, Jeff Cartwright, Jay Beauvais, Linda St. Laurent, Susan Giardini, Moe Ward, Amy Connor, Deb Skinner, Judy Philbrook, Karen Young.

Precinct 2 & 3 tabulators were jamming and cleared with the supervision of Officer Smith throughout the day. At 2:25 p.m., with the supervision of Officer Smith, some ballots were removed and secured in totes with zip ties, with hopes of alleviating the jamming as there were many ballots in the boxes. At 3:00 p.m., all ballots in Precinct 3 in the main compartment and write-in (placed in envelopes) compartments were removed and placed in the totes with zip ties. At 3:10 p.m., all ballots in Precinct 2 in the main compartment and write-in (placed in envelopes) compartments were removed and placed in the totes with zip ties. At 3:20 p.m., all ballots in Precinct 1 in the main compartment and write-in (placed in envelopes) compartments were removed and placed in the totes with zip ties. All removals were under the supervision of Officer Smith. At 3:52 p.m. the Precinct 2 tabulator jammed and was unable to be cleared. Wendy called LHS and they were unable to assist with the clearing so they dispatched a driver to meet Wendy at Town Hall at 5:00 p.m. to pick up a replacement tabulator. In the meantime, voters were still allowed to cast their ballots and place them in the hand count compartment or wait until the tabulator was back in service, or come back later in the evening to cast their ballots. Wendy returned to the Senior Center and with the assistance of LHS on the phone, was able to replace the tabulator with the same memory cards and the tabulator was back in service at 5:20 p.m. At 7:30 p.m., 2 election workers processed ballots out of the hand count compartment and through the tabulator.



The polls were declared closed at 8 p.m. by Warden, Dr. Maureen Ward and the unofficial results of the election were announced and posted in the hall.

Ballots cast and not cast and check lists were sealed in proper containers and Officer Justin Smith transferred the secured ballots to Town Hall after polls closed and counting was concluded.

TOTAL VOTERS: 5,188

Provisional ballots: 9, of which 4 were found eligible to be counted

Prec. 1: 1249

Absentee ballots: 19   Early In-Person Voting Ballots: 322   Vote By Mail Ballots: 321

Prec. 1A: 371

Absentee ballots: 5   Early In-Person Voting Ballots: 99   Vote By Mail Ballots: 101

Prec. 2: 1793

Absentee ballots: 22   Early In-Person Voting Ballots: 500   Vote By Mail Ballots: 584

Prec. 3: 1775

Absentee ballots: 32   Early In-Person Voting Ballots: 413   Vote By Mail Ballots: 573

Registered voters: 6794 active & 581 inactive= 7375 total registered voters - 70 % turnout

Respectfully Submitted,

Wendy A. Stevens, Town Clerk  
Linda St. Laurent, Election Clerk

The Official results of the November 3, 2020 Election are as follows:

**TOWN OF WINCHENDON**

**OFFICIAL RESULTS-PRESIDENTIAL ELECTION NOVEMBER 3, 2020**

	<b>P-1</b>	<b>P-1A</b>	<b>P-2</b>	<b>P-3</b>	<b>TOTAL</b>
<b>ELECTORS OF PRESIDENT &amp; VICE PRESIDENT</b>					
BIDEN AND HARRIS (DEM)	494	184	835	800	2313
HAWKINS AND WALKER (GR)	10	4	18	15	47
JORGENSEN AND COHEN (LIB)	43	9	31	41	124
TRUMP AND PENCE (REP)	689	168	901	903	2661
WRITE-INS	7				7
BLANKS	6	6	8	16	36
<b>TOTAL</b>	1249	371	1793	1775	5188
<b>SENATOR IN CONGRESS</b>					
EDWARD J. MARKEY (DEM)	547	207	873	833	2460
KEVIN J. O'CONNOR (REP)	647	143	820	849	2459
WRITE-INS		11	2		13
SHIVA	29		61	53	143
OTHERS	3				3
BLANKS	23	10	37	40	110
<b>TOTAL</b>	1249	371	1793	1775	5188
<b>REPRESENTATIVE IN CONGRESS</b>					
LORI LOUREIRO TRAHAN (DEM)		269	1209	1191	2669
JAMES P. MCGOVERN (DEM)	577				577
TRACY LYNN LOVVORN (REP)	640				640
WRITE-INS	1		55		56
SHIVA			17	17	34
BLANKS	31	102	512	567	1212
<b>TOTAL</b>	1249	371	1793	1775	5188
<b>COUNCILLOR</b>					
PAUL M. DEPALO (DEM)	803	262	1179	1153	3397
WRITE-INS	35		5	28	68
BLANKS	411	109	609	594	1723
<b>TOTAL</b>	1249	371	1793	1775	5188

**SENATOR IN GENERAL COURT**

ANNE M. GOBI (DEM)	555	194	846	845	2440
STEVEN R. HALL (REP)	648	157	861	838	2504
WRITE-INS			3	1	4
BLANKS	46	20	83	91	240
<b>TOTAL</b>	<b>1249</b>	<b>371</b>	<b>1793</b>	<b>1775</b>	<b>5188</b>

**REPRESENTATIVE IN  
GENERAL COURT**

JONATHAN D. ZLOTNIK (DEM)	536	202	874	859	2471
BRUCE K. CHESTER (REP)	671	155	839	829	2494
WRITE-INS				1	1
BLANKS	42	14	80	86	222
<b>TOTAL</b>	<b>1249</b>	<b>371</b>	<b>1793</b>	<b>1775</b>	<b>5188</b>

**REGISTER OF PROBATE**

STEPHANIE K. FATTMAN (REP)	759	187	984	1013	2943
JOHN B. DOLAN, III (DEM)	345	150	581	541	1617
WRITE-INS			1	1	2
BLANKS	145	34	227	220	626
<b>TOTAL</b>	<b>1249</b>	<b>371</b>	<b>1793</b>	<b>1775</b>	<b>5188</b>

**QUESTION 1-RIGHT TO REPAIR**

YES	977	311	1357	1378	4023
NO	250	50	400	344	1044
BLANKS	22	10	36	53	121
<b>TOTAL</b>	<b>1249</b>	<b>371</b>	<b>1793</b>	<b>1775</b>	<b>5188</b>

**QUESTION 2-RANKED CHOICE  
VOTING**

YES	371	127	570	543	1611
NO	847	232	1177	1164	3420
BLANKS	31	12	46	68	157
<b>TOTAL</b>	<b>1249</b>	<b>371</b>	<b>1793</b>	<b>1775</b>	<b>5188</b>

Attest:

*Wendy Stevens*  
Winchendon Town Clerk

**TOWN OF WINCHENDON  
SPECIAL TOWN MEETING  
SEPTEMBER 28, 2020**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, SEPTEMBER 28, 2020  
AT 7:00 P.M.**

then and there to act on the following articles:

*We met at Murdock Middle/High School at 7:00 p.m. The Special Town Meeting was called to order by Moderator Coral Grout with a quorum present. Brian Riley was present representing Town Counsel Kopelman and Paige.*

**REPORTS AND COMMITTEES  
(majority vote required)**

**ARTICLE 1**

To see if the Town will vote to hear and act on the reports of the Finance Committee, or act in relation thereto.  
(usual and customary article)

**BOARD OF SELECTMEN: 5-0 RECOMMEND  
FINANCE COMMITTEE: N/A**

*Motion was made, seconded, and unanimously voted to pass over this article. 7:05pm*

**FINANCIAL ARTICLE  
(4/5<sup>th</sup> vote required)**

**ARTICLE 2**

To see if the Town will vote to transfer from Free Cash the sum of \$6,141.75 for the payment of bills of Fiscal Year 2020 for the Town of Winchendon.

<b><u>Name</u></b>	<b><u>Invoice Amount</u></b>
Amazon	\$385.00
Amazon	\$244.32
Verizon	\$277.72
Tricia Vorderstrasse, MD	\$ 20.00

St. Elizabeth's Medical Center	\$ 186.71
Partner's Healthcare	<u>\$5,028.00</u>
Total	<u>\$6,141.75</u>

or act in relation thereto. (Submitted by the Town Manager)  
(Four fifth vote required)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Vote: Approved (9/10 vote) to transfer from free cash the sum of \$6,141.75 for payment of bills of FY20 for the Town of Winchendon as written in article. 7:06pm*

*Motion was made, seconded, and voted to close the Special Town Meeting at 7:06pm*

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the Town of Winchendon fourteen days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 14th day of September 2020.

**BOARD OF SELECTMEN:**

Michael Barbaro, Chairman  
Rick Ward, Vice-Chairman  
Barbara Anderson  
Audrey LaBrie  
Amy Salter

**TOWN OF WINCHENDON  
ANNUAL TOWN MEETING  
SEPTEMBER 28, 2020**

Worcester, ss:

To either of the Constables in the Town of Winchendon, in the County of Worcester,

***GREETINGS:***

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of Winchendon qualified to vote in town elections and town affairs to meet at the MURDOCK MIDDLE/HIGH SCHOOL, 3 Memorial Drive, off Elmwood Road in said Winchendon on

**MONDAY, SEPTEMBER 28, 2020  
AT 7:00 P.M.**

then and there to act on the following articles:

***The Annual Town Meeting was called to order at 7:06pm by Moderator Coral Grout with a quorum present. Brian Riley was present representing Town Counsel Kopelman and Paige.***

**REPORTS AND COMMITTEES  
(majority vote required)**

**ARTICLE 1**

To see if the Town will vote to hear and act on the report of the Finance Committee, the annual report of the Selectmen and of any other officers or committees required to report to the Town, or act in relation thereto.  
(usual and customary article)

**BOARD OF SELECTMEN: 5-0 RECOMMEND  
FINANCE COMMITTEE:**

***VOTE: Approved (Unanimously) to hear the report of the Finance Committee. 7:21pm***

**ARTICLE 2**

To see if the Town will vote to choose all other Town officers or committees that may be required or deemed necessary to the Town for the ensuing year and give any instructions to same, or to any other town officer or officers, and to discharge any committees which have completed their duties, or act in relation thereto.  
(usual and customary article)

**BOARD OF SELECTMEN: 5-0 RECOMMEND  
FINANCE COMMITTEE: 5-0 RECOMMEND**

***Vote: Approved (Unanimously) to establish the Town Charter and Bylaw Review Committee. 7:23pm***

## **REVOLVING FUNDS AUTHORIZATION ARTICLE**

### **ARTICLE 3**

To see if the town will vote to fix the maximum amount to be spent during fiscal year 2021 beginning on July 1, 2020 for the revolving funds established in town by-laws for certain departments, boards, committees, agencies or officers in accordance with Massachusetts General Laws Chapter 44, Section 53 E1/2, or take any other action relative thereto.

Department, Board, Committee  
FY 2021

<u>Revolving Fund</u>	<u>Agency or Office</u>	<u>Spending Limit</u>
Agriculture	Agriculture Commission	\$ 1,000
Large Copy Fees	Planning & Development	\$ 1,000
Restitution Fees	Land Use	\$ 1,000
Extended Day	School	\$10,000
Damaged books	School	\$ 5,000
Summer School	School	\$ 1,000
Recycling	Board of Health	\$ 1,000
Composting	Board of Health	\$ 1,000
Arts Lottery	Arts Lottery Commission	\$ 7,500
Wetland Fees	Conservation	\$20,000
Library copy Fees	Librarian/Library Trustees	\$ 8,000
Library Material	Librarian/Library Trustees	\$ 8,000
Student parking	School	\$ 5,000
Community Development	Town Manager	\$25,000
Block Program Income		

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 4-0-1 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Vote: Approved (Unanimously) to establish the annual spending limits of the revolving accounts as set forth in the warrant. 7:25pm*

### **USUAL AND CUSTOMARY FINANCIAL ARTICLES** (majority vote required)

### **SENIOR TAX WORK-OFF ARTICLE** **ARTICLE 4**

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of eight thousand eight hundred dollars (\$8,800) for the Senior Tax Work-off Program, or act in relation thereto.

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) to raise and appropriate the sum of \$8,800 for the FY2021 Senior Work Off Program. 7:26pm*

## **NON-PROFIT ASSISTANCE ARTICLES**

### **ARTICLE 5**

To see if the Town will vote to raise and appropriate or transfer from other available funds the sum of \$25,000 as a grant to the non-profit, Community Action Committee, Inc., 273 Central Street, Winchendon, in consideration of the numerous services provided to the Town, or act in relation thereto.

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**

**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) to raise and appropriate the sum of \$25,000 as a grant to the Community Action Committee, 273 Central Street, Winchendon, in consideration of the numerous services provided to the Town, and in connection therewith authorize the Board of Selectmen and Town Manager to enter into a grant agreement with the Committee setting forth the terms and conditions thereof. 7:28pm*

## **USUAL AND CUSTOMARY GENERAL GOVERNMENT BUDGET ARTICLE**

(majority vote required)

### **ARTICLE 6**

To see if the Town will vote to raise and appropriate and transfer from other available funds the sum of \$15,254,266 for the operating budget of the Town for the fiscal year beginning July 1, 2020, or act in relation thereto. (usual and customary article)

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**

**FINANCE COMMITTEE: 5-0 RECOMMEND**

### **Town of Winchendon Summary of Other Available Funds FY21**

Cemetery Trust	\$	3,344
Title V Liens Redemption	\$	16,581
Infrastructure Investment Fund	\$	20,000
<b>TOTAL OTHER AVAILABLE FUNDS</b>	<b>\$</b>	<b>39,924</b>



### **GENERAL FUND APPROPRIATION SUMMARY**

	2020	2020	2021		
	APPROVED	EXPENDED	PROPOSED	INCREASE	PERCENTAGE
	BUDGET	YTD	BUDGET	(DECREASE)	CHANGE
SCHOOL TRANSPORTATION	\$1,348,775.00	\$1,053,083.11	\$1,357,100.00	\$8,325.00	0.62%
<b>TOTAL SCHOOL TRANSPORTATION</b>	<b>\$1,348,775.00</b>	<b>\$1,053,083.11</b>	<b>\$1,357,100.00</b>	<b>\$8,325.00</b>	<b>0.62%</b>
YMCA SUPPORT	\$10,000.00	\$10,000.00	\$10,000.00	\$0.00	0.00%
<b>TOTAL YMCA SUPPORT</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$10,000.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>SELECTMEN</b>					
EXPENSES	\$14,740.00	\$6,836.29	\$15,240.00	\$500.00	3.39%
<b>TOTAL SELECTMEN</b>	<b>\$14,740.00</b>	<b>\$6,836.29</b>	<b>\$15,240.00</b>	<b>\$500.00</b>	<b>3.39%</b>
<b>TOWN MANAGER</b>					
PERSONNEL	\$363,742.00	\$247,954.10	\$253,058.00	-\$110,684.00	-30.43%
EXPENSES	\$27,150.00	\$23,398.72	\$21,250.00	-\$5,900.00	-21.73%
<b>TOTAL TOWN MANAGER</b>	<b>\$390,892.00</b>	<b>\$271,352.82</b>	<b>\$274,308.00</b>	<b>-\$116,584.00</b>	<b>-29.83%</b>
<b>FINANCE COMMITTEE</b>					
PERSONNEL	\$1,500.00	\$1,150.00	\$1,500.00	\$0.00	0.00%
EXPENSES	\$179,860.00	\$47,260.73	\$179,860.00	\$0.00	0.00%
SPECIAL RESERVE	\$0.00	\$0.00		\$0.00	100.00%
<b>TOTAL FINANCE COMMITTEE</b>	<b>\$181,360.00</b>	<b>\$48,410.73</b>	<b>\$181,360.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>ACCOUNTING</b>					
PERSONNEL	\$128,680.00	\$122,576.85	\$132,973.12	\$4,293.12	3.34%
EXPENSES	\$8,500.00	\$8,030.00	\$1,500.00	-\$7,000.00	-82.35%
<b>TOTAL ACCOUNTING</b>	<b>\$137,180.00</b>	<b>\$130,606.85</b>	<b>\$134,473.12</b>	<b>-\$2,706.88</b>	<b>-1.97%</b>
<b>ASSESSOR</b>					
EXPENSES	\$96,193.00	\$95,886.67	\$98,693.00	\$2,500.00	2.60%
<b>TOTAL ASSESSOR</b>	<b>\$96,193.00</b>	<b>\$95,886.67</b>	<b>\$98,693.00</b>	<b>\$2,500.00</b>	<b>2.60%</b>
<b>COLLECTOR / TREASURER</b>					
PERSONNEL	\$159,953.00	\$157,601.34	\$159,123.08	-\$829.92	-0.52%
EXPENSES	\$67,110.00	\$54,544.93	\$70,560.00	\$3,450.00	5.14%
<b>TOTAL COLLECTOR/TREASURER</b>	<b>\$227,063.00</b>	<b>\$212,146.27</b>	<b>\$229,683.08</b>	<b>\$2,620.08</b>	<b>1.15%</b>

	2020 APPROVED BUDGET	2020 EXPENDED YTD	2021 PROPOSED BUDGET	INCREASE (DECREASE)	PERCENTAGE CHANGE
<b>LEGAL EXPENSE</b>					
EXPENSES	\$50,000.00	\$45,980.02	\$45,000.00	-\$5,000.00	-10.00%
<b>TOTAL LEGAL</b>	\$50,000.00	\$45,980.02	\$45,000.00	-\$5,000.00	-10.00%
<b>DATA PROCESSING</b>					
EXPENSES	\$60,400.00	\$58,564.07	\$52,400.00	-\$8,000.00	-13.25%
<b>TOTAL DATA PROCESSING</b>	\$60,400.00	\$58,564.07	\$52,400.00	-\$8,000.00	-13.25%
<b>TECHNOLOGY</b>					
PERSONNEL	\$69,886.00	\$72,971.76	\$75,656.00	\$5,770.00	8.26%
EXPENSES	\$23,000.00	\$23,488.56	\$27,000.00	\$4,000.00	17.39%
<b>TOTAL TECHNOLOGY</b>	\$92,886.00	\$96,460.32	\$102,656.00	\$9,770.00	10.52%
<b>COMMUNICATIONS COM</b>					
PERSONNEL	\$0.00	\$0.00	\$15,000.00	\$15,000.00	100.00%
EXPENSES	\$39,000.00	\$42,861.35	\$27,000.00	-\$12,000.00	-30.77%
<b>TOTAL COMMUNICAITONS</b>	\$39,000.00	\$42,861.35	\$42,000.00	\$3,000.00	7.69%
<b>TOWN CLERK</b>					
PERSONNEL	\$138,550.00	\$150,122.84	\$101,517.00	-\$37,033.00	-26.73%
EXPENSES	\$5,600.00	\$4,589.84	\$12,200.00	\$6,600.00	117.86%
<b>TOTAL TOWN CLERK</b>	\$144,150.00	\$154,712.68	\$113,717.00	-\$30,433.00	-21.11%
<b>REGISTRAR OF VOTERS</b>					
PERSONNEL	\$1,690.00	\$1,690.00	\$1,690.00	\$0.00	0.00%
EXPENSES	\$23,975.00	\$23,271.49	\$69,711.68	\$45,736.68	190.77%
<b>TOTAL REGISTRAR OF VOTERS</b>	\$25,665.00	\$24,961.49	\$71,401.68	\$45,736.68	178.21%
<b>CONSERVATION</b>					
PERSONNEL	\$16,096.00	\$10,630.32	\$1,200.00	-\$14,896.00	-92.54%
EXPENSES	\$275.00	\$275.00	\$250.00	-\$25.00	-9.09%
<b>TOTAL CONSERVATION</b>	\$16,371.00	\$10,905.32	\$1,450.00	-\$14,921.00	-91.14%
<b>PLANNING BOARD</b>					
PERSONNEL	\$2,250.00	\$1,000.00	\$2,250.00	\$0.00	0.00%
EXPENSES	\$5,100.00	\$3,462.14	\$5,100.00	\$0.00	0.00%
<b>TOTAL PLANNING BOARD</b>	\$7,350.00	\$4,462.14	\$7,350.00	\$0.00	0.00%
<b>ZONING BOARD</b>					
PERSONNEL	\$1,400.00	\$300.00	\$1,400.00	\$0.00	0.00%
EXPENSES	\$750.00	\$0.00	\$750.00	\$0.00	0.00%
<b>TOTAL ZONING BOARD</b>	\$2,150.00	\$300.00	\$2,150.00	\$0.00	0.00%
<b>COMMUNITY DEVELOPMENT</b>					
PERSONNEL	\$122,333.00	\$134,543.35	\$156,266.36	\$33,933.36	27.74%
EXPENSES	\$7,650.00	\$4,060.40	\$9,550.00	\$1,900.00	24.84%
<b>TOTAL COMMUNITY DEVELOPMENT</b>	\$129,983.00	\$138,603.75	\$165,816.36	\$35,833.36	27.57%
<b>TOWN HALL</b>					
PERSONNEL	\$32,297.00	\$33,574.50	\$34,319.00	\$2,022.00	6.26%
EXPENSES	\$80,458.00	\$60,858.57	\$76,158.00	-\$4,300.00	-5.34%
<b>TOTAL TOWN HALL</b>	\$112,755.00	\$94,433.07	\$110,477.00	-\$2,278.00	-2.02%

	2020 APPROVED BUDGET	2020 EXPENDED YTD	2021 PROPOSED BUDGET	INCREASE (DECREASE)	PERCENTAGE CHANGE
<b>POLICE</b>					
PERSONNEL	\$1,264,844.00	\$1,303,404.16	\$1,353,237.20	\$88,393.20	6.99%
EXPENSES	\$177,976.00	\$142,641.40	\$153,670.00	-\$24,306.00	-13.66%
<b>TOTAL POLICE</b>	<b>\$1,442,820.00</b>	<b>\$1,446,045.56</b>	<b>\$1,506,907.20</b>	<b>\$64,087.20</b>	<b>4.44%</b>
<b>DISPATCH</b>					
PERSONNEL	\$253,144.00	\$266,025.94	\$273,200.32	\$20,056.32	7.92%
EXPENSES	\$2,200.00	\$1,449.04	\$2,200.00	\$0.00	0.00%
<b>TOTAL DISPATCH</b>	<b>\$255,344.00</b>	<b>\$267,474.98</b>	<b>\$275,400.32</b>	<b>\$20,056.32</b>	<b>7.85%</b>
<b>FIRE</b>					
PERSONNEL	\$933,856.00	\$973,923.33	\$1,013,563.88	\$79,707.88	8.54%
EXPENSES	\$148,996.00	\$88,148.34	\$148,630.00	-\$366.00	-0.25%
<b>TOTAL FIRE</b>	<b>\$1,082,852.00</b>	<b>\$1,062,071.67</b>	<b>\$1,162,193.88</b>	<b>\$79,341.88</b>	<b>7.33%</b>
<b>AMBULANCE</b>					
PERSONNEL	\$18,000.00	\$7,565.00	\$13,000.00	-\$5,000.00	-27.78%
EXPENSES	\$113,750.00	\$101,506.78	\$123,750.00	\$10,000.00	8.79%
<b>TOTAL AMBULANCE</b>	<b>\$131,750.00</b>	<b>\$109,071.78</b>	<b>\$136,750.00</b>	<b>\$5,000.00</b>	<b>3.80%</b>
<b>LAND USE</b>					
PERSONNEL	\$109,441.00	\$107,499.48	\$112,986.71	\$3,545.71	3.24%
EXPENSES	\$8,088.00	\$4,669.65	\$8,953.00	\$865.00	10.69%
<b>TOTAL LAND USE</b>	<b>\$117,529.00</b>	<b>\$112,169.13</b>	<b>\$121,939.71</b>	<b>\$4,410.71</b>	<b>3.75%</b>
<b>EMERGENCY MANAGEMENT</b>					
PERSONNEL	\$2,548.00	\$2,348.00	\$2,548.00	\$0.00	0.00%
EXPENSES	\$1,400.00	\$1,000.00	\$1,400.00	\$0.00	0.00%
<b>TOTAL EMERGENCY MANAGEMENT</b>	<b>\$3,948.00</b>	<b>\$3,348.00</b>	<b>\$3,948.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>ANIMAL CONTROL</b>					
PERSONNEL	\$3,200.00	\$3,200.00	\$3,200.00	\$0.00	0.00%
EXPENSES	\$52,168.00	\$51,742.48	\$52,300.00	\$132.00	0.25%
<b>TOTAL ANIMAL CONTROL</b>	<b>\$55,368.00</b>	<b>\$54,942.48</b>	<b>\$55,500.00</b>	<b>\$132.00</b>	<b>0.24%</b>

	2020	2020	2021		
	APPROVED	EXPENDED	PROPOSED	INCREASE	PERCENTAGE
	BUDGET	YTD	BUDGET	(DECREASE)	CHANGE
<b>DPW ADMIN</b>					
PERSONNEL	\$148,588.00	\$156,119.84	\$213,438.48	\$64,850.48	43.64%
EXPENSES	\$13,100.00	\$505.47	\$15,400.00	\$2,300.00	17.56%
<b>TOTAL DPW ADMIN</b>	<b>\$161,688.00</b>	<b>\$156,625.31</b>	<b>\$228,838.48</b>	<b>\$67,150.48</b>	<b>41.53%</b>
<b>DPW HIGHWAY</b>					
PERSONNEL	\$272,814.00	\$257,625.49	\$236,605.00	-\$36,209.00	-13.27%
EXPENSES	\$152,800.00	\$142,039.12	\$219,100.00	\$66,300.00	43.39%
<b>TOTAL DPW HIGHWAY</b>	<b>\$425,614.00</b>	<b>\$399,664.61</b>	<b>\$455,705.00</b>	<b>\$30,091.00</b>	<b>7.07%</b>
<b>DPW FLEET MAINT</b>					
PERSONNEL	\$98,671.00	\$101,537.57	\$105,453.00	\$6,782.00	6.87%
EXPENSES	\$112,250.00	\$95,684.10	\$104,475.00	-\$7,775.00	-6.93%
<b>TOTAL DPW FLEET MAINT</b>	<b>\$210,921.00</b>	<b>\$197,221.67</b>	<b>\$209,928.00</b>	<b>-\$993.00</b>	<b>-0.47%</b>
<b>DPW SNOW &amp; ICE</b>					
PERSONNEL	\$60,000.00	\$63,507.75	\$60,000.00	\$0.00	0.00%
EXPENSES	\$150,000.00	\$249,110.81	\$150,000.00	\$0.00	0.00%
<b>TOTAL DPW SNOW AND ICE</b>	<b>\$210,000.00</b>	<b>\$312,618.56</b>	<b>\$210,000.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>DPW STREET LIGHTING</b>					
EXPENSES	\$20,000.00	\$24,875.37	\$32,000.00	\$12,000.00	60.00%
<b>TOTAL DPW STREET LIGHTING</b>	<b>\$20,000.00</b>	<b>\$24,875.37</b>	<b>\$32,000.00</b>	<b>\$12,000.00</b>	<b>60.00%</b>
<b>LANDFILL</b>					
EXPENSES	\$22,200.00	\$16,721.43	\$22,000.00	-\$200.00	-0.90%
<b>TOTAL LANDFILL</b>	<b>\$22,200.00</b>	<b>\$16,721.43</b>	<b>\$22,000.00</b>	<b>-\$200.00</b>	<b>-0.90%</b>
<b>DPW CEMETERY</b>					
PERSONNEL	\$96,740.00	\$101,202.16	\$106,175.00	\$9,435.00	9.75%
EXPENSES	\$10,000.00	\$5,799.78	\$10,000.00		0.00%
<b>TOTAL CEMETERY</b>	<b>\$106,740.00</b>	<b>\$107,001.94</b>	<b>\$116,175.00</b>	<b>\$9,435.00</b>	<b>8.84%</b>
<b>DPW TREE TRIMMING</b>					
EXPENSES	\$0.00	\$0.00	\$2,000.00	\$2,000.00	100.00%
<b>TOTAL TREE TRIMMING</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$2,000.00</b>	<b>\$2,000.00</b>	<b>100.00%</b>

	2020	2020	2021		
	APPROVED	EXPENDED	PROPOSED	INCREASE	PERCENTAGE
	BUDGET	YTD	BUDGET	(DECREASE)	CHANGE
<b>HEALTH DEPARTMENT</b>					
PERSONNEL	\$47,196.00	\$49,255.02	\$51,549.00	\$4,353.00	9.22%
EXPENSES	\$4,805.00	\$2,116.60	\$4,805.00	\$0.00	0.00%
<b>TOTAL HEALTH DEPARTMENT</b>	<b>\$52,001.00</b>	<b>\$51,371.62</b>	<b>\$56,354.00</b>	<b>\$4,353.00</b>	<b>8.37%</b>
<b>BOARD OF HEALTH OUTSIDE SERVICE</b>					
EXPENSES	\$2,150.00	\$1,284.40	\$2,150.00	\$0.00	0.00%
<b>TOTAL HEALTH OUTSIDE SERVICE</b>	<b>\$2,150.00</b>	<b>\$1,284.40</b>	<b>\$2,150.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>BOARD OF HEALTH VISITING NURSE</b>					
EXPENSES	\$8,500.00	\$5,183.33	\$8,500.00	\$0.00	0.00%
<b>TOTAL HEALTH VISITING NURSE</b>	<b>\$8,500.00</b>	<b>\$5,183.33</b>	<b>\$8,500.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>COUNCIL ON AGING</b>					
PERSONNEL	\$168,389.00	\$173,895.95	\$180,020.00	\$11,631.00	6.91%
EXPENSES	\$37,300.00	\$26,491.11	\$36,825.00	-\$475.00	-1.27%
<b>TOTAL COUNCIL ON AGING</b>	<b>\$205,689.00</b>	<b>\$200,387.06</b>	<b>\$216,845.00</b>	<b>\$11,156.00</b>	<b>5.42%</b>
<b>VETERANS SERVICES</b>					
PERSONNEL	\$15,982.00	\$16,600.32	\$17,257.00	\$1,275.00	7.98%
EXPENSES	\$407,590.00	\$354,102.70	\$392,590.00	-\$15,000.00	-3.68%
<b>TOTAL VETERANS SERVICES</b>	<b>\$423,572.00</b>	<b>\$370,703.02</b>	<b>\$409,847.00</b>	<b>-\$13,725.00</b>	<b>-3.24%</b>
<b>BEALS LIBRARY</b>					
PERSONNEL	\$159,090.00	\$166,019.65	\$170,332.33	\$11,242.33	7.07%
EXPENSES	\$51,800.00	\$40,334.72	\$52,550.00	\$750.00	1.45%
<b>TOTAL BEALS LIBRARY</b>	<b>\$210,890.00</b>	<b>\$206,354.37</b>	<b>\$222,882.33</b>	<b>\$11,992.33</b>	<b>5.69%</b>
<b>RECREATION COMMITTEE</b>					
EXPENSES	\$4,036.00	\$1,910.00	\$4,036.00	\$0.00	0.00%
<b>TOTAL RECREATION COMMITTEE</b>	<b>\$4,036.00</b>	<b>\$1,910.00</b>	<b>\$4,036.00</b>	<b>\$0.00</b>	<b>0.00%</b>
<b>HISTORIC COMMISSION</b>					
EXPENSES	\$1,150.00	\$600.00	\$1,000.00	-\$150.00	-13.04%
<b>TOTAL HISTORIC COMMISSION</b>	<b>\$1,150.00</b>	<b>\$600.00</b>	<b>\$1,000.00</b>	<b>-\$150.00</b>	<b>-13.04%</b>
<b>DEBT SERVICE PRINCIPAL</b>					
EXPENSES	\$974,471.00	\$969,678.59	\$788,863.00	-\$185,608.00	-19.05%
<b>TOTAL DEBT SERVICE PRINCIPAL</b>	<b>\$974,471.00</b>	<b>\$969,678.59</b>	<b>\$788,863.00</b>	<b>-\$185,608.00</b>	<b>-19.05%</b>
<b>DEBT SERVICE INTEREST</b>					
EXPENSES	\$164,479.00	\$140,589.98	\$154,920.00	-\$9,559.00	-5.81%
<b>TOTAL DEBT SERVICE INTEREST</b>	<b>\$164,479.00</b>	<b>\$140,589.98</b>	<b>\$154,920.00</b>	<b>-\$9,559.00</b>	<b>-5.81%</b>

	2020 APPROVED BUDGET	2020 EXPENDED YTD	2021 PROPOSED BUDGET	INCREASE (DECREASE)	PERCENTAGE CHANGE
STATE ASSESSMENT EXPENSE					
EXPENSES	\$1,373,943.00	\$1,230,671.00	\$1,315,861.00	-\$58,082.00	-4.23%
TOTAL STATE ASSESSMENT	\$1,373,943.00	\$1,230,671.00	\$1,315,861.00	-\$58,082.00	-4.23%
OTHER STATE ASSESSMENT EXPENSES					
EXPENSES	\$21,217.00	\$21,217.00	\$20,248.00	-\$969.00	-4.57%
TOTAL OTHER STATE ASSESSMENTS	\$21,217.00	\$21,217.00	\$20,248.00	-\$969.00	-4.57%
OTHER REGIONAL ASSESSMENT					
EXPENSES	\$25,496.00	\$25,581.76	\$38,822.00	\$13,326.00	52.27%
TOTAL REGIONAL ASSESSMENT	\$25,496.00	\$25,581.76	\$38,822.00	\$13,326.00	52.27%
PENSION					
EXPENSES	\$1,569,295.00	\$1,569,295.00	\$1,706,683.00	\$137,388.00	8.75%
TOTAL PENSION	\$1,569,295.00	\$1,569,295.00	\$1,706,683.00	\$137,388.00	8.75%
WORKERS COMPENSATION					
EXPENSES	\$154,330.00	\$146,623.60	\$146,431.00	-\$7,899.00	-5.12%
TOTAL WORKERS COMPENSATION	\$154,330.00	\$146,623.60	\$146,431.00	-\$7,899.00	-5.12%
UNEMPLOYMENT INSURANCE					
EXPENSES	\$45,000.00	\$17,457.77	\$250,000.00	\$205,000.00	455.56%
TOTAL UNEMPLOYMENT INSURANCE	\$45,000.00	\$17,457.77	\$250,000.00	\$205,000.00	455.56%
HEALTH INSURANCE - EMPLOYER					
EXPENSES	\$1,779,761.00	\$1,892,124.98	\$1,854,344.72	\$74,583.72	4.19%
TOTAL HEALTH INSURANCE-EMPLOYER	\$1,779,761.00	\$1,892,124.98	\$1,854,344.72	\$74,583.72	4.19%
LIFE INSURANCE - EMPLOYER					
EXPENSES	\$14,141.00	\$13,588.24	\$13,000.00	-\$1,141.00	-8.07%
TOTAL LIFE INSURANCE EMPLOYER	\$14,141.00	\$13,588.24	\$13,000.00	-\$1,141.00	-8.07%
MEDICARE TAX					
EXPENSES	\$260,510.00	\$236,557.97	\$225,251.00	-\$35,259.00	-13.53%
TOTAL MEDICARE TAX	\$260,510.00	\$236,557.97	\$225,251.00	-\$35,259.00	-13.53%
PROPERTY / LIABILITY INSURANCE					
EXPENSES	\$265,681.00	\$256,685.96	\$275,667.00	\$9,986.00	3.76%
TOTAL PROPERTY/LIABILITY INSURANCE	\$265,681.00	\$256,685.96	\$275,667.00	\$9,986.00	3.76%
TRANSFER TO WATER	\$0.00	\$153,984.33			
CAPITAL IMPROVEMENTS	\$185,000.00	\$1,110,393.00		-\$185,000.00	-100.00%
TOTAL CAPITAL IMPROVEMENTS	\$185,000.00	\$1,264,377.33	\$0.00	-\$185,000.00	-100.00%
GRAND TOTAL	\$15,074,999.00	\$15,392,662.42	\$15,254,265.88	\$179,266.88	1.19%

***Voted: Approved (Unanimously) that the Town vote to raise and appropriate and transfer from other available funds the total sum of \$15,254,266 for the operating budget of the Town for the fiscal year beginning July 1, 2020, all as set forth in the warrant under Article 6, with each line item in the budget as appearing in the warrant to be approved as a separate appropriation. 7:33pm***

**USUAL AND CUSTOMARY WATER ENTERPRISE ARTICLE**  
(majority vote required)

**ARTICLE 7**

To see if the Town will vote to appropriate the sum of \$905,848 for direct costs of the Water Department Enterprise Fund for the fiscal year beginning July 1, 2020, and that indirect costs

of \$153,023 appropriated in the general government budget be funded by Water Receipts, or act in relation thereto.  
(submitted by the Town Manager)

**BOARD OF SELECTMEN: 4-1 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) that the Town vote to appropriate the sum of \$905,848 (Water Receipts) for direct costs of the Water Department Enterprise Fund for the fiscal year beginning July 1, 2020 and that indirect costs of \$153,023 appropriated on the general government budget be funded by water receipts. 7:35pm*

**USUAL AND CUSTOMARY WASTEWATER ENTERPRISE ARTICLE**  
(majority vote required)

**ARTICLE 8**

To see if the Town will vote to appropriate the sum of \$1,283,013 (Wastewater Receipts of \$973,013 and Betterment Revenues of \$310,000) for the direct costs of the Wastewater Treatment Department Enterprise Fund for the fiscal year beginning July 1, 2020, and that indirect costs of \$138,825 appropriated in the general government budget be funded by Wastewater Receipts, or act in relation thereto.  
(submitted by the Town Manager)

**BOARD OF SELECTMEN: 4-1 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) that the Town vote to appropriate the sum of \$1,283,013 (Wastewater Receipts of \$973,013 and Betterment Revenues of \$310,000 for the direct costs of the Wastewater Treatment Enterprise Fund for the fiscal year beginning July 1, 2020 and that indirect costs of \$138,825 appropriated on the general government budget be funded by wastewater receipts. 7:38pm*

**USUAL AND CUSTOMARY TRANSFER STATION ENTERPRISE ARTICLES**  
(majority vote required)

**ARTICLE 9**

To see if the Town will vote to appropriate the sum of \$190,482 from Transfer Station Receipts for direct costs of the Transfer Station Enterprise Fund for the fiscal year beginning July 1, 2020; and that indirect costs of \$21,569 appropriated in the general government budget be funded by Transfer Station Receipts, or act in relation thereto.  
(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) that the Town vote to appropriate the sum of \$190,482 from Transfer Station Receipts for the direct costs of the Transfer Station Enterprise Fund for the fiscal year beginning July 1, 2020 and that indirect costs of \$21,569 appropriated on the general government budget be funded by Transfer Station receipts. 7:30pm*

**USUAL AND CUSTOMARY EDUCATION BUDGET ARTICLE**

**(majority vote required)**

**ARTICLE 10**

To see if the Town will vote to raise and appropriate and/or transfer from available funds the sum of \$13,787,063.32 (Required Net School Spending of \$16,828,037 plus \$347,908.58 prior year override that includes a 2.5% escalator in increased funding plus \$50,000 which represents a portion of the solar PILOT revenues for FY21 less \$3,438,882.25 for net school spending and eligible indirect costs budgeted in the general government budget for School Expenses) for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2020, or act in relation thereto.

(Submitted by the School Department)

**BOARD OF SELECTMEN: 4-0-1 RECOMMEND**

**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) that the Town vote to raise and appropriate the sum of \$13,787,063.32 (Required Net School Spending of \$16,828,037 plus \$347,908.58 prior year override including a 2.5% escalator plus \$50,000 from Solar PILOT revenues less \$3,438,882.25 for net school spending eligible indirect costs budgeted in the general government budget for School Expenses) for the operating budget of the Winchendon Public Schools for the fiscal year beginning July 1, 2020. 7:42pm*

**ANNUAL VOCATIONAL TECHNICAL SCHOOL ASSESSMENT ARTICLE**

**ARTICLE 11**

To see if the Town will vote to raise and appropriate the sum of \$837,901 to fund the Town's assessment for its share of the Montachusett Regional Vocational Technical School budget for the fiscal year beginning July 1, 2020, or act in relation thereto.

(Submitted by the Town Manager)

**BOARD OF SELECTMEN: 4-1 RECOMMEND**

**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) that the Town vote to raise and appropriate the sum of \$837,901 to fund the Town's assessment for the Montachusett Regional Vocational Technical School for the fiscal year beginning July 1, 2020. 7:43pm*

**LAYOUT OF CENTRAL STREET**

**ARTICLE 12**

To see if the Town will vote to accept a portion of Central Street as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled "Central Street Route 202 In the Town of Winchendon," dated July 12, 2016, prepared by Northeast Survey Consultants, said plan on file with the Town Clerk, or act in relation thereto.

(Submitted by the Board of Selectmen)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**

**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) that the Town accept a portion of Central Street as heretofore laid out by the Board of Selectmen and shown on a plan of land entitled*



*“Central Street Route 202 In the Town of Winchendon”, dated July 12, 2016, prepared by Northeast Survey Consultants, said plan on file with the Town Clerk. 7:45pm*

**CAPITAL ARTICLES**  
**(2/3 vote required)**

**ARTICLE 13**

To see if the Town will vote to (a) authorize the Board of Selectmen to acquire, by purchase, gift and/or eminent domain, the fee to and/or permanent and/or temporary easements, for public way purposes, including without limitation, for the construction, alteration, installation, maintenance, improvement, repair, replacement and/or relocation of rights of way, sidewalks, walkways, driveways, drainage, utilities, guardrails, slopes, grading, rounding, construction, landscaping, and other appurtenances and/or facilities, to enable the Town to undertake the Central Street (Route 202) Reconstruction Project and for any and all purposes and uses incidental or related thereto, in, on and under certain parcels of land located on or near Central Street and approximately shown on plans entitled “Massachusetts Department of Transportation Highway Division Plan and Profile of Improvements and Related Work on Central Street (Route 202) from Front Street to Maple Street,” dated October 4, 2019, prepared by Tighe & Bond Consulting Engineers, on file with the Town Clerk, as said plans may be amended and/or incorporated into an easement plan, and land within 200 feet of said parcels; (b) transfer the care, custody, and control of a portion or portions of the Town-owned property or properties shown on the aforesaid plans from the board or officer having custody of the same for the purposes for which such properties are currently held to the Board of Selectmen for the purposes set forth herein, and further to dedicate said portions of the Town-owned properties to the purposes set forth herein, and, if applicable, authorize the Board of Selectmen to submit petitions to the General Court to allow the foregoing under Article 97 of the Massachusetts Constitution or otherwise; (c) raise and appropriate, transfer from available funds, and/or borrow a sum of money not to exceed \$150,000 to fund the foregoing and any and all costs incidental or related thereto, including, without limitation, the cost of any land/easement acquisitions, appraisals and surveys; and, further, (d) authorize the Board of Selectmen to enter into all agreements and take any and all actions as may be necessary or appropriate to effectuate the foregoing purposes; or act in relation thereto  
(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (2/3’s vote) that the Town vote to transfer from Free Cash the sum of \$150,000 for the purpose acquiring, by purchase, gift and/or eminent domain, the fee to and/or permanent and/or temporary easements, for public way purposes, including without limitation, for the construction, alteration, installation, maintenance, improvement, repair, replacement and/or relocation of rights of way, sidewalks, walkways, driveways, drainage, utilities, driveways, guardrails, slopes, grading, rounding, construction, landscaping, and other appurtenances and/or facilities, to enable the Town to undertake the Central Street (Route 202) Reconstruction Project. 7:47pm*

**ARTICLE 14**

To see if the Town will vote to appropriate the sum of \$3,762,000 for the purpose of making repairs for Phase 1 and Phase 2 of three phases for the Old Murdock Senior Center, including the payment of all costs incidental and related thereto; and as funding therefor that the

Treasurer, with the approval of the Board of Selectmen, be authorized to borrow said sum and issue bonds and notes therefor pursuant to G.L. c.44, §7 or any other enabling authority; and further that any premium received by the Town upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount; provided, however, that any borrowing authorized hereunder shall be contingent on the passage of a Proposition 2½ debt exclusion vote, or act in relation thereto.  
(submitted by the Town Manager)

**BOARD OF SELECTMEN: 3-2 RECOMMEND**  
**FINANCE COMMITTEE: 4-1 RECOMMEND**

*Voted: Failed (2/3's vote) amended motion to reduce the sum of \$3,510,000. 8:26pm*

**GENERAL BUSINESS ARTICLES**  
**(majority vote required)**

**ARTICLE 15**

To see if the Town will vote pursuant to Section 7.15 of the General Bylaws to transfer from Free Cash the sum of \$106,125 to make road improvements on the unaccepted portion of Mellen Road. A portion of the costs included in this article are in preparation for acceptance of a town road at a future Town Meeting, or act in relation thereto.

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 4-1 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 NOT RECOMMEND**

*Voted: Approved (Unanimously) that the Town vote to transfer from Free Cash the sum of \$106,125 to make road improvements on the unaccepted portion of Mellen Road. 8:43pm*

**ARTICLE 16**

To see if the Town will vote pursuant to Section 7.15 of the General Bylaws to transfer from Free Cash the sum of \$4,200 to make temporary road repairs on the unaccepted portion of Mellen Road, or act in relation thereto.

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Motion was made, seconded and voted to pass over Article 16. 8:45pm*

**ARTICLE 17**

To see if the Town will vote to transfer from Free Cash the sum of \$40,046 to fund the FY20 operating deficit of the Wastewater Department, or act in relation thereto.

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

***Voted: Approved (Unanimously) that the Town vote to transfer from Free Cash the sum of \$40,046 to fund the FY20 budget shortfall in the Wastewater Fund. 8:46pm***

**ARTICLE 18**

To see if the Town will vote transfer from Free Cash the sum of \$165,032 for the following capital items:

<b><u>Capital Request</u></b>	<b><u>Department</u></b>	<b><u>Amount</u></b>
Cruiser Replacement	Police	\$ 45,000
School Security Cameras (District Wide)	School	\$ 30,000
Toy Town Hot Water Heater	School	\$ 26,600
Hot Box	Public Works	\$ 33,432
DPW Septic	Public Works	\$ 30,000
		<u>\$ 165,032</u>

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**

**FINANCE COMMITTEE: 5-0 RECOMMEND**

***Voted: Approved (Unanimously) to transfer from Free Cash the sum of \$165,032 for capital requests detailed in the warrant. 8:48pm***

**ARTICLE 19**

To see if the Town will vote to transfer from Deficit Legislation Special Reserve Account the sum of \$323,776.09 into the Finance Committee Special Reserve Account, or act in relation thereto.

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**

**FINANCE COMMITTEE: 5-0 RECOMMEND**

***Voted: Approved (Unanimously) to transfer from Deficit Legislation Special Reserve Account the sum of \$323,776.09 into the Finance Committee Special Reserve Account. 8:49pm.***

**ARTICLE 20**

To see if the Town will vote to transfer the following balances of prior capital appropriations into the General Fund to offset the existing long term debt appropriation as required by Mass. General Law.

Purchase of a boiler for Toy Town Elementary School	\$521.02
Acquisition of a Fire Truck	\$161.00

Or act in relation thereto.

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) to transfer the following balances of prior capital appropriations into the General Fund to offset the existing long term debt appropriation as required by Mass. General Law as written in the article. 8:50pm*

**ARTICLE 21**

To see if the Town will vote to transfer the following balance of reserve account for sale of town property into the General Fund to offset the existing long term debt appropriation as required by Mass. General Law.

Sale of Town Property	\$14,000
-----------------------	----------

Or act in relation thereto.  
(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) to transfer the current balance of \$14,000 in the Sale of Town Property reserve account into the General Fund to offset the existing long term debt appropriation as required by Mass. General Law. 8:51pm*

**ARTICLE 22**

To see if the Town will vote to accept as town ways the roadways known as Bayberry Circle and Pinewood Drive, as heretofore laid out by the Board of Selectmen and shown on a plan entitled "Millers Run Subdivision Plan of Land in Winchendon, Massachusetts Surveyed for Robert Van Dyke," dated February 27, 2004, prepared by Sage Engineering, LLC, and on file with the Town Clerk, and to authorize the Board of Selectmen to acquire on behalf of the Town by gift, purchase, or eminent domain an easement to use Bayberry Circle and Pinewood Drive for all purposes for which public ways are used in the Town of Winchendon, and drainage, utility, access, and/or other easements related thereto; or act in relation thereto. (Submitted by the Board of Selectmen)

**BOARD OF SELECTMEN: 4-1 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) to accept Bayberry Circle and Pinewood Drive as town ways as outlined in the warrant. 9:04pm*

**REQUEST TO ACQUIRE PROPERTY**  
**(majority vote required)**

**ARTICLE 23**

To see if the Town will vote to authorize the Board of Selectmen to accept property from the Winchendon Redevelopment Authority, on such terms and consideration as the Board of Selectmen deems appropriate, the following parcels as described below:

Map 5C4 0 5:

A certain parcel of land situated in Winchendon at the corner of Glenallen and Spring Streets known as Grout Park and shown on the assessor's map as map 5C4, parcel 5. Parcel

consisting of approximately .7 acres. Parcel is further described in deed recorded in Book 52460 Page 211 of the Registry of Deeds, Worcester District. Or act in relation thereto.  
(Submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) to accept the parcel of land known as Grout Park shown on Assessor's map 5C4, parcel 5 from the Winchendon Redevelopment Authority. 9:06pm*

**REQUEST TO SELL/TRADE TOWN PROPERTY**  
**(majority vote required)**

**ARTICLE 24**

To see if the Town will vote to authorize the Board of Selectmen to convey the Town-owned property located on 4 Summer Drive, and shown as Assessors Map 5B3 Parcel 0-160, for such consideration, including acquisition of other land in addition to or in lieu of a cash payment, and upon such other terms and conditions as the Board deems appropriate, and to authorize the Board to acquire any such land by purchase, gift, or eminent domain or in exchange for the Town-owned property, and for such purposes as the Board deems in the best interest of the Town and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments and documents to convey and/or accept real property; and further, to raise and appropriate, transfer or borrow a sum of money for such purposes, or act in relation thereto.  
(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (2/3's vote) to transfer the care, custody and control of the Town-owned property located at 4 Summer Drive, and shown as Assessors Map 5B3 Parcel 0-160, from the tax title custodian currently held for the purpose of tax title, to the Board of Selectmen for the purpose of conveyance for such consideration, including acquisition of other land in addition to or in lieu of a cash payment, and to authorize the Board to acquire any such land by purchase, gift, or eminent domain in exchange for the Town-owned property, and for such purposes as the Board deems in the best interest of the Town, and upon such other terms and conditions as the Board deems appropriate, and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments. 9:08pm*

**ARTICLE 25**

To see if the Town will vote to authorize the Board of Selectmen to convey the Town-owned property located on Summer Drive, and shown as Assessors Map 5B3 Parcel 0-158, for such consideration, including acquisition of other land in addition to or in lieu of a cash payment, and upon such other terms and conditions as the Board deems appropriate, and to authorize the Board to acquire any such land by purchase, gift, or eminent domain or in exchange for the Town-owned property, and for such purposes as the Board deems in the best interest of the Town and to take such additional action as may be needed to effectuate the purposes of this vote, including but not limited to execution of instruments and documents to convey and/or accept real property; and further, to raise and appropriate, transfer or borrow a sum of money for such purposes, or act in relation thereto.

(submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**

**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (2/3's vote) to transfer the care, custody and control fo the Town-owned property located on Summer Drive, and shown as Assessors Map 5B3 Parcel 0-158, from the tax title custodian currently held for the purpose of tax title, to the Board of Selectmen for the purpose of conveyance for such consideration, including acquisition of other land in addition to or in lieu of a cash payment, and to authorize the Board of acquire any such land by purchase, gift, or eminent domain in exchange for the Town-owned property, and for such purposes as the Board deems in the best interest of the Town, and upon such other terms and conditions as the Board deems appropriate, and to take such additional action as may be needed to effectuation the purpose of this vote, including but not limited to execution of instruments. 9:10pm*

**GOLD STAR PARENT FULL TAX EXEMPTION**  
**(majority vote required)**

**ARTICLE 26**

To see if the Town will accept the provisions of M.G.L. c. 59, § 5, Clause Twenty-second H (inserted by Chapter 218 of the Acts of 2018 known as an Act Relative to Veterans' Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE Act"), signed into law August 28, 2018, which provides for a property tax exemption for real estate to the full amount of the taxable valuation of the real property of the surviving parents or guardians of soldiers and sailors, members of the National Guard and veterans who: (i) during active duty service, suffered an injury or illness documented by the United States Department of Veteran Affairs or a branch of the armed forces that was a proximate cause of their death; or (ii) are missing in action with a presumptive finding of death as a result of active duty service as members of the Armed Forces of the United States; provided, however, that the real estate shall be occupied by the surviving parents or guardians as the surviving parents' or guardians' domicile; and provided further, that the surviving parents or guardians shall have been domiciled in the Commonwealth for the 5 consecutive years immediately before the date of filing for an exemption pursuant to this clause or the soldier or sailor, member of the National Guard or veteran was domiciled in the Commonwealth for not less than 6 months before entering service. Surviving parents or guardians eligible for an exemption pursuant to this clause shall be eligible regardless of when the soldier, sailor, member of the National Guard or veteran died or became missing in action with a presumptive finding of death; provided, however, that the exemption shall only apply to tax years beginning on or after January 1, 2019. Such exemption shall be available until such time as the surviving parents or guardians are deceased. No real estate shall be so exempt which has been conveyed to the surviving parents or guardians to evade taxation, or take any other action related thereto. SPONSOR: Town Manager

(Submitted by the Town Manager)

**BOARD OF SELECTMEN: 5-0 RECOMMEND**

**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) to accept the provisions of M.G.L. c. 59, S5, Clause Twenty-second H (inserted by chapter 218 of the Acts of 2018 known as the an Act Relative to Veterans Benefits, Rights, Appreciation, Validation, and Enforcement ("BRAVE ACT")). 9:13pm*

**CITIZEN PETITION**  
**(majority vote required)**

**ARTICLE 27**

Town of Winchendon to officially recognize the section of Mellen Road by prescription beginning at #404, the home of Chris and Donna Nolette and extending northerly to #215, the home of John and Celeste Wehmeyer, for the purpose of maintenance and repair.  
(Submitted by Citizen Petition)

**BOARD OF SELECTMEN: 4-1 NOT RECOMMEND**  
**FINANCE COMMITTEE: 5-0 RECOMMEND**

*Voted: Approved (Unanimously) after much discussion, the Moderator called the question to be voted on as presented as written in this article presented by citizens petition. 9:41pm*

*Motion was made, seconded, and voted to adjourn the Annual Town Meeting at 9:41pm  
A total of 171 voters were present*

**ATTEST: Wendy A. Stevens, Winchendon Town Clerk**

You are hereby directed to serve this warrant by posting attested copies thereof at the several places designated by the bylaws of the Town of Winchendon seven days at least before the time of holding such meeting and by mailing a copy of this warrant to each household in Winchendon in which a registered voter resides or by publication of the same in a newspaper of local distribution as required by said bylaws.

Hereof, fail not and make due return of said warrant with your doings thereon at the time and place of the meeting aforesaid. Given under our hands and seal this 14<sup>th</sup> day of September 2020.

**BOARD OF SELECTMEN:**

Michael Barbaro, Chairman  
Rick Ward, Vice-Chairman

Barbara Anderson  
Amy Salter

Audrey LaBrie

TOWN ACCOUNTANT				
In accordance with Chapter 41, Section 61 of the M.G.L., the following report				
reflects the change in Town debts, the receipts and expenditures of the General Fund,				
and a statement of financial position for all funds for the period ended June 30, 2020				
Respectfully submitted,				
Joanne L. Goguen				
Town Accountant				
	<u>Account #</u>	<u>Principal</u>	<u>Interest</u>	<u>Account #</u>
<u>GENERAL FUND:</u>				
Title V	017102-591000	7,809	-	017512-591500
Landfill CWS98-130	017102-591000	48,888	-	017512-591500
MWPAT Sewer 03-04	017102-591000	154,397	8,669	017512-591500
MWPAT Allonge 03-04a	017102-591000	50,099	-	017512-591500
USDA Water Route 140 (1/2)	017102-591000	6,676	11,899	017512-591500
Police Dept - Station Building	017102-591000	150,000	67,312	017512-591500
BANS	017102-591000	326,098	19,321	017512-592500
Fire Dept - Ladder Truck	017102-591000	65,000	18,769	017512-591500
		-	-	
		808,967	125,970	
<u>WATER FUND:</u>				
Ash-Winchendon 3M DW99-20	604503-591000	130,940	-	604503-591500
Allonge \$233,098. DW99-20A	604503-591000	14,139	-	604503-591500
BANS	604503-591000	27,510	1,977	604503-591500
USDA Water System IMPR A 11	604503-591000	27,289	27,095	604503-591500
USDA Water Route 140 (1/2)	604503-591000	6,676	11,899	604503-591500
		206,554	40,971	
<u>SEWER FUND:</u>				
MWPAT Sewer 02-05	654403-591000	165,904	10,081	654403-591500
MWPAT Sewer 01-22	654403-591000	204,946	12,690	654403-591500
USDA Pump Station Sewer 92-01	654403-591000	6,782	5,051	654403-591500
		377,632	27,822	
Debt Payments - Town (Above)		1,393,153	194,763	
L/T Debt Payments - State Subsidy		276,314	-	
S/T Debt Issued -Sally Port/Street Lights			-	
<b><u>Net Decrease in Debt</u></b>		<b><u>1,669,467</u></b>		
<u>SUMMARY OF INDEBTEDNESS</u>				
	Beg Balance			Ending Balance
	7/1/2019	Increases	Decreases	6/30/2020
ShortTerm Debt	1,055,021		353,608	701,413
Long Term Debt	8,491,948	-	1,315,859	7,176,089
	\$ 9,546,969	-	1,669,467	\$ 7,877,502



# REPORTS OF THE TOWN ACCOUNTANT

## TOWN OF WINCHENDON, MA FY 20 STATEMENT OF RECEIPTS & EXPENDITURES GENERAL FUND

<b>Budgeted Sources &amp; Actual Receipts</b>			
	<b><u>Final Budget</u></b>	<b><u>Actual Receipts</u></b>	<b><u>Variance</u></b>
Real and Personal Property Taxes	12,646,617	12,640,009	(6,608)
Intergovernmental Revenues - State Aid	13,734,542	13,844,827	110,285
Motor Vehicle excise Taxes	1,210,000	1,166,434	(43,566)
In Lieu of Taxes	52,520	49,346	(3,174)
Meals Taxes	87,062	85,609	(1,453)
Licenses and Permits	271,173	204,255	(66,918)
Ambulance & Other Dept. Revenues	1,172,999	1,641,853	468,854
Penalties and interest on taxes	265,630	169,652	(95,978)
Fines and forfeits	22,725	23,353	628
Investment income	45,704	91,936	46,232
Appropriated from free cash & Other G/F Equity		-	-
Operating Transfers (Cemetery Trust)	3,246	3,246	-
Operating Transfers (Title V Liens)	16,417	16,417	-
Operating Transfers (Stab. - Infrastr.)	68,888	68,888	-
Operating Transfers (Other Funds)		5,881	5,881
Operating Transfers - indirect costs water	130,895	130,895	-
Operating Transfers - indirect costs sewer	133,516	133,516	-
Operating Transfers - indirect costs transfer station	17,787	17,787	-
<b><u>Grand Total Sources</u></b>	<b><u>\$29,879,721</u></b>	<b><u>\$ 30,293,904</u></b>	<b><u>\$414,183</u></b>

<b><u>Appropriations &amp; Actual Expenditures</u></b>			
	<b>Final</b>	<b>Actual</b>	
<b>General Government</b>	<b><u>Budget</u></b>	<b><u>Expenditures</u></b>	<b><u>Variance</u></b>
Selectmen	24,740	16,836	7,904
Town Manager	280,821	271,353	9,468
Finance Committee	48,360	9,911	38,449
General Government Special Articles	56,210	34,299	21,911
Accountant	137,871	130,606	7,265
Assessors	96,193	95,887	306
Treasurer	233,675	212,146	21,529
Audit	40,000	38,500	1,500
Legal	50,000	45,980	4,020
Data Processing	84,311	82,053	2,258
Technology	72,972	72,972	-
Communications Committee	44,862	42,861	2,001
Town Clerk	155,754	154,713	1,041
Registrar of Voters	25,665	24,961	704
Conservation Commission	11,205	10,905	300
Planning Board	7,350	4,462	2,888
Zoning Board of Appeals	2,150	300	1,850
Community Development	142,240	138,604	3,636
Town Hall	115,245	94,434	20,811
Property and Liability Insurance	265,681	256,686	8,995
	<b><u>1,895,305</u></b>	<b><u>1,738,469</u></b>	<b><u>156,836</u></b>

**Public Safety**

Police Department	1,491,830	1,446,045	45,785
Dispatch	268,426	267,475	951
Fire Department	1,100,010	1,062,071	37,939
Ambulance	122,223	109,072	13,151
Land Use	120,533	112,169	8,364
Emergency Management	3,948	3,348	600
Animal Control	56,831	54,943	1,888
	<b>3,163,801</b>	<b>3,055,123</b>	<b>108,678</b>

	<b>Final</b>	<b>Actual</b>	
<b>Education</b>	<b><u>Budget</u></b>	<b><u>Expenditures</u></b>	<b><u>Variance</u></b>
School Budget	13,939,540	13,740,698	198,842
Bus Transportation & Crossing Guards	1,197,919	1,053,083	144,836
School Special Article - Prior Year Bills	-	-	-
Montachusett Regional District Assessment	856,996	835,092	21,904
	<b>15,994,455</b>	<b>15,628,873</b>	<b>365,582</b>

**Public Works**

DPW	169,796	156,625	13,171
Highway Department	444,164	399,664	44,500
Fleet	212,139	197,222	14,917
Snow & Ice Removal	312,619	312,619	-
Street Lighting	25,097	24,875	222
Landfill	22,200	16,721	5,479
Cemetery	112,661	107,002	5,659

Tree Trimming	-	-	-
	<b>1,298,676</b>	<b>1,214,728</b>	<b>83,948</b>

#### **Health and Human Services**

Health Department	55,194	51,372	3,822
Board of Health	2,150	1,284	866
Visiting Nurse	9,208	5,184	4,024
Council on Aging	213,428	200,387	13,041
Veterans Service	424,773	370,703	54,070
	<b>704,753</b>	<b>628,930</b>	<b>75,823</b>

#### **Culture and Recreation**

Public Library	219,502	206,355	13,147
Recreation	4,436	1,910	2,526
Historical Commission	1,150	600	550
	<b>225,088</b>	<b>208,865</b>	<b>16,223</b>

#### **Debt Service**

Debt Service Principal	974,471	969,679	4,792
Debt Service Interest	164,479	140,590	23,889
	<b>1,138,950</b>	<b>1,110,269</b>	<b>28,681</b>

#### **State Assessments**

State and County Assessments	1,420,742	1,277,470	143,272
	<b>\$ 1,420,742</b>	<b>\$1,277,470</b>	<b>\$143,272</b>

#### **Pension and Fringe Benefits**

Retirement	1,569,295	1,569,295	-
Workers' Compensation	154,330	146,624	7,706

Unemployment	45,000	17,458	27,542
Health Insurance	1,892,761	1,892,125	636
Life Insurance	14,141	13,588	553
Medicare	260,510	236,558	23,952
	<b>3,936,037</b>	<b>3,875,648</b>	<b>60,389</b>

**Other Uses**

Prior Year Deficits	-		-
Transfers Out - Enterprise		153,984	
Transfers Out - Spec Rev Funds			-
Transfers Out - Capital Project Funds	1,110,393	1,110,393	-
	<b>1,110,393</b>	<b>1,264,377</b>	<b>-</b>

<b><u>Grand Total Uses</u></b>	<b><u>\$30,888,200</u></b>	<b><u>\$30,002,752</u></b>	<b><u>\$1,039,432</u></b>
--------------------------------	----------------------------	----------------------------	---------------------------

Net Addition to Fund Balance	\$ 291,152
General Fund Equity – July 1, 2019	<u>2,293,434</u>
<b><u>General Fund Equity – June 30, 2020</u></b>	<b><u>\$ 2,584,586</u></b>

TOWN OF WINCHENDON									
BALANCE SHEET									
FOR THE YEAR ENDED JUNE 30, 2020									
	General Fund	Special Revenue Funds	Capital Fund	Water Enterprise	Sewer Enterprise	Transfer Station Enterprise	Trust & Agency Fund	Long Term Debt Account Group	Total (memorandum)
Cash	2,605,564	3,146,715	1,094,811	32,478	686,161	84,349	3,043,583		10,693,661
Real Estate Tax Receivables	567,108								567,108
Personal Property Tax Receivable	30,780								30,780
Provision for Abatements/Exemptions	(40,497)								(40,497)
Tax liens	1,449,130								1,449,130
Tax foreclosures	247,063								247,063
Due from Commonwealth	36,974	72,924							109,898
Motor Vehicle Excise Receivables	328,944								328,944
Ambulance Receivable	502,178								502,178
Water User Charges				155,314					155,314
Water Liens				9,196					9,196
Water Liens in Tax Title				44,809					44,809
Clean Water Assessment				449					449
Sewer User Charges					200,482				200,482
Sewer Liens					4,049				4,049
Sewer Liens in Tax Title					48,187				48,187
Betterments added to Tax					17,407				17,407
Title V Liens		4,917							4,917
Unapportioned Betterments not due					1,844,552				1,844,552
Betterments In Tax Title					56,864				56,864
Sewer Betterment Deferral					24,788				24,788
Amount to be Provided for LT Debt								7,176,089	7,176,089
Total Assets	5,727,244	3,224,556	1,094,811	242,246	2,882,490	84,349	3,043,583	7,176,089	23,475,368



F/B Reserved for Encumbrances	216,005	820,833	17,340	10,271	-	5,159			1,069,608
F/B Reserved For Expenditures	-			-					-
F/B Reserved - Bond Premium	50,469								50,469
F/B Reserved for Appropriation Deficits	-								-
F/B Reserved - Deficit Suppl Reserve	323,776								323,776
F/B Reserved for Betterments					726,207				726,207
F/B Special Revenue Funds		2,398,805							2,398,805
F/B Capital Projects			376,058					2,718,008	376,058
F/B Trust Funds									2,718,008
F/B Undesignated/Snow & Ice Deficit	-								-
Retained Earnings				22,207	(40,046)	79,190			61,351
F/B Undesignated Fund Balance	1,994,335	-							1,994,335
Total Fund Balances	2,584,585	3,219,638	393,398	32,478	686,161	84,349		2,718,008	9,718,617
<b>Total Liabilities and</b>									
<b>Fund Balances</b>	5,727,243	3,224,555	1,094,811	242,246	2,882,490	84,349		3,043,583	23,475,366



**TOWN OF WINCHENDON, MA  
FY 20 STATEMENT OF RECEIPTS & EXPENDITURES  
SPECIAL REVENUE FUNDS**

<u>Actual Receipts</u>		
		<b>Actual Receipts</b>
	<b>FUND 15-CDBG</b>	
CDBG		\$ 79,601.00
	<b>FUND 19 REVOLVING</b>	
Agriculture		\$ 80.00
Planning & Development Large Copy Fees		\$ 70.00
Housing Rehab		\$ 43,461.00
Library Book Fines		\$ 7,395.00
Library Copy Fees		\$ 8,579.00
Extended Day Program		\$ 2,345.00
Damaged Books		\$ 465.00
Insurance Recovery		\$ 142,765.00
Arts Lottery		\$ 8,822.00
Title V Liens Redeemed		\$ 3,856.00
Wetland Fees		\$ 12,655.00
Fema- Cares- COVID 19		\$ 961,998.00
	<b>FUND 20 RESERVED FOR APPROPRIATION</b>	
Conservation		
Cemetery Sale of Lots		\$ 5,200.00
Sale of Surplus Building/Land		\$ 14,000.00
TNC Surcharge		\$ 24.60
	<b>FUND 21 SCHOOL STATE &amp; FEDERAL GRANTS</b>	
Title II A (140)		\$ 71,652.00
Coordinated Family & Community Engagement ( 237)		\$ 38,083.00
IDEA ( 240)		\$ 444,038.00
Early Childhood Entitlement ( 262)		\$ 23,578.00
Early Childhood SPED ( 298)		\$ 3,000.00
Title I( 305)		\$ 230,976.00
Title V (309)		\$ 2,596.00
Student Access to Mental Health		\$ 62,765.00
Turnaround Assistance (325)		\$ 30,000.00
Inclusive Preschool ( 391)		\$ 25,000.00
Big Yellow School Bus ( 723)		\$ 750.00
Fuel Up		\$ 2,561.00
Safer Schools		\$ 58,615.00

Rural Aid	\$ 90,912.00
Barr Foundation	\$ 3,100.00

#### **FUND 22 SCHOOL LUNCH**

School Lunch	\$ 511,510.00
--------------	---------------

#### **FUND 23 CHAPTER 90**

Chapter 90	\$ 541,081.00
------------	---------------

#### **FUND 25 TOWN FEDERAL & STATE GRANTS**

Safe - Fire Dept.	\$ 3,965.00
Senior Safe- Fire Dept	\$ 2,348.00
Green Communities	\$ 47,418.00
Primary Election	\$ 1,779.00
Bullet Proof Vests- Police Dept.	\$ 447.50
EMD 911 Training- Dispatch	\$ 7,113.00
Safer - Fire Dept.	\$ 127,977.00
MIIA Flex	\$ 5,255.00
COA State	\$ 13,890.00
Senior Center Renovation	\$ 6,675.29
BML	\$ 20,281.00
Police S& I	\$ 138,882.00
DEP Recycling	\$ 4,200.00
FM Global _private	\$ 2,200.00
FEMA	\$ 59,067.00
MVP Grant	\$ 36,400.00
Community Compact - Technology	\$ 35,000.00

#### **FUND 28 ROBINSON /BROADHURST**

Town Clerk- General Code	\$ -
Police- Sally Port	\$ 167,000.00
School- Technology * Academics	\$ 180,000.00
Recreation- Ingleside Enhancement	\$ 200,000.00
Planning - Central Street Engineer	\$ 224,357.47
COA Van	\$ 20,000.00
DPW Trucks	\$ 125,000.00
Fire Dept- Command SUV	\$ 55,000.00
Fire Dept- Patrol Rhino	\$ 29,220.00
Repave Sidewalks	\$ 100,000.00

#### **FUND 29 GIFTS**

COA Mart	\$ 35,897.00
K-9 Gift	\$ 17,957.00
COA Fuel Assistance	\$ (3,321.00)

Misc. School gift	\$	200.00
Winchendon Winds- Drum Gift	\$	100.00
Parks & Recreation Gift	\$	136.00
250 th Anniversary Gift	\$	0.31
Fall Festival Support	\$	3,135.00
Drug Task Force	\$	816.00
Misc.Fire Department	\$	2,615.00
Old Murdock Preservation- Senior Center	\$	6.60
Police Department-	\$	1,230.22
Ambulance	\$	200.00
Toy Town Partnership- Pole Flags	\$	50.00
ACO Gift	\$	620.00
WWI Memorial Bricks	\$	11,900.00
Grout Family Park	\$	50,000.00

#### **FUND 84 CIRCUIT BREAKER**

Circuit Breaker	\$	352,841.00
	\$	-

#### **FUND 0300 MURDOCK TRUST**

Murdock Trust	\$	184,966.00
---------------	----	------------

#### **FUND 401 SCHOOL BUILDING RENTAL**

School Building Rental	\$	6,097.00
------------------------	----	----------

#### **FUND 403 SCHOOL CHOICE TUITION**

School Choice Tuition	\$	390,704.00
-----------------------	----	------------

#### **FUND 410 ATHLETICS REVOLVING**

Athletics Revolving	\$	32,370.00
---------------------	----	-----------

#### **FUND 81 NONEXPENDABLE TRUSTS**

Cemetery	\$	600.00
----------	----	--------

#### **FUND 82 EXPENDABLE TRUSTS**

Cemetery	\$	6,323.11
Tucker Scholarship	\$	10,040.62
Hildreth	\$	83.93
Wheeler Poland School	\$	1,062.29
Wheeler Poor	\$	722.17
Converse Prize	\$	74.21
Militia Training	\$	1,302.81
Converse 100 Year	\$	1,362.38
Converse Library	\$	406.55
Converse Sleigh	\$	198.28
Whitney Library	\$	49.08

Converse Pleasure	\$	301.88
Soldiers Monument	\$	13.36
Mellon Flagpole	\$	27.33
Field Library	\$	319.20
Howard Library	\$	62.25
Beals Library Book	\$	600.56
Gendron Scholarship	\$	1,072.05
Annie Evans White	\$	8,351.00
ARVO Solander	\$	2,168.95

**FUND 83 OPEB TRUST**

OPEB Trust	\$	365.83
------------	----	--------

**FUND 85 OTHER TRUSTS**

Conservation	\$	543.51
Murdock Athletic	\$	111.54
Library Gift	\$	2,973.12
Stabilization	\$	29,833.18
Infrastructure	\$	13,108.14
Churchill Bequest- Library	\$	610.60

**FUND 86 LIBRARY TRUSTS**

Ester Myers	\$	138.48
George Beals Memorial	\$	281.51

**FUND 0030 CAPITAL PROJECTS**

Capital Projects	\$	2,162,727.00
------------------	----	--------------

Actual Expenditures

---

**FUND 15-CDBG**

CDBG	\$	66,843.00
------	----	-----------

**FUND 19 REVOLVING**

Agriculture	\$	200.00
Housing Rehab	\$	1,601.00
Library Book Fines	\$	4,030.00
Library Copy Fees	\$	2,038.00
Extended Day Program	\$	602.00
Insurance Recovery	\$	62,988.00
Arts Lottery	\$	5,197.00
Title V Liens Redeemed	\$	16,417.00
Wetland Fees	\$	22,107.00
Fema- Cares- COVID 19	\$	253,685.00

**FUND 21 SCHOOL STATE & FEDERAL GRANTS**

Title II A (140)	\$ 109,729.65
Coordinated Family & Community Engagement ( 237)	\$ 48,475.26
Student Access to Mental Health	\$ 88,839.33
After School Grant ( 530)	\$ 7,351.00
IDEA ( 240)	\$ 242,433.39
MTSS Partnership(246)	\$ 36,357.80
Early Childhood Entitlement ( 262)	\$ 23,894.81
SPED Professional Development ( 274)	\$ 5,399.84
Early Childhood SPED ( 298)	\$ 1,320.38
Title I( 305)	\$ 385,814.65
Title V (309)	\$ 27,531.95
DSAC ( 220 & 323)	\$ 30,519.45
Turnaround Assistance (325)	\$ 35,282.34
Inclusive Preschool ( 391)	\$ 30,916.04
Fuel up	\$ 2,558.43
Breakfast in the Classroom	\$ 500.00
Safer Schools	\$ 58,615.00
Barr Foundation	\$ 1,508.34

**FUND 22 SCHOOL LUNCH**

School Lunch	\$ 487,720.98
--------------	---------------

**FUND 23 CHAPTER 90**

Chapter 90	\$ 508,477.80
------------	---------------

**FUND 25 TOWN FEDERAL & STATE GRANTS**

Safe - Fire Dept.	\$ 3,722.73
Green Communities	\$ 47,216.00
Primary Election	\$ 167.95
K-9 Stanton Grant	\$ 10.70
EMD 911 Training- Dispatch	\$ 5,997.42
Safer - Fire Dept.	\$ 182,698.89
MIIA Flex	\$ 16,490.86
COA State	\$ 20,759.35
Senior Center Renovation	\$ 15,504.19
Senior Center 2nd Floor Bathroom	\$ 6,675.29
BML	\$ 14,725.93
DSLIF State	\$ 7,698.31
Police S& I	\$ 186,882.35
DEP Recycling	\$ 4,234.53
FEMA	\$ 59,066.66
MVP Grant	\$ 9,100.00
Community Compact - Technology	\$ 5,844.94
DFS Fire Grant	\$ 6,250.00

**FUND 28 ROBINSON /BROADHURST**

Town Clerk- General Code	\$ 4,489.00
Recreation- GAR Park	\$ 1,398.03
School- Technology * Academics	\$ 176,493.03
Recreation- Ingleside Enhancement	\$ 128,722.51
Planning - Central Street Engineer	\$ 362,420.41
Repave Sidewalks	\$ 77,152.59
Police Sally Port	\$ 466,409.50
Animal Shelter Upgrade	\$ 793.03
COA Van	\$ 19,394.00
DPW Trucks	\$ 124,849.63
Fire Dept- Command SUV	\$ 53,707.36
Fire Dept- Patrol Rhino	\$ 26,409.18

**FUND 29 GIFTS**

COA gift	\$ 580.41
COA Mart	\$ 35,701.41
K-9 Gift	\$ 18,750.68
COA Fuel Assistance	\$ 1,262.59
BML Copy Machine Fees	\$ 6,174.77
BML Book Fines	\$ 3,689.98
Parks & Recreation Gift	\$ 105.40
Converse 100 Year Fund park Gifts	\$ 22,770.00
Fall Festival Support	\$ 2,399.46
Kayla Schoales Memorial	\$ 820.80
Misc. Fire Department	\$ 4,722.59
Winchendon School- Police Department	\$ 1,913.00
School 3rd Party Reimbursement	\$ 846.15
Misc School Gift	\$ 100.00
Toy Town Partnership- Pole Flags	\$ 1,328.35
ACO Gift	\$ 458.82
WWI Memorial Bricks	\$ 10,592.50
N. Ashburnham Road Repair	\$ 1,203.25
Grout Family Park	\$ 74,602.20
Newmans Own Coat & Boots	\$ 1,128.32
Ingleside Gift	\$ 576.85
GAR Park Trees	\$ 3.47

**FUND 84 CIRCUIT BREAKER**

Circuit Breaker	\$ 326,676.03
-----------------	---------------

**FUND 0300 MURDOCK TRUST**

Murdock Trust	\$ 155,246.50
---------------	---------------

<b>FUND 401 SCHOOL BUILDING RENTAL</b>	
School Building Rental	\$ 3,699.00
<b>FUND 403 SCHOOL CHOICE TUITION</b>	
School Choice Tuition	\$ 149,112.83
<b>FUND 410 ATHLETICS REVOLVING</b>	
Athletics Revolving	\$ 6,093.95
<b>FUND 82 EXPENDABLE TRUSTS</b>	
Cemetery	\$ 3,246.00
Converse Library	\$ 8,214.95
Gendron Scholarship	\$ 1,500.00
Annie Evans White	\$ 820.13
<b>FUND 85 OTHER TRUSTS</b>	
Conservation	\$ 54.74
Library Gift	\$ 331.37
Infrastructure	\$ 68,888.00
Capital Projects	\$ 1,462,392.59

## **AGRICULTURAL COMMISSION**

The Winchendon Agricultural Commission is charged with promoting agricultural-based economic opportunities in town; acting as mediators, advocates, educators and/or negotiators on farming issues; working for the preservation of prime agricultural lands and pursuing all initiatives appropriate to creating a sustainable agricultural community. The positions are appointed by the Town Manager. The Commission consists of seven members and up to five alternates. Open positions exist, and we welcome new members.

The Commission is organized as follows: Audrey LaBrie, Chair, Sherri Haley, Vice Chair, Olivia Tarleton, and Jordyn Lynds. Alternate member is June Girouard. The Commission welcomed three new members this year: Taylor Tower, Janet Lee and Alicia Trickett.

The Commission oversees the Toy Town Outdoor Market, and with the restrictions required due to the COVID-19 pandemic it was an especially challenging year. Overall, the market had a successful year. The Market was held late-May through early October, rain or shine, Thursdays from 4 – 7 P.M. and Saturdays from 10 – 1. The market returned to its location on the front lawn of the U.U. Church on Central Street. Multiple times during the season the market complemented events held by the church. Products and services offered included produce, plants, crafts, baked goods and animal products. Some vendors accepted WIC and Senior Citizen coupons.

Collaboration between the Commission and the organizations Heal Winchendon and Growing Places is ongoing. We continue to work to address the “food desert” designation that was applied to Winchendon a few years ago.

As 2020 was a year for reviewing the Town’s Charter and By-Laws, the Commission looked at the Right-to-Farm By-law and the Zoning By-Law as it pertains to accessory use of poultry and livestock. The Special Permit requirements were discussed, and the Commission is looking to present recommended changes to the voters at the spring Town Meeting.

The Commission is looking forward to a great year. The commission meets as needed at the Winchendon Town Hall. We hope you will stop by the Toy Town Outdoor Market and support our local farmers and craftspeople.

Respectfully submitted,

Audrey LaBrie, Chair  
Sherri Haley, Vice Chair  
Olivia Tarleton, Member  
Jordyn Lynds, Member  
June Girouard, Alternate



## ANIMAL CONTROL



I, hereby, submit the Annual Report of the Winchendon Animal Control Department for the year ending December 31, 2020:

Suzan Kowaleski	Animal Control Officer
Philip M. Chalifoux	Asst. Animal Control Officer
Cassandra Tompkins	Asst. Animal Control Officer
Patti Lessard	Asst. Animal Control Officer

Total Licenses Issued:	1,568
Total amount received for dog licenses	\$16,757
Total amount received for fines issued	\$4,710

Animal Control calls for service:	
Animal Complaint	74
Assistance	90
Farm/Wildlife	133
Abuse/Neglect	22

Dog Bite	27
Rescue	12
Lost/Loose	202
Barking Dog	35
Total Animal Control Calls	595

The Winchendon Regional Animal Control Department consists of one Animal Control Officer and three assistant Animal Control Officers. They are responsible for all animal related incidents in both Winchendon and Templeton, including those involving domestic animals, wildlife, and farm animals. This is accomplished through the coordinated efforts of Animal Control and other local and state agencies.

Animal Control relies heavily on donations for unforeseen expenses related to the care of injured, neglected and abused animals. Although support is received from Ahimsa Haven, The Animal Rescue League of Boston, and the MSPCA, donations are still needed and very much appreciated. Any donation can be made to The Winchendon Animal Control Gift Account at the Winchendon Police Department.

Respectfully Submitted,

David P. Walsh, Chief of Police



## **ZONING BOARD OF APPEALS**

The Board holds public hearings on applications, in the form of an Administrative Appeal, from persons aggrieved because they were unable to obtain a building permit or an enforcement action from the Building Inspector related to interpretation(s) of the Winchendon Zoning Bylaws. Public hearings are also held on applications for Special Permits as provided for in the Zoning Bylaws as well as requests for Variances from certain, clearly specified, provisions of the Bylaws. The process takes a minimum of two months from the time of the application to the time of a signed decision. Hearings are held at regularly scheduled Board meetings on the first and third Wednesday evening of each month. The hearings must be published in a local newspaper at least 14 days before the hearing. Notices of the hearing, as well as the resulting decision, are sent by first class mail to all property owners on the same side of the street within 300 feet of the subject property as well as to those property owners located directly across the street of the subject property.

After a decision is written, signed, and filed with the Town Clerk, parties aggrieved by the Board's decision have 20 days in which to appeal the decision in Superior Court.

The volunteer Board is comprised of Chair, Cynthia Carvill, Clerk, Raymond Benoit, and Members Robert Bushey, Richard Stancombe, and Bryan Vaine. There are two Alternate Member Positions that are vacant.

This year, the Zoning Board of Appeals held hearings virtually via Zoom to discuss the following:

Special Permit	207 West Street
Variance	6 Robbins Road
Variance	356 Lakeview Drive
Variance	38 Jameson Way
Variance & Special Permit	409 West Street
Special Permit	126 Beachview Drive
Special Permit(use)	131 Spring Street

All of the permits were granted.

## BOARD OF ASSESSORS

To the Town Manager and Board of Selectmen:

The Board of Assessors submit the following report for the twelve month period beginning July 1, 2019 and ending June 30, 2020.

Motor Vehicle Excise Taxes Committed	\$1,213,265.51
Real Estate Taxes Committed	\$12,599,715.83
Personal Property Taxes Committed	\$308,689.76
Title 5 Sewer Liens Committed	\$3,856.45
Sewer Betterments Committed	\$209,024.86
Water Liens Added to Taxes	\$22,805.12
Sewer Liens Added to Taxes	\$25,914.79
I & E Penalties	\$00.00

---

Total Committed for Collection	\$14,383,272.32
--------------------------------	-----------------

Real Estate Exemptions Granted:

Clause 17D Statutory	\$350.00
Clause 22 Veterans	\$49,749.28
Clause 37 Blind Persons	\$1,750.00
Clause 41C Elderly	\$22,000.00

---

Total Exemptions Granted	\$73,849.28
--------------------------	-------------

Real Estate Abatements Granted	\$28,818.49
Personal Property Abatements Granted	\$29.45
Motor Vehicle Abatements Granted	\$34,083.97

---

Total Exemptions and Abatements Granted	\$136,016.93
---	--------------

Respectfully submitted,

Harald Scheid  
George Bourgault  
Board of Assessors

## **BOARD OF HEALTH AGENT**

### **PURPOSE**

The Board of Health, according to various statutes in the Massachusetts General Laws, is responsible, among other things, for inspections and enforcing the State Sanitary Codes for restaurants, retail food establishments, and minimum housing standards that include the proper storage of solid waste. The Board is also responsible for enforcing State Sanitary Codes that cover recreational camps, ice rinks, and public swimming pools. The Board is also responsible for enforcement of the State Environmental codes regarding the disposal of solid waste and proper subsurface sewage disposal under Title 5.

### **PERSONNEL**

The Town of Winchendon Board of Health is a five-member elected Board who works along with a Health Agent, James Abare, R.S. Members of the Board are elected at the annual Town election in May. Current membership with the year their term expires is:

Brian Croteau	(2020)
Lionel Cloutier	(2021)
Keith Kent	(2021)
Garrett Wante	(2022)
Edward Bond	(2023)

### **PUBLIC HEALTH**

The Town of Winchendon through The Board of Health is part of the Board of Health Tobacco Control Alliance with emphasis on the health dangers of tobacco use and preventing youths from purchasing tobacco and related products.

The Board has also joined the Montachusett Public Health Network. The MPHNN is a network of thirteen Health Departments from the Montachusett Region which meets monthly and is committed to making the Montachusett Region the healthiest region in Massachusetts.

The Health Department Staff witness soil testing for septic systems and reviews and approves septic system plans, inspects the installation of septic tanks, pump chambers, pumps, distribution boxes and leaching areas. Residents can meet with staff during regular office hours.

The Health Department Staff also conduct restaurant and retail food store inspections as well as housing inspections on a regular basis in addition to investigating trash and nuisance complaints. Educational material is available to the public in the Board of Health office on a wide range of issues including quitting tobacco use, diet and nutrition, reducing heart disease and stroke, and strategies for lowering risk of contracting various diseases.

Annual Report			
The following is a report of the activities of the Board of Health for the calendar year 2020			
<b><u>PURPOSE OF PERMIT</u></b>			
			<b>Count#</b>
Subsurface Sewage Disposal Inspections			68
Soil Testing for repairs			15
Soil Testing for new lots			9
Reviewed and approved Septic System plans			42
Restaurant Inspections			72
Housing Inspections			24
Trash Complaints			22
Public Swimming Pool Inspections			2
Recreational Camp for Children Inspections			1
		<i>total</i>	<i>255</i>
<b>Total Departmental Payments to Treasurer</b>			<b>\$39,081.00</b>

## **BOARD OF HEALTH – COMMITTEE**

On behalf of the Board Of Health members, it is with both my pleasure and belief in dedication to public health I humbly submit this measured report for the Town of Winchendon in fiscal 2020.

In what has been an extremely troubled and turbulent time with our Town, nation, and the world suffering a global pandemic battling the COVID-19 virus and is after associated variants, our B.O.H. has realized several chairpersons during the pandemic.

With the start of the pandemic, state and nation wide shutdown, lockdown, and closure in March of 2020, our Board entered and finished the fiscal year with Lionel Cloutier as chairperson, on June 30, 2020. At a following meeting of the board with only 3 of 5 members able to make the meeting, a reconstituting of the B.O.H was held electing member Brian Croteau the new chairperson with a 3-0 vote consisting of yes all in favor. At the end of year in December 2020, after serving our board as Chair for half the town calendar fiscal year, Mr. Croteau, due to his level of experience and qualifications was named the next Town of Winchendon Superintendent of the D.P.W. This being a position with much responsibility and demands on time, Mr. Croteau stepped down in the January 2021 meeting. At the end of the meeting, the B.O.H. held another vote for reconstitution the Board, and member Keith Kent was nominated and named the new Chairperson by all members present in a yes vote of 4-0.

To say this global pandemic has been devastating on our local public health is a colossal understatement. Its yet untold total damage caused on human public health, quality of life, human mental health, and loss of life is of gargantuan proportions. At the time of submission of this report, Winchendon and it residents just as the rest of the Commonwealth of Massachusetts were on lockdown from March of 2020 through the early summer in the months of June and July before all businesses deemed non-essential were allowed to maintain a partial reopening based on both square footage and occupancy permitted population. Both Governor Charles Baker, and the Department of Public Health, based on 7 day state wide positivity testing, have regulated all businesses non-essential and essential to 50, 40, and even 25 percent capacity, including grocery stores and supermarkets, with many businesses being completely shut down all together.

During this pandemic, the B.O.H. has been active in monitoring all public places and businesses where applicable for facial covering compliance, offering hand sanitizing, and working to help reduce the rate of viral transmission. As chairperson I am happy to say almost all were regularly willing and compliant, with the occasional letter needing to be sent from our Health Agent to remind some the need to obey the current emergency orders and declaration.

With an additional measure taken by the Board per state recommendation, the members of the Town of Winchendon Police Department were named temporary special members of the B.O.H. during 2020 to assist in providing them with the necessary tools to help manage this pandemic at our local municipal level, which was applied by a vote of the board with a full 5-0 yes decision. The temporary measure was still in place as of this time of submission, and can be removed by the board at any time as deemed appropriate.

I would be in complete remiss if I did not mention both the psychological and educational toll which has been taken by the lack of in-person learning on our young impressionable children and students due to the global pandemic. Per Governor Baker's order, some form of at least an in-person hybrid learning plan was mandated beginning in April 2021, beginning the sending of students back to school. The WPS school district has worked diligently to modify classrooms and improve air quality as much as possible while facing difficult structural conditions.

Vaccination has been troubling to say the least, as Massachusetts was listed nationally as recent as this letters submission as “33<sup>rd</sup>” in the nation for distribution of its current supply received. Supplies have been limited, and complicating it even more has been a constant crash of the Commonwealth’s internet vaccination application on its sites, and a lack of physical injection sites in the real world locally and statewide as well. Locally, all members of Police, Fire, and EMS have been offered their first vaccination, as well as congregate housing.

As of April 8, 2021, the latest state municipal public health report list Winchendon as experiencing a 14 day positive test rate of over 5 percent placing the town firmly back in the red zone, while nearing 600 documented cases in our community. Numbers are back up on the rise after trending downward from a post-holiday high of well over 9 percent, as the commonwealth updated regulations on public gatherings allowing up to 150 persons, and private gatherings up to 100 respectively.

I would next like to thank our Health Agent for his service during such a difficult time. To say his job has been “challenging” is a polite and monumental understatement due to demand on his expertise and services in both the public and private sectors, ranging from answering a barrage of countless questions via phone and email, which included daily state updates, and many webinars. We humbly thank Mr. Abare for his service to his community during what has been one of the most trying times in our nation’s health history.

In closing, I would like to thank all those who serve emergency response such as Police, Fire, and EMS, along with our front line defenders in public health such as doctors and nurses, and including all those working out in the public ranging from grocery store workers to other essential employees and more aiding in keeping a productive society ever moving forward despite such a trying time. Together many tiny shovels can move mountains, and together we will defeat this public health emergency. Until then, I remain.

Respectfully Submitted: Keith Kent, Chairperson, Lionel Cloutier, Vice Chair, Garret Wante, Ed Bond.





## COMMUNITY ACTION COMMITTEE

Winchendon Community Action Committee Inc. started the new year with lots of plans, ideas, new programs, more outreach, and educational classes. Unfortunately, all that changed very quickly once COVID-19 reared its ugly head and we had to rethink all our policies and plans. We quickly became accustomed to serving our clients outside and keeping everyone safe during these unprecedented times. The CAC team was wonderful and these new procedures were implemented immediately; both clients, volunteers, and staff were very flexible and accommodating. By July, it was time to decide how we could allow people back inside in order to give more choices and options to their food choices, so we started making appointments every 30 minutes for 3 people at a time. All visitors must wear a face mask, sanitize hands upon entering and when leaving as well. These procedures have worked very well, are still in place today and will become permanent as they have allowed a better experience for everyone with limited space as it is.

The amount of people we have served through the year has fluctuated greatly - some months were as high as 880 individuals being served, and other months saw as low as 400. I find this big fluctuation was due to increased SNAP benefits some months, stimulus payments, and the pandemic EBT issued for the children in a household. It became a necessity to deliver pantries through this, of which there may be 5-10 deliveries per week which also includes a lot of families whom were put in quarantine for some type of exposure or a positive COVID-19 household member.

Lots of great projects took place at the CAC over the year, as well as major improvements to the facility and for our growing programs. The driveway expansion and line painting project was completed in order to gain 4 extra spots, allowing more uniformed parking spaces. Mini-splits were installed all throughout the CAC in order to cut expenses in heating and cooling as well as a cleaner and much nicer appearance. Our hybrid hot water heater/tank was also installed and burns 99% less oil than our original tank thus creating another great savings for our budget. Suite 2 of the CAC finally had its roof replaced in readiness for solar panel power to cut our utility budget further. Last and not least is our very best upgrade to the CAC to date - our walk-in fridge and freezer space. These have enabled us to increase our perishable storage space by 75% and with the high number of families now being served, this project was a must do.

Whether we were in the midst of a global pandemic, a lot at the CAC was business as usual. Creatively, we all dealt with what we were given and made selfless accommodations. Although we lost some great volunteers when the stay-at-home order went into effect, we also gained some amazing new volunteers and kept our numbers very limited to be safe. With PPE, social distancing, and limited building capacity we were still able to complete some programs. The summer food program was wonderful and each child of a family whom is registered at the CAC weekly received 5 breakfasts, 5 snacks, 5 lunches, and juices to replace school lunch. We continued our shower, laundry, and pre-made meal times to a limited capacity here at the Haven of Hope.

Holiday programs went well but were very busy. The only annual event we were unable to host this year was the Kids Christmas Party. Food Baskets went out for both Thanksgiving

and Christmas to all who signed up. Thanksgiving, we had 145 and Christmas, we had 182 families receiving dinner baskets. Our toy program went off without a hitch; 195 kids were signed up and each child got 6 brand new, unwrapped toys, and 6 stocking stuffers (thanks to Dollar Tree). All parents were thrilled with the choices. That time of year is also when community comes out in droves to assist the CAC with getting these baskets filled, and toys to the children and the gratitude we have for our donors cannot be measured. It's always priority that thank you cards go to each donor and I hope that I succeed with that and I don't miss anyone.



## CONSERVATION COMMISSION

The Winchendon Conservation Commission is a five-member appointed volunteer board that meets monthly and is responsible for the local administration and enforcement of the Massachusetts Wetland Protection Act (Massachusetts General Laws, Chapter 131, Section 40) and the Town of Winchendon Wetlands Protection Bylaw. Generally, the Commission's regulatory authority is triggered when alterations or construction are proposed in a wetland or floodplain, within 100 feet of a wetland, or within 200 feet of a river, stream or brook that flows year round.

Throughout 2020, the Commission met remotely using [www.zoom.com](http://www.zoom.com) to discuss projects and render decisions. Springtime found numerous projects underway without permission and educational outreach is ongoing in response. Ultimately, the Commission reviewed over thirty Notices of Intent and more than twenty Requests for Determination. The processes and review parameters are very tightly prescribed by the State. Permissions, when issued allowing work, go hand-in-hand with conditions and requirements that protect the wetlands and ensure that there is no inadvertent impact to our resources.

Cooperation, communication, and proper filing procedure are key to the successful review and evaluation of proposed activities. The review and evaluation and the necessary project amendments that result can take several months to complete and applicants are encouraged to apply well in advance of anticipated construction. The Commission reviews violations and has the authority to levy fines if work is non-compliant with a permit or done without a permit.

The public is welcome to attend the Conservation Commission's regularly scheduled meetings, held the second Thursday of each month. Additional information on the Conservation Commission and its statutory responsibilities can also be found on the Commission's page on the Town website.

Respectfully Submitted,

Kyle Bradley, Chairman

## COUNCIL ON AGING

The Winchendon Council on Aging is located at 52 Murdock Avenue. We are funded by the Town of Winchendon, MART and by a formula grant. I wish to thank my staff, Sharon, Van Driver; David, Meals on Wheels Driver; Kevin, MART Van Driver; Art, General Support; Kevin, General Support; Cindy, Dispatch/Driver; Jen, Kitchen, Food Pantry and Clothes Closet. These are dedicated people who continually provide excellent customer service and support for the elders of Winchendon. I am proud of all they do for our elders while operating within a very limited budget.

We can all agree that 2019-2020 was a tough year but we banded together, and, with additional assistance from Heywood Hospital and Growing Places, kept our seniors well fed. All Center employees are CPR First Aid and ServSafe certified. The mission of the Winchendon Council on Aging is to enrich the lives of the community senior population while providing education programs, recreational activities, referral and social services assistance and to advocate for our seniors while educating the community on the needs of elderly.



The Council on Aging provides activities that promote good health, independence, and support to provide adequate housing and living conditions. We provide education and information on matters affecting our seniors through individual support and group sessions. We have created an environment that provides love and support, a place of caring and acceptance with activities that promote independence. We will continue to provide resources, support groups and

information on housing referrals, meal programs, food pantry, clothes closet, outreach, exercise, health and wellness programs and recreational activities despite COVID, and we are looking forward to gathering at the Center.

Our SHINE representative has been able to assist seniors via telephone with their health insurance needs and issues.

Even with COVID, our meals program provided 24,182 meals. While transportation was limited, we still drove 26,659 miles, bringing 1,568 passengers to 477 medical appointments; 298 lunch; 94 shopping and 48 other destinations.

Due to the COVID-19 virus we have had limited programs at the Center. We look forward to holding our annual Cake Auction at some point, as well as our annual Wellness Day and our indoor yard sale. The Center provided the following services at the Center:

Daily Meals	Insurance Counseling (including Mass Health and Medicare)
Transportation- Medical, Social, Recreational	Fuel Assistance Services
Caregiver Support	Applications for Fuel Assistance and SNAP (Food Stamps)
Resource information	
Housing Assistance	Tax Preparation

Nursing home information with placements; Adult day care placements; counseling and direction	Computer tutoring Caregiver's Support Group Classes – computer, yoga, chair exercise, crafts
---	---

Caregivers; Dealing with Alzheimer's Medication Management; Weight Loss Program; Veteran's Support Group; Eat Right for a Healthy Heart Lecture; Food Drive	Painting classes, yoga, BINGO, cards, pool, shuffleboard games, Valentine's, Halloween celebrations; Peanut Auction; Three Christmas Programs; Wii bowling;
Identify Theft Prevention; Beach Party; Mardi Gras Celebration	Birthday and holiday celebrations, daily coffee hour; Knitting/Crocheting Group
Medicare Part D, SHINE, Flu Clinic, Fuel Assistance and Food Stamps; Blood Pressure Clinics; Eye & Lasik (vision exams); Miracle Ear (hearing aid exams); Fallon representative; Pizza Party; Monthly Cookie Booths	GVNA Programs; It's Real Cool Swing! (musical presentation)

A new program we have is a Volunteer/Escort/Companion Program, which is designed to help homebound seniors remain independent. Volunteers provide companion services to relieve loneliness. Volunteers also provide essential services including shopping assistance, escort to appointments, respite for caregivers, SHINE (Serving Health Information Needs of Elders) counseling and telephone reassurance.

Without our staff and our group of dedicated volunteers, we could not have offered the activities that we do at the Center. We are grateful for all the help we have had this year and especially wish to thank the Robinson Broadhurst Foundation for their continued support and generosity in providing funding for the Winchendon Senior Center.



The Friends of Old Murdock Senior Center continue to offer fundraisers with proceeds going towards donations to the food pantry, floor mats, and an annual free lunch for the seniors. We invite you to join this fun and active group.

We remain proud to continue serving the Senior Citizens of Winchendon.

Respectfully submitted,  
Sheila Bettro,  
Director, Winchendon Council on Aging



## WINCHENDON CULTURAL COUNCIL

The Massachusetts Cultural Council is funded by appropriations from State Legislature and the National Endowment for the Arts. Funds are distributed to Local Cultural Councils to distribute to individuals and organizations in their communities. The Local Cultural Council Program is the largest grassroots cultural funding network in the nation supporting thousands of community-based projects in the arts, humanities and sciences annually.

Yearly, the Winchendon Cultural Council (WCC) meets in the fall to review and award grants to cultural programs town-wide. This year, we received 14 applications and were pleased to disburse over \$10,000, which will partially or fully fund 11 of those programs. These programs include:

- Beals Memorial Library – Children’s Programs, Exhibits and Movies
- Gardner Area League of Artists – Lighting Equipment
- Old Murdock Senior Center – Dance Chair Exercises for Seniors
- Winchendon Music Festival – Concert Series
- Winchendon Winds Professional Concert Band – Concert Series
- Unitarian Universalist Church – Pipe Organ Concert



For a complete listing of grantees and dollar amounts awarded, please visit [www.mass-culture.org/Winchendon](http://www.mass-culture.org/Winchendon), or contact the WCC Chair listed below. We encourage the community to attend these wonderful local programs, all of which are free or low-cost.

Respectfully Submitted,  
Jill Nicholson Sackett, Chair/Treasurer (224) 567-3635

Current Council Members:  
Jill Sackett, Chair/Treasurer  
Miranda Jennings, Secretary  
Andrew Arceci

Nicole Elias  
Linda Hofhaug  
Deanne Keddy

Linsey Laserte  
Jim McCrohon  
Tina Santos

## **FINANCE COMMITTEE**

The Winchendon Finance Committee is pleased to present its annual report for the 2020 fiscal year. The Finance Committee began the year with four committee members, including Thomas Kane, Chairman, Dr. Maureen Ward, Vice Chairman, Charles Corts and Douglas Delay. In September 2019, Keith Kent was appointed to the Committee. In October, Phillip Levine and David Alexander were appointed to the Committee, bringing the Committee to its full seven members. Over the course of the year, the Finance Committee met sixteen times in regular or joint meetings and public hearings.

The Town completed paying off the deficit borrowing debt in FY19 so FY20 was the first year that the Town had no restrictions on allocating its certified free cash. The state certified free cash at \$1,757,097 and the Town voted at the October 28, 2019 Special Town Meeting to allocate \$1,069,417 for road and bridge repair projects, special education expenses and a structural assessment of the Old Murdock Senior Center. The Finance Committee provided voters with an overview of the Town's reserves that included \$1,153,879 in the stabilization fund, \$687,680 in free cash and \$323,776 in the special reserve account that the state required the Town to contribute to while paying down the deficit borrowing debt.

The Finance Committee met jointly with the Board of Selectmen and the School Committee several times during the fiscal year. The three Boards met on September 16, 2019 to hear a presentation of the School Department's most recent Turnaround Plan. Superintendent Landers reviewed the elements of the plan that addressed the requirements articulated by the Department of Elementary and Secondary Education. Town Manager Keith Hickey reviewed the proposed warrant articles for the October Special Town Meeting. On February 10, 2020 the three boards met to review the Town Manager's Five-Year Budget and Revenue projections and hear the Capital Planning Committee's recommendations for FY21. The three boards next met on May 28, 2020. By this time, the pandemic was having a major impact on the local and state economies and had disrupted the normal budget development process and the Town had indefinitely postponed the Annual Town Meeting, which had been scheduled for May 21, 2020. The meeting focused on discussing strategies on how to close out FY20 as well as redeveloping the FY21 budget in anticipation of reduced revenues. All agreed that the FY21 budget could not be finalized until the state developed its FY21 budget and state aid figures for the Town became clear. Town Manager Hickey explained that the Town and School Department would operate on state sanctioned one-twelfth monthly budgets until a realistic FY21 budget could be developed and voted on by the Town at some future date.

The Finance Committee held several meetings to review the proposed FY21 town budget. As stated, at the February 10, 2020 Tri-Board meeting, the Capital Planning Committee reviewed its recommendations for capital purchases in the FY21 budget, including two police cruisers, a DPW dump truck (4 yr. lease), ambulance (5 yr. lease) and school security cameras, hot water heater and dishwasher. On March 9, 2020, the Finance Committee met jointly with the Board of Selectmen to hear Town Manager Keith Hickey's presentation of his proposed FY21 Budget. Mr. Hickey reviewed the details of the proposed \$30,739,243 budget. On March 10, 2020, the Committee met with Monty Tech Vocational School Superintendent Dr. Sheila Harrity and Business Manager Tammy Crockett to review the proposed Monty Tech Vocational School budget. Ms. Crockett reviewed how the town's assessment of \$842,239 is calculated. The Finance Committee met jointly with the



Winchendon School Committee on March 26, 2020 to hear a presentation of the proposed FY21 School Department Budget of \$13,781,096 by Superintendent Landers and interim Business Manager Ann Mahan. The report also included an overview of grant and non-grant revenues included in the School Department's overall budget. In a typical year, the Finance committee would conduct a public hearing in April to review the Warrant for the May Annual Town Meeting. However, by early April, the Board of Selectmen had indefinitely postponed the Town Meeting due to the fiscal uncertainties that were due to the coronavirus pandemic. By May, it became clear that the town would likely not be able to present the FY21 budget for approval until late summer or early fall.

At its January 14, 2020 meeting, the Finance Committee approved a request from the Town Manager to transfer \$93,000 from the snow and ice reserve account to the appropriate budget lines in the DPW budget to cover snow removal expenses. At the meeting held on July 14, 2020, the Finance Committee approved several budget transfer requests from Town Manager Hickey. The most significant transfer was for \$113,000 from In-Town School Transportation to Employee Health Insurance to cover a shortfall in that account. The requests were typical end-of-the year transfers from accounts with surpluses to accounts where unexpected expenses occurred.

At year's end, the state of the Town's financial condition was a matter of speculation due to the unknowns related to the state's FY21 budget. State aid accounts for nearly 50% of the Town's revenue, thus it is impossible for the Town to develop a budget that is balanced and meets the town's needs and obligations until the state aid picture is clear. The Town began the FY21 fiscal year by operating on a one twelfth monthly budget that must be approved by the Department of Revenue.

Respectfully Submitted: Thomas Kane, Chairman, Dr. Maureen Ward, Vice Chairman,  
David Alexander, Charles Cortis, Douglas Delay, Keith Kent, and Philip Levine

## FIRE DEPARTMENT

**I am pleased to submit the following Annual Report  
Chief Thomas J. Smith**

### Mission Statement

“The Winchendon Fire Department shall endeavor to protect life and property through emergency response and non-emergency assistance. We will strive to promote public safety through inspection, enforcement, and education”.

### Department Statistics:

From Jan.1, 2020 - December 31, 2020, the Department responded to 2,228 requests for services as shown below. Even though each year consistently stretches our resources, the Fire Department proudly and professionally continues to protect the citizens of Winchendon. The table below gives what the call actually turned out to be. Quite often, a call is dispatched as one thing due to the information given only to actually be something different upon arrival. This is just another part of our department’s challenge to protect the community.

INCIDENT TYPE	QTY
Fire / Explosion	49
Overpressure / Rupture	5
Ambulance / Rescue Calls	1542
Hazardous Conditions	78
Service Calls	313
Good Intent Call	95
False Call	133
Severe Weather / Natural Disaster	12
Special Type / Complaint	1
<b>TOTAL</b>	<b>2228</b>

### Fire Losses

Fire property loss for 2020 was approximately \$**134,400.00**. This does not include any dollar value on personnel or homeowner pain and suffering. The amount in no way shows the many lives that were affected by emergency calls throughout our community.

### Personnel:

Over the past year the Winchendon Fire Department has proudly served your community to the best of its ability. Forty-three men and women make up the fire department and have provided the Town of Winchendon with emergency services whenever requested to the best of their ability. As members of the fire department, these dedicated individuals have spent numerous hours training on both fire and medical topics. This past year has been especially stressful to these responders having to not only deal with the constant emergencies but also the COVID-19 pandemic. This pandemic literally put the lives of every responder and their families on the line every call. Members of the department have shown the commitment needed to provide the citizens of Winchendon with the protection they deserve. There was no hesitation to put the citizens before themselves while the entire community pushed through the pandemic. The families and friends of these members have had to make their own sacrifices by having their loved ones away for hours at a time helping others without

knowing if they would safely return. Without this understanding, our firefighters and Emergency Medical Technicians would not be able to demonstrate the commitment necessary to be a member of the Winchendon Fire Department. Throughout the year, we have had call members attend the call/volunteer fire academy in both Stow and Westminster, MA. These academy classes have taken up many hours of time for these individuals in an effort to increase the level of protection they are able to provide the community.

Fire Chief Thomas J. Smith has now been on board for over eight years leading the department in the best direction possible to protect the citizens of Winchendon. Over this past year there have been many new policies and procedures implemented, especially due to COVID-19. Adjustments had to be made to every phase of the emergency process to protect both responders and patients. Keeping the department updated on these changes was an ongoing project that without the entire command structure of the department, would not have been possible. A training committee has been formed by Captain Bryan Vaine to improve the overall training of the department. These training opportunities are the backbone of the Winchendon Fire Department.

The following list shows the rank and individual by name so they can be properly recognized for their many sacrifices. Some members may have only been on the department for brief periods during the year but you can be assured that in one way or another they helped mold the Winchendon Fire Department into the highly respected department we are today. One of the most common statements around the station is that everyone is appreciated for their contributions and efforts to the department no matter how big or small.

Fire Chief –	Thomas Smith
Captains –	William Brown, Bryan Vaine
Lieutenants -	Richard Sevigny, Brian Croteau, William Davis, Andrew Harding, Mark Vitale
Firefighters & EMTs -	Janie Anderson, Joseph Arsenault, Stephen Ashmore, Troy Ashmore, James Bevilacqua, Kyle Blouin, Daniel Brown, Heather Butler, Tamie Charbonneau, Patrick Connor, Edward Coulter, John Cyganiewicz, Joshua Emerson, Mark Fleming, Christopher Hackett, Everard Hayes, Rebecca Hicks, Patrick Higgins, Clayton Landry, Emily Latour, Corey Leary, Andrew LeBel, Ray Lemek, Kwamy McKinnon, Betty-Jane Nicholson, James Nicholson, Tyler Pelkey, Nathan Schulz, Justin Scott, Martin Scott, Justin Sevigny, Melissa Vaine, Dan Voutila, Garrett Wante, James Watkins
Admin Assistant –	Sheila Beane

### **Service Delivery:**

The Winchendon Fire Department is a full-service department delivering emergency medical, fire suppression, hazardous materials, technical rescue, fire investigation, public safety education, fire prevention and specialized community services. The department is always looking to the community for ideas that could improve our services. It is especially encouraging how well the fire department comes together under any circumstance to ensure the safety of Winchendon residents and guests. Our firefighters want residents to know that this year has been especially difficult without the many visits due to the Covid-19 pandemic.

**Permits:**

<b>238</b>	Brush Burning
<b>7</b>	Blasting / Tanks
<b>18</b>	Fire Safety Inspections
<b>4</b>	Fire Suppression Systems
<b>12</b>	Liquor License
<b>79</b>	L.P. Gas
<b>51</b>	Oil burner
<b>174</b>	Smoke Detector
<b>Total</b>	<b>583</b>
<b>Total Permit Revenue Collected:    \$ 17,855.00</b>	

Continued use of our electronic inspection systems (Station Smarts and PS Trax) has allowed more accurate and consistent inspection processes which is welcomed by our firefighters and customers alike. With each year that these systems are in place we have become more proficient with their methods allowing our inspections to become not only more streamlined but also more efficient.

**Grants Received:**

The Winchendon Fire Department continues to recognize the difficult financial times that are facing the community during this pandemic. It is because of this that we have worked harder than ever in an effort to secure various grant funding. We are proud to have been successful in the following grants during 2020 totaling **over \$130,730.24** for just this one year.

**SAFER Grant – (\$423,980 over three years).** This grant was awarded to our department to increase our emergency staffing. Starting in February of 2018, our department was able to hire three new firefighter/paramedics to enhance our already talented staff. These new members have now completed their third year with the department and they continue to be integral parts of our department. This grant seems to have paved the way for the department staffing into the future. We were fortunate to be one of only approximately three hundred departments in the country to receive this staffing grant.

**ASSISTANCE TO FIREFIGHTER'S Grant COVID-19 Supplement (AFG) – (\$21,857.14).** This grant was awarded on behalf of the Department of Homeland Security. These federal funds were awarded specifically to be used for the purchase of specific Covid-19 pandemic supplies in an attempt to help protect the department members.

**SAFE Grant – (\$3,965.00).** This grant comes from the Executive of Public Safety Department of Fire Services. The main focus of the grant is to provide fire prevention education to children of the community in an effort to reduce child fire risks and injuries. This money is used for fire prevention materials given out to the children at the elementary schools and at other events throughout the year.

**SENIOR SAFE Grant – (\$2,348.00).** This grant comes from the Executive of Public Safety Department of Fire Services. This grant is focused on the senior members of the community. This grant allows our department to get information out to the elders of our community in the areas of cooking safety and home hazard reduction. We have given out cooking safety kits along with pamphlets on reducing hazards. File of Life packets have also been distributed to those in need to help give a consistent place for their medical information

both at home and in their wallets or purses. We have also started a lockbox program to assist elders if they have a medical emergency and are unable to unlock their door.

**Robinson-Broadhurst Foundation Grant – (\$25,000).** This gracious grant allows the Winchendon Fire Department to fill a desperate need that has been unable to be addressed through budgetary methods. The department has purchased and installed apparatus scene safety radios for individual firefighters to use at emergency scenes. Winchendon has been extremely fortunate to be continuously supported by the Robinson-Broadhurst Foundation.

#### **Emergency Medical / Rescue Services:**

In calendar year 2020, the Winchendon Fire Department responded to one thousand five hundred and forty-two (1,542) requests for some type of medical assistance or rescue. Outside of these medical/rescue calls, there were many times that our ambulance personnel assisted at fire related incidents as well. Transports resulting from these ambulance requests brought in \$563,666.06 in ambulance receipts to the town coffers. This is a slight reduction over the previous year even though the call volume has increased, thus showing us the tumultuous financial times this pandemic is putting people through.

#### **Ambulance Apparatus:**

<b>Description</b>	<b>Year</b>	<b>Funding Source</b>	<b>Condition</b>	<b>Replacement Year</b>
Ambulance 2	2012	Robinson-Broadhurst/ Town	Poor	2020
Ambulance 1	2016	Robinson-Broadhurst	Very good	2024

In 2020, the community recognized the need to replace the 2012 ambulance. At the annual Town Meeting, capital expenses were passed allowing the ordering of a new ambulance which should be delivered sometime around the middle of March.

#### **Fire Apparatus:**

The following chart illustrates the state of the department's fire apparatus. A column has been included on funding sources so that you may understand how lucky we have been to benefit from the Robinson Broadhurst Foundation. The Fire Department is also extremely fortunate to have such support from the community. The town has stepped up and recognized the need to replace a majority of the large apparatus over the past four years. This cost to taxation has been sizeable but citizens have shown their desire to ensure their safety through proper vehicle replacement.

<b>Apparatus</b>	<b>Year</b>	<b>Funding/Donation Source</b>	<b>Condition</b>	<b>Replacement Year</b>
Engine 1	2019 KME	Taxation	Excellent	2038
Engine 2	2002 Ford E-1	R/B *	Poor	2020
Engine 3	1996 E-1	R/B *	Poor	2019
Tower 1	2014 KME	Taxation	Very Good	2039
Forestry 1	2014 F350	Taxation	Good	2024
Forestry 2	1969 Mack1500 gal	DEM **	Poor	2010
Car 1	2019	R/B *	Very Good	2028
Car 2	2008	Refurberd Housing	Poor	2021

\* R/B = Robinson Broadhurst Foundation Grant

\*\* DEM = Department of Environmental Management Surplus Equipment Program

As you can see by the above list, there are several important pieces of apparatus that are needing replacement. The replacement years have passed on a few which eventually will create very expensive repairs and safety concerns for the town if not addressed soon.

**Building Needs:**

The building was erected in 1978 and has served the town proudly for well over forty years. Currently, the fire department has outgrown the fire station. The necessary apparatus has not only become larger but also the need for additional equipment has caused us to leave equipment outside many times throughout the year. In the winter months, our only tanker must come out of service due to the freezing temperatures outside where the truck is stored. The station living quarters are currently inadequate also, with all the bunk beds in one large room. The need for a training area is exceptional along with additional safety items throughout the station. The firefighters are working hard to make this building last as long as possible during these tough financial times without jeopardizing the public safety of the community or the safety of your firefighters; however, the need for a fire station addition or replacement has arrived. Once the needs were determined by a party outside of the community, a plan and future building plans were brought to Town Meeting for a vote to continue to the next phase of the process. The building committee will continue to work with the town on a way to push this project forward. The one thing that is for certain is that this **NEED** will not go away and the current situation has only gotten worse.

**Contact Information:**

The Fire Station is located at 405 Central Street Winchendon, MA 01475

Phone: 978-297-2324 (non-emergency)

911 – **EMERGENCY CALLS**

Email: [wfd@townofwinchendon.com](mailto:wfd@townofwinchendon.com)

**Closing Statement:**

The Winchendon Fire Department would like to take this opportunity to thank the citizens for their continued support of the fire department and its members. Our firefighters and medical personnel strive to provide you all with the best service possible in extremely stressful situations. As a department, we look forward to continuing our good working relationship with not only the other town departments but also each and every citizen in need of our services. We are committed to making Winchendon the best possible community it can be.

## LAND USE (BUILDING DEPARTMENT)

<b>Purpose of Permit</b>	<b>No. of Permits</b>
Building Permits	131
New Single Family	15
Additions/Alterations	5
Garage Additions	9
Deck Additions/Repairs	23
Sheet Metal	1
Solar Panels	24
Shed	3
Pool	13
Roofs	51
Demolitions	5
Signs	4
Plumbing	47
Gas	52
Electrical	147
Pellet Stove	1
Wood Stoves	29
	<b>560</b>

	Total Departmental Payments to Town Treasurer
Building	\$52,950.00
Wire	\$15,600.00
Plumbing	\$7,555.00
Gas	\$3,000.00
Sheet Metal	\$50.00
<b>TOTAL</b>	<b>\$79,155.00</b>

The Land Use Department issued a total of 560 permits, with an estimated construction cost of \$7,579,941.00 with a total of \$79,155.00 in fees collected. Performed 699 inspections for required phases of inspections, including 12 for licensing ABCC, performed with the Fire Department. Annual Inspections of buildings for public use (16).

Attended a 2 day conference at Lowell General Hospital with Tracy Murphy, sponsored by Mass Office on Disability. March offered a halt to most activities due to the well-known COVID-19.

Responded to 2 call-ins from Fire Department. One Auto vs. Dwelling; one tree damage to dwelling (storm related).

Board of Health Agent and Building Commissioner summoned to Worcester Housing court, the matter was dismissed.

August 2, 2019-received a report in the Building Department that a few bricks were falling off of the Senior Center. Inspection was completed by the Fire Department and the Building Commissioner using the Tower vehicle.

Monday, November 23, 2020-another large section dropped to the ground.

275-283 Lincoln Avenue Extension was reported to the EPA that the cleanup had been completed. I am in hopes that the Town will continue to address the dilapidated structures throughout the community. Again, I want to thank Mr. Hickey and Albert Gallant for their support in this endeavor.

This concludes my report and I look forward to serving the community in the coming year.

Respectfully Submitted,

Geoffrey L. Newton  
Town of Winchendon  
Building Commissioner/Zoning Enforcement Officer



## BEALS MEMORIAL LIBRARY

2020 started out as a normal year here at the Beals Library as we continued to serve the Town as a resource for the informational, cultural, educational and recreational needs of its residents. Because of the COVID-19 Pandemic and the subsequent shutdown of the library in March, it ended as anything but. Despite these extraordinary circumstances, the Library did an excellent job of providing patron access to its collection, and throughout the year, creating virtual events and activities to fill the void of our normal programming.

### Highlights for 2020:

On March 23<sup>rd</sup>, the Library closed its doors for two months as the Commonwealth went into lockdown due to the pandemic. On May 26<sup>th</sup>, the staff returned to work and the Library resumed operations on a limited basis. The building remained closed, but patrons could again borrow items from the Beals collection. In July, inter-library loan restarted which allowed lending from other libraries in the CW MARS network.



*Mrs. Clause Reads - Taken in 2019*

Virtual programming began during the lockdown in March when the library launched its Stuck@Home Storytime, a weekly videotaped story time patrons could access from the Library's website.

In late June, we kicked off our virtual Summer Reading Club with Sir Hardcover's Quest, an around town scavenger hunt adventure that challenged families to rescue the Dragon Queen's stolen eggs from the evil wizard, Old Paperback. Other virtual programs included Science Experiments and weekly craft demonstrations facilitated by Library staff

members. All of the demonstrations and experiments were "Take and Make" projects that families could do at home with ingredients provided by the Library through funding from the Friends of the Library. Also in June, the Dungeons and Dragons teen group began to meet virtually after a four month hiatus due to the shutdown.

In July and August, the Library was able to continue its annual Thursday Night Movies on the Library Lawn, showing three family films outdoors, and socially distanced.

In November and December, the Library once again hosted the annual Toy Town Tree Festival, but in 2020, the festival was virtual.

### On-going Programs:

Until March 23<sup>rd</sup>, when the Library closed due the pandemic, on-going programs included Toddler Time, Lego Club, Adult Book Discussion Group, yoga for adults and teens, the Dungeons & Dragon group for teens, monthly movies for adults, teens and kids, and Doc & Talk, our documentary film and discussion series.

### Circulation Statistics:

Circulation for 2020 totaled 24,433 items. The library circulated 13,144 books, 9,451 DVDs and 1,117 audio books. Beals patrons received 3,858 items through interlibrary loan and other libraries were loaned 5,653 items from our collection. In 2020 the Library had 3,617

registered patrons and held 19,671 items in its physical collection. Also in 2020, the Library re-qualified for a total of \$19,170.37 in State Aid for Public Libraries.

#### **Fee-based Services:**

In September the Library resumed its fax, printing and document scanning services on an appointment only basis. These fee-based services helped to defray the cost of maintaining the equipment.



*Santa Claus takes wish requests - 2019*

#### **The Trustees:**

In April, the Trustees completed a multi-year planning initiative and approved a new Long Range Strategic Plan for the Library. This plan focuses on the development of services, programs, and collaborations that will broaden the use and relevance of the Library in the Town and in the lives of our community members. The plan also identifies the Library's capital improvement needs; investments required to maintain the structural and operating integrity of our historic library building as well as allow for more effective use of the Library's three floors, with priority on a children's room and teen/young adult space. We are working on the implementation of this plan as much as the pandemic allows, and look forward to expanding community engagement and participation. The plan can be accessed on the Library's website homepage.

#### **The Friends:**

In August, the Friends of the Beals Memorial Library resumed their Book Sale in the Library basement on an appointment only basis, allowing only 4 people into the sale at a time. The proceeds help to support the programs that the Library provides for the residents of Winchendon. Call the library to find out how you can become a member of this active group as they plan future library events and programs.

#### **Thank You:**

The Trustees and Staff would like to acknowledge the dedication and contribution of Richard Ward who stepped down as Trustee in June when he was elected to the Board of Selectmen. While Rick's work on behalf of the Library was wide-ranging, we particularly want to recognize all that he did to ensure the success of the elevator/access project.

We also wish to thank our faithful volunteers, Esther Grimes, Suzanne Rader, Meghan Thayer, Louise Spofford, Julia White-Cardinal, and Lorraine Gauthier.

Additionally, we would like to thank our Library Director, Manuel King and his staff, Melissa Thayer, Patti Stanko, Alexis Chanthachack, Kayla Charlonne and Linda Bredberg, as well as our custodian, Keith Bussiere. These are the dedicated people who provide the excellent customer service you've come to expect as patrons of the Beals Memorial Library. We are proud of all they have been able to accomplish in serving the people of Winchendon during this unprecedented pandemic year.

Respectfully submitted,

The Board of Library Trustees

Ron Muse, Chair (2022)

Richard Ward (2020)

Cindy Darcy, Vice Chair (2022)

Jane LaPointe (2023)

Suzanne Rader, Clerk (2021)

Robert Courtemanche (2021)

## **MONTACHUSETT REGIONAL VOCATIONAL SCHOOL**

As I reflected on the 2019-2020 school year, and considered what might be included in the 2020 Annual Report, I was reminded of the progress and accomplishments made by our students and staff, during an incredibly challenging time. While each year at Monty Tech is exciting and includes many “firsts”, traditional instruction ended abruptly in 2019-2020, and students and instructors were forced to turn to technology to watch, learn and collaborate. The all-important hands-on learning was not possible because of the unexpected pandemic, and so for the first time ever, our vocational instructors relied solely on their creativity, their understanding of instructional technology, and their technical skills to carry them through the end of the year. Our academic teachers collaborated to create lessons and assessments that would effectively measure learning in a remote setting, and explored countless apps and platforms to increase engagement. Students who looked forward to events like SkillsUSA competitions, prom and graduation, grappled with disappointment and the unknown, and Guidance Counselors worked diligently to reach out to students who were now more isolated from their peers than ever before. To say 2019-2020 was challenging may be an understatement, but to disregard our progress as an educational community would be a disservice to everyone who worked so hard to serve our students. While the traditional school year may have been abbreviated, so many incredible achievements were recognized in this historic year.

A project more than 7 years in the making, the Monty Tech Veterinary Clinic, opened and began providing affordable veterinary care to pets in need, across our district. Routine wellness care visits, affordable medications and vaccinations, diagnostic services, primary care surgical services, stable urgent care, compassionate end of life care, and dentistry services were delivered by our talented Veterinary Medical Director, Dr. Kayla Sample. Students worked in the new state-of-the-art clinic, learning techniques and gaining knowledge that align with veterinary assistant programs across the Commonwealth. In fact, Becker College has recognized the Monty Tech Veterinary Science program for its rigor and content, and has offered qualified program graduates up to 13 college credits. Further, relying on the school’s trusted model of school-to-business partnerships, a unique collaboration between Monty Tech and VCA has resulted in co-op placements for Seniors in the program.

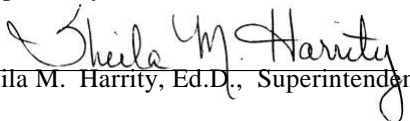
In August 2019, Monty Tech accepted a \$384,257 award from the Massachusetts Skills Cabinet. This award provided funding to update technology and equipment in two shops: Health Occupations and Automotive Technology. Health Occupations students worked and learned in updated shop facilities, to include new hospital beds and lifts, as well as new diagnostic equipment to train students in the proper procedures for testing for cholesterol, blood sugar, lead, lung volume, and more. In addition, the program received state-of-the-art virtual dissection technology, bringing lessons in anatomy and physiology to new heights. This equipment, provided by Anatomage and most often found on college campuses, immediately engaged students, bringing a deeper level of knowledge and understanding to students as they explored the human body and its complex systems.

Students in the Automotive Technology program were introduced to an all-new simulation lab, which now includes the latest technology in trainers and simulators aligned with NATEF standards. The shop was updated to include new automotive lifts, floor jacks, engine stands,

chargers, an air table, and a redesigned tool crib with all new hand tools. Further, in 2019-2020, in partnership with Snap On Tools, instructors rolled out a more sophisticated technical training program and increased opportunities to earn all-new diagnostic credentials, validating their experience and ability to diagnose and service today's computer-controlled vehicles. With new curriculum, technology and the addition of NC3 Automotive Diagnostic Certifications to the program, our Automotive Technology program graduates will enter a competitive workforce poised for success.

Students who attend Monty Tech have chosen a high school experience unlike any other. While completing all of the same high school requirements of students enrolled in a traditional, comprehensive high school, our students are also learning a valuable trade – skills they will carry with them for a lifetime. In the most challenging times, our students are called upon to demonstrate creativity, innovation and technical skill proficiency, and though face-to-face instruction may have been interrupted, their achievements continued. On behalf of our talented educators and administrators, who remain focused on delivering the highest quality academic and vocational-technical education possible, I am delighted to present the District's 2019-2020 annual report to you.

Respectfully submitted,

  
Sheila M. Harrity, Ed.D., Superintendent-Director

#### **Our Mission**

Every student will graduate from Montachusett Regional Vocational Technical School with the skills, knowledge, and abilities to be a productive and effective member of an ever-changing society.

#### **Our District**

Montachusett Regional Vocational Technical School is a four-year career and technical high school serving the member towns of:

Ashburnham	Harvard	Princeton
Ashby	Holden	Royalston
Athol	Hubbardston	Sterling
Barre	Lunenburg	Templeton
Fitchburg	Petersham	Westminster
Gardner	Phillipston	Winchendon

#### **Leadership**

The leadership team at Montachusett Regional Vocational Technical School is comprised of ten talented administrators whose varied educational backgrounds, professional experiences, and areas of expertise contribute to the success of the school. Working collaboratively, and under the direction of the Superintendent and Principal, the team has transformed the school into one of the most sought-after high schools in North Central Massachusetts.

*Sheila M. Harrity, Superintendent-Director*  
*Tom Browne, Principal*  
*Dayana Carlson, Assistant Principal*  
*Tammy Crockett, Business Manager*  
*Christina Favreau, Director of Academic Programs*  
*Jim Hachey, Director of Vocational Programs*  
*Michael Gormley, Director of Facilities*  
*Donald Kitzmiller, Director of Technology*  
*Katy Whitaker, Development Coordinator*  
*Victoria Zarozinski, Director of Student Support Services*

### **Enrollment**

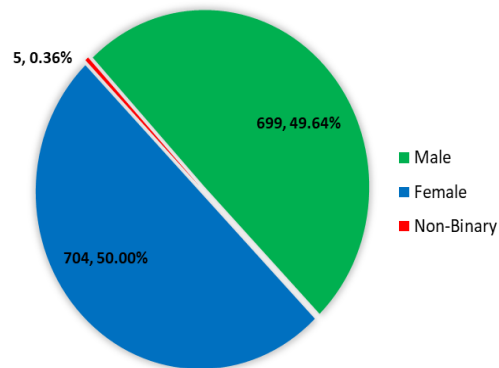
On June 1, 2020, student enrollment at Monty Tech included 1,408 students in grades nine through twelve, representing each of the district's eighteen sending communities. Each class of students is comprised of a relatively equal balance of male vs. female students, and each student attending Monty Tech has elected to do so, prepared to explore an interest in one of the school's twenty-one rigorous

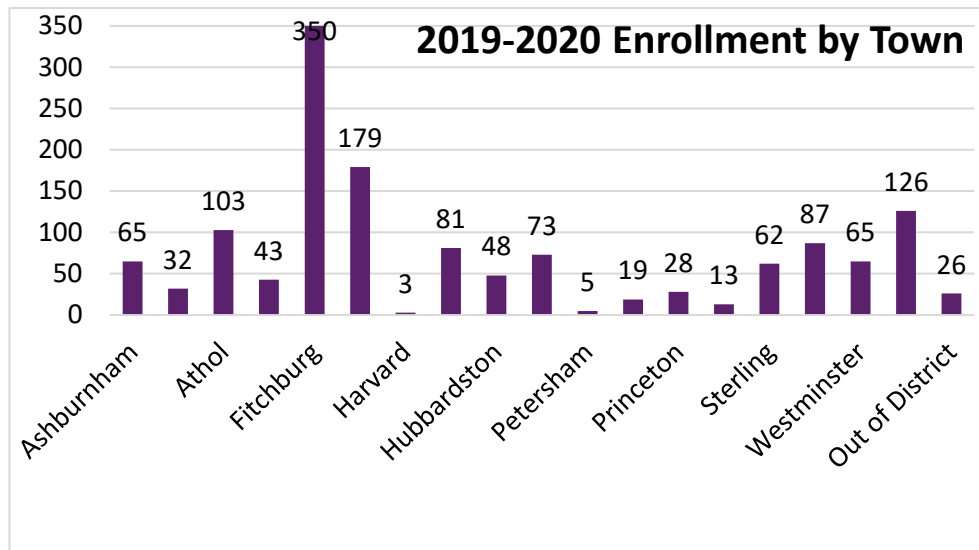
vocational-technical programs. While the school currently offers only five programs non-traditional for male students, and twelve programs non-traditional for female students, we are proud to have a student population that is well- balanced by gender and a variety of academic interests and achievements.

Throughout 2019-2020, Monty Tech offered a variety of opportunities for students, parents, and community members to learn about and visit the school. In October 2019, approximately 450 district eighth graders participated in the annual "Tour Day" event. Students toured our twenty-one vocational-technical areas and learned about the school's challenging academic offerings and exciting athletic and extracurricular programs. Career Awareness Night offered interested students the opportunity to return in the evening with their family members to further explore the facilities and speak with staff members.

The Vocational Interest Program (V.I.P.) offers area seventh and eighth grade students the chance to visit Monty Tech after school and participate in hands-on learning experiences across a variety of vocational-technical areas. While the program continued to attract a large number of students during the Fall and Winter sessions in the 2019-2020 school year, serving 518 area students, the Spring session was cancelled due to the widespread pandemic.

**2019-2020 STUDENT ENROLLMENT**





#### **Class of 2020 Awards**

Members of the Class of 2020 were awarded approximately \$200,000 in scholarships, tools, and equipment. The Monty Tech Foundation generously provided \$28,000 in scholarships to graduating seniors, ranging in amounts from \$400 to \$2,000. The Foundation also awarded \$3,570 to the Practical Nursing graduates. Once again, local and state organizations, as well as generous individuals, continue to recognize the ability and potential of Monty Tech graduates in the form of financial donations. The School Committee, administration, faculty, and graduates are grateful for this support.

Articulation Agreements with local colleges also play an important role in helping reduce the cost of higher education. Qualified Monty Tech students are eligible to receive college credits through a number of articulation agreements with public and private colleges across the country. Approximately 31% of the graduating class of 2020 reported plans to enroll at a 4-year college/university upon graduation. By earning college credits while still in high school, these students will save both time and money as they pursue advanced educational programs.

#### **Financial Report**

In an effort to develop a cost-effective budget for the fiscal year 2019-2020, a great deal of effort was put forth by the School Committee, administration, and staff. The final fiscal year 2019-2020 Educational Plan totaled \$28,760,202 which represents a 3.62% increase over the 2018-2019 Educational Plan. The District's FY20 budget only exceeds the minimum spending required by Massachusetts General Law Chapter 70 by \$145,657 or .6%.

The District was audited in December 2020 as part of the yearly financial audit by the accounting firm of Melanson, Heath and Co. from Greenfield, MA and expects to receive a good report.

#### **Grants and Contracts**

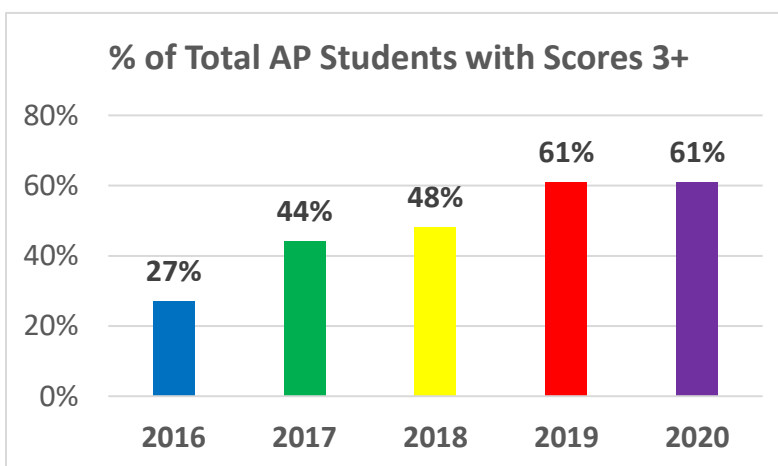
Monty Tech continues to pursue grant funding on an annual basis. These funds help provide

many educational and social services to the student population. For fiscal year 2020, state and federal grant sources provided the school with \$978,827. Programs funded by these grants include: Essential Health Services, Improving Teacher Quality, Special Education Services and Program Improvement, Title I Support, Perkins Occupational Education, Student Support and Academic Enrichment and Marine Corp Junior Reserve Officer Training.

### **Academic Achievement**

During the spring of 2020, the administration of the MCAS was postponed due to COVID-19 safety precautions. Last year, Monty Tech's passing rate on the English Language Arts was 99%, Mathematics 97%, Biology 99%. Monty Tech students exceeded the state averages in all 3 subjects. With regard to our Accountability status, Monty Tech made "Substantial Progress Toward Meeting Targets."

Monty Tech is committed to providing students with rigorous STEM learning opportunities, and so in recent years, the curriculum has been expanded to include Advanced Placement Programs (two English courses, two mathematics courses, two science courses, and one computer science course). In addition, teachers have participated in meaningful, high-quality professional development which has enabled us to successfully implement two Project Lead the Way biomedical courses and 2 dual enrollment science courses (Biology and Biotechnology).



During the spring of 2020, students at Montachusett Regional Vocational Technical School continued to demonstrate high academic achievement, earning commendable scores on AP exams. It is important to remember that these exams took place during remote learning. AP exams were modified significantly prior to testing, the testing environment was remote, and teachers may have faced some challenges in planning some of the components of the curriculum (due to COVID-19). Although we are pleased with the results, we are aware that these issues, in addition to potential internal scaling applied by the College Board, may have significantly impacted the final results.

The school is in its 8th year of administering Advanced Placement exams, and students enrolled in AP courses continue to improve their performance.

- In the spring of 2020, 89 out of 146 (61%) exams earned qualifying credit - the

	Spring 2016 (SY15-16)	Spring 2017 (SY16-17)	Spring 2018 (SY17-18)	Spring 2019 (SY18-19)	Spring 2020 (SY19-20)
MT AP Courses	5	6	7	7	7
MT AP Student Enrollment	188	151	135	157	179
Students with Qualifying Scores	39 (27%)	53 (44%)	46 (48%)	68 (61%)	89 (61%)
AP Test Takers	145	120	95	111	146
Total # of Qualifying Exams	44 (24%)	65 (44%)	58 (43%)	79 (54%)	75 (71%)
Total # of AP Exams	187	148	134	146	106

- highest number of “exams” with qualifying scores we’ve ever had.
- This year, more than half of the students who tested in the following subjects received qualifying scores: AP Literature, AP Language, AP Environmental, AP Chemistry and AP Statistics (5 out of 7 subjects).
- The AP subject with the highest number of students with qualifying scores was AP Literature & Composition with 41 out of 54 students (76%). It was also the AP subject with the most “test takers” with 54 students taking this exam.
- Students who completed the AP Literature, AP Chemistry, and AP Environmental exams exceeded the “state” averages in Massachusetts. In addition, students who completed the AP Literature, AP Language, and AP Environmental exceeded “global” averages.
- Most notably, AP Literature and AP Environmental exceeded both state and global averages.

### **Vocational Projects in the District Communities**

Unlike students in traditional, comprehensive high schools, students at Monty Tech are asked to put their education into practice on a daily basis. Students across the twenty-one different vocational-technical education programs are building homes, reconstructing damaged properties, repairing service vehicles, making walkways more accessible, and performing countless community services. Unfortunately, the widespread pandemic forced a school closure, and vocational instruction was delivered remotely beginning March 2020. In turn, opportunities for hands-on learning were impacted, and cooperative education placements available to students were also restricted, as business partners were unable to sustain full staffing.

Auto Body Collision Repair Technology: The Monty Tech Auto Body program benefitted from much-needed, new instructional equipment in 2019-2020, receiving a new Snap-On Air conditioning machine and a wall-mounted pressure washer, which provided additional floor space. Students were trained with the Pro-Spot M.I.G brazing and aluminum M.I.G.Welder, and all Seniors received their EPA 6 H Certificate, I-Car Pro Level 1 in Refinishing and Non- Structural Repair Certifications. A bridge project was completed in collaboration with Worcester Polytechnic Institute (WPI), and soon thereafter our community service projects were discontinued due to the pandemic. Three Seniors and two Juniors earned co-op placements, and students performed quite well at the SkillsUSA District competition, earning a gold medal in Collision Damage Appraisal, a silver medal in



Refinishing, and silver and bronze medals for Collision Repair. (Total student enrollment: 63)

Automotive Technology: The Monty Tech Automotive Technology program was awarded the FY20 Skills Capital Grant, and as a result students and instructors began the 2019-2020 school year in a shop that included a newly designed and outfitted tool crib, five new floor jacks, three new automotive lifts, one air table, five engine stands, three chargers, and an all-new Auto Lab that includes high tech trainers and simulators aligned with NATEF standards. Two additional certification opportunities (digital multimeters and scan tool applications) were made available to students, using the newly purchased Snap-On NC3 certified training equipment. These industry-recognized credentials and the new equipment will enhance our students' level of competency within the automotive industry for years to come. Until the pandemic forced a building closure, students and staff in the Automotive Technology program had worked on or diagnosed more than 200 vehicles. Students performed repairs that included transmission replacements, intake manifolds, brake work, and various other technical repairs, demonstrating technical skills that are required for any service technician in our area. Three Seniors and one Junior earned co-op placements, while instructors continued to utilize e-learning program options to keep the remaining students on track and engaged during the closure. (Total student enrollment: 62)

Business Technology: Monty Tech's Business Technology program continues to benefit from a unique partnership with Workers Credit Union. The opportunity to participate in teller training and financial literacy workshops has been met with great enthusiasm from students, who completed 9 modules and earned a financial literacy certificate. Instructors, in collaboration with their post-secondary colleagues, continue to refine and develop new articulation agreements. The agreement with Mount Wachusett Community College will provide qualified students with college credits at no cost to the student. Students are eligible to receive 24 credits from Mount Wachusett Community College. Opportunities to demonstrate customer service, cash handling, and accounting skills are ever-present as the Business Technology students successfully operate an in-house retail location, The Gear House School Store, and the Monty Tech Greenhouse. Five Seniors and five Juniors were out on co-op placements during the 2019-2020 school year. (Total student enrollment: 71)

Cabinetmaking: Monty Tech Cabinetmaking students are called upon for a number of projects small and large, across the campus and beyond. 2019-2020 was no exception. Students completed projects that include: building a beautiful solid oak cabinet for the Fitchburg Alumni class of 1969, to be presented as a gift to Fitchburg High School's library; designing and using CNC technology to manufacture signage for the Devens Fire Department; and collaborating with Worcester Polytechnic Institute to mill and CNC over 400 pieces of ash to be used for strength testing for their engineering students. Sophomores in the Cabinetmaking program also designed and constructed three hundred fifty 10"x19" sapele charcuterie boards with pocketed cut-outs to accommodate two serving dishes and slate tray. The finished pieces will be used to raise funds for the Student Scholarship Program, supporting the Class of 2021. Eight Seniors and four Juniors earned co-op placements, representing the program so well. (Total student enrollment: 67)

CAD/Drafting & Design: In 2019-2020, the Monty Tech CAD/Drafting & Design program welcomed a new instructor, Jesse Veinotte, whose talents will help guide the Freshmen and Senior experience for years to come. While the school closure certainly curtailed the number of community serve jobs our students were able to complete, the curriculum was easily

adapted into an online platform, and students were able to achieve a number of valuable industry-recognized certifications, including AutoCAD, Inventor, Revit, and Solidworks. Twelve students advanced to the SkillsUSA States competition, representing the program well, while two Senior students were proud to earn coveted co-op placements, working at Process Cooling in Leominster, MA and United Plastic Fabricating in North Andover, MA. (Total student enrollment: 61)

**Cosmetology:** The Monty Tech Cosmetology program is one of the only programs that students may leave and directly enter the industry, fully-licensed and ready for a career. The state-approved program is rigorous and provides students with countless opportunities to refine their cosmetology skills on clientele who understand and appreciate the learning environment. 2019-2020 was an exceptionally busy year for the Monty Tech Cosmetology students, who were compelled to raise funds for a local family in need, and did so by hosting “Staff Nights.” Monty Tech staff and their families were invited into the shop for discounted services, and proceeds were donated to support a young girl who tragically lost her father in an accident. Their dedication to community service and “giving back” was a hallmark of the Cosmetology Class of 2020, and a testament to the students who worked so hard and learned so much while in the Monty Tech program. Eighteen students took and passed the Cosmetology State Board exam, and are now prepared for careers in the field. In addition, a total of one nine Seniors earned co-op placements in local salons – more than any year before. (Total student enrollment: 86)

**Culinary Arts:** In a typical year, Monty Tech Culinary Arts students and instructors operate a full-service restaurant and bakery, serving 90-120 patrons daily. They might also showcase their talents at regional events and fundraisers, working side-by-side with some of the area’s finest chefs. But 2019-2020 was no ordinary year. The school’s Mountain Room Restaurant closed in March, and all in-person dining/serving experiences were cancelled for the students. Curriculum transitioned from in-person to a virtual platform, which is challenging for the culinary trade, but the instructors did so effectively, seeking meaningful opportunities for their students to continue to develop in their chosen trade. Despite the pandemic, all students successfully earned Allergen Awareness and ServSafe Certifications, which are important credentials to have for any entry-level position in the culinary and hospitality trades. (Total student enrollment: 97)

**Dental Assisting:** A critical component of the Monty Tech Dental Assisting curriculum is the preparation for the Dental Assisting National Board certification exams. In 2019-2020, all students who sat for both the DANB Infection Control exam and the DANB Radiology exam, passed. This 100% pass rate is a true testament to the high quality instruction in the Monty Tech Dental Assisting program, and something we continue to be so proud of. A total of four students (two Seniors and two Juniors) earned co-op placements, while the remaining Juniors and Seniors participated in affiliation/externship experiences in area dental clinics and offices. Monty Tech Dental Assisting students and instructors also worked closely with local health provider, Community Health Connections, and provided dental services to more than 35 students in need through this beneficial school-based dental hygiene program. This experience provided valuable hands-on experience, as students were called upon to assist the staff from CHC during each dental procedure performed. (Total student enrollment: 60)

**Early Childhood Education:** Students and instructors in the Monty Tech Early Childhood Education program are committed to community service activities, and the 2019-2020 school

year was no exception. Students and instructors raised funds for SkillsUSA Change for Children and held a Sesame Street themed “Baby Show” for the Gardner VNA “Healthy Families” program. Two Juniors and one Senior were out on co-op, gaining valuable experience working with young children, and instructors worked closely with colleagues at Fitchburg State University to develop the program’s first-ever articulation agreement between the two institutions. Fitchburg State University will now grant qualified program graduates up to 6 college credits, at no charge, recognizing the work they have completed while enrolled in the Monty Tech Early Childhood Education Program. The Monty Tech Child Care Center continues to operate at full capacity but in a hybrid model, providing meaningful hands-on learning opportunities for all students in the Early Childhood Education program. (Total student enrollment: 60)

Electrical: Throughout 2019-2020, students and instructors in the Electrical program wired numerous machines, equipment, computers, and lights throughout Monty Tech. Students and instructors successfully completed wiring new equipment in the AutoBody Shop, and CAD/ Drafting & Design shop. The students wired the new electronic parking lot gate, and began wiring two homes in Ashburnham, constructed in collaboration with Habitat for Humanity. Unfortunately, when the school closed in March 2020, all hands-on projects for students ceased, so wiring those homes was completed by our instructors, who volunteered their time to do so. Fourteen Seniors and two Juniors earned co-op placements, and continued their work throughout the Spring and into the summer months. The Freshman class was filled with first choice students, which is a credit to the talents of the program’s newest instructor, Alex Thibeault. (Total student enrollment: 89)

Engineering Technology: The Engineering Technology program at Monty Tech is a rigorous program, infused with a nationally certified curriculum provided by Project Lead the Way, and countless hands-on learning opportunities that provide students with opportunities to demonstrate creativity, make connections with prior learning, and earn college credits. On October 22, 2019, the school welcomed Lt. Governor Karyn Polito, to celebrate the completion and ribbon cutting of the school’s new ARM (Automation, Robotics and Mechatronics) Lab. All Engineering Technology students benefitted from the new technology available in the lab, including three Amatrol tabletop mechatronics learning systems with Pegasus robots, one Fanuc LR Mate 200ID/4S robot, one Festo MPS 203 mechatronics system, and one Stratasys F270 3D printer. All Freshmen completed the OSHA 10-hour General Industry training and certification program, while two Seniors participated in meaningful co-op placements. (Total student enrollment: 57)

Graphic Communications: Throughout the 2019-2020 school year, the students in Monty Tech’s Graphic Communications shop produced numerous projects for our district cities and towns, and a variety of non-profit organizations in the district. Due to the COVID-19 pandemic, hands-on learning opportunities were halted in March, so students were unable to complete all community services that were requested. A program highlight for the year was having twelve students earn awards at the Printing Industries of New England’s Award of Excellence Gala. Having their talents recognized by industry professionals is not only rewarding to the student, but also validates the efforts of our talented teaching staff. Four Seniors and one Junior pursued and earned co-op placements. Of the twenty-one talented Seniors who graduated from the Graphic Communication program in 2020, all twenty-one were accepted into colleges/universities and eight chose to enter the workforce in related careers. (Total student enrollment: 85)

**Health Occupations:** The Health Occupations program continues to be one of the more popular programs here at Monty Tech, providing a rigorous education grounded in current medical knowledge and practice. A Skills Capital Grant award provided the program with \$180,246 in additional funding, so during the Summer of 2019, great efforts were made to improve the instructional spaces, and bring in added technology and equipment for student training purposes. In addition to new hospital/nursing home beds, exam tables, EKG machines, geriatric manikins, CPR manikins, stethoscopes, blood pressure and phlebotomy training arms, and five new testing/diagnostic machines, the school was able to purchase the program's first-ever Virtual Dissection Technology. The high-capacity Anatomage table is something most often found on college campuses, but has proven to be an invaluable training device to Monty Tech Health occupations students studying for one of their many certification exams. Every Junior enrolled in the Health Occupations program earned CPR certification; thirteen Juniors received their nursing assistant certificate (only fourteen students took the exam prior to school closing in March 2020. Those who did not pass or complete the CNA exam will be able to do so during the 2020-2021 school year.) Students at all levels completed pandemic-specific training, and obtained the National COVID-Ready Caregiver Certification, which was recommended by the Department of Public Health for all healthcare professionals. Finally, through a unique collaboration with Mount Wachusett Community College, three motivated Seniors completed the Emergency Medical Technician training program, earning eight college credits at no cost, and now have a valuable career pathway available to them. (Total student enrollment: 107)

**House Carpentry:** The Monty Tech House Carpentry program supported a number of community organizations during the abbreviated 2019-2020 school year, completing projects that include: building a 24'x40' lean-to roof at the Hubbardston DPW Salt Barn, construction of a Habitat for Humanity home in Ashburnham, and finishing all interior trim at the NEADS carriage house, located in Princeton. Students and instructors were also called upon construct a prefabricated stage for the Fitchburg State University Theatre Club, and were delighted to work closely with our post-secondary partners in doing so. Sophomore students handcrafted a number of beautiful Adirondack chairs, which will be used for charitable donations in the months to come. Finally, eight Senior students earned co-op placements, and enjoyed working with area businesses representing the carpentry and construction trades. (Total student enrollment: 54)

**HVAC & Property Maintenance:** Monty Tech HVAC and Property Maintenance students and instructors participate in the home building project each year, installing the HVAC system and a number of other tasks associated with residential construction efforts. In 2019-2020, Monty Tech HVAC students and instructors worked in Ashburnham to support the Habitat for Humanity community service project. In addition, they traveled to Sterling Municipal Light Department to complete work there. The Monty Tech HVAC & Property Maintenance program also established a partnership with the Monty Tech School of Continuing Education, to offer Oil Burner Technician training and certification to the high school students. After earning National EPA Certification for refrigerant recovery, a total of nine Seniors were placed in area businesses through the school's popular co-op program. HVAC Technicians, and specifically Oil Burner Technicians, are in demand across North Central Massachusetts, so the addition of this credential will prove to be beneficial to all program graduates who choose to stay in the HVAC and Property Maintenance trades. While Junior students were not eligible to go out on co-op in 2019-2020, instructors offered high-quality online instruction and support, so that they might continue to refine their

technical skills and proficiency using various online lessons and assessments. (Total student enrollment: 64)

**Information Technology:** The Information Technology program continues to offer students more industry-recognized certificates than any other program at Monty Tech, an accomplishment our instructors are so proud of, as these certifications affirm the technical skill proficiency needed for entry-level careers in networking and information technology. In 2019-2020, all Freshmen completed the OSHA 10-hour General Industry training, and all Sophomore students passed the Test-out PC Pro Certificate exam, the Cisco IT Essential course for computer repair and maintenance, and the Introduction to Networking course. One Sophomore, one Junior, and one Senior elected to take, and passed, the COMPTIA A+ exam. All Seniors completed the Python Programming course and participated in the AP Computer Science Principles course. Seven Seniors and one Junior earned co-op placements, applying their technical skills in area businesses. In total, approximately 100 hours of community tech support were completed, which involved hardware and software troubleshooting on desktops, laptops, printers, and mobile devices. (Total student enrollment: 36)

**Machine Technology:** Throughout the 2019-2020 school year, Monty Tech Machine Technology instructors were able to effectively train students in precision measurement, CNC operation and cutter technology. Students worked on the shop floor and in the program's relatively new Clean Room environment, which was an addition to the program in 2018, funding by a \$435,000 Skills Capital Grant. A new print reading curriculum was adapted and applied, to expand the already comprehensive curriculum. All Freshman students earned the OSHA 10-hour general industry certification, while seven Seniors and four Juniors earned co-op placements, working and learning in area machine shops. (Total student enrollment: 45)

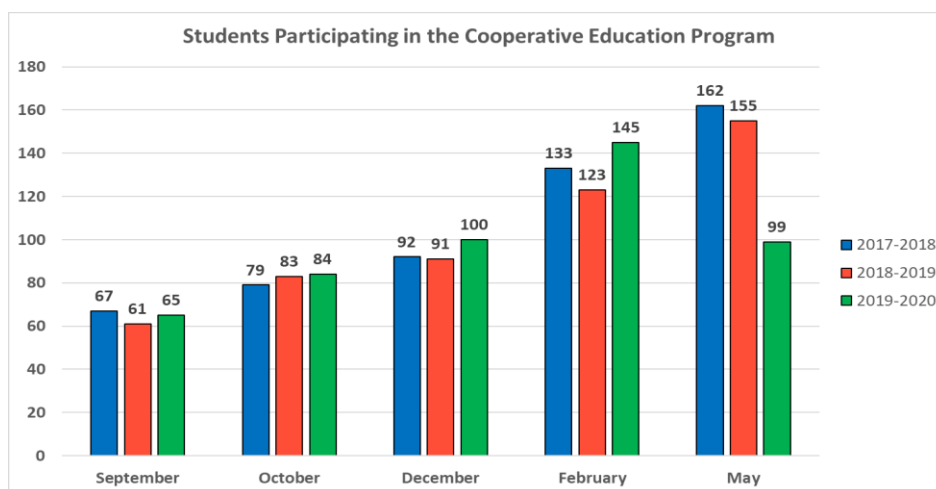
**Masonry:** The talents of Monty Tech Masonry students are on display throughout district communities, as projects that were completed during the 2019-2020 school year include: a block garage at the Lunenburg North Cemetery, block renovations for Sterling Municipal Light Department, a handicap ramp for the Hubbardston Police Department, and a detailed repair of the marble floor at the Forest Hill Cemetery Mausoleum. Students continued to maintain the OSHA silica standard, in a program that operates in compliance with all trade regulations. Three Seniors earned co-op placements, and continued to refine their skills working with business partners through the school's co-op program. Unfortunately, due to the restrictions in place due to COVID-19 closure, Juniors were not able to participate in the co-op program. (Total student enrollment: 53)

**Plumbing:** In the 2019-2020 school year, eighteen Freshmen entered the Plumbing trade at Monty Tech, all of whom successfully completed OSHA 10-hour General Industry safety training. Sophomore Plumbing students completed OSHA 10-hour Construction Training. Students and instructors completed replacement of water coolers throughout the Winchendon Public School District. Juniors and Seniors also gained valuable experience working on the plumbing at the two Habitat for Humanity homes in Ashburnham. Ten Seniors and one Junior participated in the co-op program. One Senior received the prestigious 2020 Vocational Tech Plumbing All-Star Award, given by the Plumbing, Heating, and Cooling Contractors Association of Massachusetts, and all Seniors earned industry-recognized NFPA Hot Works safety training certificates. The program proudly graduated 18 students. (Total student enrollment: 71)

**Veterinary Science:** The school's newest vocational training program, Veterinary Science, entered its third year, and after many years of planning, opened the doors of the clinic to pets in need. A successful Exploratory program resulted in a full class of twenty-two eager Freshmen, who were quick to get to work, completing the OSHA 10-hour healthcare training and certification program, and spending the remainder of the second semester engaged in introductory animal science lessons, with a virtual field trip to see cattle owned by a classmate. Sophomores worked through some very challenging curriculum, covering units in client services, hospital management, anatomy, pathology and laboratory procedures. They visited Flying High Farm in Lunenburg to work with horses and complete the program's large animal requirements, and also toured Idexx laboratories in North Grafton, MA to observe all aspects of clinical pathology. The Juniors delved into even more rigorous curriculum, which would complement their hands-on work in the clinic. Lessons in pharmacology, grooming, surgical and nursing care, and anesthesiology proved to be invaluable to the program's first class of students to work in the clinic, applying their knowledge as they worked alongside veterinarians, groomers, and veterinary technicians. (Total student enrollment: 64)

**Welding/Metal Fabrication:** The 2019-2020 school year brought new equipment to the school's popular Welding/Metal Fabrication program. A 4 ft. squaring shear was added to the training program, to better prepare students for entry level careers in the trade. Numerous projects were completed by talented students, including more than fifty requests for individual projects from community members residing in the school's sending district. In response to the school closure, instructors implemented a new online learning platform from Miller Welding Open Book for grades 11 and 12. All Freshmen students successfully completed the OSHA 10-hour General Industry training, and earned that certification. Juniors and Seniors participated in Careersafe Online Employability Interview skills, which is a targeted effort to compliment their already strong technical skills with the soft skills needed to succeed in life. Eight Seniors and one Junior were placed in area shops, working and learning from trade professionals who support the school's co-op program. (Total student enrollment: 55)

### **Co-operative Education and Student Placement**



The Cooperative Education Program is an extension of the student's technical education that combines classroom instruction with on-the-job-training. The Co-op Program provides students with an opportunity to further develop academic, technical and employability skills in an industry work environment. All students are eligible to participate in the Co-op Program, provided they satisfy state and school grade, attendance and performance requirements. All Co-op students have completed the OSHA recognized Career Safe online health and safety course.

The Cooperative Education Program is beneficial for both student and employer. For the student, it is a chance to gain on-the-job training that improves both their technical and employability skills. Additionally, making industry connections enhances post-graduate employment opportunities. The Co-op Program allows students to earn while they learn.

Employer benefits include addressing workforce needs in an efficient manner. Co-op students provide a pool of temporary and potential full-time employees who are already trained, thus reducing employer training costs. Co-op work hours may be tailored to suit the needs of partnering employers. Monty Tech was on pace for a record-breaking year for co-op placements, with 145 students (Juniors and Seniors) working, learning and applying their technical skills related in area businesses in February of 2020. Unfortunately, due to the ongoing pandemic, co-op opportunities for our students have declined slightly, but are expected to rebound when local businesses are able to open and operate at full capacity.

#### **Student Support Services**

During the 2019-2020 school year, Montachusett Regional Vocational Technical School District provided special services to approximately three hundred students – measuring progress of over two hundred students on Individual Education Plans (IEPs) and just under one hundred students adhering to individualized Section 504 plans. While the Student Support Services (SSS) Department encompasses special education, the department provides support and is available to all Monty Tech students.

The department includes a full-time nursing staff that administers medications, performs state-mandated health screening exams, and provides, when necessary, health information to the special education team for a student's IEP meeting. The department benefits from a full-time school social worker that participates in departmental meetings and assists students who have needs concerning finances, family issues, homelessness, maternity, health issues, and proper food and clothing. The school is also fortunate to have on staff a full-time psychologist, whose role it is to evaluate all students referred for an initial evaluation or who require a three-year re-evaluation. In addition, we have a full-time speech language pathologist, who is available to assist students with disabilities, assess these students and consult with teachers. Our students also have access to the services of a full-time adjustment counselor and part-time school psychologist. All of these individuals are available for scheduled counseling sessions, mental health emergency treatment, medical/mental health re-entry and transition support services, as well as crisis intervention.

The school's Director of Student Support Services oversees the District's Special Education Program, which is reviewed annually in May, in accordance with regulatory requirements. The comprehensive review and evaluation are done in collaboration with the Parent Advisory Council, and the results of the evaluation are used to improve the special education procedures and programs in place at Montachusett Regional Vocational Technical

School.

During the 2019-2020 Montachusett Regional Technical School District's Department of Student Support Services made a concerted effort to increase social, emotional, and community based supports. In addition to our current re-entry and school based counseling services, Monty Tech and LUK, Inc. joined forces with the help of the Department of Public Health to provide services to at-risk students and their families. Couple this with the further expansion of our partnership with the SHINE Initiative, it has allowed the district to build upon our mission to provide opportunities for all students to be engaged, lead, and access the supports necessary to improve their social and emotional wellbeing.

### **Technology**

The 2019-2020 school year proved to be a test in many ways for the Monty Tech educational community, but was no match for the school's Technology Department. Because of forward thinking on the part of the department's Director and the school's leadership team, 2019-2020 was the school's 4<sup>th</sup> year for the 1:1 Chromebook initiative, so students and instructors had previous experience with the tools and technology needed to learn in a remote setting. To support the additional and now required use of this technology, the Technology Department spent countless hours during the school year upgrading the network and increasing the bandwidth coming into the school to sustain video and audio conferencing.

Department personnel upgraded the learning experience for students, by purchasing laptops for students and teachers, building new iMacs for the Graphic Communications program, and rebuilding surplus computers for full remote students in CAD Drafting & Design, Graphic Communications, Business Technology, and Engineering, so that they may work from home on their vocational assignments. A ZOOM license was purchased, and the Instructional Technologist worked diligently to purchase and deploy software for all teachers. Camcorders, wireless headsets, interactive displays and a variety of apps were purchased, installed, and put into the hands of our educators to engage learners at all levels.

Finally, to ensure "business as usual," we invested in Splashtop, VPN client and configured the firewall, so that faculty and staff laptops could be fixed remotely if a software issue presented itself, and so that the Business Office would have remote access into the school to maintain a secure working environment, even when the building was closed.

### **Marine Corps JROTC**

The Monty Tech Marine Corps Junior Reserve Officer Training Corps (MCJROTC) remains one of the school's most worthwhile and engaging programs available to our students. Due to outstanding performance throughout the year, Monty Tech's Marine Corps Junior Reserve Officers' Training Corps program was, once again, designated as a Marine Corps Honor School. Selection for the Marine Corps Honor School means that the school's Marine Corps JROTC program was in the top 15% of the 68 other programs in Region 1. Region 1 includes schools from the mid-Atlantic and Northeast U.S. The selection is based on several criteria including:

- *Inspector General's inspection results*
- *Number of cadets in the program*
- *Number of community service hours conducted*
- *Number of public affairs events attended by cadets*



- *Number of academic awards presented to cadets*
- *Participation in drill team competitions, marksmanship competitions, physical fitness competitions, and field trips that support the growth and development of the cadet*

Because of this distinction, Monty Tech MJROTC instructors are allowed to nominate up to six cadets to each of the three service academies — U.S. Naval Academy, U.S. Military Academy and U.S. Air Force Academy. This is the 9<sup>th</sup> time the program has earned this distinction since 2007.

The 2019-2020 Corps of Cadets completed over 4,800 hours of community service in the abbreviated year, completing a 10 mile March A Thon that raised \$20,000 to support local nonprofit organizations. The Cadets volunteered time during their weekends, working with the local Salvation Army, and helped raise more than \$25,000 for families in need. Finally, the Monty Tech Cadet Corps provided 11 Color Guards for local civic and veteran ceremonies, a highlight for students and instructors alike.

### **Monty Tech School of Continuing Education**

The Monty Tech School of Continuing Education continues to update and add courses that emphasize a commitment to excellence by offering affordable, quality, and enjoyable educational experiences. For the Fall of 2019, Monty Tech offered 142 classes and another 114 in the Spring 2020 semester.

The program is on track to support the North Central Massachusetts workforce readiness pipeline with an increase in career and licensure courses. The pivot to a hybrid learning model has been beneficial to both our career/licensure students as well as our personal enrichment students. During the Fall 2019 and Spring 2020 sessions, we realized the resiliency of our students and their willingness to persevere with their training despite the challenges. Our instructors worked tirelessly to maintain training programs timelines.

Our medical students' skill set was and continues to be in high demand due to the pandemic. We were able to support our local medical facilities with newly license healthcare workers, to include Pharmacy Technicians, Medical Billing and Coding Specialists, EKG Technicians, Phlebotomists, CNAs, and Patient Care Technicians.

The continued success and sustainability of an adult education program is based on hiring quality instructors and meeting the needs of the community and supporting workforce development. Our goals in the coming year include: identifying additional training opportunities to meet the needs of the regional workforce, provide affordable and meaningful training opportunities to our nontraditional student population, and expanding programming to include off-site, daytime training opportunities across the region.

### **Practical Nursing Program**

The Monty Tech Practical Nursing Program is designed to prepare graduates to practice safely and ethically in a caring manner for patients who are experiencing common variations in health status in diverse health care settings.

On June 25, 2020 a graduating class of 28 students completed the Practical Nursing Program and entered the nursing profession. The class has thus far achieved a pass rate of 75%, with 21 of the 28 graduates passing the NCLEX-PN exam (National Council Licensure

Examination for Practical Nurses). Due to the pandemic, the testing period has been extremely delayed. Seven graduates will pursue the examination in the coming months.

All of the 2020 graduates are currently employed in the health care profession throughout Massachusetts, working in various health care settings, such as long-term care, sub-acute care, mental health/substance abuse facilities, physician's offices and correctional medicine.

The Monty Tech Practical Nursing Program continues to strengthen the “LPN to BSN (Bachelor of Science in Nursing) Bridge” relationship with Fitchburg State University. Several 2019 and 2020 graduates are pursuing seats in the LPN to BSN program at FSU and will be continuing their education to the Bachelors in Nursing. Many class applicants cited their attraction to Monty Tech as the opportunity to complete a ten-month accelerated program and then bridge to Fitchburg State University. In the 6-year history of the Bridge Program, all of Monty Tech’s Practical Nursing graduates reaching graduation at FSU have passed their RN-NCLEX exam.

Monty Tech Practical Nursing students are now completing patient scenarios in the Sim Lab on a weekly basis in Terms 2, 3, and 4. The Faculty Sim team has implemented National League of Nursing (NLN) patient scenarios and authored several others consistent with our curriculum frameworks, and have also utilized the Sim lab setting to instruct students in developing nursing skills that they may not be experiencing in the clinical setting. Instructors have successfully developed and implemented a library of scenarios reflecting INASCAL Standards (International Association for Clinical Simulation and Learning).

In Maternity Sim Lab Boot Camp, students utilize the new simulation models to imitate the birthing process, from obstetric office visits through labor and common post-partum complications. Well newborn care is also taught. Student feedback has been positive regarding these new maternity scenarios, stating it better prepares them for an unexpected outcome during a delivery. This expanded content also better prepares students for NACE (Nursing Acceleration Challenge Exam) success at FSU.

Substance abuse and the mental health setting job opportunities have increased with more funding being provided to combat the opiate crisis. Even without having specialty clinical rotations, students performing simulation scenarios involving substance abuse clients, has prepared our graduates to work in a substance abuse clinical setting, as well.

We are expecting an accreditation visit from the Massachusetts Board of Registration in the coming year. Our goals include stabilization of faculty positions, securing a certified Simulation Instructor, and pursuance of ACEN (Accreditation Commission for Education in Nursing) to more accurately reflect the changing environment of nursing education.

### **Looking Ahead**

While 2019-2020 ended in an unexpected manner, with students and instructors working and learning from home, we were able to use that time to reflect on the core values represented within our educational community and consider how we might improve the educational experience for all students upon their return. We understand that the pandemic brought about many changes to the way we live and work. Our students were isolated for weeks and months, while our instructors were asked to completely redefine their instruction to deliver an entirely remote curriculum. People of all ages, socio-economic classes and intellectual abilities feared for the safety of their family, friends and loved ones – compounding feelings

of loneliness and uncertainty. As we looked ahead, then, a number of priorities for the upcoming school year emerged. Supporting students and staff both socially and emotionally, providing the resources needed to succeed in a remote learning environment, and maintaining a clean and safe learning environment have become our latest priorities.

The changes brought upon by the pandemic were not expected. There was no time to prepare our staff and students for what might lie ahead, but I am thankful for the expertise and flexibility demonstrated by our very talented faculty and staff, and the students who made the most of a very difficult end of the 2019-2020 school year.

Programs and initiatives that we expect to implement in 2020-2021 that will have a positive impact on our school and students are as follows:

Support faculty, staff and students' socio-emotional wellness, and develop a community-wide understanding of equity (or lack thereof) and how it contributes to a safe and supportive learning environments for all students. We recognize that students and staff have been home and isolated from others for months. Learning from home may have presented an unintended result - unequal learning opportunities. There are fears and concerns among staff, and there is a heightened sensitivity to what this isolation has meant to our student population. Collaborating with community service agencies, we will address efforts to create a healthy school climate, and will provide targeted training opportunities to better serve our students. A diverse team of professionals (teachers, paraprofessionals, guidance counselors, and support staff) will review existing district and school documents and policies, survey staff and students regarding school climate, and develop a comprehensive action plan, and infuse those elements into the 2021-2024 District Improvement Plan.

Expand technology resources and infrastructure to support Hybrid and/or Remote Learning Platforms. Monty Tech is fortunate to have been able to provide all students with a Chromebook for the past several years, and all teachers with Chromebooks or laptops to support curriculum development efforts while away from the school. That technology proved to be invaluable during the 2019-2020 school year, and so the District is committed to maintaining and expanding access to instructional technology that will enhance at-home learning moving forward. During the summer of 2020, we learned that school would not resume with all students in-person. A complex schedule (balancing academic and vocational in-person instructional time) was negotiated and agreed upon, and students/parents were given the option of returning in a hybrid or fully remote model. By purchasing and maintaining ZOOM licenses, increasing bandwidth, reconfiguring surplus equipment, and continuing to work with the school's Instructional Technologist to provide a variety of workshops to academic and vocational instructors who have come to rely on any one of the two school's Learning Management Systems (Google Classroom or Schoology), Monty Tech will be well-positioned and prepared to deliver instruction either in-person or remotely, at a moment's notice.

Modify facilities and infrastructure to ensure students, faculty and staff are working and learning in a safe environment.

While the school is prepared to provide all faculty and staff with required and requested PPE, many upgrades to the school building must be completed prior to and maintained throughout the 2020-2021 school year. All rooftop units will be upgraded from MERV 8 to MERV 13 rated air filters, which are high quality air filters typically used in general surgery or hospital

settings, capturing down to 0.3 – 1.0 micron particle size. iWave units will be added to the HVAC system, reducing pathogens, allergens, particles, smoke and odors in the air, creating a healthy environment without producing any harmful byproducts. Installing sanitizing stations, redirecting traffic patterns, and limiting the number of desks/seats in a confined space will provide a comfortable setting for the students during their in-person learning days, while limiting access to the school (parents and visitors must wait outside) will aide in screening and tracing efforts throughout the year.

**The Monty Tech School Committee**

The Montachusett Regional Vocational Technical School District Committee is comprised of twenty-two dedicated individuals, whose expertise proves invaluable in advising the district's operations, policies, and procedures. Our students continue to benefit from the broad scope of their experiences and varying perspectives, and we are thankful to the following members of the 2019-2020 School Committee for their outstanding service.

Brian J. Walker, Fitchburg  
*Chair*

Diane Swenson, Ashburnham  
*Vice Chair*

Julie Marynok  
*Secretary*

Norman J. LeBlanc  
*District Treasurer*

Peter Capone, Ashby  
Toni L. Phillips, Athol  
Whitney Marshall, Barre  
Dr. Robert Babineau, Fitchburg  
Dr. Ronald Tourigny, Fitchburg  
Melanie Weeks, Fitchburg  
Matthew Vance, Gardner  
James S. Boone, Gardner  
Amy Morton, Harvard  
James Cournoyer, Holden  
Kathleen Airolidi, Hubbardston  
Barbara Reynolds, Lunenburg  
Edward Simms, Petersham  
Eric Olson, Phillipston  
John P. Mollica, Princeton  
Mary C. Barclay, Royalston  
William Brassard, Sterling  
John Columbus, Templeton  
Ross Barber, Westminster  
Dr. Maureen Ward, Winchendon

Respectfully Submitted By: Sheila M. Harrity, Ed.D., Superintendent-Director

---

## DEPARTMENT OF PLANNING AND DEVELOPMENT

The Department of Planning and Development serves as the Town's planning, community and economic development and Community Development Block Grant (CDBG) management office. The Department provides staff support to the Toy Town Community Partnership, Zoning Board of Appeals, Planning Board, Winchendon Redevelopment Authority, the Master Plan Committee and as of January 2020, the Conservation Commission. Annual reports of the Zoning Board of Appeals, Planning Board, Redevelopment Authority, Toy Town Community Partnership and the Conservation Commission appear separately.

**Staffing:** With the addition of the Conservation Commission to the Planning & Development office, The Planning and Development Department is now staffed with two full time employees. The Director of Planning and Development and the newly created fulltime position of Planning/Conservation & ZBA Agent. Ms. Alison Manugian serves in this position and works directly with the Chair of the Planning Board, Zoning Board of Appeals and the Conservation Commission. Ms. Nicole Roberts continues to serve in a shared fulltime position as the Land Use Coordinator. In this position, Ms. Roberts unifies development procedures by serving both the Planning and Land Use departments.

Along with all other Town departments, this year has been challenging to navigate the effects that the COVID19 pandemic has had on departmental operations. With Town Hall closed since March 2020, many of the functions of the department have been modified to accommodate an "on line" application and submission process. The modifications have been successful and it is anticipated that they will remain in effect after Town Hall is re-opened to the public. The Planning & Development Department appreciates all who remain patient while we work to perfect "new normal" processes.

**Functions:** The Department of Planning and Development oversees the preparation and administration of the Community Development Block Grants (CDBG) with staff from Breezeway Farm Consulting, Inc., facilitates the preparation and update of various municipal planning documents, coordinates project design review, and administers various Municipal development activities. The Department works closely with regional planning commissions (RPC) as well as with local Commerce agencies in all areas of Community and Economic Development.

**Grants:** The office compiles Grant applications and is responsible for grant administration for many programs. Current grants are:

- CDBG – CDF – Railroad Street Reconstruction & fuel assistance Program, \$715,510.00
- CDBG-CV program – Small business, homelessness assistance, \$131,500.00
- Green Communities Grant program - \$189,673.00
- Brownsfield/Assessment Grant (4 Summer Dr.) \$69,800.00
- Municipal Vulnerability Preparedness (MVP) Planning Grant \$36,000.00
- Mass Historic Grant – (Old Murdock Senior Center) \$50,000.00

Additional grant opportunities are sought as appropriate or directed by the Town Manager.

While much of the work performed in the Planning and Development Department interrelates with multiple offices, committees and initiatives, the Department has 3 primary focus areas; Economic Development, Community Development & Planning.

**Economic Development:** Each of the focus areas of the Planning & Development Department come into play in the economic vitality of the community. Department staff are a resource to potential developers and strive to provide exceptional customer service. Ongoing efforts by the department to support Economic Development throughout the year included:

**Pro-Development Initiatives – Streamlining the Permitting/Development Process:**

- a. Integrate Conservation into Planning– increased communications / shared review
- b. Update Permit Guidebook – outlines development process
- c. Integrate LID/MS4 requirements into cohesive design standards and Bylaws

**Site-specific initiatives-**

- a. 4 Summer Dr. Site Assessment/Remediation grants, RFP process Potential brewery
- b. Central St. – Reconstruction to further Revitalization goals
- c. Supermarket loss – Market Analysis for viable replacement/HEAL steering committee member
- d. Lincoln Ave Ext.- remediation to create pad ready sites
- e. Poland/Streeter Schools – assessment/ RFP to create 40B Veterans Housing Project

**Pro-Business Initiatives –**

- a. Promote existing businesses and attract potential business by organizing annual FALLFEST – (2020 event Cancelled all applications transferred to 2021 event)
- b. Work towards evolving WRA mission to promote Economic Development
- c. Increase municipal connection(s) with local commerce agencies

**Community Development:** The Town of Winchendon’s largest grantor to fund Community Development programs is the Community Development Block Program (CDBG) administered by the Mass Department of Housing and Community Development.

The Town, with consultants from Breezeway Farm Consulting, Inc. submitted a FY2020 \$715,510.00 CDBG grant. Proposed activities in the grant include the Reconstruction of Railroad Street and the funding of a Supplemental Fuel Assistance Program. The grant was successful. Construction on Railroad Street will commence in summer 2021.

In June 2020, the town partnered with Athol (lead community,) Phillipston and Templeton and submitted a \$454,951. Community Development Block Grant COVID-19, CDBG-CV grant application. Proposed activities in the grant include Public Social Services that address COVID 19 impacts and Microenterprise Assistance programs for businesses adversely affected by COVID-19. The grant was successful and awarded in July 2020.

Other Community Development Initiatives:

**Identifying Needs –**

- a. Update Community Development Strategy
- b. Update Slum and Blight Inventory/designation

**Ongoing –**

- a. Capitol Improvement commitment for engineering/design – requirement for qualifying infrastructure projects.
- b. Explore creative uses for CDBG funding that may address food insecurity and further HEAL initiatives, leverage CDBG with other funding to accomplish goals
- c. Work with Toy Town Community Partnership and the Redevelopment Authority to increase public participation/awareness of CDBG programs
- d. Explore funding options and use for underutilized buildings

**Planning:**

**Master Plan:** The Town of Winchendon underwent an update to the Master Plan. The goal of the update is to provide a document that provides accessible planning information to members of the public. In December 2020, the Planning Board adopted Volume 1 of the Winchendon Master Plan. The Planning & Development Department is thankful for the dedicated and committed members of the Master Plan Committee, the patience of the Planning Board and feel that the finished product was worth the wait. Volume 2 will be an online version and supply the quantitative data that supports the information in Volume 1. Volume 2 is expected to be complete by summer 2021.

**Looking Ahead:** The Department of Planning and Development remains committed to playing an important role in the vitality of Winchendon. With the Master Plan complete, the department will begin working towards strategies the Master Plan assigned to us as lead or contributor. Our success is only possible with the support of the Town Manager, The Select Board, other town departments, and the numerous townspeople who remain engaged in the process. We look forward to working with you in 2021.

Respectfully,  
Tracy Murphy  
Director of Planning and Development

## **PLANNING BOARD**

As we move into a new decade, I started to write this year's report by reviewing my reports from the last five years and saw all of them started with the same sentence, "201? was again a quiet year for the Planning Board." This year I could say the same with the addition it has been an unusual year, to say the least. In the 1<sup>st</sup> decade of the 21<sup>st</sup> century it was all about Subdivisions, this last decade Solar Arrays were the Planning Board's main topic.

The year started out as normal with our 1<sup>st</sup> meeting of the year being held Jan. 21<sup>st</sup>. with a full board consisting of Vice-Chair Scott Robillard, Joseph Sacket, Art Armenta, Burton Gould Jr., Chairman Guy Corboseiro and Alternate Lester Goodrich Jr. Scott Robillard resigned mid year and Mr. Goodrich moved into the permanent member seat and Garrett Wante stepped was appointed the Alternates seat.

The Board was assisted by the most capable Planning Agent Alison Manugian, Director of Planning Tracy Murphy, Land Use/Planning Clerk Nicole Roberts and Recording Secretary Brianna Roberts. Midway through the year Ms. Manugian took over the Recording Secretary duties.

The Board continued to hold in person meetings through the month of February. Our March 3<sup>rd</sup> meeting was canceled due to it falling on Presidential Primary day, then COVID hit. With nothing pressing on the agenda our second meeting in March was canceled while the details of transitioning to virtual meetings were worked out. Our first virtual meeting was held April 21<sup>st</sup> via zoom and the Board has been meeting virtually since then. The Board usually meets twice a month but mostly for the rest of the year we only met once a month mainly due to the drop in activity from the pandemic.

There were no new subdivisions proposed this year but we did close out Millers Run after almost 20 years with a recommendation that the Town Meeting accept the roads and open space. This year only had one new solar field proposed and it was approved in the fall. We did close out two solar projects. ANR's were consistent at 5 for this year and the Board felt with the usual assortment of special permits and site plan modification requests.

Marijuana was a large part of the Boards activities. Two special permits for grow facilities were approved this year, Franklin St. and Juniper St. with a third on West St. being proposed but not formally submitted. Winchendon's first retail facility's special permit and site plan was approved in late summer.

Due to the pandemic, the spring training conference in Worcester put on by the Citizen Planner Training Collaborative was canceled, along with other training programs held during the year. The Board continued their membership in the American Planning Association allowing members to take advantage of the numerous education benefits offered.

The year ended with the Planning Board Approving Winchendon's new Master Plan at their December meeting. Having been in the works for 5 years, the Committee gave the Town a detailed road map for future development, a work all involved in should be proud of.

Respectfully submitted,  
Guy Corboseiro, Chair



## **POLICE DEPARTMENT AND REGIONAL COMMUNICATIONS CENTER**

I, hereby, submit the Annual Report of the Winchendon Police Department for the year ending December 31, 2020:

Chief David Walsh  
Lt. Kevin Wolski  
Sgt. Raymond Anair  
Sgt. Gerald Gagne  
Sgt. Daniel Wolski  
Det. Alan Ross  
SRO. Tracy Flagg  
Ptl. James Wironen K-9 Handler

Ptl. Derek Blair  
Ptl. Richard Oinonen  
Ptl. Brennan Jacoby  
Ptl. Caleb Similia  
Ptl. Joseph Champney III  
Ptl. James Maynard  
Ptl. Brandon Lucier

### **Executive Assistant**

Marla Driscoll

### **Reserve Officers**

Ptl. Paul Betourney  
Ptl. Thomas Perry Jr.

Ptl. Dylan Mei  
Ptl. Daniel Caputi  
Ptl. Justin Smith

### **Dispatchers**

Robert Coulombe, Head Dispatcher  
Jaime Holden, Admin Dispatcher  
Paul Forand  
Jennifer Caisse  
Dillon Walsh

### **Per Diem Dispatchers**

Marla Driscoll  
Dylan Mei  
Melissa Vaine  
Richard Ward  
Danielle Priest  
Mary Martineau

## WINCHENDON DETAILED CRIME REPORT 2020

Rape/Sexual Assault	20
Aggravated Assault	19
Simple Assault	58
Intimidation	29
Kidnapping/Abduction	1
Robbery	1
Arson	1
Burglary/Breaking and Entering	38
Larceny Shoplifting	4
Larceny from Building	6
Larceny from Motor Vehicle	6
All Other Larceny	42
Motor Vehicle Theft	6
Counterfeiting/Forgery	6
False Pretenses/Swindle	18
Fraud Credit Card/Automatic Teller	2
Fraud Impersonation	29
Fraud (Wire)	1
Embezzlement	1
Stolen Property Offenses	3
Destruction/Damage/Vandalism	77
Drug/Narcotics Violations	8
Pornography/Obscene Material	7
Weapon Law Violations	5
Disorderly Conduct	10
Drunkenness	16
Driving Under the Influence	10
Liquor Law Violations	4
Family Non Violent Offenses	1
Trespass of Real Property	25
All Other Offenses (Except Traffic)	265

#### ACCIDENTS FOR YEAR 2020

Total Accident Reports Processed	205
----------------------------------	-----

#### VEHICLE CITATIONS ISSUED FOR YEAR 2020

Civil Charges	123
Criminal Complaints	200
Arrests (Traffic)	32
Warnings	280
Fine Total	11,070.00

#### PARKING CITATIONS ISSUED FOR YEAR 2020

Violations Issued	52
Fine Total	1,285.00

#### GRANTS FOR THE YEAR 2020

FY19 E911 Support/Incentive Grant	139,931.00
FY19 E911 Training Grant	15,491.12
FY20 Robinson-Broadhurst In Car Cruiser Cameras	35,000.00

#### FUNDS COLLECTED FOR YEAR 2020

License to Carry/FID Fee Town Share	7,425.00
Special Agency Administration Fee	4,340.86

#### EMERGENCY DISPATCH CENTER

Answered Calls for Service	15,491
Total E911 Calls Answered	2,355

The Winchendon Police Department consists of fifteen full time officers and five reserve, or part time officers. The Police Department is responsible for public safety within the 42 square miles and 135 road miles that comprise the Town of Winchendon. The Winchendon Communication Center, located within the Winchendon Police Department, consists of five full time dispatchers and five per diem dispatchers. The Winchendon Communication Center is responsible for dispatching Police, Fire and EMS for both the Town of Winchendon and the Town of Royalston.



The Winchendon Police Department is now located in the renovated historic former Winchendon District Court building located at 80 Central St. With the completion of Sally Port in 2019, the facility now provides the officers, dispatchers and civilian employees with a well-equipped, clean, spacious work environment. This past year, with the assistance of the Planning and Development Office, we were able to obtain a Green Communities Grant that allowed us to update the heating system. We replaced the antiquated four existing oil fired boilers with two high-efficiency, wall-hung, propane-fired combustion boilers. This will result in an efficiency improvement of over 35% and a projected annual savings of 1,319kWh.

Again, this past year the Police Department continued to address staffing issues. Three Reserve Officers were hired: Daniel Caputi, Dylan Mei and Justin Smith. These officers are now completing their field training. These positions will have a positive effect on the department, providing additional officers during peak hours on the evening shift. Unfortunately, we continue to struggle with the demands of high call volume and are often faced with the inability to provide timely responses to service calls. It is our hope that with these new positions we will be able to improve our response times and provide a better service.

In 2020, K-9 Clyde and his handler Officer James Wironen continued to be a very valuable asset to the Winchendon Police Department and surrounding towns through this very difficult year. His use did decrease somewhat due to pandemic protocols reducing some police functions but that did not diminish Clyde's enthusiasm to work. The K-9 Unit remains very popular within the community and with area departments, they are very well liked and



well respected. They are assigned to the evening shift and in addition to their regular patrol responsibilities, Clyde and Officer Wironen have done some demonstrations highlighting Clyde's skills in evidence recovery and suspect apprehension.

Some activities K-9 Clyde has assisted with this year include locating a severely intoxicated male party who fled into and refused to leave a heavily wooded area. K-9 Clyde was deployed on a track and quickly found the individual, who, after several minutes, decided to surrender to police. With the Winchendon Fire Department's assistance, the individual was extricated from the thickly wooded area and transported to Heywood Hospital for medical evaluation. Another deployment of K-9 Clyde resulted in the recovery of numerous items belonging to Mathieu Ford after an attempted

larceny of vehicle parts. This attempt had been interrupted by Officers on a routine check of the business during the early morning hours. K-9 Clyde started a track from a vehicle that was lifted onto bottle jacks by the suspect and pulled into the woods. The track led to the Veteran's Cemetery on Glenallen Street, where a vehicle had picked up the involved individuals. During the track, K-9 Clyde also recovered a bag containing several tools and other miscellaneous items of evidentiary value belonging to Mathieu Ford. K-9 Clyde also was deployed to assist a neighboring department who requested Clyde's assistance to track a robbery suspect who fled on foot from a gas station. K-9 Clyde was deployed and quickly located the track, which terminated in a nearby parking lot. While following the track a security camera was observed on a nearby building. The robbery suspect was ultimately identified from footage on the camera which showed that he was picked up in a vehicle where K-9 Clyde's track ended. Several of this year's deployments clearly demonstrate that although a track may not always end in a successful find. The track and evidence recovered during the track can be used during the prosecution of suspects.

K9 Clyde continues to train regularly with the Massachusetts State Police K9 Unit and successfully passed his annual certification for narcotics and patrol duties. Clyde also trains regularly with the NorthEast Houndsmen.

K-9 Clyde continued to fight cancer (lymphoma) throughout 2020. With the assistance of Dr. Romansik at the Animal Cancer Care Center in Westford, MA, and the Gardner Animal Care Center in Gardner, MA K-9, Clyde was able to fight his cancer into remission. K-9 Clyde remains in remission and continues to serve the community each night. All expenses related to Clyde his training and required equipment are completely funded through donations. Once again this year we continued to receive tremendous support from the community through donations and regular fundraising events such as K-9 Clyde support T-shirt sales and a mailer requesting funds. The raised money has been put directly toward K-9 Clyde's cancer treatment, regular veterinary care, food, and training/equipment. In addition, this year K-9 Clyde was outfitted with a new 2020 Ford interceptor police cruiser.

This cruiser is equipped with a state of the art kennel and safety system, protecting him for years to come.

As stated in the past, The Police Department and Law Enforcement in general continues to evolve. That cannot be more evident than during this past year. The difficulties confronting Law Enforcement will require a renewed focus on community engagement. In an effort to increase transparency, the Police Department with the generous assistance of the Robinson Broadhurst Foundation has purchased and installed five cruiser cameras in the primary patrol vehicles. Additionally we also intend to continue our education and outreach programs with the elderly and the RAD (rape aggression defense) program for women. We recently reinstituted the POST (Post Overdose Support Team) program providing follow up and offering education and treatment to all Winchendon residents with substance abuse disorder who have recently overdosed. The goal of the department, to promote a positive relationship with the community through community engagement including establishing a collective vision for the betterment of the community through collaboration efforts and positive change, seems more relevant than ever in today's tumultuous social environment.



Respectfully submitted,

David P. Walsh  
Chief of Police

## **DEPARTMENT OF PUBLIC WORKS**

### **PUBLIC WORKS DIRECTOR**

**Albert Gallant / Brian Croteau**

### **EXECUTIVE ASSISTANT**

**Carlene Breen**

**Clerk – Shelley Berry**

### **HIGHWAY DEPARTMENT**

**Working Foremen - Paul Hachey, Dave Courtenay**

### **HIGHWAY DEPARTMENT OPERATORS**

**Jon Vanderhamm, Philip Tousignant, Timothy Scanlan, Jeremy Robichaud,  
Richard Garno**

The Town's Highway Department maintains more than 130 miles of primary and secondary roadways. The majority of these roadways are paved while there are several miles of dirt/unpaved roadways. The equipment utilized for maintaining these roads is comprised of thirteen pieces: 2 front-end loaders, 1 backhoe, 4 truck/sander combinations, 2 one-ton dump trucks, 3 one-ton pickup trucks and 1 grader. During snow storms we also may use 4 pieces of Water Department equipment, if needed. Thanks to the generosity from Robinson Broadhurst, we have a new fleet truck that holds a diesel fuel tank to refuel the town generator during an emergency.

The Highway Department has two working foremen and four truck/equipment operators for plowing and sanding. In addition, the Cemetery Department foreman and operator, the Transfer Station foreman and operator, Fleet Maintenance personnel (Chief Mechanic and Assistant Mechanic), Water system operators,

During the course of the year, the Highway Department graded all public gravel roads several times, painted all crosswalks, repaired and installed new regulatory and street signs throughout town, swept streets and sidewalks, patched potholes, cleaned catch basins and drop inlets, cut and chipped brush from town roads, removed numerous large dead or dying hazardous trees, and repaired or replaced culverts and storm drains throughout town. In addition, DPW personnel plowed and sanded all town-owned roadways and removed snow from the downtown area as necessary. We also plow and sand the bike path, Ingleside and Grout Park. A total of approximately 2738.73 tons of salt and 485.33 tons of sand were utilized to treat roadways during the 2020 winter season. Overall, the winter season was characterized by average snow fall with numerous storm events that resulted in frequent icing conditions on roadways that required treatment. There was not any significant or widespread tree and/or property damage with any of the winter storms as has occurred in the past year. This year we used our bucket truck to cut trees and board up abandoned buildings.

There were five major roadway projects completed in 2020. They were Mellen Rd, Brown St, Monadnock Ave, Hale St, Kemp St. Thanks to a grant from Robinson Broadhurst Foundation, we were able to replace sidewalks on Lincoln Ave and Grove St. (The Town of Winchendon typically receives approximately \$456,000 in Chapter 90 funding) Prior to the roads being overlaid, the water gates and sewer manholes were rebuilt. In addition, trees and brush were trimmed back and larger hazardous trees were also removed.

The work that has been completed from summer through the fall of 2020 included cutting back trees and brush alongside the roadway, removal of excess soils at the road edge. We also had crack sealing done in town for the roads that are on the edge of saving. This should give these roads two or three extra years.

The Winchendon DPW continued with its program of repairing/rebuilding catch basins and culverts in areas that have been chronically plagued with drainage issues. A number of catch basins or drop inlet structures were reconstructed and should provide many years of service while minimizing the maintenance issues that have been associated with them in the past.

In FY2020, the DPW continued the town-wide hazardous tree removal program in which efforts were made to identify and remove trees along town roadways or on town-owned land that posed a hazard to the public because they were dead, decaying, cracked/damaged, etc. Many of the trees were removed by DPW personnel. In addition, small trees/brush were cut back on several roads in town to improve safety and visibility and reduce the possibility of roadways being blocked by branches/leaning trees during snow or ice storms. For the first time we have a tree inventory done by the arborist.

#### **TRANSFER STATION**

**Foreman - Josh Harris**

**Attendant - Steve Valliere**

This year the Transfer Station has been using Single Stream Recycling. The Transfer Station staff has worked very hard in the past year to improve the single stream program. All in all, it was a successful beginning to a new project. The BOS also voted to allow the residents of Templeton to come in to our transfer station. With this we hope to receive more revenue to pay the rising cost of operating a transfer station. The new Foreman there has been a great asset to the town. His fresh attitude is a plus. Our recycling is very successful. The town residents are very aware of the savings in rubbish cost to themselves; unfortunately the cost of recycling is still rising.

#### **WATER DEPARTMENT**

**Chief Operator - Mark Frye**

**Operator - Charles Weaver**

The Water Department maintains Winchendon's 61 miles of water mains, water service connections, 336 fire hydrants, two water storage tanks, and three water booster/pump stations. Most water meters are now read utilizing a laptop computer. Personnel drive throughout the area of the town served by the public water supply system and as they are doing this, the laptop computer connects to the radio transmitter on each meter and downloads the readings. Collection of water meter readings now only takes a fraction of the time. Only approximately 50 meters are read manually. Upon collecting all the readings, the recorded data (water meter readings/usage) is downloaded from the laptop computer to the Town's municipal accounting/billing software program. It is then analyzed and reviewed before being used to generate the bills for Winchendon's water/sewer customers. In 2020 we had 2179 water and 1387 sewer customers.

Water Department and Public Works Department personnel responded to a total of seven water main breaks over the course of 2020. Water main breaks are primarily the result of aging water mains that Winchendon and most other cities/towns are facing across the country. DPW employees assisted on each water main break to facilitate the repair and return



water service as quickly as possible. Upon the repair of each break, impacted water mains were thoroughly flushed and returned to service. Roadways damaged and/or excavated during the repair of each water main break were patched and restored to the fullest extent possible by DPW employees.

Water Department personnel also responded to a number of water service line and fire sprinkler system leaks/breaks (serving individual buildings/houses) over the course of 2020. In these situations, water was shut off at the street so that the respective property owner could have repairs completed by us or a contractor or plumber, depending upon the location of the leak.

In 2020 we continued the flushing of all fire hydrants. At this point we replace or repaired all but 6 found to be broken this year. This should be finished by spring of 2021. Markers were installed on fire hydrants to facilitate locating them during the winter months in the event of a fire, for removing snow around them, and for avoiding them during snow plowing operations. We also are replacing water meters as they fail in 2021.

All cross connection control and backflow prevention devices in town were inspected and tested in accordance with Massachusetts Department of Environmental Protection Cross Connection Control regulations. Owners of failed devices were required to make repairs and return the equipment to operable service in a timely manner to ensure that the Town's water system was properly protected from contamination by back-siphonage.

## **WATER TREATMENT FACILITIES**

### **AWJWT**

The Ashburnham/Winchendon Joint Water Treatment Plant on Lake Road in Ashburnham treats water from Upper Naukeag Lake for distribution to the Towns of Winchendon and Ashburnham. Veolia Water North America of Houston, TX is contracted by Winchendon/Ashburnham to operate, maintain, and repair the water treatment plant and is required to do so in accordance with the Federal Safe Drinking Water Act and Massachusetts Drinking Water Regulations. The costs of operating and maintaining the treatment plant are divided between Winchendon and Ashburnham based on the quantity of water delivered to each town. During 2020 a total of 229,560,094 (million gallons) of water was treated and pumped to Winchendon, for an average of 628,931,764 gallons per day. The Town's current registered withdrawal permit for Upper Naukeag Lake is 0.67 MGD (670,000 gallons per day).

## **WATER QUALITY TESTING**

The Water Department collects 9 drinking water samples each month at predetermined locations throughout the distribution system for microbiological testing. These samples are analyzed by a state-certified laboratory and the results reported to the Massachusetts Department of Environmental Protection (MA DEP). The Town also samples the drinking water for asbestos, disinfection-byproducts (DBPs), volatile organic compounds (VOC's), inorganic compounds (IOC's), nitrates, nitrites, radionuclides, and synthetic organic compounds (SOC's). The sampling schedule and locations are approved by MA DEP.

## **LEAD AND COPPER**

Winchendon's testing requirements for lead and copper have been reduced by MA DEP from 20 samples once a year to 20 samples every (3) three years due to the fact that samples were below the 90<sup>th</sup> percentile for several consecutive monitoring periods. In accordance with the sampling plan approved by MA DEP, sampling/testing for lead and copper were

collected/analyzed in 2020. The report found us to be in compliance on both lead and copper. The drinking water is tested for lead and copper in order to evaluate the effectiveness of the corrosion control program employed at the Ashburnham/Winchendon Joint Water Authority Treatment Plant. The next lead and copper testing will be done in September of 2022

#### **SEWER/WATER DEPARTMENT**

As noted in the Water Department section of this report, in 2013 the Town of Winchendon transitioned back to a Water/Sewer Department staffed by town employees after several years of having a private contractor operate and maintain the town's water distribution and wastewater collection systems. The town's sewer collection system consists of all sewer interceptors and collection mains, manholes, and two lift/pump stations. The two sewer lift/pump stations, located on Spring Street and Spring Place, are inspected on a daily basis, including weekends and holidays. Water Department personnel are also responsible for clearing the occasional blockages that occur in sewer collection mains, typically utilizing a high-pressure water jet flushing machine. As preventative maintenance, sewer manholes and collection mains are also inspected, utilizing remote video equipment when necessary, and maintenance completed as needed, including cleaning of partially-blocked sewer lines before back-ups occur. More comprehensive rehabilitation work is completed on sewer collection mains and manholes when problems arise or are identified during preventative maintenance inspections. 8 backups of sewer mains occurred in 2020 which was down from 10 the previous year.

All sewer backups were cleared by Water Department personnel by jetting/flushing/rodding the blockages. Typically, these blockages are the result of grease buildup in the sewer collection system. All back-ups were contained and no sos had to be filled this year. Those backups that resulted in a release of sewage to the environment are documented in detailed reports submitted to the Massachusetts Department of Environmental Protection and United States Environmental Protection Agency.

#### **SUMP PUMPS AND OTHER ILLEGAL DISCHARGES**

Over the course of 2020 it has been observed that flows to the wastewater treatment plant have not increased this year significantly. The fact that water usage in town, as indicated by flows from the water treatment plant in Ashburnham, have generally been in a downward trend over the last year. In past years, Sewer/Water Department personnel have made efforts to identify sump pumps in homes/businesses that were illegally connected to the sanitary sewer system. Owners were required to disconnect these sump pumps and find an alternate means of disposing of the discharge from the sump pumps. Discharges from sump pumps to the sewer system are not permitted as they generate additional flows that must be treated at the wastewater treatment plant. These additional flows impact the operation of the plant and increasing electrical, chemical, and sludge disposal costs, resulting in higher sewer rates for all users. This year we were mandated by DEP to have flow test done in the sewer system. The test indicated that there are 4 sections in town with very high flow during rain events. This year we have to hire a company to do smoke and camera test to find where all this water is coming from. To date we had to spend \$80,000.00.

**CEMETERY & PARKS DEPARTMENT**  
**CEMETERY FORMAN - George Labarge**  
**EQUIPMENT OPERATOR -Andrew Ladeau**

The Cemetery and Parks Department includes a Working Foreman and one Equipment Operator. These personnel are responsible for maintaining the bike path, Riverside, Old Centre, and New Boston Cemeteries, along with Legion Park, VFW Park, GAR Park, Old Centre Common, and Norcross Square and now Ingleside and Grout Park. In addition, lawn areas at Old Murdock and Poland/Streeter School buildings are also mowed and trimmed regularly. In total, there are approximately 110 acres of cemeteries and parks that are maintained by the two employees of the Cemetery and Parks Department. During the summer months, when the budget allows, two temporary employees are hired to assist the Cemetery/Parks Department during the peak grass growing season.

Depending upon the season of the year, employees mowed, trimmed and maintained all grounds, picked up trash and litter, installed monument foundations and Veterans' markers, planted flowers, trimmed hedges and trees, removed fallen leaves and wood debris, dug, back-filled and restored burial plots, filled in sunken grave sites, and reseeded fall/winter burials along with damaged lawn areas. Workers also continue to improve and expand the new section of Riverside Cemetery, which is located behind the Glen Café on Glenn Allen Street.

During 2020 repairing, up-righting, and straightening headstones in town-owned cemeteries was continued.

**WASTE WATER TREATMENT PLAN**

The Town of Winchendon's Wastewater Treatment Plant (WWTP), is located on River Street, and is operated by Veolia of North America employees.

An upgrade of the WWTP was completed in 2005, increasing the design flow rate from 0.5 million gallons per day (MGD) to 1.1 MGD. The upgraded plant, together with the replacement of the main sewer interceptor line from Lake Street to the WWTP on River Street, allowed the Town to gain the additional capacity necessary to allow new sewer connections for both business and residential customers and also improve the quality of the effluent discharged to Millers River. For a number of years prior to the upgrade to the WWTP/sewer interceptor

The WWTP processes the Town's raw sewage and treats it to standards required by the Town's NPDES (National Pollutant Discharge Elimination System) permit issued by the U.S. Environmental Protection Agency and Massachusetts Department of Environmental Protection. In 2020 the daily average of treated sewer was 601,001 and the total for the year was 219.37 million gallons.

The sewage and wastes treated by the WWTP include both inorganic and organic solids. Inorganic solids do not break down or decompose in the system and are retained in the settled sludge or discharged in plant effluent. Inorganic solids retained in the system are collected in the various treatment units (primary and secondary clarifiers and aeration basins), then removed (pumped to a tanker truck) for offsite disposal. The organic wastes break down and decompose and settle in the primary and secondary clarifiers. The aeration basins provide

an environment for the breakdown of organic solids by bacteria. The decomposed organic solids contained in the aeration basin effluent (mixed liquor) are removed as settled sludge in the secondary clarifiers and disposed of off-site along with the inorganic solids. However, a portion of the settled solids is returned to the aeration basin for maintaining the bacteria population.

In addition to the physical unit operations, two chemicals are utilized in the treatment process. Poly-aluminum chloride (PAC) is used to enhance the separation of liquid and solid phases in the secondary clarifiers and sodium hydroxide is utilized for pH and alkalinity adjustment. Finally, secondary settling basin effluent is disinfected through the use of ultraviolet light prior to its discharge to the Millers River.

**FLEET MAINTENANCE**  
**CHIEF MECHANIC - Patrick McCarthy**  
**MECHANIC - Michael Breau**

The DPW's Fleet Maintenance Department consists of a Chief Mechanic and an Assistant Mechanic. The Fleet Maintenance Department services and repairs all town-owned light/heavy motor equipment and vehicles, including those operated by: Public Works, Police, Fire/Ambulance, and Council on Aging, School Department, Town Hall, and Civil Defense. Detailed service records are maintained by the Chief Mechanic for all equipment and vehicles. The Fleet Maintenance Department has a fully equipped repair area at the town's public works garage on Glen Allen Street. The Fleet Maintenance Department is also responsible for maintaining the town garage, which houses all DPW equipment, and generators at water pump and sewer lift stations.

Respectfully submitted,

Brian Croteau  
Public Works Director  
Town of Winchendon

Town of Winchendon				
Transfer Station Yearly Report				
From January 1st to December 31st 2020				
Material	Tons	Disposal Point	Disposal Method	
Municipal Solid Waste	343.6	Charles George Companies, Inc.	50% Landfill 50% Incinerated	
Bulk & Construction Demo	270.6	Charles George Companies, Inc.	80% Landfill 20% Incinerated	
All Glass	16.17	Northeast Resource Recovery Association	Crushed & Recycled	
Single Stream Recycling	216.9	Charles George Companies, Inc.	Sorted & Recycled	
Light Steel & Iron	46.95	Scrap-It, Marlborough, NH	Recycled Steel	
Non Ferrous Metals		Scrap-It, Marlborough, NH	Sorted and Recycled	
Textiles (Used Clothes)	3.97	Planet-Aid, Holliston, MA	Sorted, Cleaned and Redistributed	
Waste Oil	2	CYN Environmental, Stoughton, MA	Fuel Blending for Indust. Furnaces	
CRT's Televisions, Monitors	5.99	Raw Material Rec Co, Gardner, MA	Disassembled and Recycled	
Appliances w/ Freon	7.23	Raw Material Rec Co, Gardner, MA	Freon Recovered, Metal Recycled	
Tires	2.5	Bob's Tire, Mattapoisett, MA	Shredded and Recycled	
Liquid Propane Tanks		Mighty Flame, Rindge, NH	Tested, Recertified and Reused	
Florescent Bulbs/Ballasts	9 boxes	Safety Kleen Systems, Inc.	Mercury Recovered and Recycled	
Lead Acid & Rechargeable Batteries		Saybrooke Env., Stoughton, MA & Scrap-It, Marlborough, NH	Acid Recovered and Lead Recycled	
Brush/Leaves		Composted On Site	Town Projects	

Town of Winchendon				
Transfer Station Yearly Report				
From January 1st to December 31st 2020				
Total Recycled	299.71	Tons	Glass, Electronics, Metals, Textiles, Tires, Brush, Single Stream, etc.	
MSW Disposed	343.6	Tons	Regular Household Trash	
Total Processed Less C&D	643.31		Total Processed = Total Accepted 913.91 Tons less C&D 270.6 Tons = <u>643.31</u> Tons	
Transfer Station Recycling Rate			Total Recycled <u>299.71</u> Tons / Total Processed 643.31 Tons = <u>47%</u> Recycling Rate	
			at the Transfer Station	
C&D	270.6	Tons		
Recycled	299.71	Tons		
MSW	343.6	Tons		
Total Accepted 2020	913.91		Waste Oil <u>500</u> gallons(2 tons) Not Used For Recycling Rate	
Days Open to Public 2020	154	Days	Submitted by Brian Croteau, DPW Director	
Average Waste Per Day	3.99	Tons	Joshua Harris, Transfer Station Foreman	
Average Recycling Per Day	1.95	Tons	Report prepared by Carlene Breen, Executive Assistant	

# WINCHENDON PUBLIC SCHOOLS REPORT

## *Superintendent of Schools Office*

175 Grove Street  
Telephone: (978) 297-0031

## *Memorial School*

32 Elmwood Road  
Telephone: (978) 297-1305

## *Toy Town Elementary School*

175 Grove Street  
Telephone: (978) 297-2005

## *Murdock Middle School*

## *Murdock High School*

3 Memorial Drive  
Telephone: (978) 297-1256

## *Murdock Academy for Success*

175 Grove Street  
Telephone: (978) 616-1477

## WINCHENDON SCHOOL COMMITTEE

Greg Vine, Chair	Term Expires 2022
Lawrence Murphy, Vice-Chair	Term Expires 2023
Roann Demanche	Term Expires 2021
Felicia Nurmsen	Term Expires 2021
Karen Kast Mc Bride	Term Expires 2022

## DISTRICT ADMINISTRATION

Joan Landers	Superintendent of Schools
Anne Mahan	Interim Business Manager
Suzanne Michel	Director of Pupil Services
James Murphy	Interim Director of Facilities
Bill Clinton	Director of Technology
Kris Provost	Director of Murdock Academy
Jenna Whitaker	Athletic Director
Thaddeus King	Murdock High School Principal
Megan Weeks	Murdock High School Assistant Principal
Jessica Vezina	Murdock Middle School Principal
Mary Alice Aker	Toy Town Elementary Principal
Michelle Atter	Memorial Elementary Principal

## STUDENT ENROLLMENT INFORMATION

Breakdown of Pupil Enrollment (As of October 1, 2020)

Pre-Kindergarten

56

Kindergarten	91
Grades 1 – 2	167
Grades 3 – 5	293
Grades 6 – 8	274
Grades 9 - 12	339

**Total Enrollment: 1220**

**\*\*Resident students: Home Instruction 99**

#### **SCHOOL BUDGET 2019 – 2020**

School Committee	\$39,700
Districtwide/Central Office	\$1,357,924
Special Education Department	\$1,367,513
Murdock High School	\$3,523,283
Murdock Middle School	\$2,021,804
Toy Town Elementary	\$2,463,621
Memorial School	\$3,007,251
Food Services	\$614,660
<b><i>Total School Dept. Operating Budget:</i></b>	<b><i>\$14,395,756</i></b>

***Town Assessment Indirect Cost:*** ***\$3,165,832***

Winchendon Public Schools honors Bonnie Grant, who was a part of Chartwell's food service team in the Winchendon Public Schools for the past three years. She worked throughout the pandemic to ensure all our students were well fed. Ms. Grant was an exceptional human being and a truly dedicated worker who loved our students, faculty and fellow coworkers.

Unfortunately, Bonnie passed unexpectedly on October 1, 2020. She is truly missed and will always be remembered as a person with an open and compassionate heart.

#### **RETIREES:**

<i>Anne Marie Borsky</i>	<i>Catherine Desmarais</i>	<i>Sheila Hunt</i>	<i>Ann Mary Smith</i>
<i>Deborah Scortico</i>	<i>Cindy Leroy</i>	<i>Mark Lore</i>	

#### **From Winchendon Public Schools**

##### **Special Education**

The Winchendon Public School District is committed to providing each student with access to educational learning within one of its community schools. Students can access learning through various options, from full inclusion programs to specifically designed, substantially separate programs. From preschool through high school, students are afforded a spectrum of programs that provide for their unique needs and learning styles. Due to the COVID-19 pandemic, the district developed plans to safely return students with disabilities for in-person instruction in early November. While adhering to the recommended guidelines for student and staff safety, the district developed an array of cohort models, including two half days per week, four half days per week, four full days per week, or fully remote. By focusing on individual learning needs, the district was able to work with families to ensure that safety remained paramount, regardless of the student's cohort.



According to the 2019-2020 accountability data, Winchendon's total student enrollment Pre-K - 12 was 1,178, with 22.0% of enrollment representing students with disabilities (this reflects a .2% increase in relation to students with disabilities from the previous year). Eligible students can enter special education programming at age three and continue to receive services until age twenty-two.

Winchendon provides all students with access to a variety of specialized services which includes but is not limited to: speech and language, occupational, physical, behavioral, therapeutic mental health, vision, hearing, assistive technology, specialized academic instruction, English Language Learning, life skills, vocational training, and job coaching. Winchendon understands the importance of continuity for student learning and provides Extended School Year (ESY) programs for eligible students to prevent regression of acquired skills during the summer months.

The Winchendon Public Schools has provided professional development activities for staff that promote inclusionary practices so that students with disabilities have the same access to learning as their neuro-typically developing peers. The special education department follows the state law, which states that each student must be placed in the least restrictive setting. By providing inclusionary practices in the general education classroom by highly trained staff, students are more likely to participate successfully in the learning environment. Additional emphasis has been placed on trauma-informed practices to further support the individual needs of students within the general education setting. The efforts of the district to promote teacher excellence have attributed to the overall success of educating students within the school district community.

The Winchendon Public Schools utilizes a district-wide tiered system of supports to meet the student's social, emotional and behavioral needs. The tiered system is a data driven, prevention-based framework for improving learning outcomes for every student through a layered scale of evidence-based practices and systems. Each district school employs a team of staff to closely monitor and support the social, emotional, and behavioral needs of all students. These teams are able to progress monitor individual students through the ongoing examination of data in order to improve school safety and/or access to educational learning.

For more information about Special Education Services and Programs, please contact Suzanne Michel, Director of Pupil Services at 978-297-1850 or email, at [smichel@winchendonk12.org](mailto:smichel@winchendonk12.org) or through the district website [www.winchendonk12.org](http://www.winchendonk12.org)

#### **Preschool at Winchendon Pre-K Program**

Under the advent of COVID-19 and developing re-opening plans, the Winchendon Public Schools offered an inclusive preschool program with five part-day sessions during the 2019-2020 school year. The safety protocols, including social distancing, impacted our ability to open the typical seven part-day sessions under normal operations. The session reduction also decreased the number of open and available seats for students from the 2018-2019 enrollment of 83 students to 56 students for the 2019-2020 school year. Of these 56 students, in collaboration with families, students were placed in various cohort groups to include four mornings per week in person and asynchronous learning for high needs students, an A or B cohort attending two mornings per week and accessing asynchronous learning, and a fully remote cohort. Families and staff have collaborated across many new factors this year, and students were successfully able to access an educational learning environment that could provide developmentally appropriate lessons and all special education services as required.

Community residents may register for the annual lottery to enroll in either a three year-old or four year-old classroom. Students are randomly selected and notified of either acceptance into the program or if the student is placed on the waitlist in June of each year for the following school year. In order to meet the program age guidelines, students must turn age three or four by August 31<sup>st</sup> of that year. Families of eligible students, made available to the program through the Town Hall, receive a packet in April explaining the enrollment and lottery process. Within the paperwork, there is a voluntary Pre-K Developmental Screening registration form. Any family that suspects their child may have a disability or would like to learn more about their child's development is welcome to participate in the screening. Screenings are scheduled annually in May. Should a student be identified for further evaluation to determine if they have a suspected disability, families are provided a consent to evaluate form for the school to formally complete the evaluation process with the student.

The Winchendon Pre-K Program is tuition-free for all residents. We believe it is important to provide early educational experiences for all students, regardless of income.

Transportation services are available for students with an identified disability, for which special education services are required, free of charge. Students without identified special needs are able to apply for transportation on a first come, first served basis for a small fee.

The Winchendon Pre-K Program is committed to a developmentally appropriate approach to early education, which offers a combination of play-based, socially supportive and academically rigorous curriculum. The curriculum is aligned to the standards established by the Massachusetts State Department of Early Education and Care (EEC) and the Guidelines for Preschool Learning Experiences. Our program believes in nurturing the whole child by respecting the individual needs of each student. It is our goal to foster the social-emotional, academic and physical development needed in order to provide all students with the opportunity to learn from each other and build a foundation for respecting human differences and embracing cultural competencies.

The Winchendon Pre-K Program offers a supportive structure which utilizes Positive Behavior Interventions and Supports (PBIS). The program-wide philosophy of explicitly teaching behavioral expectations, provides each student the opportunity to learn appropriate, real world understanding of emotions, problem solving and emotional regulation. Students are also able to access specific social skills groups to practice with an on staff behavior specialist. Students are provided the opportunity to make choices within the classroom between several learning centers in which to explore pre-readiness skills that foster future school success. Students experience outdoor play, in class gross motor and movement activities, small and large group learning tasks, and multiple activities to promote early literacy and mathematical knowledge.

Each classroom is staffed with a certified teacher and two para-educators, depending on student needs. The program is also supported by a speech and language pathologist, occupational therapist, physical therapist, behavior specialist, BCBA, guidance counselor, and psychologist. Additional specialized service providers are also made available to address any other developmental needs of students.

The Winchendon Public Schools, in collaboration with funding by EEC through the Coordinated Family and Community Engagement, hosts weekly Community Playgroups for children from birth to age five. During the 2019-2020 school year, these weekly playgroups

were offered virtually. Parents and caregivers were able to pick-up materials for playgroups in a drive-through style format, to ensure safety and social distancing. The materials were carefully selected to support all aspects of early development. The playgroups emphasized parents as a child's first teacher and provided evidence-based approaches to early literacy.

All residents remain welcome to engage in the Ages and Stages Questionnaire (ASQ), in which families are provided an age appropriate questionnaire to complete based on their expert knowledge of their child's development. The ASQ provides information about how the child is progressing in all developmental domains and provides tips and suggestions for further growth in each area. For more information on the Community Playgroups or the Ages and Stages Questionnaire, please contact Kristen Moran at 978-297-3436 or via email at [kmoran@winchendonk12.org](mailto:kmoran@winchendonk12.org) or via the Winchendon Community Playgroups Facebook page.

For more information about the Winchendon Pre-K Program, please contact Suzanne Michel, Winchendon Pre-K Program Director at 978-297-3436 or via email at [smichel@winchendonk12.org](mailto:smichel@winchendonk12.org) or by accessing the district website [www.winchendonk12.org](http://www.winchendonk12.org)

### **Memorial School**

The staff and administration at Memorial School have focused on creating a safe and respectful learning environment for all students. We continue to incorporate various programs and initiatives to help support our students socially, emotionally, behaviorally, and academically. We hope that by focusing on these topics and offering specifically targeted programs and activities, students will begin their years of educational learning with a positive outlook that will continue as they progress.

A successful RTI (Responsive to Intervention) model continues to be implemented at Memorial School. The interventionists meet with teachers and administration to discuss data and students in need of small group instruction. These meetings are held every 6 to 8 weeks to determine progress being made. The students complete assessments in September and January to determine growth from Fall to Winter. This data is reviewed in September and January to form new RTI groups. March 2020 was a particular challenge as the pandemic forced us to go fully remote, and spring assessments were not able to be conducted on the students.

Teachers continue to be highly trained and qualified. Some programs which the staff receive training in to support early literacy are: Wilson, Fundamentals, WisniaKapp, and Read Naturally. They also receive training in Differentiated Instruction, UDL (Universal Design for Learning), and ELL, which provide strategies for all students, not just English Language Learners. All teachers are continuing to incorporate the use of technology in their classrooms with the use of IPADS and Promethean Boards to target all learning styles (whole group, small group, and individually). Teachers rallied in March to learn more about the use of technology in an effort to better support students remotely. In May and June of 2020, Memorial School purchased "remote learning platforms" to support students in Reading and Math.

PBIS has played a major role in the social and emotional growth of the Memorial School students. We have fully implemented a TIER 1 system of behavior management within the school for all students as we enter year 4 of PBIS. Students who are not meeting expectations are written up in the form of a behavior referral. All referrals are documented into SWIS by

the administrator and/or guidance counselor. When a student receives more than five referrals, they are referred to the TIER 2 team to discuss alternative interventions. The TIER 1 team and the TIER 2 PBIS behavior team meet on a monthly basis before the start of school to review data and/or behavior concerns. While the TIER 1 and TIER 2 teams are managed by the Principal and the guidance counselor, the teams also consist of grade level teachers, specialists, special education, the school nurse, behavior specialists, and the school psychologist.

The focus of the TIER 1 team is to review data on a monthly basis to determine areas of concern and/or changes that may need to occur in the different areas of the school building. The Tier 2 team meets on individual students who have been “nominated” for additional support and intervention. A detailed and targeted plan is made for each individual student, and specific staff members are identified who will provide additional support to each student, as well as daily or weekly “check-ins.” Students in TIER 2 have check-in/check-out data that is recorded into SWIS to track progress. Several of these students participate in various small social skills groups (lunch bunch, friendship groups, conflict resolution groups, anger management groups, etc.). The behavior specialist runs 80% of the social skills and lunch bunch groups with the support of the guidance counselor.

The Social Emotional Learning (SEL) will be another priority upon entering a new school year due to the pandemic. Students are experiencing more trauma and anxiety due to the dramatic changes in their daily routines as brought on by COVID-19. Students will need additional support, not only academically but also socially, emotionally, and behaviorally, in order to ensure their continued academic success. The staff will be provided with professional development opportunities, curriculum, and lessons in order to support these needs.

Memorial School currently has one Speech Language Pathologist and one Speech Assistant (SLPA) who provide RTI and IEP services to over 80 students. In addition to individual speech/language services, they run groups in Pre-K on social pragmatics and language/articulation skills as a proactive (RTI) approach to aiding students in their speech and language development. The Speech/Language Pathologist also works closely in the ALL Room, running language groups that focus on social language, following directions, pragmatics, listening comprehension, etc. They have also adapted their approach in order to remotely provide speech services to students during the pandemic. The combination of remote and in-person services is being offered to families in order to maximize speech therapy sessions.

A second grade mentor program is in its second year of implementation at Memorial School. This program offers second grade students who have earned the privilege the opportunity to work with Kindergarten and Pre-K students during the school day. These students provide positive interactions and “special attention” to struggling Pre-K and Kindergarten students. This program provides Memorial School’s second grade students with a leadership role and a sense of responsibility as they mentor a younger child. A group of students is selected in the fall, winter and then in the spring to allow more students this experience. The pandemic put a “halt” to this program, but Memorial School foresees the value of this program when students are able to return to some sense of normalcy.

The current Occupational Therapy (OT) department consists of two National Board Certified and Massachusetts Allied Health Licensure therapists who service the entire district. They

work with staff and administration to help transition students from Early Intervention into the public school system before their third birthday. They provide support/consultation to parents and attend community playgroups held in the preschool. The OT staff support the RTI model and work with administration to provide a proactive approach in identifying and aiding students in Kindergarten with fine motor concerns at Memorial School. These students are usually identified by classroom teachers and/or the OT staff and are placed in an RTI group to help support and develop the skills needed to learn to write. The OT staff are also actively involved in working with the ALL Programs in each building, providing one to one and small group support. By identifying students in need of this service early in their education process, Memorial School is able to provide a more proactive approach with assessment and intervention so that students are able to participate fully in their learning environment. Providing OT services to families has been a challenging feat during the pandemic. Services have been offered to families remotely, in addition to the option of receiving one to one support in person with all safety guidelines in place.

The Memorial School runs a Student Support Team organized and overseen by the Principal. This team meets when referrals are made by the teaching staff regarding academic, attendance and/or social or emotional concerns. Concerns are documented, and a 6-week plan of intervention is set in place. These interventions include but are not limited to: RTI groups, social skills groups, attention-rating scales, tracking of attendance, calling a parent meeting, medical interventions, etc. The SST team continues to meet on a remote schedule as attendance and academic gaps become a concern due to the pandemic.

The Principal tracks attendance and sends out 5, 10, and 15 day letters. These letters focus on absences, tardies, and dismissals. When a 15 day or more letter is issued to a parent, a meeting is then arranged that includes administration, the guidance counselor, the student's teacher, and if necessary, the school resource officer. COVID-19, as well as flu and cold season are taken into consideration during this period when discussing absences with families. Many families have struggled with remote-only learning for their children, and each family's situation is considered on a case by case basis.

The TTE Principal and Memorial Principal continue to work very closely to ensure the two elementary schools maintain consistency. The two principals intend to establish a better line of communication among the staff and enhance consistency in ELA, Math and Science. The elementary schools are reviewing a combined "turnaround" plan that will address gaps in learning. The goals of this plan include: improving scores in Math and Reading through a variety of data, attendance, social/emotional/behavioral, and increasing community involvement in and out of the school setting.

The Principals and Directors conduct ongoing evaluations and observations of paraprofessionals and secretaries annually, with teacher observations being conducted two to four times a year and evaluations at the end of every year. These observations help support teachers and staff by providing feedback and communication regarding performance in the school environment and in their efforts with students. This process has been much less formal during the pandemic, as staff are adapting their approach to support each other with the ongoing stresses of in-person and remote learning.

In April and May of each school year, retention and placement are more closely examined. Teachers are asked to consider each student individually and target any concerns they may have as to whether or not the student will be promoted to the next grade level. A retention

meeting is set up in May with the Principal, guidance counselor, the student's teacher, and an interventionist to determine if retention is the best solution for success of the student. Upon completion of these meetings, the staff begins working on placement for the next school year. "Placement" cards are filled out on each student, and teachers consider reading levels, boy/girl ratio, personalities, and behaviors to formulate class lists for the upcoming year. The staff works hard on this process at staff meetings and after school to ensure each student is properly placed.

The Kindergarten screening process takes place every May/June. Due to the closure of schools in March, the screening took place in September 2020 with proper safety protocols in place for staff, students, and families. Teams are established in the Kindergarten Pod and the Library to screen students on speech/language skills, fine motor skills, letter/sound/shape/color recognition, and hearing and vision. This information aids in considering the student's placement for the upcoming school year and targets students who may need additional support. The screening process is a state mandated process for all Kindergarten students, and every effort is made to screen 95-100 percent of students.

In May, the Principal schedules times for the Kindergarten students to observe students in Pre-K that will be attending Kindergarten the following school year. This process aids in communication and placement of the upcoming Kindergarten students. Teachers and administration have the opportunity to observe the students and talk to the Pre-K teachers about any concerns they may have. This observation and interview process allows teachers to learn more about the upcoming Kindergarten students who have participated in the Pre-K program.

In June, students have an opportunity to visit the next grade level on Step-up Day. For students moving on to the next building (Grades 2 and 5), they are bussed to either TTE or the Middle School to spend time touring, meeting teachers, and asking questions. School closure due to the pandemic put a "halt" to this event for students.

The PTO meets the first Monday of each month to plan fundraising and other activities to involve families and the community. The principal and Memorial staff have supported the PTO with fundraisers, family events (Bowling Night, Bingo Night, Holiday Movie Night, Book Fair, Field Trips, etc.). These events help to increase community and family involvement in the elementary school. In March of 2020, the PTO was forced to cancel all spring events and fundraisers due to the pandemic.

On March 25, 2020, the second grade class planned to host a "Second Grade Animal Dioramas" night for families, in conjunction with the Art Show. Second grade students selected a habitat and an animal to research, made dioramas, and planned to present their work to families. Unfortunately, school closed on March 11<sup>th</sup>, and the event was cancelled. The second grade class is planning a "remote" event for spring 2021.

For the past 22 years, the Principal and the school nurse have been working with the community of Needham to support families in need over the holidays. This December, we were able to support 25 families with clothes, toys, blankets, food, and gift cards that were collected and donated by families from Needham, Massachusetts. Their ongoing dedication and compassion for our school and our community is commended and appreciated.

Memorial School started the “BACKPACK PROGRAM” in March 2017. We have continued this program for the 2019-2020 school year, supporting over 45 students who receive a backpack on Friday afternoons which is filled with snacks to take home for the weekend. Food distribution continued when schools went fully remote to help support families. Chartwells, along with staff volunteers, continue to deliver food to families in need.

McTeacher Night was organized by administration and the school nurse. This fundraiser helps to support the Memorial School’s student activity. Teachers volunteer to work at McDonald’s, and families are invited to come and eat during specified times on two different evenings. One evening is planned for students in Pre-K and Kindergarten, and the second evening is for students in grades 1 and 2. A portion of the sales on those evenings is donated to Memorial School. In the past, we have raised over \$1200 to support the Memorial/Pre-K student activity funds. This event was held in March 2020 but was cancelled in November 2020 due to the pandemic.

Memorial School holds its annual First Grade Holiday Concert in December, and students in second grade hold their annual Spring Concert in May. In 2020, these two events were cancelled due to the pandemic. Kindergarten students normally hold a concert and “celebration” in June, where they receive certificates of completion while their families join in the celebration. Unfortunately, this event was also cancelled due to the pandemic. These events are well attended by our families and friends. Over the past several years, we have had standing room only in attendance.

Memorial Teachers celebrate the 100<sup>th</sup> day of school by incorporating games and activities into their lessons. Additionally, Dr. Seuss Week/Read Across America Day was celebrated on Friday, February 28, 2020, and it was held remotely on March 3, 2021. In 2020, members of the community were invited to Memorial School to read to classrooms and then were treated to coffee and breakfast items in the library. In 2021, community volunteers supported this event for our students remotely. Members of the community agreed to read to students remotely, and their support made the event a great success. This is another great way to involve the community in our schools and for them to safely interact with the students. This day is also a time that the students are encouraged to wear crazy hair and pajamas to school. It is a fun and exciting day for our students, teachers, readers, and families.

During Fire Safety Week, the Principal coordinated with the Winchendon Fire Department to have the “Fire Safe House” at Memorial School. Students spent scheduled times during the week in October visiting the “safe house” and learning what to do if there is a fire in their home. Memorial School is grateful to our Winchendon Fire Department for their time and dedication to our students. Fire safety week was done remotely in October 2020, and the WFD provided materials for our students to take home to support this important activity.

Memorial School hosts a day long “Field and Fun Day” event in June. This event is a great way to celebrate the end of the school year with families and friends. The day includes planned activities that students are able to rotate through during the day. The event is supported by the PTO and Memorial fundraisers. Each grade level wears a designated color t-shirt, as do the volunteers for the day. The event brings in over 60 parent volunteers to help support the arts and crafts, water games, entertainment, Bingo for Books, a magician, and other parts of the day. Sadly, this event was cancelled for the first time in 12 years due to the pandemic.

Memorial School, along with third grade from TTE, are being supported this year with the EARLY LITERACY GRANT. This 2 year grant was awarded to grades K-3 to support early literacy for our students. The grant includes two teachers from grade 3 (TTE) and 12 teachers from Memorial School (K-2). Teachers and administrators work closely with a representative from the DESE and the assigned literacy consultant. They provide professional development on phonemic awareness, early literacy skills, and how to use data to inform whole and small group instruction. Meetings are held twice a month to support these meetings and trainings.

A LOONEY Math Consultant is working with teachers in grades 1 and 2 to support lesson planning, Math talks, curriculum mapping, and methods to better support students during the pandemic. Teachers work remotely with our assigned consultant to model lessons, target gaps which must be addressed, standards that pose concerns for teachers, and how to better conduct formal and informal assessments to track student progress.

### **Murdock Middle School Annual Report**

At Murdock Middle School, our goal is to ensure that every student is equipped with the skills, knowledge, and habits necessary to persevere and realize their unique potential upon leaving middle school. We strive to create an environment in which all students can be socially, emotionally and academically successful and prepared for high school. We continue to focus on the social and emotional learning of our students through the implementation of our mentoring program and our Positive Behavior Intervention Supports (PBIS) program. In addition, we strive to foster an academic mindset that encourages a personalized pathway for success. We continually explore opportunities to provide optimal learning experiences for every student in the classroom and beyond. Our core values of Pride, Accountability, Respect and Teamwork (PART) in all academic and social settings of our school, set the tone for this productive learning.

Murdock Middle School adopted a personalized learning model utilizing the Summit Learning Program in 2017. This model has allowed us to provide a stable and rigorous curriculum for our students, who now benefit from a classroom environment centered around learning through real-world projects, developing lifelong skills and habits, and having the one to one ongoing support of a dedicated teacher/mentor at our school. Teachers have been able to incorporate their own units and projects into the platform and are able to make changes to their curriculum and instruction as needed, based on their students' individual needs.

Our use of an online platform for our curriculum allowed Murdock Middle School teachers and students to make a seamless transition to remote learning in March 2020. Teachers were able to maintain the rigor of their curriculum, and students continued to be held accountable for their school work.

### **Murdock High School Annual Report**

Murdock High School continues to be grounded in our mission to fulfill our collective responsibility of providing an opportunity for personal, academic and social success to each and every student who walks through our doors. With this goal in mind, we support *all* children in their efforts to determine what their personal dreams are, as we equip them with the tools that they need to achieve those dreams.

In 2020, Principal Thad King and Assistant Principal Megan Weeks began the year working together to navigate these pursuits through the pandemic until Thad was named Assistant



Superintendent in December and Megan Interim Principal. During this time, the faculty of MHS remained stable with the hiring of one teacher in the mathematics department. On October 1, 2020, our enrollment totaled 262 students, with 133 male students and 129 female students and a student to teacher ratio of 10.2 to 1.

Because of the pandemic in March 2020, all state mandated testing (MCAS) was cancelled by the Commonwealth of Massachusetts, and districts were held harmless in accountability ratings. Even without this traditional data, the students at MHS made significant strides for success. All 15 students who were enrolled in the 2019-2020 Worcester State University dual enrollment program passed their courses and received 18 college credits during their senior year. Thus far, all 20 students in the 2020-2021 cohort passed their first semester courses and are on track to pass their second semester courses as well. Additionally, in its first year, the Freshmen Scholars program proved that the proposed supports and teacher collaboration correlates to student success. With this program in place, Grade 9 student failures have decreased by 75%, and Grade 9 discipline referrals have dropped from 182 to 31 from the 2018-2019 school year to the 2019-2020 school year.

Despite the pandemic, Murdock High School graduated 75 seniors in the Class of 2020; 33 (43%) went on to four-year colleges, and 18 (24.5%) went on to two-year colleges. To ensure safety and social distancing, the class of 2020 was honored with a drive-by parade by the town of Winchendon in June and was able to celebrate an outdoor graduation ceremony in July on the football field.

Murdock High School was very active in establishing partnerships within the North Central Massachusetts region in order to advance our turnaround goals. Primarily, this has been accomplished through the ongoing Barr Foundation's Portrait of a Graduate process. All stakeholder data from our region has been collected, with more than 3,000 unique individuals offering feedback to what skills and attributes a Murdock graduate should possess, inclusive of current students, teachers, community members, alumni and families. Also, both Thad King and Megan Weeks, as well as the rest of the leadership team, were trained by the Boston College Lynch School of Education, together with their North Central Massachusetts peers via a secondary grant through the Barr Foundation, which centered on strengthening administrative leadership.

At the time of the pandemic shut down in March 2020, MHS adopted a remote learning model utilizing our one to one Chromebook program, the Zoom video conferencing software and the Google Suite. At first, students were required to attend bi-weekly check-ins with their teachers and complete assignments in Google Classroom. While this allowed us to stay connected to our student body, gaps were present in the ability of all students to immerse themselves in deep learning. Through robust professional development, a district-wide reopening plan and new parent communication tools (namely the Parent Square application), MHS launched a redesigned remote learning model that included a full day of synchronous classes taught on Zoom. Opportunities for students to participate in clubs and other extracurricular activities were built simultaneously, as were procedures for the re-launch of the Murdock food and clothing pantries. Fall parent-teacher conferences were also held on Zoom, and because of the flexibility this provided to working families, participation was three times higher.

Students were able to participate in a limited number of fall sports, but these opportunities for our student athletes to express themselves were conducted safely and represented true

Blue Devil pride. Both our National Honor Society and Student Council have been extremely active, with students finding new and unique opportunities to support their fellow students, teachers and the wider Winchendon community.

**MHS Graduating Class of 2020:**

\*\* Denotes Member of National Honor Society

Alexis Acker-Marchetti	Jace Guertin	Gavin Oakley
Anthony Arsenaault-Brydon	Jasmine Harty	Lexi Pare
Alec Barrows	Samuel Hauver**	Lilah Parker**
Ariel Beal	Lamont Hicks	Shi Ann Paul
Owen Benedict	Jackson Higgins	Damien Peneseau
Rebekah-Lynn Bergeron	Logan Huff	Courtney Post
Maclean Brimhall**	Timothy Jinn	Alexis Pulver**
Rylee Brooks	Tony Knight	Skye Rameau
Zachary Cardarell	Lyanna LaFord	Dylan Rose
Mohrei Castro-Cintron	Erica Lashua**	Breanna St Pierre
Seth Cochran	Callie LaVenture	Cassidy Stadtfeld**
Dominyque Conley	Jacob Legree	Sean Stevenson
Andrew Cormier	Geurin Lovett	Hollie Stone
Patrick Cortis**	Louis Maldonado Correa	Faye Tang
Gabriella Cote	Justin Manuel	Brook Tenney
Justin Dack	Stephanie Melanson	Kara Vongchairueng
Mateo DeLaRosa	Hunter Menard	Cassandra Wightman**
Hannah Demanche**	James Murdock	Joseph Williams**
Paige Demanche**	Brandon Newbrough	Katrina Yang
Sean Driscoll	Jack Newbrough	
Brandon Foley	Juliana Nolin	

## **SPECIAL REPORT OF THE ROBINSON-BROADHURST FOUNDATION**

With an increase in new residents moving into Winchendon over the last few years, taking an interest in the Town's government, committees, and volunteer organizations; the Robinson Broadhurst Foundation felt it was prudent to share with the residents of Winchendon on who the Foundation is and what we do.

The Robinson Broadhurst Foundation, Inc. was incorporated on March 24, 1984 and recognized as a 501©(3) charitable foundation by the IRS on June 10, 1985. The Main Office of the Foundation is located in Stamford, New York. The Robinson Broadhurst Foundation serves to improve the lives of the residents of Stamford, New York; Worcester, New York; and Winchendon, Massachusetts. The Foundation's Benefactors are Avery and Winnie Robinson and Anna June (Robinson) Broadhurst. Anna and Avery were both born in Winchendon and were graduates of Murdock High School. Avery went on to Norwich University and then served in the United States Army. Avery then met Winnie Coleman and they were married in 1947. After Avery's time in the Army, he and Winnie settled in Stamford, NY. Anna was married to Ray Broadhurst, and lived most of her life in Winchendon. Anna worked for the former Baxter Whitney Company and Davis Insurance Agency. The vast majority of Anna and Avery's fortune was inherited from their Uncle Samuel Robinson. Sam Robinson was great friends with T.J. Watson who owned the company International Business Machines or more commonly known as IBM. Sam made sizeable and wise investments in the startup company. Sam was also President of the National Bank of Stamford. A full Foundation History, Mission Statement, and Online Application with requirements may be found on our website: [robinsonbroadhurst.org](http://robinsonbroadhurst.org)

The Robinson Broadhurst Foundation, Inc. overriding mission is to "Provide a better quality of life for ALL community residents."

The current Board of Directors and Advisory Members are;

Don VanEtten, President / Director (Stamford)  
Ralph Beisler, Vice President / Director (Stamford)  
Ernest (Bud) Fletcher, Treasurer / Director (Winchendon)  
Glenn Hunt, Secretary / Director (Winchendon)  
Heather Clark, Director (Stamford)  
Diane Frazee, Office Manager (Stamford)

Winchendon Advisory Members;

Cindy Landanno  
Ken LaBrack

Stamford Advisory Members;

Patricia Beck  
Shawn Davis

Worcester Advisory Members;

James Empie  
Larry Bobnick  
James O'Connor Jr.

501(c)3 Grantees awarded for fiscal year 2020-2021 for Winchendon: Totaling \$1.4 Million Dollars

Ahimsa Haven Animal Rescue	Operation Winchendon Cares
Artisan Lodge – Masons	Unitarian Church
Bethany Bible Chapel	House of Peace and Education
Boy Scout Troop 193	Immaculate Heart of Mary
Cub Scout Pack 193	Mill Equestrian Center
Church of God	Murdock Sports Boosters
Cornerstone Church	Growing Places
Gardner Area League of Artists	United Parish
Mount Wachusett Community College	

Town of Winchendon:

Senior Center	Wendell P. Clark Memorial YMCA
Central Street Lights	Winchendon CAC
DPW	Winchendon Council on Aging
Fire Department	Winchendon Music Festival
Police Department	Winchendon Winds
Public Schools	Winchendon Wreath Fund
Toy Town Partnership	
Winchendon Center for History and Culture	

As many have heard, The Robinson-Broadhurst Foundation has approved a Special Grant Application for the Town of Winchendon. The Board of Directors is proud and eager to have the Winchendon Community Park and Performing Arts Center built. This is a gift from the Foundation to the Winchendon Community. The intention of this project was to bring people from different organizations together to all work towards one common goal: **A Project that would be for the betterment of the community and its citizens, and something that would benefit many.** The project was to remain separate from the Foundation's regular grant cycle. The Project was something that would benefit many and to last for many years to come. The Foundation hopes that not only does the Park and Performing Arts Center benefit the residents of Winchendon, but, would become a destination for people to come to Winchendon and have a big economic impact on the community.

Since 1984, when the Foundation began to funding grants; the Foundation has awarded a total of \$33 Million Dollars over the last 37 years to the Town of Winchendon.

## **TOWN CLERK**

**Town Clerk – Wendy Stevens**  
**Assistant Town Clerk – Debra Skinner**

- Oversees all aspects of elections, voter registration, absentee balloting, early voting, certifies nomination papers and initiative petitions. The office maintains the voter list, street, school, and jury listings
- Records all vital records and marriage licenses; and sends information to the state. The Clerk assists with genealogical research
- The office is responsible for recording & certifying all official actions of the Town; town meeting, elections, Planning & Zoning Board decisions; submitting bylaws and zoning amendments to the Attorney General for approval.
- The Clerk administers the oath of office to all elected and appointed board and committee members and provides them with the Open Meeting and Conflict of Interest laws.
- Further responsibilities include: posting meetings of all government bodies, the keeper of official minutes, dog licenses, business certificates and burial permits, and other licenses.
- The Town Clerk also responds to inquiries from the general public and provides knowledge and assistance to all.

## **TOY TOWN COMMUNITY PARTNERSHIP**

The Toy Town Community Partnership continued to support and pursue projects to improve and protect the quality of life and economic vitality in Winchendon.

### **American Flag Display**

Winchendon is a designated Purple Heart Community and home to a Veteran's Cemetery. In recognition of this, Partnership member Ken LaBrack has continued to oversee the mounting and maintenance of American flags mounted on utility poles along major roadways in Winchendon. This project was originally funded by large donations from Doug Stone of Stone-Ladeau Funeral Home and from the Robinson-Broadhurst Foundation. Many other individuals and organizations provide labor and funding to erect and display the flags, which remain up from late spring until early fall each year.

### **Large Toy Display**

In 2020 the Robinson-Broadhurst Foundation generously awarded a grant to The Partnership to fund the construction and installation of a 12 foot high bicycle at the North Central Pathway parking area at Spring and Glenallen Streets. This sculpture was designed and built by local metalworker Alan Bourgeois who installed it in November 2020. The Partnership hopes that this will be the first of many large toy sculptures that will be placed in town in recognition of its Toy Town heritage. The Partnership expects this and subsequent sculptures to be a source of pride for residents, and will entice more visitors into town to support local businesses.

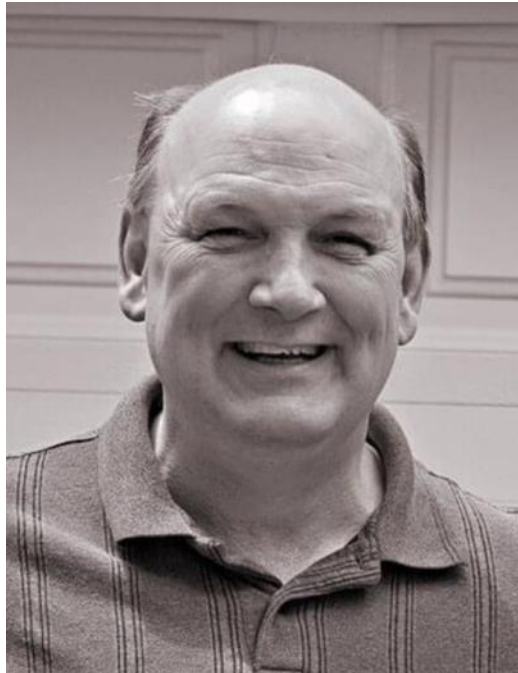
### **Winchendon Master Plan**

Members of the Partnership assisted the Planning and Development Office in finalizing a community-generated Master Plan for the Town which was accepted by the Planning Board in the late fall.

**Members** Art Amenta, Cynthia Boucher, Ken LaBrack, Joe Ladeau, Jane LaPointe, Elaine Mroz and Dave Romanowski. All interested members of the community are encouraged to participate.

## **DEPARTMENT OF VETERANS' SERVICES**

Our dedicated and passionate Veteran's Agent, Scott Gauthier, unexpectedly and suddenly passed away in February 2021. As such, a Town Report was not prepared on the behalf of his department. Scott is sorely missed by his colleagues and the veterans that he so tirelessly advocated for.





## WENDELL P. CLARK MEMORIAL YMCA



It is my pleasure to share with you a brief recap of some of the services that the Wendell P. Clark Memorial YMCA has provided to the community this past year. These services include:

### **COVID-19 Response:**

The Y is proud to have been able to quickly obtain emergency licensure from the Commonwealth of Massachusetts Department of Early and Secondary Education to provide 11.5 hours per day of childcare services at no-charge to Hospital staff, First Responders, and other Essential Workers during the pandemic shut down. This was a tremendous resource for these workers who were on the front line when all other businesses and childcare providers were closed. Additionally, since September, the Y has been able to provide remote learning childcare for all students effected by the adjusted school hours and operations. Our program operates 11.5 hours per day to accommodate working parents and commuting times.



### **Facility Access:**

The Clark YMCA provided the community with access to the YMCA outdoor facilities including:

- Access to the children's playground (for children ages 10 years and under)
- Year-Round Access to the ¼ mile walking track
- Seasonal access to the outdoor Basketball and Tennis courts
- Seasonal access to Clark YMCA Athletic fields
- Year-Round landing zone for a life-flight helicopter on the YMCA athletic field.

### **Emergency Services:**

In addition to maintaining the helicopter landing zone, the YMCA is happy to have been able to work with the Board of Health to coordinate services such as serving as a location for an Emergency Station for showers during loss of water, cooling station in severe hot weather and as a warming station in winter during loss of heat. The Clark YMCA has also provided availability to the Winchendon Fire Department for trainings with life-flight helicopter, and pool time for the WFD Dive Team.

### **Community Events:**

Regrettably, most of our traditional community events such as the Summer Solstice Festival and Parade, Road Races, and other events were unable to take place during this past year due



to the COVID-19 Pandemic. We look forward to bringing these events and activities back when it is safe to do so.

**Youth Programs:**

Prior to the pandemic, and to the extent possible since the pandemic, the YMCA operated numerous programs and activities for youth in the community such as Youth Soccer, Youth Basketball, Summer Day Camp, as well as Before & After-School Childcare for a nominal fee. As always, Financial Assistance is available to qualifying families, as No one is turned away for inability to pay.

**Membership for All:**

The Clark Memorial YMCA is committed to helping everyone achieve their potential, with a mission to serve all people in our community. That is why we offer income-based membership, which is funded by donations from local individuals and organizations to the Y's Annual Campaign. Income-based membership gives kids, families, and adults the opportunity to pay the monthly membership fee that best aligns to their household income.

The Clark Memorial YMCA is proud to be a contributing member of the community and to put our mission into practice every day. We thank you for your continued collaboration in serving our great community.

Respectfully,



Michael Quinn  
Executive Director

**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**



## **WINCHENDON COMMUNITY PARK INFRASTRUCTURE COMMITTEE**

In June 2020, the Winchendon Community Park Committee was restructured into two committees: one focused on Park usage and programs and the other, this committee, focused on maintenance and development of the Park's physical infrastructure.

### **Mission**

The mission is to enhance the quality of life in our community by providing leadership, guidance, and inclusive community involvement for the development and utilization of the Community Park in ways that will make Winchendon a better place for all who reside, visit and do business here.

The Park is intended to be an inclusive, intergenerational public place, with diverse appeal, where people can play and learn together to expand their interests, confidence, skills, sense of wellbeing and belonging and to have fun. The Park provides activities and opportunities that are either new for our community or that complement what already exists through a partnership with organizations and individuals to create a calendar/menu of opportunities. The Park enlivens our community connections and our downtown.

### **2020 Initiatives**

Important work was accomplished in 2020 to make Park trails more inviting, usable and accessible. Converse and Robinson-Broadhurst funds supported this work. Due to Covid-19 restrictions, there were limits in assembling volunteers.

- 1) Made substantial progress on completing two viewing areas, complete with benches made from fallen trees; one along the Forest Cove Trail and the other at the intersection of the Forest Cove Trail and Elm Street Trail.
- 2) Installed trail signage throughout the Park, making it easier for visitors to navigate the trails.
- 3) Started work on a kiosk at the Main Trailhead that will be completed in 2021. This will provide access to Park Trail Maps, Park Rules/Guidelines and other relevant information regarding the Park and its usage.
- 4) Work on an accessible observation deck at the Main Trailhead continued; with the expectation that it will be completed in 2021.
- 5) Secured Conservation Committee approval and constructed safer and more sustainable access trails to the Fishing Point, which was built last year as a local Eagle Scout project.
- 6) Continued work on the planning and design of the Robinson-Broadhurst Foundation initiated project to build an outdoor performance space and supporting infrastructure at the Park. In November 2020, Robinson-Broadhurst approved the budget and schematic design for the work. Final design, bidding documents and construction will commence in 2021 with the amphitheater open for use in 2022. As part of this project, the existing house will be removed.
- 7) In late 2020, the water flow problems at the Elm Street Trail bridge accelerated, making this footpath to the Park and to the eventual amphitheater a challenge. Signs have been posted, closing the lower section of this path, as we look for viable solutions.

**Priorities for 2021**

As funding, volunteers and in-kind donations are available and organized, the following projects have been identified:

- 1) Continue to develop, maintain and improve trails for walking, snowshoeing, wildlife/nature viewing and exercising.
- 2) Continue to seek viable, cost-effective solutions to the water flow problems at the Elm Street Trail bridge.
- 3) 4 metal benches (purchased with Robinson-Broadhurst Funds) along with posted maps will be added to make the park more accessible and inviting.
- 4) Complete construction of the accessible observation deck and Conservation Commission approved vista openings.
- 5) Construction of a Conservation Commission approved bridge across a small section of the Forest Cove Trail.
- 6) Establish a network of Friends of the Park to insure proper maintenance of the Park and, as possible, expansion of trails.
- 7) Initiate a work plan and funding plan to protect the structural integrity and use of the barn and garage.
- 8) Complete the construction of the Robinson-Broadhurst Foundation funded outdoor performance area and supporting infrastructure (road, parking, lighting, access).
- 9) Identify options to locate permanent picnic areas that are accessible and ADA compliant. (likely 2022 - post Covid and post amphitheater construction); perhaps in house location.

**Members**

David Romanowski (Chair), Kenneth LaBrack, Jane LaPointe, Dylan Romanowski, Randy Tenney

If you have specific questions, ideas or are interested in volunteer opportunities, email the Committee at [info@winchendoncommunitypark.org](mailto:info@winchendoncommunitypark.org) or visit the WCPC page on the town website and click the link “contact us”.

To stay current on the Winchendon Community Park, visit our website [www.winchendonpark.org](http://www.winchendonpark.org), our Facebook page, Winchendon Community Park or the [townofwinchendon.com](http://townofwinchendon.com) website and find the Winchendon Community Park Committee under Boards & Committees.

## **WINCHENDON COMMUNITY PARK PROGRAMMING COMMITTEE**

The Committee was formed by the Board of Selectmen after the split of the Winchendon Community Park Committee into two different committees in 2020 aimed at different aspects of the park. The Park is a 43-acre property off Maple Street with three buildings (a large home, two story barn and multi-car garage) and with frontage on Whitney Pond. In 2018 the property was renamed Winchendon Community Park and in 2019 the Ingleside Utilization Committee was renamed the Winchendon Community Park Committee (WCPC). In 2020 the Winchendon Community Park Committee was split into two different committees: the Winchendon Community Park Infrastructure Committee and the Winchendon Community Park Programming Committee.

### **Mission - WCPC**

The mission of the Winchendon Community Park Programming Committee is to enhance the quality of life in our community by providing opportunities for recreation, learning and inclusive community involvement for the utilization of the Community Park in ways that will make Winchendon a better place for all who reside, visit and do business here.

### **Mission – Winchendon Community Park**

An inclusive, intergenerational public place, with diverse appeal, where people can play and learn together to expand their interests, confidence, skills, sense of wellbeing and belonging and to have fun.

The Park provides activities and opportunities that are either new for our community or that complement what already exists through a partnership with organizations and individuals to create a calendar/menu of opportunities. The Park enlivens our community connections and our downtown.

### **2020 Initiatives**

- To build our committee

### **Priorities for 2021**

As funding, volunteers and in-kind donations are available and organized, the following projects have been identified:

Finalize, with the Town Manager and Board of Selectmen, Park usage policies and guidelines that will encourage the Park to be well-used for community, school and organization events and activities as well as for informal usage by individuals and friends.

- Establish set roles for the members of our committee.
- Plan at least 5 events and/or programs that will be available to the community (Covid permitting) i.e. a summer picnic, a holiday fest, outdoor hiking groups
- Build a base of volunteers from the community to help complete putting on these events.
- Promote use of the park through social media and other outlets as necessary and available
- Recruit a new member to fill all spots on the committee
- Work on finding grants to help financially with the cost of holding events and programs at the park.

- Establish a yearly fundraising event to help financially with hosting events and programs at the park.

### Members

Tiffany Newton (Temporary Chair) Miranda Jennings, Dawn Bilodeau

If you have specific questions, ideas or are interested in volunteer opportunities, email the Committee at [info@winchendoncommunitypark.org](mailto:info@winchendoncommunitypark.org) or visit the WCPC page on the town website and click the link “contact us”.

To stay current on the Winchendon Community Park, visit our website [www.winchendonpark.org](http://www.winchendonpark.org), our Facebook page, Winchendon Community Park or the townofwinchendon.com website and find the Winchendon Community Park Committee under Boards & Committees.





The Winchendon Housing Authority hereby presents its Annual Report for our fiscal year ending September 30, 2020.

The Winchendon Housing Authority was formed in 1962 through M.G.L. 121B and is a quasi-governmental agency. Funding for our programs comes directly from the Commonwealth of Massachusetts Department of Housing and Community Development and the U.S. Department of Housing and Urban Development. We have over 58 years of service to the Town of Winchendon. The Board of Commissioners and Staff are looking to continue this service for many years to come. At the annual meeting of the Board of Commissioners that was held in May 2019, the election of officers was held and is as follows:

<u>Slate of Officers</u>	<u>Name of Officer</u>	<u>Term of Office</u>
Chairperson	Burton E. Gould	Apr 2025 (State Appointed)
Vice-Chairperson	Jacquelyn Flynn	May 2022
Treasurer	Virginia C. Sibley	May 2021
Asst-Treasurer	David A. Johnson	May 2024
Secretary	Leston J. Goodrich	May 2023
Secretary ex-officio	David P. Connor	Contractual

The Board of Commissioners meet at the Ipswich Drive Community Building on the 2<sup>nd</sup> Tuesday of each Month at 1:30pm, and the Annual Election of Officers is held in May of each year. Public posting of each meeting and its location is at the Town Hall, Ipswich Drive office and the WHA Website for anyone wanting to attend our public Board meetings. During the pandemic, we have used Go To Meetings for our board meetings. See monthly posting for electronic address.



The Executive Director is the Chief Executive Officer of the Authority and is responsible for the daily operation and serves as the Contracting and Purchasing Officer.



The Winchendon Housing Authority's office is located at 108 Ipswich Drive in Winchendon and is open to the public between the hours of 8 AM and 4 PM Monday through Friday unless otherwise posted. The staff at the housing authority at the end of Fiscal Year 2020 is as follows,

**WHA Staff:**

Ms. Michelle Sweeney  
Housing Administrator

Mr. Rocky Flint  
Hyde Park Maintenance  
Mechanic 1/HQS Inspector

Ms. Cyndee LaFreniere  
Financial/ Procurement Coordinator

Mr. Donald Graham  
Pearl Drive Maintenance Mechanic

Ms. Amanda Phillips  
Tenant Coordinator

Mr. Michael Field  
Ipswich/ 14-16 Ready Drive  
Maintenance Mechanic

Ms. Linda Bond  
Groundskeeper/ Maintenance  
Mechanic

Mr. Marc LeBlanc  
Scattered Sites / 1-12 Ready Drive  
Maintenance Mech / Oil Burner Tech

Ms. Maureen Hall  
Resident Services Coordinator/ Admin Assistant

Mr. James Bevilacqua  
Maintenance Mechanic/Carpenter

**Housing Mission Statement:**

To provide Decent, Safe and Sanitary housing that is in good repair within Winchendon and surrounding communities. To assist with the rents of eligible families, elderly and handicapped people living in private rental housing.

**Federal Housing:**

There is a total of 131 units of public housing breaking down as follows, 80 units of conventional 1-bedroom Elderly housing at Ipswich Drive, 34 units of conventional 1-2-3 - 4-bedroom Family housing at Pearl Drive, 17 units of conventional scattered site 1,2,3,4-bedroom Elderly and Family housing throughout the community. The Housing Authority has a waiting list for all applicants that meet the income requirements for Federal Housing. The Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development as a HIGH PERFORMER for our administration and oversight of this program.

We also have 35 Section 8 Housing Choice Vouchers program that is used to help extremely low and very low-income people keep or find apartments within the private housing market. This type of assistance is becoming more popular for people that want to keep living in a neighborhood environment and help landlords get the fair market rents (FMR) for that area the apartment is located.

In April of 2018, the WHA received a funding award from HUD for 6 VASH (Veterans Affairs Supportive Housing) vouchers that the WHA has partnered with MVOC (Montachusett Veterans Outreach Center) in Gardner to use the vouchers in our service area. These vouchers will help some local veterans that are receiving services from MVOC rental assistance while rebuilding their lives.

There is a waiting list for all of our federal housing units. Please, if you are interested in applying for housing, you should apply early.

**Federal Modernization:**

We have 4 active programs of federal modernization:

**Capital Fund FY 2017:**

We were awarded \$157,706 in September 2017. These funds will be used to complete the following work items.

**Ipswich Drive**

Roofing Upgrade

**Scattered Sites**

Siding upgrade at our Oak  
Street Garage

**Pearl Drive**

Bond Payment 504 Upgrade  
Architectural Roofing Upgrade

**Capital Fund FY 2018:**

We were awarded \$244,564 in June 2018. These funds will be used to complete the following work items.

**Ipswich Drive**

Roofing Upgrade  
Bond Payment 504 Upgrade

**Scattered Sites**

Site Paving Work

**Pearl Drive**

Bond Payment 504 Upgrade  
Architectural Work Roofing Upgrade

**Capital Fund FY 2019:**

We were awarded \$252,564 in June 2019. These funds will be used to complete the following work items.

**Ipswich Drive**

Roofing Upgrade  
Bond Payment 504 Upgrade

**Scattered Sites**

Site Paving Work

**Pearl Drive**

Bond Payment 504 Upgrade  
Architectural Work Roofing Upgrade

**Capital Fund FY 2020:**

We were awarded \$271,000 in April 2020. These funds will be used to complete the following work items.

**Ipswich Drive**

Bond Payment 504 Upgrade

**Scattered Sites**

Site Paving Work

**Pearl Drive**

Bond Payment 504 Upgrade  
Phase II Roofing Upgrade



Over the past 19 years the Winchendon Housing Authority has been designated by the U.S. Department of Housing and Urban Development a HIGH PERFORMER in both the Public Housing and Section 8 Program. This is a great time for the WHA and with the highest designation from HUD allows us to operate our programs with greater flexibility.

**State Housing:**

There is a total of 119 units of State public housing breaking down as follows, 77 units of conventional 1-bedroom Elderly/ Handicap housing at Hyde Park Drive. 10 units of Congregate 1-bedroom Elderly/ Handicap housing at Ready Drive, there is 12 units of conventional 2 - 3-bedroom Family housing at Ready Drive. 12 units of conventional scattered site Family housing units within Winchendon and 8 units of Physical and Mentally Handicapped housing of which the Winchendon Housing Authority has contracted the department of Mental Health to manage these units for us. Again, we have a waiting list for these units and people need to fill out an application.

The 10 congregate housing units at 16 Ready Drive have vacancies at this time. The WHA staff has work hard to fill these units and they were full until recently. If you meet the eligibility requirements set by the MAT Team the Housing Authority will be able to lease you immediately. Anyone interested in a tour of the congregate units please call the office at 978-297-2280.

We also have 15 Mass Rental Voucher Program (MRVP) vouchers that are used to assist people in the private sector housing market find and keep their apartments. All vouchers are tenant based and are used within the Winchendon area. These stay with each tenant until they request removal, or the voucher subsidy ends.

**State Modernization:**

The WHA received notification in February 2020 from the Department of Housing and Community Development (DHCD) funds in the amount of \$147,000 for work to be performed at Hyde Park Drive and our other State Scattered sites here in Winchendon over fiscal years 2019, 2020 and 2021. For the past 20 years the WHA has received over 3 million dollars in state modernization funding for Hyde Park Drive and our other State housing sites here in Winchendon. This is a great achievement from the combined efforts by the Local Board of Commissioners, our State Representative Jon Zlotnik and State Senator Anne Gobi are working together for the benefit of our residents at state housing programs

Anyone interested in applying for Housing for any of our units please feel free to come see us at 108 Ipswich Drive or call us at (978) 297-2280 we will be happy to answer any of your questions or help assist you in any of your housing needs. You can also visit our website at [www.winha.org](http://www.winha.org) to find out more about our programs and services that we offer to our community and residents.

I would like to thank the people of Winchendon for supporting and allowing the Winchendon Housing Authority the opportunity to supply decent, safe and sanitary housing that is in good repair located in Winchendon and the surrounding communities.

Respectfully Submitted:

*David P. Connor*

David P. Connor Executive Director/ Secretary Ex-Officio

## **WINCHENDON REDEVELOPMENT AUTHORITY**

The Winchendon Redevelopment Authority (WRA) was established in 2004 with a five-member board, four appointed by the Town Manager and one appointed by the State. The Town Manager is the WRA Executive Director and the Director of Planning and Development, Tracy Murphy assists the Town Manager in helping this board develop plans for growth in Winchendon. Meetings are currently held monthly on the third Monday at 5:00 p.m. in the Town Hall fourth floor conference room with an open invitation for all of Winchendon's residents. Since March 2020, we have moved our meetings online. All online information is posted on the Town Website for everyone to attend.

The board is comprised of: Secretary, State Appointee, David P. Connor, Chairman, Leston J. Goodrich Jr., Vice Chairman, Kenneth LaBrack, Clerk Dennis Casavant (deceased) and Michael Barbaro. As in past years, the Authority has become progressively more active in community and economic development. The Authority continues their work focusing on bringing new business to Town with an emphasis being on jobs creation and increasing tax revenues. This year we saw the passing of our long-time member Dennis Casavant, which has created an opening on the board.

The Authority currently holds \$887,500.00 in total assets. These assets are all in the form of property to be developed either residentially, commercially, industrially, or recreationally. While this might sound like a lot, the value is determined by the assessment and not what they might sell for. Some of the properties cannot be developed due to their status, such as the old landfill. However, the Authority is actively working with a local relator to market those parcels that are viable.

In addition, the Authority actively seeks out potential new commercial/industrial clients, communicating with them, attempting to sell the Town of Winchendon as their new home. We have invested in future developments at Hillview Business Park and hope for more growth in the future. As a result of a generous donation to the town of Winchendon by Rachael A. and Dr. Coral May Grout, the Authority developed a park on the property at the corner of Glenallen and Spring St at the North Central Pathway parking area. The park will proudly serve as a Welcome to Winchendon gateway. At the 2019 Town Meeting it was voted to return the park to the town. In addition, the Authority sponsored the advertisement of the Fall Festival in the 2019 Johnny Appleseed Brochure reaching more than 35,000 people.

The Authority remains solidly committed to the Town of Winchendon and the successful development and redevelopment of its commercial, industrial, residential, and recreational uses. We are constantly evaluating new ideas and putting plans together to boost Winchendon's community development.